

# GAZETTE

Page

# Published by Authority

No. 10

# FRIDAY, 21st FEBRUARY

# 1975

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NOTICE OF PUBLICATION OF NATIONAL REDEMPTION COUNCIL DECREE

The following National Redemption Council Decree is published today, price 5p: Ghana Commercial Bank (Amendment) Decree, 1975 (N.R.C.D. 315).

#### NOTICE OF PUBLICATION OF LEGISLATIVE INSTRUMENT

The following Legislative Instrument is published today, price 5p: Graphic Corporation (Amendment) Instrument, 1975 (L.I. 1003).

## NOTICE OF PUBLICATION OF EXECUTIVE INSTRUMENTS

The following Executive Instruments are published today, price 5p each:

State Lands (Cape Coast 4th Ridge-Site for State Housing Corporation) Instrument, 1975 (E.I. 17).

State Lands (Hohoe—Site for the Volta School for the Deaf) Instrument, 1975 (E.I. 18).

## NOTICE OF PUBLICATION OF OFFICIAL BULLETINS LOCAL GOVERNMENT NO. 9

#### is published today, price 15p

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#### COMMERCIAL AND INDUSTRIAL NO. 11

#### is published today, price 38p

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# GHANA PUBLISHING CORPORATION (PRINTING DIVISION) NOTICE TO ALL SUBSCRIBERS—OFFICIAL GOVERNMENT PUBLICATIONS

ANNUAL SUBSCRIPTION RATES

ew rates will take effect from 1st March, 1975:-			5 00r24	2010	¢
(i) Ghana Gazette					11.00
(ii) Commercial and Industrial Bulle	etin				18.00
(iii) Local Government Bulletin					9.50
(iv) Land and Concessions Bulletin					11.00
(v) Legislative Instruments		••			9.50
(vi) Acts or Decrees			••		6.00
(vii) Executive Instruments					5.00

J. E. K. YANKEY General Manager

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#### THE NATIONAL WEEKLY LOTTO RESULTS

It is hereby certified that a National Weekly Lotto Draw was held on Saturday, 15th February, 1975 in accordance with the provisions of the National Weekly Lotto Act, 1961 and the Regulations published thereunder and that the following numbers were drawn in successive order:

#### 11-4-28-67-51

LT.-COL. E. T. OKLAH Director of National Lotteries

# MINISTRY OF LOCAL GOVERNMENT (VALUATION DIVISION) MISSING IDENTITY CARD

The Public is hereby informed that the undermentioned Identity Card, belonging to a Traince Technical Officer (Valuation) is missing at Accra.

54

Owner

Samuel G. Ennin

Any person coming into possession of this card or having knowledge of its whereabouts should report to the nearest Police Station or Office of the Valuation Division, Ministry of Local Government.

The ne

#### THE WEST AFRICAN EXAMINATIONS COUNCIL

#### PRINCIPAL TEACHERS' PROMOTION EXAMINATION, 1974

Candidates listed below who took the above examination in 1974 at Koforidua Centre are requested to supply urgently the following particulars:

- (1) Teacher's Registered Number;
- (2) Teacher's Present Address;
  - (3) Date promoted Senior Teacher/Specialist/A.E.O./G.C.E.
- . 2. These particulars should reach

The Senior Deputy Registrar (M.A.), West African Examinations Council, P.O. Box 917, Accra.

by 20th February, 1975.

. ...

	Name						Index Number
1.	Asare-Kwao, Teiko H.	 			 	••	0103180
2.	Amba Saki, Edmund Ofoe	 			 	••	0103188
3.	Poh-Yirenkyi, Felix	 			 ••	••	0103088
4.	Gyang, Patrick Boakye	 			 		0103196
5.	Hanson, Theo Kwamina	 			 	••	0103048
6.	Asamoah, Paul	 	••		 		0103183
7.	Mensah, Benjamin Kwadjo	 			 	•••	0103753
8.	Sam, Reynolds Akoto	 	••		 		0103090
9.	Temeng, Kofi Edward	 			 		0103094
10.	Bediako-Amoa, F. A.	 			 		0103036
11.	Mprah, Samuel Baden	 		••	 		0103063
12.	Adjepong, Ellen	 			 		0103115
	Duncan, Albert G.	 			 	••	0103142
	Lartey, Samuel A	 			 		0103057

