GHANA



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1971

CONTENTS

Notice of Publication of Executive Instruments	244
Notice of Publication of Official Bulletins	244
Board of Trustees—Centre for Civic Education	246
Pharmacy Board NoticeMinistry of Health	246
The National Weekly Lotto Results	247
Appointment of Members of the Kumasi Town Planning Committee	247
Application for Entry into Sixth Form, 1971—The West African Examinations Council	248
Competitive Examination for Promotion to the grade of Principal Teacher, 1971—The West African Examinations Council	248
Loss of Lorry Park Tickets-Shama Local Council	248
Loss of Social Security Fund Identity Card	249
Vacancy for Programme Specialist (General Education)—UNESCO—Ministry of Education, Culture and Sports	249
Vacancy for Senior Technical Officer (Driving Examiner)—Ministry of Transport and Communications	249
Vacancies for Various Posts—University of Science and Technology, Kumasi	250
Distribution List of Officers in the Administrative Class as at 1st May, 1971	251
Vacancies for Technical Officers (Hydrology) (Pensionable)—Public Works Department	253
Vacancies for Commercial Manager, Professional Accountants, Auditors and Audit	254
Assistants—Ghana Water and Sewerage Corporation	254

NOTICE OF PUBLICATION OF EXECUTIVE INSTRUMENTS

The following Executive Instruments are published today, price 10Np.

Registration of Voters (Revision of Registers) Instrument, 1971 (E.I. 24).

Sunday Tayishie Lagos alias Adeoye Deportation Order, 1971 (E.I. 25).

Isaiah Adeyenju Akande Deportation Order, 1971 (E.I. 26).

State Lands (Kumasi—Ntinsere Rifle Classification Range) Instrument, 1971 (E.I. 27).

NOTICE OF PUBLICATION OF OFFICIAL BULLETINS LOCAL GOVERNMENT NO. 17

is published today, price 12Np.

Summary of Contents

General	Page
Imposition of Rates	155
Byc-laws	
The Wiawso Local Council (Kiosk Keepers) Bye-laws, 1971	156
The Kwabeng Local Council (Control of Mills) Bye-laws, 1971	157
The Techiman Local Council (Cattle Pounds) (Amendment) Bye-laws, 1971	157
The Gbi Local Council (Manufacture/Conveyance/Export of Charcoal) Bye-laws, 1970	158
The Gbi Local Council (Excavation/Conveyance/Export of Stone, Gravel and Sand) Bye-laws, 1970	1.50
The Gbi Local Management Committee (Herbalist) Rye-laws 1970	159
The Gbi Local Council (Palm-wine and Pito Sellers) Bye-laws, 1970	160
The Gbi Local Council (Lorry Park) Bye-laws, 1970	
	161
COMMERCIAL AND INDUSTRIAL NO. 29	
is published today, price 60Np.	
Summary of Contents	
General	
Settlement of disputes involving Certified Trade Unions	
Re-organisation of Border Trade in Cattle; Arrangements for New System of Cattle	576 :
Collective Bargaining Certificate—General Transport and Petroleum Workers' Union	577
Savings for the week ended Saturday, 1st May, 1971—Ghana Savings Bank	577
Sale of Unentered Articles—Takoradi Port	578
	579
Companies Companies entitled to commence business under the Companies Code, 1963 Winding-up of Company— Hong Kong & A.S.:	
Winding-up of Company Hong Kong & Action in the Companies Code, 1963	585
Winding-up of Company— Hong Kong & Africa Trading Company Limited	. 601
	602
Cancellation of Tenders—Central Advis	
Cancellation of Tenders—Central Advisory Food Tender Committee, Accra	602
Tenders for the Supply of Provisions and Foodstuffs to Tema General Hospital—Central Advisory Food Tender Committee, Accra	002
, rocia	603

