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VAN DIE REPUBLIEK VAN SUID-AFRIKA

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[No. 4417

PROCLAMATION

*by the State President of the Republic of
South Africa*

No. R. 188, 1974

WINTER CEREAL SCHEME.—AMENDMENT

Whereas the Minister of Agriculture has, in terms of section 9 (2) (c), read with section 15 (3) of the Marketing Act, 1968 (No. 59 of 1968), accepted the proposed amendment as set out in the Schedule hereto, to the Winter Cereal Scheme, published by Proclamation R. 162 of 1974 and has, in terms of section 12 (1) (b) of the said Act, recommended the approval of the proposed amendment;

Now, therefore, under the powers vested in me by section 14 (1) (a) read with the said section 15 (3) of the said Act, I hereby declare that the said amendment shall come into operation on the date of publication hereof.

Given under my Hand and the Seal of the Republic of South Africa at Cape Town this Twenty-fourth day of September, One thousand Nine hundred and Seventy-four.

J. J. FOUCHÉ, State President.

By Order of the State President-in-Council:

H. S. J. SCHOEMAN.

SCHEDULE

The Winter Cereal Scheme, published by Proclamation R. 162 of 1974 is hereby amended as follows:

1. Section 1 is hereby amended by—

(a) the insertion in the Afrikaans text, in paragraph (a) (iv) of the definition of “producent” before the word “iemand” of the word “van”;

(b) the substitution in the Afrikaans text in the definition of “Raad” for the figure “6” of the figure “6 (1)”.

2. Section 5 is hereby amended by the insertion before the word “persons” of the word “all”.

3. Section 7 is hereby amended by the substitution in the Afrikaans text for subsection (1) (d) of the following subsection:

“(d) een die verteenwoordiger moet wees van kommersiële bakkers wat rog- en koringprodukte vervaardig;”.

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PROKLAMASIE

*van die Staatspresident van die Republiek
van Suid-Afrika*

No. R. 188, 1974

WINTERGRAANSKEMA.—WYSIGING

Nademaal die Minister van Landbou, kragtens artikel 9 (2) (c), saamgelees met artikel 15 (3), van die Bemarkingswet, 1968 (No. 59 van 1968), die voorgestelde wysiging in die Bylae hiervan uiteengesit, van die Wintergraanskema, afgekondig by Proklamasie R. 162 van 1974 aangeneem het, en kragtens artikel 12 (1) (b) van genoemde Wet goedkeuring van die voorgestelde wysiging aanbeveel het;

So is dit dat ek kragtens die bevoegdheid my verleen by artikel 14 (1) (a) saamgelees met die genoemde artikel 15 (3) van genoemde Wet, hierby verklaar dat die genoemde wysiging op die datum van publikasie hiervan in werking tree.

Gegee onder my Hand en die Seël van die Republiek van Suid-Afrika te Kaapstad, op hede die Vier-en-twintigste dag van September Eenduisend Negehonderd viere-en-sewentig.

J. J. FOUCHÉ, Staatspresident.

Op las van die Staatspresident-in-rade:

H. S. J. SCHOEMAN.

BYLAE

Die Wintergraanskema, afgekondig by Proklamasie R. 162 van 1974 word hierby soos volg gewysig:

1. Artikel 1 word hierby gewysig deur—

(a) in paragraaf (a) (iv) van die omskrywing van “producent” voor die woord “iemand” die woord “van” in te voeg;

(b) in die omskrywing van “Raad” die syfer “6” te vervang deur die syfer “6 (1)”.

2. Artikel 5 van die Engelse teks word hierby gewysig deur voor die woord “persons” die woord “all” in te voeg.

3. Artikel 7 word hierby gewysig deur subartikel (1) (d) deur die volgende subartikel te vervang:

“(d) een die verteenwoordiger moet wees van kommersiële bakkers wat rog- en koringprodukte vervaardig;”.

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4. Section 8 is hereby amended by—

(a) the deletion of subsection (2) (b) where it appears for the second time;

(b) the substitution in the Afrikaans text of subsection (4) of the following subsection:

“(4) Die in artikel 7 (1) (d) bedoelde lid moet vir aanstelling in die Raad genomineer word deur ’n organisasie wat na die mening van die Minister verteenwoordigend is van kommersiële bakkers wat rog- en koringprodukte vervaardig;”.

5. Section 13 (2) is hereby amended by the deletion of the expression “of (3)” in the Afrikaans text.

6. Section 17 is hereby amended by the substitution for subsections (5) and (6) of the following subsections:

“(5) The member referred to in subsection (2) (d) shall be nominated for appointment to the Committee within the time required by the Board and on request of the Board, by an organisation which, in the opinion of the Board, is representative of beer brewers in the Republic, and if no such organisation exists the Board shall appoint any person it considers suitable.

(6) The officers referred to in subsection (2) (e) shall be nominated for appointment to the Committee by the Secretary for Agricultural Technical Services.”.

7. Section 25 is hereby amended by the substitution in subsection (2) for the expression “(1)” of the expression “(1) (a)”.

8. Section 34 is hereby amended by the substitution for subsection (c) of the following subsection:

“(c) to demand from the owner or custodian of such winter cereal or winter cereal products any information concerning such winter cereal or winter cereal products;”.

9. Section 36 is hereby amended by the substitution for subsection (2) (b) of the following subsection:

“(b) refuse such application or grant any such application on the conditions determined by the Board;”.

10. Section 42 is hereby amended by—

(a) the insertion after paragraph (b) of the following paragraph:

“(c) contravenes the provisions of section 36;” and

(b) renumbering the existing paragraph “(c)” as paragraph “(d)”.

4. Artikel 8 word hierby gewysig deur—

(a) in die Engelse teks subartikel (2) (b) waar dit vir die tweede maal verskyn te skrap;

(b) deur subartikel (4) deur die volgende subartikel te vervang:

“(4) Die in artikel 7 (1) (d) bedoelde lid moet vir aanstelling in die Raad genomineer word deur ’n organisasie wat na die mening van die Minister verteenwoordigend is van kommersiële bakkers wat rog- en koringprodukte vervaardig;”.

5. Artikel 13 (2) word hierby gewysig deur die uitdrukking “of (3)” te skrap.

6. Artikel 17 van die Engelse teks word hierby gewysig deur subartikels (5) en (6) deur die volgende subartikels te vervang:

“(5) The member referred to in subsection (2) (d) shall be nominated for appointment to the Committee within the time required by the Board and on request of the Board, by an organisation which, in the opinion of the Board, is representative of beer brewers in the Republic, and if no such organisation exists the Board shall appoint any person it considers suitable.

(6) The officers referred to in subsection (2) (e) shall be nominated for appointment to the Committee by the Secretary for Agricultural Technical Services.”.

7. Artikel 25 van die Engelse teks word hierby gewysig deur in subartikel (2) die uitdrukking “(1)” deur die uitdrukking “(1) (a)” te vervang.

8. Artikel 34 van die Engelse teks word hierby gewysig deur subartikel (c) deur die volgende subartikel te vervang:

“(c) to demand from the owner or custodian of such winter cereal or winter cereal products any information concerning such winter cereal or winter cereal products;”.

9. Artikel 36 van die Engelse teks word hierby gewysig deur subartikel (2) (b) deur die volgende subartikel te vervang:

“(b) refuse such application or grant any such application on the conditions determined by the Board;”.

10. Artikel 42 van die Engelse teks word hierby gewysig deur—

(a) die invoeging na paragraaf (b) van die volgende paragraaf:

“(c) contravenes the provisions of section 36;” en

(b) die bestaande paragraaf “(c)” as paragraaf “(d)” te hernoem.

GOVERNMENT NOTICES

DEPARTMENT OF AGRICULTURAL ECONOMICS AND MARKETING

No. R. 1771 4 October 1974

MILK SCHEME.—PROHIBITION OF THE INTRODUCTION OF MILK AND CREAM INTO CERTAIN AREAS

In terms of section 79 (b) of the Marketing Act, 1968 (No. 59 of 1968), I, Hendrik Stephanus Johan Schoeman, Minister of Agriculture, hereby make known that the Milk Board, referred to in section 3 of the Milk Scheme, published by Proclamation R. 225 of 1966, as amended, has in terms of section 23A of that Scheme, with my approval and with effect from the date of publication hereof, imposed the prohibition set out in the Schedule hereto.

H. S. J. SCHOEMAN, Minister of Agriculture.

GOEWERMENTSKENNISGEWINGS

DEPARTEMENT VAN LANDBOU-EKONOMIE EN -BEMARKING

No. R. 1771 4 Oktober 1974

MELKSKEMA.—VERBOD OP DIE INBRING VAN MELK EN ROOM IN SEKERE GEBIEDE

Kragtens artikel 79 (b) van die Bemarkingswet, 1968 (No. 59 van 1968), maak ek, Hendrik Stephanus Johan Schoeman, Minister van Landbou, hierby bekend dat die Melkraad, vermeld in artikel 3 van die Melkskema, afgekondig by Proklamasie R. 225 van 1966, soos gewysig, kragtens artikel 23A van daardie Skema, met my goedkeuring en met ingang van die datum van publikasie hiervan, die verbodsbepaling in die Bylae hiervan uiteengesit, opgelê het.

H. S. J. SCHOEMAN, Minister van Landbou.

SCHEDULE

1. In this notice, unless inconsistent with the context, any word or expression to which a meaning has been assigned in the Milk Scheme, published by Proclamation R. 225 of 1966, as amended, shall have a corresponding meaning.

2. No person shall introduce into the Bloemfontein Area, the Cape Peninsula Area, the Pretoria Area, the Western Transvaal Area and the Witwatersrand Area for any purpose other than for sale of such milk or cream through the Board or by distributors and producerdistributors registered with the Milk Board in respect of the area in question.

3. Clause 2 shall not apply—

(a) a person who introduces milk or cream from outside an area mentioned in clause 2 into any such area, for his own consumption; and

(b) to a producer authorised under section 23 (1) (b) of the said Milk Scheme.

BYLAE

1. In hierdie kennisgewing, tensy uit die samehang anders blyk, het 'n woord of uitdrukking waaraan in die Melkskema, afgekondig by Proklamasie R. 225 van 1966, soos gewysig, 'n betekenis geheg is, 'n ooreenstemmende betekenis.

2. Niemand mag melk of room in die Bloemfontein-gebied, Kaapse Skiereilandgebied, Pretoriagebied, Wes-Transvaalgebied en die Witwatersrandgebied inbring vir enige doel anders as vir verkoop van sodanige melk of room deur bemiddeling van die Melkraad of deur distributeurs of produsent-distribueerders wat by die Melkraad ten opsigte van die betrokke gebied geregistreer is.

3. Klousule 2 is nie van toepassing nie op—

(a) 'n persoon wat melk of room van buite 'n in klousule 2 genoemde gebied in so 'n gebied inbring vir sy eie gebruik nie; en

(b) 'n produsent gemagtig kragtens artikel 23 (1) (b) van die genoemde Melkskema nie.

DEPARTMENT OF CUSTOMS AND EXCISE

No. R. 1773

4 October 1974

CUSTOMS AND EXCISE ACT, 1964

AMENDMENT OF SCHEDULE 3 (No. 3/404)

Under section 75 of the Customs and Excise Act, 1964, Schedule 3 to the said Act is hereby amended to the extent set out in the Schedule hereto.

N. DIEDERICH, Minister of Finance.

DEPARTEMENT VAN DOEANE EN AKSYNS

No. R. 1773

4 Oktober 1974

DOEANE- EN AKSYNSWET, 1964

WYSIGING VAN BYLAE 3 (No. 3/404)

Kragtens artikel 75 van die Doeane- en Aksynswet, 1964, word Bylae 3 by genoemde Wet hierby gewysig in die mate in die Bylae hiervan aangetoon.

N. DIEDERICH, Minister van Finansies.

SCHEDULE

I Item	II Tariff Heading and Description	III Extent of Rebate
308.02	By the deletion of tariff heading No. 98.01.	
311.11	By the substitution for item 311.11 of the following: "311.11 Industry: Narrow fabrics (woven, cut or braided) and woven labels 51.01 (1) Yarn of polyamide fibres (continuous) with a tenacity of 5,3 cN/dtex or more (excluding unprocessed yarn of 920 dtex), for the manufacture of narrow fabrics (2) Yarn of polyamide fibres (continuous) with a tenacity of less than 5,3 cN/dtex, for the manufacture of narrow woven fabrics (not cut or braided) and woven labels (3) Yarn of polyester fibres (continuous) (excluding yarn not exceeding 170 dtex with a tenacity of less than 5,3 cN/dtex), for the manufacture of narrow fabrics (4) Yarn of polyester fibres (continuous) not exceeding 170 dtex with a tenacity of less than 5,3 cN/dtex, for the manufacture of narrow woven fabrics (not cut or braided) (5) Yarn of polyester fibres (continuous) with a tenacity of less than 5,3 cN/dtex, for the manufacture of woven labels (6) Yarn of man-made fibres (continuous) (excluding yarn of polyamide and polyester fibres), for the manufacture of narrow fabrics 53.11 Woven fabrics of sheep's or lambs' wool or of fine animal hair, for the manufacture of waistbanding, cut bindings and collar and cuff interlinings 54.05 Woven fabrics of flax, for the manufacture of waistbanding, cut bindings and collar and cuff interlinings 59.03 Bonded fibre fabrics and similar bonded yarn fabrics, uncoated, for the manufacture of narrow fabrics	Full duty Full duty Full duty Full duty Full duty Full duty Full duty Full duty
311.23	By the deletion of tariff heading No. 98.01.	

NOTES.—

(1) The provisions for a rebate of duty on press-fasteners, including snap-fasteners and press-studs, for the manufacture of harness, saddlery, travel goods and similar goods and for waterproof clothing, are withdrawn because such fasteners are now free of duty.

(2) Provisions is made for a rebate of the full duty on certain yarns of polyamide and polyester fibres for the manufacture of narrow woven fabrics (not cut or braided) and woven labels.

BYLAE

I Item	II Tariefpos en Beskrywing	III Mate van Korting
308.02	Deur tariefpos No. 98.01 te skrap.	
311.11	Deur item 311.11 deur die volgende te vervang: „311.11 Nywerheid: Smalstowwe (geweef, gesny of omvleg) en geweefde etikette 51.01 (1) Garing van poliamiedvesels (kontinu) met 'n treksterkte van minstens 5,3 cN/dtex (uitgesonderd onbewerkte garing van 920 dtex), vir die vervaardiging van smalstowwe (2) Garing van poliamiedvesels (kontinu) met 'n treksterkte van minder as 5,3 cN/dtex, vir die vervaardiging van smal weefstowwe (nie gesny of omvleg nie) en geweefde etikette (3) Garing van poliëstervesels (kontinu) (uitgesonderd garing van hoogstens 170 dtex met 'n treksterkte van minder as 5,3 cN/dtex), vir die vervaardiging van smalstowwe (4) Garing van poliëstervesels (kontinu) van hoogstens 170 dtex met 'n treksterkte van minder as 5,3 cN/dtex, vir die vervaardiging van smal weefstowwe (nie gesny of omvleg nie) (5) Garing van poliëstervesels (kontinu) met 'n treksterkte van minder as 5,3 cN/dtex, vir die vervaardiging van geweefde etikette (6) Garing van gefabriseerde vesels (kontinu) (uitgesonderd garing van poliamied- en poliëstervesels), vir die vervaardiging van smalstowwe 53.11 Weefstowwe van skaap- of lamwol of van fyn dierehaar, vir die vervaardiging van broekbandstof, gesnyde omboorsels en boordjie-, en mansjettussenvoerings 54.05 Weefstowwe van vlas, vir die vervaardiging van broekbandstof, gesnyde omboorsels en boordjie- en mansjettussenvoerings 59.03 Verbonde veselstowwe en dergelike verbonde garingstowwe, onbestryk, vir die vervaardiging van smalstowwe	Volle reg Volle reg Volle reg Volle reg Volle reg Volle reg Volle reg Volle reg Volle reg Volle reg
311.23	Deur tariefpos No. 98.01 te skrap.	

OPMERKINGS.—

(1) Die voorsienings vir 'n korting op reg op drukvasmakers, met inbegrip van knipvasmakers en drukknope, vir die vervaardiging van tuimakersware, saalmakersware, reisartikels en dergelike goedere en van watervaste klerasie, word ingetrek omdat sodanige vasmakers nou vry van reg is.

(2) Voorsiening word gemaak vir 'n volle korting op reg op sekere garings van poliamied- en poliëster- vesels vir die vervaardiging van smal weefstowwe (nie gesny of omvleg nie) en geweefde etikette.

No. R. 1776 4 October 1974

CUSTOMS AND EXCISE ACT, 1964

AMENDMENT OF SCHEDULE 5 (No. 5/60)

Under section 75 of the Customs and Excise Act, 1964, Schedule 5 to the said Act is hereby amended to the extent set out in the Schedule hereto.

N. DIEDERICH, Minister of Finance.

No. R. 1776

4 Oktober 1974

DOEANE- EN AKSYNSWET, 1964

WYSIGING VAN BYLAE 5 (No. 5/60)

Kragtens artikel 75 van die Doeane- en Aksynswet, 1964, word Bylae 5 by genoemde Wet hierby gewysig in die mate in die Bylae hiervan aangetoon.

N. DIEDERICH, Minister van Finansies.

SCHEDULE

I Item	II Tariff Heading and Description	III Extent of drawback
508.01	By the deletion of tariff heading No. 98.01.	
517.04	By the deletion of tariff heading No. 98.01.	

NOTE.—The provisions for a drawback of duty on press-fasteners used in the manufacture of leather gloves and parachutes, are withdrawn because such fasteners are now free of duty.

BYLAE

I Item	II Tariefpos en Beskrywing	III Mate van teruggawe
508.01	Deur tariefpos No. 98.01 te skrap.	
517.04	Deur tariefpos No. 98.01 te skrap.	

OPMERKING.—Die voorsienings vir 'n teruggawe van reg op drukvasmakers gebruik by die vervaardiging van leerhandskoene en valskerms, word ingetrek omdat sodanige vasmakers nou vry van reg is.

No. R. 1772

4 October 1974

CUSTOMS AND EXCISE ACT, 1964

AMENDMENT OF SCHEDULE 1 (No. 1/1/305)

Under section 48 of the Customs and Excise Act, 1964, Part 1 of Schedule 1 to the said Act is hereby amended to the extent set out in the Schedule hereto.

N. DIEDERICHS, Minister of Finance.

No. R. 1772

4 Oktober 1974

DOEANE- EN AKSYNSWET, 1964

WYSIGING VAN BYLAE 1 (No. 1/1/305)

Kragtens artikel 48 van die Doean- en Aksynswet, 1964, word Deel 1 van Bylae 1 by genoemde Wet hierby gewysig in die mate in die Bylae hiervan aangetoon.

N. DIEDERICHS, Minister van Financien.

SCHEDULE

I Tariff Heading	II Statistical Unit	III IV V Rate of Duty		
		General	M.F.N.	Preferential
98.01 By the substitution for subheading No. 98.01.95 of the following: "98.01.95 Press-fasteners, including snap-fasteners and press-studs; blanks and parts thereof	kg	free"		

NOTE.—The duty on press-fasteners, including snap-fasteners and press-studs, and blanks and parts thereof, is reduced from 20% to free.

BYLAF

I		II	III	IV	V
Tariefpos		Statistiese Eenheid	Skaal van reg		
			Algemeen	M.B.N.	Voorkeur
98.01	Deur subpos No. 98.01.95 deur die volgende te vervang: „98.01.95 Drukvasmakers, met inbegrip van knipvasmakers en druk-knope; ru-stukke en onderdele daarvan	kg	vry		

OPMERKING.—Die reg op drukvasmakers, met inbegrip van knipvasmakers en drukknope, en rustukke en onderdele daarvan, word verlaag van 20% na vry.

No. R. 1775

4 October 1974

CUSTOMS AND EXCISE ACT, 1964

AMENDMENT OF SCHEDULE 4 (No. 4/154)

Under section 75 of the Customs and Excise Act, 1964, Schedule 4 to the said Act is hereby amended to the extent set out in the Schedule hereto.

N. DIEDERICHS, Minister of Finance.

No. R. 1775

4 Oktober 1974

DOEANE- EN AKSYNSWET, 1964

WYSIGING VAN BYLAE 4 (No. 4/154)

Kragtens artikel 75 van die Doeane- en Aksynswet, 1964, word Bylae 4 by genoemde Wet hierby gewysig in die mate in die Bylae hiervan aangetoon.

N. DIEDERICHS, Minister van Financies.

SCHEDULE

[illegible]

NOTE.—Provision is made for a partial rebate of duty on certain unassembled television receiving sets and for a rebate of the full duty on picture tubes of a kind used in television receiving sets, in such quantities and at such times and subject to such conditions as the Secretary for Industries may allow by specific permit.

BYLAE

I Item	II Tariefpos en Beskrywing	III Mate van Korting
460.16	Deur tariefposte Nos. 85.15 en 85.21 deur die volgende te vervang: „85.15 (1) Televisie-ontvangstoestelle (hetsy dit grammofoon of radio's inkorporeer al dan nie) met inbegrip van toestelle wat seine deur lynaanluiting ontvang, in die hoeveelhede en op die tye wat die Sekretaris van Nywerheidswese by bepaalde permit toelaat (2) Televisie-ontvangstoestelle, onvolledig of onafgewerk, ongemonteer, in die hoeveelhede en op die tye en onderworpe aan die voorwaardes wat die Sekretaris van Nywerheidswese by bepaalde permit toelaat: (a) Beeldbuis (b) Ander komponente	Volle reg min 20%
	85.21 Beeldbuis van 'n soort in televisie-ontvangstoestelle gebruik, in die hoeveelhede en op die tye en onderworpe aan die voorwaardes wat die Sekretaris van Nywerheidswese by bepaalde permit toelaat	Volle reg Volle reg min 7,5% Volle reg

OPMERKING.—Voorsiening word gemaak vir 'n gedeeltelike korting op reg op sekere ongemonteerde televisie-ontvangstoestelle en vir 'n volle korting op reg op beeldbuis van 'n soort in televisie-ontvangstoestelle gebruik, in die hoeveelhede en op die tye en onderworpe aan die voorwaardes wat die Sekretaris van Nywerheidswese by bepaalde permit toelaat.

No. R. 1774

4 October 1974

CUSTOMS AND EXCISE ACT, 1964

AMENDMENT OF SCHEDULE 4 (No. 4/153)

Under section 75 of the Customs and Excise Act, 1964, Schedule 4 to the said Act is hereby amended to the extent set out in the Schedule hereto.

N. DIEDERICH, Minister of Finance.

No. R. 1774

4 Oktober 1974

DOEANE- EN AKSYNSWET, 1964

WYSIGING VAN BYLAE 4 (No. 4/153)

Kragtens artikel 75 van die Doeane- en Aksynswet, 1964, word Bylae 4 by genoemde Wet hierby gewysig in die mate in die Bylae hiervan aangetoon.

N. DIEDERICH, Minister van Finansies.

SCHEDULE

I Item	II Tariff Heading and Description	III Extent of Rebate
460.07	By the insertion before tariff heading No. 39.01 of the following: “39.00 Tubing, of vinyl chloride polymers or copolymers, corrugated, coilable and perforated, of an outside diameter not exceeding 110 mm, in such quantities and at such times as the Secretary for Industries may allow by specific permit	Full duty

NOTE.—Provision is made for a rebate of the full duty on corrugated, coilable, perforated tubing of vinyl chloride polymers or copolymers, of an outside diameter not exceeding 110 mm, in such quantities and at such times as the Secretary for Industries may allow by specific permit.

BYLAE

I Item	II Tariefpos en Beskrywing	III Mate van Korting
460.07	Deur voor tariefpos No. 39.01 die volgende in te voeg: „39.00 Buisleiding, van vinielchloriedpolimere of -kopolimere, gegolf, oprolbaar en geperforeerd, met 'n buitedeursnee van hoogstens 110 mm, in die hoeveelhede en op die tye wat die Sekretaris van Nywerheidswese by bepaalde permit toelaat	Volle reg

OPMERKING.—Voorsiening word gemaak vir 'n volle korting op reg op gegolfdde, oprolbare, geperforeerde buisleiding van vinielchloriedpolimere of -kopolimere, met 'n buitedeursnee van hoogstens 110 mm, in die hoeveelhede en op die tye wat die Sekretaris van Nywerheidswese by bepaalde permit toelaat.

DEPARTMENT OF HEALTH

No. R. 1756

4 October 1974

THE SOUTH AFRICAN MEDICAL AND DENTAL COUNCIL

The State President has been pleased, under the powers vested in him by section 13A (2) of the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, read with section 94 (1) of the said Act, and after consideration of a recommendation of the South African Medical and Dental Council, to make the following regulations in substitution for the regulations published under Government Notice R. 1781 of 6 October 1972:

REGULATIONS REGARDING THE CONSTITUTION, POWERS, FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD FOR OPTOMETRY

The regulations are divided into chapters, which relate to the following matters respectively:

Chapter I.—Constitution of the Professional Board.

Chapter II.—Powers of the Professional Board.

Chapter III.—Functions and Duties of the Professional Board.

Chapter IV.—Conduct of business of the Professional Board and other matters.

DEFINITIONS

1. In these regulations—

“Professional Board” means the Professional Board for Optometry established under Proclamation 252 of 1972;

“Council” means the South African Medical and Dental Council;

“Act” means the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended.

I. CONSTITUTION OF THE PROFESSIONAL BOARD

2. The Professional Board shall consist of 10 members and shall comprise—

(a) two persons appointed by the Council, who shall be members of the Council;

(b) six persons elected by the persons whose names appear on the register of optometrists kept under section 32 of the Act; such election shall be conducted by the Council and members shall be elected for a period of five years, at the end of which period they shall vacate office: Provided that such members shall be eligible for re-election: Provided further that members elected at the first election shall vacate office at the end of a period of three years after such election;

(c) two persons, appointed by the Council, who shall be medical practitioners or dentists and who shall have special knowledge of optometry.

3. (1) A member of the Professional Board shall vacate his office—

(a) if he becomes insolvent or assigns his estate for the benefit of, or compounds with, his creditors; or

(b) if he is absent from more than two consecutive ordinary meetings of the Professional Board without the Professional Board's leave; or

(c) if he has been disqualified under the Act from carrying on his profession; or

(d) if as an elected member he notifies his resignation, in writing, to the Professional Board; or

(e) if as an appointed member he ceases to be eligible for the appointment or gives notice, in writing, to the Council of his desire to resign office and his resignation is accepted.

DEPARTEMENT VAN GESONDHEID

No. R. 1756

4 Oktober 1974

DIE SUID-AFRIKAANSE GENEESKUNDIGE EN TANDHEELKUNDIGE RAAD

Dit het die Staatspresident behaag om kragtens die bevoegdheid hom verleen by artikel 13A (2) van die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, gelees met artikel 94 (1) van genoemde Wet, en na oorweging van 'n aanbeveling van die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad, die volgende regulasies uit te vaardig ter vervanging van die regulasies afgekondig by Goewermentskennisgewing R. 1781 van 6 Oktober 1972:

REGULASIES BETREFFENDE DIE SAMESTELLING, BEVOEGDHEDE, WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD VIR OPTOMETRIE

Die regulasies is verdeel in hoofstukke wat betrekking het op onderskeidelik die volgende aangeleenthede:

Hoofstuk I.—Samestelling van die Beroepsraad.

Hoofstuk II.—Bevoegdheide van die Beroepsraad.

Hoofstuk III.—Werkzaamhede en pligte van die Beroepsraad.

Hoofstuk IV.—Behartiging van die sake van die Beroepsraad en ander aangeleenthede.

WOORDOMSKRYWING

1. In hierdie regulasies beteken—

“Beroepsraad” die Beroepsraad vir Optometrie ingevolge Proklamasie 252 van 1972 ingestel;

“Raad” die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad;

“Wet” die wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig.

I. SAMESTELLING VAN DIE BEROEPSRAAD

2. Die Beroepsraad bestaan uit 10 lede en word soos volg saamgestel:

(a) Twee lede deur die Raad aangestel, wat lede van die Raad is;

(b) ses persone verkies deur die persone wie se name verskyn op die register van optometriste wat ingevolge artikel 32 van die Wet in stand gehou word; sodanige verkiesing word deur die Raad gehou en lede word verkies vir 'n tydperk van vyf jaar, na verloop van welke tydperk lede hulle amp ontruim: Met dien verstande dat sodanige lede herkiesbaar is: Met dien verstande voorts dat lede wat tydens die eerste verkiesing verkies word hulle amp na verloop van 'n tydperk van drie jaar na sodanige verkiesing ontruim;

(c) twee persone deur die Raad aangestel wat geneeshere of tandartse is en wat besondere kennis van optometrie dra.

3. (1) 'n Lid van die Beroepsraad ontruim sy amp—

(a) as hy insolvent raak of van sy boedel afstand doen ten voordele van sy skuldeisers of met hulle 'n skikking aangaan; of

(b) as hy van meer as twee agtereenvolgende gewone vergaderings van die Beroepsraad sonder die toestemming van die Beroepsraad afwesig is; of

(c) as hy ingevolge die Wet onbevoeg geword het om sy beroep te beoefen; of

(d) as hy, as 'n verkose lid, sy bedanking skriftelik meedeel aan die Beroepsraad; of

(e) as hy, as 'n aangestelde lid, ophou om aanstelbaar te wees of skriftelik kennis gee aan die Raad van sy wens om te bedank en sy bedanking word aangeneem.

(2) Every such vacancy and every vacancy caused by the death of a member shall be filled by appointment or election according as the member vacating office was appointed or elected, and every member so appointed or elected shall hold office only for the unexpired portion of that period for which the member vacating such office was appointed or elected.

4. The election of members of the Professional Board and every election to fill a casual vacancy shall be held *mutatis mutandis* in accordance with the provisions set out in the First Schedule to the Act.

II. POWERS OF THE PROFESSIONAL BOARD

5. The Professional Board may—

(a) make, to or through the Council, representations for the making, amendment or withdrawal of any regulation or rule which applies to the Professional Board or to optometry;

(b) submit, through the Council, to the State President representations in regard to the definition of the scope of optometry should the Council recommend, in terms of section 39A of the Act, to the State President that the scope of optometry be defined by specifying the acts which shall for the purposes of the Act be deemed to be acts pertaining to optometry;

(c) enquire into any complaint, charge or allegation, against any person registered under section 32 of the Act as an optometrist, of improper conduct or disgraceful conduct or conduct which, when regard is had to such person's profession, is improper or disgraceful;

(d) hold an enquiry, under the provisions of section 81 of the Act, in respect of a person registered as an optometrist under section 32 of the Act whenever it appears to the Professional Board that such a person—

(i) has become mentally or physically disabled to such an extent that it would be contrary to the public welfare to allow him to continue to practise;

(ii) has been using a habit-forming drug regularly for other than medicinal purposes; or

(iii) has become addicted to the use of any habit-forming or potentially harmful drug.

III. FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD

6. It shall be the duty of the Professional Board to—

(a) advise the Council on institutions, curricula, standards of education and examinations, conduct of examinations, and qualifications to be recognised for the purpose of registration as an optometrist, in accordance with the intent of the present rules for the registration of optometrists;

(b) promote high standards of professional education and professional conduct among the members of the profession of optometry;

(c) report to the Council on any matter affecting optometry referred to it by the Council;

(d) advise the Council on the erasure under the provisions of section 17 or 32A of the Act, of the name of any person from the register of optometrists kept under section 32;

(e) make recommendations to the Council in regard to the appointment of examiners for an examination in optometry to be held in terms of section 39A of the Act;

(2) Elke sodanige vakature en elke vakature wat deur die dood van 'n lid ontstaan, word aangevul deur aanstelling of verkiesing na gelang die lid wat sodanige amp ontruim, aangestel of verkies is en elke aldus aangestelde of verkose lid beklee sy amp slegs gedurende die onverstreke deel van die tydperk waarvoor die lid wat sodanige amp ontruim, aangestel of verkies is.

