



LIMPOPO PROVINCE  
LIMPOPO PROVINSIE  
XIFUNDZANKULU XA LIMPOPO  
PROFENSE YA LIMPOPO  
VUNDU LA LIMPOPO  
IPHROVINSI YELIMPOPO

**Provincial Gazette • Provinsiale Koerant • Gazete ya Xifundzankulu  
Kuranta ya Profense • Gazethe ya Vundu**

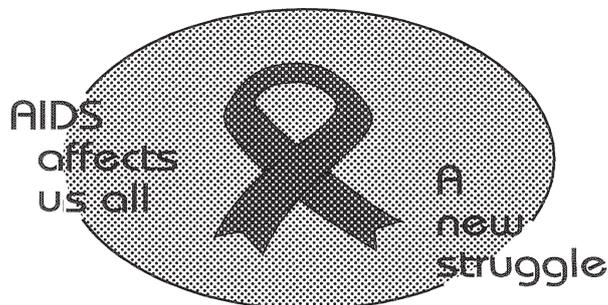
*(Registered as a newspaper) • (As 'n nuusblad geregistreer) • (Yi rhijistariwile tanihi Nyuziphepha)  
(E ngwadisits'we bjalo ka Kuranta) • (Yo redzhistariwa sa Nyusiphepha)*

Vol. 24

POLOKWANE,  
14 APRIL 2017  
14 APRIL 2017  
14 DZIVAMISOKO 2017  
14 APRELE 2017  
14 LAMBAMAI 2017

No. 2803

**We all have the power to prevent AIDS**



**AIDS  
HELPLINE**

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DEPARTMENT OF HEALTH

**Prevention is the cure**

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ISSN 1682-4563



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**IMPORTANT NOTICE:**

**THE GOVERNMENT PRINTING WORKS WILL NOT BE HELD RESPONSIBLE FOR ANY ERRORS THAT MIGHT OCCUR DUE TO THE SUBMISSION OF INCOMPLETE / INCORRECT / ILLEGIBLE COPY.**

**No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.**

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# Closing times for **ORDINARY WEEKLY** **2017** **LIMPOPO PROVINCIAL GAZETTE**

The closing time is **15:00** sharp on the following days:

- **29 December**, Thursday, for the issue of Friday **06 January 2017**
- **06 January**, Friday, for the issue of Friday **13 January 2017**
- **13 January**, Friday, for the issue of Friday **20 January 2017**
- **20 January**, Friday, for the issue of Friday **27 January 2017**
- **27 January**, Friday, for the issue of Friday **03 February 2017**
- **03 February**, Friday, for the issue of Friday **10 February 2017**
- **10 February**, Friday, for the issue of Friday **17 February 2017**
- **17 February**, Friday, for the issue of Friday **24 February 2017**
- **24 February**, Friday, for the issue of Friday **03 March 2017**
- **03 March**, Friday, for the issue of Friday **10 March 2017**
- **10 March**, Friday, for the issue of Friday **17 March 2017**
- **16 March**, Thursday, for the issue of Friday **24 March 2017**
- **24 March**, Friday, for the issue of Friday **31 March 2017**
- **31 March**, Friday, for the issue of Friday **07 April 2017**
- **07 April**, Friday, for the issue of Friday **14 April 2017**
- **12 April**, Wednesday, for the issue of Friday **21 April 2017**
- **20 April**, Thursday, for the issue of Friday **28 April 2017**
- **26 April**, Wednesday, for the issue of Friday **05 May 2017**
- **05 May**, Friday, for the issue of Friday **12 May 2017**
- **12 May**, Friday, for the issue of Friday **19 May 2017**
- **19 May**, Friday, for the issue of Friday **26 May 2017**
- **26 May**, Friday, for the issue of Friday **02 June 2017**
- **02 June**, Friday, for the issue of Friday **09 June 2017**
- **09 June**, Friday, for the issue of Friday **16 June 2017**
- **15 June**, Thursday, for the issue of Friday **23 June 2017**
- **23 June**, Friday, for the issue of Friday **30 June 2017**
- **30 June**, Friday, for the issue of Friday **07 July 2017**
- **07 July**, Friday, for the issue of Friday **14 July 2017**
- **14 July**, Friday, for the issue of Friday **21 July 2017**
- **21 July**, Friday, for the issue of Friday **28 July 2017**
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- **17 November**, Friday, for the issue of Friday **24 November 2017**
- **24 November**, Friday, for the issue of Friday **01 December 2017**
- **01 December**, Friday, for the issue of Friday **08 December 2017**
- **08 December**, Friday, for the issue of Friday **15 December 2017**
- **15 December**, Friday, for the issue of Friday **22 December 2017**
- **20 December**, Wednesday, for the issue of Friday **29 December 2017**

# LIST OF TARIFF RATES

## FOR PUBLICATION OF NOTICES

**COMMENCEMENT: 1 APRIL 2016**

### NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1000 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	250.00
Ordinary National, Provincial	2/4 - Half Page	500.00
Ordinary National, Provincial	3/4 - Three Quarter Page	750.00
Ordinary National, Provincial	4/4 - Full Page	1000.00

### EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3000** per page.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

### CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website [www.gpwonline.co.za](http://www.gpwonline.co.za)

All re-submissions will be subject to the standard cut-off times.

**All notices received after the closing time will be rejected.**

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 12h00 - 3 days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00, to be published the following Friday	Tuesday, 12h00 - 3 days prior to publication
Petrol Price Gazette	As required	First Wednesday of the month	One week before publication	3 days prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00, to be published the following Friday	3 days prior to publication
Unclaimed Monies (justice, labour or lawyers)	January / As required 2 per year	Any	15 January / As required	3 days prior to publication
Parliament (acts, white paper, green paper)	As required	Any		3 days prior to publication
Manuals	As required	Any	None	None
State of Budget (National Treasury)	Monthly	Any	7 days prior to publication	3 days prior to publication
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 12h00 - 3 days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 12h00 - 3 days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days after submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 days prior to publication
North West	Weekly	Tuesday	One week before publication	3 days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 days prior to publication
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 days after submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 days after submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 days after submission deadline
Mpumalanga Liquor License Gazette	2 per month	Second & Fourth Friday	One week before	3 days prior to publication

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****EXTRAORDINARY GAZETTES**

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

**NOTICE SUBMISSION PROCESS**

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za).
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
  - 8.1. Each of the following documents must be attached to the email as a separate attachment:
    - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
      - 8.1.1.1. For *National Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
      - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
    - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice .  
(Please see *Quotation* section below for further details)
    - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
    - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (Please see the *Copy Section* below, for the specifications).
    - 8.1.5. Any additional notice information if applicable.
9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****QUOTATIONS**

13. Quotations are valid until the next tariff change.
  - 13.1. **Take note:** GPW's annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the *eGazette* Contact Centre for a quotation.
  - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
  - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
  - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
  - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
    - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
  - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
  - 19.1. This means that **the quotation number can only be used once to make a payment.**

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03
- 20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.
- The content document should contain only one notice. (You may include the different translations of the same notice in the same document).
- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:
- Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;
- Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

**CANCELLATIONS**

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

**AMENDMENTS TO NOTICES**

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

**REJECTIONS**

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

**GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY**

27. The Government Printer will assume no liability in respect of—
  - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
  - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

**LIABILITY OF ADVERTISER**

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

**CUSTOMER INQUIRIES**

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

**GPW** has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

### PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za) before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

### PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za) free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette(s)*.

