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Government Printing Works

Notice submission deadlines

Government Printing Works has over the last few months implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submit your notice request.

In line with these business rules, GPW has revised the notice submission deadlines for all gazettes. Please refer to the GPW website www.gpwonline.co.za to familiarise yourself with the new deadlines.

CANCELLATIONS

Don't forget!

Cancellation of notice submissions are accepted by GPW according to the deadlines stated in the table above.

Non-compliance to these deadlines will result in your request being failed. **Please pay special attention to the different deadlines for each gazette.**

Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.

Requests for cancellation must be sent by the original sender of the notice and must be accompanied by the relevant notice reference number (N-) in the email body.

AMENDMENTS TO NOTICES

take note!

With effect from **01 October**, GPW will not longer accept amendments to notices. The cancellation process will need to be followed and a new notice submitted thereafter for the next available publication date.

CUSTOMER INQUIRIES



Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While GPW deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

GPW has a **2-working day turnaround time for processing notices** received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

PROOF OF PAYMENTS



GPW reminds you that all notice submissions **MUST** be submitted with an accompanying proof of payment (PoP) or purchase order (PO). If any PoP's or PO's are received without a notice submission, it will be failed and your notice will not be processed.

When submitting your notice request to submit.egazette@gpw.gov.za, please ensure that a purchase order (GPW Account customer) or proof of payment (non-GPW Account customer) is included with your notice submission. All documentation relating to the notice submission must be in a single email.

A reminder that documents must be attached separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment/purchase order – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment).

REMINDER OF THE GPW BUSINESS RULES

- ☐ Single notice, single email – with proof of payment or purchase order.
- ☐ All documents must be attached separately in your email to GPW.
- ☐ 1 notice = 1 form, i.e. each notice must be on a separate form
- ☐ Please submit your notice **ONLY ONCE**.
- ☐ Requests for information, quotations and inquiries must be sent to the Contact Centre **ONLY**.
- ☐ The notice information that you send us on the form is what we publish. Please do not put any instructions in the email body.

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PROVINCIAL NOTICES • PROVINSIALE KENNISGEWINGS

PROVINCIAL NOTICE 24 OF 2016**MPUMALANGA GAMBLING BOARD****INVITATION FOR COMMENTS ON THE DRAFT AMENDMENTS TO THE MPUMALANGA
GAMBLING RULES**

1. The Mpumalanga Gambling Board has caused draft amendments to the Mpumalanga Gambling Rules to be published in the *Mpumalanga Provincial Gazette* in terms of section 84 of the Mpumalanga Gambling Act, 1995 (Act No. 5 of 1995), as amended, and hereby invites interested parties to furnish comments thereon or any representations they wish to make in regard thereto, to the Board at the following address:

**Mpumalanga Gambling Board
Private Bag X9908
White River
1240**

or

Facsimile No. 013 7508099 – Attention: Mr. Bheki Mlambo

or

E-mail: marinab@mgb.org.za

2. Comments should reach the Board within 1 (one) month from the date of the *Provincial Gazette*, referred to in paragraph 1.
3. The name, telephone number, facsimile number or e-mail address and address of a person who may be contacted in regard to his/her comments should also be stated clearly.

**MS. P.N.Z. FAKUDE-NKUNA
CHAIRPERSON
MPUMALANGA GAMBLING BOARD
DATE: 16 MARCH 2015**

SCHEDULE A**MPUMALANGA GAMBLING RULES****General Explanatory Note:**

[BOLD] words typed in bold type in square brackets indicate omissions from the existing Rules.

_____ words underlined with a solid line indicate insertions in existing Rules.

DRAFT MPUMALANGA GAMBLING AMENDMENT RULES, 2016

To amend the Mpumalanga Gambling Rules to be in line with operational requirements of the Board; to amend the Rules so as to further regulate casino surveillance systems and mandatory departments; to further regulate bingo in respect of definitions and surveillance systems; to insert new bingo rules in respect of distribution of electronic bingo devices and servers, requirements for electronic bingo devices and servers, installation, conversions and removal of electronic bingo devices and servers, monitoring and control system requirements, progressive jackpots, meters, limits, conversions and reductions; to further regulate bingo in respect of organisational structure and jobs compendium submissions; to further regulate limited payout machines in respect of installation, conversion and removal of LPM and SDL, RAM clear and surveillance systems; to further regulate bookmakers in respect of physical and logical security of IT systems, disaster recovery plans and computer backups; and to insert new bookmaker rules in respect of remote access by the Board and third party contracts.

