



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

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WINDHOEK - 27 November 2009

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### CONTENTS

	<i>Page</i>
<b>GOVERNMENT NOTICE</b>	
No. 228 Determination of minimum requirements and standards for assessments of courses and examinations for, and of form and manner of issuing of, Namibia Senior Secondary Certificate: Education Act, 2001 .....	1

## Government Notice

### NATIONAL EXAMINATION, ASSESSMENT AND CERTIFICATION BOARD

No. 228

2009

#### DETERMINATION OF MINIMUM REQUIREMENTS AND STANDARDS FOR ASSESSMENTS OF COURSES AND EXAMINATIONS FOR, AND OF FORM AND MANNER OF ISSUING OF, NAMIBIA SENIOR SECONDARY CERTIFICATE: EDUCATION ACT, 2001

The National Examination, Assessment and Certification Board in terms of section 14 of the Education Act, 2001 (Act No. 16 of 2001) has determined the minimum requirements and standards for assessments of courses and examinations for, and the form and manner of issuing of, Namibia Senior Secondary Certificate set out in the Schedule.

**I.V. ANKAMA**  
**CHAIRPERSON**  
**NATIONAL EXAMINATION, ASSESSMENT**  
**AND CERTIFICATION BOARD**

Windhoek, 6 November 2009

## SCHEDULE

### ARRANGEMENT OF ITEMS

#### PART I PRELIMINARY ITEMS

1. Acronyms
2. Definitions
3. Purpose of notice

#### PART II NAMIBIA SENIOR SECONDARY CERTIFICATE (NSSC)

4. Outcomes of NSSC
5. Types of NSSC qualifications
6. Entrance requirements for NSSC
7. Promotion requirements from Grade 11 to Grade 12
8. Duration of NSSC course
9. Changing of subjects in Grades 11 and 12

#### PART III REQUIREMENTS FOR NSSC COURSE

10. Compliance with fields of learning of NQF
11. General requirements for subject combinations for NSSC group and subject awards for full-time and part-time candidates
12. Specific requirements for subject combinations for NSSC group award
13. Certification requirements for NSSC group award
14. Certification requirements for NSSC subject award
15. Format of NSSC awards and certifying certificates

#### PART IV ASSESSMENT AND TIME ALLOCATION FOR SUBJECTS

16. Assessments and examinations for NSSC courses
17. Recording and reporting of learner performance
18. Supplementary examinations
19. Time allocation for NSSC subjects

ANNEXURE A	Compliance of NSSC subjects with organizing fields of learning of NQF
ANNEXURE B	Namibia Senior Secondary Certificate (NSSC) subjects
ANNEXURE C	Subject exclusions for Namibia Senior Secondary Certification
ANNEXURE D	Rating scale in calculating whether a candidate has qualified for a NSSC Group Award
ANNEXURE E	Format of NSSC Group Award
ANNEXURE F	Format of NSSC Subject Award
ANNEXURE G	Format of Certifying Certificate for NSSC Group Award
ANNEXURE H	Format of Certifying Certificate for NSSC Subject Award

## PART I

## PRELIMINARY ITEMS

**1. Acronyms**

CIE	Cambridge International Examinations
DNEA	Directorate: National Examinations and Assessment
HIGCSE	Higher International General Certificate of Secondary Education
IGCSE	International General Certificate of Secondary Education
JSC	Junior Secondary Certificate
NEACB	National Examination, Assessment and Certification Board
NQA	Namibia Qualifications Authority
NQF	National Qualifications Framework
NSSC	Namibia Senior Secondary Certificate

**2. Definitions**

In this notice, unless the context indicates otherwise, any word or expression defined in the Act has that meaning, and “the Act” means the Education Act, 2001 (Act No. 16 of 2001).

## PART II

## NAMIBIA SENIOR SECONDARY CERTIFICATE (NSSC)

**3. Purpose of notice**

This notice introduces the Namibia Senior Secondary Certificate (NSSC) and describes the minimum requirements and minimum standards for the awarding of NSSC for the achievement of the exit level learning outcomes as specified in the various NSSC subject syllabuses and the National Curriculum for Basic Education approved by the National Examination, Assessment and Certification Board of Namibia (NEACB).

**4. Outcomes of Namibia Senior Secondary Certificate**

As the exit level qualification of the school system, the NSSC must -

- (a) represent a planned combination of learning outcomes that has defined purposes and is intended to provide qualifying learners with a broad and balanced command of such knowledge, skills and attitudes that enhance -
  - (i) understanding, creativity and an investigative and critical mind;
  - (ii) productivity and the ability to apply knowledge, skills and attitudes to solve problems and make informed decisions in real life situations;
  - (iii) the ability to communicate effectively;

- (iv) moral development, awareness of one's own beliefs and opinions and respect for those of others;
  - (v) values of reliability, co-operation, democracy, tolerance, mutual understanding, diligence, commitment and quality service to others; and
  - (vi) the development of self-reliance and entrepreneurship as preparation for the world of work and self-employment;
- (b) provide a basis for further education and training and lifelong learning;
  - (c) enrich the qualifying learner with knowledge, skills and values and provide benefits to the economy and society;
  - (d) where applicable, be internationally comparable;
  - (e) comply with the objectives of the National Qualifications Framework; and
  - (f) indicate the rules governing the awarding of the NSSC qualifications.

