



# Federal Republic of Nigeria

## Official Gazette

No. 47

Lagos - 16th September, 1982

Vol. 69

### CONTENTS

	Page
Movements of Officers .. .. .	940-48
Trade Disputes between National Union of Air Transport Services Employees and Nigeria Airways Limited .. .. .	948
Trade Disputes between Precision, Electrical and Related Equipment Workers Union and Management of Record Manufacturers of Nigeria Limited .. .. .	949
Applications for a permit to operate non-scheduled Passenger and Cargo Air Charter Services within and outside Nigeria .. .. .	949
Loss of Unused Local Purchase Orders .. .. .	950
Loss of Unpaid Payment Vouchers .. .. .	950
Loss of Tax Receipt Voucher .. .. .	950
Loss of Security Schedule .. .. .	950
Loss of Grade 'B' Unissued Works Registration Certificates .. .. .	950
Loss of Tax Receipt Book—Employer's Certificate of Pay and Tax PAYE .. .. .	950
Central Bank of Nigeria—Return of Assets and Liabilities as at the Close of Business on 30th July, 1982 .. .. .	950
Tenders .. .. .	951-52
ILO—Vacancies .. .. .	953-74
Public Notice No. 28—Premier Packing Limited—Notice of Final General Meeting .. .. .	975

### INDEX TO LEGAL NOTICES IN SUPPLEMENT

S.I. No.	Short Title	Page
—	Bill entitled the Customs and Excise Management (Amendment) Act 1982 ..	C 111
—	Bill entitled the Constitution of the Federal Republic of Nigeria (Amendment) (No. 3) Act 1982 .. .. .	C 113
—	Bill entitled the Allocation of Revenue (Federation Account, etc.) (Amendment) Act 1982 ..	C 115
—	Bill entitled the Legal Aid (Amendment) Act 1982 .. .. .	C 117

## Government Notice No. 631

## NEW APPOINTMENTS AND OTHER STAFF CHANGES

The following are notified for general information :—

## NEW APPOINTMENTS

Department	Name	Appointment	Date of Appointment
Audit ..	Abudu, Mrs K.	Cleaner ..	1-3-79
	Adeboyejo, Mrs G. D.	Typist, Grade II ..	2-7-76
	Alaka, Mrs A.	Storeman ..	2-1-80
	Alonge, J. T.	Cleaner ..	6-3-81
	Amusan, J. A.	Messenger ..	1-5-78
	Idowu, A. O.	Clerical Assistant ..	3-8-78
	Idowu, J. O.	Messenger ..	1-5-78
	Ojo, Miss M. A.	Clerical Officer ..	24-7-81
	Sanyaolu, N.	Messenger ..	10-7-78
	Uzomefuna, I. A.	Clerical Officer ..	16-6-80
Customs and Excise ..	Badejo, V. O.	Revenue Assistant ..	1-4-77
	Balogun, Mrs I.	Clerical Assistant ..	1-4-78
	Ehimiaghe, O. S.	Superintendent Collector, Grade II ..	20-11-80
	Esealuka, E. V.	Clerical Officer ..	21-2-78
	Isakah, Y. A.	Revenue Assistant ..	1-4-78
	Jessa, S. C.	Preventive Officer ..	1-8-75
	Kuti, Mrs T. I.	Clerical Assistant ..	1-4-71
	Nwoko, O.	Revenue Assistant ..	28-7-75
	Ogundipe, D.	Artisan, Grade II ..	15-5-70
	Mosindi, J. U.	Artisan, Grade II ..	30-1-76
	Olutunfese, R. A.	Motor Driver ..	27-10-76
	Otegbeye, S. O.	Officer of Customs and Excise ..	9-6-75
	Robbin, H. O.	Clerk, Grade III ..	3-2-56
	Sanni, L.	Messenger ..	1-4-71
	Sule, K. A.	Motor Driver ..	1-4-78
	Ukpe, Miss A. C.	Revenue Assistant ..	1-4-78
	Umennaife, C. J.	Preventive Officer ..	22-2-77
	Yesufu, K.	Artisan, Grade II ..	1-12-71
Department of Informa- tion	Afilaka, J. O.	Mechanician, Grade II ..	10-9-74
	Effiong, E. O.	Apprentice Printer ..	17-11-59
Executive Office of the President	Ajibola, M.	Motor Driver ..	1-12-72
	Babajide, Mrs R. A.	Machine Operator ..	1-3-76
Inland Revenue ..	Falade, R. A.	Motor Driver ..	17-4-79
	Idrisu, I.	Motor Driver ..	30-4-79
National Population Commission	Ewekhare, G. O.	Messenger ..	1-9-72
	Malachi, J. S.	Messenger ..	10-7-73
Ministry of Agriculture	Adeyemo, S. O.	Motor Driver ..	8-7-80
	Chukwuocha, C. O.	Forest Utilization Officer, Grade II ..	7-8-80
Ministry of Aviation ..	Okangibe, J. O.	Agricultural Officer, Grade II ..	7-8-80
	Ageebie, D. A.	Data Processing Assistant ..	12-10-79
	Chinda, G. O.	Electrician, Grade II ..	28-12-77
	Inegbe, M.	Motor Driver ..	21-8-80
	Kasumu, Miss M. O.	Clerical Assistant ..	15-8-80
	Orisakwe, O. O.	Meteorological Assistant ..	5-3-79
	Oyedokun, O. D.	Messenger ..	1-4-80
	Amieghemen, S. E.	Senior Trade Officer ..	25-8-80
Ministry of Commerce	Chiwar, J. M.	Inspection Attendant ..	1-5-69
	Etim, J.	Motor Driver ..	14-7-75
	Mshelia, B. B.	Cleaner ..	1-4-73
	Oladiran, E. O.	Messenger ..	1-4-76
Ministry of Communica- tions	Shehindemi, J. O.	Clerical Officer ..	18-11-77
	Adebanjoko, A.	Lift Attendant ..	22-9-70
	Adebiyi, J. O.	Investigation Officer, Grade II ..	24-7-79
	Adedoyin, A. K.	Technician-in-Training ..	3-8-81
	Adekola, J. A.	Assistant Plant Officer-in-Training ..	23-9-77
	Adeleye, S. J.	Technician-in-Training ..	14-11-80
	Adeniji, O.	Technician Mate ..	18-5-81
	Adinuso, Miss P. C.	Clerical Assistant ..	5-8-81
	Agbor, M.	Store Man ..	17-2-81
	Akinrotime, B.	Messenger ..	10-8-81
	Akinsanya, K.	Artisan, Grade III ..	1-4-73
	Akinwumi, Mrs F.	Cleaner ..	1-6-81

## NEW APPOINTMENTS—continued

Department	Name	Appointment	Date of Appointment
Ministry of Communication—continued	Alabi, C.	Technician-in-Training	3-8-81
	Aneke, A.	Caretaker	2-6-75
	Arotolu, O. I.	Postal Officer	24-11-75
	Aroyewun, L. A.	Postal Officer	1-6-73
	Bello, O. A.	Mail Porter	1-6-73
	Dada, E. A.	Postal Officer-in-Training	21-1-75
	Dirioha, O.	Watchman	5-2-74
	Gyubok, J.	Craftsman	11-9-80
	Iliya, H.	Cleaner	1-4-81
	Nwogu, J.	Watchman	4-8-81
	Ogbonnaya, P. K.	Postal Officer	7-8-81
	Ogun, M. O.	Postal Officer	11-11-80
	Ogunya, E. O.	Technical Officer	4-11-74
	Okpani, E. E.	Technician	9-2-81
	Omokaro, D.	Technician-in-Training	11-11-80
	Omotade, O. A.	Technician-in-Training	3-8-81
	Oridupa, E. I.	Assistant Technical Officer-in-Training	4-5-67
	Osobukola, E. O.	Technician-in-Training	3-8-81
	Owolabi, O.	Technician-in-Training	3-8-81
	Salako, A.	Technician-in-Training	5-7-76
	Uwaleke, O. J.	Postal Officer	24-2-73
Ministry of Defence	Adeleke, Mrs B.	Store Attendant	1-6-77
	Adoga, E.	Motor Driver-Mechanic, Grade II	1-2-79
	Ahchiyyi, Mrs D.	Staff Midwife	31-8-78
	Aigbede, J.	Artisan, Grade III	24-5-75
	Babarinde, L.	Sanitary Attendant	1-4-78
	Duze, S.	Cleaner	1-2-75
	Kano, Y.	Sanitary Attendant	31-8-67
	Nwilo, Mrs A. A.	Assistant Catering Officer	28-11-78
	Okere, Miss N.	Clerical Officer	31-12-78
	Onyeje, S.	Cleaner	1-1-77
	Osoneye, Miss A.	Store Attendant	25-10-79
	Popoola, Miss F. F.	Clerical Assistant	11-3-70
	Anene, J. I.	Master, Grade III	1-8-80
	Asuquo, Mrs E. B.	Master, Grade VIII	12-2-80
	Awofisayo, Mrs O. O.	Education Officer, Grade VIII	5-1-81
	Faderin, A. B.	Clerical Assistant	15-3-76
	Fadeyi, E. T.	Education Officer, Grade VIII	1-8-80
Ministry of Education	Fajana, A.	Lecturer, Grade II	14-8-75
	Gbegbaje, P. L.	Laboratory Workshop Assistant	1-8-75
	Malizu, A. C.	Education Officer, Grade VIII	26-10-77
	Nwosu, R. N.	Education Officer, Grade VIII	25-1-79
	Odinaka, C. C.	Education Officer, Grade VI	13-8-74
	Okenyi, C. C.	Education Officer, Grade VIII	1-8-77
	Olokunbola, Mrs R. A.	Education Officer, Grade VIII	1-10-78
	Onyemerekeya, C. C.	Education Officer, Grade VIII	1-8-78
	Uzomah, E. A.	Lecturer, Grade VIII	10-8-77
	Banjo, A.	Messenger	1-4-74
	Eyituoyo, D. I.	Higher Labour Inspector	21-5-79
Ministry of Employment, Labour and Productivity			
Ministry of External Affairs	Abilagbo, Y. H. Q.	Interpreter/Translator, Grade II	29-8-80
Ministry of Finance	Afolabi, Mrs O.	Cleaner	1-4-78
	Akinyode, Mrs G. E.	Higher Executive Officer (Accounts)	14-7-77
Ministry of Health	Johnson, I. O.	Accountant, Grade II	29-4-81
	Dickson, P.	Messenger	10-11-76
Ministry of Housing and Environment	Opara, Dr S. C.	Assistant Director (Drug Control)	3-7-78
	Oyewole, T. O.	Senior Craftsman	15-7-79
Ministry of Industries	Adebayo, Mrs M.	Clerical Assistant	1-7-73
Ministry of Internal Affairs	Adeyinka, Mrs K.	Clerical Assistant	1-4-78
	Anegbe, R. O.	Messenger	14-2-74
	Audu-David, Miss M.	Clerical Officer	17-12-76
	Eke, C. N.	Clerical Officer	14-12-79
	Ibeneme, A.	Warder	10-4-58
	Idu, B.	Deputy Superintendent of Immigration	25-6-81
	Iwuozor, P. A.	Warder	1-1-54
	Iyeh, B.	Clerical Officer	22-11-79

## NEW APPOINTMENTS—continued

Department	Name	Appointment	Date of Appointment
Ministry of Internal Affairs—continued	Jimoh, T.	Warder	11-2-75
	Kalu, O. O.	Trade Instructor, Grade I	1-3-74
	Ogbogo, J.	Warder	20-12-75
	Oriarewo, H.	Trade Instructor	18-10-71
	Paul, S. A.	Warder	14-8-79
	Sarumi, A.	Warder	1-12-65
	Shodunke, A.	Clerical Assistant	6-1-77
Ministry of Justice	Adebanjo, Mrs G. O.	Pupil State Counsel, Grade II	14-7-81
	Bello, Mrs A.	State Counsel	6-7-79
Ministry of Mines and Power	Iheukwumere, P. E.	Messenger	17-12-75
Ministry of National Planning	Akhuemoh, I. A.	Clerical Assistant	11-10-79
	Akpan, M. J.	Messenger	1-9-65
	Essien, E. J.	Messenger	12-9-69
	Udonkenta, M. O.	Messenger	19-2-74
Ministry of Works	Agbelese, B. O.	Technical Assistant	15-10-79
	Udefi, E. P. A.	Assistant Mechanical Superintendent-in-Training	31-1-74

## PROMOTIONS

Department	Name	Appointment	Date of Promotion
Inland Revenue	Adeegbe, S. O.	Executive Officer	1-6-82
	Akintade, O. A.	Executive Officer	1-6-82
	Ekine, Y. W.	Executive Officer	1-6-82
	Enigbokan, Mrs O.	Executive Officer	1-6-82
	Jemi-Alade, Mrs B.	Executive Officer	1-6-82
	Omoyele, Miss M.	Executive Officer	1-6-82
	Taiwo, Mrs V.	Executive Officer	1-6-82
Executive Office of the President	<sup>1</sup> Homer-Williams E. O.	Information Officer, Grade I	13-4-82
	<sup>2</sup> Homer-Williams, Mrs O. O.	Information Officer, Grade I	13-4-82
Office of the Head of Service	Adewole, Mrs S. A.	Confidential Secretary, Grade II	30-4-82
	Akintunde, Miss O. A.	Confidential Secretary, Grade II	30-4-82
	Alozie, Miss E. N.	Library Officer	12-11-81
	Babalola, Miss F. E.	Confidential Secretary, Grade III	21-12-81
	Diai, V. R.	Confidential Secretary, Grade II	19-12-81
	Ikotun, Mrs C.	Confidential Secretary, Grade II	30-4-82
	Nobei, Miss A.	Confidential Secretary, Grade II	30-4-82
	Obaoye, R. F.	Confidential Secretary, Grade II	30-4-82
	<sup>3</sup> Oguntuase, N. O.	Senior Executive Officer (General Duties)	29-10-81
	<sup>3</sup> Oji, A. A.	Senior Executive Officer (General Duties)	29-12-81
	Oketunde, S. A.	Confidential Secretary, Grade II	27-6-81
	Oyeyemi, Miss S. F.	Confidential Secretary, Grade III	17-12-81
	Oyeyemi, Miss S. F.	Confidential Secretary, Grade II	17-12-81
Ministry of Aviation	Adepitin, T. A.	Head Messenger	1-1-82
	Afunlehin, D.	Head Messenger	1-1-82
	Ahmed, J.	Head Messenger	1-1-82
	Aiyegbusi, E.	Senior Clerical Officer	1-1-82
	Ajayi, M. A.	Senior Storekeeper	1-1-82
	Amusa, M.	Hall Porter	1-1-82
	Atitebi, Mrs A. O.	Senior Clerical Officer	1-1-82
	Bolarinwa, W.	Head Messenger	1-1-82
	Erinle, J.	Senior Storekeeper	1-1-82
	Eyahanjom, E. S.	Head Messenger	1-1-82
	Fadahunsi, Mrs C. F.	Senior Clerical Officer	1-1-82
	Fajobi, A.	Head Messenger	1-1-82
	Fakeye, E. O.	Senior Clerical Officer	1-1-82
	Fashina, A.	Senior Storekeeper	1-1-82
	Idi, I.	Head Messenger	1-1-82
	Muili, Mrs T.	Senior Clerical Officer	1-1-82
	Nnamene, C.	Head Messenger	1-1-82
	Ojeniyi, L.	Hall Porter	1-1-82
	Olatunji, Miss O. J.	Senior Clerical Officer	1-1-82
	Oleru, G.	Senior Storekeeper	1-1-82
	Olugbu, Mrs P. A.	Senior Clerical Officer	1-1-82
	Onwuka, Miss J. O.	Senior Clerical Officer	1-1-82