4. Die verkiesing van lede van die Beroepsraad en elke verkiesing om 'n toevallige vakature aan te vul, word *mutatis mutandis* gehou in ooreenstemming met die bepalings vervat in die Eerste Bylae van die Wet.

II. BEVOEGDHEDE VAN DIE BEROEPSRAAD

5. Die Beroepsraad kan—

(a) tot of deur bemiddeling van die Raad, vertoë rig vir die uitvaardiging, wysiging of intrekking van enige regulasie of reël wat op die Beroepsraad of op optometrie van toepassing is;

(b) deur bemiddeling van die Raad vertoë aan die Staatspresident voorlê met betrekking tot die omskrywing van die omvang van optometrie indien die Raad, ingevolge artikel 39A van die Wet, by die Staatspresident sou aanbeveel dat die omvang van optometrie omskryf word deur die handeling te bepaal wat vir die toepassing van die Wet geag word handeling te wees wat tot optometrie behoort;

(c) ondersoek instel na 'n klagte, beskuldiging of bewering teen 'n persoon wat kragtens artikel 32 van die Wet as optometris geregistreer is, van onbehoorlike gedrag of skandelige gedrag of gedrag wat, met die oog op daardie persoon se beroep, onbehoorlik of skandelik is;

(d) 'n ondersoek ingevolge die bepalings van artikel 81 van die Wet hou ten opsigte van 'n persoon wat kragtens artikel 32 van die Wet as optometris geregistreer is, wanneer dit vir die Beroepsraad blyk dat sodanige persoon—

(i) verstandelik of liggaamlik in so 'n mate onbekwaam geword het dat dit met die openbare welsyn in stryd sou wees om hom toe te laat om sy praktyk voort te sit;

(ii) gewoontevormende medisyne gereeld andersins as vir geneeskundige doeleindes gebruik het; of

(iii) aan die gebruik van gewoontevormende of moontlike nadelige medisyne verslaaf geraak het.

III. WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD

6. Dit is die plig van die Beroepsraad—

(a) die Raad te adviseer in verband met inrigtings, leerplanne, standaarde van onderwys en eksamens, die hou van eksamens, en kwalifikasies wat vir die doel van registrasie as optometris erken moet word, in ooreenstemming met die bedoeling van die bestaande reëls betreffende die registrasie van optometriste;

(b) 'n hoë peil van professionele onderrig en professionele gedrag by lede van die beroep optometrie te bevorder;

(c) aan die Raad verslag te doen oor enige aangeleentheid rakende optometrie wat deur die Raad na hom verwys word;

(d) die Raad te adviseer aangaande die skrapping, kragtens die bepalings van artikel 17 of 32A van die Wet, van die naam van enige persoon uit die register van optometriste wat kragtens artikel 32 gehou word;

(e) aanbevelings by die Raad te doen in verband met die aanstelling van eksaminatore vir 'n eksamen in optometrie wat ingevolge die bepalings van artikel 39A van die Wet gehou word;

(f) advise the Council concerning the prescribing of acts or omissions of which cognisance may be taken under section 46A of the Act, in respect of persons registered as optometrists under section 32 of the Act;

(g) advise the Council in the case of an account rendered by a person registered as an optometrist under section 32 of the Act, in regard to the determination of the amount which should have been charged in respect of the services to which such account relates, should an application for such determination be made in terms of section 80*bis* of the Act;

(h) advise the Council concerning the prescribing of a fee to be paid annually to the Council by all persons registered as optometrists under section 32 of the Act;

(i) make recommendations to the Council on any matter affecting optometry and public welfare;

(j) relate the practice of optometry to the relevant clauses of the Act;

(k) make recommendations to the Council regarding the remuneration of members of the Professional Board when attending meetings.

IV. CONDUCT OF BUSINESS OF THE PROFESSIONAL BOARD AND OTHER MATTERS

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

7. At the first meeting of every newly constituted Professional Board the members present shall elect from among themselves a Chairman and a Vice-Chairman, who shall hold office during the term of office of the Professional Board, unless any of them shall sooner resign or cease to be a member. The election shall be by ballot and shall be conducted by the Registrar.

It shall be competent for any member to nominate by ballot a member for the office of Chairman, and the Registrar shall announce the names of the members so nominated and arrange for a ballot. Every vote given at such ballot for a person who has not been nominated shall be wholly void and ineffectual. Should only two persons be nominated the voting on the first ballot shall be final, except in the case of an equality of votes. If more than two persons are nominated the candidate obtaining the lowest number of votes at the first ballot shall be eliminated, and thereafter successive ballots shall be taken and one candidate eliminated each time until only two remain, when the ballot shall be final except in the case of an equality of votes. In case of an equality of votes affecting the elimination of any candidate or the result of the final ballot, a further ballot shall be taken and, if that should be indecisive, the result of the ballot shall be decided by drawing lots.

8. The Chairman, having been elected, shall take the Chair, and members shall proceed to elect a Vice-Chairman, the procedure laid down in regulation 7 being followed, except that in the event of an equality of votes the Chairman shall have a casting vote.

FUNCTIONS OF CHAIRMAN

9. The Chairman shall preside at all ordinary and special meetings of the Professional Board, and shall be responsible for the proper conduct of the meetings; in the absence of the Chairman the Vice-Chairman shall take the Chair, and in the absence of both the Chairman and Vice-Chairman the members shall elect from among themselves a chairman to preside at the meeting.

10. During the absence on leave of the Chairman the Vice-Chairman shall exercise all the functions of Chairman.

(f) die Raad te adviseer aangaande die voorskrif van handelinge of versuime waarvan kragtens artikel 46A van die Wet kennis geneem kan word in die geval van persone wat kragtens die bepalings van artikel 32 van die Wet as optometriste geregistreer is;

(g) die Raad te adviseer, in die geval van 'n rekening gelewer deur 'n persoon wat ingevolge artikel 32 van die Wet as optometriste geregistreer is, betreffende die vasstelling van die bedrag wat gevorder behoort te gewees het ten opsigte van die dienste waarop die rekening betrekking het, indien 'n aansoek om sodanige vasstelling ingevolge artikel 80*bis* van die Wet gedoen word;

(h) die Raad te adviseer aangaande die voorskrif van gelde wat jaarliks aan die Raad betaal moet word deur alle persone wat ingevolge artikel 32 van die Wet as optometriste geregistreer is;

(i) om aanbevelings by die Raad te doen betreffende enige aangeleentheid wat op optometrie en die openbare welsyn betrekking het;

(j) die beoefening van optometrie in verband met die betrokke klousules van die Wet te bring;

(k) aanbevelings by die Raad te doen aangaande die besoldiging van lede van die Beroepsraad vir die bywoon van vergaderings.

IV. BEHARTIGING VAN DIE SAKE VAN DIE BEROEPSRAAD EN ANDER AANGELEENTHEDE

VERKIESING VAN VOORSITTER EN VISE-VOORSITTER

7. Op die eerste vergadering van elke nuut saamgestelde Beroepsraad kies die aanwesige lede, uit hul geledere, 'n Voorsitter en 'n Vise-voorsitter, wat hierdie ampte beklee vir die ampsduur van die Beroepsraad, tensy enigeen van hulle eerder bedank of ophou om lid te wees. Die verkiesing geskied per stembrief en word deur die Registrateur gehou.

Enige lid het die bevoegdheid om per stembrief 'n lid as Voorsitter te nomineer, en die Registrateur moet die name van die aldus genomineerde lede bekendmaak en die stemming per stembrief reël. Iedere stem wat by sodanige stemming uitgebring is op 'n persoon wat nie genomineer is nie, is heeltemal kragteloos en van geen waarde nie. As net twee persone genomineer word, is die eerste stemming per stembrief beslissend, tensy daar 'n staking van stemme is. As meer as twee persone genomineer word, vervel die kandidaat met die kleinste getal stemme by die eerste stemming, waarna agtereenvolgens gestem moet word en elke keer een kandidaat uitgeskakel moet word totdat daar net twee is, wanneer die stemming beslissend is, tensy daar 'n staking van stemme is. In die geval van 'n staking van stemme wat die uitskakeling van enige kandidaat of die uitslag van die finale verkiesing per stembrief raak, moet daar nogmaals per stembrief gestem word, en as dit onbeslissend blyk, word die uitslag van die stemming per stembrief deur loting beslis.

8. As die Voorsitter verkies is, moet hy die Voorsitterstoel inneem en moet die lede daartoe oorgaan om 'n Vise-voorsitter te verkies volgens die prosedure in regulasie 7 vasgestel, behalwe dat by 'n staking van stemme die Voorsitter 'n beslissende stem het.

FUNKSIES VAN DIE VOORSITTER

9. Die voorsitter moet op alle gewone en buitengewone vergaderings van die Beroepsraad voorsit en is verantwoordelik vir dit behoorlike verloop van die vergaderings; by afwesigheid van die Voorsitter, neem die Vise-voorsitter die Stoel in, en as die Voorsitter sowel as die Vise-voorsitter afwesig is, moet die lede uit eie geledere 'n voorsitter vir die vergadering verkies.

10. By afwesigheid met verlof van die Voorsitter, moet die Vise-voorsitter al die funksies aan die amp verbonde uitoefen.

11. If both the Chairman and Vice-Chairman are absent the members present at any meeting shall, following the procedure in regulation 7, forthwith from among themselves elect an acting chairman who shall exercise all the functions of Chairman until the Chairman or Vice-Chairman resumes duty or vacates office.

12. The Chairman, Vice-Chairman, or Acting Chairman presiding at a meeting shall, in case of an equality of votes, have a second or casting vote.

13. The Chairman shall be *ex officio* a member of the Executive Committee of the Professional Board, and shall be the Chairman of that Committee.

If the Chairman is unable to attend any meeting of the Committee, the Vice-Chairman shall be entitled to attend such meeting, and if so attending, he shall be deemed to be a member and Chairman of that Committee in the absence of the Chairman.

14. The Chairman or Vice-Chairman may, as such, vacate office without such vacation *ipso facto* determining his membership of the Professional Board.

MEETINGS

15. All acts of the Professional Board shall be decided by a majority of the votes of the members present at any meeting.

16. The date or approximate date, and place of each ordinary meeting of the Professional Board shall be fixed by the Professional Board at its previous meeting. A meeting of each newly constituted Professional Board shall be held as soon as practicable to transact business of urgency. Such meeting shall be convened by the Registrar and held in Pretoria.

17. Special meetings may be convened by the Chairman and shall be convened by him upon the written requisition of at least four members; such requisition must state clearly the purpose for which the meeting is to be convened.

18. Notices convening ordinary and special meetings shall be signed by the Registrar, and shall specify the business to be transacted at the meeting. In the case of ordinary meetings, they shall be sent by post or by hand to each member, at least fourteen (14) days before the date for which the meeting is convened. In the case of special meetings such notice shall be given as the Chairman may deem sufficient and, if necessary, may be given by telegram or telephone.

19. Ordinary and special meetings of the Professional Board shall not be open to the public, except when the Professional Board holds an enquiry in terms of Chapter IV of the Act, but this exception is subject to the regulations governing the conduct of enquiries held by the Professional Board.

20. No business shall be transacted at a meeting other than that specified in the notice relating thereto, except matters which the Professional Board shall resolve to deal with as urgent.

21. The Professional Board may adjourn a meeting to any day or hour, but no business shall be transacted at an adjourned meeting except such as was set out in the notice convening the meeting of which it is an adjournment, other than matters which are brought forward in accordance with the preceding regulation.

22. An attendance register shall be kept by the Registrar, who shall enter therein the names of all members attending each meeting.

23. The Chairman shall take the Chair at the appointed hour, and if at the expiration of a quarter of an hour there shall not be a quorum present he may declare the meeting postponed to a day and hour to be fixed by him.

11. As die Voorsitter, sowel as die Vise-voorsitter, afwesig is, moet die lede wat op 'n vergadering aanwesig is, volgens die prosedure in regulasie 7 onmiddellik uit eie geledere 'n waarnemende voorsitter verkies en hy moet al die funksies van die Voorsitter uitoeven totdat die Voorsitter of Vise-voorsitter weer sy pligte hervat of sy amp neerlê.

12. Die Voorsitter, Vise-voorsitter of Waarnemende Voorsitter van 'n vergadering het by 'n staking van stemme 'n tweede of beslissende stem.

13. Ampshalwe is die Voorsitter lid van die Uitvoerende Komitee van die Beroepsraad en is Voorsitter van die Komitee. As die Voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, is die Vise-voorsitter geregtig om dit by te woon, en wanneer hy dit aldus bywoon, word hy gedurende die afwesigheid van die Voorsitter geag 'n lid en Voorsitter van daardie Komitee te wees.

14. Die Voorsitter of Vise-voorsitter kan as sodanige uittree sonder dat sodanige uittreding vanself sy lidmaatskap van die Beroepsraad beëindig.

VERGADERINGS

15. Alle handelinge van die Beroepsraad word beslis deur 'n meerderheid van die stemme van die lede wat op 'n vergadering aanwesig is.

16. Die datum of datum by benadering en plek van elke gewone vergadering van die Beroepsraad word deur die Beroepsraad op sy vorige vergadering bepaal. Elke nuut saamgestelde Beroepsraad moet so spoedig doenlik 'n vergadering hou ten einde dringende sake te behandel.

Sodanige vergadering moet deur die Registrateur byengeroep en in Pretoria gehou word.

17. Die Voorsitter kan buitengewone vergaderings belê en moet dit belê as minstens vier van die lede dit skriftelik versoek; sodanige versoek moet duidelik die doel vermeld waarvoor die vergadering byengeroep moet word.

18. Kennisgewings van gewone en buitengewone vergaderings moet deur die Registrateur onderteken wees en moet die sake vermeld wat op die vergadering behandel moet word. In die geval van gewone vergaderings moet hulle minstens veertien (14) dae voor die datum vir die vergadering vasgestel aan elke lid per pos gestuur of oorhandig word. Vir buitengewone vergaderings moet sodanige kennisgewing geskied soos deur die Voorsitter voldoende geag word, en indien nodig, kan kennisgewing per telegram of telefoon geskied.

19. Gewone en buitengewone vergaderings van die Beroepsraad is nie vir die publiek toeganklik nie, behalwe wanneer die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, maar hierdie uitsondering is onderworpe aan die regulasies betreffende die hou van ondersoeke deur die Beroepsraad.

20. Geen ander sake as dié in die betrokke kennisgewing genoem, mag op 'n vergadering behandel word nie, uitgesonderd sake wat die Beroepsraad, om dringende redes, mag besluit om te behandel.

21. Die Beroepsraad kan 'n vergadering tot enige dag of uur verdaag, maar op 'n voortsettingsvergadering mag geen ander sake behandel word nie as dié uiteengesit in die kennisgewing van die byeenroeping van die vergadering waarvan dit 'n voortsetting is, uitgesonderd sake wat voorgedrag word soos in die voorgaande regulasie bepaal.

22. Die Registrateur moet 'n presensieregister hou waarin hy die name van al die lede wat elke vergadering bywoon, opteken.

23. Op die bepaalde uur moet die Voorsitter die Voorsitterstoel inneem, en indien na verloop van 'n kwartier geen quorum aanwesig is nie, kan hy die vergadering as uitgestel verklaar tot 'n datum en uur wat hy bepaal.

24. A majority of members of the Professional Board shall constitute a quorum, except when the Professional Board holds an inquiry in terms of Chapter IV of the Act, when three members shall constitute a quorum.

25. Any member desirous of bringing any matter before the Professional Board shall forward in writing to the Registrar at least twenty-one (21) days before the date for which a meeting is to be convened, a notice of motion thereof, which notice of motion shall be published in the notice convening the meeting and shall be considered in rotation with the other business to be brought before the Professional Board.

26. No matter shall be considered unless due notice has been given in accordance with the preceding regulation unless permission is obtained from the meeting to bring it forward as a motion. Should the motion find no seconder, it shall not be further considered.

COMMITTEE, APPOINTMENT OF, QUORUM, AND TERMS OF REFERENCE

27. The Professional Board shall, at its first meeting in each year, appoint an Executive Committee, which shall function until the first meeting of the Professional Board in the following year, or until the term of office of the Professional Board expires, whichever period is the lesser.

28. The Committee shall consist of the Chairman and two other members of the Professional Board.

29. The quorum of the Committee shall be three.

30. The Committee shall consider and report on and, if urgently necessary, deal with, all matters concerning the Professional Board, but shall not hold disciplinary enquiries.

31. The Chair of the Committee shall be taken by the Chairman, and if he is unable to attend a meeting, by the Vice-Chairman. If both the Chairman and the Vice-Chairman are unable to attend a meeting of the Committee, the Committee shall elect one of its members who is attending the meeting, to be Chairman.

32. In acting as the Chairman of the Committee, the Vice-Chairman shall be regarded in every respect as a member of the Committee for the purposes of the meeting of which he is chairman and he shall have the same powers as the Chairman when he takes the Chair of the Committee.

33. The rules of order laid down herein for the conduct of ordinary and special meetings shall apply, *mutatis mutandis*, to meetings of the Committee.

34. When any member of the Committee including the Chairman is granted leave of absence from the meetings of the Committee the Chairman may appoint some other member of the Professional Board to act on the Committee during the absence of the member on leave.

35. Should a vacancy on the Committee occur, the Professional Board may appoint a member to fill such vacancy and the person so appointed shall hold office until the first meeting of the Professional Board in the following year.

36. Every member of the Professional Board may attend any meeting of the Committee, but shall not be entitled to be paid fees and allowances for attending such meeting and every member of the Professional Board may register with the Registrar a general or specific request to be furnished with timely notice of the date, place and agenda of any meeting or all meetings of the Committee, and shall, whenever time permits, be so supplied; the Chairman of the Committee may permit a member so attending to speak, but not to vote. The Committee shall have the power to co-opt temporarily any member of the Professional Board as an additional member for special purposes.

24. 'n Kworum bestaan uit 'n meerderheid van die lede van die Beroepsraad behalwe waar die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, in welke geval die kworum uit drie lede bestaan.

25. 'n Lid wat 'n saak voor die Beroepsraad wil bring, moet minstens een-en-twintig (21) dae voor die datum waarvoor 'n vergadering byeengeroep word, 'n skriftelike kennisgewing van sy mosie aan die Registrateur stuur, en die kennisgewing van sy mosie moet vermeld staan in die kennisgewing wat die vergadering byeenroep, en saam met ander sake in volgorde aan die Beroepsraad voorgelê word.

26. Geen saak word behandel sonder behoorlike kennisgewing ooreenkomstig die voorgaande regulasie nie, tensy verlof van die vergadering verkry is om die saak as 'n mosie in te dien. As daar geen sekondant vir die mosie is nie, word dit nie verder behandel nie.

KOMITEE, AANSTELLING VAN, KWORUM, EN OPDRAG AAN

27. Op sy eerste vergadering in elke jaar moet die Beroepsraad 'n Uitvoerende Komitee aanstel, wat fungeer tot die eerste vergadering van die Beroepsraad in die volgende jaar of totdat die ampstermyn van die Beroepsraad verstreke is, na gelang van watter tydperk die kortste is.

28. Die Komitee bestaan uit die Voorsitter en twee ander lede van die Beroepsraad.

29. Die kworum van die Komitee is drie.

30. Die Komitee moet beraadslaag en rapporteer oor alle aangeleenthede rakende die Beroepsraad en, indien dringend noodsaaklik, hulle behandel, maar hou nie tugondersoeke nie.

31. Die Voorsitterstoel van die Komitee word deur die Voorsitter ingeneem en, indien hy nie in staat is om die vergadering by te woon nie, deur die Vise-voorsitter. Indien beide die Voorsitter en die Vise-voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, verkies die Komitee een van sy lede wat die vergadering bywoon tot Voorsitter.

32. Waar die Vise-voorsitter as Voorsitter van die Komitee optree, word hy in alle opsigte beskou as lid van die Komitee vir die doel van die vergadering waar hy as voorsitter optree en het hy dieselfde bevoegdhede as die Voorsitter wanneer hy die Voorsitterstoel van die Komitee inneem.

33. Die reglement van orde soos hierin bepaal vir die hou van gewone en buitengewone vergaderings is *mutatis mutandis* van toepassing op vergaderings van die Komitee.

34. Wanneer aan enige lid van die Komitee, insluitende die Voorsitter, verlof van afwesigheid van die vergaderings van die Komitee verleen word, kan die Voorsitter 'n ander lid van die Beroepsraad aanstel om gedurende die afwesigheid met verlof van dié lid in sy plek in die Komitee op te tree.

35. As daar 'n vakature in die Komitee ontstaan, kan die Beroepsraad 'n lid aanstel ten einde sodanige vakature aan te vul en die aldus aangestelde persoon beklee die amp tot die eerste vergadering van die Beroepsraad in die volgende jaar.

36. Elke lid van die Beroepsraad kan enige vergadering van die Komitee bywoon, maar is nie geregtig op die betaling van gelde en toelaes vir die bywoon van sodanige vergadering nie; en elke lid van die Beroepsraad kan by die Registrateur 'n algemene of spesifieke versoek aanteken om betyds in kennis gestel te word van die datum, plek en agenda van enige vergadering of alle vergaderings van die Komitee en moet, indien die tyd dit toelaat, van sodanige kennisgewing voorsien word. Die Voorsitter van die Komitee kan 'n aldus besoekende lid toelaat om te praat, maar nie om te stem nie. Die Komitee is bevoeg om enige lid van die Beroepsraad tydelik as bykomende

Co-opted members shall be entitled to fees and allowances for attending meetings of the Committee to which they have been co-opted.

37. Meetings of the Committee shall not be open to the public.

MINUTES

38. The proceedings of meetings of the Professional Board and of the Committee shall be preserved in the form of typewritten minutes authenticated after confirmation, at the next meeting by the signature of the Chairman.

39. Except as provided for in the next succeeding regulations the minutes of each meeting of the Professional Board and of the Committee, shall contain the resolutions adopted, and such motions and amendments as have been proposed and adopted or negatived, if so requested, but without any comment or observation by the members.

40. The Registrar shall forward a copy of the minutes of each meeting, including the minutes of the meetings of the Committee, to all members of the Professional Board as soon as possible after the conclusion of the meeting.

41. The minutes may be taken as read: Provided that any member may move that a certain minute should be read with a view to such correction therein or addition thereto as may be found necessary.

ORDER OF BUSINESS AND DEBATE

42. The Professional Board shall meet at an hour and place stated in the notice calling the meeting. The meeting may be adjourned from time to time on the motion of a member which has been duly seconded and agreed to.

43. The order of business at every ordinary meeting shall be as follows:

- Minutes of previous meeting.
- Report of Registrar on registrations effected.
- Reports of the Committee.
- Reports deferred from previous meetings.
- Notices of motion transferred from previous meeting.
- New notices of motion.
- Other business.

It shall, however, be competent for a member to move at a particular meeting that any item appearing on the agenda for that particular meeting be advanced in the agenda.

44. Members desiring to speak on any subject may be required by the Chairman to rise from their seats and address the Chair but this requirement shall not apply to meetings of the Committee.

45. The Chairman shall call the attention of the Professional Board to continue irrelevant tedious repetition, unbecoming language or any breach of order on the part of a member, and shall direct such member, if speaking, to discontinue speaking in the manner to which exception is taken, or, in the event of persistent disregard of the authority of the Chair, to retire for the remainder of the day.

46. Whenever the Chairman addresses the Professional Board or intervenes during a debate, any member speaking shall temporarily resume his seat.

47. All motions and amendments shall, unless otherwise permitted by the Chairman, be committed to writing and signed by the mover, and, before they are spoken to by other members, shall be read from the Chair or by the Registrar under the authority of the Chair, and seconded. All formal amendments shall be so framed that they may be read as independent motions,

lid vir spesiale doeleindes te koopsteer. Gekoöpteerde lede is geregtig op gelde en toelaes vir die bywoon van vergaderings van die Komitee waarin hulle gekoöpteer is.

37. Vergaderings van die Komitee is nie vir die publiek toeganklik nie.

NOTULE

38. Die verrigtinge van vergaderings van die Beroepsraad en van die Komitee moet vasgelê word in die vorm van getikte notule wat op die volgende vergadering na goedkeuring deur ondertekening van die Voorsitter bekragtig word.

39. Behalwe soos in die hieropvolgende regulasies bepaal, moet die notule van elke vergadering van die Beroepsraad en van die Komitee die besluite wat geneem is, bevat en sodanige mosies en amendemente as wat voorgestel en aangeneem of verwerp is, indien versoek, maar sonder enige kommentaar of opmerkings van lede.

40. Die Registrateur moet so spoedig moontlik na afloop van die vergadering 'n afskrif van die notule van elke vergadering, met inbegrip van die notule van die vergaderings van die Komitee, aan alle lede van die Beroepsraad stuur.

41. Die notule kan as gelees beskou word: Met dien verstande dat enige lid kan voorstel dat 'n sekere notule gelees moet word ten einde sodanige verbetering daarin of byvoeging daarby aan te bring as wat nodig mag blyk.

VOLGORDE VAN SAKE EN BESPREKINGS

42. Die Beroepsraad moet bymekaarkom op 'n uur en plek bepaal in die kennisgewing wat die vergadering byeenroep. Die vergadering kan van tyd tot tyd verdaag word op grond van 'n mosie van 'n lid, behoorlik gesekondeer en goedgekeur.

43. Die volgorde waarin sake op elke gewone vergadering behandel word, is soos volg:

- Notule van die vorige vergadering.
- Verslag van die registrateur oor ingeskrewe registrasies.
- Verslae van die Komitee.
- Verslae wat oorstaan van vorige vergaderings.
- Kennisgewings van mosie oorgehou van vorige vergadering.
- Nuwe kennisgewings van mosie.
- Ander sake.

'n Lid het egter die bevoegdheid om op 'n bepaalde vergadering voor te stel dat 'n beskrywingspunt wat op die agenda van die bepaalde vergaderings verskyn, voor ander punte op die agenda behandel moet word.

44. Die Voorsitter kan vereis dat lede wat oor 'n onderwerp wil praat, opstaan en hulle tot die Voorsitter rig, maar hierdie vereiste is nie van toepassing op vergaderings van die Komitee nie.

45. Die Voorsitter moet die aandag van die Beroepsraad vestig op enige voortdurende, irrelevante, vervelende herhalings, onbetaamlike taal of enige versteuring van die orde deur 'n lid en moet sodanige lid, as hy praat, gelas om op te hou om te praat op die manier waarteen beswaar gemaak word of om, by aanhoudende verontagsaming van die gesag van die Voorsitter, hom vir die res van die dag te verwyder.

46. Wanneer die Voorsitter die Beroepsraad toespreek, of gedurende 'n bespreking tussenbei tree, moet 'n lid wat aan die woord is, tydelik gaan sit.

47. Alle mosies en amendemente moet, tensy anders deur die Voorsitter toegelaat, skriftelik en onderteken deur die voorsteller, ingedien word, en voordat ander lede daaroor praat, moet dit deur die Voorsitter, of die Registrateur met toestemming van die Voorsitter, voorgelees en gesekondeer word. Alle formele amendemente moet so opgestel wees dat hulle as afsonderlike mosies voorgelees kan word.

An amendment shall be relevant to the motion it is intended to amend, and shall not alter the original motion in such a way as to make it virtually a new motion. It shall be so framed as—

- (a) to add or insert certain words; or
- (b) to omit certain words; or
- (c) to omit certain words and add or insert others.

48. No motion or amendment shall be withdrawn after having been read by the Chairman, or by his authority, unless by permission of the Professional Board.

49. If an amendment be proposed, it may be followed by other amendments, and the last amendment shall be considered first.

50. Should every amendment be negatived, the original motion shall then be put to the vote.

51. If an amendment be carried, it shall then be regarded as a substantive motion and treated, as to further amendments in all other respects, as an original motion.

52. When a motion is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The postponement of the question, namely "That the meeting do proceed to the next business".
- (iii) The motion for the previous question.
- (iv) The closure, namely "That the question be now put".
- (v) The adjournment of the debate, namely "That the debate on the motion be adjourned."
- (vi) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

53. When an amendment is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The closure, namely "That the question be now put".
- (iii) The adjournment of the debate, namely "That the debate on the motion be adjourned".
- (iv) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

54. The motion for the postponement of the question (which may specify a date for the further consideration of the question) shall be made and seconded without debate and may be moved at any time, even during debate on an amendment. If the motion is carried, the question shall be dropped from the programme of business. If it is lost, the debate shall proceed.

55. The motion for the closure shall be made and seconded without debate and shall be put forthwith. Should the motion be carried, the motion or amendment under debate shall at once be voted on by the Professional Board.

56. If the motion for the adjournment of the debate is carried, the Professional Board shall pass to the next item on the programme of business and the debate shall be resumed at the next ordinary meeting of the Professional Board. The mover of the adjournment shall, on the resumption of the debate, be entitled to speak first.

57. If the motion for the adjournment of the Professional Board is proposed and seconded, it shall be competent for the Chairman, before putting the question to take the opinion of the Professional Board as to whether it shall, before rising, proceed to the transaction of unopposed business.

'n Amendement moet betrekking hê op die mosie waarvan die wysiging beoog word en mag nie die oorspronklike mosie op so 'n manier wysig dat dit in werklikheid 'n nuwe mosie word nie. Die amendement moet die een of ander van die volgende vorme aanneem:

- (a) By- of invoeging van sekere woorde; of
- (b) weglating van sekere woorde; of
- (c) weglating van sekere woorde en by- of invoeging van ander.

48. Geen mosie of amendement mag teruggetrek word nadat dit deur die Voorsitter, of met sy toestemming, voorgelê is nie, uitgesonderd met die toestemming van die Beroepsraad.

49. As 'n amendement ingedien word, kan ander amendemente daarop volg, en kom die laaste amendement eerste in oordeel.

50. As elke amendement verwerp word, word daar dan oor die oorspronklike mosie gestem.

51. As 'n amendement aangeneem word, word dit as 'n substantiewe mosie beskou en wat betref verdere amendemente in alle ander opsigte as 'n oorspronklike mosie behandel.

52. Wanneer 'n mosie in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . .".
- (ii) Die uitstel van die saak, nl. "Dat die vergadering oorgaan tot die volgende punt op die agenda".
- (iii) Die mosie vir die vorige saak.
- (iv) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (v) Die vergadering van die bespreking, nl. "Dat die bespreking van die mosie verdaag word".
- (vi) Die vergadering van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

53. Wanneer 'n amendement in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . .".
- (ii) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (iii) Die verdagting van die bespreking, nl. "Dat die bespreking van die mosie nou verdaag word".
- (iv) Die verdagting van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

54. Die mosie om die saak uit te stel (waarin 'n datum vir die verdere oorweging van die saak vermeld kan word) moet ingedien en gesekondeer word sonder bespreking, en kan te eniger tyd ingedien word, selfs gedurende die bespreking van 'n amendement. As die mosie aangeneem word, val die saak uit die agenda weg. As die mosie nie aangeneem word nie, duur die bespreking voort.

55. Die mosie om die bespreking te beëindig, moet sonder bespreking ingedien en gesekondeer word en moet onmiddellik tot stemming gebring word. As die mosie aangeneem word, moet die Beroepsraad dadelik oor die mosie of amendement in bespreking stem.

56. As die mosie vir die verdagting van die bespreking aangeneem word, moet die Beroepsraad tot die volgende punt op die agenda oorgaan, en die bespreking moet hervat word op die volgende gewone vergadering van die Beroepsraad. Die voorsteller van die verdagting het by hervatting van die bespreking die reg om eerste te praat.

57. As die mosie vir die verdagting van die Beroepsraad voorgestel en gesekondeer is, kan die Voorsitter, voordat hy die saak tot stemming bring, die Beroepsraad vra of die Beroepsraad voor die sluiting van die vergadering tot die behandeling van onbestrede sake wil oorgaan.

58. The motion for the previous question shall be made and seconded without debate, and shall be put forthwith. Should this motion be carried, the motion to which it applies shall be dropped from the programme of business.