## 5. Types of NSSC certificates

- (a) Two types of certificates are available, namely the NSSC Group Award and the NSSC Subject Award.
- (b) The NSSC Group Award -
  - (i) is a whole qualification which cannot be attained through NQF credit accumulation;
  - (ii) is registered on the NQF as a whole qualification at the appropriate level;
  - (iii) is issued to a candidate who has offered six or more NSSC subjects selected from the list in **Annexure B** and complied with the minimum requirements specified in items 11, 12 and 13;
  - (iv) is qualified for via full-time, part-time or a combination of full-time and part-time studies over a minimum period of two years, or a maximum period of four years;
  - (v) is certified by the National Examination, Assessment and Certification Board;
  - (vi) is that for as long as an Accreditation Agreement exists between the University of Cambridge Local Examinations Syndicate, Cambridge International Examinations (CIE) and the Ministry of Education (MOE), the grade symbols for the Higher and Ordinary level subjects printed on the NSSC Group Awards must represent the same level of achievement as the grade symbols for HIGCSE and IGCSE, respectively, examined and certified by the University of Cambridge Local Examinations Syndicate, Cambridge International Examinations (CIE).
- (c) The NSSC Subject Award -

- (i) is issued for the NSSC subjects listed in **Annexure B** where the minimum requirements and standards for subject certification as specified in items 11 and 14 have been met;
- (ii) is that the subject results shown on the Subject Award generate NQF credits, and that the NQA, on application, assigns NQF credits to the subject results achieved by each candidate;
- (iii) is that for as long as an Accreditation Agreement exists between the University of Cambridge Local Examinations Syndicate, Cambridge International Examinations (CIE) in the United Kingdom and the Ministry of Education (MOE), the grade symbols for the Higher and Ordinary level subjects printed on the NSSC Subject Awards must represent the same level of achievement as the grade symbols for HIGCSE and IGCSE, respectively, examined and certified by the University of Cambridge Local Examinations Syndicate, Cambridge International Examinations (CIE);
- (iv) is available to both full-time and part-time learners and there is no restriction on the number of NSSC examinations a part-time learner may attempt over time;
- (v) may be converted to an NSSC Group Award on submission of the various NSSC Subject Awards to the NEACB for conversion if the subject awards were issued to a candidate over a maximum period of four years which in combination comply with the minimum requirements for the issuing of an NSSC Group Award, as contemplated in items 11, 12 and 13.

## 6. Entrance requirements for NSSC

The minimum entrance requirements to Grade 11 are -

- (a) a candidate having completed JSC on full-time basis must have the Statement of Results for the Junior Secondary Certificate (JSC) Examination issued by the Directorate: National Examinations and Assessment (DNEA), which specifies whether the candidate has met the minimum entrance requirements;
- (b) a candidate having completed JSC on part-time basis must have the Statement of Results of two or more JSC Examinations which in combination must meet the minimum entrance requirements to Grade 11 specified for a specific year as contemplated in item 6(c);
- (c) the minimum number of points to be obtained, determined on the basis of the performance of a learner in his or her best six JSC subjects, one of which must be English, are the same for full-time and part-time candidates and are annually announced by the NEACB as the criteria;
- (d) a candidate who wants to enter for NSSC subjects must have offered and passed as a full-time or part-time candidate the same subjects in the JSC or equivalent examination if the NSSC subjects are also JSC examination subjects;
- (e) the performance of a full-time or a part-time candidate in the JSC examination must be considered to determine whether a candidate should start studying a subject at NSSC Higher or Ordinary Level and subject specific entrance requirements specified in the NSSC syllabuses must be adhered to;

- (f) a candidate studying NSSC on part-time basis must comply with the rules made by the NEACB, and announced in a Ministerial Circular, which state the number of Ordinary and Higher level subjects that may be registered for per NSSC examination by first time takers and resit candidates, respectively; and
- (g) a foreign learner must have a recognised qualification evaluated as equivalent to at least the JSC by the Namibia Qualifications Authority (NQA).

#### **7. Promotion requirements from Grade 11 to 12**

- (1) Normally full-time Grade 11 learners are promoted to Grade 12 because the NSSC course is a continuous two year course.
- (2) A full-time Grade 11 learner who has shown lack of commitment to studies coupled with poor performance (unsuccessful in 3 or more subjects) or unacceptable behaviour, or absenteeism without valid reasons (20 or more days per year) may, on the recommendation of the school management and school board, be refused readmission to full-time senior secondary education by the Permanent Secretary.
- (3) The NSSC course for part-time candidates –
  - (a) is not a fixed period of two years with requirements for promotion from Grade 11 to 12 as for full-time candidates as contemplated in item 7(2); and
  - (b) the subject(s) enrolled for at the beginning of a year, normally is examined at the end of the same year.

