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REGULATIONS FOR THE ESTABLISHMENT OF DAY CARE CENTRES IN THE FEDERAL CAPITAL TERRITORY

In the exercise of the powers conferred on me by the Child Rights Act (Transfer of Certain Statutory Functions) Order 2005, I hereby make the following Regulations.

In this Regulation, the following words shall have the following meanings as they appear in the body of the Regulations herein:

2.—(1) Authorised Person/Agency—means the Minister of the Federal Capital Territory or any person within the Federal Capital Territory Administration to whom his authority to act has been duly delegated.

Interpreta-

- (2) A Child-means a young person who has not attained the age of 18 years.
- (3) FCT—means Federal Capital Territory.
- (4) Centre— means a day care centre, a baby friendly home or Crèche.
- (5) Proprietor(s)—means the owner or owners of the Centre, who could be a corporate body, an NGO, a religious body, a group of persons or a government department.
 - (6) Services-Includes all that the child is provided with at the Centre.
 - (7) C.R.A-Child Rights Act 2003.
- (8) Social Development Secretariat shall include any other body established by the Authorised Person/Agency to cater for matters relating to children.
 - (9) Supervisor—One who manages the Centre.
- 3. The following shall be the procedure for establishing a Day Care Centre in FCT:

Establishment of a Day Care Centre.

- 1. Prospective proprietor(s) shall apply in writing to the Authorised Person/Agency through the Social Development Secretariate
- 2. The applicant shall also complete a form of application obtainable from the Social Development Secretariat on the payment of non-refundable fee of \$12,500.00.
- 3. This application shall be made at least,3 months before the commencement of services.
- 4. The duly completed form of application shall be returned to the Social Development Secretariat with the following annexures:
- (a) Tax clearance for 3 years of the Proprietor(s)
 - (b) A one year Bank Statement of Account of the Proprietor(s)
 - (c) Evidence of registration of the Day Care Centre with the Corporate Affairs Commission.
- 5. The Authorised Person/Agency shall signify his provisional approval of the home in writing upon satisfaction that Regulations 3 and 4 are complied with.
- 6. There shall be a registration fee of ₩20,000.00 payable to Social Development Secretariat Account.

- 7. A Centre approved shall make an annual return to the Social Development Secretariat of its services for the year in review. This return shall be made in a special form, obtainable at the Social Development Secretariat.
- 8. The registration shall be reviewed annually after the payment of a renewal fee of ₩10,000.00.
- 9. The Authorised Person/Agency reserves the right to review the fees payable from time to time.

Conditions for granting approval to operate.

- 4.—(1) The following conditions must be satisfied before the Authorised Person/Agency's approval is granted. The Day Care Centre shall be sited and the physical structures of the Centre shall all be in conformity with the specifications in Regulation 4 hereunder. An inspection team from the office of the Social Development Secretariat shall confirm the appropriateness of this, and will make a report to that effect.
- 2. The Proprietor shall produce bank statements evidencing working capital, assets, which shall not be below #100,000.00 at any one time. The Authorised Person/Agency shall be at liberty to inspect the Bank Statements and Financial Statements of the Centre periodically.
- 3. The regulations of FCT as to use of premises and compliance with building approvals as well as the Child's Right Act shall be adhered to.
- 4. The Centre shall have a name which shall in addition to being boldly inscribed on the signboard of the premises, be contained in all the forms, handbills and documents of the Centre.
- 5. The Authorised Person/Agency shall signify his approval of the Centre in writing in two phases, provisional and final approvals.
 - (a) The provisional approval may be given upon meeting all the specifications and requirements in these Regulations; while
 - (b) The final approval shall be given when the Centre has been in operation for at least one year and has not contravened any of the Regulations.
- 6. An approval may be withdrawn by the Authorised Person/Agency any time if upon the facts made available by the Social Development Secretariat, the Authorised Person/Agency is satisfied that the Proprietor(s) have breached the regulations.

Facilities at the Centre.