Amendment of Rule 6.070

1. Rule 6.070 of the Mpumalanga Gambling Rules (hereinafter referred to as the Rules) is hereby amended –

(a) by the deletion of subrule (3), (4) and (5) as follows:

“[(3) In addition to any other requirements contained in this chapter, the surveillance system shall monitor and record clear and unobstructed views of all cashiering booths, including their cash drawers, counter tops, counting machines, customer windows and employee windows, recorded with sufficient clarity to permit identification of all transactions, cash, types of paperwork, patrons and employees and their movements.

(4) All counting equipment in the cashiering booths shall be interfaced with the surveillance system.

(5) All cashiering booths shall have panic alarm buttons directly linked to the surveillance system.]”; and

(b) by the substitution of subrule (6) of the following subrule:

“(6) The surveillance system shall be directly or indirectly interfaced with the gambling machines. [coin counters and weigh scales ensuring that the following error codes, conditions and information are reported on the system –

(a) all gambling machine error codes referred to in rule 7.010(1)(a) to (n)

(b) coin counters –

(i) denomination;

- (ii) rand value of coins counted;
 - (iii) booth number; and
 - (iv) date and time;
- (c) weigh scales –
- (i) denomination;
 - (ii) value;
 - (iii) weight; and
 - (iv) date and time.]”

Amendment of Rule 10.020

2. Rule 10.020 of the Rules is hereby amended by the substitution for paragraph (d) of subrule (1) of the following paragraph –

“(d) a security department which shall be responsible for the overall security of the licensed premises including, without limitation, the following –

- (i) enforcement of the law;
- (ii) the physical safety of all persons in the licensed premises;
- (iii) the physical safeguarding of assets transported to and from the casino floor and secured locations such as count rooms, cashiering booths, cashier cage, etc.;
- (iv) the protection of all property on the licensed premises from illegal activity;
- (v) notifying the South African Police Services and the Board as to the fact of the detention of any person by the licensee;
- (vi) the recording of any and all unusual occurrences within the casino for which the assignment of a security department employee is made. With regard to each incident, without regard to materiality, [shall be assigned a sequential number and, at a minimum,] the following information shall be recorded in indelible ink in a bound notebook from which pages cannot be removed and each side of each page of which is sequentially numbered –
 - (aa) the assigned number;
 - (bb) the date;
 - (cc) the time;
 - (dd) the nature of the incident;
 - (ee) the person involved in the incident;
 - (ff) the security department employee assigned; or

other electronic means as approved by the Board. In which case the requirements of Rule 10.130 shall apply.”

Amendment of Rule 13.010

3. Rule 13.010 of the Rules is hereby amended by the insertion of a definition of “MCS” after the definition of “internal control procedures” as follows –

“‘MCS’ means the Monitoring and Control System.”

Amendment of Rule 14.040

4. Rule 14.040 of the Rules is hereby amended –

- (a) by the substitution for subrule (1) of the following subrule –

“(1) Every bingo operator shall install, maintain and operate a surveillance system on the premises to which the license relates, which shall conform to the requirements of this rule and be subject to the Board’s approval: Provided that the Board may, on reasonable grounds, determine or approve other requirements to those set forth in this rule, for such surveillance system. The surveillance systems must be able to interface with the MCS.”;

(b) by the substitution for subrule (12) of the following subrule –

“(12) A person **[shall be available to monitor camera views of bingo gambling activities at all times during such bingo operator’s operating hours as approved by the Board.]** with adequate knowledge of bingo as well as the relevant legislation pertaining to gambling, shall during such licensee’s operating hours:

(a) monitor the surveillance system and its related equipment including all camera views of bingo gambling activities, and

(b) be responsible for the recording of all unusual occurrences within the bingo operation. With regard to each incident, without regard to materiality, the following information shall be recorded in indelible ink in a bound notebook from which pages cannot be removed and each side of each page of which is sequentially numbered or such other recording format as approved by the Board