#### **8. Duration of NSSC course**

- (1) The duration of the NSSC course (Grades 11 and 12) for full-time learners attempting to meet the minimum requirements and standards for a Group or Subject Award is two years.
- (2) The NSSC course for part-time candidates offered in compliance with the entrance requirements contemplated in items 6(d), (e) and (f) has no minimum duration but will depend on the number of subjects offered per year and the number of times subjects are rewritten.
- (3) Part-time candidates desirous to qualify for the NSSC Group Award must comply with the duration requirements contemplated in item 13(1) (d).

#### **9. Changing of subjects in Grades 11 and 12**

- (1) A full-time learner may, at the latest at the beginning of the Grade 12 academic year, change from an Ordinary Level to the same Higher Level subject or vice versa, if the school in consultation with the parents thinks that it will be in the best interest of the learner.
- (2) A learner who achieves less than 40% in a NSSC Higher level subject at the end of Grade 11 is advised not to continue with the subject at that level in Grade 12 but to switch to the Ordinary level, if the subject is available at both levels.

## PART III

REQUIREMENTS FOR NAMIBIA SENIOR SECONDARY  
CERTIFICATE COURSE**10. Compliance with Fields of Learning of National Qualifications Framework (NQF)**

- (1) The NSSC must comply with the Organising Fields of Learning of the National Qualifications Framework (NQF) for the purpose of organising and classifying the NSSC subjects and for registering the NSSC on the NQF.
- (2) The NQF Fields of Learning are linked to various disciplines and occupational fields in the world of work and, therefore, provide a framework for organising qualifications in a coherent and co-ordinated manner.
- (3) **Annexure A** shows the compliance of the NSSC subjects with the Education, Training and Development Field of Learning of the NQF.

**11. General requirements for subject combinations for NSSC Group and Subject Awards for full-time and part-time candidates**

- (1) The NSSC subjects that are available at Higher and Ordinary levels are listed in **Annexure B** and full-time and part-time learners must under the rules for subject combination contemplated in item 11 (2) offer not fewer than six subjects for the NSSC Group or Subject Award.
- (2) The six subjects may be offered at either Higher or Ordinary level or as a combination of Higher and Ordinary level subjects grouped according to the following organising structure:

English as a First or a Second Language <i>Plus</i> Another language as a First, Second or Foreign Language*
--

*Plus*

Three subjects constituting a Curriculum Field of Study
--

*Plus*

One or more supplementary subjects selected from the available options
---

\*If a learner follows a one language curriculum, only English as a First or a Second Language must be offered and such learner must still offer six subjects as contemplated in item 11 (2). A learner who follows a one language curriculum will not qualify for the Group Award as contemplated in item 12(1)(a).

- (3) The Curriculum Fields of Study, the NSSC subjects that constitute these Fields of Study and the supplementary NSSC subjects as contemplated in item 11 (2), are specified in The National Curriculum for Basic Education approved by the NEACB and must be adhered to by full-time and part-time learners when selecting their subjects for the NSSC Group and Subject Awards.
- (4) Mathematics at either Higher or Ordinary level will be a compulsory subject for full-time and part-time candidates from January 2012 and may be offered as a supplementary subject or as one of the three subjects constituting a Curriculum Field of Study as contemplated in item 11 (2).
- (5) A candidate may not offer the same subject at Higher and Ordinary level.
- (6) A candidate may not offer the same language at more than one language level, e.g. the same language may not be offered at first and second language levels.
- (7) Syllabuses with exclusions as specified in **Annexure C** may not be offered together.
- (8) A full-time candidate may offer more than the required minimum of six subjects provided he or she complies with the following requirements-
  - (i) the additional subject(s) must be offered for a minimum of two years, i.e. the minimum duration of the NSSC course and all the internal, external and practical assessment requirements applicable to the subject must be satisfied over two years;
  - (ii) public schools which normally offer only a six subject curriculum is not obliged to provide tuition, assessment and learning materials for the subjects offered in excess of six (6), and the State may not subsidise the examination fees for the subjects in excess of six; and
  - (iii) a full-time learner may not simultaneously with the six (6) subjects offered as a full-time candidate, also as a part-time candidate, offer one or more of the same subjects for NSSC examination.

## **12. Specific requirements for subject combinations for NSSC Group Award**

- (1) A full-time or part-time candidate to qualify for the NSSC Group Award must comply with the following requirements for the combination of subjects –
  - (a) a minimum of six (6) subjects must be selected from the NSSC Ordinary and Higher Level subjects listed in **Annexure B** according to the organizing structure as contemplated in item 11 (2) in compliance with the following rules -
    - (i) at least two of the six subjects must be languages;
    - (ii) one of the language subjects must be English at First or Second Language level, as an Ordinary or Higher Level subject;
    - (iii) at least one of the language subjects must be a first language at Higher or Ordinary Level;
    - (iv) Mathematics must offered as contemplated in item 11 (4).