- 5.—(1) The Centre shall contain at least a building of not less than 6 rooms with the specifications of 5 by 4 metres in dimension for each room, with adequate toilet, bathing, kitchen and laundry facilities.
- 2. The Centre shall be located at a distance of not more than 30km or 20 minutes drive to a hospital.
 - 3. There shall not be more than 5 children to a panny.
- 4. There shall be provision for suitable furniture which shall include baby cots, mattresses, chairs, lockers, swings, walkers and toys. All toys and equipment used at the Centre shall meet standard safety requirement.
 - 5. Fire extinguishing facilities shall be put in place.

- 6. There shall be provisions for constant supply of electricity, including a standby generator and adequate supply of clean water.
- 7. There shall be a playing hall for children, with adequate educational and recreational facilities.
 - 8. There shall also be a rest room, a meals room and a wash room.
 - 9. There shall be an office for staff and a supervisor's station.
 - 10. There shall be a reception and a receptionist.
 - 11. Facilities for transportation shall be provided.
 - 6. A Centre shall keep the following documents:
 - 1. Detailed Information/Register of each baby stating the following:
 - (i) Full name of the baby.
 - (/) I all name of the
 - (ii) Date of birth.
 - (iii) Parent's address (residential, office & telephone number).
 - (n) Date of admission
 - (v) Copy of the CRA.
 - (vi) File on instructions to staff.
 - (vii) File on circulars and correspondence.
 - (viii) File on inspection report.
 - (ix) Visitor's book.
 - (x) Certificate of registration with CAC.
 - (xi) Certificate of registration with Social Development Secretariat.
 - (xii) Names and particulars of staff.
 - (xiii) Names of the Board of Trustees.
 - (xiv) Curriculum of activities of the Centre.
 - (xv) Books of accounts for gifts, grants and donations.
 - (xvi) Bank Statements.
 - (xvii) Audited Accounts for previous years.

Provided that the Authorised Person/Agency shall be entitled to demand for any additional information required in the implementation of its duties.

- 7.—(1) The day-to-day running of the Centre shall be headed by a Supervisor with a minimum qualification of National Certificate of Education or Ordinary National Diploma in a child related course; or in the social sciences.
- 2. The Centre shall engage the services of a qualified nurse or health worker, cleaners, laundry persons and security personnel.

Documentation at the Day Care Centre.

Staff.

Monitoring and Supervision.

- 8.—(1) The Social Services Department of the Social Development Secretariat shall monitor and supervise the activities of the Centre by paying a minimum of quarterly inspection visits (such visits to be either routine or unannounced, as the office deems fit).
- 2. Persons authorised by the FCT Administration may also pay inspection visit to the Centre either on routine basis or as may be necessary.
- 3. A report shall be made to the Authorised Person/Agency through the Social Development Secretariat of every inspection carried out, showing compliance with regulations or otherwise.

General Provisions.

- 9.—(1) The provisions of this regulation shall apply to all private Day Care Centres and Government owned Centres.
- 2. A Centre shall be closed down at any time that the Facility falls below the standard expected of it or becomes unsafe for habitation.
 - 3. Before approval is given, the Social Services Department shall inspect:
 - (i) the building to be used.
 - (ii) the facilities put in place for take off.
- 4. The Authorised Person/Agency may on the advice of the Social Services Department close down any home whose operation is detrimental to the children and the general public.
- 5. Any Centre that loses a baby or where a baby is declared missing or given out to strangers for ill motive shall be closed down and the Proprietor liable to prosecution.
- 6. No Centre shall embark on fund raising without the express permission of the Authorised Person/Agency.

Medical

- 10.—(1) All Centres established in FCT shall not administer drugs on the children except drugs brought by the parents of the child, duly prescribed by a Doctor.
- 2. A Centre may administer any approved analgesic of which paracetamol is preferred and Vitamin C, without prescription where necessary.
- 3. All Centres shall keep records of the medical history of the children in the Centre.
 - 4. The Centre shall keep contact addresses of parents or guardians.
- 5. All cases of contagious diseases shall be referred to competent Hospitals for attention and also to the Public Health Department.

Death of Child/ Children in Centres. 11.—(1) In the event that a Child dies in the Centre, the Authorised Person/Agency shall be promptly informed of the death, through the Social Services Department of the Social Development Secretariat.