## PROMOTIONS—continued

Department	Name	Appointment	Date of Promotion
Ministry of Aviation —continued	Suberu, D. O.	Head Messenger ..	1-1-82
	Yarima, M.	Head Messenger ..	1-1-82
Ministry of Communica- tions	Adamu, T.	Head Messenger ..	11-3-82
	Adigun, L. A.	Storekeeper ..	11-3-82
	Aisekhagbe, F. O.	Storekeeper ..	11-3-82
	Audu-Jatau, M.	Head Messenger ..	11-3-82
	Biryam, H.	Head Messenger ..	11-3-82
	Dambaka, R.	Postman ..	11-3-82
	Danladi, P.	Head Messenger ..	11-3-82
	Datsun, K.	Craftsman ..	11-3-82
	Istifanus, I.	Senior Post and Telegraphs Delivery Man	11-3-82
	Iwu, D.	Craftsman ..	11-3-82
	James, T.	Senior Posts and Telegraphs Delivery Man	11-3-82
	Kure, I.	Senior Posts and Telegraphs Delivery Man	11-3-82
	Lawrence, Mrs M.	Head Messenger ..	11-3-82
	Lumana, A.	Postman ..	11-3-82
	Mai, A.	Head Messenger ..	11-3-82
	Maisamari, M.	Senior Motor Driver	11-3-82
	Mohammed, A.	Senior Motor Driver	11-3-82
	Mohammed, H. D.	Senior Motor Driver	11-3-82
	Mohammed, J.	Craftsman ..	11-3-82
	Odo, S.	Craftsman ..	11-3-82
	Ohaeri, E.	Storekeeper ..	11-3-82
	Ohiri, A. N.	Craftsman ..	11-3-82
	Omolewo, R. A.	Storekeeper ..	11-3-82
	Pokiti, A.	Craftsman ..	11-3-82
Ministry of Education	<sup>4</sup> Ekwusi, B. E.	Senior Technical Instructor ..	10-12-81
	<sup>5</sup> Mbah, G. C. J.	Education Officer, Grade VI ..	9-12-81
Ministry of Water Resources	Ajagbe, G. A.	Senior Clerical Officer ..	1-4-82
	Aremu, F.	Senior Motor Driver Mechanic, Grade II	1-4-82
	Egbodofo, W.	Senior Clerical Officer ..	1-4-82
	Idodo, J.	Senior Motor Driver-Mechanic, Grade II	1-4-82
	Ihuoma, C. U.	Senior Motor Driver-Mechanic, Grade I	1-4-82
	Lasisi, M.	Chief Motor Driver-Mechanic ..	1-4-82
	Ogboi, G.	Senior Clerical Officer ..	1-4-82
	Ogunyemi, Mrs O.	Senior Clerical Officer ..	1-4-82
	Okpaka, N. A.	Senior Clerical Officer ..	1-4-82
	Olukuewu, Y.	Senior Motor Driver-Mechanic, Grade II	1-4-82
	Omoniyi, S.	Senior Motor Driver-Mechanic, Grade II	1-4-82
	Oresanya, O.	Senior Motor Driver-Mechanic, Grade II	1-4-82
	Owolabi, Mrs V. B.	Senior Clerical Officer ..	1-4-82
	Yusufu, M.	Senior Motor Driver-Mechanic, Grade I	1-4-82
Ministry of Works	<sup>1</sup> Okolo, M.	Senior Technical Assistant ..	1-4-81

- 1 Notification in *Gazette* No. 30 of 17-6-82 is hereby amended.
- 2 Notification in *Gazette* No. 27 of 3-6-82 is hereby amended.
- 3 Notification in *Gazette* No. 39 of 12-8-82 is hereby amended.
- 4 Notification in *Gazette* No. 22 of 13-5-82 is hereby amended.
- 5 Notification in *Gazette* No. 24 of 20-5-82 is hereby amended.

## CONFIRMATION OF APPOINTMENTS

Department	Name	Appointment	Date of Confirmation
Audit	Abudu, Mrs K.	Cleaner ..	1-3-81
	Idowu, J. O.	Messenger ..	1-5-80
	Imomion, A.	Clerical Assistant ..	1-11-78
	Oshinowo, O.	Messenger ..	5-12-77
	Sanyaolu, N.	Messenger ..	10-7-80
Customs and Excise	Dauda, T.	Motor Driver ..	1-4-76
	Echebiri, E. S.	Motor Driver-Mechanic, Grade II	14-11-77
	Emili, F.	Artisan, Grade III ..	1-4-74
	Esealuka, E. V.	Clerical Officer ..	21-2-80
	Fayemi, O.	Superintendent Collector ..	10-8-79
	Isakah, Y. A.	Revenue Assistant ..	1-4-80

CONFIRMATION OF APPOINTMENTS—*continued*

<i>Department</i>	<i>Name</i>	<i>Appointment</i>	<i>Date of Confirmation</i>
Customs and Excise — <i>continued</i>	Jessa, S. C.	.. Preventive Officer ..	.. 1-8-77
	Kuti, Mrs T. I.	.. Clerical Assistant ..	.. 1-4-74
	Mosindi, J. U.	.. Artisan, Grade II ..	.. 30-1-78
	Ogundipe, D.	.. Artisan, Grade II ..	.. 15-5-73
	Olaiya, O. J. O.	.. Officer of Customs and Excise ..	.. 1-4-74
	<sup>1</sup> Olubajo, D. T.	.. Preventive Officer ..	.. 1-7-68
	Olutunfese, R. A.	.. Motor Driver ..	.. 27-10-78
	Otegbeye, S. O.	.. Officer of Customs and Excise ..	.. 9-6-77
	Robbin, H. O.	.. Clerk, Grade III ..	.. 3-2-59
	Sanni, L.	.. Messenger ..	.. 1-4-74
	Sule, K. A.	.. Motor Driver ..	.. 1-4-80
	Ubakaibeya, J. C.	.. Assistant Preventive Officer ..	.. 15-3-75
	Ukpe, Miss A. C.	.. Revenue Assistant ..	.. 1-4-80
	Umennaife, C. J.	.. Preventive Officer ..	.. 22-2-79
	Usolo, J. E.	.. Craftsman ..	.. 1-11-76
	Yesufu, K.	.. Artisan, Grade III ..	.. 1-12-74
	Okpebholo, C.	.. Messneger ..	.. 1-4-76
Executive Office of the President			
Department of Information	Effiong, E. O.	.. Apprentice Printer ..	.. 17-11-62
Inland Revenue	Adebajo, Miss Y.	.. Tax Clerk ..	.. 11-6-76
	Adebambo, F. S.	.. Driver-Mechanic ..	.. 21-6-76
National Population Commission	Ewekhare, G. O.	.. Messenger ..	.. 1-9-75
Office of the Head of Service	Malachi, J. S.	.. Messenger ..	.. 10-7-76
	Famusipe, Mrs E. B.	Executive Officer (General Duties)	.. 27-3-81
Ministry of Agriculture	Emeaso, V. N.	.. Messenger ..	.. 7-1-76
	Obuaya, Miss P.	.. Typist, Grade III ..	.. 5-12-79
Ministry of Commerce	Egualenonan, J.	.. Typist, Grade II ..	.. 1-4-77
	Etim, J.	.. Motor Driver ..	.. 14-7-77
Ministry of Communications	Adewusi, F. A.	.. Assistant Technical Officer-in-Training ..	.. 4-10-74
	Ayinla, A.	.. Motor Driver ..	.. 1-12-76
	Ayoola, E. A.	.. Technician ..	.. 1-6-75
	Kehinde, A. A.	.. Storekeeper ..	.. 3-9-74
	Odor, G.	.. Artisan, Grade II ..	.. 1-3-77
	<sup>2</sup> Ogundairo, M. A.	.. Technician ..	.. 12-9-75
	Ogunsola, M. A.	.. Assistant Technical Officer-in-Training ..	.. 12-8-76
	Olaose, O. S.	.. Assistant Technical Officer-in-Training ..	.. 21-6-78
Ministry of Defence	Adeyemo, Mrs M.	.. Clerical Assistant ..	.. 6-2-72
	Afolabi, Mrs M. I.	.. Typist, Grade III ..	.. 22-4-72
	James, Dr (Mrs) O. I.	.. Medical Officer, Grade II ..	.. 26-9-79
	Nnadi, J. P. U.	.. Clerical Officer ..	.. 8-5-82
	Nwilo, Mrs A. A.	.. Assistant Catering Officer ..	.. 28-11-80
Ministry of Education	Adeyemi, T. O.	.. Education Officer, Grade VIII ..	.. 4-8-82
	Anyanwu, B. E.	.. Education Officer, Grade VIII ..	.. 9-8-78
	Duru, Mrs S. J.	.. Education Officer, Grade II ..	.. 1-8-80
	Faderin, A. B.	.. Clerical Assistant ..	.. 15-3-78
	Gbegbaje, P. L.	.. Laboratory Workshop Assistant ..	.. 1-8-77
	Nduka, E. C. N.	.. Education Officer, Grade VIII ..	.. 5-8-77
	Nwanze, Miss F.	.. Clerical Officer ..	.. 12-6-76
	Okoli, Mrs A. J.	.. Lecturer, Grade II ..	.. 31-10-79
	Opara, Mrs V. A.	.. Education Officer, Grade VIII ..	.. 24-8-80
Ministry of Employment, Labour and Productivity	Banjo, A.	.. Messenger ..	.. 1-4-76
	Nwankwo, Miss C. I.	.. Labour Officer, Grade II ..	.. 31-8-81
Ministry of External Affairs	Ikwuazom, Miss F.	.. Assistant Executive Officer (Accounts) ..	.. 15-10-77
	Maliki, Miss F. B.	.. Clerical Officer ..	.. 4-11-76
	Oshibanjo, Mrs F. M.	.. Clerical Assistant ..	.. 1-6-74
Ministry of Finance	Adebambo, Mrs A. K.	.. Clerical Officer ..	.. 20-7-76
	Afolabi, Mrs O.	.. Cleaner ..	.. 1-4-80
Ministry of Health	Madukwe, Mrs A. C.	.. Pharmacist, Grade I ..	.. 24-12-81
	Olanriyan, Mrs D.	.. Scientific Officer, Grade II ..	.. 27-12-78
Ministry of Housing and Environment	Oyewole, T. O.	.. Senior Craftsman ..	.. 15-7-81
Ministry of Internal Affairs	Adeyinka, Mrs K.	.. Clerical Assistant ..	.. 1-4-80
	Anegbe, R. O.	.. Messenger ..	.. 14-2-76
	Eke, C. N.	.. Clerical Officer ..	.. 14-12-81
	Ibeneme, A.	.. Warder ..	.. 10-4-61

## CONFIRMATION OF APPOINTMENTS—continued

Department	Name	Appointment	Date of Confirmation
Ministry of Internal Affairs—continued	Iwuozor, P. A.	Warder	1-1-57
	Iyeh, B.	Clerical Officer	22-11-81
	Jimoh, T.	Warder	11-2-77
	Kalu, O. O.	Trade Instructor, Grade I	1-3-76
	Ogbogo, J.	Warder	20-12-77
	Ojerinde, J. B.	Trade Instructor, Grade I	27-2-76
	Olisah, V.	Messenger	23-3-78
	Oriarewo, H.	Trade Instructor	18-10-74
	Shodunke, A.	Clerical Assistant	6-1-79
	Temuru, G. E.	Warder	26-2-62
Ministry of Justice	Feyisitan, Mrs M.	Typist, Grade I	8-10-76
Ministry of National Planning	<sup>2</sup> Affah, Mrs A. E.	Typist, Grade III	13-9-74
	Akhuemoh, I. A.	Clerical Assistant	11-10-81
	Akpan, M. J.	Messenger	1-9-68
	Essien, E. J.	Messenger	12-9-72
Ministry of Transport	Okon, A. T.	Messenger	31-1-82
	Ayoola, Miss A.	Clerical Assistant	21-9-76
	Idowu, P.	Motor Driver-Mechanic, Grade II	1-4-79
Ministry of Works	Okoro, I.	Cook, Grade II	27-9-76
	Adesola, Mrs K.	Checker	1-4-77
	Biusidi, J.	Driver-Mechanic, Grade II	1-4-80
	Ogunfuyi, R. B.	Clerical Assistant	1-4-76
	Samuel, O.	Artisan, Grade III	1-4-77
	Tubi, O.	Technical Assistant	29-7-76
	Udefi, E. P. A.	Assistant Mechanical Superintendent-in-Training	31-1-76

1 Notification in *Gazette* No. 3 of 16-1-69 is hereby amended.

2 Notification in *Gazette* No. 8 of 18-2-82 is hereby amended.

3 Notification in *Gazette* No. 30 of 17-6-82 is hereby amended.

## ADVANCEMENTS

Department	Name	Appointment	Date of Advancement
Ministry of Communications	Adebanjoko, A.	Assistant Craftsman	11-9-80
	Akinsanya, K.	Craftsman	11-9-80

## ACTING APPOINTMENTS

Department	Name	Acting Appointment	Date of Acting Appointment	Date of Reversion
Audit	Ajao, A. O.	Auditor, Grade I	1-3-82	
	Akinsanya, F. A.	Auditor, Grade I	1-3-82	
	Bilubaje, D. M.	Executive Officer (Audit)	6-7-82	
	Makanju, H. I.	Auditor, Grade I	1-1-82	
Executive Office of the President	Akaigbe, S.	Senior Typist	26-8-82	
	Essien, E. U.	Senior Typist	26-8-82	
	Etuk-Udoh, J. O.	Senior Typist	26-8-82	
	Ishola, S. A.	Chief Typist	26-8-82	
Office of the Head of Service	Oyekenu, Mrs F.	Senior Typist	26-8-82	
	<sup>1</sup> Adesan, A. O.	Senior Executive Officer (General Duties)	1-4-82	
	Adigwe, F. N.	Higher Executive Officer (General Duties)	1-4-82	
	Ambah, T.	Higher Executive Officer (General Duties)	1-4-82	
	Dickson, I.	Library Officer	1-4-82	
	<sup>2</sup> Orelaja, Mrs A. O.	Senior Executive Officer (General Duties)	1-2-82	
	Smith, Mrs A. D.	Higher Executive Officer (General Duties)	1-4-82	

## ACTING APPOINTMENTS—continued

Department	Name	Acting Appointment	Date of Acting Appointment	Date of Reversion
Office of the Head of Service—continued Ministry of Aviation	Taria-Amantibi, S. A.	Higher Executive Officer (General Duties)	1-4-82	—
	Ajayi, Mrs I. A.	Chief Typist	1-4-82	—
	Akinribodo, D. E.	Chief Typist	1-4-82	—
	Bello, O. O.	Chief Typist	1-4-82	—
	Falade, F. O.	Chief Typist	1-4-82	—
	Fatusa, Mrs E. O.	Chief Typist	1-4-82	—
	Gansallo, Mrs O. A.	Chief Typist	1-4-82	—
	Ikpekhia, J. O. E.	Chief Typist	1-4-82	—
	Ineh, E. C.	Chief Typist	1-4-82	—
	Oduntan, Mrs E. O.	Chief Typist	1-4-82	—
	Okoje, V. O.	Chief Typist	1-4-82	—
	Osho, E. B.	Chief Typist	1-4-82	—
	Shoewu, Mrs A. A.	Chief Typist	1-4-82	—
	Udo, P. S.	Chief Typist	1-4-82	—
	Adeyemi, Mrs M. A.	Typist, Grade I	1-8-82	—
	Alabi, Mrs B. D.	Senior Telephone Operator	1-8-82	—
	Aro, R. C.	Senior Workshop Foreman	1-9-82	—
	Atakpo, Miss G.	Senior Telephone Operator	1-8-82	—
	Audu, A.	Senior Storekeeper	1-9-82	—
	Chiaguyi, R.	Plant Officer, Grade II	1-4-81	—
Ministry of Communications	Dania, S. A.	Principal Investigation Officer	26-5-82	—
	Ejiogu, C.	Senior Driver-Mechanic, Grade II	25-6-82	19-7-82
	Eke, D. O.	Principal Plant Officer	4-6-82	—
	Faniyi, O.	Chief Supervisor, Grade III	2-8-82	—
	Kadalar, R.	Senior Telephone Operator	1-8-82	—
	Katsina, G.	Senior Telephone Operator	1-8-82	—
	Kupoluyi, O. A.	Plant Officer, Grade I	23-8-82	21-9-82
	Maduadichie, E.	Foreman	3-5-82	—
	Nwanodu, D. K.	Senior Typist	1-8-82	—
	Nwobi, G. N.	Plant Officer, Grade I	1-9-82	—
	Odutola, A.	Senior Craftsman	3-5-82	—
	Ogege, P.	Senior Craftsman	1-9-82	—
	Olawale, S. O.	Personnel Officer, Grade II	16-8-82	15-9-82
	Owoseni, Y. A. B.	Training Supervisor (Telegraph)	12-8-82	—
	Salihu, A.	Senior Telephone Operator	1-8-82	—
	Samaila, G.	Senior Telephone Operator	1-8-82	—
	Sangodeye, E. K.	Assistant Chief Traffic Commercial Manager	27-5-82	—
	Subir, Mrs M.	Senior Data Processing Superintendent	12-7-82	11-8-82
	Uche, J.	Senior Telephone Operator	1-8-82	—
Ministry of Employment, Labour and Productivity	Udoh, F. J. E.	Senior Craftsman	1-9-82	—
	Ukoh, U. A. H.	Labour Officer, Grade II	30-7-82	—
Ministry of Industries	Onwubuya, N. A.	Chief Standard Officer	3-6-82	—
Ministry of National Planning	Jebutu, J. O.	Assistant Chief Operation Officer	1-5-82	—
	Okon, Miss A. E.	Principal Operation Officer, Grade I	1-5-82	—