Tenders—contd.	Page
Tenders for the Supply of Provisions and Foodstuffs to Institutions in the Eastern Region—Central Advisory Food Tender Committee, Accra	604
Tenders for the Supply of Provisions and Foodstuffs to Cape Coast Institutions, Central Region—Central Advisory Food Tender Committee, Accra	605
Tenders for the Supply of Provisions and Foodstuffs to Winneba Institutions, Central Region—Central Advisory Food Tender Committee, Accra	606
Tenders for the Supply of Provisions and Foodstuffs to Sekondi-Takoradi Institutions, Western Region—Central Advisory Food Tender Committee, Acera	607
Tenders for the Supply of Provisions and Foodstuffs to Tarkwa Institutions, Western Region—Central Advisory Food Tender Committee, Accra	608
Tenders for the Supply of Provisions and Foodstuffs to Kumasi Institutions, Ashanti Region—Central Advisory Food Tender Committee, Accra	609
Tenders for the Supply of Provisions and Foodstuffs to Ghana Prisons, Obuasi, Ashanti Region—Central Advisory Food Tender Committee, Accra	610
Tenders for the Supply of Provisions and Foodstuffs to Ho Institutions, Volta Region—Central Advisory Food Tender Committee, Accra	611
Tenders for the Supply of Provisions and Foodstuffs to Keta Institutions, Volta Region—Central Advisory Food Tender Committee, Accra	612
Tenders for the Supply of Provisions and Foodstuffs to Ghana Prisons, Kete-Krachi, Volta Region—Central Advisory Food Tender Committee, Acera	613
Tenders for the Supply of Provisions and Foodstuffs to Kpandu and Hohoe Institutions, Volta Region—Central Advisory Food Tender Committee, Accra	614
Tenders for the Supply of Provisions and Foodstuffs to Institutions in the Brong-Ahafo Region—Central Advisory Food Tender Committee, Accra	615
Tenders for the Supply of Provisions and Foodstuffs to Yendi Institutions, Northern Region—Central Advisory Food Tender Committee, Accra	616
Tenders for the Supply of Provisions and Foodstuffs to Tamale Institutions, Northern Region—Central Advisory Food Tender Committee, Accra	617
Tenders for the Supply of Provisions and Foodstuffs to Institutions in the Upper Region—Central Advisory Food Tender Committee, Acera	618
Tenders for the Supply of Provisions and Foodstuffs to Accra Institutions—Central Advisory Food Tender Committee, Accra	619
Tenders for Various Contracts—Public Works Department	621

CENTRE FOR CIVIC EDUCATION

BOARD OF TRUSTEES

Notice is hereby given in accordance with subsection (6) of section 7 of the Centre for Civic Education Act, 1970 (Act 353) that the persons named in the first column of the following schedule have been nominated as members of the Board of Trustees of the Centre for Civic Education under subsection (2) of section 4 of the said Act by the bodies named in the second column of the schedule:—

•	DOUGH COLUMN OF THE COLUMN								
	Name of Person								Nominating Body
1	Mr. Mister Aidea								National Assembly.
7.		• •	• •				••		National Assembly.
ے.	Mr. T. K. Agadzi	• •	• •	• •	• •	• •	• •	٠.	National Assembly.
٤.	Mr. F. A. Amenlemah	• •	٠.		• • •	••	• •	• •	National Assembly.
4.	Mr. D. A. Bayensi	• •	• •	• •		• •	• •		
5.	Hon. J. Kwesi Lamptey	• •	• •	• •	• •	• •	• •	• •	National Assembly.
6.	Dr. S. A. Manson		• •	• •			• •		National Assembly
7.	Mr. B. K. Mensah			• •					National Assembly.
8.	Mr. I. E. Osei-Bonsu								National Assembly.
9.	Mr. P. K. K. Quaidoo								National Assembly.
10.	Miss C. K. Tedam								National Assembly.
11.	Nene Annorkwei								National House of Chiefs.
12.	Prof. E. A. Boateng								The Universities.
	Mr. Y. O. Asare								Ghana Broadcasting Corporation.
14.									National Women's Association.
	Mr. T. A. Bediako								National Association of Teachers.
	Mr. B. A. Bentum								Trades Union Congress.
	Rev. N. A. Mensah				• •		• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •	Christian Council of Ghana.
	Mr. J. K. Ocran			• •	• • •			•	Ghana Journalists Association.
10.		• •	• •	• •	• •	• •			Muslim Council.
17.	Alhaji Yusuf Attoh	• • •	• • •	• •	• •	••	••	• •	National Farmers Union.
	Mr. J. K. Poku	• •	• •	• •	••	• •	• •	••	
	Mr. V. Ako-Adounvo	••	• •	• •	• •	• •	• •		Ghana National Youth Council.
	Mr. Constant Senoo	• •	• •	• •	••	• •	• •		People's Educational Association.
	Mr. E. A. B. Mayne			• •	• •	• •	• •		Ministry of Information.
	Mr. J. Y. Tetteh								Ministry of Internal Affairs.
	Mr. I. K. Boateng								Ministry of Youth and Rural Development.
26.	Mr. F. P. Sarkodee								Ministry of Justice.
27.	Dr. E. S. K. Kwaw								The Roman Catholic Church.
28.	Mrs. Marian Odamtten								The President.
29.	Mr. J. W. Kofi Dumoga								The President.
								•	
									P A K AIDOO