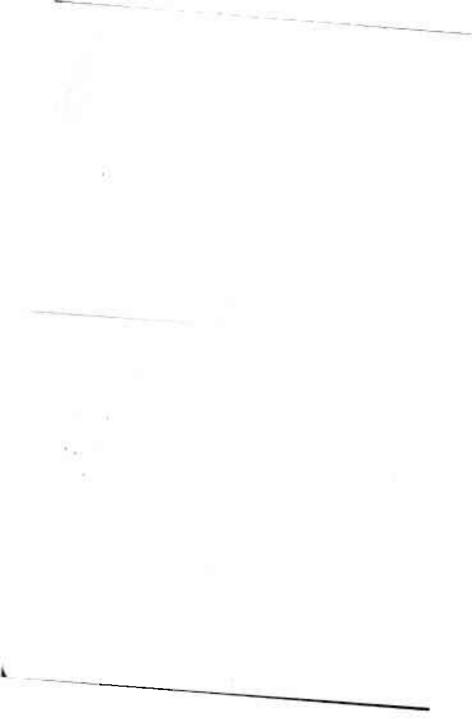
- 2. The hospital that last treated the child who eventually dies shall keep medical records of the death and cause thereof.
- 12.—(1) The Authorised Person/Agency may revoke the Certificate of approval of a Centre where such is in breach of any of the conditions or provisions herein.

Revocation of Certificate.

2. The Proprietor(s) of a Centre may close down the Centre voluntarily if they so wish. Notice of intention to close down the Centre shall be sent to the Authorised Person/Agency at least three (3) months before and to parents/guardians of the children two months before the date of such intended closure.

DATED this 1st day of March, 2006.

MALLAM NASIR AHMAD EL-RUFAI, OFR
Minister, FCT





REGULATIONS FOR THE ESTABLISHMENT OF CENTRES FOR THE HANDICAPPED IN THE FEDERAL CAPITAL TERRITORY

In pursuance of the provisions of the National Policy on Social Welfare Development of 2002 and the crucial need for the establishment of centres for the bandicapped in Federal Capital Territory, I, Mallam Nasia Ahmad El-Rufal hereby in exercise of the powers conferred on me by the Child Rights Act (Transfer of Certain Statutory Functions) Order 2005 make and adopt these Regulations for the establishment and effective running of centres for the handicapped in the Federal Capital Territory.

2.—(1) Authorised Person/Agency—means the Minister, Federal Capital Territory or any person within the Federal Capital Territory Administration to whom authority to act has been delegated.

Interpretation.

- 2. Handicapped Centre—Is a place for the training of children with disability, where their potentials are developed for self-reliance and social reintegration.
- 3. Rehabilitation—means set of measures aimed at reducing the impact of disability on an individual, enabling him/her to achieve independence, a better quality of life and social integration.
 - 4. Co-ordinator—The General Manager of the entire Centre.
- 5. Proprietor(s)—The owner(s) of the Handicapped Centre who may be a corporate body, an NGO, a religious body or government department.
- 3.—(1) Any person who wishes to establish a Handicapped Centre shall apply to the Authorised Person/Agency through the Social Development Secretariat.
- 2. Application form for the establishment of the Centre shall be obtained from the Social Development Secretariat on the payment of a non-refundable fee of \$\mathbf{N}1,000.00\$.

Conditions for the Establishment of Handicapped Centres.

- 3. The application form shall be submitted along with
- (a) three years Tax Clearance Certificate.
- (b) Certificate of Registration with the Corporate Affairs Commission.
- (c) Name, address and Complete Curriculum Vitae of Members of Board of Trustees of the Centre.
- 4.—(1) All infrastructure and facilities shall be certified by the Social Development Secretariat to be adequate.

Conditions for Approval.

- 2. The Proprietor shall produce Bank Statements evidencing working capital assets which shall not be below \$\mathbb{N}200,000.00 at any Particular time. The Authorised Person/Agency shall be at liberty to inspect the Bank and Financial Statements of the Handicapped Centre Periodically.
- 3. All government policies, Edicts and Statutes relating to the effective management of Handicapped Centres shall be binding.
- 4. The Authorised Person/Agency may reject the proposed name and location of a Handicapped Centre and shall notify the applicants in writing within two weeks of such rejection.