- (i) the assignment number;
- (ii) the date;
- (iii) the time;
- (iv) the nature of the incident;
- (v) the person involved in the incident;
- (vi) the assigned employee; or

other electronic means as approved by the Board. In which case the requirements of Rule 10.130 shall apply *mutatis mutandi* in respect of bingo.”; and

(c) by the deletion of subrule (14) as follows –

“**[(14) The surveillance system and its related equipment shall be monitored during such licensee’s operating hours by a person trained by the licensee in accordance with minimum standards approved by the Board for surveillance purposes and shall possess adequate knowledge of bingo devices as well as the relevant legislation pertaining to gambling operations.]**”

Insertion of Rule 16.070

5. Rule 16.070 of the Rules is hereby inserted after Rules 16.060 as follows –

“16.070 Distribution of electronic bingo devices and bingo servers

(1) No person or licensee shall import, distribute and expose for play, any electronic bingo devices and/or bingo servers unless the electronic bingo devices and bingo servers have been certified by the NRCS, approved by the Board for use and approved for installation.

(2) For the purpose of these rules, the provisions prescribed in terms of Rule 4.080 and Rule 4.130 relating to distribution of gambling machines and equipment, from, within, through, into and out of the Province shall apply *mutatis mutandis* to electronic bingo devices and bingo servers.”

Insertion of Rule 16.080

6. Rule 16.080 of the Rules is hereby inserted after Rule 16.070 as follows –

“16.080 Electronic bingo devices and bingo server requirements

(1) The hardware and software of each electronic bingo device shall comply with the relevant SANS standards at all times.

(2) The software of each bingo server shall comply with the relevant SANS standards at all times, where the bingo server hardware is custom built for purposes of gambling, then it shall comply with the relevant SANS standards.

(3) Each electronic bingo device and bingo server shall electronically record, store and send to the MCS the meter, events and audit information specified by the applicable SANS standard.

(4) All electronic bingo devices or bingo servers that are exposed for play shall be directly or indirectly linked to the MCS."

Insertion of Rule 16.090

7. Rule 16.090 of the Rules is hereby inserted after Rule 16.080 as follows –

"16.090 Installation, conversion and removal of electronic bingo devices and bingo servers

(1) Whenever an electronic bingo device or bingo server is installed or converted, the responsible person shall perform all significant events tests and soft meters tests to ensure that the components of such electronic bingo device or bingo server have been set up properly, as well as such other tests as the Board may specify, prior to any gambling activity taking place on the electronic bingo device.

(2) For the purpose of these rules, the provisions prescribed in terms of Rule 4.040 and Rule 4.050 relating to conversions and modifications of gambling machines shall apply *mutatis mutandis* to the electronic bingo devices and bingo servers.

(3) The responsible person shall –

- (a) document the results of the tests conducted in terms of subrule (1) and such document shall be signed by a representative from the Technical Department;
- (b) submit the documented test results to the Board for review prior to an electronic bingo device or bingo server is being exposed for play; and
- (c) immediately update the MCS reflecting any installation, conversion or removal of an electronic bingo device or bingo server at the time of such occurrence."

Insertion of Rule 16.100

8. Rule 16.100 of the Rules is hereby inserted after Rule 16.090 as follows –

"16.100 Monitoring and Control System (MCS) for bingo

No person or licensee shall import, distribute, install, convert or modify any MCS unless the MCS has been certified by the NRCS, approved by the Board for use and approved for installation."

Insertion of Rule 16.110

9. Rule 16.110 of the Rules is hereby inserted after Rule 16.100 as follows –

"16.110 Monitoring and control system (MCS) access by the Board

(1) Board inspectors and auditors must be able to remotely access MCS reports at any time using an electronic data connection, as specified by the Board.

(2) The MCS reports shall contain information and be in a format as determined by the Board from time to time.

- (3) Access to MCS executable and data files shall be provided to the Board when requested.”