P. A. K. AIDOO for Executive Director

MINISTRY OF HEALTH

PHARMACY BOARD NOTICE

The following are the members of the Pharmacy Board and its Committees appointed for a period of three years commencing on 1st January, 1971:—

PHARMACY BOARD										
Mr. T. E. C. Sagoe		••				Chief Pharmacist, Ministry of Health, Chairman				
Mr. F. P. Sarkodee		• •				Legal Adviser, Attorney-General's Department				
Prof. E. A. Gyang						Acting Dean Faculty of Discussion of				
Dr. F. S. Boi-Doku						Deputy Director of Medical Services Ministry of				
Dr. A. G. Boohene						Ghana Medical School Barranati C. Chang				
Dr. B. K. Bondzi-Simps	on					The died of the control of the contr				
Mr. B. E. D. Ofori-Atta						Specialist in Internal Medicine, Ministry of Health, Kumasi, Member.				
Mr. V. K. Aidoo (M.P.)						Member, Fnarmaceutical Society of Ghana.				
Mr. S. A. Allotey				•••		Member. Pharmaceutical Society of Ghana.				
	••	••	••	••	••	Representative, Pharmaceutical Society of Ghana.				

Member.

DISCIPLINARY COMMITTEE

			Disci	PLINARY	CO	MMITTEE		
Mr. F. P. Sarkodee				1.		Legal Adviser, Chairman		
Mr. T. E. C. Sagoe						Chief Pharmacist, Member		
Prof. E. A. Gyang					٠.	Acting Dean, Faculty of Pharmacy, University of Science and Technology, Kumasi, Member.		
Mr. B. E. D. Ofori-Atta	• •					Representative, Pharmaceutical Society of Ghana, Member.		
DRUGS COMMITTEE								
Mr. T. E. C. Sagoe						Chief Pharmacist, Chairman		

Dr. B. K. Bondzi-Simpson		 	 Specialist in Internal Medicine, Member
Dr. A. G. Boohene		 	 Representative, Ghana Medical Association, Member
Mr. V. K. Aidoo (M.P.)	**	 	 Representative, Pharmaceutical Society of Ghana, Member.
Mr S A Allotov			Depresentative Discourses ties Change

Representative, Pharmaceutical Society of Ghana, Member.

R. C. A. NETTEY
Registrar, Pharmacy Board

THE NATIONAL WEEKLY LOTTO RESULTS

It is hereby certified that a National Weekly Lotto Draw was held on Saturday, 1st May, 1971 in accordance with the provisions of the National Weekly Lotto Act, 1961 and the Regulations published thereunder and that the following numbers were drawn in successive order:

39 - 10 - 28 - 77 - 9

V. O. HUTCHISON
Director of National Lotteries

APPOINTMENT OF MEMBERS OF THE KUMASI TOWN PLANNING COMMITTEE

(Town and Country Planning Ordinance, 1945—Order made under section 13)

In exercise of the powers conferred on the Minister responsible for Town and Country Planning by section 13 of the Town and Country Planning Ordinance, 1945, the following persons are hereby appointed members of the Kumasi Town Planning Committee:—

- 1. The Chairman, Kumasi City Management Committee
- 2. Mr. Sam Adubofuor
- 3. Mr. J. A. Addison
- 4. Mr. R. K. Peprah
- 5. Mr. Braimah Futa
- 6. The City Engineer, Kumasi City Council
- 7. The Medical Officer of Health, Kumasi City Council
- 8. The Regional Architect, P.W.D., Kumasi
- 9, The Senior Lands Ollicer, Lands Department, Kumasi
- 10. The Regional Town Planning Officer, Kumasi.
- 2. The Chairman of the Management Committee and the Regional Town Planning Officer are respectively appointed as Chairman and Secretary of the Planning Committee.
 - 3. This varies a previous publication in the Ghana Gazette No. 37 dated 8th May, 1970.

P. N. K. TURKSON Chief Town Planning Officer

THE WEST AFRICAN EXAMINATIONS COUNCIL APPLICATION FOR ENTRY INTO SIXTH FORM, 1971

Private candidates who are qualified and would like to be considered for Sixth Form courses in September 1971 may apply for forms from:

The Acting Senior Deputy Registrar, West African Examinations Council, P.O. Box 917, Accra

enclosing a fee of 40Np for each form in Postal or Money Orders, and made payable to "The West African Examinations Council, Accra."