Provision of Facilities in a Handicapped Centre. The following facilities/documents shall be provided at all Handicapped Centres.

(a) Visually Impaired

All facility for use as classrooms, dining areas and libraries shall have Mobility walk way, mobility or danger detecting sticks and mobility handle Rail. There shall be provision of Braille machines/papers, medicated /sun glasses.

(b) Physically Impaired

There shall be concrete pathways round the Centre to ease the movements of the inmates. There shall be adequate provision of wheel chairs, crutches, walking sticks artificial bodies, clippers.

(c) Audiology

- (1) There shall be provisions for Standardized test machine for examining and determining the degree of loss in the hearing impaired.
- (ii) There shall be provisions of hearing aids of various types; body worn, ear worn, ear phone etc. Sign language books shall be included in the library at the Centre.
- (iii) There shall be adequate provision of Speech therapy equipment, vibrators/door bells at the Centre.
- 5.—(1) A building of not less than eight large rooms, with handicap-friendly ramps and facilities, and located at a distance of not more than 30 kilometers or 20 minutes drive to a hospital.
 - 2. Adequate supply of clean water.
 - 3. Provision for constant supply of electricity (with a standby generator).
 - 4. Provision for ventilation in case of power failure.
 - 5. Handicap-friendly recreational facilities.
 - 6. Vocational facilities.
 - 7. Trainers in Special Education.
 - 8. A sick bay with qualified:
 - (i) Nurses and ;
 - (ii) A minimum of twice weekly visits by a medical doctor and a qualified Physiotherapist.
 - 9. A standard kitchen/dinning area.
 - Provision for Basic Literacy (primary 1-6).
 - 11. Provision for refuse disposal.
 - 12. Physiotherapy/gymnasium facilities.
 - 13. A file containing information about all Children in the Centre
 - 14. File on correspondences.

- 15. Visitor's book.
- 16. Names and particulars of all Staff.
- 17. Curriculum of activities.
- 18. A copy of meal menu.
- 19. Bank Statements.
- 20. Audited Accounts of previous years.
- 6.—(1) A Handicapped Centre shall be headed by a Supervisor or coordinator with a minimum qualification of National Certificate of Education or Ordinary National Diploma in Special Education.

Staff.

- The Proprietors shall engage the services of cooks, drivers, laundry men, receptionists/secretaries, cleaners, nannies, labourers and all other relevant support, staff.
- 7.—(1) The monitoring and supervision of the activities at the Handicapped Centre shall be the responsibility of the Social Services Department of the Social Development Secretariat.

Monitoring and Supervision.

- 2. There shall be a 'Parents Forum' where parents/guardians of such Handicapped inmates will meet from time to time to discuss Common problems.
 - 3. All staff shall receive training in basic first aid administration.
 - 4. All handlers shall be regularly screened for infectious diseases.
- 5. All cases of contagious diseases shall be referred to competent Hospitals for attention and also reported to the Public Health Department.
- 8. The Authorised Person/Agency shall be informed promptly of the death of any Child in a Centre through the Social Development Secretarist.

Death of Child/Children.