1 Notification in Gazette No. 37 of 5-8-82 is hereby amended.

2 Notification in Gazette No. 28 of 10-6-82 is hereby amended.

## LEAVE OF ABSENCE

Department	Name	Appointment	Date of Departure	Leave Granted
Executive Office of the President	Fanmokun, Mrs O. O.	Principal Information Officer	24-11-80	30 days
	James, C. A.	Assistant Chief Information Officer	1-12-80	30 days
Inland Revenue	Oaikhena, M.	Higher Maintenance Engineer	26-5-80	30 days
	Johnson, Mrs K. A.	Inspector of Taxes, Grade II	29-12-80	8 days
	Okafor, E. H.	Principal Inspector of Taxes	10-11-80	30 days
	Onasanya, M. D.	Senior Inspector of Taxes	25-11-81	30 days
	Osinowo, Mrs V. O.	Inspector of Taxes, Grade II	15-7-81	30 days
	Sulu, E. A.	Principal Inspector of Taxes	30-12-81	30 days

## LEAVE OF ABSENCE—continued

<i>Department</i>	<i>Name</i>	<i>Appointment</i>	<i>Date of Departure</i>	<i>Leave Granted</i>
Judicial ..	Jackman, Mrs G. O.	Chief Registrar ..	28-12-81	29 days
Office of the Head of Service	Alabi, O. O.	Senior Executive Officer (General Duties) ..	23-11-81	30 days
	Damasus, Mrs V. N.	Confidential Secretary, Grade I	13-7-81	21 days
	Salami, S. A.	Personal Secretary, Grade I ..	28-8-80	30 days
Ministry of Agriculture	Dada, B. F.	Director (Fisheries) ..	21-12-81	30 days
Ministry of Aviation ..	Baranowicz, R.	Assistant Chief Aerodrome Engineer ..	1-6-80	67 days
Ministry of Communi- cations	Adiwe, P. N. N.	Principal Draughtsman ..	25-8-80	30 days
	Akudo, J. N.	Plant Officer, Grade I ..	1-11-81	30 days
	Alao, L. A.	Head Postmaster, Grade II ..	8-9-80	30 days
	Earland, G.	Senior Personnel Officer ..	31-12-80	30 days
	El-Tawil, V. B.	Principal Engineer ..	10-7-80	60 days
	Emodi, C. E.	Personnel Officer, Grade II ..	7-7-80	30 days
	Oduenyi, C. N.	Traffic Commercial Manager, Grade I ..	6-10-80	30 days
Ministry of Employment, Labour and Produc- tivity	Agoye, B. A.	Higher Labour Inspector ..	15-6-81	21 days
Ministry of External Affairs	Ogundimu, O.	Personal Secretary, Grade II	15-12-80	44 days
Ministry of Finance ..	Adebomi, J. B.	Executive Officer (Accounts)	10-6-80	6 days
	Ahusionwu, G. C.	Accountant, Grade II ..	24-11-80	10 days
	Odesilo, Mrs A.	Senior Executive Officer (Accounts) ..	16-7-81	30 days
Ministry of National Planning	Mbaba, Dr E. E.	Senior Planning Officer ..	28-7-80	14 days
Ministry of Works ..	Alabi, A. O.	Assistant Chief Engineer ..	3-8-81	30 days
	Ayorinde, A.	Principal Technical Officer, Grade I ..	4-8-80	30 days
	Obiamiwe, F. A.	Senior Technical Officer (Cartography) ..	1-12-79	30 days
	Osubu, E. A.	Senior Technical Officer ..	19-9-80	30 days

## RESUMPTION OF DUTY

<i>Department</i>	<i>Name</i>	<i>Appointment</i>	<i>Date of Resumption</i>
Executive Office of the President	Fanmokun, Mrs O. O.	Principal Information Officer ..	24-12-80
	James, C. A.	Assistant Chief Information Officer ..	31-12-80
	Oaikhena, M.	Higher Maintenance Engineer ..	25-6-80
Inland Revenue ..	Johnson, Mrs K. A.	Inspector of Taxes, Grade II ..	6-1-81
	Okafor, E. H.	Principal Inspector of Taxes ..	10-12-80
	Onasanya, M. D.	Senior Inspector of Taxes ..	29-12-81
	Osinowo, Mrs V. O.	Inspector of Taxes, Grade II ..	14-8-81
	Sulu, E. A.	Principal Inspector of Taxes ..	29-1-82
Judicial ..	Jackman, Mrs G. O.	Chief Registrar ..	26-1-82
Office of the Head of Service	Alabi, O. O.	Senior Executive Officer (General Duties)	23-12-81
	Damasus, Mrs V. N.	Confidential Secretary, Grade I ..	3-8-81
	Salami, S. A.	Personal Secretary, Grade I ..	29-9-80
Ministry of Agriculture	Dada, B. F.	Director (Fisheries) ..	20-1-82
Ministry of Aviation ..	Baranowicz, R.	Assistant Chief Aerodrome Engineer ..	8-8-80
Ministry of Communi- cations	Adiwe, P. N. N.	Principal Draughtsman ..	24-9-80
	Akudo, J. N.	Plant Officer, Grade I ..	1-12-81
	Alao, L. A.	Head Postmaster, Grade II ..	8-10-80
	Earland, G.	Senior Personnel Officer ..	29-10-81
	Emodi, C. E.	Personnel Officer, Grade II ..	6-8-80
	Oduenyi, C. N.	Traffic Commercial Manager, Grade I ..	5-11-80
	El-Tawil, V. B.	Principal Engineer ..	11-9-80
Ministry of Employ- ment, Labour and Productivity	Agoye, B. A.	Higher Labour Inspector ..	6-7-81
Ministry of External Affairs	Ogundimu, O.	Personal Secretary, Grade II ..	28-1-81
Ministry of Finance ..	Adebomi, J. B.	Executive Officer (Accounts) ..	16-6-80
	Ahusionwu, G. C.	Accountant, Grade II ..	4-12-82
	Odesilo, Mrs A.	Senior Executive Officer (Accounts) ..	17-8-81



## RESUMPTION OF DUTY—continued

Department	Name	Appointment	Date of Resumption
Ministry of National Planning	Mbaba, Dr E. E.	Senior Planning Officer	11-8-80
Ministry of Works	Alabi, A. O.	Assistant Chief Engineer	2-9-81
	Ayorinde, A.	Principal Technical Officer, Grade I	3-9-80
	Obiamiwe, F. A.	Senior Technical Officer (Cartography)	31-12-79
	Osubu, E. A.	Senior Technical Officer	22-10-80

## CONVERSIONS

Department	Name	Appointment	Post to which converted	Date of Conversion
National Population Commission	Ewekhere, G. O.	Messenger	Porter	4-9-78
	Malachi, J. S.	Messenger	Porter	4-9-78

## TRANSFERS

Department	Name	Appointment	Service/Post to which transferred	Date of Transfer
Customs and Excise	<sup>1</sup> Marcus, V. O.	Preventive Officer	Superintendent Collector, Grade II	23-7-80
	<sup>1</sup> Nwokeji, Dr S. C.	Senior Officer of Customs	Superintendent Collector, Grade II	27-7-81
Executive Office of the President	Onyema, Mrs E. G.	Information Officer, Grade II	Administrative Officer, Grade VIII (Administration)	9-7-82
Ministry of Health	<sup>1</sup> Erinle, Dr (Mrs) A. I.	Medical Officer, Grade II (Oyo State Health Council)	Medical Officer, Grade I	17-2-82
	Ocheja, Mrs S. S.	Senior Community Sister (Benue State Health Service Management Board)	Senior Community Sister	23-2-81

1 Transferred-on-Promotion

## LEFT THE SERVICE

Department	Name	Appointment	Date of leaving Service	Reasons for leaving Service
Police	Waritimi, V.	Assistant Commissioner	31-3-82	Retired
Statistics	Raji, A. K.	Assistant Chief Statistical Officer	15-5-82	Retired

## Government Notice No. 632

IN THE MATTER OF SECTION 7 (1) OF THE TRADE DISPUTES ACT, 1976

AND

IN THE MATTER OF TRADE DISPUTE BETWEEN NATIONAL UNION OF AIR TRANSPORT SERVICES EMPLOYEES AND NIGERIA AIRWAYS LIMITED

WHEREAS a trade dispute has arisen and now exists between the National Union of Air Transport Services Employees and Nigeria Airways Limited.

AND WHEREAS the endeavours to promote a settlement through Conciliation have proved unsuccessful.

NOW THEREFORE I, CHIEF OLU AWOTESU, ACTING FEDERAL MINISTER OF EMPLOYMENT, LABOUR AND PRODUCTIVITY, in exercise of the powers conferred upon me by section 7 (1) of the Trade Disputes Act No. 7 of 1976 hereby refer the matter in dispute to the Industrial Arbitration Panel with the following term of reference :

"To inquire into the trade dispute existing between the National Union of Air Transport Services Employees and Nigeria Airways Limited over the following point :—

"Harmonisation of the salaries of the Technologists with those of the catering, stores and communications, etc. which has been supported by Circular No. 10/1981".

and to make such awards having regard to the circumstances of the dispute, and such other matters pertaining thereto or existing therefrom as the Industrial Arbitration Panel may deem necessary.

CHIEF OLU AWOTESU,  
Acting Federal Minister of Employment,  
Labour and Productivity

Lagos 1st September, 1982.

## Government Notice No. 633

## IN THE MATTER OF SECTION 7 (1) OF TRADE DISPUTES ACT, 1976

AND

## IN THE MATTER OF TRADE DISPUTE BETWEEN PRECISION, ELECTRICAL AND RELATED EQUIPMENT WORKERS UNION AND MANAGEMENT OF RECORD MANUFACTURERS OF NIGERIA LIMITED

WHEREAS a trade dispute has arisen and now exists between the Precision, Electrical and Related Equipment Workers Union and Management of Record Manufacturers of Nigeria Limited.

AND WHEREAS the endeavours to promote a settlement through mediation and conciliation have proved unsuccessful.

NOW THEREFORE, I, OLU AWOTESU, ACTING FEDERAL MINISTER OF EMPLOYMENT, LABOUR AND PRODUCTIVITY in exercise of the powers conferred upon me by Section 7 (1) of the Trade Disputes Act 1976, hereby refer the matter in dispute to the Industrial Arbitration panel with the following terms of reference:—

To inquire into the trade dispute existing between the Precision, Electrical and Related Equipment Workers Union and Management of Record Manufacturers of Nigeria Limited over the following points:

(i) "Refusal to settle Mr Awolesi's terminal benefit in full.

(ii) Keeping workers in continuous employment for three months and above without giving them the written particulars of terms of Employment".

and to make such awards having regard to the circumstances of the dispute and such other matter pertaining thereto or arising therefrom as the Industrial Arbitration Panel may deem necessary.

CHIEF OLU AWOTESU,  
Acting Federal Minister of Employment,  
Labour and Productivity

Lagos, 1st September, 1982.

## Government Notice No. 634

## Air Transport Licensing Regulations 1965

In accordance with Regulation 19 (1) of the Air Transport (Licensing) Regulations 1965, it is notified that an application for a permit to operate non-scheduled passenger and cargo air charter services within and outside Nigeria for a period of three (3) years has been received from Onyx Holdings Limited ; P.O. Box 318, Festac Town, Lagos.

2. The proposed routes and types of aircraft to be used and frequency of operation are shown below :—

Route	Type of aircraft	Frequency
(a) Domestic	(a) Helicopters	
All Domestic Routes	Two (2) Wessex	Depending on charter contract.
(b) International	(b) Aeroplanes	
(i) All ECOWAS STATES ;	(Two) (2) H.S. 125	
(ii) London, Rome, Frankfurt, Geneva, New York, Jeddah	(One) (1) Cessna 500 Citation	
	(One) (1) Cessna 550 Citation	
	(One) (1) Dornier 228	
	(One) (1) Boeing 707	
	(One) (1) Boeing 727	
	(One) (1) Boeing 737	
	(One) (1) Boeing 747	
	(One) (1) D.C. 10	

3. Any person who wishes to make any representation or raise any objection with regard to the application should do so in writing within 28 days from the date of the publication of this notice.

4. Such representation or objection which should clearly state the reasons for so doing should be addressed to the Permanent Secretary, Federal Ministry of Aviation, Secretariat Complex I, Ikoyi, Lagos.

O. OKPOH,  
for Permanent Secretary,  
Federal Ministry of Aviation

## Government Notice No. 635

## LOSS OF UNUSED LOCAL PURCHASE ORDERS

The Permanent Secretary, Federal Ministry of Internal Affairs, Ikoyi, Lagos, has reported the Loss of Unused Local Purchase Orders Nos. A569668 and A569676.

2. The above-mentioned Unused Local Purchase Orders Nos. A569668 and A569676 are hereby declared cancelled.

3. Any person who comes in contact with or is able to give any information to these should please report the facts to the above-mentioned Office or to the nearest Police Station.

I. I. IYEWEMI,  
Acting Accountant-General,  
Federation of Nigeria

## Government Notice No. 638

## LOSS OF SECURITY SCHEDULE

The Sub-Treasurer of the Federation, Federal Ministry of Finance, Sub-Treasury, Six-Storey Building, Broad Street, Lagos has reported the Loss of Security Schedule No. 239378 of 26th June, 1981.

2. The above-mentioned Security Schedule No. 239378 of 26th June, 1981 is hereby declared cancelled.

3. Any person who comes in contact with it or is able to give any information to this should please report the facts to the above-mentioned Office or to the nearest Police Station.

I. I. IYEWEMI,  
Acting Accountant-General,  
Federation of Nigeria

## Government Notice No. 636

## LOSS OF UNPAID PAYMENT VOUCHERS

The Sub-Treasurer, Sub-Treasury Ogbia, Rivers State has reported the loss of Departmental Payment Vouchers No.s. OGBD/58, 62 and 65/82 for ₦3,141.00, ₦3,948.74 and ₦2,522.50 of March 1982.

2. The above quoted Departmental Payment Vouchers are hereby declared cancelled.

3. Any person who comes in possession of them or is able to give any information relating to them should please report the facts to this Office or to the nearest Police Station.

T. I. IFIDI,  
Accountant-General,  
Rivers State

## Government Notice No. 639

LOSS OF GRADE 'B' UNISSUED WORKS  
REGISTRATION CERTIFICATES

The Permanent Secretary, Ministry of Works and Transport has reported the loss of Grade 'B' Unissued Works Registration Certificates Nos. B000049 and B000050.

2. The above quoted Works Registration Certificates are hereby declared cancelled.

3. Any person who comes in possession of them or is able to give any information relating to them should please report the facts to this office or to the nearest Police Station.

T. I. IFIDI,  
Accountant-General,  
Rivers State

## Government Notice No. 637

## LOSS OF TAX RECEIPT VOUCHER

The Permanent Secretary, Ministry of Education, Evaluation and Records Division, Port Harcourt has reported the loss of Treasury Receipt Voucher No. 693/56127 of 14th November, 1980 for ₦3,565.70.

2. The above quoted Treasury Receipt Voucher is hereby declared cancelled.

3. Any person who comes in possession of it or is able to give any information relating to it should please report the facts to this office or to the nearest Police Station.

T. I. IFIDI,  
Accountant-General,  
Rivers State

## Government Notice No. 640

LOSS OF TAX RECEIPT BOOK—EMPLOYER'S  
CERTIFICATE OF PAY AND TAX PAYE

The Director of Internal Revenue, Internal Revenue Division, Ministry of Finance, Port Harcourt has reported the loss of tax receipt book Nos. 3386/169251-169300 issued to Labako Hotels Limited.