**13. Certification requirements for NSSC Group Award**

- (1) Subject to the requirements in items 11 and 12, a NSSC Group Award is issued to a full-time or part-time candidate who has complied with the following minimum Certification requirements and standards –
  - (a) a candidate must have written the final NSSC examinations as contemplated in items 16(4) and (6);
  - (b) a candidate must obtain for English as a Higher level subject at either first or second language level a Grade 4 or better grade, or for English as an Ordinary level subject at either first or second language level a Grade E or better grade;
  - (c) a candidate must be graded in a minimum of six (6) NSSC subjects selected in compliance with the requirements specified in items 11 and 12 one of which must be a first language;
  - (d) a candidate must meet the certification requirements for the NSSC Group Award in a maximum of four examination attempts over a maximum period of four years where the year in which the first examination is written is counted as the first of the four years; and
  - (e) a candidate must, with six subjects to count, which could be at Higher level or Ordinary level, or a combination of Higher and Ordinary levels, obtain at least an aggregate of 21 points calculated according to the rating scale in **Annexure D**.
- (2) A candidate who has not complied with the requirements in subitem (1) does not qualify for a NSSC Group Award, irrespective of the number of NQF credits he or she has accumulated over the maximum period of four years allowed to qualify for the NSSC Group Award.
- (3) A candidate who has been issued with a NSSC Group Award but whose document got lost, damaged or destroyed will on application and payment of the Treasury approved fee be issued with a Certifying Certificate.

**14. Certification requirements for NSSC Subject Award**

- (1) An NSSC Subject Award is issued to a full-time or part-time candidate who complies with the following minimum requirements -
  - (a) a candidate who in his or her first NSSC examination attempt meet the certification requirements for a Group Award automatically qualifies for and is issued with an NSSC Subject Award; and
  - (b) a candidate who does not qualify for an NSSC Group Award but complies with the assessment requirements as contemplated in items 16(4) and (6) and meets the minimum standard to be graded is issued with an NSSC Subject Award for the NSSC Ordinary and Higher Level subjects in which he or she is graded.
- (2) The NQA, on application, must assign a NQF credit value for the subject results shown on a Subject Award.
- (3) A candidate who has been issued with a NSSC Subject Award whose document got lost, damaged or destroyed will on application and payment of the Treasury approved fee be issued with a Certifying Certificate.

**15. Format of NSSC Awards and Certifying Certificates**

- (1) NSSC Group Awards must comply with the format in **Annexure E**.
- (2) NSSC Subject Awards must comply with the format in **Annexure F**.
- (3) Certifying Certificates for the NSSC Group Award must comply with the format in **Annexure G**.
- (4) Certifying Certificates for the NSSC Subject Award must comply with the format in **Annexure H**.

## PART IV

## ASSESSMENT AND TIME ALLOCATION FOR NSSC SUBJECTS

**16. Assessments for NSSC courses and examinations**

- (1) Full-time Grade 11 learners must at the end of the third trimester sit for written assessments that are set, marked and moderated by the school or regional education office, and these school-based or internal assessments must in general comply with –
  - (a) the assessment requirements specified in the NSSC syllabuses; and
  - (b) the assessment guidelines specified in the National Curriculum for Basic Education approved by the NEACB.
- (2) Full-time Grade 12 learners must at the end of the second trimester sit for internally set, marked and moderated assessments, and these assessments–
  - (a) must comply with the assessment requirements specified in the NSSC syllabuses; and
  - (b) are conducted for formative purposes and do not count for the final or external NSSC examinations.
- (3) Part-time learners must during the NSSC courses perform internal assessments set and marked by the part-time centres where they are registered for tuition, and the assessment tasks must –
  - (a) be of the same format and type as required by the NSSC syllabuses but do not necessarily have to be administered as formal examinations;
  - (b) be used for formative purposes to enhance learning, and details about the internal assessments performed by part-time centres must be provided to the NEACB on request.
- (4) The final external examinations for the NSSC Group and Subject Awards consist of oral, aural, practical and written forms of assessments which must–
  - (a) comply with the assessment requirements and curriculum standards specified in the NSSC Higher and Ordinary Level syllabuses approved by the NEACB;
  - (b) must comply with regulations made under the Act, and rules and procedures approved by the NEACB as contemplated in sections 14 and 15 of the Act.
- (5) The final external examinations for the NSSC Group and Subject Awards are the same for full-time and part-time candidates.

- (6) The final external examinations for the NSSC Group and Subject Awards as contemplated in item 16(4) may be adapted with the approval of the NEACB to make them accessible to candidates with impairments or disabilities. Such adaptations must be reflected on the NSSC Awards as endorsements.