#### I. A. OKINE Senior Deputy Registrar

#### JUDICIAL SERVICE APPOINTMENTS

The following Judicial Service Appointments have been made:-

Name		Grade						Effective Date
A. Essilfie-Bondzie K. K. Dei-Anang		Circuit Judge	••					1-10-74
D. K. Kudoadji N. K. Sepenu N. Assibcy-Yeboah B. T. Arycetey N. E. A. Kyemenu-Caiquo (Mis F. Y. Kpegah P. K. Owusu-Sekyere	(a)	District Magistrate Grade I						6-9-73
E. J. B. Forster	•••	District Magistrate Grade I					••	2-9-74
T. G. Awuku		Senior Training Officer			••	••		18-5-73
J. O. Owusu		Assistant Registrar		• •	••	••		18-7-74
S, Manteaw		do			••	••	••	8-8-74
C. Kweifio-Okai		do		••	••			1-10-74
D. Baffoc-Afriyic		do	•••		• •	••	•••	1-11-74
E. Ankrah		Clerical Officer	••	••	••	••	••	14-9-73

											Effective
Name			Grade								Date
R. A. Dodoo		٦									
M. E. K. Onyame											
J. K. Okrah D. K. Adu-Poku											
S. K. Taylor											
D. S. Tawiah											
Ben. Myers		1									
M. P. Nelson											
J. K. Frimpong		ł	Clerical Officer								1-4-74
J. D. Owusu Comfort Brown (Miss)											
Marian O. Bobie (Miss)											
A. K. Owusu		i i									
A. Afranie											
F. Obeng-Ackon											
E. K. Adzomani E. A. Akotia (Miss)											
F. Acasnaba (Miss)											
TTVAshala		-	Clerical Officer								21 6 74
Leonora Atiase (Miss)	••		do.	••	••	••	••		••	••	31-5-74
E C American	••		do,	••	•••	••	••	••	••	••	7-6-74
J. K. Mannoh			40,				••	•••	••	••	14-6-74
J. O. Akanmu		ł	Clerical Officer								10 6 94
H. Asante		ſ	Cicilical Officer	••				••	••	••	18-6-74
J. B. Dankwah		ิจั									
J. B. Kyei		Ę	Clerical Officer								19-6-74
R. O. Yeboah		ſ									19-0-74
R. Kodua			Clerical Officer								20-6-74
John Ewusi											20-0-14
I. T. Ishaque		ſ									
Robert Yankey E. Asiedu		1	do.								21-6-74
F. T. Kudjonu											21-0-74
O Amadu		J	Clerical Officer								
Denial Conten	• •	•••	do.	••	••		•••	•••	••	••	27-6-74
7 197 17	••		do.	••	••	••	••	••	••	••	4-7-74
T W Tashanh	• •	••	do.	•••	••	••	••	••	••	••	10-7-74
	••	••		••	••	••	••	••	••	••	16-7-74
Mercy A. Acquaye (Miss) J. O. Asamoah	••	••	do.	•••	••	••	••	••	••	••	31-7-74
C Nii Osenana	••	••	do.	••	••		••	••	••	••	6-8-74
Uberta Odonkor (Miss)	••	••	do.	•••	••		••	••	••	••	14-8-74
D. D. Dzebu	••	••	do.	••	••	••	••	••	••	••	1-11-74
	••	••	do.	••	••	••	••	••	••	••	20-11-74
Dorothy Quaye (Miss)	••	••	do.	••	••	• •	••	••		••	3-1274
Cyril Tekaa	••	••	do.	••	••	••	••	••	••	••	4-12-74
Francis Brobbey	••	••	do.	••	••	••	••	••		• •	12-12-74
Andrews Kwarteng K. Antwi-Boasiakoh	••	••	do.		••	••	••	••		••	24-12-74
M. I. E. Ackon	••	••	Stenographer Gra	ide II		••	••	••	1		2-3-74
	••	••	do.	••	••	••	••	•••			1-5-74
Comfort A. Addo (Miss)	••	••	do.	••	••	••	••	• •			3-5-74
E. A. Mills	••	••	Senior Bailiff	••	••	••	••	••			1-6-74
E. A. Lanyoh	••	••	do.	· •	<i>p</i> .•	••	••	••			16-8-74
W. Y. Nyave	••	••	Bailiff Grade I	••		••	••	••			14-10-74
S. O. Odoi	••	1.4	Bailiff Grade II	••	••	••	••				9-9-74
Richard Owusu	••	••	do.	u •	••	••	••	••			10-9-74
J. L. Cudjoe	••		do.		••	••	••	••		••	15-10-74
I. B. Bordoh	••	••	do	••	••	••	••	••	••		9-12-74
J. T. Anoi	••	••	do	••	••	••	••	••	••		11-12-74