- 2. Applications without the correct fee will be ignored.
- 3. The last date for the receipt of completed forms is 31st May, 1971.
- 4. School candidates should obtain forms from their Heads.

I. A. OKINE
Acting Senior Deputy Registrar

THE WEST AFRICAN EXAMINATIONS COUNCIL

COMPETITIVE EXAMINATION FOR PROMOTION TO THE GRADE OF PRINCIPAL TEACHER, 1971

The above examination will be held in Accra on Friday, 27th August, 1971.

- 2. Only serving Senior Teachers, holders of the Associate Certificate and Assistant Education Officers who have attained a minimum of five years' aggregate service in those grades by 1st July, 1971, are eligible to take the examination. Retired teachers who have been re-engaged are not eligible.
 - 3. Eligible candidates should apply for entry forms to:-

The Senior Deputy Registrar (ENT.), West African Examinations Council, P.O. Box 917, Accra.

- 4. Applicants should enclose with their applications one self-addressed foolscap envelope bearing a 4Np stamp.
- 5. The last date for the receipt of entries is 30th June, 1971.

I. A. OKINE
Acting Senior Deputy Registrar

SHAMA LOCAL COUNCIL LOSS OF LORRY PARK TICKETS

It is hereby notified for the information of the general public that the following lorry park tickets of 5Np denominations belonging to the Shama Local Council are missing:—

512001-513000	666001-667000
513001-514000	657001-658000
514001-515000	683001-684000
599001-600000	745001-746000
604001-605000	798001-799000
607001-608000	846001-847000
610000-620000	870001-871000
623001-624000	879001-880006
626001-627000	893001-894000

It will be appreciated that any one who comes across any of the above-mentioned tickets should please report to the Police or the nearest District Administrative Officer.

LOSS OF SOCIAL SECURITY FUND IDENTITY CARD

It is notified for public information that Identity Card No. 42 containing photograph and certificate of appointment of Mr. B. A. Pappoe, to exercise functions of an inspector under the Social Security Act, is reported missing.

Any person coming into possession of, or having information regarding it, may please report to the nearest Police Station or Office of the Social Security Fund.

GHANA CIVIL SERVICE

MINISTRY OF EDUCATION, CULTURE AND SPORTS

VACANCY FOR PROGRAMME SPECIALIST (GENERAL EDUCATION)—UNESCO

Unesco is seeking applications for the post of Programme Specialist (General Education) at the Unesco Secretariat in Paris.

Qualifications:

- (a) Candidates for this post should have maturity, breadth and variety of educational experience over a period of more than ten years, having passed through successively more difficult and responsible assignments in education, including current or very recent experience in educational administration at a high level.
- (b) In addition, candidates should have experience of experimental and innovatory programmes in general education.
- (c) Candidates should have an advanced University degree or its equivalent and be familiar with theoretical concepts of educational programmes, finance and administration. Academic preparation should be sufficiently diversified and generalized to allow the applicant to relate one field to another.
- (d) Ability to work co-operatively with different cultural and ethnic groups,
- (e) Candidates should be fluent in English, French or Spanish and have a good working knowledge including ability to draft in at least one of the other two languages.

Salary.—Depending upon qualification and experience of the applicant, initial appointment will be either at P-5 grade with a gross salary of \$19,120 and net salary of \$14,228 per annum; or at P-4 grade with a gross salary of \$15,260 and a net salary of \$11,682 per annum.

Applications giving date of birth, qualifications and experience should be addressed to the Secretary, Ghana National Commission for Unesco, Ministry of Education, Culture and Sports, P.O. Box 2739, Accra not later than 12th May, 1971.

MINISTRY OF TRANSPORT AND COMMUNICATIONS

VACANCY FOR SENIOR TECHNICAL OFFICER (DRIVING EXAMINER)

Applications are invited from suitably qualified persons for appointment as Senior Technical Officer (Driving Examiner), Ministry of Transport and Communications.

Salary Scale.-R.45, 50, i.c. NØ1,488 x NØ69-NØ1,668 x NØ72-NØ1,956 x NØ84-NØ2,124.

Duties.—To conduct efficient and comprehensive Driving Tests as required by the Road Traffic Ordinance and Regulations and to issue certificate of competency to Licensing Authorities in respect of applicants found competent to drive; to issue certificates of competency to applicants for International Driving Licenses in accordance with the International Convention relative to motor traffic and to compile records and submit monthly reports of all duties performed.