59. Except as provided hereunder, when a question is put to the vote the Chairman, having first ascertained the number of members present, shall ask for a show of hands for or against the motion or amendment, and shall then declare that the vote appears to him to be in the affirmative or the negative, as the case may be. Any member of the Professional Board may require that the numbers or the names, or both the numbers and names, of the members voting for or against the motion or amendment shall be entered in the minutes. It shall, however, be competent for a member to ask for a vote by ballot, and such request shall be granted if three other members support it.

60. A motion to rescind a resolution which has been passed at a previous meeting shall be considered only if notice thereof has been given in terms of regulation 25. It shall be passed if a majority of the votes recorded is in its favour.

61. The Registrar shall embody in the minutes any rulings of the Chairman as to the interpretation of these regulations, if so requested by a member at the time of the ruling.

62. Notice of motion may be given to review any ruling of the Chairman and shall be placed on the agenda.

63. If any ruling of the Chairman of the Professional Board is called in question, he shall vacate the Chair while the matter is under discussion: Provided, however, that no ruling shall be discussed or reviewed during the meeting of the Professional Board at which it has been given.

64. (a) If any member dissents from the opinion of the majority and wishes to have his dissent recorded, he shall state so forthwith; such dissent shall then be entered in the minutes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry. However, a member in such instance shall be entitled to request that his vote against a decision of the Professional Board be recorded.

65. (a) Any rule of order of the Professional Board may be suspended if a motion to that effect be carried by a majority of votes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry.

MEMBERS' FEES AND ALLOWANCES

66. (a) Members attending meetings of the Professional Board or of the Committee, or otherwise engaged in the business of the Professional Board (including time occupied in travelling) shall be paid members' fees at the rate of R10,50 per day.

(b) If members of the Professional Board have to travel more than 50 kilometres from their usual place of residence to attend meetings of the Professional Board or of the Committee, or on other business of the Professional Board, they shall be paid a subsistence allowance of R15 per day while absent from their place of residence.

(c) In this regulation a day shall mean a calendar day or part thereof.

(d) The fees and subsistence allowance payable to members in terms of the preceding paragraphs shall be calculated from the latest time when members can reasonably leave their place of residence in order to attend meetings of the Professional Board or of the Committee

58. Die mosie vir die vorige saak moet sonder bespreking ingedien en gesekondeer word, en moet dadelik tot stemming gebring word. Word dié mosie aangeneem, dan val die mosie waarop die betrekking het uit die agenda weg.

59. Wanneer 'n saak tot stemming gebring word, moet die Voorsitter, nadat hy eers die getal aanwesige lede vasgestel het, behalwe soos hieronder bepaal, 'n handopsteking vir of teen die mosie of amendement vra, waarna hy moet verklaar dat, na dit hom voorkom, die stemming daarvoor of daarteen is, na gelang van die geval. Enige lid van die Beroepsraad kan vereis dat die name of die getalle of name sowel as getalle van die lede wat vir of teen die mosie of amendement gestem het, in die notule opgeneem moet word. 'n Lid het egter die bevoegdheid om te versoek dat die stemming per stembrief geskied, en sodanige versoek word toegestaan as drie ander lede dit ondersteun.

60. 'n Mosie tot herroeping van 'n besluit op 'n vorige vergadering geneem, word oorweeg slegs indien kennis daarvan gegee is ingevolge regulasie 25. Dit word aangeneem indien 'n meerderheid van stemme ten gunste daarvan is.

61. Die Registrateur moet in die notule enige beslissings van die Voorsitter betreffende 'n vertolking van hierdie regulasies opneem, as 'n lid, wanneer die beslissing gegee word, daarom vra.

62. Kennisgewing van 'n mosie kan gegee word om enige beslissing van die Voorsitter in hersiening te neem en moet op die agenda geplaas word.

63. As enige beslissing van die Voorsitter van die Beroepsraad in twyfel getrek word, moet hy die Stoel verlaat onderwyl die saak bespreek word: Met dien verstande egter dat geen beslissing bespreek of hersien mag word op 'n vergadering van die Beroepsraad waarop dit gegee is nie.

64. (a) As enige lid van die mening van die meerderheid verskil en hy sy meningsverskil genotuleer wil hê, moet hy dit dadelik te kenne gee; sodanige verskil moet dan in die notule opgeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie. In sodanige geval is 'n lid egter wel daarop geregtig om te versoek dat sy stem teen 'n besluit van die Beroepsraad aangeteken word.

65. (a) Enige reglement van die Beroepsraad kan opgeskort word as 'n mosie te dien effekte by meerderheid van stemme aangeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie.

GELDE EN TOELAES AAN LEDE

66. (a) Aan lede wat vergaderings van die Beroepsraad of van die Komitee bywoon of wat andersins besig is met sake van die Beroepsraad (met inbegrip van die tyd wat hulle op reis is) word ledegelde betaal teen R10,50 per dag.

(b) Lede van die Beroepsraad wat meer as 50 kilometer van hul gewone woonplek af moet reis om vergaderings van die Beroepsraad of van die Komitee by te woon of om ander sake van die Beroepsraad te verrig, ontvang 'n verblyftoelae van R15 per dag so lank as hulle van hul woonplek afwesig is.

(c) Vir die toepassing van hierdie regulasie, beteken 'n dag 'n kalenderdag of 'n gedeelte daarvan.

(d) Die gelde en verblyftoelae wat ingevolge die voorgaande paragrawe aan lede betaalbaar is, word bereken vanaf die laaste tydstip waarop lede redelikerwys hul woonplekke kan verlaat om vergaderings van die Beroepsraad of van die Komitee by te woon of om sake van die

or to be engaged in the business of the Professional Board until the earliest time that they can reasonably arrive back at their place of residence: Provided that—

(i) members who have to travel a distance of 320 kilometres or more shall be allowed a period not exceeding 24 hours after the conclusion of such meetings for commencing their return journey;

(ii) the Executive Committee of the Council may in special cases authorise payment of additional fees and allowances;

(iii) in the calculation of the fees and subsistence allowance payable to members, it shall be taken into account that members who have to travel a distance of 320 kilometres or more cannot reasonably be expected to arrive in time at a meeting if their train or plane arrives at the place where such meeting is to be held less than six hours before the scheduled time of the commencement of the meeting;

(iv) members shall have the choice of travelling by train or plane and in assessing the fees and subsistence allowance due cognisance shall be taken of their method of travel.

67. Members travelling to meetings of the Professional Board or of the Committee or on the business of the Professional Board shall be paid their actual rail fare (including coupé surcharge) or air fare, and shall be paid fares on de luxe trains and/or transport by S.A. Airways conveyance to the nearest airport if in fact they travel on such trains or use such transport. If unable reasonably to travel by rail or air members shall be paid motor allowance at the rate of 10 cents per kilometre but only for a distance not exceeding 160 kilometres there and back. If members have to travel to attend a meeting which lasts longer than one day, or a series of meetings lasting longer than one day, they shall be paid a travelling allowance for travelling to and from such meetings once only: Provided that they shall be advised beforehand that it will be necessary for them to attend such meetings.

68. Members who travel by any other means than the above shall be paid fees and subsistence and a travelling allowance equal to air fare and transport by South African Airways motor vehicle, as though they had travelled by air by the shortest and most expeditious route.

DUTIES OF REGISTRAR

69. (1) The Registrar of the Council shall perform all the duties imposed upon him by the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, the rules of order, or by resolution of the Council and Professional Board. As the chief executive officer of the Council, he shall also be the chief executive officer of the Professional Board. He shall be responsible for the proper conduct of the Professional Board's business. He shall take and keep, or cause to be taken and kept, minutes of the proceedings of all meetings of the Professional Board and of its Committee.

(2) The Professional Board or the Committee may instruct the Registrar or any member of the staff of the Council present at a meeting to withdraw during the discussion of any matter.

AMENDMENT OF REGULATIONS OR RULES

70. No amendments to the regulations or rules relating to the Professional Board shall be considered unless notice of motion thereof, in writing, is given. Such motions shall be placed on the notice convening the next meeting of the Professional Board.

Beroepsraad te verrig, tot die vroegste tydstop waarop hulle dan redelikerwys weer by hul woonplekke kan aankom: Met dien verstande dat—

(i) aan lede wat 'n afstand van 320 kilometer of meer moet aflê, 'n tydperk van hoogstens 24 uur na beëindiging van sodanige vergaderings toegestaan word om hul terugreis te begin;

(ii) die Uitvoerende Komitee van die Raad in spesiale gevalle die betaling van addisionele gelde en toelaes kan magtig;

(iii) wanneer die gelde en verblyftoelaes wat aan lede betaalbaar is, bereken word, rekening daarmee gehou moet word dat daar van lede wat 'n afstand van 320 kilometer of meer moet aflê, nie redelikerwys verwag kan word nie om, indien hul trein of vliegtuig minder as ses uur voor die vasgestelde aanvangstyd van die vergadering op die vergaderplek aankom, betyds by die vergadering te arriveer;

(iv) lede die keuse het om per trein of per vliegtuig te reis, en dat by die berekening van die gelde en verblyftoelaes, die wyse waarop hulle gereis het, in aanmerking geneem moet word.

67. Aan lede wat na vergaderings van die Beroepsraad of van die Komitee of in verband met sake van die Beroepsraad reis, moet hul werklike spoorreisgeld (insluitende die ekstra koste vir 'n koepee) of lugreisgeld betaal word en ook die reisgeld vir reise per luukse treine en/of die gelde vir vervoer deur die Suid-Afrikaanse Lugdiens na die naaste lughawe, indien hulle werklik met sodanige treine reis of van sodanige vervoer gebruik maak. Indien lede redelikerwys nie per trein of vliegtuig kan reis nie, word 'n motortoelae teen 10 sent per kilometer aan hulle betaal maar slegs vir 'n afstand van hoogstens 160 kilometer heen en weer. Indien lede na 'n vergadering moet reis wat langer as een dag duur, of na 'n reeks vergaderings wat langer as een dag duur, ontvang hulle 'n reistoelae vir slegs een heen-en-terugreis na sodanige vergadering: Met dien verstande dat hulle vooraf in kennis gestel moet word dat dit vir hulle nodig sal wees om sodanige vergaderings by te woon.

68. Lede wat op ander maniere reis as dié hierbo genoem, ontvang gelde en 'n verblyf- asook 'n reistoelae gelyk aan die koste van lugreisgeld en padvervoer deur die Suid-Afrikaanse Lugdiens asof hulle met die kortste en vinnigste roete per vliegtuig gereis het.

PLIGTE VAN REGISTRATEUR

69. (1) Die Registrateur van die Raad moet alle pligte vervul wat hom opgelê is ingevolge die Wet op Geneesherre, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, die Reglement van Orde, of by besluit van die Raad en die Beroepsraad. As hoofuitvoerende beampte van die Raad is hy ook hoofuitvoerende beampte van die Beroepsraad. Hy is verantwoordelik vir die behoorlike behartiging van die werksaamhede van die Beroepsraad. Hy moet notule van alle vergaderings van die Beroepsraad en van die Komitee van die Beroepsraad opstel en bewaar of toesien dat dit opgestel en bewaar word.

(2) Die Beroepsraad of die Komitee kan die Registrateur of enige lid van die personeel van die Raad wat op 'n vergadering teenwoordig is, versoek om hom gedurende die bespreking van enige aangeleentheid aan die vergadering te onttrek.

WYSIGING VAN REGULASIES OF REËLS

70. Geen wysiging van die regulasies of reëls wat betrekking het op die Beroepsraad word in oorweging geneem nie, tensy skriftelik kennis gegee is van die mosie om dit te doen. Sodanige mosie moet op die kennisgewing wat die volgende vergadering van die Beroepsraad byeenroep, verskyn.

No. R. 1757

4 October 1974

THE SOUTH AFRICAN MEDICAL AND DENTAL COUNCIL

The State President has been pleased, under the powers vested in him by section 13A (2) of the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, read with section 94 (1) of the said Act, and after consideration of a recommendation of the South African Medical and Dental Council, to make the following regulations in substitution for the regulations published under Government Notice R. 1782 of 6 October 1972:

REGULATIONS REGARDING THE CONSTITUTION, POWERS, FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD FOR PHYSIOTHERAPY

The regulations are divided into chapters, which relate to the following matters respectively:

- Chapter I.*—Constitution of the Professional Board.
Chapter II.—Powers of the Professional Board.
Chapter III.—Functions and Duties of the Professional Board.
Chapter IV.—Conduct of business of the Professional Board and other matters.

DEFINITIONS

1. In these regulations—

“Professional Board” means the Professional Board for Physiotherapy established under Proclamation 253 of 1972;

“Council” means the South African Medical and Dental Council;

“Act” means the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended.

I. CONSTITUTION OF THE PROFESSIONAL BOARD

2. The Professional Board shall consist of nine members and shall comprise—

(a) two persons appointed by the Council, who shall be members of the Council;

(b) six persons elected by the persons whose names appear on the register of physiotherapists kept under section 32 of the Act; such election shall be conducted by the Council and members shall be elected for a period of five years, at the end of which period they shall vacate office: Provided that such members shall be eligible for re-election;

(c) one person, appointed by the Council, who shall be a medical practitioner or dentist and who shall have special knowledge of physiotherapy.

3. (1) A member of the Professional Board shall vacate his office—

(a) if he becomes insolvent or assigns his estate for the benefit of, or compounds with, his creditors; or

(b) if he is absent from more than two consecutive ordinary meetings of the Professional Board without the Professional Board's leave; or

(c) if he has been disqualified under the Act from carrying on his profession; or

(d) if as an elected member he notifies his resignation, in writing, to the Professional Board; or

(e) if as an appointed member he ceases to be eligible for the appointment or gives notice, in writing, to the Council of his desire to resign office and his resignation is accepted.

(2) Every such vacancy and every vacancy caused by the death of a member shall be filled by appointment or election according as the member vacating office was appointed or elected, and every member so appointed or elected shall hold office only for the unexpired portion of that period for which the member vacating such office was appointed or elected.

No. R. 1757

4 Oktober 1974

DIE SUID-AFRIKAANSE GENEESKUNDIGE EN TANDHEELKUNDIGE RAAD

Dit het die Staatspresident behaag om kragtens die bevoegdheid hom verleen by artikel 13A (2) van die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, gelees met artikel 94 (1) van genoemde Wet, en na oorweging van 'n aanbeveling van die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad, die volgende regulasies uit te vaardig ter vervanging van die regulasies afgekondig by Goewermentskennisgewing R. 1782 van 6 Oktober 1972:

REGULASIES BETREFFENDE DIE SAMESTELLING, BEVOEGDHEDE, WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD VIR FISIOTERAPIE

Die regulasies is verdeel in hoofstukke wat betrekking het op onderskeidelik die volgende aangeleenthede:

- Hoofstuk I.*—Samestelling van die Beroepsraad.
Hoofstuk II.—Bevoegdheede van die Beroepsraad.
Hoofstuk III.—Werkzaamhede en pligte van die Beroepsraad.
Hoofstuk IV.—Behartiging van die sake van die Beroepsraad en ander aangeleenthede.

WOORDOMSKRYWING

1. In hierdie regulasies beteken—

“Beroepsraad” die Beroepsraad vir Fisioterapie ingevolge Proklamasie 253 van 1972 ingestel;

“Raad” die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad;

“Wet” die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig.

I. SAMESTELLING VAN DIE BEROEPSRAAD

2. Die Beroepsraad bestaan uit nege lede en word soos volg saamgestel:

(a) Twee lede deur die Raad aangestel, wat lede van die Raad is;

(b) ses persone verkies deur die persone wie se name verskyn op die register van fisioterapeute wat ingevolge artikel 32 van die Wet in stand gehou word; sodanige verkiesing word deur die Raad gehou en lede word verkies vir 'n tydperk van vyf jaar, na verloop van welke tydperk lede hulle amp ontruim: Met dien verstande dat sodanige lede herkiesbaar is;

(c) een persoon deur die Raad aangestel wat 'n geneesheer of tandarts is en wat besondere kennis van fisioterapie dra.

3. (1) 'n Lid van die Beroepsraad ontruim sy amp—

(a) as hy insolvent raak of van sy boedel afstand doen ten voordele van sy skuldeisers of met hulle 'n skikking aangaan; of

(b) as hy van meer as twee agtereenvolgende gewone vergaderings van die Beroepsraad sonder die toestemming van die Beroepsraad afwesig is; of

(c) as hy ingevolge die Wet onbevoeg geword het om sy beroep te beoefen; of

(d) as hy, as 'n verkose lid, sy bedanking skriftelik mededeel aan die Beroepsraad; of

(e) as hy, as 'n aangestelde lid, ophou om aanstelbaar te wees of skriftelik kennis gee aan die Raad van sy wens om te bedank en sy bedanking word aangeneem.

(2) Elke sodanige vakature en elke vakature wat deur die dood van 'n lid ontstaan, word aangevul deur aanstelling of verkiesing na gelang die lid wat sodanige amp ontruim, aangestel of verkies is en alke aldus aangestelde of verkose lid beklee sy amp slegs gedurende die onverstreke deel van die tydperk waarvoor die lid wat sodanige amp ontruim, aangestel of verkies is.

4. The election of members of the Professional Board and every election to fill a casual vacancy shall be held *mutatis mutandis* in accordance with the provisions set out in the First Schedule to the Act.

II. POWERS OF THE PROFESSIONAL BOARD

5. The Professional Board may—

(a) make, to or through the Council, representations for the making, amendment or withdrawal of any regulation or rule which applies to the Professional Board or to physiotherapy;

(b) submit, through the Council, to the State President representations in regard to the definition of the scope of physiotherapy should the Council recommend, in terms of section 39A of the Act, to the State President that the scope of physiotherapy be defined by specifying the acts which shall for the purposes of the Act be deemed to be acts pertaining to physiotherapy;

(c) enquire into any complaint, charge or allegation, against any person registered under section 32 of the Act as a physiotherapist, of improper conduct or disgraceful conduct or conduct which, when regard is had to such person's profession, is improper or disgraceful;

(d) hold an enquiry, under the provisions of section 81 of the Act, in respect of a person registered as a physiotherapist under section 32 of the Act whenever it appears to the Professional Board that such a person—

(i) has become mentally or physically disabled to such an extent that it would be contrary to the public welfare to allow him to continue to practise;

(ii) has been using a habit-forming drug regularly for other than medicinal purposes; or

(iii) has become addicted to the use of any habit-forming or potentially harmful drug.

III. FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD

6. It shall be the duty of the Professional Board to—

(a) promote high standards of professional education and professional conduct among the members of the profession of physiotherapy;

(b) report to the Council on any matter affecting physiotherapy referred to it by the Council;

(c) advise the Council on the erasure under the provisions of section 17 or 32A of the Act, of the name of any person from the register of physiotherapists kept under section 32;

(d) make recommendations to the Council in regard to the appointment of examiners for an examination in physiotherapy to be held in terms of section 39A of the Act;

(e) advise the Council concerning the prescribing of acts or omissions of which cognisance may be taken under section 46A of the Act, in respect of persons registered as physiotherapists under section 32 of the Act;

(f) advise the Council in the case of an account rendered by a person registered as a physiotherapist under section 32 of the Act, in regard to the determination of the amount which should have been charged in respect of the services to which such account relates, should an application for such determination be made in terms of section 80*bis* of the Act;

(g) advise the Council concerning the prescribing of a fee to be paid annually to the Council by all persons registered as physiotherapists under section 32 of the Act.

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4. Die verkiesing van lede van die Beroepsraad en elke verkiesing om 'n toevallige vakature aan te vul, word *mutatis mutandis* gehou in ooreenstemming met die bepalinge vervat in die Eerste Bylae van die Wet.

II. BEVOEGDHEDE VAN DIE BEROEPSRAAD

5. Die Beroepsraad kan—

(a) tot of deur bemiddeling van die Raad, vertoë rig vir die uitvaardiging, wysiging of intrekking van enige regulasie of reël wat op die Beroepsraad of op fisioterapie van toepassing is;

(b) deur bemiddeling van die Raad vertoë aan die Staatspresident voorlê met betrekking tot die omskrywing van die omvang van fisioterapie indien die Raad, ingevolge artikel 39A van die Wet, by die Staatspresident sou aanbeveel dat die omvang van fisioterapie omskryf word deur die handeling te bepaal wat vir die toepassing van die Wet geag word handeling te wees wat tot fisioterapie behoort;

(c) ondersoek instel na 'n klagte, beskuldiging of bewering teen 'n persoon wat kragtens artikel 32 van die Wet as fisioterapeut geregistreer is, van onbehoorlike gedrag of skandelijke gedrag of gedrag wat, met die oog op daardie persoon se beroep, onbehoorlik of skandelijk is;

(d) 'n ondersoek ingevolge die bepalinge van artikel 81 van die Wet hou ten opsigte van 'n persoon wat kragtens artikel 32 van die Wet as fisioterapeut geregistreer is, wanneer dit vir die Beroepsraad blyk dat sodanige persoon—

(i) verstandelik of liggaamlik in so 'n mate onbekwaam geword het dat dit met die openbare welsyn in stryd sou wees om hom toe te laat om sy praktyk voort te sit;

(ii) gewoontevormende medisyne gereeld andersins as vir geneeskundige doeleindes gebruik het; of

(iii) aan die gebruik van gewoontevormende of moontlike nadelige medisyne verslaaf geraak het.

III. WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD

6. Dit is die plig van die Beroepsraad om—

(a) 'n hoë peil van professionele onderrig en professionele gedrag by lede van die beroep fisioterapie te bevorder;

(b) aan die Raad verslag te doen oor enige aangeleentheid rakende fisioterapie wat deur die Raad na hom verwys word;

(c) Die Raad te adviseer aangaande die skraping, kragtens die bepalinge van artikel 17 of 32A van die Wet, van die naam van enige persoon uit die register van fisioterapeute wat kragtens artikel 32 gehou word;

(d) aanbevelings by die Raad te doen in verband met die aanstelling van eksaminatore vir 'n eksamen in fisioterapie wat ingevolge die bepalinge van artikel 39A van die Wet gehou word;

(e) die Raad te adviseer aangaande die voorskryf van handeling of versuime waarvan kragtens artikel 46A van die Wet kennis geneem kan word in die geval van persone wat kragtens die bepalinge van artikel 32 van die Wet as fisioterapeute geregistreer is;

(f) die Raad te adviseer, in die geval van 'n rekening gelewer deur 'n persoon wat ingevolge artikel 32 van die Wet as fisioterapeut geregistreer is, betreffende die vaststelling van die bedrag wat gevorder behoort te gewees het ten opsigte van die dienste waarop die rekening betrekking het, indien 'n aansoek om sodanige vasstelling ingevolge artikel 80*bis* van die Wet gedoen word;

(g) die Raad te adviseer aangaande die voorskryf van gelde wat jaarliks aan die Raad betaal moet word deur alle persone wat ingevolge artikel 32 van die Wet as fisioterapeute geregistreer is.

IV. CONDUCT OF BUSINESS OF THE PROFESSIONAL BOARD AND OTHER MATTERS

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

7. At the first meeting of every newly constituted Professional Board the members present shall elect from among themselves a Chairman and a Vice-Chairman, who shall hold office during the term of office of the Professional Board, unless any of them shall sooner resign or cease to be a member. The election shall be by ballot and shall be conducted by the Registrar.

It shall be competent for any member to nominate by ballot a member for the office of Chairman, and the Registrar shall announce the names of the members so nominated and arrange for a ballot. Every vote given at such ballot for a person who has not been nominated shall be wholly void and ineffectual. Should only two persons be nominated the voting on the first ballot shall be final, except in the case of an equality of votes. If more than two persons are nominated the candidate obtaining the lowest number of votes at the first ballot shall be eliminated, and thereafter successive ballots shall be taken and one candidate eliminated each time until only two remain, when the ballot shall be final except in the case of an equality of votes. In case of an equality of votes affecting the elimination of any candidate or the result of the final ballot, a further ballot shall be taken and, if that should be indecisive, the result of the ballot shall be decided by drawing lots.

8. The Chairman, having been elected, shall take the Chair, and members shall proceed to elect a Vice-Chairman, the procedure laid down in regulation 7 being followed, except that in the event of an equality of votes the Chairman shall have a casting vote.

FUNCTIONS OF CHAIRMAN

9. The Chairman shall preside at all ordinary and special meetings of the Professional Board, and shall be responsible for the proper conduct of the meetings; in the absence of the Chairman the Vice-Chairman shall take the Chair, and in the absence of both the Chairman and Vice-Chairman the members shall elect from among themselves a chairman to preside at the meeting.

10. During the absence on leave of the Chairman the Vice-Chairman shall exercise all the functions of Chairman.

11. If both the Chairman and Vice-Chairman are absent the members present at any meeting shall, following the procedure in regulation 7, forthwith from among themselves elect an Acting Chairman who shall exercise all the functions of Chairman until the Chairman or Vice-Chairman resumes duty or vacates office.

12. The Chairman, Vice-Chairman, or Acting Chairman presiding at a meeting shall, in case of an equality of votes, have a second or casting vote.

13. The Chairman shall be *ex officio* a member of the Executive Committee of the Professional Board, and shall be the Chairman of that Committee.

If the Chairman is unable to attend any meeting of the Committee, the Vice-Chairman shall be entitled to attend such meeting, and if so attending, he shall be deemed to be a member and chairman of that Committee in the absence of the Chairman.

14. The Chairman or Vice-Chairman may, as such, vacate office without such vacation *ipso facto* determining his membership of the Professional Board.

MEETINGS

15. All acts of the Professional Board shall be decided by a majority of the votes of the members present at any meeting.

IV. BEHARTIGING VAN DIE SAKE VAN DIE BEROEPSRAAD EN ANDER AANGELEENTHEDE

VERKIESING VAN VOORSITTER EN VISE-VOORSITTER

7. Op die eerste vergadering van elke nuut saamgestelde Beroepsraad kies die aanwesige lede, uit hul geledere, 'n Voorsitter en 'n Vise-voorsitter, wat hierdie ampte beklee vir die ampsduur van die Beroepsraad, tensy enigeen van hulle eerder bedank of ophou om lid te wees. Die verkiesing geskied per stembrief en word deur die Registrateur gehou.

Enige lid het die bevoegdheid om per stembrief 'n lid as Voorsitter te nomineer, en die Registrateur moet die name van die aldus genomineerde lede bekendmaak en die stemming per stembrief reël. Iedere stem wat by sodanige stemming uitgebring is op 'n persoon wat nie genomineer is nie, is heeltemal kragteloos en van geen waarde nie. As net twee persone genomineer word, is die eerste stemming per stembrief beslissend, tensy daar 'n staking van stemme is. As meer as twee persone genomineer word, veral die kandidaat met die kleinste getal stemme by die eerste stemming, waarna agtereenvolgens gestem moet word en elke keer een kandidaat uitgeskakel moet word totdat daar net twee is, wanneer die stemming beslissend is, tensy daar 'n staking van stemme is. In die geval van 'n staking van stemme wat die uitskakeling van enige kandidaat of die uitslag van die finale verkiesing per stembrief raak, moet daar nogmaals per stembrief gestem word, en as dit onbeslissend blyk, word die uitslag van die stemming per stembrief deur loting beslis.

8. As die Voorsitter verkies is, moet hy die Voorsitterstoel inneem en moet die lede daartoe oorgaan om 'n vise-voorsitter te verkies volgens die prosedure in regulasie 7 vasgestel, behalwe dat by 'n staking van stemme die Voorsitter 'n beslissende stem het.

FUNKSIES VAN DIE VOORSITTER

9. Die Voorsitter moet op alle gewone en buitengewone vergaderings van die Beroepsraad voorsit en is verantwoordelik vir die behoorlike verloop van die vergaderings; by afwesigheid van die Voorsitter, neem die Vise-voorsitter die Stoel in, en as die Voorsitter sowel as die Vise-voorsitter afwesig is, moet die lede uit eie geledere 'n voorsitter vir die vergadering verkies.

10. By afwesigheid met verlof van die Voorsitter, moet die Vise-voorsitter al die funksies aan die amp verbonde uitoeven.

11. As die Voorsitter, sowel as die Vise-voorsitter, afwesig is, moet die lede wat op 'n vergadering aanwesig is, volgens die prosedure in regulasie 7 onmiddellik uit eie geledere 'n Waarnemende Voorsitter verkies en hy moet al die funksies van die Voorsitter uitoeven totdat die Voorsitter of Vise-voorsitter weer sy pligte hervat of sy amp neerlê.

12. Die Voorsitter, Vise-voorsitter of Waarnemende Voorsitter van 'n vergadering het by 'n staking van stemme 'n tweede of beslissende stem.

13. Ampshalwe is die Voorsitter lid van die Uitvoerende Komitee van die Beroepsraad en is voorsitter van dié Komitee. As die Voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, is die Vise-voorsitter geregtig om dit by te woon, en wanneer hy dit aldus bywoon, word hy gedurende die afwesigheid van die Voorsitter geag 'n lid en voorsitter van daardie Komitee te wees.

14. Die Voorsitter of Vise-voorsitter kan as sodanig uit-tree sonder dat sodanige uittreding vanself sy lidmaatskap van die Beroepsraad beëindig.

VERGADERINGS

15. Alle handelinge van die Beroepsraad word beslis deur 'n meerderheid van die stemme van die lede wat op 'n vergadering aanwesig is.

16. The date or approximate date, and place of each ordinary meeting of the Professional Board shall be fixed by the Professional Board at its previous meeting. A meeting of each newly constituted Professional Board shall be held as soon as practicable to transact business of urgency. Such meeting shall be convened by the Registrar and held in Pretoria.

17. Special meetings may be convened by the Chairman and shall be convened by him upon the written requisition of at least four members; such requisition must state clearly the purpose for which the meeting is to be convened.

18. Notices convening ordinary and special meetings shall be signed by the Registrar, and shall specify the business to be transacted at the meeting. In the case of ordinary meetings, they shall be sent by post or by hand to each member, at least fourteen (14) days before the date for which the meeting is convened. In the case of special meetings such notice shall be given as the Chairman may deem sufficient and, if necessary, may be given by telegram or telephone.

19. Ordinary and special meetings of the Professional Board shall not be open to the public, except when the Professional Board holds an enquiry in terms of Chapter IV of the Act, but this exception is subject to the regulations governing the conduct of enquiries held by the Professional Board.

20. No business shall be transacted at a meeting other than that specified in the notice relating thereto, except matters which the Professional Board shall resolve to deal with as urgent.

21. The Professional Board may adjourn a meeting to any day or hour, but no business shall be transacted at an adjourned meeting except such as was set out in the notice convening the meeting of which it is an adjournment, other than matters which are brought forward in accordance with the preceding regulation.

22. An attendance register shall be kept by the Registrar, who shall enter therein the names of all members attending each meeting.

23. The Chairman shall take the Chair at the appointed hour, and if at the expiration of a quarter of an hour there shall not be a quorum present he may declare the meeting postponed to a day and hour to be fixed by him.

24. A majority of members of the Professional Board shall constitute a quorum, except when the Professional Board holds an inquiry in terms of Chapter IV of the Act, when three members shall constitute a quorum.

25. Any member desirous of bringing any matter before the Professional Board shall forward in writing to the Registrar at least twenty-one (21) days before the date for which a meeting is to be convened, a notice of motion thereof, which notice of motion shall be published in the notice convening the meeting and shall be considered in rotation with the other business to be brought before the Professional Board.

26. No matter shall be considered unless due notice has been given in accordance with the preceding regulation unless permission is obtained from the meeting to bring it forward as a motion. Should the motion find no second, it shall not be further considered.

COMMITTEE, APPOINTMENT OF, QUORUM, AND TERMS OF REFERENCE

27. The Professional Board shall, at its first meeting in each year, appoint an Executive Committee, which shall function until the first meeting of the Professional Board in the following year, or until the term of office of the Professional Board expires, whichever period is the lesser.

