

IMPORTANT NOTICE

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	GENERAL NOTICE			
3183	Municipal Finance Management Act (56/2003): Notice in terms of section 35 (c), (d) and 36 (2) of the Act	. 3	270	

GENERAL NOTICE

NOTICE 3183 OF 2011

GAUTENG DEPARTMENT OF FINANCE

In accordance with section 35(c), (d) and 36(2) of the Municipal Finance Management Act no. 56 of 2003, I hereby give notice of the additional allocations for the financial year 2011/2012 as set out in the attached schedule. These allocations will be transferred to the municipalities according to the transfer mechanism for the purposes and conditions set out therein.

Mandla Nkomfe MEC for Finance Date: 11/11/2011

	IDITIONAL GRANT FRAMEWORK : COMMUNITY LIBRARY SERVICES
Transferring department	Department of Sport, Arts, Culture and Recreation (DSACR)
Purpose	 -To have transformed urban and rural community library infrastructure, facilities and services (primarily targeting previously disadvantaged communities) through a recapitalised programme at provincial and local government level.
Measurable outputs	 Community library governance structures developed in the provinc Signed agreements between national, provincial and local government for implementation of the library projects. New library structures built Existing library structure upgraded and maintained Library materials (books, periodicals, toys) purchased Electronic library system implemented or upgraded. Improved library ICT infrastructure and systems in libraries Services for the visually impaired at libraries Security systems (including book security systems) upgraded Reading programmes implemented at libraries Additional library staff appointed Monitoring and evaluation systems are in place and used.
Conditions of Transfer	 Business plans must be submitted by municipalities and approved by DSACR. Business plans must indicate detail of projects to be undertaken, timelines for implementation, cash flow projections and responsible officials. Municipalities must submit specimen signatures to DSACR prior to transfer of funds Service Level Agreement (SLA) entered into between DSACR and Municipalities for period 2010/11 until 31 March 2013. This SLA regulates the working relationship and responsibilities of both parties. The business plans of municipalities must be an addendum to this SLA. Municipalities must acknowledge receipt of the funds in writing. Certified copies of proof of expenditure must be submitted by municipalities to DSACR in line with prescripts of the SLA.
Allocation criteria	 Number of municipal libraries Distinguish between metropolitan and local municipality.
Monitoring system	 Quarterly steering committee meetings Monthly progress and expenditure reports submitted by municipalities Physical monitoring visits by provincial monitoring librarians.
Budget on which transfer is shown	Programme 3: Libraries and Information Services
Past performance	 R31,305,000 transferred in 2008/09 financial year; R45,500,000 transferred in 2009/10 financial year, R49,603,000 transferred in 2010/11 financial year.
MTEF allocation	2011/12 : R52,216/2012/13 : R55,000
Projected life	 Financial year as per GPG (April – March). For payment of staff appointed and paid by grant - until June 2013.
Responsibilities of the Provincial Department and Municipalities	Responsibilities of the provincial department • Transfer funds • Identify risks and challenges • Evaluate reports for submission to Department of Arts and Culture • Submit monthly and quarterly performance reports to Department of Arts and Culture Responsibilities of municipalities • Implement library projects on municipal level • Submit monthly narrative performance reports, as well as expenditure and project implementation reports.
Payment schedule	 To be transferred as per conditions of signed SLA Advance payments.
Process for approval of business plans	 Draft business plans submitted to DSACR by middle September each year Final business plans submitted to DSACR by end December each year

		5 PLAN 2011/12
Transferring department		ulture and Recreation (DSACR)
Purpose		to municipal libraries is to financially support municipal library services in s in order to render efficient, effective and economic library and information
Measurable outputs	 ICT networks maintained and Library building infrastructure 	tion Technology infrastructure improved or maintained JICT licence fees paid
	Employees trained or skilled Conferences or workshops a Reading programmes impler Employees appointed	
Conditions of Transfer	 Business plans and payment Business plans must indicate flow projections and respons Service Level Agreement (S 	e to municipalities for completion of their business plans. schedules must be submitted by municipalities and approved by DSACR. e detail of projects to be undertaken, timelines for implementation, cash ible officials. LA) entered into between DSACR and Municipalities. This SLA regulates and responsibilities of both parties. The business plans and payment
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	 funds. Municipalities will submit more Certified copies of proof of prescripts of the SLA. 	nthly reports on progress and expenditure to DSACR. expenditure must be submitted by municipalities to DSACR in line with which which and the 50 poorest wards in Gauteng must be prioritised.
Allocation criteria	Number of municipal libraries Nature of services to be prov Libraries Transfer for 2010/11	
	Name of Metro/Local Council	Allocated amount
	Ekurhuleni	R1,120m
	City of JHB	R1,800m
	City of Tshwane	R1,120m
	Nokeng tsa Taemane	R300k
	Kungwini	R300k
	Emfuleni	R950k
	Midvaal	R300k
	Lesedi	R820k
	Mogale City	R800k
	Randfontein	R400k
	Westonaria	<u>R316k</u> R8,826m
Monitoring system	Quarterly steering committee	meetings
		liture reports submitted by municipalities
	 Physical monitoring visits by 	provincial monitoring librarians.
Budget on which transfer is shown	Programme 3: Libraries and	
Past performance	R18,968,000t ransferred in th	e past 3 years
Projected life	Financial year as per GPG (A	pril 2011 – March 2012)
Capacity and Preparedness of the transferring department		address capacity with regard to monitoring of libraries
	To be transferred as per cond	

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