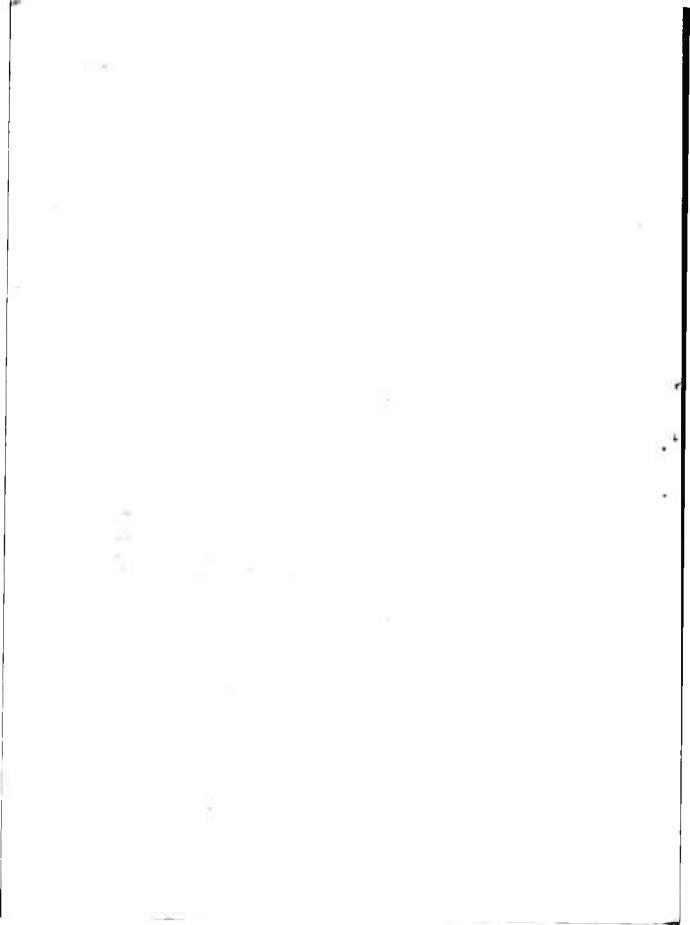
9.—(1) The Authorised Person/Agency on the advice of the Social Development Secretariat shall close down any Handicapped Centre found not to be operating in the best interest of the children or the general public.

Closing Down/ Revocation.

- 2. A Handicapped Centre shall be closed down at any time that the Facility falls below the standard expected of it or becomes unsafe for habitation.
- 3. The Authorised Person/Agency may revoke the license of a Centre on the advice of the Social Development Secretariat.
- 4. The Authorised Person/Agency shall cause an independent audit to be conducted on the accounts/assets of any Centre to be closed down, whether voluntarily or compulsorily, with the purpose of ensuring that any funds or assets received as donation for the benefit of the children are duly excised and shared amongst the Centres to whom the children have been transferred at closure.

DATED this 1st day of December, 2005.

MALLAM NASIR AHMAD EL-RUFAI, OFR
Minister, FCT



REGULATIONS FOR THE ESTABLISHMENT OF HOMES/ORPHANAGES IN THE FEDERAL CAPITAL TERRITORY

In exercise of the powers conferred on me by the Child Rights Act (Transfer of Certain Statutory Functions) Order 2005, I, Mallam Nasir Ahman El-Rurai hereby make these Regulations for the establishment and effective running of Homes/Orphanages in the FCT.

In these Regulations:

Interpretation.

- 2.—(1) Authorised Person/Agency—means the Minister of the Federal Capital Territory or any person within the Federal Capital Territory Administration to whom this authority has been delegated.
 - (2) A Child—means a young person who has not attained the age of 18 years.
 - (3) FCT—means Federal Capital Territory.
- (4) A Home/Orphanage—means an institution for the motherless, abandoned children and orphans which is established in accordance with the conditions herein.
- (5) Proprietor(s)—means the owner or owners of the home, who could be a corporate body, an NGO, a religious body, or a government department.
 - (6) Services—Includes all that the Child is provided with at the Centre.
 - (7) C.R.A.—Child Rights Act 2003.
- (8) Social Development Secretariat shall include any other body established by the Minister FCT to cater for matters relating to children.
 - (9) Supervisor—one who manages the Home/Orphanage.
 - (10) Ill-motive—any action that is not in the best interest of a Child.
 - 3.—(1) All existing Homes/Orphanages in the FCT shall be registered.

Establishment Of Homes/ Orphanages.

- 2. Prospective Proprietor(s) shall apply in writing to the Authorised Person/Agency through the Social Development Secretariat.
- 3. The Proprietor shall also complete an application form obtained from the Social Development Secretariat on the payment of a non-refundable fee of \$\infty\$2,500:00.
- 4. The duly completed form of application shall be returned to the Social Development Secretariat with the following annexures:
 - (a) Tax clearance for 3 years of the Proprietor(s).
 - (b) A one year Bank Statement of Account of the Proprietor.
 - (c) Evidence of registration of the Home with Corporate Affairs Commission.
 - (d) Name, address and complete curriculum vitae of members of Board of Trustees of the Home/Orphanage.
- The Authorised Person/Agency shall signify his provisional approval of the Home/Orphanage in writing upon satisfaction that Regulations 3 and 4 are complied with.