28. The Committee shall consist of the Chairman and two other members of the Professional Board.

29. The quorum of the Committee shall be three.

16. Die datum of datum by benadering en plek van elke gewone vergadering van die Beroepsraad word deur die Beroepsraad op sy vorige vergadering bepaal. Elke nuut saamgestelde Beroepsraad moet so spoedig doenlik 'n vergadering hou ten einde dringende sake te behandel. Sodanige vergadering moet deur die Registrateur byeengeroep en in Pretoria gehou word.

17. Die Voorsitter kan buitengewone vergaderings belê en moet dit belê as minstens vier van die lede dit skriftelik versoek; sodanige versoek moet duidelik die doel vermeld waarvoor die vergadering byeengeroep moet word.

18. Kennisgewings van gewone en buitengewone vergaderings moet deur die Registrateur onderteken wees en moet die sake vermeld wat op die vergadering behandel moet word. In die geval van gewone vergaderings moet hulle minstens veertien (14) dae voor die datum vir die vergadering vasgestel aan elke lid per pos gestuur of oorhandig word. Vir buitengewone vergaderings moet sodanige kennisgewing geskied soos deur die Voorsitter voldoende geag word, en indien nodig, kan kennisgewing per telegram of telefoon geskied.

19. Gewone en buitengewone vergaderings van die Beroepsraad is nie vir die publiek toeganklik nie, behalwe wanneer die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, maar hierdie uitsondering is onderworpe aan die regulasies betreffende die hou van ondersoeke deur die Beroepsraad.

20. Geen ander sake as dié in die betrokke kennisgewing genoem, mag op 'n vergadering behandel word nie, uitgesonderd sake wat die Beroepsraad, om dringende redes, mag besluit om te behandel.

21. Die Beroepsraad kan 'n vergadering tot enige dag of uur verdaag, maar op 'n voortsettingsvergadering mag geen ander sake behandel word nie as dié uiteengesit in die kennisgewing van die byeenoeping van die vergadering waarvan dit 'n voortsetting is, uitgesonderd sake wat voorgedrag word soos in die voorgaande regulasie bepaal.

22. Die Registrateur moet 'n presensieregister hou waarin hy die name van al die lede wat elke vergadering bywoon, opteken.

23. Op die bepaalde uur moet die Voorsitter die Voorsitterstoel inneem, en indien na verloop van 'n kwartier geen kworum aanwesig is nie, kan hy die vergadering as uitgestel verklaar tot 'n datum en uur wat hy bepaal.

24. 'n Kworum bestaan uit 'n meerderheid van die lede van die Beroepsraad behalwe waar die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, in welke geval die kworum uit drie lede bestaan.

25. 'n Lid wat 'n saak voor die Beroepsraad wil bring, moet minstens een-en-twintig (21) dae voor die datum waarvoor 'n vergadering byeengeroep word, 'n skriftelike kennisgewing van sy mosie aan die Registrateur stuur, en die kennisgewing van sy mosie moet vermeld staan in die kennisgewing wat die vergadering byeenoep, en saam met ander sake in volgorde aan die Beroepsraad voorgelê word.

26. Geen saak word behandel sonder behoorlike kennisgewing ooreenkomstig die voorgaande regulasie nie, tensy verlof van die vergadering verkry is om die saak as 'n mosie in te dien. As daar geen sekondant vir die mosie is nie, word dit nie verder behandel nie.

KOMITEE, AANSTELLING VAN, KWORUM, EN OPDRAG AAN

27. Op sy eerste vergadering in elke jaar moet die Beroepsraad 'n Uitvoerende Komitee aanstel, wat fungeer tot die eerste vergadering van die Beroepsraad in die volgende jaar of totdat die ampstermyn van die Beroepsraad verstreke is, na gelang van watter tydperk die kortste is.

28. Die Komitee bestaan uit die Voorsitter en twee ander lede van die Beroepsraad.

29. Die kworum van die Komitee is drie.

30. The Committee shall consider and report on and, if urgently necessary, deal with all matters concerning the Professional Board, but shall not hold disciplinary enquiries.

31. The Chair of the Committee shall be taken by the Chairman, and if he is unable to attend a meeting, by the Vice-Chairman. If both the Chairman and the Vice-Chairman are unable to attend a meeting of the Committee, the Committee shall elect one of its members who is attending the meeting, to be chairman.

32. In acting as the Chairman of the Committee, the Vice-Chairman shall be regarded in every respect as a member of the Committee for the purposes of the meeting of which he is chairman and he shall have the same powers as the Chairman when he takes the Chair of the Committee.

33. The rules of order laid down herein for the conduct of ordinary and special meetings shall apply *mutatis mutandis*, to meetings of the Committee.

34. When any member of the Committee including the Chairman is granted leave of absence from the meetings of the Committee the Chairman may appoint some other member of the Professional Board to act on the Committee during the absence of the member on leave.

35. Should a vacancy on the Committee occur, the Professional Board may appoint a member to fill such vacancy and the person so appointed shall hold office until the first meeting of the Professional Board in the following year.

36. Every member of the Professional Board may attend any meeting of the Committee, but shall not be entitled to be paid fees and allowances for attending such meeting and every member of the Professional Board may register with the Registrar a general or specific request to be furnished with timely notice of the date, place and agenda of any meeting or all meetings of the Committee, and shall, whenever time permits, be so supplied; the Chairman of the Committee may permit a member so attending to speak, but not to vote. The Committee shall have the power to co-opt temporarily any member of the Professional Board as an additional member for special purposes. Co-opted members shall be entitled to fees and allowances for attending meetings of the Committee to which they have been co-opted.

37. Meetings of the Committee shall not be open to the public.

MINUTES

38. The proceedings of meetings of the Professional Board and of the Committee shall be preserved in the form of typewritten minutes authenticated after confirmation, at the next meeting by the signature of the Chairman.

39. Except as provided for in the next succeeding regulations the minutes of each meeting of the Professional Board and of the Committee, shall contain the resolutions adopted, and such motions and amendments as have been proposed and adopted or negatived, if so requested, but without any comment or observation by the members.

40. The Registrar shall forward a copy of the minutes of each meeting, including the minutes of the meetings of the Committee to all members of the Professional Board as soon as possible after the conclusion of the meeting.

41. The minutes may be taken as read: Provided that any member may move that a certain minute should be read with a view to such correction therein or addition thereto as may be found necessary.

30. Die Komitee moet beraadslaag en rapporteer oor alle aangeleenthede rakende die Beroepsraad en, indien dringend noodsaaklik, hulle behandel, maar hou nie tug-ondersoeke nie.

31. Die Voorsitterstoel van die Komitee word deur die Voorsitter ingeneem en, indien hy nie in staat is om die vergadering by te woon nie, deur die Vise-voorsitter. Indien beide die Voorsitter en die Vise-voorsitter nie in staat is om die vergadering van die Komitee by te woon nie verkies die Komitee een van sy lede wat die vergadering bywoon tot Voorsitter.

32. Waar die Vise-voorsitter as Voorsitter van die Komitee optree, word hy in alle opsigte beskou as lid van die Komitee vir die doel van die vergadering waar hy as Voorsitter optree en het hy dieselfde bevoegdhede as die Voorsitter wanneer hy die Voorsitterstoel van die Komitee inneem.

33. Die reglement van orde soos hierin bepaal vir die hou van gewone en buitengewone vergaderings is *mutatis mutandis* van toepassing op vergaderings van die Komitee.

34. Wanneer aan enige lid van die Komitee, insluitende die Voorsitter, verlof van afwesigheid van die vergaderings van die Komitee verleen word, kan die Voorsitter 'n ander lid van die Beroepsraad aanstel om gedurende die afwesigheid met verlof van dié lid in sy plek in die Komitee op te tree.

35. As daar 'n vakature in die Komitee ontstaan, kan die Beroepsraad 'n lid aanstel ten einde sodanige vakature aan te vul en die aldus aangestelde persoon beklee die amp tot die eerste vergadering van die Beroepsraad in die volgende jaar.

36. Elke lid van die Beroepsraad kan enige vergadering van die Komitee bywoon, maar is nie geregtig op die betaling van gelde en toelaes vir die bywoon van sodanige vergadering nie; en elke lid van die Beroepsraad kan by die Registrateur 'n algemene of spesifieke versoek aanteken om betyds in kennis gestel te word van die datum, plek en agenda van enige vergadering of alle vergaderings van die Komitee en moet, indien die tyd dit toelaat, van sodanige kennisgewing voorsien word. Die Voorsitter van die Komitee kan 'n aldus besoekende lid toelaat om te praat, maar nie om te stem nie. Die Komitee is bevoeg om enige lid van die Beroepsraad tydelik as bykomende lid vir spesiale doeleindes te koöpteer. Gekoöpteerde lede is geregtig op gelde en toelaes vir die bywoon van vergaderings van die Komitee waarin hulle gekoöpteer is.

37. Vergaderings van die Komitee is nie vir die publiek toeganklik nie.

NOTULE

38. Die verrigtinge van vergaderings van die Beroepsraad en van die Komitee moet vasgelê word in die vorm van getikte notule wat op die volgende vergadering na goedkeuring deur ondertekening van die Voorsitter bekragtig word.

39. Behalwe soos in die hieropvolgende regulasies bepaal, moet die notule van elke vergadering van die Beroepsraad en van die Komitee die besluite wat geneem is, bevat en sodanige mosies en amendemente as wat voorgestel en aangenem of verwerp is, indien versoek, maar sonder enige kommentaar of opmerkings van lede.

40. Die Registrateur moet so spoedig moontlik na afloop van die vergadering 'n afskrif van die notule van elke vergadering, met inbegrip van die notule van die vergaderings van die Komitee, aan alle lede van die Beroepsraad stuur.

41. Die notule kan as gelees beskou word: Met dien verstande dat enige lid kan voorstel dat 'n sekere notule gelees moet word ten einde sodanige verbetering daarin of byvoeging daarby aan te bring as wat nodig mag blyk.

ORDER OF BUSINESS AND DEBATE

42. The Professional Board shall meet at an hour and place stated in the notice calling the meeting. The meeting may be adjourned from time to time on the motion of a member which has been duly seconded and agreed to.

43. The order of business at every ordinary meeting shall be as follows:

- Minutes of previous meeting.
- Report of Registrar on registrations effected.
- Reports of the Committee.
- Reports deferred from previous meetings.
- Notices of motion transferred from previous meeting.
- New notices of motion.
- Other business.

It shall, however, be competent for a member to move at a particular meeting that any item appearing on the agenda for that particular meeting be advanced in the agenda.

44. Members desiring to speak on any subject may be required by the Chairman to rise from their seats and address the Chair but this requirement shall not apply to meetings of the Committee.

45. The Chairman shall call the attention of the Professional Board to continue irrelevant tedious repetition, unbecoming language or any breach of order on the part of a member, and shall direct such member, if speaking, to discontinue speaking in the manner to which exception is taken, or, in the event of persistent disregard of the authority of the Chair, to retire for the remainder of the day.

46. Whenever the Chairman addresses the Professional Board or intervenes during a debate, any member speaking shall temporarily resume his seat.

47. All motions and amendments shall, unless otherwise permitted by the Chairman, be committed to writing and signed by the mover, and, before they are spoken to by other members, shall be read from the Chair or by the Registrar under the authority of the Chair, and seconded. All formal amendments shall be so framed that they may be read as independent motions.

An amendment shall be relevant to the motion it is intended to amend, and shall not alter the original motion in such a way as to make it virtually a new motion. It shall be so framed as—

- (a) to add or insert certain words; or
- (b) to omit certain words; or
- (c) to omit certain words and add or insert others.

48. No motion or amendment shall be withdrawn after having been read by the Chairman, or by his authority, unless by permission of the Professional Board.

49. If an amendment be proposed, it may be followed by other amendments, and the last amendment shall be considered first.

50. Should every amendment be negatived, the original motion shall then be put to the vote.

51. If an amendment be carried, it shall then be regarded as a substantive motion and treated, as to further amendments in all other respects, as an original motion.

52. When a motion is under debate, no further motion shall be received except one of the following:

- (i) an amendment namely "That the motion be amended as follows: . . ."
- (ii) The postponement of the question, namely "That the meeting do proceed to the next business".
- (iii) The motion for the previous question.

VOLGORDE VAN SAKE EN BESPREEKINGS

42. Die Beroepsraad moet bymekaarkom op 'n uur en plek bepaal in die kennisgewing wat die vergadering byeenroep. Die vergadering kan van tyd tot tyd verdaag word op grond van 'n mosie van 'n lid, behoorlik gesekondeer en goedgekeur.

43. Die volgorde waarin sake op elke gewone vergadering behandel word, is soos volg:

- Notule van die vorige vergadering.
- Verslag van die Registrateur oor ingeskrewe registrasies.
- Verslae van die Komitee.
- Verslae wat oorstaan van vorige vergaderings.
- Kennisgewings van mosie oorgehou van vorige vergadering.
- Nuwe kennisgewings van mosie.
- Ander sake.

'n Lid het egter die bevoegdheid om op 'n bepaalde vergadering voor te stel dat 'n beskrywingspunt wat op die agenda van die bepaalde vergadering verskyn, voor ander punte op die agenda behandel moet word.

44. Die Voorsitter kan vereis dat lede wat oor 'n onderwerp wil praat, opstaan en hulle tot die Voorsitter rig, maar hierdie vereiste is nie van toepassing op vergaderings van die Komitee nie.

45. Die Voorsitter moet die aandag van die Beroepsraad vestig op enige voortdurende, irrelevante, vervelende herhalings, onbetaamlike taal of enige verstoring van die orde deur 'n lid en moet sodanige lid, as hy praat, gelas om op te hou om te praat op die manier waarteen beswaar gemaak word of om, by aanhoudende verontagsaming van die gesag van die Voorsitter, hom vir die res van die dag te verwyder.

46. Wanneer die Voorsitter die Beroepsraad toespreek, of gedurende 'n bespreking tussenbei tree, moet 'n lid wat aan die woord is, tydelik gaan sit.

47. Alle mosies en amendemente moet, tensy anders deur die Voorsitter toegelaat, skriftelik en onderteken deur die voorsteller, ingedien word en, voordat ander lede daaroor praat, moet dit deur die Voorsitter, of die Registrateur met toestemming van die Voorsitter, voorgelees en gesekondeer word. Alle formele amendemente moet so opgestel wees dat hulle as afsonderlike mosies voorgelees kan word.

'n Amendement moet betrekking hê op die mosie waarvan die wysiging beoog word en mag nie die oorspronklike mosie op so 'n manier wysig dat dit in werklikheid 'n nuwe mosie word nie. Die amendement moet die een of ander van die volgende vorme aanneem:

- (a) By- of invoeging van sekere woorde; of
- (b) weglating van sekere woorde; of
- (c) weglating van sekere woorde en by- of invoeging van ander.

48. Geen mosie of amendement mag teruggetrek word nadat dit deur die Voorsitter, of met sy toestemming, voorgelees is nie, uitgesonderd met die toestemming van die Beroepsraad.

49. As 'n amendement ingedien word, kan ander amendemente daarop volg, en kom die laaste amendement eerste in oorweging.

50. As elke amendement verwerp word, word daar dan oor die oorspronklike mosie gestem.

51. As 'n amendement aangeneem word, word dit as 'n substantiewe mosie beskou en wat betref verdere amendemente in alle ander opsigte as 'n oorspronklike mosie behandel.

52. Wanneer 'n mosie in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . ."
- (ii) Die uitstel van die saak, nl. "Dat die vergadering oorgaan tot die volgende punt op die agenda."
- (iii) Die mosie vir die vorige saak.

(iv) The closure, namely "That the question be now put".

(v) The adjournment of the debate, namely "That the debate on the motion be adjourned."

(vi) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

53. When an amendment is under debate, no further motion shall be received except one of the following:

(i) An amendment, namely "That the motion be amended as follows: . . ."

(ii) The closure, namely "That the question be now put".

(iii) The adjournment of the debate, namely "That the debate on the motion be adjourned".

(iv) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

54. The motion for the postponement of the question (which may specify a date for the further consideration of the question) shall be made and seconded without debate and may be moved at any time, even during debate on an amendment. If the motion is carried, the question shall be dropped from the programme of business. If it is lost, the debate shall proceed.

55. The motion for the closure shall be made and seconded without debate and shall be put forthwith. Should the motion be carried, the motion or amendment under debate shall at once be voted on by the Professional Board.

56. If the motion for the adjournment of the debate is carried, the Professional Board shall pass to the next item on the programme of business and the debate shall be resumed at the next ordinary meeting of the Professional Board. The mover of the adjournment shall, on the resumption of the debate, be entitled to speak first.

57. If the motion for the adjournment of the Professional Board is proposed and seconded, it shall be competent for the Chairman, before putting the question, to take the opinion of the Professional Board as to whether it shall, before rising, proceed to the transaction of unopposed business.

58. The motion for the previous question shall be made and seconded without debate, and shall be put forthwith. Should this motion be carried, the motion to which it applies shall be dropped from the programme of business.

59. Except as provided hereunder, when a question is put to the vote the Chairman, having first ascertained the number of members present, shall ask for a show of hands for or against the motion or amendment, and shall then declare that the vote appears to him to be in the affirmative or the negative, as the case may be. Any member of the Professional Board may require that the numbers or the names, or both the numbers and names, of the members voting for or against the motion or amendment shall be entered in the minutes. It shall, however, be competent for a member to ask for a vote by ballot, and such request shall be granted if three other members support it.

60. A motion to rescind a resolution which has been passed at a previous meeting shall be considered only if notice thereof has been given in terms of regulation 25. It shall be passed if a majority of the votes recorded is in its favour.

61. The Registrar shall embody in the minutes any rulings of the Chairman as to the interpretation of these regulations, if so requested by a member at the time of the ruling.

62. Notice of motion may be given to review any ruling of the Chairman and shall be placed on the agenda.

(iv) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word."

(v) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie verdaag word."

(vi) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag."

53. Wanneer 'n amendement in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

(i) 'n Amendement, nl. "Dat die mosie as volg gewysig word . . ."

(ii) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word."

(iii) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie nou verdaag word."

(iv) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag."

54. Die mosie om die saak uit te stel (waarin 'n datum vir die verdere oorweging van die saak vermeld kan word) moet ingedien en gesekondeer word sonder bespreking, en kan te eniger tyd ingedien word, selfs gedurende die bespreking van 'n amendement. As die mosie aangeneem word, val die saak uit die agenda weg. As die mosie nie aangeneem word nie, duur die bespreking voort.

55. Die mosie om die bespreking te beëindig, moet sonder bespreking ingedien en gesekondeer word en moet onmiddellik tot stemming gebring word. As die mosie aangeneem word, moet die Beroepsraad dadelik oor die mosie of amendement in bespreking stem.

56. As die mosie vir die verdaging van die bespreking aangeneem word, moet die Beroepsraad tot die volgende punt op die agenda oorgaan, en die bespreking moet hervat word op die volgende gewone vergadering van die Beroepsraad. Die voorsteller van die verdaging het by hervatting van die bespreking die reg om eerste te praat.

57. As die mosie vir die verdaging van die Beroepsraad voorgestel en gesekondeer is, kan die Voorsitter, voordat hy die saak tot stemming bring, die Beroepsraad vra of die Beroepsraad voor die sluiting van die vergadering tot die behandeling van onbestrede sake wil oorgaan.

58. Die mosie vir die vorige saak moet sonder bespreking ingedien en gesekondeer word, en moet dadelik tot stemming gebring word. Word dié mosie aangeneem, dan val die mosie waarop dit betrekking het uit die agenda weg.

59. Wanneer 'n saak tot stemming gebring word, moet die Voorsitter, nadat hy eers die getal aanwesige lede vasgestel het, behalwe soos hieronder bepaal, 'n hand-opsteking vir of teen die mosie of amendement vra, waarna hy moet verklaar dat, na dit hom voorkom, die stemming daarvoor of daarteen is, na gelang van die geval. Enige lid van die Beroepsraad kan vereis dat die name of die getalle of name sowel as getalle van die lede wat vir of teen die mosie of amendement gestem het, in die notule opgeneem moet word. 'n Lid het egter die bevoegdheid om te versoek dat die stemming per stembrief geskied, en sodanige versoek word toegestaan as drie ander lede dit ondersteun.

60. 'n Mosie tot herroeping van 'n besluit op 'n vorige vergadering geneem, word oorweeg slegs indien kennis daarvan gegee is ingevolge regulasie 25. Dit word aangeneem indien 'n meerderheid van stemme ten gunste daarvan is.

61. Die Registrateur moet in die notule enige beslissings van die Voorsitter betreffende 'n vertolking van hierdie regulasies opneem, as 'n lid, wanneer die beslissing gegee word, daarom vra.

62. Kennisgewing van 'n mosie kan gegee word om enige beslissing van die Voorsitter in hersiening te neem en moet op die agenda geplaas word.

63. If any ruling of the Chairman of the Professional Board is called in question, he shall vacate the Chair while the matter is under discussion: Provided, however, that no ruling shall be discussed or reviewed during the meeting of the Professional Board at which it has been given.

64. (a) If any member dissents from the opinion of the majority and wishes to have his dissent recorded, he shall state so forthwith; such dissent shall then be entered in the minutes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry. However, a member in such instance shall be entitled to request that his vote against a decision of the Professional Board be recorded.

65. (a) Any rule of order of the Professional Board may be suspended if a motion to that effect be carried by a majority of votes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry.

MEMBERS' FEES AND ALLOWANCES

66. (a) Members attending meetings of the Professional Board or of the Committee, or otherwise engaged in the business of the Professional Board (including time occupied in travelling) shall be paid members' fees at the rate of R10,50 per day.

(b) If members of the Professional Board have to travel more than 50 kilometres from their usual place of residence to attend meetings of the Professional Board or of the Committee or on other business of the Professional Board, they shall be paid a subsistence allowance of R15 per day while absent from their place of residence.

(c) In this regulation a day shall mean a calendar day or part thereof.

(d) The fees and subsistence allowance payable to members in terms of the preceding paragraphs shall be calculated from the latest time when members can reasonably leave their place of residence in order to attend meetings of the Professional Board or of the Committee or to be engaged in the business of the Professional Board until the earliest time that they can reasonably arrive back at their place of residence: Provided that—

(i) members who have to travel a distance of 320 kilometres or more shall be allowed a period not exceeding 24 hours after the conclusion of such meetings for commencing their return journey;

(ii) the Executive Committee of the Council may in special cases authorise payment of additional fees and allowances;

(iii) in the calculation of the fees and subsistence allowance payable to members, it shall be taken into account that members who have to travel a distance of 320 kilometres or more cannot reasonably be expected to arrive in time at a meeting if their train or plane arrives at the place where such meeting is to be held less than six hours before the scheduled time of the commencement of the meeting;

(iv) members shall have the choice of travelling by train or plane and in assessing the fees and subsistence allowance due cognisance shall be taken of their method of travel.

67. Members travelling to meetings of the Professional Board or of the Committee or on the business of the Professional Board shall be paid their actual rail fare (including coupé surcharge) or air fare, and shall be paid fares on de luxe trains and/or transport by S.A. Airways conveyance to the nearest airport if in fact they travel on such trains or use such transport. If unable reasonably to travel by rail or air members shall be paid motor allowance at the rate of 10c per kilometre but only for a distance

63. As enige beslissing van die Voorsitter van die Beroepsraad in twyfel getrek word, moet hy die Stoel verlaat onderwyl die saak bespreek word: Met dien verstande egter dat geen beslissing bespreek of hersien mag word op 'n vergadering van die Beroepsraad waarop dit gegee is nie.

64. (a) As enige lid van die mening van die meerderheid verskil en hy sy meningsverskil genotuleer wil hê, moet hy dit dadelik te kenne gee; sodanige verskil moet dan in die notule opgeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie. In sodanige geval is 'n lid egter wel daarop geregtig om te versoek dat sy stem teen 'n besluit van die Beroepsraad aangeteken word.

65. (a) Enige reglement van die Beroepsraad kan opgeskort word as 'n mosie te dien effekte by meerderheid van stemme aangeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie.

GELDE EN TOELAES AAN LEDE

66. (a) Aan lede wat vergaderings van die Beroepsraad of van die Komitee bywoon of wat andersins besig is met sake van die Beroepsraad (met inbegrip van die tyd wat hulle op reis is) word ledegelde betaal teen R10,50 per dag.

(b) Lede van die Beroepsraad wat meer as 50 kilometer van hul gewone woonplek af moet reis om vergaderings van die Beroepsraad of van die Komitee by te woon of om ander sake van die Beroepsraad te verrig, ontvang 'n verblyftoelae van R15 per dag so lank as hulle van hul woonplek afwesig is.

(c) Vir die toepassing van hierdie regulasie, beteken 'n dag 'n kalenderdag of 'n gedeelte daarvan.

(d) Die gelde en verblyftoelae wat ingevolge die voorgaande paragrawe aan lede betaalbaar is, word bereken vanaf die laaste tydstop waarop lede redelikerwys hul woonplekke kan verlaat om vergaderings van die Beroepsraad of van die Komitee by te woon of om sake van die Beroepsraad te verrig, tot die vroegste tydstop waarop hulle dan redelikerwys weer by hul woonplekke kan aankom: Met dien verstande dat—

(i) aan lede wat 'n afstand van 320 kilometer of meer moet aflê, 'n tydperk van hoogstens 24 uur na beëindiging van sodanige vergaderings toegestaan word om hul terugreis te begin;

(ii) die Uitvoerende Komitee van die Raad in spesiale gevalle die betaling van addisionele gelde en toelaes kan magtig;

(iii) wanneer die gelde en verblyftoelaes wat aan lede betaalbaar is, bereken word, rekening daarmee gehou moet word dat daar van lede wat 'n afstand van 320 kilometer of meer moet aflê, nie redelikerwys verwag kan word nie om, indien hul trein of vliegtuig minder as ses uur voor die vasgestelde aanvangstyd van die vergadering op die vergaderplek aankom, betyds by die vergadering te arriveer;

(iv) lede die keuse het om per trein of per vliegtuig te reis, en dat by die berekening van die gelde en verblyftoelae, die wyse waarop hulle gereis het, in aanmerking geneem moet word.

67. Aan lede wat na vergaderings van die Beroepsraad of van die Komitee of in verband met sake van die Beroepsraad reis, moet hul werklike spoorreisgeld (insluitende die ekstra koste vir 'n koepee) of lugreisgeld betaal word en ook die reisgeld vir reise per luukse treine en/of die gelde vir vervoer deur die Suid-Afrikaanse Lugdiens na die naaste lughawe, indien hulle werklik met sodanige treine reis of van sodanige vervoer gebruik maak. Indien lede redelikerwys nie per trein of vliegtuig kan reis nie, word 'n motortoelae teen 10 sent per kilometer aan hulle

not exceeding 160 kilometres there and back. If members have to travel to attend a meeting which lasts longer than one day, or a series of meetings lasting longer than one day, they shall be paid a travelling allowance for travelling to and from such meetings once only: Provided that they shall be advised beforehand that it will be necessary for them to attend such meetings.

68. Members who travel by any other means than the above shall be paid fees and subsistence and travelling allowance equal to air fare and transport by South African Airways motor vehicle, as though they had travelled by air by the shortest and most expeditious route.

DUTIES OF REGISTRAR

69. (1) The Registrar of the Council shall perform all the duties imposed upon him by the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, the rules of order, or by resolution of the Council and Professional Board. As the Chief executive officer of the Council, he shall also be the chief executive officer of the Professional Board. He shall be responsible for the proper conduct of the Professional Board's business. He shall take and keep, or cause to be taken and kept, minutes of the proceedings of all meetings of the Professional Board and of its Committee.

(2) The Professional Board or the Committee may instruct the Registrar or any member of the staff of the Council present at a meeting to withdraw during the discussion of any matter.

AMENDMENT OF REGULATIONS OR RULES

70. No amendments to the regulations or rules relating to the Professional Board shall be considered unless notice of motion thereof, in writing, is given. Such motion shall be placed on the notice convening the next meeting of the Professional Board.

No. R. 1758

4 October 1974

THE SOUTH AFRICAN MEDICAL AND DENTAL COUNCIL

The State President has been pleased, under the powers vested in him by section 13A (2) of the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, read with section 94 (1) of the said Act, and after consideration of a recommendation of the South African Medical and Dental Council, to make the following regulations in substitution for the regulations published under Government Notice R. 1783 of 6 October 1972:

REGULATIONS REGARDING THE CONSTITUTION, POWERS, FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD FOR MEDICAL TECHNOLOGY

The regulations are divided into chapters, which relate to the following matters respectively:

Chapter I.—Constitution of the Professional Board.

Chapter II.—Powers of the Professional Board.

Chapter III.—Functions and Duties of the Professional Board.

Chapter IV.—Conduct of business of the Professional Board and other matters.

DEFINITIONS

1. In these regulations—

“Professional Board” means the Professional Board for Medical Technology established under Proclamation 254 of 1972;

betaal maar slegs vir 'n afstand van hoogstens 160 kilometer heen en weer. Indien lede na 'n vergadering moet reis wat langer as een dag duur, of na 'n reeks vergaderings wat langer as een dag duur, ontvang hulle 'n reistoelae vir slegs een heen-en-terugreis na sodanige vergadering: Met dien verstande dat hulle vooraf in kennis gestel moet word dat dit vir hulle nodig sal wees om sodanige vergaderings by te woon.

68. Lede wat op ander maniere reis as dié hierbo genoem, ontvang gelde en 'n verblyf- asook 'n reistoelae gelyk aan die koste van lugreisgeld en padvervoer deur die Suid-Afrikaanse Lugdiens asof hulle met die kortste en vinnigste roete per vliegtuig gereis het.

PLIGTE VAN REGISTRATEUR

69. (1) Die Registrateur van die Raad moet alle pligte vervul wat hom opgelê is ingevolge die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, die Reglement van Orde, of by besluit van die Raad en die Beroepsraad. As hoof-uitvoerende beampte van die Raad is hy ook hoof-uitvoerende beampte van die Beroepsraad. Hy is verantwoordelik vir die behoorlike behartiging van die werksaamhede van die Beroepsraad. Hy moet notule van alle vergaderings van die Beroepsraad en van die Komitee van die Beroepsraad opstel en bewaar of toesien dat dit opgestel en bewaar word.

(2) Die Beroepsraad of die Komitee kan die Registrateur of enige lid van die personeel van die Raad wat op 'n vergadering teenwoordig is, versoek om hom gedurende die beperking van enige aangeleentheid aan die vergadering te onttrek.

WYSIGING VAN REGULASIES OF REÛLS

70. Geen wysiging van die regulasies of reëls wat betrekking het op die Beroepsraad word in oorweging geneem nie, tensy skriftelik kennis gegee is van die mosie om dit te doen. Sodanige mosie moet op die kennisgewing wat die volgende vergadering van die Beroepsraad byeenroep, verskyn.

No. R. 1758

4 Oktober 1974

DIE SUID-AFRIKAANSE GENEESKUNDIGE EN TANDHEELKUNDIGE RAAD

Dit het die Staatspresident behaag om kragtens die bevoegdheid hom verleen by artikel 13A (2) van die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, gelees met artikel 94 (1) van genoemde Wet, en na oorweging van 'n aanbeveling van die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad, die volgende regulasies uit te vaardig ter vervanging van die regulasies afgekondig by Goewermentskennisgewing R. 1783 van 6 Oktober 1972:

REGULASIES BETREFFENDE DIE SAMESTELLING, BEVOEGDHEDE, WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD VIR GENEESKUNDIGE TECHNOLOGIE

Die regulasies is verdeel in hoofstukke wat betrekking het op onderskeidelik die volgende aangeleenthede:

Hoofstuk I.—Samestelling van die Beroepsraad.

Hoofstuk II.—Bevoegdhede van die Beroepsraad.

Hoofstuk III.—Werksaamhede en pligte van die Beroepsraad.

Hoofstuk IV.—Behartiging van die sake van die Beroepsraad en ander aangeleenthede.

WOORDOMSKRYWING

1. In hierdie regulasies beteken—

“Beroepsraad” die Beroepsraad vir Geneeskundige Technologie ingevolge Proklamasie 254 van 1972 ingestel;

"Council" means the South African Medical and Dental Council;

"Act" means the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended.