Insertion of Rules 16.120

10. Rule 16.120 of the Rules is hereby inserted after Rule 16.110 as follows –

“16.120 Progressive jackpot displays, meters and limits

(1) A meter that shows the current amount of the progressive jackpot must be conspicuously displayed at or near the bingo game to which such jackpot applies. At least once a day, the licensee shall record the amount shown on each progressive jackpot meter at the licensee’s gambling establishment. Explanations for any meter reading decrease must be recorded, and where the explanation for a decrease is the payment of a jackpot, the licensee shall also record the jackpot payout form number or have such number reasonably available. Each licensee shall record the base amount of each progressive jackpot the licensee offers.

(2) A licensee may limit a progressive jackpot to an amount that is equal to or greater than the current amount of the jackpot at the time when such limit is imposed. In the event of the imposition of a limit, the licensee shall post a conspicuous notice of such limit at or near the bingo game to which such limit applies.”

Insertion of Rule 16.130

11. Rule 16.130 of the Rules is hereby inserted after Rule 16.120 as follows –

“16.130 Progressive jackpots

(1) All progressive jackpots shall be tested against the applicable SANS standards, certified by the NRCS and approved by the Board for use, distribution and installation prior to being activated.

(2) A progressive jackpot may be controlled by –

- (a) the game (progressive);
- (b) the progressive jackpot controller; or
- (c) the jackpot server.”

Insertion of Rule 16.140

12. Rule 16.140 of the Rules is hereby inserted after Rule 16.130 as follows –

“16.140 Conversion and reduction of progressive jackpots

(1) A licensee shall not convert a progressive jackpot unless the progressive jackpot has been tested against the applicable SANS standards, certified by the NRCS and approved by the Board for use, distribution and installation. The conversion application for approval shall include at a minimum the following progressive jackpot parameters –

- (a) increment values;
- (b) secondary pool increments;
- (c) reset values;
- (d) maximum values; and
- (e) electronic bingo devices that participate.

(2) A licensee shall not reduce the amount displayed on a progressive jackpot meter or otherwise reduce, withdraw or eliminate a progressive jackpot unless –

- (a) a player wins such jackpot;

- (b) the licensee adjusts the progressive jackpot meter to correct a malfunction or to prevent the display of an amount greater than the limit imposed pursuant to Rule 16.120(2), and the licensee documents such adjustment and the reasons therefor; or
- (c) the licensee withdraws the progressive jackpot, retains the base amount of such jackpot as a fixed jackpot and transfers the incremental amount, being the amount in excess of the base amount, to another progressive jackpot at the licensee's establishment, and –
 - (i) the licensee documents the transfer;
 - (ii) such incremental amount is transferred to the same type of bingo game; and
 - (iii) the transfer is completed within 10 days after the progressive jackpot is withdrawn from play or within such longer period as the Board may, on good cause shown, approve."

Amendment of Rule 17.010

13. Rule 17.010 of the Rules is hereby amended by the deletion of subrule (4) as follows –

"[(4) The maximum number of simultaneous games allowed to be played in one day, shall be five or such other number as may be approved by the Board.]"

Amendment of Rule 18.010

14. Rule 18.010 of the Rules is hereby amended by the insertion of paragraph (e) after paragraph (d) of subrule (2) as follows –

"(e) a technical department, supervised by a person referred to as a technical manager, which shall be responsible for the operation and maintenance of electronic bingo devices, bingo servers and the MCS approved and authorised by the Board and any other function assigned to it in terms of these rules."

Amendment of Rule 18.020

15. Rule 18.020 of the Rules is hereby amended by –

- (a) by the insertion of paragraph (dA) after paragraph (d) of subrule (5) as follows –

"(dA) technicians, who install and maintain electronic bingo devices and bingo servers and perform such other functions as prescribed by applicable gambling legislation and the licensee's ICP;";and

- (b) by the insertion of paragraph (dB) after paragraph (dA) of subrule (5) as follows –

"(dB) a technical manager or other employee with the same functions and responsibilities, who shall –

- (i) supervise and manage the overall operation of the Technical Department, and participate in the appointment and termination of employment of all technical employees; and
- (ii) ensure that the structure and operation of the Technical Department complies with applicable gambling legislation and the licensee's ICP; and"

Amendment of Rule 24.040

16. Rule 24.040 of the Rules is hereby amended by the substitution for paragraph (b) of subrule of the following paragraph –

"(b) [maintain the significant event and meter test documentation, including system reports, in respect of the tests contemplated in sub-rule (1) and submit same to

the Board for review.] submit the documented test results to the Board for review prior to a LPM being exposed for play."