- 6. A Home/Orphanage when approved shall make an annual return to the Social Development Secretariat of its services for the year in review. This return shall be made in a special form, obtainable at the Social Development Secretariat.
- 7. There shall be a registration fee of ₩10,000.00 payable to the Social Development Secretariat Account.
- 8. The registration shall be reviewed annually after the payment of a renewal fee of N5,000:00.
- The Authorised Person/Agency reserves the right to review the fees payable from time to time.

Conditions for granting approval to Operate.

- 4.—(1) The following conditions shall be satisfied before the Authorised Person/Agency's approval is granted. The Proprietor shall produce Bank Statements evidencing working capital assets which shall not be below ₩200,000:00 (Two Hundred Thousand Naira) at any particular time. The Authorised Person/Agency shall be at liberty to inspect the Bank and Financial Statements of the Home/Orphanage periodically.
- '2. The Home/Orphanage shall be sighted and the physical structures of the Home shall all be in conformity with the specifications in Regulation 5 hereunder. An inspection team from the office of the Social Development Secretariat shall confirm the appropriateness of this, and make a report to that effect.
- 3. The regulations of FCT as to use of premises and compliance with building approvals as well as the Child's Right Act shall be adhered to.
- 4. The name of the Home/Orphanage shall in addition to being boldly inscribed on the signboard of the premises, be contained in all the forms, handbills and documents of the Home/Orphanage.
- 5. The Authorised Person/Agency shall signify his approval of the Home/ Orphanage in writing in two phases: provisional and final approvals.
 - (a) Provisional, upon meeting all the specifications and requirements in these conditions.
 - .. (b) Final, when the Home/Orphanage has been in operation for at least one year and has not contravened any of the Regulations.
- 6. The Proprietor shall ensure that no Child is denied admission into the Home/ Orphanage on any basis, except upon concurrence with the Authorised Person/ Agency that such acceptance would be in breach of any of these Regulations, or pose grievous danger to the inmates of the Home/Orphanage.
- 7. The approval may be withdrawn by the Authorised Person/Agency where he is of the opinion that the Proprietor(s) have breached the Regulations.

Facilities at the Home/ Orphanage. 5.—(1) The Home/Orphanage shall consist of at least a building of not less than 6 rooms with the specifications of 5 by 4 metres in dimension for each room with adequate toilet, bathing, kitchen and laundry facilities. Provided however that there shall not be more than six children in a room.

- 2. Not more than 5 children, between the ages of 2 months and 3 years shall be looked after by one (1) nanny.
- 3. There shall be provision for suitable furniture which shall include baby cots, mattresses, chairs, lockers, swings, walkers and toys.
- All toys and equipment at the Home/ Orphanage shall meet standard safety requirements.
 - 5. Fire extinguishing facilities shall be put in place.
- 6. There shall be provision for constant supply of electricity, including a standby generator and adequate supply of clean water.
 - 7. Proper ventilation shall be put in place.
- 8. There shall be a playing hall for children with adequate recreational and educational facilities
 - 9. There shall be an office for staff and a supervisor's station.
 - 10. There shall be a reception and a receptionist.
 - 11. There shall be facilities for transportation of the Children.
- 12. The Home/Orphanage shall be situated not more than thirty kilometers from the nearest Hospital.
 - 6.—(1) A Home/Orphanage shall keep the following documents:
 (1) A comprehensive file on each child in the Home/Orphanage.
- Documentation at the Home/ Orphanage.