Qualifications,-Candidates who must be Ghanaians must:

- (a) possess at least the Middle School Leaving Certificate,
- (b) have at least 10 years' driving experience and currently licensed to drive "Motor Vehicles in General",
- (c) not have been convicted in a Law Court for motor offence,
- (d) be conversant with all sections of the Motor Traffic Ordinance and Regulations relating to driving licences,
- (e) be proficient drivers of all types of mechanically propelled vehicles, and
- (f) be between 30 and 50 years of age.

Candidates will be required to take a written test in the subjects:-

- ... (i) Motor Traffic Ordinance and Regulations,
 - (ii) Theoretical knowledge of the operation of motor vehicles.

Successful candidates in the written examination will undergo practical driving test before attending a selection board.

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom they should be returned not later than 12th June, 1971. Serving Officers are advised to submit their completed application forms through their Heads of Departments. Candidates under any form of bond are not eligible.

UNIVERSITY OF SCIENCE AND TECHNOLOGY, KUMASI VACANCIES FOR VARIOUS POSTS

Applications are invited from suitably qualified persons for posts in the following Faculties/Departments:-

- 1. FACULTY OF ARCHITECTURE
- (a) Building Technology
 - 1 Senior Lecturer in Structural Design
 - 1 Senior Lecturer in Materials/Construction.
- (b) Housing and Planning Research
 - 1 Senior Research Fellow (Architect).
 - 2. FACULTY OF ENGINEERING
- (c) Electrical and Electronics Engineering
 - 1 Technical Instructor.
- 3. FACULTY OF SCIENCE
- (d) Biological Sciences
 - 1 Lecturer in Botany.
- 4. FACULTY OF SOCIAL SCIENCES
- (e) Economics and Industrial Management
 - 1 Professor/Associate Professor
 - 1 Lecturer in Economics.
- (f) Languages
 - 1 Professor/Associate Professor.
- (g) General Studies
 - 1 Senior Lecturer in Geography
 - 1 Senior Lecturer in Law
 - 1 Lecturer in Social Sciences.
- 5. DEVELOPMENT OFFICE

Chief University Architect

- 1 Architect
- 1 Structural Engineer.

Salary (Under Review):

Professor.—NØ6,400 per annum (Consolidated)

Associate Professor.—NØ6,000 per annum (Consolidated)

Senior Lecturer.—NØ4,500 x NØ180-NØ5,580 per annum

Lecturer.—NC2,720 x NC120-NC3,568/NC3,740 x NC150-NC4,640-NC4,800 per annum

Technical Instructor.—NØ2,720 x NØ120-NØ3,560 per annum

Plus inducement allowance ranging from NØ450 to NØ900 per annum payable to expatriates.

In appropriate cases, a supplementation allowance in range £324-£1,124 per annum will be paid in sterling by the U.K. Ministry of Overseas Development which also provides Children's Education Allowances and holiday passages in

Appointments are normally for four or six years in the first instance, but a shorter period of secondment will be considered.

Application forms and details of the posts are obtainable from the Registrar, University of Science and Technology. Kumasi, Ghana or from the Assistant Registrar, U.S.T., Universities of Ghana Office, 15 Gordon Square, London, W.C.1. The closing date for the return of completed application forms (seven copies) is 24th May, 1971.