Amendment of Rule 24.070

17. Rule 24.070 of the Rules is hereby amended by the substitution for subrule (1) of the following subrule –

"(1) Only representatives of the Route Operator shall be allowed to perform a RAM clear on the LPM and SDL. The identity of the Route Operator representative performing the RAM clear, shall be visible on the CEMS."

Amendment of Rule 27.050

18. Rule 27.050 of the Rules is hereby amended –

(a) by the substitution for subrule (12) of the following subrule –

"(12) A person **[shall be available to monitor camera's views of LPM gambling activities at all times during such Independent Site Operator or Site Licensee's operating hours as approved by the Board.]** with adequate knowledge of LPMs as well as the relevant legislation pertaining to gambling, shall during such licensee's operating hours –

(a) monitor the surveillance system and its related equipment including all camera views of LPM gambling activities, and

(b) shall be responsible for the recording of all unusual occurrences within the Independent Site Operator or Site Licensee. With regard to each incident, without regard to materiality the following information shall be recorded in indelible ink in a bound notebook from which pages cannot be removed and each side of each page of which is sequentially numbered or such other recording format as approved by the Board –

- (i) the assignment number;
- (ii) the date;
- (iii) the time;
- (iv) the nature of the incident;
- (v) the person involved in the incident;
- (vi) the assigned employee; or

other electronic means as approved by the Board. In which case the requirements of Rule 10.130 shall apply *mutatis mutandi* in respect of Independent Site Operators and Site Licensees."; and

(b) by the deletion of subrule (14) as follows –

"[(14) The surveillance system and its related equipment shall be monitored during such licensee's operating hours by a person trained by the licensee in accordance with minimum standards approved by the Board for surveillance purposes and shall possess adequate knowledge of LPMs as well as the relevant legislation pertaining to gambling operations.]"

Amendment of Rule 31.010

19. Rule 31.010 of the Rules is hereby amended –

(a) by the insertion of paragraph (f) after paragraph (e) of subrule (3) as follows –

"(f) the computer server shall be located on the premises approved by the Board, alternatively the data centre used by the licensee must be approved by the Board."; and

(b) by the substitution for subrule (4) of the following subrule –

"(4) The licensee shall maintain a written disaster recovery plan which shall, at a minimum, address the following procedures to be followed in an event of a disaster –

- (a) Computer Emergency Response Plan: The list of people to be contacted, their responsibilities, contact details;
- (b) Succession Plan: Describe the flow of responsibility when normal staff is unavailable;
- (c) Data: Details of the data stored on the systems, its criticality, and its confidentiality;
- (d) Service List: List all the services provided;
- (e) Recovery: The order of recovery in both short-term and long-term timeframes;
- (f) Data Backup and Restoration Plan: Detail which data is backed up, the media to which it is saved, where that media is stored, and how often the backup is done; and
- (g) Equipment Replacement Plan: Equipment required to begin to provide services and suppliers with appropriate addresses and contact details."

Amendment of Rule 31.020

20. Rule 31.020 of the Rules is hereby amended by the substitution for subrule (7) of the following subrule –

"(7) Backup storage devices shall be tested by the licensee at least quarterly and results shall be documented and supporting documents maintained for review by the Board."

Insertion of Rule 31.070

21. Rule 31.070 of the Rules is hereby inserted after Rule 31.060 as follows –

"31.070 Remote access

- (1) The Board shall be provided with remote access to the wagering system of the licensee.
- (2) Prior to effecting any changes to the remote access, the licensee shall notify the Board in writing of such changes.
- (3) After effecting any changes to the remote access, the Board shall be provided with new remote access rights within 24 hours of implementation thereof."

Insertion of Rule 31.080

22. Rule 31.080 of the Rules is hereby inserted after Rule 31.070 as follows –

"31.080 Contracts with third parties

- (1) A bookmaker shall ensure that every third party with whom a gambling-related contract is entered into is a holder of a certificate of suitability approved by the Board.
- (2) A service level agreement for such gambling-related outsourced services, shall be maintained."

Commencement

23. The amendments to the Rules shall come into operation thirty (30) days after the date of publication in the *Provincial Gazette*.

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