**17. Recording and reporting of learner performance**

- (1) Eight levels of competence are available for the NSSC Ordinary Level subjects namely, Grades A\*, A, B, C, D, E, F and G, and -
- (a) Grade A\* is awarded for the highest level of achievement;
- (b) Grade G is awarded for the minimum satisfactory performance;
- (c) in Mathematics and Second Languages, there is a choice between an examination at Core or Extended level, and for the Core examination, the available levels of competence are from C to G, and for the Extended examination, the available levels of competence are from A\* to E;
- (d) a candidate who fails to reach the minimum standard for Grade G, or Grade E for those sitting the core and extended examinations, respectively, are ungraded;
- (e) Grade descriptors in the syllabus of each Ordinary level NSSC subject describe the subject-specific competencies associated with the grades and must be achieved by a candidate to obtain a specific grade.
- (2) Four levels of competence are available for the Higher Level NSSC subjects, namely Grades 1, 2, 3 and 4, and -
- (a) Grade 1 is awarded for the highest level of achievement;
- (b) Grade 4 is awarded for the minimum satisfactory performance;
- (c) A candidate who fails to reach the minimum standard for Grade 4 is ungraded;
- (d) Grade descriptors in the syllabus of each Higher level subject describe the subject specific competencies associated with the grades and must be achieved by a candidate to obtain a specific grade.

**18. Supplementary examinations**

- (1) The NSSC examination available during October/November each year is granted as a supplementary examination for the NSSC Group and Subject Award to full-time and part-time candidates as contemplated in items 5(b) (iv) and 13 (d).

**19. Time allocation NSSC course and subjects**

How the hours of teaching time as contemplated in section 37 of the Act must be used in terms of periods and hours per subject in the various school phases are specified in Annexures 3 and 5 of the National Curriculum for Basic Education, respectively.

**ANNEXURE A****COMPLIANCE OF NSSC SUBJECTS WITH THE ORGANISING  
FIELDS OF LEARNING OF THE NQF**

(Item 9)

<b>NQF ORGANISING FIELD OF LEARNING</b>	<b>NQF SUB-FIELD OF LEARNING</b>
EDUCATION, TRAINING AND DEVELOPMENT	SENIOR SECONDARY EDUCATION
	<b>NSSC ORDINARY LEVEL SUBJECTS</b>
	First Language Afrikaans First Language English First Language German First Language Khoekhoegowab First Language Oshikwanyama First Language Oshindonga First Language Otjiherero First Language Rukwangali First Language Rumanyo First Language Setswana First Language Silozi First Language Thimbukushu Afrikaans Second Language (Core or Extended) English as a Second Language (Core or Extended) Foreign Language German Namibian Sign Language Design and Technology Art and Design Computer Studies French Agriculture Biology Physical Science Mathematics (Core or Extended) Development Studies Geography History Fashion and Fabrics Home Economics Accounting Business Studies Economics Office Administration and Keyboarding Applications
	<b>NSSC HIGHER LEVEL SUBJECTS</b>
	First Language Afrikaans First Language English First Language German First Language Oshikwanyama First Language Oshindonga First Language Rukwangali First Language Silozi English as a Second Language

	Foreign Language German Foreign Language French Biology Physical Science Mathematics Geography History Accounting Business Studies Economics Design and Technology Art and Design Computer Studies
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**ANNEXURE B**

**NAMIBIA SENIOR SECONDARY CERTIFICATE (NSSC) SUBJECTS**  
(Items 5, 11, 12)

ORDINARY LEVEL [Syllabus Code Ranges 4101-4219, 4321-4349]		
Code	Subject	Remarks
4101	First Language Afrikaans	
4102	First Language English	
4103	First Language German	
4104	First Language Khoekhoegowab	
4105	First Language Oshikwanyama	
4106	First Language Oshindonga	
4107	First Language Otjiherero	
4108	First Language Rukwangali	
4109	First Language Rumanyo	
4110	First Language Setswana	
4111	First Language Silozi	
4112	First Language Thimbukushu	
4115	Afrikaans Second Language (Core or Extended)	
4116	English as a Second Language (Core or Extended)	
4121	Foreign Language German	
4123	Namibian Sign Language	Examined from 2009
4129	Design and Technology	Examined from 2008
4321	Agriculture	
4322	Biology	
4323	Physical Science	
4324	Mathematics (Core or Extended)	
4331	Development Studies	
4332	Geography	
4333	History	
4342	Fashion and Fabrics	
4343	Home Economics	
4345	Accounting	
4346	Business Studies	
4347	Economics	
4348	Office Administration and Keyboarding Applications	
	(0400) Art and Design	Borrow from 2007 until localised*
	(0420) Computer Studies	Borrow from 2007 until localised*
	(0520) French	Borrow from 2007 until localised*
HIGHER LEVEL [Syllabus Code Range 8301-8349]		
Code	Subject	Remarks
8301	First Language Afrikaans	
8302	First Language English	
8303	First Language German	
8304	First Language Oshikwanyama	
8305	First Language Oshindonga	
8306	First Language Rukwangali	
8307	First Language Silozi	

8315	English as a Second Language	
8317	Foreign Language German	
8321	Biology	
8322	Physical Science	
8323	Mathematics	
8330	Geography	
8331	History	
8335	Accounting	
8336	Business Studies	
8337	Economics	
8340	Design and Technology	Examined from 2008
	(1274) Art and Design	Borrow from 2007 until localised*
	(1231) Foreign Language French	Borrow from 2007 until localised*
	(1276) Computer Studies	Borrow from 2007 until localised*

\*Syllabuses and examinations will be borrowed from Cambridge International Examinations, until localised.