Office of the President	**			N. A. Quao, Joe D. Laryca, K. Tete-Asiedu, F. Y. Kyei
Office of the Prime Minister		••		D. E. Awotwi, E. K. Minta, S. E. Arthur, J. Obuobi, S. A. Marfo, J. A. Indome, J. T. K. Aggrey, D. D. Mensah, R. S. Aggrey, H. D. Adu, A. K. Adzam, K. Bentum-Eshun, I. B. Odro, L. D. Luri, B. B. D. Asamoah, D. A. Asante, N. K. Yempew, E. A. T. Opara-Aryee, C. A. Atiemo.
Office of Government Machinery	, , .			J. E. K. A. Appiah, E. Hoyle, J. B. Amissah, Mrs. E. Forson, M. L. Dua
National Assembly				E. E. A. Brew
Staff Inspection Unit				J. N. K. Odamtten
Pay Research Unit				E. K. Tutu
Establishment Secretariat		••	••	E. K. Katakity, J. D. Cobbina, Mrs. I. M. A. Wontumi, A. K. Nugent E. Y. Katahena, G. H. P. Brown.
Training Division	••	• •	• •	J. D. Prah, W. K. Amuakwa
Public Services Commission Scholarships Secretariat			• •	 G. B. Boahenc, E. A. Sai, K. F. Okyere, W. K. Djan, R. Scgbaya J. Darko, K. Osei-Bobie. G. K. Benson, A. R. K. Awitty
Ministry of Agriculture				J. W. Sraha, L. P. Tosu, Q. K. K. Bruce, G. E. Sam, S. K. Abbeyquayo J. G. Benneh, Miss M. V. Addy, Miss Lydia Konney.
Ministry of Transport and Comi Ministry of Defence	nunicat	ions		 E. K. W. Anane-Tabury, G. N. Nutsugah, G. C. Hagan, Miss Sara Dam, J. K. Quaison, E. B. Musey. J. B. Odunton, E. O. Allotey, J. A. A. Ofori, F. W. Y. Agboklu
Ministry of Education and Sport	te.	••		F. W. Beecham, D. A. Collison, S. N. Newton
Culture Division				Miss Ruby E. Ofori
National Council for Higher Ed	ucation			G. T. Oddoye, T. K. Leighton, J. E. Nsaful
Ministry of Foreign Affairs				E. O. Vanderpuje
Ministry of Health				N. K. F. Owoo, H. C. Tamakloe, J. V. Amarquaye, K. Kisiedu, Mr. Rebecca Koramoa, Miss F. Hanson.
Ministry of Finance and Econon				WAAR ALL TO THE TOTAL THE TOTAL TO THE TOTAL TOTAL TO THE
Administration: Finance Control Branch	:e 			 M. A. Akycampong, G. Owusu, S. A. Sowah, D. K. A. Antwi, E. Faibille, Dr. C. K. Ofosuhene. S. E. Grant, M. Q. Cleland, Mrs. E. A. Harlley, Miss Constant
				Caesar, V. H. K. Amelor.
3. Economic Planning			٠.	B. K. Mensah, S. B. Jones, S. Y. N. Zanu
4. Budget Burcau		••		Dr. Amon-Nikoi, J. H. K. Folson, G. K. Sackey, Ernest Ampal S. B. Nyantekyi.
5. External Aid Division	• •	• •	• •	H. P. Nelson, E. F. A. Brown
Public Relations Secretariat				E. A. B. Mayne, B. K. Armah, V. O. Nortey
Ministry of Internal Affairs		••	• •	Tetteh, A. A. Sarpong, K. A. Kwarteng.
Attorney-General's Department		.,		R. K. Johnson, Miss C. Owusu-Kwarteng
Ministry of Labour and Co-oper		• •	• •	S. C. A. Chinery, M. Addai, Mrs. V. Owusu
Ministry of Lands and Mineral Forestry Division	Resour	ce s	••	A. J. Prah, R. Coke, B. L. Laryca R. T. Ampofo
Ministry of Works and Housing				C. W. O. Sackeylio, O. P. Kwami, M. E. Sam, K. A. Acquah, J. E. Pesse, C. K. Anoff, Mrs. V. Ribeiro, E. F. Darkwa, A. G. Slippe, M. W. Beecham.
Ministry of Rural Development	and Soc	ial We	elfare	
Ministry of Trade, Industries ar				
Trade Division				R. K. O. Djan, M. B. Keelson
Industry Division .				T. R. D. Addai, W. T. Dove

ASHANTI REGION

Regional Office	 	 	 P. E. Pentsil, B. Dapaah, J. S. Brew, J. A. Otoo
			TU D D. J.'-

Kumasi District W. B. Dadrie

Bekwai District J. S. Dalrymple-Hayfron

Obuasi District

Tepa District ... D. W. K. Arthur-Tay

Juaso District ... F. O. Mensah-Kantanka

Offinso District B. E. Laing

Mampong District A. A. K. Ofori

BRONG-AHAFO REGION

Regional Office ... B. K. Otoo, M. Amadu-Suka, E. C. Kotcy, I. K. Opoku

Sunyani District E. M. Quaye (Jnr.)

Wenchi District A. K. Owereko

Attebubu District A. A. Akoto

Dormaa Ahenkro District S. V. Agyare-Forifi

Gouso District J. K. Akowuah

CENTRAL REGION

Regional Office ... T. M. Dade, I. B. Ashun, K. B. Eduful, Addai Kyeremeh, G. Osafo-Osci.