I. CONSTITUTION OF THE PROFESSIONAL BOARD

2. The Professional Board shall consist of nine members and shall comprise—

(a) two persons appointed by the Council, who shall be members of the Council;

(b) six persons elected by the persons whose names appear on the register of medical technologists kept under section 32 of the Act; such election shall be conducted by the Council and members shall be elected for a period of five years, at the end of which period they shall vacate office: Provided that such members shall be eligible for re-election;

(c) one person, appointed by the Council, who shall be a medical practitioner or dentist and who shall have special knowledge of medical technology.

3. (1) A member of the Professional Board shall vacate his office—

(a) if he becomes insolvent or assigns his estate for the benefit of, or compounds with, his creditors; or

(b) if he is absent from more than two consecutive ordinary meetings of the Professional Board without the Professional Board's leave; or

(c) if he has been disqualified under the Act from carrying on his profession; or

(d) if as an elected member he notifies his resignation, in writing, to the Professional Board; or

(e) if as an appointed member he ceases to be eligible for the appointment or gives notice, in writing, to the Council of his desire to resign office and his resignation is accepted.

(2) Every such vacancy and every vacancy caused by the death of a member shall be filled by appointment or election according as the member vacating office was appointed or elected, and every member so appointed or elected shall hold office only for the unexpired portion of that period for which the member vacating such office was appointed or elected.

4. The election of members of the Professional Board and every election to fill a casual vacancy shall be held *mutatis mutandis* in accordance with the provisions set out in the First Schedule to the Act.

II. POWERS OF THE PROFESSIONAL BOARD

5. The Professional Board may—

(a) make, to or through the Council, representations for the making, amendment or withdrawal of any regulation or rule which applies to the Professional Board or to medical technology;

(b) submit, through the Council, to the State President representations in regard to the definition of the scope of medical technology should the Council recommend, in terms of section 39A of the Act, to the State President that the scope of medical technology be defined by specifying the acts which shall for the purposes of the Act be deemed to be acts pertaining to medical technology;

(c) enquire into any complaint, charge or ellegation, against any person registered under section 32 of the Act as a medical technologist, of improper conduct or disgraceful conduct or conduct which, when regard is had to such person's profession, is improper or disgraceful;

"Raad" die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad;

"Wet" die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig.

I. SAMESTELLING VAN DIE BEROEPSRAAD

2. Die Beroepsraad bestaan uit nege lede en word soos volg saamgestel:

(a) Twee lede deur die Raad aangestel, wat lede van die Raad is;

(b) ses persone verkies deur die persone wie se name verskyn op die register van geneeskundige tegnoloë wat ingevolge artikel 32 van die Wet in stand gehou word; sodanige verkiesing word deur die Raad gehou en lede word verkies vir 'n tydperk van vyf jaar, na verloop van welke tydperk lede hulle amp ontruim: Met dien verstande dat sodanige lede herkiesbaar is;

(c) een persoon deur die Raad aangestel wat 'n geneesheer of tandarts is en wat besondere kennis van geneeskundige tegnologie dra.

3. (1) 'n Lid van die Beroepsraad ontruim sy amp—

(a) as hy insolvent raak of van sy boedel afstand doen ten voordele van sy skuldeisers of met hulle 'n skikking aangaan; of

(b) as hy van meer as twee agtereenvolgende gewone vergaderings van die Beroepsraad sonder die toestemming van die Beroepsraad afwesig is; of

(c) as hy ingevolge die Wet onbevoeg geword het om sy beroep te beoefen; of

(d) as hy, as 'n verkose lid, sy bedanking skriftelik meedeel aan die Beroepsraad; of

(e) as hy, as 'n aangestelde lid, ophou om aanstelbaar te wees of skriftelik kennis gee aan die Raad van sy wens om te bedank en sy bedanking word aangeneem.

(2) Elke sodanige vakature en elke vakature wat deur die dood van 'n lid ontstaan, word aangevul deur aanstelling of verkiesing na gelang die lid wat sodanige amp ontruim, aangestel of verkies is, en elke aldus aangestelde of verkose lid beklee sy amp slegs gedurende die onverstreke deel van die tydperk waarvoor die lid wat sodanige amp ontruim, aangestel of verkies is.

4. Die verkiesing van lede van die Beroepsraad en elke verkiesing om 'n toevallige vakature aan te vul, word *mutatis mutandis* gehou in ooreenstemming met die bepalinge vervat in die Eerste Bylae van die Wet.

II. BEVOEGDHEDE VAN DIE BEROEPSRAAD

5. Die Beroepsraad kan—

(a) tot of deur bemiddeling van die Raad, vertoë rig vir die uitvaardiging, wysiging of intrekking van enige regulasie of reël wat op die Beroepsraad of op geneeskundige tegnologie van toepassing is;

(b) deur bemiddeling van die Raad vertoë aan die Staatspresident voorlê met betrekking tot die omskrywing van die omvang van geneeskundige tegnologie indien die Raad ingevolge artikel 39A van die Wet, by die Staatspresident sou aanbeveel dat die omvang van geneeskundige tegnologie omskryf word deur die handelinge te bepaal wat vir die toepassing van die Wet geag word handelinge te wees wat tot geneeskundige tegnologie behoort;

(c) ondersoek instel na 'n klagte, beskuldiging of bewering teen 'n persoon wat kragtens artikel 32 van die Wet as geneeskundige tegnoloog geregistreer is, van onbehoorlike gedrag of skandelijke gedrag of gedrag wat, met die oog op daardie persoon se beroep, onbehoorlik of skandelik is;

(d) hold an enquiry, under the provisions of section 81 of the Act, in respect of a person registered as a medical technologist under section 32 of the Act whenever it appears to the Professional Board that such a person—

(i) has become mentally or physically disabled to such an extent that it would be contrary to the public welfare to allow him to continue to practice;

(ii) has been using a habit-forming drug regularly for other than medicinal purposes; or

(iii) has become addicted to the use of any habit-forming or potentially harmful drug.

III. FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD

6. It shall be the duty of the Professional Board to—

(a) promote high standards of professional education and professional conduct among the members of the profession of medical technology;

(b) report to the Council on any matter affecting medical technology referred to it by the Council;

(c) advise the Council on the erasure under the provisions of section 17 or 32A of the Act, of the name of any person from the register of medical technologists kept under section 32;

(d) make recommendations to the Council in regard to the appointment of examiners for an examination in medical technology to be held in terms of section 39A of the Act;

(e) advise the Council concerning the prescribing of acts or omissions of which cognisance may be taken under section 46A of the Act, in respect of persons registered as medical technologists under section 32 of the Act;

(f) advise the Council in the case of an account rendered by a person registered as a medical technologist under section 32 of the Act, in regard to the determination of the amount which should have been charged in respect of the services to which such account relates, should an application for such determination be made in terms of section 80*bis* of the Act;

(g) advise the Council concerning the prescribing of a fee to be paid annually to the Council by all persons registered as medical technologists under section 32 of the Act.

IV. CONDUCT OF BUSINESS OF THE PROFESSIONAL BOARD AND OTHER MATTERS

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

7. At the first meeting of every newly constituted Professional Board the members present shall elect from among themselves a chairman and a vice-chairman, who shall hold office during the term of office of the Professional Board, unless any of them shall sooner resign or cease to be a member. The election shall be by ballot and shall be conducted by the Registrar.

It shall be competent for any member to nominate by ballot a member for the office of Chairman, and the Registrar shall announce the names of the members so nominated and arrange for a ballot. Every vote given at such ballot for a person who has not been nominated shall be wholly void and ineffectual. Should only two persons be nominated the voting on the first ballot shall be final, except in the case of an equality of votes. If more than two persons are nominated the candidate obtaining the lowest number of votes at the first ballot shall be eliminated, and thereafter successive ballots shall be taken and one candidate eliminated each time until

(d) 'n ondersoek ingevolge die bepalinge van artikel 81 van die Wet hou ten opsigte van 'n persoon wat kragtens artikel 32 van die Wet as geneeskundige tegnoloog geregistreer is, wanneer dit vir die Beroepsraad blyk dat sodanige persoon —

(i) verstandelik of liggaamlik in so 'n mate onbekwaam geword het dat dit met die openbare welsyn in stryd sou wees om hom toe te laat om sy praktyk voort te sit;

(ii) gewoontevormende medisyne gereeld andersins as vir geneeskundige doeleindes gebruik het; of

(iii) aan die gebruik van gewoontevormende of moontlike nadelige medisyne verslaaf geraak het.

III. WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD

6. Dit is die plig van die Beroepsraad om—

(a) 'n hoë peil van professionele onderrig en professionele gedrag by lede van die beroep geneeskundige tegnologie te bevorder;

(b) aan die Raad verslag te doen oor enige aanleentheid rakende geneeskundige tegnologie wat deur die Raad na hom verwys word;

(c) die Raad te adviseer aangaande die skraping, kragtens die bepalinge van artikel 17 of 32A van die Wet, van die naam van enige persoon uit die register van geneeskundige tegnoloe wat kragtens artikel 32 gehou word;

(d) aanbevelings by die Raad te doen in verband met die aanstelling van eksaminatore vir 'n eksamen in geneeskundige tegnologie wat ingevolge die bepalinge van artikel 39A van die Wet gehou word;

(e) die Raad te adviseer aangaande die voor: kryf van handelinge of versuime waarvan kragtens artikel 46A van die Wet kennis geneem kan word in die geval van persone wat kragtens die bepalinge van artikel 32 van die Wet as geneeskundige tegnoloe geregistreer is;

(f) die Raad te adviseer, in die geval van 'n rekening gelewer deur 'n persoon wat ingevolge artikel 32 van die Wet as geneeskundige tegnoloog geregistreer is, betreffende die vasstelling van die bedrag wat gevorder behoort te gewees het ten opsigte van die dienste waarop die rekening betrekking het, indien 'n aansoek om sodanige vasstelling ingevolge artikel 80*bis* van die Wet gedoen word;

(g) die Raad te adviseer aangaande die voorskryf van gelde wat jaarliks aan die Raad betaal moet word deur alle persone wat ingevolge artikel 32 van die Wet as geneeskundige tegnoloe geregistreer is.

IV. BEHARTIGING VAN DIE SAKE VAN DIE BEROEPSRAAD EN ANDER AANGELEENTHEDE

VERKIESING VAN VOORSITTER EN VISE-VOORSITTER

7. Op die eerste vergadering van elke nuut saamgestelde Beroepsraad kies die aanwesige lede, uit hul geledere, 'n voorsitter en 'n vise-voorsitter, wat hierdie ampte beklee vir die ampsduur van die Beroepsraad, tensy enigeen van hulle eerder bedank of ophou om lid te wees. Die verkiesing geskied per stembrief en word deur die Registrateur gehou.

Enige lid het die bevoegdheid om per stembrief 'n lid as voorsitter te nomineer, en die Registrateur moet die name van die aldus genomineerde lede bekendmaak en die stemming per stembrief roel. Iedere stem wat by sodanige stemming uitgebring is op 'n persoon wat nie genomineer is nie, is heeltemal kragteloos en van geen waarde nie. As twee persone genomineer word, is die eerste stemming per stembrief beslissend, tensy daar 'n staking van stemme is. As meer as twee persone genomineer word, verval die kandidaat met die kleinste getal stemme by die eerste stemming, waarna agtereenvolgens gestem moet word en elke keer een kandidaat uitgeskakel moet word totdat daar

only two remain, when the ballot shall be final except in the case of an equality of votes. In case of an equality of votes affecting the elimination of any candidate or the result of the final ballot, a further ballot shall be taken and, if that should be indecisive, the result of the ballot shall be decided by drawing lots.

8. The Chairman, having been elected, shall take the Chair, and members shall proceed to elect a Vice-Chairman, the procedure laid down in regulation 7 being followed, except that in the event of an equality of votes the Chairman shall have a casting vote.

FUNCTIONS OF CHAIRMAN

9. The Chairman shall preside at all ordinary and special meetings of the Professional Board, and shall be responsible for the proper conduct of the meetings; in the absence of the Chairman the Vice-Chairman shall take the Chair, and in the absence of both the Chairman and Vice-Chairman the members shall elect from among themselves a chairman to preside at the meeting.

10. During the absence on leave of the Chairman the Vice-Chairman shall exercise all the functions of Chairman.

11. If both the Chairman and Vice-Chairman are absent the members present at any meeting shall, following the procedure in regulation 7, forthwith from among themselves elect an acting chairman who shall exercise all the functions of Chairman until the Chairman or Vice-Chairman resumes duty or vacates office.

12. The Chairman, Vice-Chairman, or Acting Chairman presiding at a meeting shall, in case of an equality of votes, have a second or casting vote.

13. The Chairman shall be *ex officio* a member of the Executive Committee of the Professional Board, and shall be the Chairman of that Committee.

If the Chairman is unable to attend any meeting of the Committee, the Vice-Chairman shall be entitled to attend such meeting, and if so attending, he shall be deemed to be a member and chairman of that Committee in the absence of the Chairman.

14. The Chairman or Vice-Chairman may, as such, vacate office without such vacation *ipso facto* determining his membership of the Professional Board.

MEETINGS

15. All acts of the Professional Board shall be decided by a majority of the votes of the members present at any meeting.

16. The date or approximate date, and place of each ordinary meeting of the Professional Board shall be fixed by the Professional Board at its previous meeting. A meeting of each newly constituted Professional Board shall be held as soon as practicable to transact business of urgency. Such meeting shall be convened by the Registrar and held in Pretoria.

17. Special meetings may be convened by the Chairman and shall be convened by him upon the written requisition of at least four members; such requisition must state clearly the purpose for which the meeting is to be convened.

18. Notices convening ordinary and special meetings shall be signed by the Registrar, and shall specify the business to be transacted at the meeting. In the case of ordinary meetings, they shall be sent by post or by hand to each member, at least fourteen (14) days before the date for which the meeting is convened. In the case of special meetings such notice shall be given as the Chairman may deem sufficient and, if necessary, may be given by telegram or telephone.

19. Ordinary and special meetings of the Professional Board shall not be open to the public, except when the Professional Board holds an enquiry in terms of Chapter

net twee is, wanneer die stemming beslissend is, tensy daar 'n staking van stemme is. In die geval van 'n staking van stemme wat die uitskakeling van enige kandidaat of die uitslag van die finale verkiesing per stembrief raak, moet daar nogmaals per stembrief gestem word, en as dit onbeslissend blyk, word die uitslag van die stemming per stembrief deur loting beslis.

8. As die Voorsitter verkies is, moet hy die Voorsitterstoel in neem en moet die lede daartoe oorgaan om 'n Vise-voorsitter te verkies volgens die prosedure in regulasie 7 vasgestel, behalwe dat by 'n staking van stemme die Voorsitter 'n beslissende stem het.

FUNKSIES VAN DIE VOORSITTER

9. Die Voorsitter moet op alle gewone en buitengewone vergaderings van die Beroepsraad voorsit en is verantwoordelik vir die behoorlike verloop van die vergaderings; by afwesigheid van die Voorsitter, neem die Vise-voorsitter die stoel in en as die Voorsitter sowel as die Vise-voorsitter afwesig is, moet die lede uit eie geledere 'n voorsitter vir die vergadering verkies.

10. By afwesigheid met verlof van die Voorsitter, moet die Vise-voorsitter al die funksies aan die amp verbonde, uitoefen.

11. As die Voorsitter, sowel as die Vise-Voorsitter, afwesig is, moet die lede wat op 'n vergadering aanwesig is, volgens die prosedure in regulasie 7 onmiddellik uit eie geledere 'n waarnemende voorsitter verkies en hy moet al die funksies van die voorsitter uitoefen totdat die Voorsitter of Vise-voorsitter weer sy pligte hervat of sy amp neerlê.

12. Die Voorsitter, Vise-Voorsitter of Waarnemende Voorsitter van 'n vergadering het by 'n staking van stemme 'n tweede of beslissende stem.

13. Ampshalwe is die Voorsitter lid van die Uitvoerende Komitee van die Beroepsraad en is Voorsitter van dié Komitee. As die Voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, is die Vise-voorsitter geregtig om dit by te woon, en wanneer hy dit aldus bywoon, word hy gedurende die afwesigheid van die Voorsitter geag 'n lid en voorsitter van daardie Komitee te wees.

14. Die Voorsitter of Vise-voorsitter kan as sodanige uittree sonder dat sodanige uittreding van self sy lidmaatskap van die Beroepsraad beëindig.

VERGADERINGS

15. Alle handelinge van die Beroepsraad word beslis deur 'n meerderheid van die stemme van die lede wat op 'n vergadering aanwesig is.

16. Die datum of datum by benadering en plek van elke gewone vergadering van die Beroepsraad word deur die Beroepsraad op sy vorige vergadering bepaal. Elke nuut saamgestelde Beroepsraad moet so spoedig doenlik 'n vergadering hou ten einde dringende sake te behandel.

Sodanige vergadering moet deur die Registrateur byeen-geroep en in Pretoria gehou word.

17. Die Voorsitter kan buitengewone vergaderings belê en moet dit belê as minstens vier van die lede dit skriftelik versoek; sodanige versoek moet duidelik die doel vermeld waarvoor die vergadering byeengeroep moet word.

18. Kennisgewings van gewone en buitengewone vergaderings moet deur die Registrateur onderteken wees en moet die sake vermeld wat op die vergadering behandel moet word. In die geval van gewone vergaderings moet hulle minstens veertien (14) dae voor die datum vir die vergadering vasgestel aan elke lid per pos gesuur of oorhandig word. Vir buitengewone vergaderings moet sodanige kennisgewing geskied soos deur die Voorsitter voldoende geag word, en indien nodig, kan kennisgewing per telegram of telefoon geskied.

19. Gewone en buitengewone vergaderings van die Beroepsraad is nie vir die publiek toeganklik nie, behalwe wanneer die Beroepsraad 'n ondersoek kragtens Hoofstuk

IV of the Act, but this exception is subject to the regulations governing the conduct of enquiries held by the Professional Board.

20. No business shall be transacted at a meeting other than that specified in the notice relating thereto, except matters which the Professional Board shall resolve to deal with as urgent.

21. The Professional Board may adjourn a meeting to any day or hour, but no business shall be transacted at an adjourned meeting except such as was set out in the notice convening the meeting of which it is an adjournment, other than matters which are brought forward in accordance with the preceding regulation.

22. An attendance register shall be kept by the Registrar, who shall enter therein the names of all members attending each meeting.

23. The Chairman shall take the Chair at the appointed hour, and if at the expiration of a quarter of an hour there shall not be a quorum present he may declare the meeting postponed to a day and hour to be fixed by him.

24. A majority of members of the Professional Board shall constitute a quorum, except when the Professional Board holds an inquiry in terms of Chapter IV of the Act, when three members shall constitute a quorum.

25. Any member desirous of bringing any matter before the Professional Board shall forward in writing to the Registrar at least twenty-one (21) days before the date for which a meeting is to be convened, a notice of motion thereof, which notice of motion shall be published in the notice convening the meeting and shall be considered in rotation with the other business to be brought before the Professional Board.

26. No matter shall be considered unless due notice has been given in accordance with the preceding regulation unless permission is obtained from the meeting to bring it forward as a motion. Should the motion find no seconder, it shall not be further considered.

COMMITTEE, APPOINTMENT OF, QUORUM, AND TERMS OF RESIDENCE

27. The Professional Board shall, at its first meeting in each year, appoint an Executive Committee, which shall function until the first meeting of the Professional Board in the following year, or until the term of office of the Professional Board expires, whichever period is the lesser.

28. The Committee shall consist of the Chairman and two other members of the Professional Board.

29. The quorum of the Committee shall be three.

30. The Committee shall consider and report on and, if urgently necessary, deal with, all matters concerning the Professional Board, but shall not hold disciplinary enquiries.

31. The Chair of the Committee shall be taken by the Chairman, and if he is unable to attend a meeting, by the Vice-Chairman. If both the Chairman and the Vice-Chairman are unable to attend a meeting of the Committee, the Committee shall elect one of its members who is attending the meeting, to be Chairman.

32. In acting as the Chairman of the Committee, the Vice-Chairman shall be regarded in every respect as a member of the Committee for the purposes of the meeting of which he is Chairman and he shall have the same powers as the Chairman when he takes the Chair of the Committee.

33. The rules of order laid down herein for the conduct of ordinary and special meetings shall apply, *mutatis mutandis*, to meetings of the Committee.

IV van die Wet hou, maar hierdie uitsondering is onderworpe aan die regulasies betreffende die hou van ondersoek deur die Beroepsraad.

20. Geen ander sake as dié in die betrokke kennisgewing genoem, mag op 'n vergadering behandel word, nie, uitgesonderd sake wat die Beroepsraad, om dringende redes, mag besluit om te behandel.

21. Die Beroepsraad kan 'n vergadering tot enige dag of uur verdaag, maar op 'n voortsettingsvergadering mag geen ander sake behandel word nie as dié uiteengesit in die kennisgewing van die byeenroeping van die vergadering waarvan dit 'n voortsetting is, uitgesonderd sake wat voorgedring word soos in die voorgaande regulasie bepaal.

22. Die Registrateur moet 'n presensieregister hou waarin hy die name van al die lede wat elke vergadering bywoon, opteken.

23. Op die bepaalde uur moet die Voorsitter die Voorsitterstoel inneem, en indien na verloop van 'n kwartier geen kworum aanwesig is nie, kan hy die vergadering as uitgestel verklaar tot 'n datum en uur wat hy bepaal.

24. 'n Kworum bestaan uit 'n meerderheid van die lede van die Beroepsraad behalwe waar die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, in welke geval die kworum uit drie lede bestaan.

25. 'n Lid wat 'n saak voor die Beroepsraad wil bring, moet minstens een-en-twintig (21) dae voor die datum waarvoor 'n vergadering byeengeroep word, 'n skriftelike kennisgewing van sy mosie aan die Registrateur stuur, en die kennisgewing van sy mosie moet vermeld staan in die kennisgewing wat die vergadering byeenroep, en saam met ander sake in volgorde aan die Beroepsraad voorgelê word.

26. Geen saak word behandel sonder behoorlike kennisgewing ooreenkomstig die voorgaande regulasie nie, tensy verlof van die vergadering verkry is om die saak as 'n mosie in te dien. As daar geen sekondant vir die mosie is nie, word dit nie verder behandel nie.

KOMITEE, AANSTELLING VAN, KWORUM, EN OPDRAG AAN

27. Op sy eerste vergadering in elke jaar moet die Beroepsraad 'n Uitvoerende Komitee aanstel, wat fungeer tot die eerste vergadering van die Beroepsraad in die volgende jaar of totdat die ampstermyn van die Beroepsraad verstreke is, na gelang van watter tydperk die kortste is.

28. Die Komitee bestaan uit die Voorsitter en twee ander lede van die Beroepsraad.

29. Die kworum van die Komitee is drie.

30. Die Komitee moet beraadslaag en rapporteer oor alle aangeleenthede rakende die Beroepsraad en, indien dringend noodsaaklik, hulle behandel, maar hou nie tugondersoeke nie.

31. Die Voorsitterstoel van die Komitee word deur die Voorsitter ingeneem en, indien hy nie in staat is om die vergadering by te woon nie, deur die Vise-voorsitter. Indien beide die Voorsitter en die Vise-voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, verkies die Komitee een van sy lede wat die vergadering bywoon tot Voorsitter.

32. Waar die Vise-voorsitter as Voorsitter van die Komitee optree, word hy in alle opsigte beskou as lid van die Komitee vir die doel van die vergadering waar hy as Voorsitter optree en het hy dieselfde bevoegdhede as die Voorsitter wanneer hy die Voorsitterstoel van die Komitee inneem.

33. Die reglement van orde soos hierin bepaal vir die hou van gewone en buitengewone vergaderings is *mutatis mutandis* van toepassing op vergaderings van die Komitee.

34. When any member of the Committee including the Chairman is granted leave of absence from the meetings of the Committee the Chairman may appoint some other member of the Professional Board to act on the Committee during the absence of the member on leave.

35. Should a vacancy on the Committee occur, the Professional Board may appoint a member to fill such vacancy and the person so appointed shall hold office until the first meeting of the Professional Board in the following year.

36. Every member of the Professional Board may attend any meeting of the Committee, but shall not be entitled to be paid fees and allowances for attending such meeting and every member of the Professional Board may register with the Registrar a general or specific request to be furnished with timely notice of the date, place and agenda of any meeting or all meetings of the Committee, and shall, whenever time permits, be so supplied; the Chairman of the Committee may permit a member so attending to speak, but not to vote. The Committee shall have the power to co-opt temporarily any member of the Professional Board as an additional member for special purposes. Co-opted members shall be entitled to fees and allowances for attending meetings of the Committee to which they have been co-opted.

37. Meetings of the Committee shall not be open to the public.

MINUTES

38. The proceedings of meetings of the Professional Board and of the Committee shall be preserved in the form of typewritten minutes authenticated after confirmation, at the next meeting by the signature of the Chairman.

39. Except as provided for in the next succeeding regulations the minutes of each meeting of the Professional Board and of the Committee, shall contain the resolutions adopted, and such motions and amendments as have been proposed and adopted or negated, if so requested, but without any comment or observation by the members.

40. The Registrar shall forward a copy of the minutes of each meeting, including the minutes of the meetings of the Committee, to all members of the Professional Board as soon as possible after the conclusion of the meeting.

41. The minutes may be taken as read: Provided that any member may move that a certain minute should be read with a view to such correction therein or addition thereto as may be found necessary.

ORDER OF BUSINESS AND DEBATE

42. The Professional Board shall meet at an hour and place stated in the notice calling the meeting. The meeting may be adjourned from time to time on the motion of a member which has been duly seconded and agreed to.

43. The order of business at every ordinary meeting shall be as follows:

- Minutes of previous meeting.
- Report of Registrar on registrations effected.
- Reports of the Committee.
- Reports deferred from previous meetings.
- Notices of motion transferred from previous meeting.
- New notices of motion.
- Other business.

It shall, however, be competent for a member to move at a particular meeting that any item appearing on the agenda for that particular meeting be advanced in the agenda.

34. Wanneer aan enige lid van die Komitee, insluitende die Voorsitter, verlof van afwesigheid van die vergaderings van die Komitee verleen word, kan die Voorsitter 'n ander lid van die Beroepsraad aanstel om gedurende die afwesigheid met verlof van dié lid in sy plek in die Komitee op te tree.

35. As daar 'n vakature in die Komitee ontstaan, kan die Beroepsraad 'n lid aanstel ten einde sodanige vakature aan te vul en die aldus aangestelde persoon beklee die amp tot die eerste vergadering van die Beroepsraad in die volgende jaar.

36. Elke lid van die Beroepsraad kan enige vergadering van die Komitee bywoon, maar is nie geregtig op die betaling van gelde en toelaes vir die bywoon van sodanige vergadering nie; en elke lid van die Beroepsraad kan by die Registrateur 'n algemene of spesifieke versoek aanteken om betyds in kennis gestel te word van die datum, plek en agenda van enige vergadering of alle vergaderings van die Komitee en moet, indien die tyd dit toelaat, van sodanige kennisgewing voorsien word. Die Voorsitter van die Komitee kan 'n aldus besoekende lid toelaat om te praat, maar nie om te stem nie. Die Komitee is bevoeg om enige lid van die Beroepsraad tydelik as bykomende lid vir spesiale doeleindes te koöpteer. Gekoöpteerde lede is geregtig op gelde en toelaes vir die bywoon van vergaderings van die Komitee waarin hulle gekoöpteer is.

37. Vergaderings van die Komitee is nie vir die publiek toeganklik nie.

NOTULE

38. Die verrigtinge van vergaderings van die Beroepsraad en van die Komitee moet vasgelê word in die vorm van getikte notule wat op die volgende vergadering na goedkeuring deur ondertekening van die Voorsitter bekragtig word.

39. Behalwe soos in die hieropvolgende regulasies bepaal, moet die notule van elke vergadering van die Beroepsraad en van die Komitee die besluite wat geneem is, bevat en sodanige mosies en amendemente as wat voorgestel en aangenem of verworp is, indien versoek, maar sonder enige kommentaar of opmerkings van lede.

40. Die Registrateur moet so spoedig moontlik na afloop van die vergadering 'n afskrif van die notule van elke vergadering, met inbegrip van die notule van die vergaderings van die Komitee, aan alle lede van die Beroepsraad stuur.

41. Die notule kan as gelees beskou word: Met dien verstande dat enige lid kan voorstel dat 'n sekere notule gelees moet word ten einde sodanige verbetering daarin of byvoeging daarby aan te bring as wat nodig mag blyk.

VOLGORDE VAN SAKE EN BESPREKINGS

42. Die Beroepsraad moet bymekaarkom op 'n uur en plek bepaal in die kennisgewing wat die vergadering byeenroep. Die vergadering kan van tyd tot tyd verdaag word op grond van 'n mosie van 'n lid, behoorlik gesekondeer en goedgekeur.

43. Die volgorde waarin sake op elke gewone vergadering behandel word, is soos volg:

- Notule van die vorige vergadering.
- Verslag van die registrateur oor ingeskrewe registrasies.
- Verslae van die Komitee.
- Verslae wat oorsaak van vorige vergaderings.
- Kennisgewings van mosie oorgehou van vorige vergadering.
- Nuwe kennisgewings van mosie.
- Ander sake.

'n Lid het egter die bevoegdheid om op 'n bepaalde vergadering voor te stel dat 'n beskrywingspunt wat op die agenda van die bepaalde vergadering verskyn, voor ander punte op die agenda behandel moet word.

44. Members desiring to speak on any subject may be required by the Chairman to rise from their seats and address the Chair but this requirement shall not apply to meetings of the Committee.

45. The Chairman shall call the attention of the Professional Board to continue irrelevant tedious repetition, unbecoming language or any breach of order on the part of a member, and shall direct such member, if speaking, to discontinue speaking in the manner to which exception is taken, or, in the event of persistent disregard of the authority of the Chair, to retire for the remainder of the day.

46. Whenever the Chairman addresses the Professional Board or intervenes during a debate, any member speaking shall temporarily resume his seat.

47. All motions and amendments shall, unless otherwise permitted by the Chairman, be committed to writing and signed by the mover, and, before they are spoken to by other members, shall be read from the Chair or by the Registrar under the authority of the Chair, and seconded. All formal amendments shall be so framed that they may be read as independent motions.

An amendment shall be relevant to the motion it is intended to amend, and shall not alter the original motion in such a way as to make it virtually a new motion. It shall be so framed as—

- (a) to add or insert certain words; or
- (b) to omit certain words; or
- (c) to omit certain words and add or insert others.

48. No motion or amendment shall be withdrawn after having been read by the Chairman, or by his authority, unless by permission of the Professional Board.

49. If an amendment be proposed, it may be followed by other amendments, and the last amendment shall be considered first.

50. Should every amendment be negatived, the original motion shall then be put to the vote.

51. If an amendment be carried, it shall then be regarded as a substantive motion and treated, as to further amendments in all other respects, as an original motion.

52. When a motion is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The postponement of the question, namely "That the meeting do proceed to the next business".
- (iii) The motion for the previous question.
- (iv) The closure, namely "That the question be now put".
- (v) The adjournment of the debate, namely "That the debate on the motion be adjourned."
- (vi) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

53. When an amendment is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The closure, namely "That the question be now put".
- (iii) The adjournment of the debate, namely "That the debate on the motion be adjourned".
- (iv) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

54. The motion for the postponement of the question (which may specify a date for the further consideration of the question) shall be made and seconded without debate and may be moved at any time, even during

44. Die Voorsitter kan vereis dat lede wat oor 'n onderwerp wil praat, opstaan en hulle tot die Voorsitter rig, maar hierdie vereiste is nie van toepassing op vergaderings van die Komitee nie.

45. Die Voorsitter moet die aandag van die Beroepsraad vestig op enige voortdurende, irrelevante, vervelende herhalings, onbetaamlike taal of enige versteuring van die orde deur 'n lid en moet sodanige lid, as hy praat, gelas om op te hou om te praat op die manier waarteen beswaar gemaak word of om, by aanhoudende verontagsaming van die gesag van die Voorsitter, hom vir die res van die dag te verwyder.