## GOVERNMENT PRINTING WORKS CONTACT INFORMATION

**Physical Address:**

**Government Printing Works**  
149 Bosman Street  
Pretoria

**Postal Address:**

Private Bag X85  
Pretoria  
0001

**GPW Banking Details:**

**Bank:** ABSA Bosman Street  
**Account No.:** 405 7114 016  
**Branch Code:** 632-005

**For Gazette and Notice submissions:** Gazette Submissions:

**For queries and quotations, contact:** Gazette Contact Centre:

**E-mail:** [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za)

**E-mail:** [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

**Tel:** 012-748 6200

**Contact person for subscribers:** Mrs M. Toka:

**E-mail:** [subscriptions@gpw.gov.za](mailto:subscriptions@gpw.gov.za)

**Tel:** 012-748-6066 / 6060 / 6058

**Fax:** 012-323-9574

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**PROCLAMATION • PROKLAMASIE**

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**PROCLAMATION 10 OF 2017****ELIAS MOTSOLEDI LOCAL MUNICIPALITY  
NOTICE OF APPROVAL OF AMENDMENT SCHEME DP16/17-33  
AND  
THE REMOVAL OF RESTRICTIVE CONDITIONS OF TITLE IN TERMS OF THE SPATIAL  
PLANNING AND LAND USE MANAGEMENT ACT, 16 OF 2013.**

The Local Municipality of Elias Motsoaledi declares hereby:

1. In terms of Section 57(1)(a) of the Town Planning and Township Ordinance 1986, that it has approved amendment Scheme, being amendment of the Greater Groblersdal Town Planning Scheme, 2006, by the rezoning of Erf 56, Groblersdal Township, from "Residential 1" to "Business 1."

Map 3 and the scheme clauses of the amendment scheme are filed with the Municipal Manager, Elias Motsoaledi Local Municipality and are open for inspection at all reasonable times. This amendment scheme is known as the Greater Groblersdal Amendment Scheme DP16/17-33 and shall come into operation on date of publication of this notice.

2. In terms of section 41(2)(e) of Spatial Planning and Land Use Management Act, 2013 and Section 63(1) of the Elias Motsoaledi Local Municipality SPLUM-BY LAW, 2016, the removal of the following restrictive conditions is approved:

Conditions (a), (b), (c), (d), (e), (f), (g) & (h) as contained in Title Deed T12401/88, being the Title Deed of Erf 56, Groblersdal

This removal will come into effect on the date of publication of this notice.

**R. M. MAREDI**  
Municipal Manager

Municipal Offices  
2 Grobler Avenue  
P.O. Box 48  
Groblersdal  
0470

Date:

## PROKLAMASIE 10 VAN 2017

**ELIAS MOTSOLEDI PLAASLIKE MUNISIPALITEIT**  
**KENNISGEWING VAN GOEDKEURING VAN WYSIGING SKEMA DP16/17-33**  
**EN**  
**DIE VERWYDERING VAN BEPERKENDE VOORWAARDES VAN DIE TITELAKTE IN**  
**TERME VAN DIE RUIMTELIKE BEPLANNING EN GRONDBESTUURSWET, 2013**

Die Elias Motsoaledi Plaaslike Munisipaliteit verklaar hiermee:

1. In terme van Artikel 57(1)(a) van die Ordonnansie op Dorpsbeplanning en Dorpe, 15 van 1986, is 'n wysigingskema goedgekeur, naamlik 'n wysiging van die Groter Groblersdal Dorpsbeplanningskema, 2006, deur die hersonering van Erf nommer 56, Groblersdal Dorpsgebied van "Residensieel 1" na "Besigheid 1."

Kaart 3 en die skema klousules van die gewysigde skema is geliasseer by die Munisipale Bestuurder, Elias Motsoaledi Plaaslike Munisipaliteit en is oop vir inspeksie te alle redelike tye. Die wysiging skema is bekend as die Groter Groblersdal Wysiging Skema DP16/17-33 en sal in werking tree op datum van publikasie van hierdie kennisgewing.

2. In terme van Artikel 41(2)(e) van Ruimtelike Beplanning en Grondbestuurswet, 16 van 2013, en Artikel 63(1) van die SPLUM Bywet (2016) van die Elias Motsoaledi Plaaslike Munisipaliteit, het gemelde munisipaliteit die opheffing van die volgende beperkende voorwaardes opgehef: Beperkende voorwaardes (a), (b), (c), (d), (e), (f), (g) & (h) soos uiteengesit in die Titelakte No. T12401/88, naamlik die titelakte vir Erf 56.

Die verwydering sal in werking tree op datum van publikasie van hierdie kennisgewing.

**R. M. MAREDI**

Munisipale Bestuurder

Munisipale Kantore  
2 Grobler Laan  
Posbus 48  
Groblersdal  
0470

Datum:

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**PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS**

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**PROVINCIAL NOTICE 34 OF 2017****AMENDMENT OF POLOKWANE/PERSKEBULT TOWNPLANNING SCHEME, 2007  
(AMENDMENT SCHEME 604 )**

I, Johannes Hendrik Lerm of Hannes Lerm & Associates, being the authorized agent of the owner of Portion 2 of Erf 620, Pietersburg hereby give notice in terms of Section 56(1) (b) (i) of the Town-Planning and Township Ordinance, 1986 (Ordinance 15 of 1986) read together with Spatial Planning and Land Use Management Act 2013 (Act 16 of 2013), that I have applied to the Polokwane Municipality for the Amendment of the Polokwane/Perskebult Town-Planning Scheme, 2007, by rezoning the abovementioned property situated at 31 Rissik Street, Pietersburg from "Residential 1" to "Business 4" for office purposes.

Particulars of the application will lie for inspection during normal office hours at the office of the Manager: Spatial Planning and Land Use Management, Directorate Planning and Development, Polokwane Municipality, Second Floor, West Wing, Civic Centre, Landdros Maré Street, Polokwane for a period of 28 days from 31 March 2016.

Objections to or representations in respect of the applications must be lodged with or made in writing to the Manager : Spatial Planning and Land Use Management at the above address or at P.O. Box 111, Polokwane, 0700, within a period of 28 days from 31 March 2016.

Address of Agent  
Hannes Lerm & Associates  
P.O. Box 2231  
Polokwane  
0700  
14-21

**PROVINSIALE KENNISGEWING 34 VAN 2017****DIE WYSIGING VAN DIE POLOKWANE/PERSKEBULT DORPSBEPLANNINGSKEMA, 2007  
(WYSIGINGSKEMA 604)**

Ek, Johannes Hendrik Lerm van Hannes Lerm & Associates, synde die gemagtigde agent van die eienaar van Gedeelte 2 van Erf 620, Pietersburg, gee hiermee ingevolge artikel 56 (1) (b) (i) van die Ordonnansie op Dorpsbeplanning en Dorpe Ordonnansie, 1986 (Ordonnansie 15 van 1986) saamgelees met Ruimtelike Beplanning en Grondgebruikbestuur Wet 2013 (Wet 16 van 2013), kennis dat ons by die Polokwane Munisipaliteit aansoek gedoen het om die wysiging van die Polokwane / Perskebult dorpsbeplanningskema, 2007, deur die hersonering van die bogenoemde eiendom, gelee te 31 Rissikstraat, Pietersburg, vanaf "Residensieel 1" na "Besigheid 4" vir kantoor doeleindes.