2. The above quoted Tax Receipt Book Nos. 3386/169251-169300 are hereby declared cancelled.

3. Any person who comes in possession of them or is able to give any information relating to them should please report the facts to this Office or to the nearest Police Station.

T. I. IFIDI,  
Accountant-General,  
Rivers State

Government Notice No. 641

## CENTRAL BANK OF NIGERIA

RETURN OF ASSETS AND LIABILITIES AS AT THE CLOSE OF BUSINESS ON  
30TH JULY, 1982

LIABILITIES	N	N	ASSETS	N
Capital Subscribed and paid up .. .. .		3,000,000	Gold .. .. .	19,009,430
General Reserve .. .. .		88,000,000	Convertible Currencies : Foreign Government Securities and Balances with Foreign Banks .. .. .	821,504,696
			I.M.F. Gold Tranche .. .. .	—
			Special Drawing Rights .. .. .	—
Currency in Circulation .. .. .		4,228,397,619	Total External Reserve .. .. .	840,514,126
Deposits :				
Federal and State Governments .. .. .	1,140,310,989		Federal Government Securities .. .. .	4,825,583,294
Bankers .. .. .	756,650,600		Other Securities .. .. .	289,905,655
Others .. .. .	1,022,738,706	2,919,700,295	Rediscunts and Advances .. .. .	2,681,603,821
Other Liabilities .. .. .		1,819,074,681	Other Assets .. .. .	420,565,699
		<u>₦9,058,172,595</u>		<u>₦9,058,172,595</u>

J. O. A. AGBOOLA,  
Assistant Director,  
Financial Systems and Control Department

N. E. DORTIE,  
Assistant Director,  
Domestic Operations Department

Lagos, 24th August, 1982.

Government Notice No. 642

FEDERAL TENDERS BOARD  
FEDERAL MINISTRY OF WORKSINVITATION TO TENDER FOR THE  
CONSTRUCTION OF BAUCHI-  
TAFAWA BALEWA-DAWAKI ROAD (TRF 247)  
SECTION II CONTRACT No. 1768A

Tenders are invited from reputable Civil Engineering Contractors registered with the Federal Works Registration Board in Category 'D' Civil Engineering for the construction of a section of Federal Trunk Road—TRF 247 from Kogadama to Bakodak in Bauchi State.

2. The project under consideration is approximately 40 kilometres in length starting from Kogadama and termination at km 84 x 400 near Bakodak.

In the Contract, the scope of works consists mainly of the following—

(i) The construction of 2-lane single carriageway of 7.80m wide with two 2.75m wide shoulders on either side of the carriageway.

(ii) The pavement generally shall consist of asphaltic concrete surfacing overlaying 150mm crushed stone base and 150mm laterite sub-base.

(iii) The construction of five bridges of 30 to 124 metre lengths with prestressed concrete beams. The longest bridge is 124m in length with eight spans of 15.5m.

(iv) Other ancillary works such as concrete pipe, culverts, drainage works, traffic signs, etc.

3. Official tender documents are obtainable from the Office of Chief Engineer (Highway Design)—Room 229A, Federal Ministry of Works, Headquarters Lagos, between the hours of 8.30 a.m.—2.30 p.m. weekdays from Monday, 6th of September, 1982.

4. Each tenderer is required to pay a non-refundable deposit of ₦200.00 (Two hundred Naira) into any Sub-Treasury in Nigeria under classification 000505000424—"Deposit on Tenders" of the current Federal Government Estimates. No tender documents will be issued unless on production of the photocopy of the valid Federal Registration Board Certificate for Category 'D' Civil Engineering and the original and one photostat copy of the receipt to be attached to the tenders as evidence of payment. The original receipt will be returned to the tenderers after the collection of the documents.

5. Expatriate firms wishing to tender should indicate whether or not their companies are established in Nigeria in accordance with Immigration Act, the Companies Act and the Nigeria Enterprises Promotion Act.



6. (i) Tenderers are required to include in their tenders, photostat copies of Tax Clearance Certificate for the current and preceding two years.
  - (ii) Tenderers must ensure the Plant, Equipment Experience, Finance and Personnel Questionnaire are adequately completed with supporting documents where applicable.
  - (iii) Local (Nigeria) suppliers quotations supporting the Basic Rate of Materials must be returned with the tenders.
  - (iv) Tenderers should endeavour to insert a Lagos Contract Address and Telephone Number if any in the space provided on the tender document.
7. Tenders must be submitted in sealed envelopes marked "Confidential"—Tender for the Construction of Bauchi-Tafawa Balewa-Dawaki Road—Section II Contract No. 1768A and addressed to the Secretary, Federal Tenders Board, Federal Ministry of Works, Victoria Island, Lagos, so as to reach him not later than 12 noon on *Friday, 15th October, 1982*.
8. Tenders will be opened at the above address on *Wednesday, 20th October, 1982* at 10.00 a.m. and members of the public are invited.
9. No tender will be considered unless they are submitted in full compliance with the provisions of the notice.
10. The Board is not bound to accept the lowest or any tender.

*Secretary,  
Federal Tenders Board*

**Government Notice No. 643**

**FEDERAL TENDERS BOARD  
FEDERAL MINISTRY OF WORKS**

**INVITATION TO TENDER FOR THE  
CONSTRUCTION OF JAREDI-  
ARGUNGU-BWI-BORDER  
(KOUODOUROU) ROAD TRF 133  
SECTION II CONTRACT No. 1805A**

Tenders are invited from reputable Civil Engineering contractors registered with the Federal Works Registration Board in Category "D" Civil Engineering for the Construction of Section II, of Federal Trunk Road—F 133 from Argungu to Border (Koudourou) in Sokoto State.

2. The project under consideration is approximately 75 kilometres in length from Argungu to Bwi Border (Koudourou).

In all the "Scope of Works" consist mainly of the following :

- (i) The construction of a 2-lane single carriageway of 7.30m wide with 2.75m wide shoulders on either side of the carriageway.
- (ii) The pavement generally shall consist of 40mm thick asphaltic concrete surface overlaying 150mm naturally occurring laterite base course, and also 150mm laterite sub-base.
- (iii) The shoulders shall be of MC mulch sprayed on 100m thick top soil.

(iv) The construction of 1 number 260 metre long bridge, 1 number 80 metre long bridge, 1 number 300 metre long bridge, 1 number 40 metre long bridge, 1 number 120 metre long bridge and 1 number 60 metre long bridge all of which are of 20 metre span prestressed concrete composite deck founded on reinforced concrete piers and abutments on piles.

(v) Other ancillary works such as concrete pipe and box culverts drainage works, traffic signs, etc.

3. Official tender documents are obtainable from the office of the Chief Engineer (Highway Design), Room 229A, Federal Ministry of Works, Headquarters, Lagos between the hours of 8.30 a.m. and 2.30 p.m. on weekdays from Monday, 20th September, 1982.

4. Each tenderer is required to pay a non-refundable deposit of ₦200.00 (Two hundred Naira) for each section into any Sub-Treasury in Nigeria under classification 000500000424—"Deposit on Tenders of the Current Federal Government Estimates. No tender documents will be issued unless on production of the photo copy of the valid Federal Registration Board Certificate for Category "D"—Civil Engineering, and the original and one photostat copy of the Treasury Receipt for the Deposit. The photostat copy of the receipt must be attached to the tenders as evidence of payment. The original receipt will be returned to the tenderers after the collection of the documents.

5. Expatriate firms wishing to tender should indicate whether or not their companies are established in Nigeria in accordance with the Immigration Act, the Companies Act, and the Nigerian Enterprises Promotion Act.

6. (i) Tenderers are required to include in their tenders, photostat copies of Tax Clearance Certificate for the current and preceding two years.

(ii) Tenderers must ensure the plant, Equipment, Experience, Finance and Personnel Questionnaire are adequately completed with supporting documents where applicable. Local (Nigerian) suppliers quotations supporting the basic Rates (materials) must be returned with the tenders.

7. Tenders must be submitted in sealed envelopes marked "Confidential"—Tender for the Construction of Argungu to Bwi Border (Koudourou) and addressed to the Secretary, Federal Tenders Board, Federal Ministry of Works, Victoria Island, Lagos so as to reach him not later than 12 noon on *Friday, 29th October, 1982*.

8. Tenders will be opened at the above address on *Wednesday, 3rd November, 1982* at 10.00 a.m. and members of the public are invited.

9. No tender will be considered unless they are submitted in full compliance with the provision of this notice.

10. The Board is not bound to accept the lowest or any tender.

*Secretary,  
Federal Tenders Board*



## Government Notice No. 644

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country.*—Iraq.

*Project Code.*—IRA/80/TF/5.

*Pasrec No.*—3911.

*Date issued.*—May 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.

*Title of post.*—Consultant "Rotisseur" (Roast Cook).

*Duty station.*—Baghdad.

*Duration of appointment.*—(Short-term) 2 months.

*Desirable starting date.*—Early July 1982.

*Terms of appointment.*—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working day's leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

*Description of duties.*—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food production operations.

*Specific.*—Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant department, he will advise and assist in the matters related to:

(a) roast cooking operations of the department at the highest international level;

(b) organising and supervising the roast cooking personnel of the department;

(c) upgrading this personnel to an acceptable international standard.

*Qualifications required:*

(a) Sound experience in the training of hotel food production personnel in the preparation of various oven and spit roasts, grills and fried dishes. Teaching qualifications would be an advantage.

(b) Extensive practical professional experience in hotel cookery including the experience of roast cooking and broiler cooking.

(c) Previous experience in a developing country would be an advantage.

(d) Excellent physical health.

*Language.*—English. Arabic would be an advantage.

## Government Notice No. 645

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Namibia/Angola.

*Project Code.*—ILO/NOR/81/NAM.I.

*Pasrec No.*—3794.

*Date issued.*—February 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Vocational Rehabilitation of the Disabled.

*Title of post.*—Expert in Vocational Rehabilitation.

*Duty station.*—N'gunza, Angola.

*Duration of appointment.*—(Fixed term) 12 months, with possibility of extension.

*Scheduled starting date.*—1st July, 1982.

*General information.*—The expert will assist the SWAPO Department of Health and Social Welfare in developing vocational rehabilitation services for disabled war victims in refugee camps located on Angolan territory. In view of the very difficult over-all situation under which this project will have to be executed, the expert is required to accept hardship conditions.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$12,854.40 to US \$15,840.00 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition, an assignment allowance will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are: installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

**Description of duties.**—The expert will be required to.—

1. assist SWAPO in the provision of basic facilities and relief items to meet the daily living needs of disabled persons selected for the programme ;

2. assist in the identification of the disabled person's individual needs such as technical aids, daily living skills and vocational skills ;

3. facilitate the integration of the more able among the disabled Namibians into the regular programme of a nearby vocational training institute, which the ILO is developing for Namibian trainees ;

4. advise SWAPO on the selection of suitable vocational training programmes, in line with established short and long term needs ;

5. design guidelines, curriculum methodologies for vocational training and employment of disabled persons, and to develop and procure the required basic training materials and manuals ;

6. assist in the preparation of equipment lists for vocational training and to order and instal it on arrival ;

7. assist in the setting up of a simple workshop for the manufacture and repair of prosthetic and orthoptic devices, mostly based on locally available resources ;

8. assist with the implementation of skill training programmes, pre-vocational training and educational upgrading required for the training ;

9. provide in-service training of Namibian staff and assist in the organisation of regional fellowship training programmes.

**Qualifications required.**—Diploma of university or technical institute level. Wide experience of organising and developing vocational training and vocational rehabilitation services for disabled persons. Knowledge of development of technical aids and devices desirable. Versatility, organisational talent and ability to easily relate to people of various backgrounds indispensable. Readiness and ability to cope with severely restricted working and living conditions in a tropical country. Dedicated to humanitarian assistance.

**Language.**—English.

**Government Notice No. 646**

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

**Country/Region.**—MALAWI

**Project Code.**—MLW/77/015 (Post 01)

**Parrec No.**—3996

**Date issued.**—June 1982

**Closing date for applications.**—No fixed date

Applications from both men and women will be equally welcome.

**General field.**—Vocational Rehabilitation of Disabled Persons.

**Title of post.**—Senior Vocational Rehabilitation Expert (CTA) (Post 01).

**Duty station.**—Magomero (30 km from Limbe/Blantyre).

**Duration of appointment.**—(fixed term) 12 months with possibility of extension.

**Scheduled starting date.**—1st January, 1983.

**Terms of appointment.**—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$2,678 to US \$3,300 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition an assignment allowance, will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

**General Information.**—The senior expert will assist the Government of Malawi and the Malawi Council for the Handicapped (MACOHA) as the Chief Technical Adviser (CTA) in the establishment of a residential rural vocational rehabilitation training centre in Magomero within the framework of a national rehabilitation development programme which includes community-based rehabilitation services.

**Description of duties**

In particular, the expert will be required to :

(a) assume responsibility for over-all project implementation, in consultation with MACOHA, and for all activities and outputs as specified in the project document of this UNDP/ILO project ;

(b) evaluate and refine the rehabilitation services at the Magomero Centre during the planning and implementation stages and assist in the development of specific programme areas such as vocational training, assessment, counselling, referral, placement and follow-up services ;

(c) set targets for project implementation and prepare the full take-over of the centre's programme by the national staff ;

(d) undertake extensive staff training exercises for all rehabilitation staff in all aspects of theory and practice of vocational rehabilitation ;

(e) supervise and co-ordinate in close collaboration with the national counterpart all activities of the national and international staff under this project ;

(f) examine all relevant proposals and develop practical suggestions designed to link the centre's services with community-based activities in favour of disabled persons and assume responsibility for the implementation and monitoring of such approaches ;

(g) undertake every effort in the community at large to promote and propagate the philosophy of rehabilitation and integration of disabled persons into society and to enlist public support for the programme.

#### Qualifications required :

—university education in social science, psychology, rehabilitation or related fields ;

—wide practical experience in planning and establishing centre and community-based vocational rehabilitation services ;

—good ability to negotiate and co-ordinate programmes.

Language.—English.

#### Government Notice No. 647

#### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

Country/Region.—Bangladesh.

Project No.—BGD/81/036 (Post 02).

Pasrec No.—4080.

Date issued.—August 1982.

Closing date for applications.—No fixed date.

Applications from both men and women will be equally welcome.

General field.—(Title of project)—Employment and manpower planning.

Title of post.—Expert on Employment Promotion (Post 02).

Duty station.—Dacca, with travel within the country.

Duration of appointment.—12 months.

Scheduled starting date.—As soon as possible.

Terms of appointment.—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$4,284.80 to US \$5,280 which is subject to future changes depending on the fluctuation of cost-of-living index and the exchange rate. In addition, an assignment allowance will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for

the first child if the dependant rate of salary is paid in respect of that child. Further benefits are.—*installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.*

General project information.—The Government of Bangladesh has prepared a comprehensive programme to develop and strengthen the manpower and employment sector during the Second Five-Year Plan (1980–1985). The principal constitution of the programme are concerned with draftsman training, central employment monitoring as well as employment promotion through (a) overseas employment and (b) self-employment. In order to discharge the various functions and responsibilities in the field of employment promotion, the SFYP (Second Five-Year Plan) provides for the creation of the following institutions :

(a) the Overseas Employment Corporation and the Directorate of Overseas Employment to look exclusively after foreign employment ;

(b) the District Employment and Manpower Offices (DEMOs) under the BMET to be the extension service for implementing operational schemes in employment promotion among other things.

The Expert will work as a member of the team on employment, promotion and manpower planning, within the Bureau of Manpower, Employment and Training in the Ministry of Manpower Development and Social Welfare. The Expert will help evaluate the programmes on self-employment promotion by the BMET and other government agencies, within the broader context of employment promotion, with a view to advising on strengthening and rationalising the programme.

Description of duties.—Within the broad frame work of responsibilities stated above, the Expert will have the following responsibilities :

(a) examining the various schemes in operation on self-employment promotion, the evaluations and monitoring records available on them, and cull out the relevant conclusions which have policy implications for the programme as a whole ;

(b) examining to what extent existing studies and pilot or experimental projects need to be continued and monitoring strengthen and continued for facilitating further improvements on self-employment schemes ;

(c) helping draw up over-all policies on self-employment, the roll of the main government agencies and BMET in particular, the specific programmes needed and possible, the resources needed for the purpose of implementing the programme with a target of employment creation in view ;

(d) advising on the type of support institutions and activities that will be needed for such a programme, e.g. rural technology, training, etc ;

(e) identifying the elements of the programme which may be directed to development of self-employment in urban and rural areas ;

(f) identifying the type of external assistance that will be needed for such a programme ;



(g) designing a comprehensive scheme for self-employment promotion taking into account the past experience in this regard and draft a project document for this purpose and discuss it with the authorities concerned with a view to submission to UNDP for assistance.