46. Wanneer die Voorsitter die Beroepsraad toespreek, of gedurende 'n bespreking tussenbei tree, moet 'n lid wat aan die woord is, tydelik gaan sit.

47. Alle mosies en amendements moet, tensy anders deur die Voorsitter toegelaat, skriftelik en onderteken deur die voorsteller, ingedien word en, voordat ander lede daaroor praat, moet dit deur die Voorsitter, of die Registrateur met toestemming van die Voorsitter, voorgelees en gesekondeer word. Alle formele amendemente moet so opgestel wees dat hulle as afsonderlike mosies voorgelees kan word.

'n Amendement moet betrekking hê op die mosie waarvan die wysiging beoog word en mag nie die oorspronklike mosie op so 'n manier wysig dat dit in werklikheid 'n nuwe mosie word nie. Die amendement moet die een of ander van die volgende vorme aanneem:

- (a) By- of invoeging van sekere woorde; of
- (b) weglating van sekere woorde; of
- (c) weglating van sekere woorde en by- of invoeging van ander.

48. Geen mosie of amendement mag teruggetrek word nadat dit deur die Voorsitter, of met sy toestemming, voorgelees is nie, uitgesonderd met die toestemming van die Beroepsraad.

49. As 'n amendement ingedien word, kan ander amendemente daarop volg, en kom die laaste amendement eerste in oorweging.

50. As elke amendement verwerp word, word daar dan oor die oorspronklike mosie gestem.

51. As 'n amendement aangeneem word, word dit as 'n substantiewe mosie beskou en wat betref verdere amendemente in alle ander opsigte as 'n oorspronklike mosie behandel.

52. Wanneer 'n mosie in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . ."
- (ii) Die uitstel van die saak, nl. "Dat die vergadering oorgaan tot die volgende punt op die agenda".
- (iii) Die mosie vir die vorige saak.
- (iv) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (v) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie verdaag word".
- (vi) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

53. Wanneer 'n amendement in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . ."
- (ii) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (iii) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie nou verdaag word".
- (iv) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

54. Die mosie om die saak uit te stel (waarin 'n datum vir die verdere oorweging van die saak vermeld kan word) moet ingedien en gesekondeer word sonder bespreking, en kan te eniger tyd ingedien word, selfs gedurende die

debate on an amendment. If the motion is carried, the question shall be dropped from the programme of business. If it is lost, the debate shall proceed.

55. The motion for the closure shall be made and seconded without debate and shall be put forthwith. Should the motion be carried, the motion or amendment under debate shall at once be voted on by the Professional Board.

56. If the motion for the adjournment of the debate is carried, the Professional Board shall pass to the next item on the programme of business and the debate shall be resumed at the next ordinary meeting of the Professional Board. The mover of the adjournment shall, on the resumption of the debate, be entitled to speak first.

57. If the motion for the adjournment of the Professional Board is proposed and seconded, it shall be competent for the Chairman, before putting the question, to take the opinion of the Professional Board as to whether it shall, before rising, proceed to the transaction of unopposed business.

58. The motion for the previous question shall be made and seconded without debate, and shall be put forthwith. Should this motion be carried, the motion to which it applies shall be dropped from the programme of business.

59. Except as provided hereunder, when a question is put to the vote the Chairman, having first ascertained the number of members present, shall ask for a show of hands for or against the motion or amendment, and shall then declare that the vote appears to him to be in the affirmative or the negative, as the case may be. Any member of the Professional Board may require that the numbers or the names, or both the numbers and names, of the members voting for or against the motion or amendment shall be entered in the minutes. It shall, however, be competent for a member to ask for a vote by ballot, and such request shall be granted if three other members support it.

60. A motion to rescind a resolution which has been passed at a previous meeting shall be considered only if notice thereof has been given in terms of regulation 25. It shall be passed if a majority of the votes recorded is in its favour.

61. The Registrar shall embody in the minutes any rulings of the Chairman as to the interpretation of these regulations, if so requested by a member at the time of the ruling.

62. Notice of motion may be given to review any ruling of the Chairman and shall be placed on the agenda.

63. If any ruling of the Chairman of the Professional Board is called in question, he shall vacate the Chair while the matter is under discussion: Provided, however, that no ruling shall be discussed or reviewed during the meeting of the Professional Board at which it has been given.

64. (a) If any member dissents from the opinion of the majority and wishes to have his dissent recorded, he shall state so forthwith; such dissent shall then be entered in the minutes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry. However, a member in such instance shall be entitled to request that his vote against a decision of the Professional Board be recorded.

65. (a) Any rule of order of the Professional Board may be suspended if a motion to that effect be carried by a majority of votes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry.

bespreking van 'n amendement. As die mosie aangeneem word, val die saak uit die agenda weg. As die mosie nie aangeneem word nie, duur die bespreking voort.

55. Die mosie om die bespreking te beëindig, moet sonder bespreking ingedien en gesekondeer word en moet onmiddellik tot stemming gebring word. As die mosie aangeneem word, moet die Beroepsraad dadelik oor die mosie of amendement in bespreking stem.

56. As die mosie vir die verdaging van die bespreking aangeneem word, moet die Beroepsraad tot die volgende punt op die agenda oorgaan, en die bespreking moet hervat word op die volgende gewone vergadering van die Beroepsraad. Die voorsteller van die verdaging het by hervatting van die bespreking die reg om eerste te praat.

57. As die mosie vir die verdaging van die Beroepsraad voorgestel en gesekondeer is, kan die Voorsitter, voordat hy die saak tot stemming bring, die Beroepsraad vra of die Beroepsraad voor die sluiting van die vergadering tot die behandeling van onbestrede sake wil oorgaan.

58. Die mosie vir die vorige saak moet sonder bespreking ingedien en gesekondeer word, en moet dadelik tot stemming gebring word. Word dié mosie aangeneem, dan val die mosie waarop dit betrekking het uit die agenda weg.

59. Wanneer 'n saak tot stemming gebring word, moet die Voorsitter, nadat hy eers die getal aanwesige lede vasgestel het, behalwe soos hieronder bepaal, 'n handopsteking vir of teen die mosie of amendement vra, waarna hy moet verklaar dat, na dit hom voorkom, die stemming daarvoor of daarteen is, na gelang van die geval. Enige lid van die Beroepsraad kan vereis dat die name of die getalle of name sowel as getalle van die lede wat vir of teen die mosie of amendement gestem het, in die notule opgeneem moet word. 'n Lid het egter die bevoegdheid om te versoek dat die stemming per stembrief geskied, en sodanige versoek word toegestaan as drie ander lede dit ondersteun.

60. 'n Mosie tot herroeping van 'n besluit op 'n vorige vergadering geneem, word oorweg slegs indien kennis daarvan gegee is ingevolge regulasie 25. Dit word aangeneem indien 'n meerderheid van stemme ten gunste daarvan is.

61. Die Registrateur moet in die notule enige beslissings van die Voorsitter betreffende 'n verolking van hierdie regulasies opneem, as 'n lid, wanneer die beslissing gegee word, daarom vra.

62. Kennisgewing van 'n mosie kan gegee word om enige beslissing van die Voorsitter in hersiening te neem en moet op die agenda geplaas word.

63. As enige beslissing van die Voorsitter van die Beroepsraad in twyfel getrek word, moet hy die Stoel verlaat onderwyl die saak bespreek word: Met dien verstande egter dat geen beslissing bespreek of hersien mag word op 'n vergadering van die Beroepsraad waarop dit gegee is nie.

64. (a) As enige lid van die mening van die meerderheid verskil en hy sy meningsverskil genotuleer wil hê, moet hy dit dadelik te kenne gee; sodanige verskil moet dan in die notule opgeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie. In sodanige geval is 'n lid egter wel daarop geregtig om te versoek dat sy stem teen 'n besluit van die Beroepsraad aangeteken word.

65. (a) Enige reglement van die Beroepsraad kan opgeskort word as 'n mosie te dien effekte by meerderheid van stemme aangeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie.

MEMBERS' FEES AND ALLOWANCES

66. (a) Members attending meetings of the Professional Board or of the Committee, or otherwise engaged in the business of the Professional Board (including time occupied in travelling) shall be paid members' fees at the rate of R10,50 per day.

(b) If members of the Professional Board have to travel more than 50 kilometres from their usual place of residence to attend meetings of the Professional Board or of the Committee, or on other business of the Professional Board, they shall be paid a subsistence allowance of R15 per day while absent from their place of residence.

(c) In this regulation a day shall mean a calendar day or part thereof.

(d) The fees and subsistence allowance payable to members in terms of the preceding paragraphs shall be calculated from the latest time when members can reasonably leave their place of residence in order to attend meetings of the Professional Board or of the Committee or to be engaged in the business of the Professional Board until the earliest time that they can reasonably arrive back at their place of residence: Provided that—

(i) members who have to travel a distance of 320 kilometres or more shall be allowed a period not exceeding 24 hours after the conclusion of such meetings for commencing their return journey;

(ii) the Executive Committee of the Council may in special cases authorise payment of additional fees and allowances;

(iii) in the calculation of the fees and subsistence allowance payable to members, it shall be taken into account that members who have to travel a distance of 320 kilometres or more cannot reasonably be expected to arrive in time at a meeting if their train or plane arrives at the place where such meeting is to be held less than six hours before the scheduled time of the commencement of the meeting;

(iv) members shall have the choice of travelling by train or plane and in assessing the fees and subsistence allowance due cognisance shall be taken of their method of travel.

67. Members travelling to meetings of the Professional Board or of the Committee or on the business of the Professional Board shall be paid their actual rail fare (including coupé surcharge) or air fare, and shall be paid fares on de luxe trains and/or transport by S.A. Airways conveyance to the nearest airport if in fact they travel on such trains or use such transport. If unable reasonably to travel by rail or air members shall be paid motor allowance at the rate of 10c per kilometre but only for a distance not exceeding 160 kilometres there and back. If members have to travel to attend a meeting which lasts longer than one day, or a series of meetings lasting longer than one day, they shall be paid a travelling allowance for travelling to and from such meetings once only: Provided that they shall be advised beforehand that it will be necessary for them to attend such meetings.

68. Members who travel by any other means than the above shall be paid fees and subsistence and a travelling allowance equal to air fare and transport by South African Airways motor vehicle, as though they had travelled by air by the shortest and most expeditious route.

DUTIES OF REGISTRAR

69. (1) The Registrar of the Council shall perform all the duties imposed upon him by the medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, the rules of order, or by resolution of the Council and Professional Board. As the chief executive officer of the Council, he shall also be the chief executive officer of the Professional Board. He shall be responsible for the proper

GELDE EN TOELAES AAN LEDE

66. (a) Aan lede wat vergaderings van die Beroepsraad of van die Komitee bywoon of wat andersins besig is met sake van die Beroepsraad (met inbegrip van die tyd wat hulle op reis is) word ledegelde betaal teen R10,50 per dag.

(b) Lede van die Beroepsraad wat meer as 50 kilometer van hul gewone woonplek af moet reis om vergaderings van die Beroepsraad of van die Komitee by te woon of om ander sake van die Beroepsraad te verrig, ontvang 'n verblyftoelae van R15 per dag so lank as hulle van hul woonplek afwesig is.

(c) Vir die toepassing van hierdie regulasie, beteken 'n dag 'n kalenderdag of 'n gedeelte daarvan.

(d) Die gelde en verblyftoelae wat ingevolge die voorgaande paragrawe aan lede betaalbaar is, word bereken vanaf die laaste tydstop waarop lede redelikerwys hul woonplekke kan verlaat om vergaderings van die Beroepsraad of van die Komitee by te woon of om sake van die Beroepsraad te verrig, tot die vroegste tydstop waarop hulle dan redelikerwys weer by hul woonplekke kan aankom: Met dien verstande dat—

(i) aan lede wat 'n afstand van 320 kilometer of meer moet aflê, 'n tydperk van hoogstens 24 uur na beëindiging van sodanige vergaderings toegestaan word om hul terugreis te begin;

(ii) die Uitvoerende Komitee van die Raad in spesiale gevalle die betaling van addisionele gelde en toelaes kan magtig;

(iii) wanneer die gelde en verblyftoelaes wat aan lede betaalbaar is, bereken word, rekening daarmee gehou moet word dat daar van lede wat 'n afstand van 320 kilometer of meer moet aflê, nie redelikerwys verwag kan word nie om, indien hul trein of vliegtuig minder as ses uur voor die vasgestelde aanvangs tyd van d'e vergadering op die vergaderplek aankom, betyds by die vergadering te arriveer;

(iv) lede die keuse het om per trein of per vliegtuig te reis, en dat by die berekening van die gelde en verblyftoelae, die wyse waarop hulle gereis het, in aanmerking geneem moet word.

67. Aan lede wat na vergaderings van die Beroepsraad of van die Komitee of in verband met sake van die Beroepsraad reis, moet hul werklike spoorreisgeld (insluitende die ekstra koste vir 'n koepee) of lugreisgeld betaal word en ook die reisgeld vir reise per luukse treine en/of die gelde vir vervoer deur die Suid-Afrikaanse Lugdiens na die naaste lughawe, indien hulle werklik met sodanige treine reis of van sodanige vervoer gebruik maak. Indien lede redelikerwys nie per trein of vliegtuig kan reis nie, word 'n motortoelae teen 10c per kilometer aan hulle betaal maar slegs vir 'n afstand van hoogstens 160 kilometer heen en weer. Indien lede na 'n vergadering moet reis wat langer as een dag duur, of na 'n reeks vergaderings wat langer as een dag duur, ontvang hulle 'n reistoelae vir slegs een heen-en-terugreis na sodanige vergadering: Met dien verstande dat hulle vooraf in kennis gestel moet word dat dit vir hulle nodig sal wees om sodanige vergaderings by te woon.

68. Lede wat op ander maniere reis as dié hierbo genoem, ontvang gelde en 'n verblyf- asook 'n reistoelae gelyk aan die koste van lugreisgeld en padvervoer deur die Suid-Afrikaanse Lugdiens asof hulle met die kortste en vinnigste roete per vliegtuig gereis het.

PLIGTE VAN REGISTRATEUR

69. (1) Die Registrateur van die Raad moet alle pligte vervul wat hom opgelê is ingevolge die Wet op Genees- here, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, die Reglement van Orde, of by besluit van die Raad en die Beroepsraad. As hoof- uitvoerende beampte van die Raad is hy ook hoofuitvoerende beampte van die Beroepsraad. Hy is verantwoordelik vir die behoorlike

conduct of the Professional Board's business. He shall take and keep, or cause to be taken and kept, minutes of the proceedings of all meetings of the Professional Board and of its Committee.

(2) The Professional Board or the Committee may instruct the Registrar or any member of the staff of the Council present at a meeting to withdraw during the discussion of any matter.

AMENDMENT OF REGULATIONS OR RULES

70. No amendments to the regulations or rules relating to the Professional Board shall be considered unless notice of motion thereof, in writing, is given. Such motion shall be placed on the notice convening the next meeting of the Professional Board.

No. R. 1759

4 October 1974

THE SOUTH AFRICAN MEDICAL AND DENTAL COUNCIL

The State President has been pleased, under the powers vested in him by section 13A (2) of the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, read with section 94 (1) of the said Act, and after consideration of a recommendation of the South African Medical and Dental Council, to make the following regulations in substitution for the regulations published under Government Notice R. 89 of 19 January 1973:

REGULATIONS REGARDING THE CONSTITUTION, POWERS, FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD FOR CHIROPODY

The regulations are divided into chapters, which relate to the following matters respectively:

Chapter I.—Constitution of the Professional Board.

Chapter II.—Powers of the Professional Board.

Chapter III.—Functions and Duties of the Professional Board.

Chapter IV.—Conduct of business of the Professional Board and other matters.

DEFINITIONS

1. In these regulations—

“Professional Board” means the Professional Board for Chiropody established under Proclamation 8 of 1973;

“Council” means the South African Medical and Dental Council;

“Act” means the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended.

I. CONSTITUTION OF THE PROFESSIONAL BOARD

2. The Professional Board shall consist of seven members and shall comprise—

(a) one person appointed by the Council, who shall be a member of the Council;

(b) five persons elected by the persons whose names appear on the register of chiropodists kept under section 32 of the Act; such election shall be conducted by the Council and members shall be elected for a period of five years, at the end of which period they shall vacate office: Provided that such members shall be eligible for re-election;

(c) one person, appointed by the Council, who shall be a medical practitioner or dentist and who shall have special knowledge of chiropody.

behartiging van die werksaamhede van die Beroepsraad. Hy moet notule van alle vergaderings van die Beroepsraad en van die Komitee van die Beroepsraad opstel en bewaar of toesien dat dit opgestel en bewaar word.

(2) Die Beroepsraad of die Komitee kan die Registrateur of enige lid van die personeel van die Raad wat op 'n vergadering teenwoordig is, versoek om hom gedurende die bespreking van enige aangeleentheid aan die vergadering te onttrek.

WYSIGING VAN REGULASIES OF REËLS

70. Geen wysiging van die regulasies of reëls wat betrekking het op die Beroepsraad word in oorweging geneem nie, tensy skriftelik kennis gegee is van die mosie om dit te doen. Sodange mosie moet op die kennisgewing wat die volgende vergadering van die Beroepsraad byeenroep, verskyn.

No. R. 1759

4 Oktober 1974

DIE SUID-AFRIKAANSE GENEESKUNDIGE EN TANDHEELKUNDIGE RAAD

Dit het die Staatspresident behaag om kragtens die bevoegdheid hom verleen by artikel 13A (2) van die Wet op Geneesher, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, gelees met artikel 94 (1) van genoemde Wet, en na oorweging van 'n aanbeveling van die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad, die volgende regulasies uit te vaardig ter vervanging van die regulasies afgekondig by Goewermentskennisgewing R. 89 van 19 Januarie 1973:

REGULASIES BETREFFENDE DIE SAMESTELLING, BEVOEGDHEDE, WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD VIR CHIROPODIE

Die regulasies is verdeel in hoofstukke wat betrekking het op onderskeidelik die volgende aangeleenthede:

Hoofstuk I.—Samestelling van die Beroepsraad.

Hoofstuk II.—Bevoegdhede van die Beroepsraad.

Hoofstuk III.—Werksaamhede en pligte van die Beroepsraad.

Hoofstuk IV.—Behartiging van die sake van die Beroepsraad en ander aangeleenthede.

WOORDOMSKRYWING

1. In hierdie regulasies beteken—

“Beroepsraad” die Beroepsraad vir chiropodie ingevolge Proklamasie 8 van 1973 ingestel;

“Raad” die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad;

“Wet” die Wet op Geneesher, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig.

I. SAMESTELLING VAN DIE BEROEPSRAAD

2. Die Beroepsraad bestaan uit sewe lede en word soos volg saamgestel:

(a) Een lid deur die Raad aangestel, wat lid van die Raad is;

(b) vyf persone verkies deur die persone wie se name verskyn op die register van chiropodiste wat ingevolge artikel 32 van die Wet in stand gehou word; sodanige verkiesing word deur die Raad gehou en lede word verkies vir 'n tydperk van vyf jaar, na verloop van welke tydperk lede hulle amp ontruim: Met dien verstande dat sodanige lede herkiesbaar is;

(c) een persoon deur die Raad aangestel wat 'n geneesheer of tandarts is en wat besondere kennis van chiropodie dra.

3. (1) A member of the Professional Board shall vacate his office—

- (a) if he becomes insolvent or assigns his estate for the benefit of, or compounds with, his creditors; or
- (b) if he is absent from more than two consecutive ordinary meetings of the Professional Board without the Professional Board's leave; or
- (c) if he has been disqualified under the Act from carrying on his profession; or
- (d) if as an elected member he notifies his resignation, in writing, to the Professional Board; or
- (e) if as an appointed member he ceases to be eligible for the appointment or gives notice, in writing, to the Council of his desire to resign office and his resignation is accepted.

(2) Every such vacancy and every vacancy caused by the death of a member shall be filled by appointment or election according as the member vacating office was appointed or elected, and every member so appointed or elected shall hold office only for the unexpired portion of that period for which the member vacating such office was appointed or elected.

4. The election of members of the Professional Board and every election to fill a casual vacancy shall be held *mutatis mutandis* in accordance with the provisions set out in the First Schedule to the Act.

II. POWERS OF THE PROFESSIONAL BOARD

5. The Professional Board may—

- (a) make, to or through the Council, representations for the making, amendment or withdrawal of any regulation or rule which applies to the Professional Board or to chiropody;
- (b) submit, through the Council, to the State President representations in regard to the definition of the scope of chiropody should the Council recommend, in terms of section 39A of the Act, to the State President that the scope of chiropody be defined by specifying the acts which shall for the purposes of the Act be deemed to be acts pertaining to chiropody;
- (c) enquire into any complaint, charge or allegation, against any person registered under section 32 of the Act as a chiropodist, of improper conduct or disgraceful conduct or conduct of which, when regard is had to such person's profession, is improper or disgraceful;
- (d) hold an enquiry, under the provisions of section 81 of the Act, in respect of a person registered as a chiropodist under section 32 of the Act whenever it appears to the Professional Board that such a person—
 - (i) has become mentally or physically disabled to such an extent that it would be contrary to the public welfare to allow him to continue to practise;
 - (ii) has been using a habit-forming drug regularly for other than medicinal purposes; or
 - (iii) has become addicted to the use of any habit-forming or potentially harmful drug.

III. FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD

6. It shall be the duty of the Professional Board to—

- (a) promote high standards of professional education and professional conduct among the members of the profession of chiropody;
- (b) report to the Council on any matter affecting chiropody referred to it by the Council;
- (c) advise the Council on the erasure under the provisions of section 17 or 32A of the Act, of the name of any person from the register of chiropodists kept under section 32;

3. (1) 'n Lid van die Beroepsraad ontruim sy amp—

- (a) as hy insolvent raak of van sy boedel afstand doen ten voordele van sy skuldeisers of met hulle 'n skikking aangaan; of
- (b) as hy van meer as twee agtereenvolgende gewone vergaderings van die Beroepsraad sonder die toestemming van die Beroepsraad afwesig is; of
- (c) as hy ingevolge die Wet onbevoeg geword het om sy beroep te beoefen; of
- (d) as hy, as 'n verkose lid, sy bedanking skriftelik meedeel aan die Beroepsraad; of
- (e) as hy, as 'n aangestelde lid, ophou om aanstelbaar te wees of skriftelik kennis gee aan die Raad van sy wens om te bedank en sy bedanking word aangeneem.

(2) Elke sodanige vakature en elke vakature wat deur die dood van 'n lid ontstaan, word aangevul deur aanstelling of verkiesing na gelang die lid wat sodanige amp ontruim, aangestel of verkies is en elke aldus aangestelde of verkose lid beklee sy amp slegs gedurende die onverstreke deel van die tydperk waarvoor die lid wat sodanige amp ontruim, aangestel of verkies is.

4. Die verkiesing van lede van die Beroepsraad en elke verkiesing om 'n toevallige vakature aan te vul, word *mutatis mutandis* gehou in ooreenstemming met die bepalings vervat in die Eerste Bylae van die Wet.

II. BEVOEGDHEDE VAN DIE BEROEPSRAAD

5. Die Beroepsraad kan—

- (a) tot of deur bemiddeling van die Raad, vertoë rig vir die uitvaardiging, wysiging of intrekking van enige regulasie of reël wat op die Beroepsraad of op chiropodie van toepassing is;
- (b) deur bemiddeling van die Raad vertoë aan die Staatspresident voorlê met betrekking tot die omskrywing van die omvang van chiropodie indien die Raad, ingevolge artikel 39A van die Wet, by die Staatspresident sou aanbeveel dat die omvang van chiropodie omskryf word deur die handelinge te bepaal wat vir die toepassing van die Wet geag word handelinge te wees wat tot chiropodie behoort;
- (c) ondersoek instel na 'n klagte, beskuldiging of bewering teen 'n persoon wat kragtens artikel 32 van die Wet as chiropodis geregistreer is, van onbehoorlike gedrag of skandelijke gedrag of gedrag wat, met die oog op daardie persoon se beroep, onbehoorlik of skandelijk is;
- (d) 'n ondersoek ingevolge die bepalings van artikel 81 van die Wet hou ten opsigte van 'n persoon wat kragtens artikel 32 van die Wet as chiropodis geregistreer is, wanneer dit vir die Beroepsraad blyk dat sodanige persoon—
 - (i) verstandelik of liggaamlik in so 'n mate onbekwaam geword het dat dit met die openbare welsyn in stryd sou wees om hom toe te laat om sy praktyk voort te sit;
 - (ii) gewoontevormende medisyne gereeld, andersins as vir geneeskundige doeleindes, gebruik het; of
 - (iii) aan die gebruik van gewoontevormende of moontlike nadelige medisyne verslaaf geraak het.

III. WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD

6. Dit is die plig van die Beroepsraad om—

- (a) 'n hoë peil van professionele onderrig en professionele gedrag by lede van die beroep chiropodie te bevorder;
- (b) aan die Raad verslag te doen oor enige aangeleentheid rakende chiropodie wat deur die Raad na hom verwys word;
- (c) die Raad te adviseer aangaande die skraping, kragtens die bepalings van artikel 17 of 32A van die Wet, van die naam van enige persoon uit die register van chiropodiste wat kragtens artikel 32 gehou word;

(d) make recommendations to the Council in regard to the appointment of examiners for an examination in chiropody to be held in terms of section 39A of the Act;

(e) advise the Council concerning the prescribing of acts or omissions of which cognisance may be taken under section 46A of the Act, in respect of persons registered as chiropodists under section 32 of the Act;

(f) advise the Council in the case of an account rendered by a person registered as a chiropodist under section 32 of the Act, in regard to the determination of the amount which should have been charged in respect of the services to which such account relates, should an application for such determination be made in terms of section 80bis of the Act;

(g) advise the Council concerning the prescribing of a fee to be paid annually to the Council by all persons registered as chiropodists under section 32 of the Act.

IV. CONDUCT OF BUSINESS OF THE PROFESSIONAL BOARD AND OTHER MATTERS

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

7. At the first meeting of every newly constituted Professional Board the members present shall elect from among themselves a chairman and a vice-chairman, who shall hold office during the term of office of the Professional Board, unless any of them shall sooner resign or cease to be a member. The election shall be by ballot and shall be conducted by the Registrar.

It shall be competent for any member to nominate by ballot a member for the office of Chairman, and the Registrar shall announce the names of the members so nominated and arrange for a ballot. Every vote given at such ballot for a person who has not been nominated shall be wholly void and ineffectual. Should only two persons be nominated the voting on the first ballot shall be final, except in the case of an equality of votes. If more than two persons are nominated the candidate obtaining the lowest number of votes at the first ballot shall be eliminated, and thereafter successive ballots shall be taken and one candidate eliminated each time until only two remain, when the ballot shall be final except in the case of an equality of votes. In case of an equality of votes affecting the elimination of any candidate or the result of the final ballot, a further ballot shall be taken and, if that should be indecisive, the result of the ballot shall be decided by drawing lots.

8. The Chairman, having been elected, shall take the Chair, and members shall proceed to elect a vice-chairman, the procedure laid down in regulation 7 being followed, except that in the event of an equality of votes the Chairman shall have a casting vote.

FUNCTIONS OF CHAIRMAN

9. The Chairman shall preside at all ordinary and special meetings of the Professional Board, and shall be responsible for the proper conduct of the meetings; in the absence of the Chairman the Vice-Chairman shall take the Chair, and in the absence of both the Chairman and Vice-Chairman the members shall elect from among themselves a chairman to preside at the meeting.

10. During the absence on leave of the Chairman the Vice-Chairman shall exercise all the functions of Chairman.

(d) aanbevelings by die Raad te doen in verband met die aanstelling van eksaminatore vir eksamen in chiropodie wat ingevolge die bepalings van artikel 39A van die Wet gehou word;

(e) die Raad te adviseer aangaande die voorskryf van handeling of versuime waarvan kragtens artikel 46A van die Wet kennis geneem kan word in die geval van persone wat kragtens die bepalings van artikel 32 van die Wet as chiropodiste geregistreer is;

(f) die Raad te adviseer, in die geval van 'n rekening gelewer deur 'n persoon wat ingevolge artikel 32 van die Wet as chiropodis geregistreer is, betreffende die vasstelling van die bedrag wat gevorder behoort te gewees het ten opsigte van die dienste waarop die rekening betrekking het, indien 'n aansoek om sodanige vasstelling ingevolge artikel 80bis van die Wet gedoen word;

(g) die Raad te adviseer aangaande die voorskryf van gelde wat jaarliks aan die Raad betaal moet word deur alle persone wat ingevolge artikel 32 van die Wet as chiropodiste geregistreer is.

IV. BEHARTIGING VAN DIE SAKE VAN DIE BEROEPSRAAD EN ANDER AANGELEENTHEDE VERKIESING VAN VOORSITTER EN VISE-VOORSITTER

7. Op die eerste vergadering van elke nuut saamgestelde Beroepsraad kies die aanwesige lede, uit hul geledere, 'n voorsitter en 'n vise-voorsitter, wat hierdie ampte beklee vir die ampsduur van die Beroepsraad, tensy enigeen van hulle eerder bedank of ophou om lid te wees. Die verkiesing geskied per stembrief en word deur die Registrateur gehou.

Enige lid het die bevoegdheid om per stembrief 'n lid as Voorsitter te nomineer, en die Registrateur moet die name van die aldus genomineerde lede bekendmaak en die stemming per stembrief reël. Iedere stem wat by sodanige stemming uitgebring is op 'n persoon wat nie genomineer is nie, is heeltemal kragteloos en van geen waarde nie. As net twee persone genomineer word, is die eerste stemming per stembrief beslissend, tensy daar 'n staking van stemme is. As meer as twee persone genomineer word, verval die kandidaat met die kleinste getal stemme by die eerste stemming, waarna agtereenvolgens gestem moet word en elke keer een kandidaat uitgeskakel moet word totdat daar net twee is, wanneer die stemming beslissend is, tensy daar 'n staking van stemme is. In die geval van 'n staking van stemme wat die uitskakeling van enige kandidaat of die uitslag van die finale verkiesing per stembrief raak, moet daar nogmaals per stembrief gestem word, en as dit onbeslissend blyk, word die uitslag van die stemming per stembrief deur loting beslis.

8. As die Voorsitter verkies is, moet hy die Voorsitterstoel inneem en moet die lede daartoe oorgaan om 'n vise-voorsitter te verkies volgens die prosedure in regulasie 7 vasgestel, behalwe dat by 'n staking van stemme die Voorsitter 'n beslissende stem het.

FUNKSIES VAN DIE VOORSITTER

9. Die Voorsitter moet op alle gewone en buitengewone vergaderings van die Beroepsraad voorsit en is verantwoordelik vir die behoorlike verloop van die vergaderings; by afwesigheid van die Voorsitter, neem die Vise-voorsitter die Stoel in, en as die Voorsitter sowel as die Vise-voorsitter afwesig is, moet die lede uit eie geledere 'n voorsitter vir die vergadering verkies.

10. By afwesigheid met verlof van die Voorsitter, moet die Vise-voorsitter al die funksies aan die amp verbonde, uitoefen.

11. If both the Chairman and Vice-Chairman are absent the members present at any meeting shall, following the procedure in regulation 7, forthwith from among themselves elect an acting chairman who shall exercise all the functions of Chairman until the Chairman or Vice-Chairman resumes duty or vacates office.

12. The Chairman, Vice-Chairman or Acting Chairman presiding at a meeting shall, in case of an equality of votes, have a second or casting vote.

13. The Chairman shall be *ex officio* a member of the Executive Committee of the Professional Board, and shall be the Chairman of that Committee.

If the Chairman is unable to attend any meeting of the Committee, the Vice-Chairman shall be entitled to attend such meeting, and if so attending, he shall be deemed to be a member and chairman of that Committee in the absence of the Chairman.