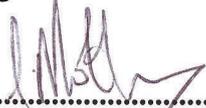
Besonderhede van die aansoek lê ter insae gedurende gewone kantoorure by die kantoor van die Bestuurder: Ruimtelike Beplanning en Grondgebruikbeheer, Direktooraat Beplanning en Ontwikkeling, Polokwane Munisipaliteit, Tweed Vloer, Wesvleuel, Burgersentrum, Landdros Maréstraat, Polokwane, vir 'n tydperk van 28 dae vanaf 31 Maart 2016.

Besware teen of verhoë ten opsigte van die aansoek moet binne 'n tydperk 28 dae vanaf 31 Maart 2016 skriftelik by of tot die Bestuurder: Ruimtelike Beplanning en Grondgebruiksbeheer, Polokwane Munisipaliteit, by bovermelde adres of by Posbus 111, Polokwane , 0700 ingedien of gerig word.

**Adres van agent:**  
Hannes Lerm & Medewerkers  
Posbus 2231  
Polokwane  
0700  
14-21

**PROVINCIAL NOTICE 35 OF 2017****SUPPLEMENTED/REVIEWED LIST OF CANDIDATES FOR THE LIMPOPO LEGISLATURE: AFRICAN NATIONAL CONGRESS**

I, **MOTHOA SIMON**, the Acting Secretary of the Limpopo Provincial Legislature, hereby publish, in terms of the provisions of item 22 of the Electoral Laws Amendments Act, 2003 (Act No. 34 of 2003), the candidate list supplemented in terms of the provisions of items 18 and 19 or reviewed in terms of item 21 of the aforesaid Act for general information as appear on the schedule hereto.



.....  
**MOTHOA S**

**ACTING SECRETARY: LIMPOPO LEGISLATURE**

**SCHEDULE**

Supplemented/Reviewed list of candidate of the Limpopo Provincial Legislature. Items 18 and 19 of the Electoral Laws Amendment Act, 2003 (Act No. 34 of 2003).

<b>FULL NAMES AND SURNAME</b>	<b>I.D NUMBER</b>
MATEMA HUNADI EUPHEMIA	4705050096080

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**LOCAL AUTHORITY NOTICES • PLAASLIKE OWERHEIDS KENNISGEWINGS**

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**LOCAL AUTHORITY NOTICE 34 OF 2017****THULAMELA LOCAL MUNICIPALITY****NOTIFICATION OF SUBMISSION OF THE REZONING OF ERF 1296 MUTALE EXTENSION 1 FROM "RESIDENTIAL 1" TO "RESIDENTIAL 2".****AND****THE CONSOLIDATION OF ERF 194 WITH ERF 195 MUTALE AND A SIMULTANEOUS REZONING FROM "RESIDENTIAL 1" TO "SPECIAL" FOR OVERNIGHT ACCOMMODATION.**

I, Azwifaneli Nemanashi of Nash Planning and Civil Consultants (PTY) LTD have lodged the land development applications for the:

- Rezoning of Erf 1296 Mutale Extension 1 from "Residential 1" to "Residential 2" for Residential Buildings in order to erect rooms for rentals in terms of Section 62(1) of the Thulamela Spatial Planning and Land use Management by law 2015 read together with the provision of Spatial Planning and Land Use Management Act, 16 of 2013 (SPLUMA).
- Consolidation of Erf 194 & Erf 195 Mutale in terms of Section 71 of the Thulamela Spatial Planning and Land use Management by law 2015 and a simultaneous rezoning of the consolidated erven from "Residential 1" to "Special" for the Overnight Accommodation in terms of Section 62(1) of the Thulamela Spatial Planning and Land use Management by law 2015 read together with the provision of the Spatial Planning and Land Use Management Act, 16 of 2013 (SPLUMA).

The relevant plan(s), document(s) and information are available for inspection at the office of the Senior Manager: Planning and Economic Development, Thulamela local Municipality, first floor, Thohoyandou for a period of 30 days from the 13<sup>th</sup> of April 2017 and any objection or representation pertaining to the land development application must be submitted in writing to the Municipal Manager, P.O. Box 5066, Thohoyandou, 0950 before the expiry of the 30 day-period or to the offices of the Thulamela municipality during office hours from 07h45 to 16h30.

**Address of the applicant:** Nash Planning and Civil Consultants, P.O. Box 311, Sibasa, 0970, Cell: 072 642 9415/ 071 541 3227

**MASIPALA WA THULAMELA****NDIVHADZO YA KHUMBELO YA U SHANDUKISA KUSHUMISELE KWA MAVU A DIVHEAHO SA ERF 1296 MUTALE EXTENSION 1 UBVA KHA "RESIDENTIAL 1" UYA KHA "RESIDENTIAL 2".****NA****KHUMBELO YA U TANGANYA KHATHIHI NA U SHANDUKISA KUSHUMISELE KWA MAVU A DIVHEAHO SA ERF 194 & Erf 195 MUTALE UBVA KHA "RESIDENTIAL 1" UYA KHA "SPECIAL".**

Nne, Azwifaneli Nemanashi wa Nash Planning and Civil Consultants (PTY) LTD ndo ita khumbelo dzi tevhelaho:

- U shandukisa kushumisele kwa mavu a divheaho sa Erf 1296 Mutale Extension 1 u bva kha "Residential 1" ane a vha mavu a vhudzulo ha muta muthihi uya kha "Residential 2" ane a vha mavu a vhudzulo ha mita minzhi hu tshi khou shumiswa khethekanyo ya 62(1) ya Thulamela Spatial Planning and Land Use Management by law 2015 u vhaleaho na mulayo wa Spatial Planning and Land Use Management act, 16 of 2013 (SPLUMA).
- U tanganya mavu a divheaho sa Erf 194 na Erf 195 Mutale hu tshi khou shumiswa khethekanyo ya 71) ya Thulamela Spatial Planning and Land Use Management by law 2015 khathihi na u shandukisa kushumisele kwa mavu ayo u bva kha "Residential 1" ane a vha mavu a vhudzulo ha muta muthihi uya kha "Special" hu u itela u fhatiwa ha hodela/madzulo a tshifhinga nyana hu tshi khou shumiswa khethekanyo ya 62(1) ya Thulamela Spatial Planning and Land Use Management by law 2015 I vhaleaho na mulayo wa Spatial Planning and Land Use Management act, 16 of 2013(SPLUMA).

Pulane na manwalo a yelanaho na khumbelo iyi zwi wanala kha ofisi ya minidzhere muhulwane wa: kudzudzanyeke na mvelaphanda, kha luta lwa u thoma kha masipala wa Thulamela Thohoyandou lwa tshifhinga tshi edanaho maduvha a Furaru (30) u bva nga duvha la 13 Lambamai 2017, vha na mbilaelo malugana na iyi khumbelo vha nwalele minidzhere wa masipala wa Thulamela hu sa athu u fhela maduvha a furaru (30) kha diresi itevhelaho: P.O. Box 5066, Thohoyandou, 0950 kana vha ise ofisini ya zwa mvelaphanda nga tshifhinga tsha mushumo vhukati ha 07h45 na 16h30.