**Qualifications required :**

(a) the Expert should have extensive knowledge and experience on small enterprise promotion on a multi-sectoral basis backed up by a relevant university degree. Experience in programmes for youth and under-privileged groups will be preferred ;

(b) the components of experience should include credit schemes, training schemes and over-all co-ordinating and monitoring machinery ;

(c) sound knowledge of conditions in developing countries suffering from extreme conditions of unemployment and under-employment.

**Language(s).**—Very good knowledge of English.

**Government Notice No. 648**

**INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY**

**Country/region.**—Sudan.

**Pasrec No.**—4073.

**Date issued.**—August 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**General field.**—(title of project) Income-Generating Activities for Refugees.

**Title of post.**—Export Income-Generating Activities for Refugees.

**Duty station.**—Khartoum and Kassala, with periodic travel to Geneva.

**Duration of appointment.**—12 months.

**Scheduled starting date.**—1st August, 1982.

**Terms of appointment.**—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$44,982 to US \$61,490 and the (net) base salary ranges from US \$25,672 to US \$35,085. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$13,767.70 to US \$18,379.30 which is subject to future changes depending on the fluctuation of cost-of-living index and the exchange rate. In addition, an assignment allowance will be paid of US \$1,600 (single rate) or US \$2,000 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are.—Installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every

two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

**General project information:—**

1. The expert will be responsible for over-all co-ordination of the projects on income-generating activities for refugees in the Sudan which include :

(a) a socio-economic and skills survey and analysis ;

(b) a labour market survey and analysis ;

(c) commodity market studies, review of self-help activities and identification of income-generating projects.

2. In addition, he will have specific responsibility for carrying out the socio-economic and skills survey and will take part in the analysis of the resulting data.

**Description of duties:**

1. Participate in discussions and negotiations with officials of government agencies responsible for the planning, programming and implementing of activities concerning refugees (especially the Offices of the Commissioner for Refugees and for Labour and the Ministry of Planning).

2. Over-all co-ordination of the work of national counterparts and international consultants engaged in the projects, with a view to the successful implementation of the projects.

3. Participate in the design, implementation and analysis of surveys (1 (a) and (b) above) to be carried out within the framework of the projects.

4. Leader of the team will carry out the socio-economic and skills surveys in Eastern and Central Sudan, including negotiations with local counterparts, assistance in the design and implementation of the survey, field preparation of data and transfer to ILO, Geneva and assistance in the analysis.

5. Participation and co-ordination in the production of all reports resulting from the projects, and specific responsibility for the preparation of the final report of the projects for publication.

6. Responsibility for periodic reporting to Rural Employment and Policy Branch (EMP/RU), ILO, Geneva, on the status of implementation and progress of the projects.

7. Undertake any additional action required to ensure the proper and timely implementation of the projects.

8. Responsibility for submission to EMP/RU, with the assistance of the national counterparts, information and accounts concerning project expenditures and continual monitoring of the disbursement of funds.

**Qualifications required :**

1. Advanced university degree in social sciences, preferably economics.

2. Field experience with similar projects in Africa with specific experience in the design and implementation of household and socio-economic surveys and the analysis of the results.

**Language(s).**—Fluency in English. Knowledge of Arabic, Amharic and Tigr would be an advantage

## Government Notice No. 649

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

**Country/Region.**—NEPAL.

**Project Code :** NEP/81/003 (Post 05).

**Pasrec No.**—3831.

**Date Issued.**—March 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**General field.**—Technical Education (Technical Assistance to the Western Region Campus Project).

**Title of Post.**—Consultant in Skill Testing (Post 05).

**Duty Station.**—Kathmandu, with travel within the country.

**Duration of appointment.**—(Short term) 2 periods of 6 months each—1st July–31st December, 1983 ; 1st July–31st December, 1984.

**Scheduled starting date.**—1st July, 1983.

**Terms of appointment.**—The monthly net salary for this assignment ranges from US \$2,564.67 to US \$3,021. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 666 rupees per day during the first 60 days and to 500 rupees per day during the following period. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

**Remark.**—It is important that both short-term consultancy assignments are covered by the same consultant.

**General information.**—The consultant will be a member of an international team of short-term consultants, headed by a resident Chief Technical Adviser assigned to the project "Technical Assistance to the Western Region Campus Project" attached to the Western Region Campus in Pokhara, Institute of Engineering, Tribhuvan University, Nepal. He will work under the direction of the ILO Chief Technical Adviser and will be required to co-operate closely with other members of the project team. This UNDP-financed project, executed by ILO, will provide the technical assistance the Second Education Project financed by the IDA loan to the H.M. Government of Nepal, Institute of Engineering, for the establishment of the Western Region Campus in Pokhara.

**Description of duties.**—As a member of the team of consultants whose duties include advice and assistance to the Secretariat for National Skill Testing Authority and Western Region Campus Project in developing occupational standards and skill testing system as specified in the project document, the consultant will advise and assist in :

(a) establishing occupational skill standards in electrical, construction and mechanical occupations for craftsmen, including those skills which are being taught at IOE campuses, which would be nation-wide recognised and adopted by the National Skill Testing Authority; in this, he will closely co-operate with the consultants in the above-mentioned occupations on the project ;

(b) developing and establishing skill tests methods in electrical, construction and mechanical occupations for craftsmen, including those skills which are being taught at IOE campuses, which would be nation-wide recognised and adopted by the National Skill Testing Authority ; in this, he will closely co-operate with consultants in above-mentioned occupations on the project ;

(c) preparing a certification system based upon skill standards and skill tests ;

(d) establishing of the permanent secretariat of the National Skill Testing Authority and in providing support and guidance to its members ;

(e) supporting the Public Service Commission in establishing a new promotional structure in the public service for skilled craftsmen and technicians ;

(f) advising on and formulating programmes for study tours abroad of a skill testing team and of a Public Service Commission study team ;

(g) training of national counterparts in execution of above duties ;

(h) preparing and submitting to the Chief Technical Adviser such reports on the above-mentioned activities as may be required ;

(i) performing any other duties in connection with this assignment which are within the particular competence of a skill testing consultant.

**Qualifications required.**—

(a) a sound general and technical education up to University degree or equivalent standard in a field of engineering ;

(b) a sound practical training in a field of engineering ; experience in the practical work in production conditions in industry ;

(c) substantial experience as a technical teacher and vocational training instructor ; about five years special experience in the field of skill testing and certification with a national skill testing agency ;

(d) ability to explain ideas clearly and to maintain good working relations in an international team ;

(e) working experience in developing countries to be an advantage.

**Language.**—Thorough knowledge of written and spoken English.



(g) designing a comprehensive scheme for self-employment promotion taking into account the past experience in this regard and draft a project document for this purpose and discuss it with the authorities concerned with a view to submission to UNDP for assistance.

**Qualifications required :**

(a) the Expert should have extensive knowledge and experience on small enterprise promotion on a multi-sectoral basis backed up by a relevant university degree. Experience in programmes for youth and under-privileged groups will be preferred ;

(b) the components of experience should include credit schemes, training schemes and over-all co-ordinating and monitoring machinery ;

(c) sound knowledge of conditions in developing countries suffering from extreme conditions of unemployment and under-employment.

**Language(s).**—Very good knowledge of English.

**Government Notice No. 648**

**INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY**

**Country/region.**—Sudan.

**Pasrec No.**—4073.

**Date issued.**—August 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**General field.**—(title of project) Income-Generating Activities for Refugees.

**Title of post.**—Export Income-Generating Activities for Refugees.

**Duty station.**—Khartoum and Kassala, with periodic travel to Geneva.

**Duration of appointment.**—12 months.

**Scheduled starting date.**—1st August, 1982.

**Terms of appointment.**—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$44,982 to US \$61,490 and the (net) base salary ranges from US \$25,672 to US \$35,085. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$13,767.70 to US \$18,379.30 which is subject to future changes depending on the fluctuation of cost-of-living index and the exchange rate. In addition, an assignment allowance will be paid of US \$1,600 (single rate) or US \$2,000 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are.—Installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every

two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

**General project information:—**

1. The expert will be responsible for over-all co-ordination of the projects on income-generating activities for refugees in the Sudan which include :

(a) a socio-economic and skills survey and analysis ;

(b) a labour market survey and analysis ;

(c) commodity market studies, review of self-help activities and identification of income-generating projects.

2. In addition, he will have specific responsibility for carrying out the socio-economic and skills survey and will take part in the analysis of the resulting data.

**Description of duties:**

1. Participate in discussions and negotiations with officials of government agencies responsible for the planning, programming and implementing of activities concerning refugees (especially the Offices of the Commissioner for Refugees and for Labour and the Ministry of Planning).

2. Over-all co-ordination of the work of national counterparts and international consultants engaged in the projects, with a view to the successful implementation of the projects.

3. Participate in the design, implementation and analysis of surveys (1 (a) and (b) above) to be carried out within the framework of the projects.

4. Leader of the team will carry out the socio-economic and skills surveys in Eastern and Central Sudan, including negotiations with local counterparts, assistance in the design and implementation of the survey, field preparation of data and transfer to ILO, Geneva and assistance in the analysis.

5. Participation and co-ordination in the production of all reports resulting from the projects, and specific responsibility for the preparation of the final report of the projects for publication.

6. Responsibility for periodic reporting to Rural Employment and Policy Branch (EMP/RU), ILO, Geneva, on the status of implementation and progress of the projects.

7. Undertake any additional action required to ensure the proper and timely implementation of the projects.

8. Responsibility for submission to EMP/RU, with the assistance of the national counterparts, information and accounts concerning project expenditures and continual monitoring of the disbursement of funds.

**Qualifications required :**

1. Advanced university degree in social sciences, preferably economics.

2. Field experience with similar projects in Africa with specific experience in the design and implementation of household and socio-economic surveys and the analysis of the results.

**Language(s).**—Fluency in English. Knowledge of Arabic, Amharic and Tigr would be an advantage.

Government Notice No. 649

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

Country/Region.—NEPAL.

Project Code : NEP/81/003 (Post 05).

Pasrec No.—3831.

Date Issued.—March 1982.

Closing date for applications.—No fixed date.

Applications from both men and women will be equally welcome.

General field.—Technical Education (Technical Assistance to the Western Region Campus Project).

Title of Post.—Consultant in Skill Testing (Post 05).

Duty Station.—Kathmandu, with travel within the country.

Duration of appointment.—(Short term) 2 periods of 6 months each—1st July–31st December, 1983 ; 1st July–31st December, 1984.

Scheduled starting date.—1st July, 1983.

Terms of appointment.—The monthly net salary for this assignment ranges from US \$2,564.67 to US \$3,021. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 666 rupees per day during the first 60 days and to 500 rupees per day during the following period. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

Remark.—It is important that both short-term consultancy assignments are covered by the same consultant.

General information.—The consultant will be a member of an international team of short-term consultants, headed by a resident Chief Technical Adviser assigned to the project "Technical Assistance to the Western Region Campus Project" attached to the Western Region Campus in Pokhara, Institute of Engineering, Tribhuvan University, Nepal. He will work under the direction of the ILO Chief Technical Adviser and will be required to co-operate closely with other members of the project team. This UNDP-financed project, executed by ILO, will provide the technical assistance the Second Education Project financed by the IDA loan to the H.M. Government of Nepal, Institute of Engineering, for the establishment of the Western Region Campus in Pokhara.

Description of duties.—As a member of the team of consultants whose duties include advice and assistance to the Secretariat for National Skill Testing Authority and Western Region Campus Project in developing occupational standards and skill testing system as specified in the project document, the consultant will advise and assist in :

(a) establishing occupational skill standards in electrical, construction and mechanical occupations for craftsmen, including those skills which are being taught at IOE campuses, which would be nation-wide recognised and adopted by the National Skill Testing Authority; in this, he will closely co-operate with the consultants in the above-mentioned occupations on the project ;

(b) developing and establishing skill tests methods in electrical, construction and mechanical occupations for craftsmen, including those skills which are being taught at IOE campuses, which would be nation-wide recognised and adopted by the National Skill Testing Authority ; in this, he will closely co-operate with consultants in above-mentioned occupations on the project ;

(c) preparing a certification system based upon skill standards and skill tests ;

(d) establishing of the permanent secretariat of the National Skill Testing Authority and in providing support and guidance to its members ;

(e) supporting the Public Service Commission in establishing a new promotional structure in the public service for skilled craftsmen and technicians ;

(f) advising on and formulating programmes for study tours abroad of a skill testing team and of a Public Service Commission study team ;

(g) training of national counterparts in execution of above duties ;

(h) preparing and submitting to the Chief Technical Adviser such reports on the above-mentioned activities as may be required ;

(i) performing any other duties in connection with this assignment which are within the particular competence of a skill testing consultant.

Qualifications required.—

(a) a sound general and technical education up to University degree or equivalent standard in a field of engineering ;

(b) a sound practical training in a field of engineering ; experience in the practical work in production conditions in industry ;

(c) substantial experience as a technical teacher and vocational training instructor ; about five years special experience in the field of skill testing and certification with a national skill testing agency ;

(d) ability to explain ideas clearly and to maintain good working relations in an international team ;

(e) working experience in developing countries to be an advantage.

Language.—Thorough knowledge of written and spoken English.

## Government Notice No. 650

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Tanzania.

*Project Code.*—URT/81/020.

*Pasrec No.*—3983.

*Date Issued.*—June 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Vocational Rehabilitation of Disabled persons.

*Title of post.*—Consultant in Vocational Rehabilitation.

*Duty station.*—Dar-es-Salaam.

*Duration of appointment.*—(Short term) 6 months.

*Scheduled starting date.*—As soon as possible.

*Terms of appointment.*—The monthly net salary for this assignment ranges from US \$2,564.67 to US \$3,021.00. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 770 T. Shilling per day during the first 60 days and to 625 T. Shilling per day during the following period. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

*General information.*—The consultant will advise the Government of United Republic of Tanzania, in particular the Ministry of Labour and Social Services, on measures aimed at improving, strengthening and consolidating existing rehabilitation services and on the development of innovative approaches appropriate to the rehabilitation needs of the disabled population in this country.

*Description of duties.*—In particular, the consultant will be required to:

(a) undertake a thorough appraisal of both the social and economic frame-work relevant to the development of the rehabilitation programme for disabled persons and the existing services and facilities for disabled persons in Tanzania. This will involve extensive travel in the country;

(b) examine the economic feasibility and social desirability of various approaches being considered by the Government and the consultant himself as a result of the above appraisal. This should include making use of all relevant data available through the Government, the UNDP or other international organisations to prepare a thorough cost-benefit estimate;

(c) to involve government officials in all stages of the conceptual development and to consult closely with them on all of its relevant issues in order to assure a continuous feedback. This will also serve as a useful staff training exercise for the officials involved in decision-making;

(d) to study the proposed Disablement Employment Act and to examine its implications for the further development of rehabilitation services;

(e) to review the preparations made for implementation of the disability survey. Also, if required, to suggest improvements in the structure of this survey and to train staff involved in it on how to conduct the interviews and how to collect and evaluate the data gained from those interviews;

(f) to examine the feasibility of a voluntary registration scheme for disabled persons and the role it could play in assuring disabled persons' access to rehabilitation services;

(g) to conduct discussions at the Institute for Social Studies with a view to advising on the establishment of a rehabilitation research and training unit to become the national focal point rehabilitation training and research and, as such, the decentralised branch or member of the planned African Rehabilitation Institute for Training and Research;

(h) to conduct a training workshop for participants from the Government and voluntary organisations with a view to introducing new concepts and ideas of vocational rehabilitation and to discuss appropriate actions on how to bring about a significant improvement in the situation of disabled persons;

(i) to advise on the purchase of equipment and raw materials most urgently needed to revitalise existing rehabilitation facilities and workshops;

(j) to liaise with other bilateral and international rehabilitation projects in Tanzania, with a view to agreeing on a joint and Co-ordinated approach;

(k) to prepare, if required, a project document for further international assistance.