- (ii) A copy of the CRA. (2003).
- (iii) A copy of meal menu.
- (iv) Files on instructions to staff.
- (v) Files on Circulars and Correspondences from the Child Development Division and all other relevant correspondences.
 - (vi) A file on Inspection Report.
 - (vii) A visitor's book.
 - (viii) Mission statement (if any).
- (x) A copy of relevant FCT existing laws and regulations on the establishment of Homes/Orphanages.
 - (x) Certificate of Registration with the Corporate Affairs Commission.
 - (xi) Certificate of Registration with the FCT Authority.
- (xii) A proper inventory of all gifts and donations and how they were spent or used for the purpose of transparency.
 - (xiii) Audited accounts for previous years.
 - (xiv) Bank Statements.

Provided that the Authorised Person/Agency shall be entitled to demand for any additional information required in the implementation of its duties.

Staff.

- 7.—(1) The day-to-day running of the Home/Orphanage shall be headed by a Supervisor with a minimum qualification of National Certificate of Education or Ordinary National Diploma in any of the following disciplines:
 - (a) Health Services;
 - (b) Social Work:
 - (c) Administration or Nursing.
- There shall be a "Father Image" or "Figure" who may either be resident or non-resident.
- 3. The Home/Orphanage shall engage the services of a qualified nurse or health worker, cooks, cleaners, secretary, drivers, security personnel, laundry persons and labourers.
 - 4. All staff shall receive training in basic first aid administration.
 - 5. All handlers shall be regularly screened for infectious diseases.

Monitoring and Supervision.

- 8.—(1) The Child Welfare section of the Social Development Secretariat shall monitor and supervise the activities of the Home/Orphanage by paying a minimum of quarterly inspection visits (such visits to be either routine or unscheduled, as the office deems fit).
- 2. Persons authorized by the FCT Administration may also pay inspection visits to the Home/Orphanage either on routine basis or as may be necessary.
- Reports shall be made to the Authorised Person/Agency through the Social Development Secretariat of every inspection carried out, showing compliance with regulations or otherwise.

General Provisions.

- 9.—(1) The provisions of this regulation shall apply to all private Homes/Orphanages and Government owned Homes/Orphanages.
- A Home/Orphanage shall be closed down at any time the Facility falls below the standard expected of it or becomes unsafe for habitation.
 - 3. Before approval is given, the Social Services Department shall inspect:
 - (i) The building to be used.
 - (ii) The facilities put in place for take off.
- 4. The Authorised Person/Agency may on the advice of the Social Services Department close down any home whose operation is detrimental to the children and the general public.
- 5. Where a baby is declared missing or given out to strangers for ill motive, the Home/Orphanage shall be closed down and the Proprietor liable to prosecution.
- 6. No Home/Orphanage shall embark on fund raising without the express permission of the Authorised Person/Agency.

- All gifts, donations and grants received by the Home/Orphanage shall be duly documented and books of Accounts kept showing the expenditure and use of such grants.
 - 8. All children of school age in a Home/Orphanage shall be sent to school.
- 10.—(1) No Home/Orphanage established in FCT shall administer drugs on the children except drugs dispensed by pharmacists on diagnosis by qualified medical doctors.

Medical.

- A Home/Orphanage may administer any approved analgesic (of which paracetamol is preferred) and Vitamin C without prescription on the children where necessary.
- 3. All Homes/Orphanages shall keep records of the medical history of the children in the Home/Orphanage.
- 4. All cases of contagious diseases shall be referred to competent Hospitals for attention and also reported to the Public Health Department.
- 11.—(1) Any abandoned Child picked up must be accompanied by a Police and medical report to the Social Services Department of the Social Development Secretariat.

Fostering and.
Adoption of
Children.

Eligibility for

- Where a Child is brought to the Social Services Department without a police and medical report, it is the duty of the welfare officer to obtain the police and medical report.
- 3. All Homes/Orphanages shall send a monthly list of admitted children for screening for the purpose of fostering/adoption to the Social Services Department of the Social Development Secretariat.
- 4. All eligible children for fostering/adoption are to be given out to qualified foster/adoptive parents as soon as all the legal/other requirements are complied with through the Social Services Department.
- No Home/Orphanage shall keep a Child immediately eligible for fostering/ adoption for a period exceeding three (3) months.
 - 12.—(1) The following shall be eligible for fostering and adoption.

om the Fostering/ Adoption.