**Diresi ya dzhendedzi lire mulayoni malugana na idzo khumbelo:** Nash Planning and Civil Consultants, P.O.Box 311, Sibasa, 0970. Cel: 072 642 9415/ 0715413227.

13-21

**LOCAL AUTHORITY NOTICE 35 OF 2017****THULAMELA LOCAL MUNICIPALITY****NOTIFICATION OF SUBMISSION OF THE REZONING OF ERF 1296 MUTALE EXTENSION 1 FROM "RESIDENTIAL 1" TO "RESIDENTIAL 2".****AND****THE CONSOLIDATION OF ERF 194 WITH ERF 195 MUTALE AND A SIMULTANEOUS REZONING FROM "RESIDENTIAL 1" TO "SPECIAL" FOR OVERNIGHT ACCOMMODATION.**

I, Azwifaneli Nemanashi of Nash Planning and Civil Consultants (PTY) LTD have lodged the land development applications for the:

- Rezoning of Erf 1296 Mutale Extension 1 from "Residential 1" to "Residential 2" for Residential Buildings in order to erect rooms for rentals in terms of Section 62(1) of the Thulamela Spatial Planning and Land use Management by law 2015 read together with the provision of Spatial Planning and Land Use Management Act, 16 of 2013 (SPLUMA).
- Consolidation of Erf 194 & Erf 195 Mutale in terms of Section 71 of the Thulamela Spatial Planning and Land use Management by law 2015 and a simultaneous rezoning of the consolidated erven from "Residential 1" to "Special" for the Overnight Accommodation in terms of Section 62(1) of the Thulamela Spatial Planning and Land use Management by law 2015 read together with the provision of the Spatial Planning and Land Use Management Act, 16 of 2013 (SPLUMA).

The relevant plan(s), document(s) and information are available for inspection at the office of the Senior Manager: Planning and Economic Development, Thulamela local Municipality, first floor, Thohoyandou for a period of 30 days from the 14<sup>th</sup> of April 2017 and any objection or representation pertaining to the land development application must be submitted in writing to the Municipal Manager, P.O. Box 5066, Thohoyandou, 0950 before the expiry of the 30 day-period or to the offices of the Thulamela municipality during office hours from 07h45 to 16h30.

**Address of the applicant:** Nash Planning and Civil Consultants, P.O. Box 311, Sibasa, 0970, Cell: 072 642 9415/ 071 541 3227

14-21

**MASIPALA WA THULAMELA****NDIVHADZO YA KHUMBELO YA U SHANDUKISA KUSHUMISELE KWA MAVU A DIVHEAHO SA ERF 1296 MUTALE EXTENSION 1 UBVA KHA "RESIDENTIAL 1" UYA KHA "RESIDENTIAL 2".****NA****KHUMBELO YA U TANGANYA KHATHIHI NA U SHANDUKISA KUSHUMISELE KWA MAVU A DIVHEAHO SA ERF 194 & Erf 195 MUTALE UBVA KHA "RESIDENTIAL 1" UYA KHA "SPECIAL".**

Nne, Azwifaneli Nemanashi wa Nash Planning and Civil Consultants (PTY) LTD ndo ita khumbelo dzi tevhelaho:

- U shandukisa kushumisele kwa mavu a divheaho sa Erf 1296 Mutale Extension 1 u bva kha "Residential 1" ane a vha mavu a vhudzulo ha muta muthihi uya kha "Residential 2" ane a vha mavu a vhudzulo ha mita minzhi hu tshi khou shumiswa khethekanyo ya 62(1) ya Thulamela Spatial Planning and Land Use Management by law 2015 u vhaleaho na mulayo wa Spatial Planning and Land Use Management act, 16 of 2013 (SPLUMA).
- U tanganya mavu a divheaho sa Erf 194 na Erf 195 Mutale hu tshi khou shumiswa khethekanyo ya 71) ya Thulamela Spatial Planning and Land Use Management by law 2015 khathihi na u shandukisa kushumisele kwa mavu ayo u bva kha "Residential 1" ane a vha mavu a vhudzulo ha muta muthihi uya kha "Special" hu u itela u fhatiwa ha hodela/madzulo a tshifhinga nyana hu tshi khou shumiswa khethekanyo ya 62(1) ya Thulamela Spatial Planning and Land Use Management by law 2015 I vhaleaho na mulayo wa Spatial Planning and Land Use Management act, 16 of 2013(SPLUMA).

Pulane na manwalo a yelanaho na khumbelo iyi zwi wanala kha ofisi ya minidzhere muhulwane wa: kudzudzanyele na mvelaphanda, kha luta lwa u thoma kha masipala wa Thulamela Thohoyandou lwa tshifhinga tshi edanaho maduvha a Furaru (30) u bva nga duvha la 14 Lambamai 2017, vha na mbilaelo malugana na iyi khumbelo vha nwalele minidzhere wa masipala wa Thulamela hu sa athu u fhela maduvha a furaru (30) kha diresi itevhelaho: P.O. Box 5066, Thohoyandou, 0950 kana vha ise ofisini ya zwa mvelaphanda nga tshifhinga tsha mushumo vhukati ha 07h45 na 16h30.

**Diresi ya dzhendedzi lire mulayoni malugana na idzo khumbelo:** Nash Planning and Civil Consultants, P.O.Box 311, Sibasa, 0970. Cel: 072 642 9415/ 0715413227.

14-21

**LOCAL AUTHORITY NOTICE 36 OF 2017****THULAMELA LOCAL MUNICIPALITY****NOTIFICATION OF SUBMISSION OF THE REZONING OF A PORTION OF THE FARM REUBANDER 21 LT FROM "AGRICULTURE" TO "INDUSTRIAL 1" FOR COMMERCIAL USE FOR THE PURPOSE OF ATCHAAR MANUFACTURING PLANT**

I, Azwifaneli Nemanashi of Una Rine Consulting cc have lodged the land development application for the Rezoning of a Portion of the Farm Reubander 21 LT in Lwamondo Limpopo Province from "Agriculture" to "Industrial 1" for Commercial Use in order to erect Atchaar Manufacturing Plant in terms of Section 62(1) of the Thulamela Spatial Planning and Land use Management by law 2015 read together with the provision of Spatial Planning and Land Use Management Act, 16 of 2013 (SPLUMA).

The relevant plan(s), document(s) and information are available for inspection at the office of the Senior Manager: Planning and Economic Development, Thulamela local Municipality, first floor, Thohoyandou for a period of 30 days from the 14<sup>th</sup> of April 2017 and any objection or representation pertaining to the land development application must be submitted in writing to the Municipal Manager, P.O. Box 5066, Thohoyandou, 0950 before the expiry of the 30 day-period or to the offices of the Thulamela municipality during office hours from 07h45 to 16h30.