*Qualifications required:*

The expert should be thoroughly conversant with all aspects of the vocational rehabilitation process and have practical experience in the development and administration of national vocational rehabilitation programmes for all categories of disabled persons. Experience of working in developing countries desirable.

*Language.*—English.

## Government Notice No. 651

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Bangladesh/Nepal.

*Project Code.*—ILO/SIDA/80/RAS/37 (Post 02).

*Pasrec No.*—3788.

*Date issued.*—February 1982.



*Closing date for application.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Vocational Training (rural).

*Title of post.*—Senior Expert on Training for Rural Gainful Activities (Post 02).

*Duty station.*—Kathmandu, with travel within Nepal and Bangladesh.

*Duration of appointment.*—(Fixed term) 12 months with possibility of extension.

*Desirable starting date.*—1st November, 1982.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$4,284.80 to US \$5,280 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition, an assignment allowance will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are: installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

#### *Description of duties :*

##### **I. General**

The Senior Expert on Training for Rural Gainful Activities (TRUGA) will be a member of a team of international experts assigned to the project to assist in testing the validity and applicability of TRUGA for increasing the efficiency and effectiveness of selected training programmes in Bangladesh and Nepal. He will work under the supervision of the Chief Technical Adviser.

As a team member, he will be responsible for the formulation and implementation of the project's plan to test TRUGA in Nepal. This will include *inter alia*, the following.

##### **II. Specific**

The Senior TRUGA Expert will be responsible for the following :

(a) analyse, classify and identify rural gainful activities by skill requirements and, accordingly, ascertain the horizontal and vertical structure of skills required in each training activity ;

(b) establish a methodology to conduct job analysis in each identified rural gainful activity in order to define the required skills, knowledge and attitudes and derive relevant training content for each rural gainful activity ;

(c) in line with the over-all technical approach of the project and its plan of work, establish in Nepal the procedural and organisational set up to plan, organise and deliver training for rural gainful activities at grass-root levels ;

(d) establish a procedure to identify the learning characteristics of rural target groups so as to guide the organisational format of a teachable content and methodology to be applied in the delivery of training for rural gainful activities ;

(e) establish the procedure to define training outputs in terms of behavioural objectives including the development of the corresponding performance-evaluation instruments ;

(f) establish the procedure and logistics for the operation of mobile training programmes, including the criteria for setting up mobile units in accordance with the specific training objectives and requirements ;

(g) formulate the strategy to link the work of the TRUGA delivery system with the community's resources so as to facilitate planning, organisation and delivery of training for rural gainful activities ;

(h) establish TRUGA feedback requirements and the necessary instruments to follow up trainees from their initial contact with the programme to their on-the-job performance. Design the form and content of feedback information required to monitor the testing of TRUGA and the drafting of progress reports ;

(i) train national counterpart staff in all of the above : to this end, plan, organise and implement the TRUGA workshops and individual training and monitoring of national staff ;

(j) perform any other duties within the competence of a Senior Expert on TRUGA as requested by the project.

#### *Qualifications required :*

(a) higher technical education in any of the following fields : agriculture, engineering and services ;

(b) experience in systems' approach to training and in implementation of different types of training programmes at different levels ;

(c) work experience in rural areas, particularly in developing countries ;

(d) experience in polyvalent workshop organisation, job analysis, curriculum development and evaluation of training programmes.

*Language.*—Good knowledge of English.

#### **Government Notice No. 652**

##### **INTERNATIONAL LABOUR OFFICE**

##### **TECHNICAL CO-OPERATION PROGRAMME**

##### **ANNOUNCEMENT OF VACANCY**

*Country/Region.*—Malaysia.

*Project No.*—MAL/82/012.

*Pasrec No.*—4026.

*Date issued.*—July 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Vocational Training.

*Title of post.*—Expert in Heavy Mechanical Plant.

*Duty station.*—Bangi, Kuala Lumpur.

*Duration of appointment.*—12 months, with possibility of extension.

*Scheduled starting date.*—As soon as possible.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$44,982 to US \$61,490 and the (net) base salary ranges from US \$25,672 to US \$35,085. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$5,642.50 to US \$7,532.50 which is subject to future changes depending on the fluctuation of cost-of-living index and the exchange rate. In addition, an assignment allowance will be paid of US \$1,600 (single rate) or US \$2,000 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependant every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

*General project information.* :

The Expert will be assigned to assist the Training Institute of the National Electricity Board, Bangi, Kuala Lumpur.

He will work under the general supervision of the Director of the Institute in close co-operation with his national counterpart.

He will be responsible for the development of training facilities and training activities in the field of maintenance of mechanical plants including boilers and turbogenerators, inclusive of gas turbines and diesel sets, and coal and gas handling plants.

*Description of duties* :

In particular he will—

(a) prepare schemes of work, syllabi, teaching manuals, instruction aid sheets, layout plants, timetable, working drawings, demonstration models and other training aids suitable for training of engineers, technical assistants, technicians and fitters ;

(b) advise on and assist in further preparing existing workshops for training purposes, if necessary completion of lists of equipment, instruments and tools ;

(c) train counterpart, instructors and demonstrators to carry out duties after the completion of the period of international assistance to the project ;

(d) deliver instructions as required during the initial phase and supervise together with the counterparts the established training courses ;

(e) in co-operation with counterparts, advise on selection of candidates to be instructors and demonstrators and assist in selection, testing and evaluation of training results ;

(f) compile and supply to the Director the required reports ;

(g) perform any other duties he may be called upon within his competence as a vocational training expert.

*Qualifications required* :

(a) a university degree or equivalent qualification in mechanical engineering ;

(b) good knowledge of and work experience as a maintenance engineer preferably in a power plant of a public electricity undertaking ;

(c) adequate working experience in the field of industrial vocational training ;

(d) ability to explain ideas clearly and to maintain good working relationship with counterparts.

*Language.*—Thorough knowledge of written and spoken English.

Government Notice No. 653

INTERNATIONAL LABOUR OFFICE

TECHNICAL CO-OPERATION PROGRAMME

ANNOUNCEMENT OF VACANCY

*Country/Region.*—Bangladesh.

*Project Code.*—BGD/81/036 (Post 01).

*PASREC No.*—4060.

*Date issued.*—July 1982.

*Closing Date for applications.*—No fixed date.

Applications from both men and women will be equally welcomed.

*General field.*—Employment and manpower planning.

*Title of post.*—Expert on Manpower Planning (Post 01).

*Duty station.*—Dacca, with travel within the country.

*Duration of appointment.*—12 months.

*Scheduled starting date.*—September 1982.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$4,284.80 to US \$5,280 which is



subject to future changes depending on the fluctuation of cost-of-living index and the exchange rate. In addition, an *assignment allowance* will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a *child allowance* of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : *installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel* with eligible dependants every two years or, alternatively, *annual travel to visit dependants* if unaccompanied at the duty station, *rest and recuperation leave* for certain duty stations; participation in *pension and health insurance* schemes.

**General Project information.**—The Government of Bangladesh has prepared a comprehensive programme to develop and strengthen the manpower and employment sector during the Second Five-Year Plan, 1980-85 (SFYP). The principal constituents of the programme are concerned with craftsman training and employment promotion, as well as central employment monitoring. Among its new responsibilities, the SFYP has assigned to the Ministry of Manpower monitoring of employment targets of the SFYP and preparation of a manpower plan for the third five-year plan period. In order to discharge its various functions and responsibilities, the SFYP provides for the creation of the Bangladesh Manpower Planning Centre (BMPC) to deal exclusively with manpower and employment planning and policies. It is recognised that manpower planning is an area where UNDP/ILO should be more actively involved.

#### *Description of Duties:*

**General responsibilities.**—The expert will assist the BMPC in identification of the most basic components of a manpower planning system and in establishing an integrated system of manpower and employment monitoring for the collection, analysis and dissemination of action and policy-oriented manpower information for the use of jobseekers, employers and various government departments.

**Specific responsibilities.**—Within the broad framework of the responsibilities stated above, the expert will have the following tasks—

(a) in close collaboration with the National Project Co-ordinator, to assist the BMPC with establishing an integrated labour market information system ;

(b) to advise on the methodology for monitoring the employment targets of the Second Five-Year Plan and on the preparation of the national manpower planning ;

(c) to assist with improving methods of reliable and representative data collection, analysis and regular dissemination of action-oriented manpower and employment information ;

(d) to train 10 research officers and assistant chiefs of the BMPC in manpower planning techniques.

**Qualifications required**—The expert should have:

(a) extensive experience in the field of manpower planning and labour market information, together with a relevant university degree ;

(b) components of experience including training schemes and over-all co-ordinating and monitoring machinery ;

(c) sound knowledge of conditions in developing countries suffering from extreme conditions of unemployment and under-employment ;

(d) the ability to write clear, concise, accurate and complete reports, drawing logical conclusions and recommendations.

**Language.**—A very good command of English.

#### *Government Notice No. 654*

### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

**Country/Region.**—Sudan.

**Project Code.**—SUD/77/010.

**Pasrec No.**—3939.

**Date issued.**—July 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**General field.**—Co-operative Development.

**Title of post.**—Consultant in Co-operative Investment and Credit.

**Duty station.**—Juba, Southern Region.

**Duration of appointment.**—Three months.

**Scheduled starting date.**—October 1982.

**Terms of appointment.**—The monthly net salary for the assignment ranges from US \$2,564.67 to US \$3,021. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment, daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present this allowance amounts to 62.192 pounds per day during the first 60 days, and to 46.644 pounds per day during the following period. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified condition.

**General information.**—The Consultant will work within the UNDP/ILO project "Strengthening of Co-operative Department, Southern Region", under the over-all guidance of the Chief Technical Adviser. In common with other members of the project's team he will work with the Department of Co-operatives of the Regional Ministry of Co-operatives, Commerce and Supply ; and in particular with the Regional Co-operative Bank.

**Description of duties.**—The main duties of the Expert will include :

(a) devising credit procedures (issue, utilisation, reimbursement) for funds being channelled to the Southern Regional Co-operative Movement from the Government, financing institutions and any other source ;

(b) establishing methods and organisational arrangements for the mobilisation of savings and co-operative capital ;

(c) assisting as appropriate in the appraisal of investment projects for co-operative development, including feasibility studies ; laying down procedures for further appraisals and collaboration with potential funding agencies—both national and international ;

(d) identifying training needs in respect of co-operative investment and credit in close collaboration with the Expert in Accounting and Financial Management in ILO/DANIDA project "Establishment of Regional Co-operative Training Centre, Southern Region, Sudan".

**Qualifications required.**—University graduate in Business Administration, equivalent education ; at least seven years' experience in developing countries working in subject areas of co-operative credit and investment, both at planning and operation levels. Some experience in banking an advantage.

**Language.**—Fluent English.

*Government Notice No. 655*

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

**Country/Region.**—Bangladesh/Nepal.

**Project Code.**—ILO/SIDA/80/RAS/37 (Post 01).

**Pasrec No.**—3787.

**Date issued.**—February 1982.

**Closing date for applications.**—No fixed date.

Application from both men and women will be equally welcome.

**General field.**—Vocational Training (rural).

**Title of post.**—Chief Technical Adviser (Post 01).

**Duty station.**—Dacca, with travel within Bangladesh and Nepal.

**Duration of appointment.**—(Fixed term) 12 months, with possibility of extension.

**Scheduled starting date.**—1st July, 1982.

**Terms of appointment.**—see overleaf.

**Background :**

The main thrust of the project is to test the validity and applicability of the "Training for Rural Gainful Activities (TRUGA) a Systems Approach" methodology in selected rural vocational training programmes in Bangladesh and Nepal. To this end, taking into consideration the training policies, infrastructure, personnel and the socio-cultural characteristics of Bangladesh and Nepal, the project will establish a strategy to systematically test the applicability of TRUGA procedures and techniques to increase the efficiency and effectiveness of the programme involved. Concurrently, a plan of work is to be formulated to progressively establish TRUGA so as to achieve maximum effectiveness and successfully teach the phase-out of the project by the end of 1983. Such plan of work is to include, *inter alia*, the training of national personnel required to introduce, on a continuous and developmental basis, TRUGA concepts and

practices, i.e. the establishment of procedures to ascertain actual and potential rural economic activities and their manpower requirements ; establishment of a process to ascertain teachable content for rural gainful activities ; development and production of instructional and audio-visual software ; organisation of and establishment of a delivery system including mobile units if required. In addition, a well-planned technical and administrative procedure, with a built-in feedback component, to monitor the testing of TRUGA is envisaged to be included within the plan of work.

Within the above framework, the Chief Technical Adviser (CTA) will be responsible to the ILO for the effective implementation of the project ILO/SIDA/80/RAS/37, Training for Rural Gainful Activities for Disadvantaged Groups, and will have the following functions, responsibilities and tasks :

**General :**

(a) to co-operate closely with national authorities concerned and co-ordinate the work of the project with the work of other government agencies responsible for rural employment creation, and/or rural development in order to ensure the achievement of the project objectives ;

(b) to co-operate with other government agencies dealing with vocational training, extension work, adult education—formal and non-formal—as well as with multinational and bilateral agencies concerned with manpower and/or rural development in order to co-ordinate and complement project activities ;

(c) to represent the ILO when dealing with national and international authorities in matters related to the project ;

**Specific :**

(a) formulate a comprehensive implementation plan for the testing and eventual establishment of TRUGA. Such plan, based on the project document, should be focused on the procedural and organisational requirements to plan, organise and deliver TRUGA ; set up implementation priorities for the whole project as well as for each component of the TRUGA system and accordingly specify personnel—both ILO and counterpart experts—budget, equipment and time requirements ; and set up evaluation criteria for assessing project performance. In the formulation of the plan, due consideration is to be given to the conditions of the setting at national, district and municipality levels so as to anticipate constraints in the testing of TRUGA ;

(b) In accordance with the concepts, principles and practices of TRUGA as outlined in the technical paper "Training for Rural Gainful Activities (TRUGA) A Systems Approach", formulate the methodology and procedure to identify actual and potential economic activities at grass-root levels ; set up guidelines for ascertaining training output-input relationships for each identified gainful activity ; identify target groups and their training characteristics ; ascertain training content and the operation of the training delivery component. In addition, community resources available for the implementation of TRUGA are to be identified in communities involved in the project ;

(c) ensure optimal utilisation of staff and other project resources, through proper orientation and consultation with project staff (national and international) as to the over-all nature and purpose of the project, and by continuous leadership, guiding the project staff to effectively perform the tasks and each staff members's specific responsibilities ;

(d) ensure, through periodic consultation and orientation, the full understanding and co-operation of the project staff, as well as the full development of technical expertise of the national staff on TRUGA concepts and practices. In this regard, special attention is to be given to the planning, organisation and implementation of the workshops and individual training of the national staff ; through consultations and meetings, encourage all staff in the performance of their duties and achieve positive working relationships and a common approach to project requirements ;

(e) monitor project activities in relation to the specific objectives of the major tasks identified in the detailed plan and, at the completion of each major task, assess TRUGA performance on the basis of the evaluation criteria and procedures stated in the plan. Project management, particularly with respect to planning, the handling of unforeseen problems and decisions on the most effective and efficient use of staff and other resources (including equipment and facilities) will be based on continuous planning, monitoring and assessment of over-all project performance ;

#### Government Notice No. 656

#### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

**Country.**—Bangladesh.

**Project Code.**—BGD/82.007 (Post 04).

**Presc No.**—4043.

**Date issued.**—July 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**General field.**—Training for Hotel and Tourism occupations.

**Title of Post.**—Training Expert in Travel and Tour Operations (Post 04).

**Duty station.**—Dacca.

**Duration of appointment.**—12 months.

**Desirable starting date.**—As soon as possible.

**Terms of appointment.**—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$44,982 to US \$61,490 and the (net) base salary ranges from US \$25,672 to US \$35,085.

The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$3,611.20 to US \$4,820.80 which is subject to future changes depending on the fluctuation of cost-of-living index and the exchange rate. In addition, an assignment allowance will be paid of US \$1,600 (single rate) or US \$2,000 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

**General Project information.**—Under the general responsibility and supervision of the ILO Chief Technical Adviser, to co-operate closely with the other members of the team of experts in assisting the Government of Bangladesh and, in particular, the Bangladesh Parjatan Corporation (BPC), in the establishment of the National Hotel, Catering and Tourism Training Institute.