#### SCHOLARSHIPS SECRETARIAT

#### RUSSIAN GOVERNMENT SCHOLARSHIPS-1975/76 AWARDS (LUMUMBA UNIVERSITY)

Applications are invited from suitably qualified Ghanaians for the above-mentioned awards which are tenable at the Lumumba University in the Soviet Union.

#### Qualifications:

- (i) Candidates must not have reached their 25th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

Courses are available in the following fields of Study:

Dentistry Geology Engineering (Civil and Mechanical) Economics Mining Engineering.

#### Application:

- (i) Qualified candidates are invited to apply in their own hand writing stating—Age, Qualifications (i.e. Details of G.C.E. Ordinary and Advanced Levels passes) and the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies *must* pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be ineligible, except specifically nominated by their employers.
- (iv) Applications must reach the Registrar of Scholarships, Post Office Box M.75, Accra, not later than Wednesday, 26th February, 1975.

#### SCHOLARSHIPS SECRETARIAT

#### SCHOLARSHIPS AWARDS OFFERED BY THE GOVERNMENT OF THE SOVIET UNION-1975/76 AWARDS

Applications are invited from suitably qualified Ghanaians for the above-mentioned awards which are tenable in the Socialist Republic of the Soviet Union.

#### Qualifications:

POSTGRADUATE STUDIES:

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than Second Class Upper Division or have in at least three years from graduation exhibited some capacity for further study and research.

#### UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 25th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

#### Courses are available in the following field of Study:

Mining Engineering Chemical Engineering Industrial Engineering Hydraulic Engineering Veterinary Medicine Geology Forestry Medicine. Application:

- (i) Qualified candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Department.
- (iii) Candidates, under Bond or any similar obligation will be ineligible, except specifically nominated by their employers.
- (iv) Completed Application Forms must reach the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 1st March, 1975.

#### SCHOLARSHIPS SECRETARIAT

#### INTER-AFRICAN UNIVERSITIES SCHOLARSHIP PROGRAMME (INTERAF)-1975/76 AWARDS

A number of awards for Degree, Diploma and Certificate courses in the underlisted fields are being offered for the 1975/76 academic year under the Inter-African Universities Scholarships Programme of the Association of African Universities. These awards are tenable in African Universities.

2. Applications are invited from suitably qualified Ghanaians who must be in good health and between the ages of 17 and 27.

Fields of Study:

- (i) Medicine
- (ii) Veterinary Science
- (iii) Dentistry
- (iv) Forestry/Agriculture
- (v) Pharmacy
- (vi) Mathematics
- (vii) Home Economics
- (viii) Land Planning
- (ix) B.A. French
- (x) Library Studies
- (xi) Engineering (Structural, Chemical, Electrical and Hydrological) Diploma Level.
- (xii) Architecture

(xiii) Nursing and Para-Medical Studies-Diploma Level.