**ANNEXURE C**

**SUBJECT EXCLUSIONS FOR THE NAMIBIA SENIOR  
SECONDARY CERTIFICATE  
(Item 11)**

<b>SUBJECT</b>	<b>MAY NOT BE TAKEN WITH</b>
<b>ORDINARY LEVEL</b>	
Afrikaans as a Second Language (4115)	First Language Afrikaans (4101) First Language Afrikaans (8301)
Biology (4322)	Biology (8321)
Business Studies (4346)	Business Studies (8336)
Computer Studies (0420)	Computer Studies (1276)
Design and Technology (4129)	Design and Technology (8340)
Development Studies (4331)	Economics (4347) Economics (8337)
Economics (4347)	Development Studies (4331) Economics (8337)
English as a Second Language (4116)	First Language English (4102) First Language English (8302) English as a Second Language (8315)
First Language Oshindonga (4106)	First Language Oshindonga (8305)
First Language Oshikwanyama (4105)	First Language Oshikwanyama (8304)
First Language Rukwangali (4108)	First Language Rukwangali (8306)
First Language Silozi (4111)	First Language Silozi (8307)
First Language Afrikaans (4101)	Afrikaans as a Second Language (4115) First Language Afrikaans (8301)
First Language English (4102)	English as a Second Language (4116) First Language English (8302) English as a Second Language (8315)
First Language German (4103)	Foreign Language German (4121) First Language German (8303) Foreign Language German (8317)
French (0520)	Foreign Language French (1231)
Foreign Language German (4121)	First Language German (4103) First Language German (8303) Foreign Language German (8317)
Geography (4332)	Geography (8330)
History (4333)	History (8331)
Mathematics (4324)	Mathematics (8323)
Physical Science (4323)	Physical Science (8322)
<b>HIGHER LEVEL SUBJECTS</b>	
Accounting (8335)	Accounting (4345)
Biology (8321)	Biology (4322)
Business Studies (8336)	Business Studies (4346)
Design and Technology (8340)	Design and Technology (4129)
Economics (8337)	Development Studies (4331) Economics (4347)
English as a Second Language (8315)	First Language English (4102) English as a Second Language (4116) First Language English (8302)

First Language Oshikwanyama (8304)	First Language Oshikwanyama (4105)
First Language Oshindonga (8305)	First Language Oshindonga (4106)
First Language Silozi (8307)	First Language Silozi (4111)
First Language Rukwangali (8306)	First Language Rukwangali (4108)
First Language Afrikaans (8301)	Afrikaans as a Second Language (4115) First Language Afrikaans (4101)
First Language English (8302)	First Language English (4102) English as a Second Language (4116) English as a Second Language (8315)
First Language German (8303)	First Language German (4103) Foreign Language German (4121) Foreign Language German (8317)
Foreign Language French (1231)	French (0520)
Foreign Language German (8317)	First Language German (4103) Foreign Language German (4121) First Language German (8303)
Geography (8330)	Geography (4332)
History (8331)	History (4333)
Mathematics (8323)	Mathematics (4324)
Physical Science (8322)	Physical Science (4323)

**ANNEXURE D****RATING SCALE**  
(Item 13 (e))

<b>POINTS</b>	<b>ORDINARY LEVEL SUBJECTS</b>	<b>HIGHER LEVEL SUBJECTS</b>
9		1
8	A*	2
7	A	3
6	B	
5	C	4
4	D	
3	E	
2	F	
1	G	

## ANNEXURE E



Republic of Namibia

**Ministry of Education**

**Namibia Senior Secondary Certificate  
(Group Award)**

*This is to certify that the candidate named below was awarded the following grades in the subjects shown:*

October/November 2007

*Date of Birth: 09 January 1982*

<b>Subject</b>	<b>Level</b>	<b>Grade</b>
Biology	Higher	4 (FOUR)
History	Higher	3 (THREE)
French	Higher	1 (ONE)
First Language English	Ordinary	E (e)
Office Administration and Keyboarding Applications*	Ordinary	C (c)
Art and Design	Ordinary	B (b)

SUBJECTS RECORDED: SIX

\* See endorsement overleaf

Effective from 1 December 2007

Examinations Officer

**Permanent Secretary**  
Ministry of Education, Namibia

Candidate Number: NA001/0001  
Certificate Number: 000000

See explanatory notes and conditions of issue overleaf.