14. The Chairman or Vice-Chairman may, as such, vacate office without such vacation *ipso facto* determining his membership of the Professional Board.

MEETINGS

15. All acts of the Professional Board shall be decided by a majority of the votes of the members present at any meeting.

16. The date or approximate date, and place of each ordinary meeting of the Professional Board shall be fixed by the Professional Board at its previous meeting. A meeting of each newly constituted Professional Board shall be held as soon as practicable to transact business of urgency. Such meeting shall be convened by the Registrar and held in Pretoria.

17. Special meetings may be convened by the Chairman and shall be convened by him upon the written requisition of at least four members; such requisition must state clearly the purpose for which the meeting is to be convened.

18. Notices convening ordinary and special meetings shall be signed by the Registrar, and shall specify the business to be transacted at the meeting. In the case of ordinary meetings, they shall be sent by post or by hand to each member, at least fourteen (14) days before the date for which the meeting is convened. In the case of special meetings such notice shall be given as the Chairman may deem sufficient and, if necessary, may be given by telegram or telephone.

19. Ordinary and special meetings of the Professional Board shall not be open to the public, except when the Professional Board holds an enquiry in terms of Chapter IV of the Act, but this exception is subject to the regulations governing the conduct of enquiries held by the Professional Board.

20. No business shall be transacted at a meeting other than that specified in the notice relating thereto, except matters which the Professional Board shall resolve to deal with as urgent.

21. The Professional Board may adjourn a meeting to any day or hour, but no business shall be transacted at an adjourned meeting except such as was set out in the notice convening the meeting of which it is an adjournment, other than matters which are brought forward in accordance with the preceding regulation.

22. An attendance register shall be kept by the Registrar, who shall enter therein the names of all members attending each meeting.

11. As die Voorsitter, sowel as die Vise-voorsitter, afwesig is, moet die lede wat op 'n vergadering aanwesig is, volgens die prosedure in regulasie 7 onmiddellik uit eie geledere 'n waarnemende voorsitter verkies en hy moet al die funksies van die Voorsitter uitoefen totdat die Voorsitter of Vise-voorsitter weer sy pligte hervat of sy amp neerlê.

12. Die Voorsitter, Vise-voorsitter of Waarnemende Voorsitter van 'n vergadering het by 'n staking van stemme 'n tweede of beslissende stem.

13. Ampshalwe is die Voorsitter lid van die Uitvoerende Komitee van die Beroepsraad en is Voorsitter van dié Komitee. As die Voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, is die Vise-voorsitter geregtig om dit by te woon, en wanneer hy dit aldus bywoon, word hy gedurende die afwesigheid van die Voorsitter geag 'n lid en voorsitter van daardie Komitee te wees.

14. Die Voorsitter of Vise-voorsitter kan as sodanig uittree sonder dat sodanige uittreding vanself sy lidmaatskap van die Beroepsraad beëindig.

VERGADERINGS

15. Alle handelings van die Beroepsraad word beslis deur 'n meerderheid van die stemme van die lede wat op 'n vergadering aanwesig is.

16. Die datum of datum by benadering en plek van elke gewone vergadering van die Beroepsraad word deur die Beroepsraad op sy vorige vergadering bepaal. Elke nuut saamgestelde Beroepsraad moet so spoedig doenlik 'n vergadering hou ten einde dringende sake te behandel.

Sodanige vergadering moet deur die Registrateur byeen-geroep en in Pretoria gehou word.

17. Die Voorsitter kan buitengewone vergaderings belê en moet dit belê as minstens vier van die lede dit skriftelik versoek; sodanige versoek moet duidelik die doel vermeld waarvoor die vergadering byeengeroep moet word.

18. Kennisgewings van gewone en buitengewone vergaderings moet deur die Registrateur onderteken wees en moet die sake vermeld wat op die vergadering behandel moet word. In die geval van gewone vergaderings moet hulle minstens veertien (14) dae voor die datum vir die vergadering vasgestel aan elke lid per pos gestuur of oorhandig word. Vir buitengewone vergaderings moet sodanige kennisgewing geskied soos deur die voorsitter voldoende geag word, en indien nodig, kan kennisgewing per telegram of telefoon geskied.

19. Gewone en buitengewone vergaderings van die Beroepsraad is nie vir die publiek toeganklik nie, behalwe wanneer die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, maar hierdie uitsondering is onderworpe aan die regulasies betreffende die hou van ondersoeke deur die Beroepsraad.

20. Geen ander sake as dié in die betrokke kennisgewing genoem, mag op 'n vergadering behandel word nie, uitgesonderd sake wat die Beroepsraad, om dringende redes, mag besluit om te behandel.

21. Die Beroepsraad kan 'n vergadering tot enige dag of uur verdaag, maar op 'n voortsettingsvergadering mag geen ander sake behandel word nie as dié uiteengesit in die kennisgewing van die byeenroeping van die vergadering waarvan dit 'n voortsetting is, uitgesonderd sake wat voor-gebring word soos in die voorgaande regulasie bepaal.

22. Die Registrateur moet 'n presensieregister hou waarin hy die name van al die lede wat elke vergadering bywoon, opteken.

23. The Chairman shall take the Chair at the appointed hour, and if at the expiration of a quarter of an hour there shall not be a quorum present he may declare the meeting postponed to a day and hour to be fixed by him.

24. A majority of members of the Professional Board shall constitute a quorum, except when the Professional Board holds an inquiry in terms of Chapter IV of the Act, when three members shall constitute a quorum.

25. Any member desirous of bringing any matter before the Professional Board shall forward in writing to the Registrar at least twenty-one (21) days before the date for which a meeting is to be convened, a notice of motion thereof, which notice of motion shall be published in the notice convening the meeting and shall be considered in rotation with the other business to be brought before the Professional Board.

26. No matter shall be considered unless due notice has been given in accordance with the preceding regulation unless permission is obtained from the meeting to bring it forward as a motion. Should the motion find no seconder, it shall not be further considered.

COMMITTEE, APPOINTMENT OF, QUORUM, AND TERMS OF REFERENCE

27. The Professional Board shall, at its first meeting in each year, appoint an Executive Committee, which shall function until the first meeting of the Professional Board in the following year, or until the term of office of the Professional Board expires, whichever period is the lesser.

28. The Committee shall consist of the Chairman and two other members of the Professional Board.

29. The quorum of the Committee shall be three.

30. The Committee shall consider and report on and, if urgently necessary, deal with, all matters concerning the Professional Board, but shall not hold disciplinary enquiries.

31. The Chair of the Committee shall be taken by the Chairman, and if he is unable to attend a meeting, by the Vice-Chairman. If both the Chairman and the Vice-Chairman are unable to attend a meeting of the Committee, the Committee shall elect one of its members who is attending the meeting, to be chairman.

32. In acting as the Chairman of the Committee, the Vice-Chairman shall be regarded in every respect as a member of the Committee for the purposes of the meeting of which he is chairman and he shall have the same powers as the Chairman when he takes the Chair of the Committee.

33. The rules of order laid down herein for the conduct of ordinary and special meetings shall apply, *mutatis mutandis*, to meetings of the Committee.

34. When any member of the Committee including the Chairman is granted leave of absence from the meetings of the Committee the Chairman may appoint some other member of the Professional Board to act on the Committee during the absence of the member on leave.

35. Should a vacancy on the Committee occur, the Professional Board may appoint a member to fill such vacancy and the person so appointed shall hold office until the first meeting of the Professional Board in the following year.

36. Every member of the Professional Board may attend any meeting of the Committee, but shall not be entitled to be paid fees and allowances for attending such meeting and every member of the Professional Board may register with the Registrar a general or specific request to be furnished with timely notice of the date, place and agenda of any meeting or all meetings of the Committee, and shall, whenever time permits, be so supplied; the Chairman of the Committee may permit a

23. Op die bepaalde uur moet die Voorsitter die Voorsitterstoel inneem, en indien na verloop van 'n kwartier geen kworum aanwesig is nie, kan hy die vergadering as uitgestel verklaar tot 'n datum en uur wat hy bepaal.

24. 'n Kworum bestaan uit 'n meerderheid van die lede van die Beroepsraad behalwe waar die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, in welke geval die kworum uit drie lede bestaan.

25. 'n Lid wat 'n saak voor die Beroepsraad wil bring, moet minstens een-en-twintig (21) dae voor die datum waarvoor 'n vergadering byengeroep word, 'n skriftelike kennisgewing van sy mosie aan die Registrateur stuur, en die kennisgewing van sy mosie moet vermeld staan in die kennisgewing wat die vergadering byeenroep, en saam met ander sake in volgorde aan die Beroepsraad voorgelê word.

26. Geen saak word behandel sonder behoorlike kennisgewing ooreenkomstig die voorgaande regulasie nie, tensy verlof van die vergadering verkry is om die saak as 'n mosie in te dien. As daar geen sekondant vir die mosie is nie, word dit nie verder behandel nie.

KOMITEE, AANSTELLING VAN, KWORUM, EN OPDRAG AAN

27. Op sy eerste vergadering in elke jaar moet die Beroepsraad 'n Uitvoerende Komitee aanstel, wat fungeer tot die eerste vergadering van die Beroepsraad in die volgende jaar of totdat die ampstermyn van die Beroepsraad verstreke is, na gelang van watter tydperk die kortste is.

28. Die Komitee bestaan uit die Voorsitter en twee ander lede van die Beroepsraad.

29. Die kworum van die Komitee is drie.

30. Die Komitee moet beraadslaag en rapporteer oor alle aangeleenthede rakende die Beroepsraad en, indien dringend noodsaaklik, hulle behandel, maar hou nie tugondersoeke nie.

31. Die Voorsitterstoel van die Komitee word deur die Voorsitter ineneem en, indien hy nie in staat is om die vergadering by te woon nie, deur die Vise-voorsitter. Indien beide die Voorsitter en die Vise-voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, verkies die Komitee een van sy lede wat die vergadering bywoon tot voorsitter.

32. Waar die Vise-voorsitter as Voorsitter van die Komitee optree, word hy in alle opsigte beskou as lid van die Komitee vir die doel van die vergadering waar hy as voorsitter optree en het hy dieselfde bevoegdhede as die Voorsitter wanneer hy die Voorsitterstoel van die Komitee inneem.

33. Die reglement van orde soos hierin bepaal vir die hou van gewone en buitengewone vergaderings is *mutatis mutandis* van toepassing op vergaderings van die Komitee.

34. Wanneer aan enige lid van die Komitee, insluitende die Voorsitter, verlof van afwesigheid van die vergaderings van die Komitee verleen word, kan die Voorsitter 'n ander lid van die Beroepsraad aanstel om gedurende die afwesigheid met verlof van dié lid in sy plek in die Komitee op te tree.

35. As daar 'n vakature in die Komitee ontstaan, kan die Beroepsraad 'n lid aanstel ten einde sodanige vakature aan te vul en die aldus aangestelde persoon beklee die amp tot die eerste vergadering van die Beroepsraad in die volgende jaar.

36. Elke lid van die Beroepsraad kan enige vergadering van die Komitee bywoon, maar is nie geregtig op die betaling van gelde en toelaes vir die bywoon van sodanige vergadering nie; en elke lid van die Beroepsraad kan by die Registrateur 'n algemene of spesifieke versoek aanteken om betyds in kennis gestel te word van die datum, plek en agenda van enige vergadering of alle vergaderings van die Komitee en moet, indien die tyd dit toelaat, van sodanige kennisgewing voorsien word. Die Voorsitter van

member so attending to speak, but not to vote. The Committee shall have the power to co-opt temporarily any member of the Professional Board as an additional member for special purposes. Co-opted members shall be entitled to fees and allowances for attending meetings of the Committee to which they have been co-opted.

37. Meetings of the Committee shall not be open to the public.

MINUTES

38. The proceedings of meetings of the Professional Board and of the Committee shall be preserved in the form of typewritten minutes authenticated after confirmation, at the next meeting by the signature of the Chairman.

39. Except as provided for in the next succeeding regulations the minutes of each meeting of the Professional Board and of the Committee, shall contain the resolutions adopted, and such motions and amendments as have been proposed and adopted or negated, if so requested, but without any comment or observation by the members.

40. The Registrar shall forward a copy of the minutes of each meeting, including the minutes of the meetings of the Committee, to all members of the Professional Board as soon as possible after the conclusion of the meeting.

41. The minutes may be taken as read: Provided that any member may move that a certain minute should be read with a view to such correction therein or addition thereto as may be found necessary.

ORDER OF BUSINESS AND DEBATE

42. The Professional Board shall meet at an hour and place stated in the notice calling the meeting. The meeting may be adjourned from time to time on the motion of a member which has been duly seconded and agreed to.

43. The order of business at every ordinary meeting shall be as follows:

- Minutes of previous meeting.
- Report of Registrar on registrations affected.
- Reports of the Committee.
- Reports deferred from previous meetings.
- Notices of motion transferred from previous meetings.
- New notices of motion.
- Other business.

It shall, however, be competent for a member to move at a particular meeting that any item appearing on the agenda for that particular meeting be advanced in the agenda.

44. Members desiring to speak on any subject may be required by the Chairman to rise from their seats and address the Chair but this requirement shall not apply to meetings of the Committee.

45. The Chairman shall call the attention of the Professional Board to continue irrelevant tedious repetition, unbecoming language or any breach of order on the part of a member, and shall direct such member, if speaking, to discontinue speaking in the manner to which exception is taken, or, in the event of persistent disregard of the authority of the Chair, to retire for the remainder of the day.

46. Whenever the Chairman addresses the Professional Board or intervenes during a debate, any member speaking shall temporarily resume his seat.

47. All motions and amendments shall, unless otherwise permitted by the Chairman, be committed to writing and signed by the mover, and, before they are spoken to by other members, shall be read from the Chair or by the Registrar under the authority of the Chair, and seconded. All formal amendments shall be so framed that they may be read as independent motions.

die Komitee kan 'n aldus besoekende lid toelaat om te praat, maar nie om te stem nie. Die Komitee is bevoeg om enige lid van die Beroepsraad tydelik as bykomende lid vir spesiale doeleindes te koöpteer. Gekoöpteerde lede is geregtig op gelde en toelaes vir die bywoon van vergaderings van die Komitee waarin hulle gekoöpteer is.

37. Vergaderings van die Komitee is nie vir die publiek toeganklik nie.

NOTULE

38. Die verrigtinge van vergaderings van die Beroepsraad en van die Komitee moet vasgelê word in die vorm van getikte notule wat op die volgende vergadering na goedkeuring deur ondertekening van die Voorsitter bekragtig word.

39. Behalwe soos in die hieropvolgende regulasies bepaal, moet die notule van elke vergadering van die Beroepsraad en van die Komitee die besluite wat geneem is, bevat en sodanige mosies en amendemente as wat voorgestel en aangeneem of verwerp is, indien versoek, maar sonder enige kommentaar of opmerkings van lede.

40. Die Registrateur moet so spoedig moontlik na afloop van die vergadering 'n afskrif van die notule van elke vergadering, met inbegrip van die notule van die vergaderings van die Komitee, aan alle lede van die Beroepsraad stuur.

41. Die notule kan as gelees beskou word: Met dien verstande dat enige lid kan voorstel dat 'n sekere notule gelees moet word ten einde sodanige verbetering daarin of byvoeging daarby aan te bring as wat nodig mag blyk.

VOLGORDE VAN SAKE EN BESPREKINGS

42. Die Beroepsraad moet byeenkom op 'n uur en plek bepaal in die kennisgewing wat die vergadering byeenroep. Die vergadering kan van tyd tot tyd verdaag word op grond van 'n mosie van 'n lid, behoorlik gesekondeer en goedgekeur.

43. Die volgorde waarin sake op elke gewone vergadering behandel word, is soos volg:

- Notule van die vorige vergadering.
- Verslag van die Registrateur oor ingeskrewe registrasies.
- Verslae van die Komitee.
- Verslae wat oorstaan van vorige vergaderings.
- Kennisgewings van mosie oorgehou van vorige vergadering.

Nuwe kennisgewings van mosie.

Ander sake.

'n Lid het egter die bevoegdheid om op 'n bepaalde vergadering voor te stel dat 'n beskrywingspunt wat op die agenda van die bepaalde vergadering verskyn, voor ander punte op die agenda behandel moet word.

44. Die Voorsitter kan vereis dat lede wat oor 'n onderwerp wil praat, opstaan en hulle tot die Voorsitter rig, maar hierdie vereiste is nie van toepassing op vergaderings van die Komitee nie.

45. Die Voorsitter moet die aandag van die Beroepsraad vestig op enige voortdurende, irrelevante, vervelende herhalings, onbetaamlike taal of enige versteuring van die orde deur 'n lid en moet sodanige lid, as hy praat, gelas om op te hou om te praat op die manier waarteen beswaar gemaak word of om, by aanhoudende verontagsaming van die gesag van die Voorsitter, hom vir die res van die dag te verwyder.

46. Wanneer die Voorsitter die Beroepsraad toespreek, of gedurende 'n bespreking tussenbei tree, moet 'n lid wat aan die woord is, tydelik gaan sit.

47. Alle mosies en amendemente moet, tensy anders deur die Voorsitter toegelaat, skriftelik en onderteken deur die voorsteller, ingedien word en, voordat ander lede daaroor praat, moet dit deur die Voorsitter of die Registrateur met toestemming van die Voorsitter, voorgelees en gesekondeer word. Alle formele amendemente moet so opgestel wees dat hulle as afsonderlike mosies voorgelees kan word.

An amendment shall be relevant to the motion it is intended to amend, and shall not alter the original motion in such a way as to make it virtually a new motion. It shall be so framed as—

- (a) to add or insert certain words; or
- (b) to omit certain words; or
- (c) to omit certain words and add or insert others.

48. No motion or amendment shall be withdrawn after having been read by the Chairman, or by his authority, unless by permission of the Professional Board.

49. If an amendment be proposed, it may be followed by other amendments, and the last amendment shall be considered first.

50. Should every amendment be negatived, the original motion shall then be put to the vote.

51. If an amendment be carried, it shall then be regarded as a substantive motion and treated, as to further amendments in all other respects, as an original motion.

52. When a motion is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The postponement of the question, namely "That the meetings do proceed to the next business".
- (iii) The motion for the previous question.
- (iv) The closure, namely "That the question be now put".
- (v) The adjournment of the debate, namely "That the debate on the motion be adjourned."
- (vi) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

53. When an amendment is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The closure, namely "That the question be now put".
- (iii) The adjournment of the debate, namely "That the debate on the motion be adjourned".
- (iv) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

54. The motion for the postponement of the question (which may specify a date for the further consideration of the question) shall be made and seconded without debate and may be moved at any time, even during debate on an amendment. If the motion is carried, the question shall be dropped from the programme of business. If it is lost, the debate shall proceed.

55. The motion for the closure shall be made and seconded without debate and shall be put forthwith. Should the motion be carried, the motion or amendment under debate shall at once be voted on by the Professional Board.

56. If the motion for the adjournment of the debate is carried, the Professional Board shall pass to the next item on the programme of business and the debate shall be resumed at the next ordinary meeting of the Professional Board. The mover of the adjournment shall, on the resumption of the debate, be entitled to speak first.

57. If the motion for the adjournment of the Professional Board is proposed and seconded, it shall be competent for the Chairman, before putting the question, to take the opinion of the Professional Board as to whether it shall, before rising, proceed to the transaction of unopposed business.

58. The motion for the previous question shall be made and seconded without debate, and shall be put forthwith. Should this motion be carried, the motion to which it applies shall be dropped from the programme of business.

'n Amendement moet betrekking hê op die mosie waarvan die wysiging beoog word en mag nie die oorspronklike mosie op so 'n manier wysig dat dit in werklikheid 'n nuwe mosie word nie. Die amendement moet die een of ander van die volgende vorme aanneem:

- (a) By- of invoeging van sekere woorde; of
- (b) weglating van sekere woorde; of
- (c) weglating van sekere woorde en by- of invoeging van ander.

48. Geen mosie of amendement mag teruggetrek word nadat dit deur die Voorsitter, of met sy toestemming, voorgelê is nie, uitgesonderd met die toestemming van die Beroepsraad.

49. As 'n amendement in edien word, kan ander amendemente daarop volg, en kom die laaste amendement eerste in oeweging.

50. As elke amendement verwerp word, word daar dan oor die oorspronklike mosie gestem.

51. As 'n amendement aangeneem word, word dit as 'n substantiewe mosie beskou en wat betref verdere amendemente in alle ander opsigte as 'n oorspronklike mosie behandel.

52. Wanneer 'n mosie in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . .".
- (ii) Die uitstel van die saak, nl. "Dat die vergadering oorgaan tot die volgende punt op die agenda".
- (iii) Die mosie vir die vorige saak.
- (iv) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (v) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie verdaag word".
- (vi) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

53. Wanneer 'n amendement in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . .".
- (ii) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (iii) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie nou verdaag word".
- (iv) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

54. Die mosie om die saak uit te stel (waarin 'n datum vir die verdere oorweging van die saak vermeld kan word) moet ingedien en gesekondeer word sonder bespreking, en kan te eniger tyd ingedien word, selfs gedurende die bespreking van 'n amendement. As die mosie aangeneem word, val die saak uit die agenda weg. As die mosie nie aangeneem word nie, duur die bespreking voort.

55. Die mosie om die bespreking te beëindig, moet sonder bespreking ingedien en gesekondeer word en moet onmiddellik tot stemming gebring word. As die mosie aangeneem word, moet die Beroepsraad dadelik oor die mosie of amendement in bespreking stem.

56. As die mosie vir die verdaging van die bespreking aangeneem word, moet die Beroepsraad tot die volgende punt op die agenda oorgaan, en die bespreking moet hervat word op die volgende vergadering van die Beroepsraad. Die voorsteller van die verdaging het by hervatting van die bespreking die reg om eerste te praat.

57. As die mosie vir die verdaging van die Beroepsraad voorgestel en gesekondeer is, kan die voorsitter, voordat hy die saak tot stemming bring, die Beroepsraad vra of die Beroepsraad voor die sluiting van die vergadering tot die behandeling van onbestrede sake wil oorgaan.

58. Die mosie vir die vorige saak moet sonder bespreking ingedien en gesekondeer word, en moet dadelik tot stemming gebring word. Word die mosie aangeneem, dan val die mosie waarop dit betrekking het uit die agenda weg.

59. Except as provided hereunder, when a question is put to the vote the Chairman, having first ascertained the number of members present, shall ask for a show of hands for or against the motion or amendment, and shall then declare that the vote appears to him to be in the affirmative or the negative, as the case may be. Any member of the Professional Board may require that the numbers or the names, or both the numbers and names, of the members voting for or against the motion or amendment shall be entered in the minutes. It shall, however, be competent for a member to ask for a vote by ballot, and such request shall be granted if three other members support it.

60. A motion to rescind a resolution which has been passed at a previous meeting shall be considered only if notice thereof has been given in terms of regulation 25. It shall be passed if a majority of the votes recorded is in its favour.

61. The Registrar shall embody in the minutes any rulings of the Chairman as to the interpretation of these regulations, if so requested by a member at the time of the ruling.

62. Notice of motion may be given to review any ruling of the Chairman and shall be placed on the agenda.

63. If any ruling of the Chairman of the Professional Board is called in question, he shall vacate the Chair while the matter is under discussion: Provided, however, that no ruling shall be discussed or reviewed during the meeting of the Professional Board at which it has been given.

64. (a) If any member dissents from the opinion of the majority and wishes to have his dissent recorded, he shall state so forthwith; such dissent shall then be entered in the minutes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry. However, a member in such instance shall be entitled to request that his vote against a decision of the Professional Board be recorded.

65. (a) Any rule of order of the Professional Board may be suspended if a motion to that effect be carried by a majority of votes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry.

MEMBERS' FEES AND ALLOWANCES

66. (a) Members attending meetings of the Professional Board or of the Committee, or otherwise engaged in the business of the Professional Board (including time occupied in travelling) shall be paid members' fees at the rate of R10,50 per day.

(b) If members of the Professional Board have to travel more than 50 kilometres from their usual place of residence to attend meetings of the Professional Board or of the Committee, or on other business of the Professional Board, they shall be paid a subsistence allowance of R15 per day while absent from their place of residence.

(c) In this regulation a day shall mean a calendar day or part thereof.

(d) The fees and subsistence allowance payable to members in terms of the preceding paragraphs shall be calculated from the latest time when members can reasonably leave their place of residence in order to attend meetings of the Professional Board or of the Committee or to be engaged in the business of the Professional Board until the earliest time that they can reasonably arrive back at their place of residence: Provided that—

(i) members who have to travel a distance of 320 kilometres or more shall be allowed a period not exceeding 24 hours after the conclusion of such meetings for commencing their return journey;

59. Wanneer 'n saak tot stemming gebring word, moet die Voorsitter, nadat hy eers die getal aanwesige lede vasgestel het, behalwe soos hieronder bepaal, 'n handopsteking vir of teen die mosie of amendement vra, waarna hy moet verklaar dat, na dit hom voorkom, die stemming daarvoor of daarteen is, na gelang van die geval. Enige lid van die Beroepsraad kan vereis dat die name of die getalle of name sowel as getalle van die lede wat vir of teen die mosie of amendement gestem het, in die notule opgeneem moet word. 'n Lid het egter die bevoegdheid om te versoek dat die stemming per stembrief geskied, en sodanige versoek word toegestaan as drie ander lede dit ondersteun.

60. 'n Mosie tot herroeping van 'n besluit op 'n vorige vergadering geneem, word oorweeg slegs indien kennis daarvan gegee is ingevolge regulasie 25. Dit word aangeneem indien 'n meerderheid van stemme ten gunste daarvan is.

61. Die Registrateur moet in die notule enige beslissings van die Voorsitter betreffende 'n vertolkings van hierdie regulasies opneem, as 'n lid, wanneer die beslissing gegee word, daarom vra.

62. Kennisgewing van 'n mosie kan gegee word om enige beslissing van die Voorsitter in hersiening te neem en moet op die agenda geplaas word.

63. As enige beslissing van die Voorsitter van die Beroepsraad in twyfel getrek word, moet hy die Stoel verlaat onderwyl die saak bespreek word: Met dien verstande egter dat geen beslissing bespreek of hersien mag word op 'n vergadering van die Beroepsraad waarop dit gegee is nie.

64. (a) As enige lid van die mening van die meerderheid verskil en hy sy meningsverskil genotuleer wil hê, moet hy dit dadelik te kenne gee; sodanige verskil moet dan in die notule opgeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie. In sodanige geval is 'n lid egter wel daarop geregtig om te versoek dat sy stem teen 'n besluit van die Beroepsraad aangeteken word.

65. (a) Enige reglement van die Beroepsraad kan opgeskort word as 'n mosie te dien effekte by meerderheid van stemme aangeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie.

GELDE EN TOELAES AAN LEDE

66. (a) Aan lede wat vergaderings van die Beroepsraad of van die Komitee bywoon of wat andersins besig is met sake van die Beroepsraad (met inbegrip van die tyd wat hulle op reis is) word ledegeld betaal teen R10,50 per dag.

(b) Lede van die Beroepsraad wat meer as 50 kilometer van hul gewone woonplek af moet reis om vergaderings van die Beroepsraad of van die Komitee by te woon of om ander sake van die Beroepsraad te verrig, ontvang 'n verblyftoelae van R15 per dag so lank as hulle van hul woonplek afwesig is.

(c) Vir die toepassing van hierdie regulasie, beteken 'n dag 'n kalenderdag of 'n gedeelte daarvan.

(d) Die gelde en verblyftoelae wat ingevolge die voorgaande paragraawe aan lede betaalbaar is, word bereken vanaf die laaste tydstop waarop lede redelikerwys hul woonplekke kan verlaat om vergaderings van die Beroepsraad of van die Komitee by te woon of om sake van die Beroepsraad te verrig, tot die vroegste tydstop waarop hulle dan redelikerwys weer by hul woonplekke kan aankom: Met dien verstande dat—

(i) aan lede wat 'n afstand van 320 kilometer of meer moet aflê, 'n tydperk van hoogstens 24 uur na beëindiging van sodanige vergaderings toegestaan word om hul terugreis te begin;

(ii) the Executive Committee of the Council may in special cases authorise payment of additional fees and allowances;

(iii) in the calculation of the fees and subsistence allowance payable to members, it shall be taken into account that members who have to travel a distance of 320 kilometres or more cannot reasonably be expected to arrive in time at a meeting if their train or plane arrives at the place where such meeting is to be held less than six hours before the scheduled time of the commencement of the meeting;

(iv) members shall have the choice of travelling by train or plane and in assessing the fees and subsistence allowance due cognisance shall be taken of their method of travel.

67. Members travelling to meetings of the Professional Board or of the Committee or on the business of the Professional Board shall be paid their actual rail fare (including coupé surcharge) or air fare, and shall be paid fares on de luxe trains and/or transport by S.A. Airways conveyance to the nearest airport if in fact they travel on such trains or use such transport. If unable reasonably to travel by rail or air members shall be paid motor allowance at the rate of 10c per kilometre but only for a distance not exceeding 160 kilometres there and back. If members have to travel to attend a meeting which lasts longer than one day, or a series of meetings lasting longer than one day, they shall be paid a travelling allowance for travelling to and from such meetings once only: Provided that they shall be advised beforehand that it will be necessary for them to attend such meetings.

68. Members who travel by any other means than the above shall be paid fees and subsistence and a travelling allowance equal to air fare and transport by South African Airways motor vehicle, as though they had travelled by air by the shortest and most expeditious route.

DUTIES OF REGISTRAR

69. (1) The Registrar of the Council shall perform all the duties imposed upon him by the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, the rules of order, or by resolution of the Council and Professional Board. As the chief executive officer of the Council, he shall also be the chief executive officer of the Professional Board. He shall be responsible for the proper conduct of the Professional Board's business. He shall take and keep, or cause to be taken and kept, minutes of the proceedings of all meetings of the Professional Board and of its Committee.

(2) The Professional Board or the Committee may instruct the Registrar or any member of the staff of the Council present at a meeting to withdraw during the discussion of any matter.

AMENDMENT OF REGULATIONS OR RULES

70. No amendments to the regulations or rules relating to the Professional Board shall be considered unless notice of motion thereof, in writing, is given. Such motion shall be placed on the notice convening the next meeting of the Professional Board.

No. R. 1760

4 October 1974

THE SOUTH AFRICAN MEDICAL AND DENTAL COUNCIL

The State President has been pleased, under the powers vested in him by section 13A (2) of the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended,

(ii) die Uitvoerende Komitee van die Raad in spesiale gevalle die betaling van addisionele gelde en toelaes kan magtig;

(iii) wanneer die gelde en verblyftoelaes wat aan lede betaalbaar is, bereken word, rekening daarmee gehou moet word dat daar van lede wat 'n afstand van 320 kilometer of meer moet aflê, nie redelikerwys verwag kan word nie om, indien hul trein of vliegtuig minder as ses uur voor die vasgestelde aanvangstyd van die vergadering op die vergaderplek aankom, betyds by die vergadering te arriveer;

(iv) lede die keuse het om per trein of per vliegtuig te reis, en dat by die berekening van die gelde en verblyftoelaes, die wyse waarop hulle gereis het, in aanmerking geneem moet word.

67. Aan lede wat na vergaderings van die Beroepsraad of van die Komitee of in verband met sake van die Beroepsraad reis, moet hul werklike spoorreisgeld (insluitende die ekstra koste vir 'n koepee) of lugreisgeld betaal word en ook die reisgeld vir reise per luukse treine en/of die gelde vir vervoer deur die Suid-Afrikaanse Lugdiens na die naaste lughawe, indien hulle werklik met sodanige treine reis of van sodanige vervoer gebruik maak. Indien lede redelikerwys nie per trein of vliegtuig kan reis nie, word 'n motortoelaes teen 10 sent per kilometer aan hulle betaal maar slegs vir 'n afstand van hoogstens 160 kilometer heen en weer. Indien lede na 'n vergadering moet reis wat langer as een dag duur, of na 'n reeks vergaderings wat langer as een dag duur, ontvang hulle 'n reistoelaes vir slegs een heen-en-terugreis na sodanige vergadering: Met dien verstande dat hulle vooraf in kennis gestel moet word dat dit vir hulle nodig sal wees om sodanige vergaderings by te woon.