**Address of the applicant:** Una Rine Consulting cc, 167 Thohoyandou Block K, Thohoyandou. P.O Box 1288, Phangami, Thohoyandou, 0940, Tel: 076 580 3539/ 072 642 9415 Fax: 086 555 0244 Email Address: lawrence@unarine.co.za or faninemanashi@gmail.com

**MASIPALA WA THULAMELA****NDIVHADZO YA KHUMBELO YA U SHANDUKISA KUSHUMISELE KWA MAVU KHA TSHIPIDA TSHA BULASI I DIVHEAHO SA REUBANDER 21 LT UBVA KHA "AGRICULTURE" ANE A VHA MAVU A ZWA VHULIMI UYA KHA "INDUSTRIAL 1" ANE A VHA MAVU A U SHUMELA ZWA MVELEDZISO HU U ITELA U FHATIWA HA LIMAGA LA ATSHA (ARTCHAAR).**

Nne, Azwifaneli Nemanashi wa Una Rine Consulting cc ndo ita khumbelo ya u shandukisa kushumisele kwa mavu kha Tshipida tsha Bulasi I divheaho sa Reubander 21 LT kha vhupo ha Lwamondo u bva kha "Agriculture" ane a vha mavu a zwa vhulimi uya kha "Industrial 1" ane a vha mavu a u shumela hu u itela u fhatiwa ha limaga la atsha (Artchaar) hu tshi khou shumiswa khethekanyo ya 62(1) ya Thulamela Spatial Planning and Land Use Management by law 2015 u vha leaho na mulayo wa Spatial Planning and Land Use Management act, 16 of 2013 (SPLUMA).

Pulane na manwalo a yelanaho na khumbelo iyi zwi wanala kha ofisi ya minidzhere muhulwane wa: kudzudzanyele na mvelaphanda, kha luta lwa u thoma kha masipala wa Thulamela Thohoyandou lwa tshifhinga tshi edanaho maduvha a Furaru (30) u bva nga duvha la 14 Lambamai 2017, vha na mbilaelo malugana na iyi khumbelo vha nwalele minidzhere wa masipala wa Thulamela hu sa athu u fhela maduvha a furaru (30) kha diresi itevhelaho: P.O. Box 5066, Thohoyandou, 0950 kana vha ise ofisini ya zwa mvelaphanda nga tshifhinga tsha mushumo vhukati ha 07h45 na 16h30.

**Diresi ya dzhendedzi lire mulayoni malugana na idzo khumbelo:** Una Rine Consulting cc, 167 Thohoyandou Block K, Thohoyandou. P.O Box 1288, Phangami, Thohoyandou, 0940, Tel: 076 580 3539/ 072 642 9415 Fax: 086 555 0244 Email Address: lawrence@unarine.co.za or faninemanashi@gmail.com

**LOCAL AUTHORITY NOTICE 37 OF 2017****LOCAL GOVERNMENT NOTICE**  
**POLOKWANE LOCAL MUNICIPALITY**  
**WARD COMMITTEES BY-LAW**

The Municipal Manager of Polokwane Local Municipality hereby publishes, in terms of the provisions of Section 13 & 21 of the Local Government: Municipal Systems Act 32 of 2000, read with Section 162 of the Constitution of the Republic of South Africa, 1996, the By-Law set forth hereunder.

The said By-Law hereto attached shall take effect on the date of publication of this Notice.

**N.K. RAMAKUELA**  
**ACTING MUNICIPAL MANAGER**  
Polokwane Municipality  
Civic Center  
Landdros Marè Street  
POLOKWANE  
Date: 31/03/2017  
Reference: *Office of the Speaker*



## **POLOKWANE MUNICIPALITY WARD COMMITTEES BY-LAW**

**ADOPTED BY COUNCIL 30 March 2017**  
Word Document 2 Amended Version 13 Oct. 2016  
(TM)

**POLOKWANE MUNICIPALITY****WARD COMMITTEES BY-LAW****Preamble**

WHEREAS the **Constitution of the Republic of South Africa, 1996, Chapter 7 Section 152** defines the aims of local government;

AND WHEREAS the **Local Government: Municipal Structures Act, 117/1998-Section 73 and 74** sets out the establishment and functions of Ward Committees;

AND WHEREAS the **Local Government: Municipal Systems Act, 32/2000** stipulates public participation opportunities the community can expect from municipalities;

AND WHEREAS the **National Guidelines for the Establishment and Operations of Municipal Ward Committees-2005** details the setting up and running of Ward Committees;

AND WHEREAS the **National Framework: Criteria for determining Out Of Pocket Expenses For Ward Committee Members-2009** outlines the remuneration criteria for Ward Committee allowances;

NOW THEREFORE this document constitutes a By-law on the **Establishment and Operations of Ward Committees** within **Polokwane Local Municipality**.

## 1. **Legislative Framework.**

The Constitution of South Africa (Act no.108 of 1996) mandates local government to provide a democratic and accountable local government and encourages the involvement of communities and community organisations in the matters of local government.

Measures were introduced to entrench community participation and to transform the local government functions by emphasising development with a strong element of community participation within the developmental framework. Local Government: Municipal Systems Act, 32/2000.

Developmental Local Government is defined as “local government committed to working with citizens and groups within the community to find sustainable ways to meet social, economic, and material needs and improve the quality of their lives” (RSA. 1998, section B).

Local government legislation makes provision for local authorities to establish a system of participatory democracy at the local level in the form of Ward Committees. Local Government: Municipal Structures Act, 117/1998.

These Ward Committees were introduced in municipalities as community structures to play a critical role in linking and informing the municipalities about the needs, aspirations, potentials and problems of the communities. They were established to form the bridge between local municipalities and communities by facilitating proper communication.

## 2. **Establishment of Ward Committees**

2.1 A submission is made in line with the provision of Section 72 (1) of the Municipal Structures Act, to establish Ward Committees in terms of Section 73 of the Structures Act.

2.2 Each ward shall have a Ward Committee.

## 3. **Status of Ward Committees**

3.1 The object of the Ward Committee is to enhance participatory democracy in local government.

3.2 Ward Committees are:

- (a) An advisory body;
- (b) A representative structure;
- (c) Independent; and
- (d) Must be impartial and perform their duties without fear, favour or prejudice.

#### 4. Functions and Powers of Ward Committees

- 4.1 A Ward Committee may make recommendations on any matter affecting its ward to the Ward Councillor; or through the Ward Councillor, to the Council.
- 4.2 A Ward Committee may have such duties and powers as may be delegated to it by Polokwane Municipality Council in terms of **Section 59** of the Municipal Systems Act, 1998.
- 4.3 Ward Committees serve as official specialised participatory structures in the municipality; the following represents duties and powers that may be delegated to a Ward Committee by Polokwane Local Municipality:
- a. To create formal unbiased communication channels as well as cooperative partnerships between the community and the Council that may be achieved as follows:
- (i) Advise and make recommendations to the Ward Councillor on matters and By-law affecting the ward;
  - (ii) Assist the Ward Councillor in identifying challenges and needs of residents;
  - (iii) Disseminate information in the ward concerning municipal affairs such as the budget, Integrated Development Planning, Performance Management System (**PMS**), service delivery options and municipal properties utilisation.
  - (iv) Receive queries and complaints from residents concerning municipal service delivery, communicate it to Council and provide feedback to the community on Council's response;
  - (v) Ensure constructive and harmonious interaction between the Municipality and community through the use and co-ordination of ward residents meetings and other community development forums; and
  - (vi) Interact with other forums and organisations on matters affecting the ward.
- b. To serve as a mobilising agent for organised community action (nonpolitical, chaotic or destructive) within the ward, to be achieved on the following grounds:
- (i) Attending to all matters that affect and benefit the community;
  - (ii) Acting in the best interest of the community;
  - (iii) Ensuring the active participation of the community in:
    - Service payment campaigns;
    - The Integrated Development Planning process,
    - The municipality's budgetary process;
    - Decisions about the provision of municipal services; and
    - Decisions about by-laws.
- 4.4. No executive powers may be delegated to any Ward Committee member.
- 4.5. A Ward Committee may express dissatisfaction in writing to the municipal council on the non-performance of a Ward Councillor through the office of The Speaker of Council.