Minimum Qualifications.—Candidates should have successfully completed a full secondary school course and possess the appropriate G.C.E. Ordinary Levels with a minimum of five (5) passes at one sitting; three (3) G.C.E. Advanced Level passes in the appropriate fields of study.

Preliminary application forms could be obtained from the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, 1st Bay, 9th Floor, State House, Accra, not later than the 25th of February, 1975.

#### SCHOLARSHIPS SECRETARIAT

# SCHOLARSHIP AWARDS OFFERED BY THE GOVERNMENT OF THE HUNGARIAN PEOPLE'S REPUBLIC-1975/76 AWARDS

Applications are invited from suitably qualified Ghanaians for the above awards which are tenable in Hungary with effect from 1975/76 Academic year.

#### Qualifications:

#### UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 27th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

#### **POSTGRADUATE STUDIES:**

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than 2nd Class Upper Division or have in at least three years from graduation exhibited some capacity for further study and research.

Courses are available in the following fields of Study—for Postgraduate and Undergraduate Studies:

Dentistry Medicine Mining Engineering Veterinary Medicine Geology Chemical Engineering Forestry and Engineering.

#### Application:

- (i) Qualified candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be incligible except specifically nominated by their employers.
- (iv) Completed preliminary application forms must reach the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 10th March, 1975.

#### SCHOLARSHIPS SECRETARIAT

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Applications are invited from suitably qualified Ghanaians for the above awards which are tenable in the G.D.R. with effect from the 1975/76 academic year.

#### Qualifications:

UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 27th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

**POSTGRADUATE STUDIES:** 

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than 2nd Class Upper Division or have in at least three years from graduation exhibited some capacity for further study and research.

Courses are available in the following fields of Study-for Postgraduate and Undergraduate Studies:

Dentistry Medicine Mining Engineering Veterinary Medicine Geology Chemical Engineering Forestry and Engineering. Application:

- (i) Qualified candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be ineligible except specifically nominated by their employers.
- (iv) Completed preliminary applications forms must reach the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 10th March, 1975.

#### SCHOLARSHIPS SECRETARIAT

#### SCHOLARSHIP AWARDS OFFERED BY THE GOVERNMENT OF THE SOCIALIST FEDERAL REPUBLIC OF YUGOSLAVIA—1975/76 AWARDS

Applications are invited from suitably qualified Ghanaians for the above awards which are tenable in Yugoslavia with effect from 1975/76 Academic year.

#### Qualifications:

UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 27th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

#### **POSTGRADUATE STUDIES:**

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than 2nd Class Upper Division or have in at least three years from graduation exhibited some capacity for further study and research.

Courses are available in the following fields of Study-for Postgraduate and Undergraduate Studies:

Dentistry Medicine Mining Engineering Veterinary Medicine Geology Chemical Engineering Forestry and Engineering.

#### Application:

- (i) Qualified candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be ineligible except specifically nominated by their employers.
- (iv) Completed preliminary application forms must reach the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 10th March, 1975.

#### SCHOLARSHIPS SECRETARIAT

#### SCHOLARSHIP AWARDS OFFERED BY THE GOVERNMENT OF THE CZECHOSLOVAK SOCIALIST REPUBLIC—1975/76 AWARDS

Applications are invited from suitably qualified Ghanaians for the above awards which are tenable in Czechoslovakia with effect from the 1975/76 Academic year.

#### Qualifications:

UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 27th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

#### POSTGRADUATE STUDIES:

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than 2nd Class Upper Division or have in at least three years from graduation exhibited some capacity for further study and research.

Courses are available in the following fields of Study—for Postgraduate and Undergraduate Studies:

Dentistry Medicine Mining Engineering Veterinary Medicine Geology Chemical Engineering Forestry and Engineering.

Application:

- (i) Qualified candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be ineligible except specifically nominated by their employers.
- (iv) Completed preliminary application forms must reach the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 10th March, 1975.