**Description of duties.**—The expert, within the field of his speciality and in close co-operation with his counterpart(s), will undertake.—

(a) the preparation of programmes, course outlines, syllabi, lesson plans, shop talks, training manuals, demonstrating and tests necessary for the practical and theoretical training of travel agency personnel and tour guides at basic, medium and higher technical level ;

(b) the selection, adaptation and or preparation of teaching and learning aids ;

(c) the monitoring and provision of technical backstopping to the teaching staff of the centre ;

(d) the training of one or more counterparts ;

(e) under the supervision and in agreement with the Chief Technical Adviser and upon his prior approval, giving technical advice as may be required in relation to the purpose of the project.

#### Qualifications required :

(a) graduate of a recognised institution in tourism training having a good general education ;

(b) sound experience in training of travel agency personnel and tour guides including knowledge and experience of organisational aspects related to the setting up of training schemes for travel agency personnel and tour guides ;

(c) practical professional experience as manager of travel agency would be an advantage ;

(d) previous experience in a developing country would be an advantage.

**Language.**—English.



## Government Notice No. 657

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Iraq.

*Project code.*—IRQ/80/TF/5.

*Pasrec No.*—3898.

*Date issued.*—May 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.

*Title of post.*—Consultant, Coffee Shop Kitchen Chef.

*Duty station.*—Baghdad.

*Duration of appointment.*—(short-term) 2 months.

*Scheduled starting date.*—Early July 1982.

*Terms of appointment.*—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

*General information.*—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad.

He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food production operations.

*Specific.*—Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant department, he will advise on and assist in matters related to :

(a) short order cooking operations of the department at the highest international level ;

(b) organising and supervising the staff of the department in the short order cooking operations ;

(c) upgrading of this personnel to an acceptable international standard.

*Qualifications required :*

(a) sound experience in cookery, especially in short order cooking, including several years of experience in managing a coffee shop kitchen in an international standard hotel ;

(b) sound experience of training kitchen personnel, teaching qualifications would be desirable ;

(c) previous experience in a developing country would be an advantage ;

(d) excellent physical health.

*Language.*—English. Arabic would be an asset.

## Government Notice No. 658

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Iraq.

*Project Code.*—IRQ/80/TF/5.

*Pasrec No.*—3899/3900.

*Date issued.*—May 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.

*Title of post.*—Consultant in Housekeeping for Public Areas (2 posts).

*Duty station.*—Baghdad.

*Duration of appointment.*—(Short-term) two months.

*Scheduled starting date.*—Early July 1982.

*Terms of appointment.*—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

*General information.*—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in housekeeping.

*Specific.*—The consultant will advise on and assist in matters related to :

(a) cleanliness, tidiness, hygiene and the maintenance of public areas throughout the hotel ;



(b) supervision of cleaners, house porters and cloakroom attendants including adherence to rosters, time off and re-organisation of staff duties where necessary ;

(c) stocking and maintaining sufficient materials and supplies and ensuring regular distribution and correct use of same ;

(d) training staff, as required.

In performing the above duties he will work in close co-operation with maintenance staff, head housekeeper, heads of department and supervisor of public areas.

#### *Qualifications required :*

(a) graduate of secondary school and hotel institute ;

(b) several years experience in international standard hotel in a similar capacity ;

(c) thorough knowledge of cleaning procedures and methods ;

(d) intense knowledge of stain removal and the care of various floor, wall, furniture finishes and upholstery fabrics ;

(e) familiarity with the use of modern cleaning machines and equipment ;

(f) recognising and reporting maintenance and lost property ;

(g) hygiene and safety related to the job ;

(h) simple pedagogy ;

(i) interior design and floral art ;

(j) ordering and issuing supplies ;

(k) staff control and arranging duty rosters and work programmes.

*Language.*—Spoken and written English. Spoken Arabic desirable.

#### *Government Notice No. 659*

### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

*Country/Region.*—Iraq.

*Project code.*—IRQ/80/TF/5.

*Pasrec No.*—3901.

*Date issued.*—May 1982.

*Closing date for application.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.

*Title of post.*—Consultant, Pastry Chef.

*Duty station.*—Baghdad.

*Duration of appointment.*—(short-term) 2 months.

*Scheduled starting date.*—Early July 1982.

*Term of appointment.*—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

*General information.*—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food production operations.

*Specific.*—Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant department, he will advise on and assist in the matters related to :

(a) pastry operations of the department at the highest international standard ;

(b) organising and supervising the pastry staff of that department ;

(c) upgrading the department pastry staff to an acceptable international standard.

#### *Qualifications required :*

(a) sound experience in the training of hotel and restaurant pastry personnel. Teaching qualifications would be an advantage ;

(b) extensive practical professional experience as an executive or manager in hotel pastry operations ;

(c) previous experience in a developing country would be an advantage ;

(d) excellent physical health.

*Language.*—English. Arabic would be an advantage.

#### *Government Notice No. 660*

### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

*Country/Region.*—Iraq.

*Project code.*—IRQ/80/TF/5.

*Pasrec No.*—3902.

*Date issued.*—May 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.

*Title of post.*—Consultant, Hot Kitchen Chef.

*Duty station.*—Baghdad.

*Duration of appointment.*—(Short-term) 2 months.

*Scheduled starting date.*—Early July 1982.

**Terms of appointment.**—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,655.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22.890 Dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

**General information.**—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad.

He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food production operations.

**Specific.**—Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant department, he will advise on and assist in matters related to :

(a) operation of the department at the highest international standard ;

(b) organising and supervising the staff of the department ;

(c) upgrading the departmental staff to an acceptable international standard.

**Qualifications required :**

(a) extensive practical experience in cookery, especially in hot-kitchen operations at a supervisory level ;

(b) sound experience in training kitchen personnel. Teaching qualifications would be an advantage ;

(c) previous experience in a developing country would be desirable ;

(d) excellent physical health.

**Language.**—English. Arabic would be an asset.

**General field.**—Hotel, Catering and Tourism Sector.

**Title of Post.**—Cold Kitchen Chef.

**Duty station.**—Baghdad.

**Duration of appointment.**—(Short-term) 2 months.

**Desirable starting date.**—Early July 1982.

**Terms of appointment.**—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22.890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

**Description of duties :**

As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food production operations.

**Specific :**

Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant department, he will advise on and assist in the matters related to :

(a) cold kitchen operations of the department at the highest international standard ;

(b) organising and supervising the cold kitchen staff of that department ;

(c) upgrading the department cold kitchen staff to an acceptable international standard.

**Qualifications required :**

(a) sound experience in the training of hotel food production personnel in cold-kitchen operations, including preparing cold dishes, garnishing, decorating and presenting for service, assembling cold buffets, storage, etc. Teaching qualifications would be an advantage.

(b) Extensive practical professional experience in hotel cold-kitchen operations.

(c) Previous experience in a developing country would be an advantage.

(d) Excellent physical health.

**Language.**—English. Arabic would be an advantage.

# Government Notice No. 661

## INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

**Country.**—Iraq.

**Project Code.**—IRQ/80/TF/5.

**Pasrec No.**—3903.

**Date issued.**—May 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**Government Notice No. 662**

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
**ANNOUNCEMENT OF VACANCY**

*Country/Region.*—Iraq.*Project code.*—IRQ/80/TF/5.*Pasrec No.*—3904.*Date issued.*—May 1982.*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.*Title of post.*—Chef Garde Manger (Larder Cook).*Duty station.*—Baghdad.*Duration of appointment.*—(Short-term) 2 months.*Scheduled starting date.*—Early July 1982.

*Terms of appointment.*—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

**General information :**

As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food production operations.

**Specific :**

Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant departments, he will advise on and assist in matters related to :

(a) Garde Manger operations at the highest international level, especially for the delivery in time of what is needed according to the menu and in correct quantity and quality ;

(b) organising and supervising the personnel of the department in the Garde Manger operations ;

(c) upgrading this personnel to an acceptable international standard.

**Qualifications required :**

(a) Sound experience in the training of the hotel food production personnel in garde manger operations including knowledge of French terminology and phraseology used in the kitchen and on menus, with the ability to read and assess menus and prepare and plan the delivery accordingly, Teaching qualifications would be an advantage.

(b) Good knowledge of cookery and extensive practical professional experience.

(c) Previous experience in a developing country would be an advantage.

(d) Excellent physical health.

*Language.*—English. Arabic would be an advantage.

**Government Notice No. 663**

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
**ANNOUNCEMENT OF VACANCY**

*Country/Region.*—Iraq.*Project code.*—IRQ/80/TF/S.*Pasrec No.*—3905, 3906, 3907, 3908.*Date issued.*—May 1982.*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Hotel, Catering and Tourism Sector.*Title of post.*—Consultant in Housekeeping for Floors (4 posts).*Duty station.*—Baghdad.*Duration of appointment.*—(short-term) two months.*Scheduled starting date.*—Early July 1982.

*Terms of appointment.*—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.



**General information.**—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser under the direct supervision of the senior expert in house-keeping.

**Specific.**—The consultant will advise on and assist in matters related to :

- (a) the smooth running of housekeeping services on three floors (36 suites) ;
- (b) staff appearance and behaviour ;
- (c) ensuring there is an adequate supply of linen, cleaning equipment and guests' supplies at hand ;
- (d) cleanliness, appearance, tidiness, maintenance and room supplies in suites ;
- (e) cleanliness, appearance, tidiness and maintenance of corridors, halls, lift areas ;
- (f) prompt collection and return of guests' laundry ;
- (g) completing the necessary record books ;
- (h) advising head housekeeper of problems.

In performing the above duties he will work in close co-operation with :

- (a) floor supervisors ;
- (b) linen keeper ;
- (c) laundry manager ;
- (d) delivery men ;
- (e) heads of department.

**Qualifications required :**

- (a) graduate of secondary school and hotel institute ;
- (b) several years experience in international standard hotel including a period spent as floor supervisor and assistant housekeeper ;
- (c) cleaning methods, stain removal ;
- (d) hygiene and safety ;
- (e) maintenance recognition and reports ;
- (f) office organisation ;
- (g) other departments and relations ;
- (h) simple pedagogy ;
- (i) interior design and floral art.

**Language.**—Spoken and written English. Spoken Arabic desirable.

**Government Notice No. 664**

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

**Country/Region.**—Iraq.

**Project Code.**—IRQ/80/TF/5.

**Pasrec No.**—3909.

**Date issued.**—May 1982.

**Closing date for applications.**—No fixed date.

Applications from both men and women will be equally welcome.

**General field.**—Hotel, Catering and Tourism Sector.

**Title of post.**—Consultant in Laundry Management.

**Duty station.**—Baghdad.

**Duration of appointment.**—(short-term) 2 months.

**Scheduled starting date.**—Early July 1982.

**Terms of appointment.**—The monthly net salary for this assignment ranges from US \$2,139.33 to US \$2,695.75. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

**General information.**—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in housekeeping.

**Specific.**—The consultant will advise on and assist in :

- (a) the efficient operation of the project's hotel laundries and dry cleaning department ;
- (b) ensuring high standards of cleanliness, laundering, pressing, dry cleaning and folding (the hotel has 484 guest rooms, 484 private bathrooms, extensive dining areas) ;
- (c) training of staff, emphasising safety precautions, as required ;
- (d) arranging staff duties on rotation ;
- (e) ordering and issuing laundry stores and supplies ;
- (f) maintaining a high standard of sanitation, hygiene and staff discipline.

In performing these duties, the consultant will collaborate closely with the Hotel Engineer in maintaining in good working conditions all machinery and equipment and he will also co-operate closely with the linen keeper and uniforms store.

**Qualifications required :**

- (a) At least five years experience as laundry manager in a first class hotel.
- (b) Intensive knowledge of fibres, fabrics and their reaction to detergents, perelorethylene and stain removers.
- (c) knowledge of modern laundry equipment and machinery. Good knowledge of book-keeping related to laundry operations. Knowledge of laundry hygiene and safety precautions.

**Language.**—Spoken and written English. Spoken Arabic is desirable.



## Government Notice No. 665

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

Country/Region.—Iraq.

Project Code.—IRQ/80/TF/5.

Pasrec No.—3910.

Date issued.—May 1982.

Closing date for application.—No fixed date.

Applications from both men and women will be equally welcome.

General field.—Hotel, Catering and Tourism Sector.

Title of post.—Consultant in Food and Beverage Management.

Duty station.—Baghdad.

Duration of appointment.—(short-term) 2 months.

Scheduled starting date.—Early July 1982.

Terms of appointment.—The monthly net salary for this assignment ranges from US \$2,564.67 to US \$3,021. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 22,890 dinar per day. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

General information.—As a member of an international team, the consultant will be assigned to the State Establishment for the Management of Tourist Utilities, Baghdad. He will work under the over-all guidance of the chief technical adviser and under the direct supervision of the senior expert in food and beverage operations.

Specific.—Within the field of his speciality and in close co-operation with the international experts, their counterparts and the national staff of the relevant department, he will advise on and assist in matters related to :

(a) the operation of the department of the highest international standards ;

(b) organising and supervising the staff of that department ;

(c) upgrading the department staff to an acceptable international standard.

## Qualifications required :

(a) Sound experience in the training of hotel food and beverage personnel ; teaching qualifications would be an advantage.

(b) Extensive practical professional experience as an executive or manager in food and beverage operations.

(c) Previous experience in a developing country would be an advantage.

(d) Excellent physical health.

Language.—English, French and Arabic would be an advantage.

## Government Notice No. 666

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

Country/Region.—Pakistan.

Project code.—PAK/81/008.

Pasrec No.—3892-3.

Date issued.—April 1982.

Closing date for applications.—As soon as possible.

Applications from both men and women will be equally welcome.

General field.—Social Security.

Title of post.—Expert in Social Security EDP and Information Systems.

Duty station.—Karachi.

Duration of appointment.—(Short-term) two phases of six months each (1st October, 1982 to 31st March, 1983 and 1st October, 1983 to 31st March, 1984).

Terms of appointment.—The monthly net salary for this assignment ranges from US \$3,021. It is normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with and ILO document which may be supplied on request. The salary is payable in the currency of the home country of the person selected or in another currency of his/her choice.

During the assignment a daily subsistence allowance will be payable in the currency of the country or countries of assignment. At present, this allowance amounts to 826 rupees per day during the first 60 days and to 620 rupees per day during the following period. The daily subsistence allowance rate is subject to change during the assignment.

Short-term experts and consultants are entitled to 2½ working days' leave per month or the equivalent in cash for leave not taken. They also benefit from social security arrangements under specified conditions.

## General information :

Background.—The Ministry of Labour and Manpower and Overseas Pakistanis (Labour Division) is responsible for the development and supervision of a pension scheme introduced in the country as from 1st July, 1976, under the Employees' Old-Age Benefits Act, 1976. The scheme is administered by the Employees' Old-Age Benefits Institution (EOBI).

The Government has plans to modify and improve the existing pension scheme. As part of this exercise, the Government intends to undertake an extensive review of the administrative, financial, accounting and data processing procedures in order to enhance

the efficiency and effectiveness of the EOBI through the development of appropriate training and data processing systems.

*Description of duties :*

(i) Review the EP systems of the Employees' Old-Age Benefits Institution (EOBI), and especially those relating to (a) contributions, recording and conciliation; (b) record of insured person's service; (c) accounting; and (d) payroll administration and prepare proposals for appropriate modifications or improvements to the existing EP systems.

(ii) Assist in the development of EDP system including those in relation to (a) benefit payments (b) investment administration; (c) statistical reporting; (d) enforcement; (e) actuarial aspects.

(iii) Prepare a feasibility study for an EOBI computer installation and establish detailed specifications for the installation and the systems to be operated.

(iv) Assist in the development and expansion of the EP system and in the documentation of the system.

(v) Assist in on-the-job training of EP personnel.

(vi) Prepare final report in consultation with the Social Security Department of the ILO.

*Qualifications required.*—University degree or equivalent in experience. Extensive experience in terms design involving large data files requiring regular updating. Experience in data conversion and in conventional machine applications in social security.

*Language requirements.*—Excellent knowledge of English.

*Government Notice No. 667*

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Uganda.

*Project Code.*—UGA/82/002 (Post 01).

*Pasrec No.*—4029.

*Date issued.*—July 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—(Title of project) Management Development of Transport Operations.

*Title of post.*—Chief Technical Adviser and Expert in Transport Management (Post 01).