- 4.6. A Ward Committee may conduct an annual satisfaction survey in order to assist the committee in the execution of its functions and powers. The satisfaction survey shall be administered in the ward by Ward Committee members with the supervision of the Ward Councillor and with the administrative support of the Municipality.

## **5. Composition of Ward Committees**

- 5.1 A Ward Committee must consist of:

- A Ward Councillor of that particular ward who is the Chairperson of the committee
- At least ten members may be elected.
- Political parties may not be represented.

- 5.2 The procedure for electing members must take into account the need for women to be equitably presented in a Ward Committee and for a diversity of interests in the ward to be represented.

- 5.3 A diversity of interests may be pursued by ensuring the inclusion of as many as possible of the following interest groups on a Ward Committee:

- Special focus groups (Senior citizens, people living with disabilities, youth & women)
- Religious groupings;
- Sports, arts and culture;
- Health and welfare;
- Business;
- Environment;
- Education;
- Community safety forums;
- Community based organisations;
- Ratepayers' associations;
- Traditional leaders;
- Agricultural associations;
- Informal traders' associations;
- Farm workers

- 5.4 The Ward Committee must appoint a secretary and assistant secretary from its membership to fulfil relevant duties of the Committee, other than the Public Participation Officer who serves as the secretary during meetings.

- 5.5 A Ward Councillor may delegate in writing the chairing of a meeting to a Ward Committee member in his/her absence.

- 5.6 A Ward Committee may establish one or more sub-committees necessary for the performance of its functions and to involve organisations more extensively.

- 5.7 The Ward Committee and sub-committees may meet together as a ward forum for major discussions.

- 5.8 All stakeholders in the ward must be encouraged to participate in sub-committees that are relevant to their fields of interest and to their day-to-day functioning as a Sector.

## 6. Membership Criteria for Ward Committees

The following election criteria shall be applied for electing Ward Committee members:

- 6.1 In order to participate and be elected as a ward committee member, a person must be a South African citizen and must be 18 years and older.
- 6.2 A person must be a **registered voter** in the ward and reside within a particular village/zone or area where elections are conducted
- 6.3 A **voters' roll** shall be utilised to manage the election process.
- 6.4 Members have to be active in the sector or geographic area they represent. They should be motivated to work on the Ward Committee by their commitment to working for a better life for members of their constituency.
- 6.5 A person is not eligible for election if he/she is employed by Polokwane Municipality or Capricorn District Municipality;
- 6.6 A member of the National Assembly, the National Council of Provinces or a Provincial Legislature cannot be elected;
- 6.7 No person whose municipal services account for rates and service charges is in arrears for more than 3 months shall be eligible for election as member of a Ward Committee, unless the nominee has lodged a written dispute in this regard in terms of section 102 of the Municipal Systems Act 32 of 2000.
- 6.8 A person who wishes to be elected to the Ward Committee shall not be an un-rehabilitated insolvent.
- 6.9 Anyone should not have been convicted of an offence and sentenced to Imprisonment without the option of fine for a period of more than 12 months after February 1997, and persons of unsound mind who have been declared so by a competent court cannot be elected.

## 7. Nomination & Election Procedure

Sectoral and geographic representation models shall be applied respectively considering the dynamics of each cluster or ward.

### 7.1. NOMINATION PROCEDURE

- a. Nomination forms must be completed and submitted two weeks before the elections.
- b. Notwithstanding subparagraph a. above, nominations will be allowed from the floor on the day of the elections.
- c. In the event that a candidate is elected through a nomination allowed from the floor as in b. above, and it is found that such a candidate does not comply with the qualification criteria set in paragraph 6 of this By-law, such a

candidate will be automatically removed due to non-compliance and replaced by the next in line nominee with the most votes received.

## **7.2. ELECTION PROCEDURE:**

### **7.2.1. Hybrid (Sectoral and Geographic) election model**

- a. The Office of the Speaker, in consultation with the Ward Councillor identifies the key performance areas of each Ward, for example local economic development and basic services. The list of key areas of interest provided for under 'composition of ward committees' may be used for this purpose
- b. The Office of the Speaker, in consultation with the Ward Councillor identifies the geographic area or villages or clusters of farms which will represent an equitable spread of the residents in the ward
- c. The Office of the Speaker, in consultation with the Ward Councillor invites interest groups to state their interest in and concern with any of the key performance areas
- d. The Office of the Speaker, in consultation with the Ward Councillor identifies the clusters of interest groups (no more than ten) that qualify for election.

### **7.2.2. Elections shall take place as follows: – within the ward**

- a. The Ward Councillor calls a meeting in the ward for the election of a Ward Committee when it is an appropriate time for the maximum of constituents to attend
- b. Only residents who are registered voters may vote at the meeting;
- c. In each cluster, identified groups nominate a representative;
- d. The meeting votes by majority (50% plus one) for a representative of that cluster. If no one obtains the majority the three candidates who received the most votes proceed to the next round.

### **7.2.3. Voting**

- a. The ward councillor calls a meeting in the ward for the election of a ward committee when it is an appropriate time for the maximum of constituents to attend
- b. Voting may take place by a majority show of hands or formal ballot.

- c. In wards where communities or structures are known to be highly politicised, a formal ballot process shall be followed.
- d. The election process shall be co-ordinated by the administrative division of the Municipality, through the Public Participation Strategic Business Unit and/or with the Independent Electoral Commission (IEC) with the consent of the Municipal Council.

7.3 The following election procedures are proposed:

- a. The Ward Councillor and office of the Speaker must co-ordinate a schedule of meetings for election purposes.
- b. The Ward Councillor and administrative assistant must ensure that:
  - (i) Women are equitably represented.
  - (ii) Meetings are fully representative of almost all sections, villages or stakeholders within the ward.
  - (iii) Although no quorum for the elections is required, an attendance register shall be completed.
  - (iv) All people taking part are registered voters of that ward.

## 8. Conduct of members of a Ward Committee

8.1 A member of the committee:

- a. Must perform the functions of the committee in good faith and without fear, favour or prejudice.
- b. May not use the position or privileges of a member for private gain, or to improperly benefit another person.
- c. May not act in any other way that compromises the credibility, impartiality, independence or integrity of the committee.
- d. Must adopt the principle of accountability to the community and all political parties represented in Council.
- e. Must be accessible by the community and ensure that all role players can relate to the process and the issues at hand and are able to make their input into the processes of the committee.
- f. Must adopt the principle of transparency to promote openness, sincerity and honesty among all the role-players in a participative process and promote trust and respect for the integrity of each role-player and a commitment by all to the overriding objectives of the process in the interest of the common good.
- g. Must recognise diversity and understand the differences associated with race, gender, religion, ethnicity, language, age, economic status and sexual orientation, among others.
- h. Must embrace all views and opinions in the process of community participation. (Special effort should be made to include previously disadvantaged persons and groups, including women and youth in the activities of the Ward Committee.)
- i. Must provide an apology with a valid reason to the Chairperson of the committee if a meeting cannot be attended.