**NAMIBIA SENIOR SECONDARY CERTIFICATE (GROUP AWARD)****Explanatory Notes and Conditions of Issue**

1. This certificate reports the result of each NSSC subject taken by the candidate as follows:
  - The syllabuses for Higher Level represent a greater breadth of content and understanding than those for Ordinary Level. Higher Level results in individual subjects are indicated by the grades 1(ONE), 2(TWO), 3(THREE) and 4(FOUR). Grade 1(ONE) is awarded to those candidates showing highest ability in a subject and Grade 4(FOUR) is awarded to those candidates showing minimum satisfactory performance. Performances below the standard of Grade 4(FOUR) are not recorded on the Certificate.
  - Ordinary Level results in individual subjects are indicated by the grades A\*(a\*), A(a), B(b), C(c), D(d), E(e), F(f) and G(g). Grade A\*(a\*) is awarded to those candidates showing highest ability in a subject and Grade G(g) is awarded to those candidates showing minimum satisfactory performance. Performances below the standard of Grade G(g) are not recorded on the Certificate.
2. **Subject endorsements**
  - For Office Administration and Keyboarding Applications an endorsement for typing speed, the result being indicated by the number of words per minute, will be recorded on the certificate as appropriate.
  - **The performance in subjects indicated with an \* has been achieved under special arrangements and adjustments. The Secretariat of the National Examination, Assessment and Certification Board can be contacted for more information.**
3. The NSSC Ordinary Level and NSSC Higher Level subject awards published on this NSSC Group Award have been accredited by University of Cambridge Local Examinations Syndicate, Cambridge International Examinations (CIE) as equivalent to their IGCSE and HIGCSE qualifications respectively.
4. The NSSC Group Award meets the minimum requirements approved by the Minister of Education and the minimum requirements of the Namibia Qualifications Authority (NQA) for registration as a whole qualification on the National Qualifications Framework (NQF).
5. This certificate is issued in the Republic of Namibia in accordance with parts IV and V of Education Act, 2001 (Act No. 16 of 2001).
6. This certificate is and remains the property of the Ministry of Education at all times and is issued under the following conditions.
  - Any alteration to this certificate renders it invalid;
  - This Certificate must be delivered up to the Ministry on request;
  - This Certificate must be kept in a safe place;
  - Under no circumstances will the Ministry of Education issue a duplicate copy of this Certificate;
  - A candidate who has lost a Certificate may apply to the Ministry of Education for a Certifying Certificate.

## ANNEXURE F



Republic of Namibia

Ministry of Education

### Namibia Senior Secondary Certificate (Subject Award)

This is to certify that the candidate named below was awarded the following grade(s) in the subject(s) shown:

**October/November 2007**

**ANNE EXAMPLE**

**Date of Birth: 09 January 1982**

Subject	Level	Grade
Biology	Higher	1(ONE)
History	Higher	3(THREE)
French	Higher	4(FOUR)
Art and Design	Ordinary	B(b)
Fashion and Fabrics	Ordinary	C(c)
First Language English	Ordinary	E(e)

**SUBJECTS RECORDED: SIX**

A.N. OTHER

Permanent Secretary  
Ministry of Education, Namibia

*Alison Richard*

Vice-Chancellor  
University of Cambridge

in collaboration with  
University of Cambridge Local Examinations Syndicate

Candidate Number: NAA01/0001  
Certificate Number: 000000

 UNIVERSITY of CAMBRIDGE  
International Examinations

## NAMIBIA SENIOR SECONDARY CERTIFICATE (SUBJECT AWARD)

### Explanatory Notes

This Certificate reports the result of each NSSC subject taken by the candidate as follows:

The syllabuses for Higher Level represent a greater breadth of content and understanding than those for Ordinary Level. Higher Level results in individual subjects are indicated by the grades 1(ONE), 2(TWO), 3(THREE) and 4(FOUR). Grade 1(ONE) is awarded to those candidates showing highest ability in a subject and Grade 4(FOUR) is awarded to those candidates showing minimum satisfactory performance. Performances below the standard of Grade 4(FOUR) are not recorded on the Certificate.

Ordinary Level results in individual subjects are indicated by the grades A\*(a\*), A(a), B(b), C(c), D(d), E(e), F(f) and G(g). Grade A\*(a\*) is awarded to those candidates showing highest ability in a subject and Grade G(g) is awarded to those candidates showing minimum satisfactory performance. Performance below the standard of Grade G(g) are not recorded on the Certificate. For Office Administration and Keyboarding Applications an endorsement for typing speed, the result being indicated by the number of words per minute, will be recorded on the certificate as appropriate.

The University of Cambridge Local Examinations Syndicate (UCLES) confirms that the standard and demand of each grade awarded for NSSC Higher Level subjects on this Certificate is equivalent to the corresponding grade awarded for the Higher International General Certificate of Secondary Education (HIGCSE) subjects offered by UCLES. UCLES further confirms that the standard and demand of each grade awarded for NSSC Ordinary Level subjects on this Certificate is equivalent to the corresponding grade awarded for the International General Certificate of Secondary Education (IGCSE) subjects offered by UCLES and that grades A to E awarded for the NSSC Ordinary Level subjects are equivalent to the corresponding grades for the GCE O (Ordinary) Level subjects offered by UCLES.

This Certificate is issued under the Agreement of 11 January 2006 entered into by and between the Ministry of Education and the University of Cambridge Local Examinations Syndicate relating to the Accreditation of the Namibia Senior Secondary Certificate (NSSC) Subject Award.

The NSSC Subject Award meets the minimum requirements approved by the Minister of Education and the Namibia Qualification Authority will assign a National Qualifications Framework (NQF) value for each result shown on the certificate.