#### SCHOLARSHIPS SECRETARIAT

#### SCHOLARSHIP AWARDS OFFERED BY THE GOVERNMENT OF THE SOCIALIST REPUBLIC OF ROMANIA-1975/76 AWARDS

Applications are invited from suitably qualified Ghanalans for the above awards which are tenable in Romania with effect from the 1975/76 Academic year.

#### Qualifications:

UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 27th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

POSTGRADUATE STUDIES:

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than 2nd Class Upper Division or have in at least three years from graduation exhibited some capacity for further study and research.

Courses are available in the following fields of Study-for Postgraduate and Undergraduate Studies:

Dentistry Medicine Mining Engineering Veterinary Medicine Geology Chemical Engineering Forestry and Engineering.

Application:

- (i) Qualified Candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be ineligible except specifically nominated by their employers.
- (iv) Completed preliminary application forms must reach the Registrar of Scholarships, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 10th March, 1975.

#### SCHOLARSHIPS SECRETARIAT

# SCHOLARSHIP AWARDS OFFERED BY THE GOVERNMENT OF THE POLISH PEOPLE'S REPUBLIC—1975/76 AWARDS

Applications are invited from suitably qualified Ghanaians for the above awards which are tenable in Poland with effect from the 1975/76 Academic year.

#### Qualifications:

UNDERGRADUATE STUDIES:

- (i) Candidates must not have reached their 27th birthday by 31st December, 1975.
- (ii) Candidates must hold at least five passes including English Language at G.C.E. Ordinary Level and three passes at G.C.E. Advanced Level in subjects relevant to the course to be taken.

**POSTGRADUATE STUDIES:** 

- (i) Candidates must not have reached their 35th birthday by 31st December, 1975.
- (ii) Candidates must hold an Honours degree from an approved University with not less than 2nd Class Upper Division or have in at least three years from graduation exhibited some capacity for further study or research.

Courses are available in the following fields of Study-for Postgraduate and Undergraduate Studies:

Dentistry Medicine Mining Engincering Veterinary Medicine Geology Chemical Engineering Forestry and Engineering.

#### Application:

- (i) Qualified candidates are invited to apply for preliminary application forms describing the field of study they propose to undertake.
- (ii) Candidates serving in Government Departments or in other Public Bodies must pass their applications through their Heads of Departments.
- (iii) Candidates under bond or any similar obligations will be ineligible except specifically nominated by their employers.
- (iv) Completed preliminary application forms must reach the Registrar of Scholarhips, Scholarships Secretariat, P.O. Box M.75, Accra, not later than 10th March, 1975.

# COCOA PRODUCERS' ALLIANCE, LAGOS, NIGERIA VACANCY FOR THE POST OF AGRONOMIST

Applications are invited from suitably qualified Ghanaians for the post of Agronomist in the Secretariat of the Cocoa Producers' Alliance, Lagos, Nigeria.

Duties and Responsibilities.—The Agronomist will be required, under the general direction of the Secretary-General of the Alliance:

(i) to deal with technical and scientific matters pertaining to cocoa, covering production, pests and diseases, storage, quality control, New uses and Substitutes for Cocoa;

(ii) to act as Secretary to the Alliance's Committee on Scientific Research;

- (iii) to edit Alliance's Publications on cocoa situations in producing countries;
- (iv) to undertake such other functions as the Secretary-General may assign him.

#### Qualifications:

(i) A good honours degree in Agricultural Science together with a postgraduate degree. Or

- Un Diplome d'Ingenieur Agronome.
- (ii) Broad knowledge and experience in cocoa research with at least 5 years' work on cocoa. Experience in industrial practices and processing would however be an advantage.
- (ii) Good working knowledge of both English and French essential but may be rated not so highly in deserving cases.

Basic Salary.—The post is classified as Category A.I. of the Alliance's Salary Structure, i.e.:—

£3,280 x £130-£3,540 x £200-£4,140 sterling.

(Basis of Exchange Rate: £0.50 sterling-1 Naira.)