8.2 Ward Committee members must sign a Code of Conduct, which shall be administered by the Ward Councillor.

## **9. Setting of dates by the Speaker**

- a. Immediately after the publication, after adoption of this By-law by Council, the Speaker shall, in conjunction with the PPU administrative team set dates by which to roll out a programme of election of ward committees
- b. The respective Ward Councillors shall recommend as well as the sectors to be represented in his / her ward and the number of representatives per sector( for sectoral representation);
- c. Ward meetings shall be held for geographic representation.
- d. Notice of such elections must reach communities seven (7) days before the set date of elections

## **10. Community Development Workers (CDWs)**

10.1 Community Development workers (CDWs) are public officials who work with Municipalities where they reside to bridge the gap between service provision by government and access by the community. CDWs serve to link communities with all spheres of government and departments. They are community facilitators whose functions include:

- a. Developing and supporting community structures.
- b. Facilitating public participation in government development projects.
- c. Identifying service blockages in the community and find solutions to identified needs by interacting with all spheres of government and their structures.
- d. CDW's must be formally introduced to the newly established ward committees

## **11. The link between Ward Committees and CDWs**

- (i) CDWs shall attend Ward Committee meetings and offer advice.
- (ii) Ward Committees have to be familiar with the CDWs in their area.
- (iii) CDW's must be able to resolve coordination challenges between spheres of government that arise at local level.
- (iv) CDW's must be formally introduced to communities and the ward committees by a representative of the Department of Cooperative Governance, Human Settlements and Traditional Affairs (CoGHSTA)

## **12. Ward Committee meetings**

### **12.1 Chairperson**

- (i) Ward Committee meetings are convened and chaired by the Ward Councillor.
- (ii) Members of the Ward Committee must submit items to be discussed, well in advance to the Chairperson.
- (iii) The Chairperson will be responsible to prepare an agenda for Ward Committee meetings through administrative support from Council officials (PPO).

### 12.2 Frequency of meetings

- (i) Ward Committees shall hold committee meetings on a monthly basis to consolidate ward programs & reports.
- (ii) A committee meeting facilitated by PPU shall be held on a bi-monthly basis, wherein Council officials (PPO) will provide administrative and secretarial support.
- (iii) All Ward Committees of Polokwane Local Municipality should as far as reasonably possible adhere to the same meeting intervals

### 12.3 Quorum and decisions

- (i) Majority of Ward Committee members must be present before a vote may be taken on any matter (50% + one member).
- (ii) A Ward Committee shall endeavour to take decisions based on consensus.
- (iii) If consensus on any matter cannot be achieved, such matter may be determined by a supporting vote of at least the majority of the members of the committee (50% + one of the committee members present).

### 12.4 Public meetings (ward meetings)

- (a) Public meetings are mainly held in order:
  - (i) To register the concerns and inputs of the community with regard to service delivery, general development of the community, disaster management and any other municipal concern the community may have; and
  - (ii) To report back to the public on issues that affects it.
- (b) Ward or public meetings shall be chaired by the Ward Councillor. A Ward Councillor may delegate in writing the chairing of the meeting in his/her absence to a Proportional Representative Councillor or any member of the Ward Committee.
- (c) If the committee decides to hold a public meeting it may publish a notice in a newspaper circulating in the area concerned, place posters or distribute flyers stating the time, date and place of the meeting inviting the public to attend the meeting or meetings.
- (d) The scheduled date, time and place of the public meeting has to be convenient so as to encourage the greatest number of people to attend.
- (e) At a public meeting a representative of the committee must-
  - i. Explain the meeting procedures, such as adoption of agenda and time allowed for questions;
  - ii Answer relevant questions;
  - iii Explain the issues the committee has to consider, including any options open to the committee;
  - iv Allow members of the public attending the meeting to present their views on these issues;

- v Keep minutes of the meeting and inform the public that Ward Committee meeting and public meeting minutes are public documents, and that the community has access to these documents and may make copies at their own cost; and
- vi Give feedback on previous issues, including reasons if there is a lack of progress.
- (f) Public meetings are not political platforms and Ward Committee members and the public should refrain from making party political statements, campaigning and canvassing.
- (g) For the purposes of participation in public meetings, a Ward Committee may keep a register of interest groups and organisations that are active in the ward.

### 12.5 The venue

- (i) Must be in a well known place;
- (ii) Must be easily accessible and where possible, also disabled-friendly; and
- (iii) Must be large enough to accommodate all people present.
- (iv) Where the jurisdiction of a traditional authority extends to the ward where a public meeting is to be held, the relevant traditional authority should be informed of the public meeting.
- (v) When the committee publishes a notice, it must convey, where appropriate, by radio or other appropriate means of communication, such as direct mail outs and posters or notices in key areas such as clinics, schools, bus stops and libraries, the contents of the notice in the area concerned

### 12.6 Procedures

A Ward Committee with a supporting vote of the majority of its members may determine its own procedures subject to any directions of the Chairperson.

### 12.7 Work programme

#### 12.7.1 The Ward Committee:

- (i) Must submit a programme with specific outputs of work for one year to the office of the Speaker or other designated political functionary in July of each year.
- (ii) Must perform the functions as set out to achieve and indicated in the work programme.

## 13. **Vacancies**

- 13.1 If a vacancy occurs among members of a Ward Committee, the Ward Councillor must fill a vacancy by declaring as elected the person who received the second highest number of votes in terms of the previous election in consultation with the constituency that elected; and
- 13.2 If nobody can be declared elected in the above manner, the election process must be repeated.

## 14. Dispute resolution

The following mechanisms are recommended when disputes arise within Ward Committees:

- (i) Every effort shall be made to deal with disputes.
- (ii) When a dispute arises, the Ward Councillor shall appoint a person or persons, the maximum being two, to attempt and resolve the dispute through mediation.
- (iii) If the attempt at mediation fails, the matter is then submitted to the Ward Councillor who shall arbitrate, provided that the matter does not involve the councillor and the majority of the members of the committee.
- (iv) If the majority of committee members remain aggrieved, the matter must be taken to the council through The Office of The Speaker. This should be avoided as far as possible.

## 15. Termination of membership

15.1 A member of a Ward Committee remains a member of the Ward Committee unless one the following conditions arise:

- (i) Death;
- (ii) Resignation;
- (iii) Relocation from ward;
- (iv) Election to position of Councillor
- (v) Failure to attend three consecutive meetings of the Ward Committee without apology;
- (vi) Proven involvement in corruption;
- (vii) Failure to adhere to meeting procedures or misconduct during Ward Committee meetings;
- (viii) Not submitting priorities with the mandate of the community;
- (ix) Being involved in proven activities that undermine the Council or Ward Councillor's authority;
- (x) Dismissed in accordance with a resolution of the Ward Committee or by the Executive Mayor or Executive Committee Of The Council in consultation with the Ward Councillor and the Speaker;
- (xi) Ceases to be a member of the organisation he/she represents;
- (xii) Is insolvent or declared mentally incompetent by a competent court.