 Cape Coast District
 D. D. Lartey

 Dunkwa District
 K. Obeng-Adofo

 Winneba District
 J. K. Bebaako-Mensah

 Saltpond District
 J. D. Amissah-Arthur

EASTERN REGION

Regional Office E. P. O. Kwafo, K. G. Asimenu, G. G. Mortty, K. Marfo, E. K. Amankwa, S. Q. Barnor, T. K. Okyere.

Somanya District J. K. G. Gyimah

Ada District K. K. Agyeman

Asamankese District W. K. Alomatu

GREATER ACCRA REGION

Regional Office .. S. K. Quartey, Mrs. Felicia Sosu, S. K. Kotei

 Accra District
 ...
 F. D. Laryea

 Tema District
 ...
 M. Akoto-Sasu

 Ga-Shai District
 ...
 T. N. Quaye

WESTERN REGION

Regional Office A. A. Ampofo, C. Garbrah-Aidoo, K. A. Eyeson Sekondi-Takoradi District M. K. Homiah

 Sekondi-Takoradi District
 M. K. Homiah

 Sefwi Wiawso District
 S. G. Okraku

 Amenji District
 S. Quarcoopome

 Tarkwa District
 M. K. Williams

 Axim District
 W. T. G. Benisa

 Biblani District
 A. K. Sarpong

Encht District

Voi		

Regional Office	• •	 	 	C. C. Y. Onny, T. K. Abankwa-Duodu, A. K. Otchere, B. W. Tamakloe
Ho District		 	 	M. D. Missinou
Keta District		 	 	E. N. Nortey
Kpandu District		 	 	B. M. Degboe
Jasikan District		 		K. A. Tamakloe

Sogakofe District T. K. D. Kumaku Kete-Kruchi District P. B. M. Aryeetey

NORTHERN REGION

Regional Office K. C. Y. Anakwa, P. F. Lartey, J. B. Ali, K. Opoku-Manu

Yendi District E. Osei-Kofi, F. A. Ben-Eghan

 Gambaga District
 ...
 ...
 C. K. Amanfu

 Salaga District
 ...
 ...
 R. A. Karbo

 Tamale District
 ...
 ...
 S. D. K. Kportufe

 Damongo District
 ...
 ...
 B. S. Hamidu

UPPER REGION

Regional Office J. K. A. Darfoor, A. B. Salih, F. N. Andan, S. Yakubu, E. A. Owusu-Ansah.

Tumu District G. Beyir

Bawku District D. D. Obiri, J. E. Quarshie Wa District J. K. Owusu, B. N. Narh

Navrongo District A. Peprah

Bolgatanga District S. C. K. Nkromah

Lawra District Sam Darkwa

LOCAL AUTHORITY

Accra-Tema City Council C. A. Darku

On Secondment

E. A. Winful (G.I.M.P.A.), K. Gyasi-Twum (Ghana Commercial Bank),
G. L. K. M. Markwei (G.I.M.P.A.), J. Nti (G.I.M.P.A.), M. A. Bentil
(United Nations Secretariat), S. Kumi-Agyare (V.R.A.), J. D. Pobee
(Electoral Commission).

On Course ... R. S. Acolatse, E. Amoah, M. Abboah-Offei, P. Amoah-Ntim

Course at G.I.M.P.A.

E. E. Ackah-Yankey, A. K. M. Djentuh, E. Amadi-Atta, S. Owusu-Agyci, N. V. Dzisam, S. Adjei, F. Q. Amegah, D. Abebresch, F. Gambrah-Sampaney, J. A. Nkrumah, A. N. K. Amoako, C. S. Ayamka, A. W. Nakaar, R. Addo, A. D. Darkwa, J. H. Newman, T. A. Azupio, E. Boateng, W. W. Atiegar, G. A. Haizel, E. K. Anto, E. J. P. Brown, S. W. K. Buami, F. Osci-Bonsu, P. E. A. Baah, J. K. Bapuuroh, Samuel Sem, B. A. Allotey-Babington, Gale Nyatefe, V. K. Setrana, K. N. Sackey, A. K. Onyina-Mensah, K. Ofori-Amanfo, K. Amoakwa, Miss E. Owusu-Appiah.

PUBLIC WORKS DEPARTMENT

VACANCIES FOR TECHNICAL OFFICERS (HYDROLOGY) (PENSIONABLE)

Applications are invited from suitably qualified candidates for appointment as Technical Officer (Hydrology) (pensionable) in the Public Works Department.

Salary.-R.29, 35, 40 (NØ792-NØ1,428).