*Duty station.*—Kampala.

*Duration of appointment.*—12 months.

*Scheduled starting date.*—September 1982.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$9,105.20 to US \$11,220.00 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition, an assignment allowance will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are—installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

*General information.*—The United Nations system has been assisting the Government of Uganda since 1979 in food aid and the transport of food to areas affected by civil war and drought. Ever since, a monthly amount of 2,500–3,000 metric tons of food has been distributed throughout the northern part of Uganda. In view of this programme, a transport unit, consisting of approximately 30 trucks with a capacity of between 7 and 35 metric tons was established. Other logistic support consists of one main warehouse with a capacity of 15,000 metric tons in Tororo and two smaller depots in Soroti and Gulu. As the situation in Uganda becomes increasingly normal, the Government, through the Ministry of Rehabilitation, will take over full responsibility for the operations. A Relief Department has been set up within the Ministry of Rehabilitation for this which, in addition to the transport of relief goods, and when unused capacities will permit, will increasingly be involved in the transport of nationally produced goods. The Department is headed by a Relief Commissioner who has, under his responsibility, one transport officer, warehouse managers and one workshop supervisor plus the necessary administrative and operative staff. In building up the necessary institutional infrastructure, capable to run all logistic operations efficiently, the Relief Department will be assisted by the project UGA/82/002, composed of one expert in transport management who, at the same time, would carry out the function of the Chief Technical Adviser, and one expert each for warehousing and the mechanical workshop. Where qualified local counterparts are not available at the beginning, the experts may be required, in addition to their advisory capacity, to take over executing responsibility.

*Description of duties.*—As the leader of a team of international specialists assigned to the Relief Department, the expert will provide administrative, technical and professional guidance to the Relief Commissioner in planning and implementing the transport and warehouse system for the distribution of relief goods and, wherever possible, to the satisfaction of other national transport and storing needs. These duties include the receipt, handling storage, issue and movement of goods. As Chief

Technical Adviser, he is responsible for the work of the international experts of the project. In particular he will assist the Relief Commissioner in :

- (1) setting up the transport, maintenance and storing units including their adequate management and operations ;
- (2) establishing the necessary administrative support ;
- (3) guaranteeing the maximum utilisation of the relief vehicle fleet, ensuring the most rapid, economic and secure movements and storage ;
- (4) the selection, recruitment and training of national staff ;
- (5) the organisation of fleet operations and the setting up of movement programmes and standard operation procedures ;
- (6) maintaining the fleet in good condition ;
- (7) ensuring adequate conditions and use of sites and premises ;
- (8) the establishing and organisation of services for supply and repair wherever needed in the different regions to be covered by the system.

As Chief Technical Adviser, the Adviser will liaise with UN agencies and, if requested, with other international agencies to further the effectiveness of the relief transport operation.

#### *Qualifications required :*

- Good general and technical education with emphasis on transport and logistics at university level.
- Experience in a responsible position in setting up and management of transport fleets.
- Experience in developing countries.
- Excellent organisational and management ability.
- Training experience.

*Language.*—Very good knowledge of English.

#### *Government Notice No. 668*

#### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

*Country/Region.*—Uganda.

*Project Code.*—UGA/82/002 (Post 02).

*Pasrec No.*—4031.

*Date issued.*—July 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field (title of project).*—Management Development of Transport Operations.

*Title of post.*—Expert in Warehousing (Post 02).

*Duty station.*—Tororo.

*Duration of appointment.*—12 months.

*Scheduled starting date.*—September 1982.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars

salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented (reduced) by an annual post adjustment ranging from US \$9,105.20 to US \$11,220 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition, an assignment allowance will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

*General information.*—The United Nations system has been assisting the Government of Uganda since 1979 in food aid and the transport of food to areas affected by civil war and drought. Ever since a monthly amount of 2,500-3,000 metric tons of food has been distributed throughout the northern part of Uganda. In view of this programme, a transport unit consisting of approximately 30 trucks with a capacity of between 7 and 35 metric tons was established. Other logistic support consists of one main warehouse with a capacity of 15,000 metric tons in Tororo and two smaller depots in Soroti and Gulu. As the situation in Uganda becomes increasingly normal the Government, through the Ministry of Rehabilitation, will take over full responsibility for the operations. A Relief Department has been set up within the Ministry of Rehabilitation for this which, in addition to the transport of relief goods, and when unused capacities will permit, will increasingly be involved in the transport of nationally produced goods. The Department is headed by a Relief Commissioner who has under his responsibility, one transport officer, warehouse managers and one workshop supervisor plus the necessary administrative and operative staff. In building up the necessary institutional infrastructure, capable to run all logistic operations efficiently, the Relief Department will be assisted by the project UGA/82/002, composed of one expert in transport management who, at the same time, would carry out the function of the Chief Technical Adviser, and one expert each for warehousing and the mechanical workshop. Where qualified local counterparts are not available at the beginning, the experts may be required, in addition to their advisory capacity, to take over executing responsibility.

*Specific duties.*—Serving under the general supervision of the ILO Chief Technical Adviser as member of a team of Specialists to advise the Government on the subject of warehousing and storing, the expert will work jointly with the managers of the warehouses to assist in :

1. the establishment of adequate management systems to handle and protect adequately all goods received in the central and regional warehouses, their movements, storing and protection up to the handling over of the goods for final distribution.



This includes systems to maintain stocks up to the required levels and stock-accounting ;

2. the editing of procedural manuals ;
3. the establishment of depots wherever needed ;
4. the supervision of the personnel involved in the warehouse operations.

The Adviser will be responsible for on-the-job training of stores' managers, supervisors, stock accountants, etc.

Together with his counterparts, he will organise training for all other staff members of the depots.

#### *Qualifications required :*

Specialised studies in storing and warehousing at university level.

At least seven years of experience in the management of stores and warehouses including planning, organisation, handling, storing and control of bulk stocks of food, general stores and medical equipment.

Experience in, or working knowledge of developing countries.

Experience in training.

*Language.*—Very good knowledge of English.

#### *Government Notice No. 669*

#### INTERNATIONAL LABOUR OFFICE TECHNICAL CO-OPERATION PROGRAMME ANNOUNCEMENT OF VACANCY

*Country/Region.*—Pakistan.

*Project Code.*—PAK/81/008.

*Pasrec No.*—3890.

*Date issued.*—April 1982.

*Closing date for applications.*—As soon as possible.

Applications from both men and women will be equally welcome.

*General field.*—Social Security.

*Title of post.*—Social Security Pension Scheme Expert (Project Co-ordinator).

*Duty station.*—Karachi.

*Duration of appointment.*—(Fixed term) 12 months.

*Scheduled starting date.*—1st August, 1982.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$5,623.80 to US \$6,930.00 which is subject to future changes

depending on the fluctuation of cost-of-living index and exchange rate. In addition an assignment allowance will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : Installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health schemes.

#### *General information*

*Background.*—The Ministry of Labour and Manpower and Overseas Pakistanis (Labour Division) is responsible for the development and supervision of a pension scheme introduced in the country as from 1st July, 1976, under the Employees' Old-Age Benefits Act, 1976. The scheme is administered by the Employees' Old-Age Benefits Institution (EOBI).

The Government has plans to modify and improve the existing pension scheme. As part of this exercise, the Government intends to undertake extensive review of the administrative, financial, accounting and data processing procedures in order to enhance the efficiency and effectiveness of the EOBI through the development of appropriate training and data processing systems.

#### *Description of duties :*

(i) Review of the legislation, rules and regulations on the existing Employees' Old-Age Benefits Scheme in consultation with government officials, employers' and workers' representatives, and recommendation for improvements in the scheme.

(ii) Review the organisational structure and administrative, financial, accounting and auditing procedures of the Employees' Old-Age Benefits Institution, and make appropriate recommendations to enhance the effectiveness of the Institution and its procedures, including the management information system.

(iii) Prepare recommendations on a number of policy issues such as those relating to extension of coverage of the scheme, rationalisation of employers' welfare payments, exemption policy, etc.

(iv) Assist in the drafting and/or revision of administration and accounting procedure manuals and staff training manuals.

(v) Participate in staff training courses.

(vi) Co-ordinate the work of two other experts on the project, viz. an expert in social security training and an expert in electronic data processing.

(vii) Prepare the final report in consultation with the Social Security Department of the ILO.

*Qualifications required.* A university degree in law or any of the social sciences, or equivalent experience. Extensive experience in all aspects of the operation of social security pension schemes. Experience in assisting developing countries in the field of social security would be an advantage. Ability to communicate effectively with government officials and representatives of employers and workers.

*Language requirements.*—Excellent knowledge of English.



## Government Notice No. 670

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Pakistan.

*Project code.*—PAK/81/008.

*Pasrec No.*—3891.

*Date issued.*—April 1982.

*Closing date for applications.*—As soon as possible.

Applications from both men and women will be equally welcome.

*General field.*—Social Security.

*Title of post.*—Expert in Social Security, Staff Training and Materials Design.

*Duty station.*—Karachi.

*Duration of appointment.*—(Fixed term) 12 months.

*Scheduled starting date.*—1st October, 1982.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$44,982 to US \$72,166 and the (net) base salary ranges from US \$25,672 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual post adjustment ranging from US \$4,739.70 to US \$6,930 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition an assignment allowance will be paid of US \$1,600 (single rate) or US \$2,400 (dependant rate) and a child allowance of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are: installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel with eligible dependants every two years or, alternatively, annual travel to visit dependants if unaccompanied at the duty station, rest and recuperation leave for certain duty stations, participation in pension and health insurance schemes.

*General information:*

*Background.*—The Ministry of Labour and Manpower and Overseas Pakistanis (Labour Division) is responsible for the development and supervision of a pension scheme introduced in the country as from 1st July, 1976, under the Employees' Old-Age Benefits Act, 1976. The scheme is administered by the Employees' Old-Age Benefits Institution (EOBI).

The Government has plans to modify and improve the existing pension scheme. As part of this exercise, the Government intends to undertake an extensive review of the administrative, financial, accounting and data processing procedures in order to enhance the efficiency and effectiveness of the EOBI through the development of appropriate training and data processing systems.

*Description of duties.*—

(i) Assist in the development of staff training manuals and related training material for the Employees' Old-Age Benefits Institution.

(ii) Develop the capacity of the Employees' Old-Age Benefits Institution's training unit to offer effective training courses.

(iii) organise and participate in staff training courses.

(iv) Assist in the development of publicity material for workers and employers.

(v) Prepare final report in consultation with the project co-ordinator and the Social Security Department of the ILO.

*Qualifications required.*—University degree or equivalent experience and extensive experience in developing training manuals and material, and in the operation of training courses for personnel of social security institutions.

*Language requirements.*—Excellent knowledge of English.

## Government Notice No. 671

INTERNATIONAL LABOUR OFFICE  
TECHNICAL CO-OPERATION PROGRAMME  
ANNOUNCEMENT OF VACANCY

*Country/Region.*—Sudan.

*Project Code.*—ILO/DANIDA/79/SUD/2 (Post 02).

*Pasrec No.*—3933.

*Date issued.*—July 1982.

*Closing date for applications.*—No fixed date.

Applications from both men and women will be equally welcome.

*General field.*—Co-operative Development.

*Title of post.*—Co-operative Trainer for Agricultural Produce Marketing and Input Supply (Post 02).

*Duty station.*—Juba.

*Duration of appointment.*—12 months, with possibility of extension.

*Scheduled starting date.*—January 1983.

*Terms of appointment.*—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

*Description of duties.*—With respect to these areas of work the main duties of the post are:

(a) to supervise, guide and assist all local staff and volunteers working for the Centre;

(b) prepare curricula and training materials;

- (c) training in the Centre and the field ;
- (d) train national staff on the job in the conduct of the co-operative training programme ;
- (e) other duties as required.

**Qualifications required.**—University graduate preferably in agricultural economics, management or business administration, not less than seven years' working experience, preferably in a co-operative situation in a developing country including a strong background in training. Experience of managing a marketing operation desirable. Willingness to accept difficult living and working conditions.

**Language.**—Good knowledge of written and spoken English essential.

The pensionable remuneration of this assignment ranges from US \$44,982 to US \$61,490 and the (net) base salary ranges from US \$25,672 to US \$35,085. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual *post adjustment* ranging from US \$13,767.70 to US \$18,379.30 which is subject to future changes depending on the fluctuation of cost-of-living index and exchange rate. In addition an *assignment allowance* will be paid of US \$1,600 (single rate) or US \$2,000 (dependant rate) and a *child allowance* of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : *installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel* with eligible dependants every two years or, alternatively, *annual travel to visit dependants* if unaccompanied at the duty station, *rest and recuperation leave* for certain duty stations, participation in *pension and health insurance* schemes.

**General information.**—The Co-operative Trainer—will work within the Co-operative Training Centre under the direct guidance and supervision of the Senior Co-operative Training Adviser. The incumbent will be responsible for co-operative planning and management training in agricultural marketing, input supply, essential commodities distribution and wholesaling.

(f) to the extent possible, seek co-ordination with national bilateral, multilateral and non-governmental agencies and projects in matters of common interest ; ensure that whenever appropriate and feasible, employers' and workers' organisations are currently informed and consulted on major developments and issues affecting the project.

(g) in line with standing instructions, report project progress, constraints and achievements, including examples of technical accomplishments (TRUGA case studies) ;

(h) in accordance with the immediate objective of the project, formulate the field-tested version of TRUGA.

**Qualifications required :**

(a) sound general and professional university education in either agriculture, engineering or the service fields with further education/training on systems approach to training and/or training/education related sciences ;

(b) sound practical management experience in formulating and implementing training systems for the preparation of skilled workers in different occupations and levels of performance, particularly in ascertaining training requirements, formulating training programmes and identifying/securing required resources ;

(c) experience and background in developing polyvalent training programmes in developing countries ;

(d) capacity to plan, organise and supervise the activities of others while maintaining an effective team-work.

**Language.**—Good knowledge of the English language.

**Terms of appointment.**—ILO base salaries and allowances are normally free of income tax. In the absence of tax exemption, tax paid will be reimbursed in accordance with an ILO document which may be supplied on request. Although quoted in US dollars, salaries and allowances are payable partly in the currency of the country of assignment and partly in a freely chosen currency.

The pensionable remuneration of this assignment ranges from US \$57,351 to US \$72,166 and the (net) base salary ranges from US \$30,776 to US \$39,485. The salary on appointment will be fixed on the basis of the qualifications, experience and family status of the person selected. The base salary will be supplemented by an annual *post adjustment* ranging from US \$4,820.40 to US \$5,940 which is subject to future changes depending on the fluctuation of cost-of-living index and exchanges rate. In addition an *assignment allowance* will be paid of US \$1,900 (single rate) or US \$2,400 (dependant rate) and a *child allowance* of US \$450 per year and child, except for the first child if the dependant rate of salary is paid in respect of that child. Further benefits are : *installation allowance, education grant, repatriation grant, 30 working days' annual leave, home leave travel* with eligible dependants every two years or, alternatively, *annual travel to visit dependants* if unaccompanied at the duty station, *rest and recuperation leave* for certain duty stations, participation in *pension and health insurance* schemes.

*Public Notice No. 28***PREMIER PACKAGING LIMITED***(In Voluntary Liquidation)*

NOTICE IS HEREBY GIVEN that pursuant to Section 270 (1) of the Companies Act 1968 the Final General Meeting of the above Company will be held at Niger House 1-5 Odunlami Street, Lagos on the 11th day of October, 1982 at 10.00 O'clock in the forenoon for the purpose of receiving the Liquidator's Final Account showing the manner in which the winding-up has been conducted and the property of the Company disposed of and to consider and if thought fit, pass an Extraordinary Resolution relating to the disposal of the Books and papers of the Company in accordance with Section 318 (1) (b) of the Companies Act 1968.

A member of the Company entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of him. A proxy need not also be a member.

**J. O. OLAGBAIYE,**  
*Liquidator*

Lagos, 6th September, 1982.

---

Printed and Published by The Federal Government Press, Lagos, Nigeria

FGPL 229/82/17,100

Annual Subscription from 1st January, 1982, is Local : N12, Overseas : N15 (Surface Mail), N33 (Second Class Air Mail Present issue (including Supplement) 30k per copy. Subscribers who wish to obtain Gazette after 1st January should apply to the Federal Government Printer, Lagos for amended Subscription.