## 16. Dissolution of Ward Committee

16.1 A Ward Committee may be dissolved by the Speaker, where it fails to fulfil its role and functions. For the purpose of this rule "failure to fulfil its role and functions" includes:

- (i) When the Ward Committee has failed to hold three consecutive scheduled meetings;
- (ii) When its members decide by majority to dissolve the Ward Committee;
- (iii) When maladministration, fraud, corruption or any serious malpractice is occurring or has taken place;
- (iv) Such other reasons which in the discretion of the Speaker make it impossible for the Ward Committee to continue to fulfil its role and functions.

16.2 The procedure for the dissolution of a Ward Committee is as follows:

- (i) The Speaker shall, after written notice has been given, afford the Ward Committee the opportunity to respond within 14 days of the date of the notice regarding its failure to observe its role and functions, and the circumstances thereof.
- (ii) Should the Speaker after considering all the facts and circumstances still remain of the view that the Ward Committee has failed to fulfil its role and functions, he/she shall dissolve the Ward Committee on such date as he/she may determine.
- (iii) A new Ward Committee must be reconstituted in terms of the prescribed process.
- (iv) All Ward Committees in the Municipality will disestablish on the expiration of the term of office of the current municipal council.

**17. Term of office**

Subject to rule 16, members are appointed/elected for a period not exceeding the term of office of the current council.

18. Remuneration (stipend for out-of-pocket expenses) of ward committees must be reviewed annually by Council

## LOCAL AUTHORITY NOTICE 38 OF 2017

## THULAMELA LOCAL MUNICIPALITY

**NOTIFICATION OF SUBMISSION OF THE REZONING OF A PORTION OF THE FARM REUBANDER 21 LT FROM "AGRICULTURE" TO "INDUSTRIAL 1" FOR COMMERCIAL USE FOR THE PURPOSE OF ATCHAAR MANUFACTURING PLANT**

I, AZWIFANELI NEMANASHI OF UNA RINE CONSULTING CC HAVE LODGED THE LAND DEVELOPMENT APPLICATION FOR THE REZONING OF A PORTION OF THE FARM REUBANDER 21 LT IN LWAMONDO LIMPOPO PROVINCE FROM "AGRICULTURE" TO "INDUSTRIAL 1" FOR COMMERCIAL USE IN ORDER TO ERECT ATCHAAR MANUFACTURING PLANT IN TERMS OF SECTION 62(1) OF THE THULAMELA SPATIAL PLANNING AND LAND USE MANAGEMENT BY LAW 2015 READ TOGETHER WITH THE PROVISION OF SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 16 OF 2013 (SPLUMA).

THE RELEVANT PLAN(S), DOCUMENT(S) AND INFORMATION ARE AVAILABLE FOR INSPECTION AT THE OFFICE OF THE SENIOR MANAGER: PLANNING AND ECONOMIC DEVELOPMENT, THULAMELA LOCAL MUNICIPALITY, FIRST FLOOR, THOHOYANDOU FOR A PERIOD OF 30 DAYS FROM THE 13<sup>TH</sup> OF APRIL 2017 AND ANY OBJECTION OR REPRESENTATION PERTAINING TO THE LAND DEVELOPMENT APPLICATION MUST BE SUBMITTED IN WRITING TO THE MUNICIPAL MANAGER, P.O. BOX 5066, THOHOYANDOU, 0950 BEFORE THE EXPIRY OF THE 30 DAY-PERIOD OR TO THE OFFICES OF THE THULAMELA MUNICIPALITY DURING OFFICE HOURS FROM 07H45 TO 16H30.

*ADDRESS OF THE APPLICANT:* UNA RINE CONSULTING CC, 167 THOHOYANDOU BLOCK K, THOHOYANDOU. P.O BOX 1288, PHANGAMI, THOHOYANDOU, 0940, TEL: 076 580 3539/ 072 642 9415 FAX: 086 555 0244  
EMAIL ADDRESS: LAWRENCE@UNARINE.CO.ZA OR  
FANINEMANASHI@GMAIL.COM

14-21

**MASIPALA WA THULAMELA**

**NDIVHADZO YA KHUMBELO YA U SHANDUKISA KUSHUMISELE KWA MAVU KHA TSHIPIDA TSHA BULASI I DIVHEAHO SA REUBANDER 21 LT UBVA KHA "AGRICULTURE" ANE A VHA MAVU A ZWA VHULIMI UYA KHA "INDUSTRIAL 1" ANE A VHA MAVU A U SHUMELA ZWA MVELEDZISO HU U ITELA U FHATIWA HA LIMAGA LA ATSHA (ARTCHAAR).**

NNE, AZWIFANELI NEMANASHI WA UNA RINE CONSULTING CC NDO ITA KHUMBELO YA U SHANDUKISA KUSHUMISELE KWA MAVU KHA TSHIPIDA TSHA BULASI I DIVHEAHO SA REUBANDER 21 LT KHA VHUPO HA LWAMONDO U BVA KHA "AGRICULTURE" ANE A VHA MAVU A ZWA VHULIMI UYA KHA "INDUSTRIAL 1" ANE A VHA MAVU A U SHUMELA HU U ITELA U FHATIWA HA LIMAGA LA ATSHA (ARTCHAAR) HU TSHI KHOU SHUMISWA KHETHEKANYO YA 62(1) YA THULAMELA SPATIAL PLANNING AND LAND USE MANAGEMENT BY LAW 2015 U VHAEHAHO NA MULAYO WA SPATIAL PLANNING AND LAND USE MANAGEMENT ACT, 16 OF 2013 (SPLUMA).

PULANE NA MANWALO A YELANAHO NA KHUMBELO IYI ZWI WANALA KHA OFISI YA MINIDZHERE MUHULWANE WA: KUDZUDZANYELE NA MVELAPHANDA, KHA LUTA LWA U THOMA KHA MASIPALA WA THULAMELA THOHOYANDOU LWA TSHIFHINGA TSHI EDANAHO MADUVHA A FURARU (30) U BVA NGA DUVHA LA 13 LAMBAMAI 2017, VHA NA MBILAELO MALUGANA NA IYI KHUMBELO VHA NWALELE MINIDZHERE WA MASIPALA WA THULAMELA HU SA ATHU U FHELA MADUVHA A FURARU (30) KHA DIRESI ITEVHELAHO: P.O. BOX 5066, THOHOYANDOU, 0950 KANA VHA ISE OFISINI YA ZWA MVELAPHANDA NGA TSHIFHINGA TSHA MUSHUMO VHUKATI HA 07H45 NA 16H30.

*DIRESI YA DZHENDEDZI LIRE MULAYONI MALUGANA NA IDZO KHUMBELO:* UNA RINE CONSULTING CC, 167 THOHOYANDOU BLOCK K, THOHOYANDOU. P.O BOX 1288, PHANGAMI, THOHOYANDOU, 0940, TEL: 076 580 3539/ 072 642 9415 FAX: 086 555 0244 EMAIL ADDRESS: LAWRENCE@UNARINE.CO.ZA OR [FANINEMANASHI@GMAIL.COM](mailto:FANINEMANASHI@GMAIL.COM)

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