Ad Hoc Compensatory addition in sterling therefore applies currently to maintain the Nigerian value of salary unchanged. Point of entry will depend on qualification and experience. Staff members of the Alliance, other than those who are citizens of Nigeria, are exempted from Nigerian income tax.

Other Benefits.—Subject to specific terms of appointments: Contributory Provident Fund Scheme and Service Benefits on retirement; Rent-free quarters with essential furnishing, Free Medical Service, Annual, Sick and Maternity Leave; Children Allowance; Interest-free loan to purchase a Motor Vehicle.

Also, for non-nationals of the host country, Appointments and Repatriation Travel facilities, Installation Grant and home Leave Travel facilities every 2 years.

Condition of Service.--Normal term of appointment for successful candidate is 5 years, subject to renewal but, if desired, a shorter term of 3 years will be condidered.

Method of Application .- Applications with detailed personal history and names of three referces should reach:

The Senior Principal Secretary, Ministry of Trade and Tourism, Post Office Box M.47, Accra.

not later than 1st March, 1975.

Civil Servants and employees of Public Boards and Corporations should send their applications through their Heads of Departments.

#### MINISTRY OF ECONOMIC PLANNING

#### VACANCIES FOR ASSISTANT ECONOMIC OFFICERS AND ECONOMIC OFFICERS

Applications are invited from suitably qualified Ghanaians for appointment as Assistant Economic Officers or Economic Officers in the Ministry of Economic Planning.

#### (i) ASSISTANT ECONOMIC OFFICERS

Duties.—Assistant Economic Officers have responsibilities in all matters relating to the preparation of Ghana's Development Plans and in the formulation and examination of particular projects in connection therewith. They will be required to assemble and analyse any data or other information needed for the formulation and analysis of Development Plans and their constituent projects. They may be assigned to service with the Planning Commission or its committees or any other body set up from time to time in connection with the planning process. These assignments may cover any sector of the economy and Assistant Economic Officers may be expected, and will be given the opportunity, to develop a high degree of versatility. While the analysis of project proposals will require the ability to apply the analytical tools of economics and a firm grasp of detail, Assistant Economic Officers will frequently have to formulate proposals themselves and must be prepared to show the requisite degree of originality for this purpose. They assist in the year-by-year programme of Development Plans through the examination of capital expenditure estimates of Ministries and Departments and for operation budgets of State productive enterprises. The work will also involve giving advice from time to time on the foreign and domestic economic policies of Ghana at the request of Government or of individual Departments and Ministries.

Qualifications.—Candidates must possess a First or Second Class Honours degree in Economics or Sociology or other Social Sciences with Economics as a major.

Salary.-Range 52, 55 i.e. \$\$\varnothing2,472-\$\$\varnothing2,808;\$\$\varnothing2,724-\$\$\varnothing3,096.\$\$

#### (ii) ECONOMIC OFFICERS

Duties.—The duties are the same as for Assistant Economic Officers but with a higher degree of responsibility.

Qualifications.—Candidates must possess a First or Second Class Honours degree in Economics or Sociology or other Social Sciences with Economics as a major plus 3 years' postgraduate experience in a relevant employment.

#### Salary.-Range 65, 70 i.e. Ø3,744-Ø4,104; Ø4,368-Ø4,920.

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom the completed forms should be returned not later than 21st March, 1975. Candidates in the Public Service should forward their completed application forms through their Heads of Departments. Only copies of certificates and testimonials should be sent. Persons under bond to serve in any particular capacity are not eligible.

#### OFFICE OF THE NATIONAL REDEMPTION COUNCIL

## VACANCY FOR DIRECTOR OF DATA PROCESSING MANAGEMENT SERVICES DIVISION

Applications are invited from suitably qualified Ghanaians for the post of Director of Data Processing in the Management Services Division of the Office of the National Redemption Council.