### Conditions of Issue

This Certificate is and remains the property of the Ministry of Education at all times and it is issued on the following conditions:

1. Any alteration to this Certificate renders it invalid;
2. This Certificate must be delivered up to the Ministry of Education on request;
3. This Certificate must be kept in a safe place;
4. Under no circumstances will the Ministry of Education and the University of Cambridge Local Examinations Syndicate issue a duplicate copy of this Certificate.
5. A candidate who has lost a Certificate may apply to the Ministry of Education for a Certifying Certificate.

**ANNEXURE G**



**REPUBLIC OF NAMIBIA  
MINISTRY OF EDUCATION**

**CERTIFYING CERTIFICATE  
NAMIBIA SENIOR SECONDARY CERTIFICATE  
GROUP AWARD**

SYLLABUS	LEVEL	GRADE
[Faint map of Namibia]		

**DIRECTOR**  
(NATIONAL EXAMINATIONS AND ASSESSMENT)

**PERMANENT SECRETARY**

CH0000001

CERTIFYING CERTIFICATE  
NAMIBIA SENIOR SECONDARY CERTIFICATE  
GROUP AWARD

**Explanatory Notes and Conditions of Issue**

1. This Certifying Certificate reports the results of each NSSC Higher and Ordinary Level subject taken by the candidate as follows:

The syllabus for Higher Level represents a greater breadth of content and understanding than those for Ordinary Level.

Higher Level results in individual subjects are indicated by the grades 1 (ONE), 2 (TWO), 3 (THREE), and 4 (FOUR). Grade 1 (ONE) is awarded to those candidates showing the highest ability and Grade 4 (FOUR) is awarded to those candidates showing minimum satisfactory performance. Performances below the standard of Grade 4 (FOUR) are not recorded on this Certifying Certificate.

Ordinary Level results in individual Subjects are indicated by the grades A\* (a\*), B (b), C (c), D (d), E (e), F (f), and G (g). Grade A (a\*) is awarded to those candidates showing the highest ability in a subject and Grade G (g) is awarded to those candidates showing minimum satisfactory performance. Performances below the Grade C (c) are not recorded on this Certifying Certificate.

Ordinary Level Office Administration and Keyboarding Applications includes the assessment of typing speed which is reported separately as a words per minute endorsement.

2. This Certifying Certificate is issued in the Republic of Namibia in accordance with parts IV and X of Education Act, 2001 (Act No. 16 of 2001).
3. This Certifying Certificate is issued under the following conditions:
  - This Certifying Certificate is issued when a candidate has lost his/her original certificate;
  - This Certifying Certificate is and remains the property of the Ministry of Education at all times;
  - This Certifying Certificate must be delivered up to the Ministry of Education on request;
  - This Certifying Certificate must be kept in a safe place;
  - Any alteration to this Certifying Certificate renders it invalid.

**ANNEXURE H**



**REPUBLIC OF NAMIBIA  
MINISTRY OF EDUCATION**

**CERTIFYING CERTIFICATE  
NAMIBIA SENIOR SECONDARY CERTIFICATE  
SUBJECT AWARD**

SYLLABUS	LEVEL	GRADE
[Faint watermark of the Namibian coat of arms]		

\_\_\_\_\_  
**DIRECTOR**  
(NATIONAL EXAMINATIONS AND ASSESSMENT)

\_\_\_\_\_  
**PERMANENT SECRETARY**

CH0000001

**CERTIFYING CERTIFICATE  
NAMIBIA SENIOR SECONDARY CERTIFICATE  
SUBJECT AWARD**

**Explanatory Notes and Conditions of Issue**

1. This Certifying Certificate reports the results of each NSSC Higher and Ordinary Level subject taken by the candidate as follows:

The syllabus for Higher Level represents a greater breadth of content and understanding than those for Ordinary level

Higher Level results in individual subjects are indicated by the grades 1 (ONE), 2 (TWO), 3 (THREE), and 4 (FOUR). Grade (ONE) is awarded to those candidates showing the highest ability and Grade 4 (FOUR) is awarded to those candidates showing minimum satisfactory performance. Performance below the standard of Grade 4 (FOUR) are not recorded on this Certifying Certificate.

Ordinary Level results in individual Subjects are indicated by the grades A (a\*), B (b), C (c), D (d), E (e), F (f), and G (g). Grade A \* (a\*) is awarded to those candidates showing the highest ability in a subject and Grade G (g) awarded to those candidates showing minimum satisfactory performance. Performance below the Grade G (g) are not recorded on this Certifying Certificate.

Ordinary Level Office Administration and Keyboarding Applications includes the assessment of typing speed which is reported separately as a words per minute endorsement.

2. This Certifying Certificate is issued in the Republic of Namibia in accordance with parts IV and X of Education Act, 2001 (Act No. 16 of 2001).
  3. This Certifying Certificate is issued Under the following conditions:
    - This Certifying Certificate is issued when a candidate has lost his/her original certificate;
    - This Certifying Certificate is and remains the property of the Ministry of Education at all times;
    - This Certifying Certificate must be delivered up to the Ministry of Education on request;
    - This Certifying Certificate must be kept in a safe place;
    - Any alteration to this Certifying Certificate renders it invalid.
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