Duties.—Field Assistants (Hydrology) or Technical Officers (Hydrology) are required to conduct surveys (Hydrology) over short reaches of river basins, to install and attend upon river gauges and maintain accurate records; are responsible for the compilation of all hydrological data, field observations of water level flows, metering sediments, sampling on office studies; supervising subordinate staff and assisting Engineers.

Qualifications .- Candidates must:

- (a) possess W.A.S.C./G.C.E. "O" Level with five passes including Mathematics and Physics. Preference will be given to holders of Additional Mathematics and/or Technical Drawing;
- (b) Higher School Certificate/G.C.E. "A" Level with passes in Mathematics and Physics;
- (c) as in (b) above with a minimum of one year at Engineering Faculty of University of Science and Technology (U.S.T.), Kumasi (i.e. candidates who dropped out from the University).

Note:

- (1) Higher start of pay will be given to candidates with (b) and (c) qualifications.
- (2) Selected candidates will be under training for three years (partly In-service training and in a suitable institution).

Application must be directed to the Engineer-in-Chief, Public Works Department, Accra stating your qualification and attaching copies of your certificate and two testimonials not later than 18th June, 1971. Civil Servants and other public officers who want to apply must route their application through their Heads of Departments and Organisations.

GHANA WATER AND SEWERAGE CORPORATION

VACANCIES FOR COMMERCIAL MANAGER, PROFESSIONAL ACCOUNTANTS, AUDITORS AND AUDIT ASSISTANTS

The Ghana Water and Sewerage Corporation employs 4,000 persons (including 260 senior staff members) for operating their supply systems located in Ghana. The field management is conducted from the 9 Regions of Ghana, each Region headed by a Regional Manager.

The Regional activities are divided into 2 major sectors—the Industrial Sector which seeks to reduce costs of producing water supply and the Commercial Sector whose objective is to promote revenue collection to predetermined targets.

The Head Office of the Corporation located in Acera is similarly divided into 2 major organisational units—an Engineering Department and a Commercial Department. The Commercial Department is responsible for providing staff assistance in matters of finance and personnel to the Regional Management and has the following 4 units under it, i.e. Finance, Stores, Personnel and Manpower and Training.

A suitable person is required for immediate appointment as Commercial Manager to head the Commercial Department.

The Commercial Manager will maintain overall management surveillance and control over the Commercial Department and will be responsible for formulating and promoting policies and procedures for achieving significant improvements in the performance standards in such activities as financial control and revenue collection, personnel, training and stores administration.

Qualifications.—Candidates should possess a high degree of initiative and resourcefulness and must either—

- (a) be Associate Members of the Institute of Chartered Accountants (A.C.A.), or Member of Association of Certified and Corporate Accountants (A.C.C.A.); or
- (b) possess suitable degree in Economics or Business/Public Administration with personnel management/public finance as special subject; and
- (c) must have had at least 10 years' post-qualification experience in a responsible position in a reputable commercial or industrial establishment or governmental agency.

Salary.—Terms to be negotiated including contract terms.

The Corporation also requires Professional Accountants and Auditors to fill a number of vacant positions in the Finance Unit.

The Accountants will be required to perform duties which include:

- (i) Supervision of accounts;
- (ii) preparation of quarterly financial returns, including income statement, balance sheet, production report, commercial operation report, accounts receivable report for general management information;

- (iii) appraisal of monthly returns on (a) revenues and (b) unit cost of production, and recommendations for increasing revenue and reducing expenditure;
- (iv) designing, installing, and improving costing systems and supervising their operation;
- (v) reviewing or revising accounting and internal control systems; and
- (vi) generally co-ordinating all financial matters.

Successful Audit candidates will be required to undertake inspection of accounts, advise upon methods and conduct special investigations into specific accounting problems.

Qualifications.—Candidates must possess the requisite professional qualification with some experience in a responsible position.

Salary.—Terms to be negotiated.

A number of Audit Assistants are also required for the audit of the Corporation's Revenue and Expenditure; Verification of Stores; and other allied duties that they may be assigned from time to time.

Qualifications.—Candidates must possess:

- (a) G.C.E. or C.S.C. with three years' accounting or auditing experience with a practising accounting firm or governmental agency; or
- (b) R.S.A. stage III with two years' auditing and/or accounting experience;
- (c) G.C.E. with commercial subjects (to be trained).

Salary. - According to qualification and experience.

Application forms may be obtained from the Acting Chief of General Services, Ghana Water and Sewerage Corporation, P.O. Box M.194, Acera, to whom they must be returned after completion not later than 21st May, 1971.