Duties.—The Director of Data Processing will deal with the overall co-ordination of all data processing, systems development, and subsequent operational activities connected therewith. In this role, he will be responsible for:—

- (a) definition and initial specification of those systems most economically and advantageously convertible to data processing facility: such definitions will include both time scale and expenditure factors:
- (b) advising Government on the acquisition of new equipment and the enhancement or replacement of existing ones used in any data processing activity;
- (c) in conjunction with all departments using or requiring to use data processing equipment, planning proposed projects and ensuring that they are properly integrated with all other divisions of Government;
- (d) setting up and maintaining technical "workshops" for the maintenance of technical and professional standards for all data processing personnel;
- (e) the control of staff in the Data Processing Class: this includes responsibility for the conduct of staff with particular emphasis on competence and ethical standards of behaviour in the area of data processing, the postings of data processing personnel within the Civil Service, and advising Government on the secondment or transfer of data processing staff from the Civil Service into the Public Boards and Corporations whenever there is need to do so;
- (f) offering general assistance to the Data Processing Control Board in the performance of its functions when established.

Qualifications .- Candidates must possess a degree of a recognised university and in addition must either :---

- (a) have had not less than 7 years' post-qualification experience in Programming and 4 years in Systems Analysis work in a reputable installation, or
- (b) have served as the Manager of data processing in a computer installation for not less than 5 years after obtaining a university degree.

Salary Scale.-Range 87, 90 (Ø7,080-Ø8,616).

Application forms are obtainable from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom the completed forms should be returned not later than 14th March, 1975. Civil Servants and other Public Servants must route their completed application forms through their Heads of Department.

#### MINISTRY OF LABOUR, SOCIAL WELFARE AND CO-OPERATIVES

#### VACANCIES FOR INVESTIGATION OFFICERS

Applications are invited from suitably qualified candidates for appointment to the post of Investigation Officer, Ministry of Labour, Social Welfare and Co-operative.

Duties.—Responsible for assisting the Senior Investigation Officer in security arrangements and for investigation of irregularities and suspected cases of malpractices connected with finance, stores, labour and transport under the Ministry.

Qualifications.-Candidates must:-

- (a) have had general education up to the West African School Certificate standard or the G.C.E. "O" Level;
- (b) have acquired at least 8 years' experience in the investigation of crime; or 5 years' practical experience in the keeping of accounts and the control of finance and stores, preferably with some experience in the investigation of fraud, and
- (c) be drawing a salary of not less than \$\mathcal{C}\$1,428 per annum in present employment.

Salary Scale.-Range 45, 50 (@1,968-@2,640).

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom the completed forms should be sent not later than 21st March, 1975. Applicants in the Civil Service not under bond should submit their applications through their Heads of Departments.

#### CENTRAL REVENUE DEPARTMENT

#### VACANCIES FOR COURT OFFICERS

Applications are invited from suitably qualified persons for appointment as Court Officers in the Central Revenue Department.

Dutics.—Preparation of writs and summonses in connection with court cases and the processing of all court documents under the direction of Law Officers. Ensuring the services of execution of writs and also ensuring that sums collected in the processes are properly brought to account. Supervision of work of bailiffs in the department.

Qualifications.—Candidates should not be less than 25 years of age and must possess, at least, the General Certificate of Education ("O" Level) or its equivalent. They should possess 7 years' experience in general Clerical/Executive work at least 3 years of which must have been in court work preferably in the grade of District Court Registrar. Evidence showing knowledge of the law and its functioning is acceptable in lieu of the 3 years' court work.

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Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom they should be returned not later than 21st March, 1975. Civil Servants should send their applications through their Heads of Departments. Only copies of supporting documents should be sent. Persons under bond to serve in any specified capacity are not eligible.

#### BUREAU OF GHANA LANGUAGES

#### VACANCIES FOR PUBLICATIONS ASSISTANTS

Applications are invited from suitably qualified persons for appointment to the post of Publications Assistants in the following Language Sections of the Bureau:—

Akuapem Twi	Nzema
Asante Twi	Dagbani
Fante	Kasem
Ewe	Dagaare
Ga	Gonja.
Dangme	

Duties.—To assist in the production of literature in the chosen language, to do proof-reading, translations, and editing of manuscripts; to compile basis words and produce material for mass literacy work.