- (a) Any Child abandoned without trace of the parents, in respect of whom the legal process for fostering and adoption has been completed.
 - (b) A Child willingly given up by the biological parents or guardian.
- (c) The Social Development Secretariat shall from time to time organize public enlightenment campaigns on the dangers of adopting/fostering without legal documentation.
- The Social Development Secretariat shall set up a standing Fostering/Adoption Committee charged with the responsibility of assessing applications for fostering and adoption.

Death of Child/ Children,

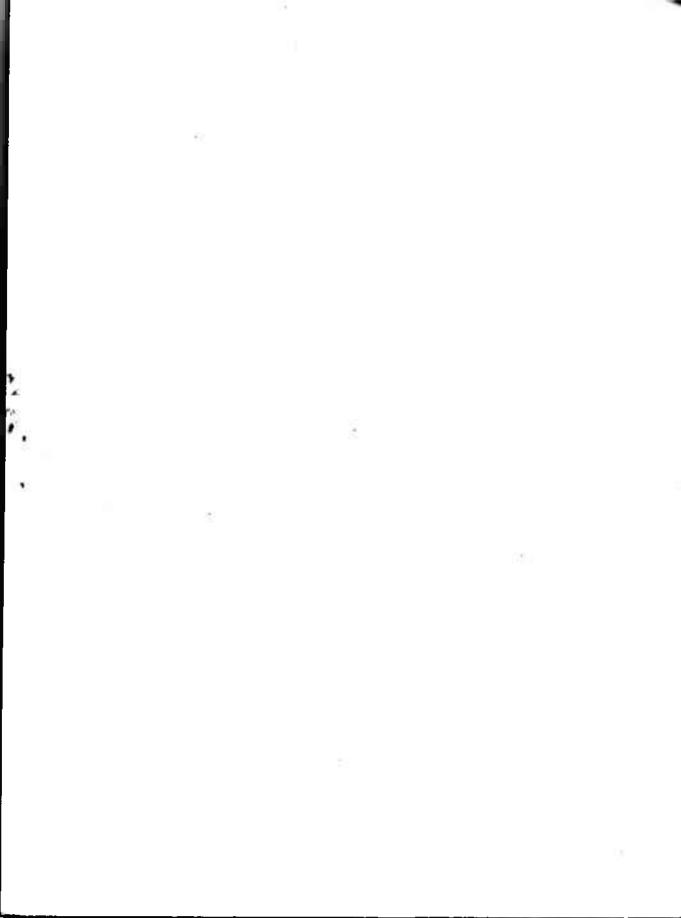
- 13.—(1) In the event that a Child dies in the Home/Orphanage the Authorised Person/Agency shall be promptly informed of the death, through the Social Services Department of the Social Development Secretariat.
- 2. The hospital that last treated the Child shall keep medical records of the death and cause thereof.
- 3. No remains of a dead Child shall be left in the home for more than 6 hours, before removal therefrom.

Revocation of Certificate.

- 14.—(1) The Authorised Person/Agency may revoke the Certificate of Approval of a Home/Orphanage where such is in breach of any of the conditions or provisions herein.
- 2. The Proprietor(s) of a Home/Orphanage may close down the Home/Orphanage if they so wish. Notice of intention to close down the Home/Orphanage shall be sent to the Authorised Person/Agency two months before the date of such intended closure.
- 3. Where a Home/Orphanage is closed down either as a result of the revocation of the approval or as a result of voluntary closure by the Proprietor, the children remaining in such Home/Orphanage at such time shall be transferred to another home with like services within two clear weeks before the final closure of the Home/Orphanage.
- 4. The Authorised Person/Agency shall cause an independent audit to be conducted on the accounts/assets of any Home/Orphanage to be closed down, whether voluntarily or compulsorily, with the purpose of ensuring that any funds or assets received as donation for the benefit of the children are duly excised and shared amongst the Homes/Orphanages to whom the children have been transferred at closure.

MADE at Abuja this 1st day of March, 2006

MALLAM NASIR AHMAD EL-RUFAI, OFR Minister, FCT



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