Qualifications.—Candidates must not be less than 23 years of age and must possess the Teacher's Certificate "A", or School Certificate with credit in the chosen language, and must have at least 5 years' teaching experience in the chosen language or three years' experience in editorial or other literary work. Candidates will be required to pass an examination in English and the chosen language.

Salary Scale .-- Range 35, 40 (\$1,428 x \$48-\$1,620; \$1,668 x \$60-\$1,908).

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom they should be returned not later than 21st March, 1975. Candidates in the Public Service should send their completed application forms through their Heads of Departments. Candidates under bond to serve in a specific capacity are ineligible.

#### VACANCY FOR THE POST OF POSTER ARTIST IN THE NATIONAL FAMILY PLANNING PROGRAMME

Applications are invited from suitably qualified Ghanaians for appointment to the post of Poster Artist with the Ghana National Family Planning Programme.

#### Duties .----

- (a) To produce original designs for posters, bill-boards, charts, pamphlets, banners, bumper-stickers, calenders, book and magazine—covers; should also be able to do lettering. Silkscreen methods and other printing processes; should also have basic knowledge of photography and other Graphic Methods.
- (b) To be capable of planning, organizing, and assemblying materials for building of minor and major exhibitions; should be in a position to direct information about new techniques and innovations in this field.
- (c) Should have a flair for administrative duties and be capable of controlling and supervising junior staff.

Qualifications .--- A candidate must----

- (1) possess a degree in Art from a recognised University; or
- (2) possess a diploma in Art and Craft and must have had, at least, 3 years' post-qualification experience; or
- (3) have passed at credit level in Art at the W.A.S.C./G.C.E. "O" Level examination followed by at least 5 years' experience in fine lettering and art; or
- (4) have had a good general education preferably to the W.A.S.C. standard followed by at least 8 years' experience as a working artist.

Salary:

For qualification (1): Range 52, 55 i.e. \$\varnothing2,472-\$\varnothing2,808; \$\varnothing2,724-\$\varnothing3,096.

For qualifications 2-4: Range 45, 50 i.e. \$\$\varnothing\$1,968-\$\$\varnothing\$2,244; \$\$\varnothing\$2,316-\$\$\varnothing\$2,640.

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom they should be returned not later than 21st March, 1975. Public Servants should forward their completed forms through their Heads of Departments. Persons under any form of bond are ineligible.

#### VACANCY FOR THE POST OF PUBLICATIONS OFFICER IN THE NATIONAL FAMILY PLANNING PROGRAMME

Applications are hereby invited from suitably qualified Ghanaians for appointment to the post of Publications Officer with the Ghana National Family Planning Programme.

#### Duties:

- (1) Assist the Senior Publications Officer to produce a newspaper and a staff bulletin for the National Family Planning Programme;
- (2) help to assembly and edit manuscript, select and scale pictures and prepare make-up for publications and posters;
- (3) prepare, under supervision, releases and other hand-outs related to the N.F.P.P. and assist in providing the news media with a sustained flow of information on population and family planning;
- (4) supervise, under the direction of the Senior Publications Officer, the library of the Programme;
- (5) participate in writing scripts for radio and television and produce other materials for publication;
- (6) any other business to which he may be assigned by his supervisors in the Information and Education Division of the N.F.P.P.

Qualifications .-- Candidates must :---

- (a) (i) possess the W.A.S.C./G.C.E. "O" Level with at least 5 credits including English Language or Teachers Certificate "A" and
  - (ii) at least 5 years' post-qualification experience in library and/or editorial work or Diploma in Journalism or an equivalent qualification and must, in addition have had not less than 3 years' experience in Journalism or allied career;
- (b) Candidates should, preferably not be less than 25 years of age.

Salary .-- Range 55 i.e. Ø2,724-Ø3,096.

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra, to whom they should be returned not later than 21st March, 1975. Public Servants should forward their completed forms through their Heads of Departments. Persons under any form of bond are ineligible.

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