68. Lede wat op ander maniere reis as dié h'e bo genoem ontvang gelde en 'n verblyf- asook 'n reistoelaes gelyk aan die koste van lugreisgeld en padvervoer deur die Suid-Afrikaanse Lugdiens asof hulle met die kortste en vinnigste roete per vliegtuig gereis het.

PLIGTE VAN REGISTRATEUR

69. (1) Die Registrateur van die Raad moet alle pligte vervul wat hom opgelê is ingevolge die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, die Reglement van Orde, of by besluit van die Raad en die Beroepsraad. As hoof- uitvoerende beamppte van die Raad is hy ook hoof- uitvoerende beamppte van die Beroepsraad. Hy is verantwoordelik vir die behoorlike behartiging van die werksaamhede van die Beroepsraad. Hy moet notule van alle vergaderings van die Beroepsraad en van die Komitee van die Beroepsraad opstel en bewaar of toesien dat dit opgestel en bewaar word.

(2) Die Beroepsraad of die Komitee kan die Registrateur of enige lid van die personeel van die Raad wat op 'n vergadering teenwoordig is, versoek om hom gedurende die bespreking van enige aangeleentheid aan die vergadering te onttrek.

WYSIGING VAN REGULASIES OF REËLS

70. Geen wysiging van die regulasies of reëls wat betrekking het op die Beroepsraad word in oorweging geneem nie, tensy skriftelik kennis gegee is van die mosie om dit te doen. Sodanige mosie moet op die kennisgewing wat die volgende vergadering van die Beroepsraad byeenroep, verskyn.

No. R. 1760

4 Oktober 1974

DIE SUID-AFRIKAANSE GENEESKUNDIGE EN TANDHEELKUNDIGE RAAD

Dit het die Staatspresident behaag om kragtens die bevoegdheid hom verleen by artikel 13A (2) van die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13

read with section 94 (1) of the said Act, and after consideration of a recommendation of the South African Medical and Dental Council, to make the following regulations in substitution for the regulations published under Government Notice R. 333 of 9 March 1973:

REGULATIONS REGARDING THE CONSTITUTION, POWERS, FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD FOR HEALTH INSPECTORS

The regulations are divided into chapters, which relate to the following matters respectively:

Chapter I.—Constitution of the Professional Board.

Chapter II.—Powers of the Professional Board.

Chapter III.—Functions and Duties of the Professional Board.

Chapter IV.—Conduct of business of the Professional Board and other matters.

DEFINITIONS

1. In these regulations—

“Professional Board” means the Professional Board for Health Inspectors established under Proclamation 56 of 1973;

“Council” means the South African Medical and Dental Council;

“Act” means the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended.

I. CONSTITUTION OF THE PROFESSIONAL BOARD

2. The Professional Board shall consist of seven members and shall comprise—

(a) one person appointed by the Council, who shall be a member of the Council;

(b) five persons elected by the persons whose names appear on the register of health inspectors kept under section 32 of the Act: such election shall be conducted by the Council and members shall be elected for a period of five years, at the end of which period they shall vacate office: Provided that such members shall be eligible for re-election;

(c) one person, appointed by the Council, who shall be a medical practitioner or dentist and who shall have special knowledge of the profession of health inspector.

3. (1) A member of the Professional Board shall vacate his office—

(a) if he becomes insolvent or assigns his estate for the benefit of, or compounds with, his creditors; or

(b) if he is absent from more than two consecutive ordinary meetings of the Professional Board without the Professional Board's leave; or

(c) if he has been disqualified under the Act from carrying on his profession; or

(d) if as an elected member he notifies his resignation, in writing, to the Professional Board; or

(e) if as an appointed member he ceases to be eligible for the appointment or gives notice, in writing, to the Council of his desire to resign office and his resignation is accepted.

(2) Every such vacancy and every vacancy caused by the death of a member shall be filled by appointment or election according as the member vacating office was appointed or elected, and every member so appointed or elected shall hold office only for the unexpired portion of that period for which the member vacating such office was appointed or elected.

4. The election of members of the Professional Board and every election to fill a casual vacancy shall be held *mutatis mutandis* in accordance with the provisions set out in the First Schedule to the Act.

van 1928), soos gewysig, gelees met artikel 94 (1) van genoemde Wet, en na oorweging van 'n aanbeveling van die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad, die volgende regulasies uit te vaardig ter vervanging van die regulasies afgekondig by Goewermentskennisgewing R. 333 van 9 Maart 1973:

REGULASIES BETREFFENDE DIE SAMESTELLING, BEVOEGDHEDE, WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD VIR GESONDHEIDSINSPEKTEURS

Die regulasies is verdeel in hoofstukke wat betrekking het op onderskeidelik die volgende aangeleenthede:

Hoofstuk I.—Samestelling van die Beroepsraad.

Hoofstuk II.—Bevoegdheide van die Beroepsraad.

Hoofstuk III.—Werkzaamhede en pligte van die Beroepsraad.

Hoofstuk IV.—Behartiging van die sake van die Beroepsraad en ander aangeleenthede.

WOORDOMSKRYWING

1. In hierdie regulasies beteken—

“Beroepsraad” die Beroepsraad vir Gesondheidsinspekteurs ingevolge Proklamasie 56 van 1973 ingestel;

“Raad” die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad;

“Wet” die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig.

I. SAMESTELLING VAN DIE BEROEPSRAAD

2. Die Beroepsraad bestaan uit sewe lede en word soos volg saamgestel:

(a) Een lid deur die Raad aangestel, wat lid van die Raad is;

(b) vyf persone verkies deur die persone wie se name verskyn op die register van gesondheidsinspekteurs wat ingevolge artikel 32 van die Wet in stand gehou word; sodanige verkiesing word deur die Raad gehou en lede word verkies vir 'n tydperk van vyf jaar, na verloop van welke tydperk lede hulle amp ontruim: Met dien verstande dat sodanige lede herkiesbaar is;

(c) een persoon deur die Raad aangestel wat 'n geneesheer of tandarts is en wat besondere kennis van die beroep van gesondheidsinspekteur dra.

3. (1) 'n Lid van die Beroepsraad ontruim sy amp—

(a) as hy insolvent raak of van sy boedel afstand doen ten voordele van sy skuldeisers of met hulle 'n skikking aangaan; of

(b) as hy van meer as twee agtereenvolgende gewone vergaderings van die Beroepsraad sonder die toestemming van die Beroepsraad afwesig is; of

(c) as hy ingevolge die Wet onbevoeg geword het om sy beroep te beoefen; of

(d) as hy, as 'n verkose lid, sy bedanking skriftelik meedeel aan die Beroepsraad; of

(e) as hy, as 'n aangestelde lid, ophou om aanstelbaar te wees of skriftelik kennis gee aan die Raad van sy wens om te bedank en sy bedanking word aangeneem.

(2) Elke sodanige vakature en elke vakature wat deur die dood van 'n lid ontstaan, word aangevul deur aanstelling of verkiesing na gelang die lid wat sodanige amp ontruim, aangestel of verkies is en elke aldus aangestelde of verkose lid beklee sy amp slegs gedurende die onverstreke deel van die tydperk waarvoor die lid wat sodanige amp ontruim, aangestel of verkies is.

4. Die verkiesing van lede van die Beroepsraad en elke verkiesing om 'n toevallige vakature aan te vul, word *mutatis mutandis* gehou in ooreenstemming met die bepaling vervat in die Eerste Bylae van die Wet.

II. POWERS OF THE PROFESSIONAL BOARD

5. The Professional Board may—

(a) make, to or through the Council, representations for the making, amendment or withdrawal of any regulation or rule which applies to the Professional Board or to the profession of health inspector;

(b) submit, through the Council, to the State President representations in regard to the definition of the scope of the profession of health inspector should the Council recommend, in terms of section 39A of the Act, to the State President that the scope of the profession of health inspector be defined by specifying the acts which shall for the purposes of the Act be deemed to be acts pertaining to the profession of health inspector;

(c) enquire into any complaint, charge or allegation, against any person registered under section 32 of the Act as a health inspector, of improper conduct or disgraceful conduct or conduct which, when regard is had to such person's profession, is improper or disgraceful;

(d) hold an enquiry, under the provisions of section 81 of the Act, in respect of a person registered as a health inspector under section 32 of the Act whenever it appears to the Professional Board that such a person—

(i) has become mentally or physically disabled to such an extent that it would be contrary to the public welfare to allow him to continue to practise;

(ii) has been using a habit-forming drug regularly for other than medicinal purposes; or

(iii) has become addicted to the use of any habit-forming or potentially harmful drug.

III. FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD

6. It shall be the duty of the Professional Board to—

(a) promote high standards of professional education and professional conduct among the members of the profession of health inspector;

(b) report to the Council on any matter affecting the profession of health inspector referred to it by the Council;

(c) advise the Council on the erasure under the provisions of section 17 or 32A of the Act, of the name of any person from the register of health inspectors kept under section 32;

(d) make recommendations to the Council in regard to the appointment of examiners for an examination for health inspectors to be held in terms of section 39A of the Act;

(e) advise the Council concerning the prescribing of acts or omissions of which cognisance may be taken under section 46A of the Act, in respect of persons registered as health inspectors under section 32 of the Act;

(f) advise the Council concerning the prescribing of a fee to be paid annually to the Council by all persons registered as health inspectors under section 32 of the Act.

IV. CONDUCT OF BUSINESS OF THE PROFESSIONAL BOARD AND OTHER MATTERS

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

7. At the first meeting of every newly constituted Professional Board the members present shall elect from among themselves a Chairman and a Vice-Chairman, who

II. BEVOEGDHEDE VAN DIE BEROEPSRAAD

5. Die Beroepsraad kan—

(a) tot of deur bemiddeling van die Raad, vertoë rig vir die uitvaardiging, wysiging of intrekking van enige regulasie of reël wat op die Beroepsraad of op die beroep van gesondheidsinspekteurs van toepassing is;

(b) deur bemiddeling van die Raad vertoë aan die Staatspresident voorlê met betrekking tot die omskrywing van die omvang van die beroep van gesondheidsinspekteur in dien die Raad, ingevolge artikel 39A van die Wet, by die Staatspresident sou aanbeveel dat die omvang van die beroep van gesondheidsinspekteur omskryf word deur die handeling te bepaal wat vir die toepassing van die Wet geag word handeling te wees wat tot die beroep van gesondheidsinspekteur behoort;

(c) ondersoek instel na 'n klagte, beskuldiging of bewering teen 'n persoon wat kragtens artikel 32 van die Wet as gesondheidsinspekteur geregistreer is, van onbehoorlike gedrag of skandelige gedrag of gedrag wat, met die oog op daardie persoon se beroep, onbehoorlik of skandelik is;

(d) 'n ondersoek ingevolge die bepalings van artikel 81 van die Wet hou ten opsigte van 'n persoon wat kragtens artikel 32 van die Wet as gesondheidsinspekteur geregistreer is, wanneer dit vir die Beroepsraad blyk dat sodanige persoon—

(i) verstandelik of liggaamlik in so 'n mate onbekwaam geword het dat dit met die openbare welsyn in stryd sou wees om hom toe te laat om sy praktyk voort te sit;

(ii) gewoontevormende medisyne geëld andersins as vir geneeskundige doeleindes gebruik het; of

(iii) aan die gebruik van gewoontevormende of moontlike nadelige medisyne verslaaf geraak het.

III. WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD

6. Dit is die plig van die Beroepsraad om—

(a) 'n hoë peil van professionele onderrig en professionele gedrag by lede van die beroep van gesondheidsinspekteur te bevorder;

(b) aan die Raad verslag te doen oor enige aangeleentheid rakende die beroep van gesondheidsinspekteur wat deur die Raad na hom verwys word;

(c) die Raad te adviseer aangaande die skrapping, kragtens die bepalings van artikel 17 of 32A van die Wet, van die naam van enige persoon uit die register van gesondheidsinspekteurs wat kragtens artikel 32 gehou word;

(d) aanbevelings by die Raad te doen in verband met die aanstelling van eksaminatore vir 'n eksamen vir gesondheidsinspekteurs wat ingevolge die bepalings van artikel 39A van die Wet gehou word;

(e) die Raad te adviseer aangaande die voorskryf van handeling of versuime waarvan kragtens artikel 46A van die Wet kennis geneem kan word in die geval van persone wat kragtens die bepalings van artikel 32 van die Wet as gesondheidsinspekteurs geregistreer is;

(f) die Raad te adviseer aangaande die voorskryf van gelde wat jaarliks aan die Raad betaal moet word deur alle persone wat ingevolge artikel 32 van die Wet as gesondheidsinspekteurs geregistreer is.

IV. BEHARTIGING VAN DIE SAKE VAN DIE BEROEPSRAAD EN ANDER AANGELEENTHEDE VERKIESING VAN VOORSITTER EN VISE-VOORSITTER

7. Op die eerste vergadering van elke nuut saamgestelde Beroepsraad kies die aanwesige lede, uit hul geledere, 'n Voorsitter en 'n Vise-voorsitter, wat hierdie

shall hold office during the term of office of the Professional Board, unless any of them shall sooner resign or cease to be a member. The election shall be by ballot and shall be conducted by the Registrar.

It shall be competent for any member to nominate by ballot a member for the office of Chairman, and the Registrar shall announce the names of the members so nominated and arrange for a ballot. Every vote given at such ballot for a person who has not been nominated shall be wholly void and ineffectual. Should only two persons be nominated the voting on the first ballot shall be final, except in the case of an equality of votes. If more than two persons are nominated the candidate obtaining the lowest number of votes at the first ballot shall be eliminated, and thereafter successive ballots shall be taken and one candidate eliminated each time until only two remain, when the ballot shall be final except in the case of an equality of votes. In case of an equality of votes affecting the elimination of any candidate or the result of the final ballot, a further ballot shall be taken and, if that should be indecisive, the result of the ballot shall be decided by drawing lots.

8. The Chairman, having been elected, shall take the Chair, and members shall proceed to elect a Vice-Chairman, the procedure laid down in regulation 7 being followed, except that in the event of an equality of votes the Chairman shall have a casting vote.

FUNCTIONS OF CHAIRMAN

9. The Chairman shall preside at all ordinary and special meetings of the Professional Board, and shall be responsible for the proper conduct of the meetings; in the absence of the Chairman the Vice-Chairman shall take the Chair, and in the absence of both the Chairman and Vice-Chairman the members shall elect from among themselves a chairman to preside at the meeting.

10. During the absence on leave of the Chairman the Vice-Chairman shall exercise all the functions of Chairman.

11. If both the Chairman and Vice-Chairman are absent the members present at any meeting shall, following the procedure in regulation 7, forthwith from among themselves elect an Acting Chairman who shall exercise all the functions of Chairman until the Chairman or Vice-Chairman resumes duty or vacates office.

12. The Chairman, Vice-Chairman, or Acting Chairman presiding at a meeting shall, in case of an equality of votes, have a second or casting vote.

13. The Chairman shall be *ex officio* a member of the Executive Committee of the Professional Board, and shall be the Chairman of that Committee.

If the Chairman is unable to attend any meeting of the Committee, the Vice-Chairman shall be entitled to attend such meeting, and if so attending, he shall be deemed to be a member and chairman of that Committee in the absence of the Chairman.

14. The Chairman or Vice-Chairman may, as such, vacate office without such vacation *ipso facto* determining his membership of the Professional Board.

MEETINGS

15. All acts of the Professional Board shall be decided by a majority of the votes of the members present at any meeting.

16. The date or approximate date, and place of each ordinary meeting of the Professional Board shall be fixed by the Professional Board at its previous meeting. A meeting of each newly constituted Professional Board shall be held as soon as practicable to transact business of urgency. Such meeting shall be convened by the Registrar and held in Pretoria.

ampste bekleë vir die ampsduur van die Beroepsraad, tensy enigeen van hulle eerder bedank of ophou om lid te wees. Die verkiesing geskied per stembrief en word deur die Registrateur gehou.

Enige lid het die bevoegdheid om per stembrief 'n lid as Voorsitter te nomineer, en die Registrateur moet die name van die aldus genomineerde lede bekendmaak en die stemming per stembrief reël. Iedere stem wat by sodanige stemming uitgebring is op 'n persoon wat nie genomineer is nie, is heeltemal kragteloos en van geen waarde nie. As net twee persone genomineer word, is die eerste stemming per stembrief beslissend, tensy daar 'n staking van stemme is. As meer as twee persone genomineer word, vervel die kandidaat met die kleinste getal stemme by die eerste stemming, waarna agtereenvolgens gestem moet word en elke keer een kandidaat uitgeskakel moet word totdat daar net twee is, wanneer die stemming beslissend is, tensy daar 'n staking van stemme is. In die geval van 'n staking van stemme wat die uitkakeling van enige kandidaat of die uitslag van die finale verkiesing per stembrief raak, moet daar nogmaals per stembrief gestem word, en as dit onbeslissend blyk, word die uitslag van die stemming per stembrief deur loting beslis.

8. As die Voorsitter verkies is, moet hy die Voorsitterstoel inneem en moet die lede daartoe oorgaan om 'n Vise-voorsitter te verkies volgens die prosedure in regulasie 7 vasgestel, behalwe dat by 'n staking van stemme die Voorsitter 'n beslissende stem het.

FUNKSIES VAN DIE VOORSITTER

9. Die Voorsitter moet op alle gewone en buitengewone vergaderings van die Beroepsraad voorsit en is verantwoordelik vir die behoorlike verloop van die vergaderings; by afwesigheid van die Voorsitter, neem die Vise-voorsitter die Stoel in, en as die Voorsitter sowel as die Vise-voorsitter afwesig is, moet die lede uit eie geledere 'n voorsitter vir die vergadering verkies.

10. By afwesigheid met verlof van die Voorsitter, moet die Vise-voorsitter al die funksies aan die amp verbonde, uitoefen.

11. As die Voorsitter, sowel as die Vise-voorsitter, afwesig is, moet die lede wat op 'n vergadering aanwesig is, volgens die prosedure in regulasie 7 onmiddellik uit eie geledere 'n Waarnemende Voorsitter verkies en hy moet al die funksies van die Voorsitter uitoefen totdat die Voorsitter of Vise-voorsitter weer sy pligte hervat of sy amp neerlê.

12. Die Voorsitter, Vise-voorsitter of Waarnemende Voorsitter van 'n vergadering het by 'n staking van stemme 'n tweede of beslissende stem.

13. Ampshalwe is die Voorsitter lid van die Uitvoerende Komitee van die Beroepsraad en is voorsitter van dié Komitee. As die Voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, is die Vise-voorsitter geregtig om dit by te woon, en wanneer hy dit aldus bywoon, word hy gedurende die afwesigheid van die Voorsitter geag 'n lid en voorsitter van daardie Komitee te wees.

14. Die Voorsitter of Vise-voorsitter kan as sodanig uittree sonder dat sodanige uittreding vanself sy lidmaatskap van die Beroepsraad beëindig.

VERGADERINGS

15. Alle handelinge van die Beroepsraad word beslis deur 'n meerderheid van die stemme van die lede wat op 'n vergadering aanwesig is.

16. Die datum of datum by benadering en plek van elke gewone vergadering van die Beroepsraad word deur die Beroepsraad op sy vorige vergadering bepaal. Elke nuut saamgestelde Beroepsraad moet so spoedig doenlik 'n vergadering hou ten einde dringende sake te behandel.

Sodanige vergadering moet deur die Registrateur byeenroep en in Pretoria gehou word.

17. Special meetings may be convened by the Chairman and shall be convened by him upon the written requisition of at least four members; such requisition must state clearly the purpose for which the meeting is to be convened.

18. Notices convening ordinary and special meetings shall be signed by the Registrar, and shall specify the business to be transacted at the meeting. In the case of ordinary meetings, they shall be sent by post or by hand to each member, at least fourteen (14) days before the date for which the meeting is convened. In the case of special meetings such notice shall be given as the Chairman may deem sufficient and, if necessary, may be given by telegram or telephone.

19. Ordinary and special meetings of the Professional Board shall not be open to the public, except when the Professional Board holds an enquiry in terms of Chapter IV of the Act, but this exception is subject to the regulations governing the conduct of inquiries held by the Professional Board.

20. No business shall be transacted at a meeting other than that specified in the notice relating thereto, except matters which the Professional Board shall resolve to deal with as urgent.

21. The Professional Board may adjourn a meeting to any day or hour, but no business shall be transacted at an adjourned meeting except such as was set out in the notice convening the meeting of which it is an adjournment, other than matters which are brought forward in accordance with the preceding regulation.

22. An attendance register shall be kept by the Registrar, who shall enter therein the names of all members attending each meeting.

23. The Chairman shall take the Chair at the appointed hour, and if at the expiration of a quarter of an hour there shall not be a quorum present he may declare the meeting postponed to a day and hour to be fixed by him.

24. A majority of members of the Professional Board shall constitute a quorum, except when the Professional Board holds an inquiry in terms of Chapter IV of the Act, when three members shall constitute a quorum.

25. Any member desirous of bringing any matter before the Professional Board shall forward in writing to the Registrar at least twenty-one (21) days before the date for which a meeting is to be convened, a notice of motion thereof, which notice of motion shall be published in the notice convening the meeting and shall be considered in rotation with the other business to be brought before the Professional Board.

26. No matter shall be considered unless due notice has been given in accordance with the preceding regulation unless permission is obtained from the meeting to bring it forward as a motion. Should the motion find no seconder, it shall not be further considered.

COMMITTEE, APPOINTMENT OF, QUORUM, AND TERMS OF REFERENCE

27. The Professional Board shall, at its first meeting in each year, appoint an Executive Committee, which shall function until the first meeting of the Professional Board in the following year, or until the term of office of the Professional Board expires, whichever period is the lesser.

28. The Committee shall consist of the Chairman and two other members of the Professional Board.

29. The quorum of the Committee shall be three.

30. The Committee shall consider and report on and, if urgently necessary, deal with, all matters concerning the Professional Board, but shall not hold disciplinary enquiries.

17. Die Voorsitter kan buitengewone vergaderings belê en moet dit belê as minstens vier van die lede dit skriftelik versoek; sodanige versoek moet duidelik die doel vermeld waarvoor die vergadering byeengeroep moet word.

18. Kennisgewings van gewone en buitengewone vergaderings moet deur die Registrateur onderteken wees en moet die sake vermeld wat op die vergadering behandel moet word. In die geval van gewone vergaderings moet hulle minstens veertien (14) dae voor die datum vir die vergadering vasgestel aan elke lid per pos gestuur of oorhandig word. Vir buitengewone vergaderings moet sodanige kennisgewing geskied soos deur die Voorsitter voldoende geag word, en indien nodig, kan kennisgewing per telegram of telefoon geskied.

19. Gewone en buitengewone vergaderings van die Beroepsraad is nie vir die publiek toeganklik nie, behalwe wanneer die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, maar hierdie uitsondering is onderworpe aan die regulasies betreffende die hou van ondersoeke deur die Beroepsraad.

20. Geen ander sake as dié in die betrokke kennisgewing genoem, mag op 'n vergadering behandel word nie, uitgesonderd sake wat die Beroepsraad, om dringende redes, mag besluit om te behandel.

21. Die Beroepsraad kan 'n vergadering tot enige dag of uur verdaag, maar op 'n voortsettingsvergadering mag geen ander sake behandel word nie as dié uiteengesit in die kennisgewing van die byeenoeping van die vergadering waarvan dit 'n voortsetting is, uitgesonderd sake wat voorgebring word soos in die voorgaande regulasie bepaal.

22. Die Registrateur moet 'n presensieregister hou waarin hy die name van al die lede wat elke vergadering bywoon, opteken.

23. Op die bepaalde uur moet die Voorsitter die Voorsitterstoel inneem, en indien na verloop van 'n kwartier geen kworum aanwesig is nie, kan hy die vergadering as uitgestel verklaar tot 'n datum en uur wat hy bepaal.

24. 'n Kworum bestaan uit 'n meerderheid van die lede van die Beroepsraad behalwe waar die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, in welke geval die kworum uit drie lede bestaan.

25. 'n Lid wat 'n saak voor die Beroepsraad wil bring, moet minstens een-en-twintig (21) dae voor die datum waarvoor 'n vergadering byeengeroep word, 'n skriftelike kennisgewing van sy mosie aan die Registrateur stuur, en die kennisgewing van sy mosie moet vermeld staan in die kennisgewing wat die vergadering byeenoep, en saam met ander sake in volgorde aan die Beroepsraad voorgelê word.

26. Geen saak word behandel sonder behoorlike kennisgewing ooreenkomstig die voorgaande regulasie nie, tensy verlof van die vergadering verkry is om die saak as 'n mosie in te dien. As daar geen sekondant vir die mosie is nie, word dit nie verder behandel nie.

KOMITEE, AANSTELLING VAN, KWORUM, EN OPDRAG AAN

27. Op sy eerste vergadering in elke jaar moet die Beroepsraad 'n Uitvoerende Komitee aanstel, wat fungeer tot die eerste vergadering van die Beroepsraad in die volgende jaar of totdat die ampstermyn van die Beroepsraad verstreke is, na gelang van watter tydperk die kortste is.

28. Die Komitee bestaan uit die Voorsitter en twee ander lede van die Beroepsraad.

29. Die kworum van die Komitee is drie.

30. Die Komitee moet beraadslaag en rapporteer oor alle aangeleenthede rakende die Beroepsraad en, indien dringend noodsaaklik, hulle behandel, maar hou nie tugondersoeke nie.

31. The Chair of the Committee shall be taken by the Chairman, and if he is unable to attend a meeting, by the Vice-Chairman. If both the Chairman and the Vice-Chairman are unable to attend a meeting of the Committee, the Committee shall elect one of its members who is attending the meeting, to be Chairman.

32. In acting as the Chairman of the Committee, the Vice-Chairman shall be regarded in every respect as a member of the Committee for the purposes of the meeting of which he is chairman and he shall have the same powers as the Chairman when he takes the Chair of the Committee.

33. The rules of order laid down herein for the conduct of ordinary and special meetings shall apply, *mutatis mutandis*, to meetings of the Committee.

34. When any member of the Committee including the Chairman is granted leave of absence from the meetings of the Committee the Chairman may appoint some other member of the Professional Board to act on the Committee during the absence of the member on leave.

35. Should a vacancy on the Committee occur, the Professional Board may appoint a member to fill such vacancy and the person so appointed shall hold office until the first meeting of the Professional Board in the following year.

36. Every member of the Professional Board may attend any meeting of the Committee, but shall not be entitled to be paid fees and allowances for attending such meeting and every member of the Professional Board may register with the Registrar a general or specific request to be furnished with timely notice of the date, place and agenda of any meeting or all meetings of the Committee, and shall, whenever time permits, be so supplied; the Chairman of the Committee may permit a member so attending to speak, but not to vote. The Committee shall have the power to co-opt temporarily any member of the Professional Board as an additional member for special purposes. Co-opted members shall be entitled to fees and allowances for attending meetings of the Committee to which they have been co-opted.

37. Meetings of the Committee shall not be open to the public.

MINUTES

38. The proceedings of meetings of the Professional Board and of the Committee shall be preserved in the form of typewritten minutes authenticated after confirmation, at the next meeting by the signature of the Chairman.

39. Except as provided for in the next succeeding regulations the minutes of each meeting of the Professional Board and of the Committee, shall contain the resolutions adopted, and such motions and amendments as have been proposed and adopted or negatived, if so requested, but without any comment or observation by the members.

40. The Registrar shall forward a copy of the minutes of each meeting, including the minutes of the meetings of the Committee, to all members of the Professional Board as soon as possible after the conclusion of the meeting.

41. The minutes may be taken as read: Provided that any member may move that a certain minute should be read with a view to such correction therein or addition thereto as may be found necessary.

ORDER OF BUSINESS AND DEBATE

42. The Professional Board shall meet at an hour and place stated in the notice calling the meeting. The meeting may be adjourned from time to time on the motion of a member which has been duly seconded and agreed to.

31. Die Voorsitterstoel van die Komitee word deur die Voorsitter ingeneem en, indien hy nie in staat is om die vergadering by te woon nie, deur die Vise-voorsitter. Indien beide die Voorsitter en die Vise-voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, verkies die Komitee een van sy lede wat die vergadering bywoon tot Voorsitter.

32. Waar die Vise-voorsitter as Voorsitter van die Komitee optree, word hy in alle opsigte beskou as lid van die Komitee vir die doel van die vergadering waar hy as Voorsitter optree en het hy dieselfde bevoegdheid as die voorsitter wanneer hy die Voorsitterstoel van die Komitee inneem.

33. Die reglement van orde soos hierin bepaal vir die hou van gewone en buitengewone vergaderings is *mutatis mutandis* van toepassing op vergaderings van die Komitee.

34. Wanneer aan enige lid van die Komitee, insluitende die Voorsitter, verlof van afwesigheid van die vergaderings van die Komitee verleen word, kan die Voorsitter 'n ander lid van die Beroepsraad aanstel om gedurende die afwesigheid met verlof van dié lid in sy plek in die Komitee op te tree.

35. As daar 'n vakature in die Komitee ontstaan, kan die Beroepsraad 'n lid aanstel ten einde sodanige vakature aan te vul en die aldus aangestelde persoon beklee die amp tot die eerste vergadering van die Beroepsraad in die volgende jaar.

36. Elke lid van die Beroepsraad kan enige vergadering van die Komitee bywoon, maar is nie geregtig op die betaling van gelde en toelaes vir die bywoon van sodanige vergadering nie; en elke lid van die Beroepsraad kan by die Registrateur 'n algemene of spesifieke versoek aanteken om betyds in kennis gestel te word van die datum, plek en agenda van enige vergadering of alle vergaderings van die Komitee en moet, indien die tyd dit toelaat, van sodanige kennisgewing voorsien word. Die Voorsitter van die Komitee kan 'n aldus besoekende lid toelaat om te praat, maar nie om te stem nie. Die Komitee is bevoeg om enige lid van die Beroepsraad tydelik as bykomende lid vir spesiale doeleindes te koopteer. Gekoöpteerde lede is geregtig op gelde en toelaes vir die bywoon van vergaderings van die Komitee waarin hulle gekoöpteer is.

37. Vergaderings van die Komitee is nie vir die publiek toeganklik nie.

NOTULE

38. Die verrigtinge van vergaderings van die Beroepsraad en van die Komitee moet vasgelê word in die vorm van getikte notule wat op die volgende vergadering na goedkeuring deur ondertekening van die Voorsitter bekragt'g word.

39. Behalwe soos in die hieropvolgende regulasies bepaal, moet die notule van elke vergadering van die Beroepsraad en van die Komitee die besluite wat geneem is, bevat en sodanige mosies en amendemente as wat voorgestel en aangeneem of verwerp is, indien versoek, maar sonder enige kommentaar of opmerkings van lede.

40. Die Registrateur moet so spoedig moontlik na afloop van die vergadering 'n afskrif van die notule van elke vergadering, met inbegrip van die notule van die vergaderings van die Komitee, aan alle lede van die Beroepsraad stuur.

41. Die notule kan as gelees beskou word: Met dien verstande dat enige lid kan voorstel dat 'n sekere notule gelees moet word ten einde sodanige verbetering daarin of byvoeging daarby aan te bring as wat nodig mag blyk.

VOLGORDE VAN SAKE EN BESPREEKINGS

42. Die Beroepsraad moet bymekaarkom op 'n uur en plek bepaal in die kennisgewing wat die vergadering byeenroep. Die vergadering kan van tyd tot tyd verdaag word op grond van 'n mosie van 'n lid, behoorlik gesekondeer en goedgekeur.

43. The order of business at every ordinary meeting shall be as follows:

- Minutes of previous meeting.
- Report of Registrar on registrations effected.
- Reports of the Committee.
- Reports deferred from previous meetings.
- Notices of motion transferred from previous meeting.
- New notices of motion.
- Other business.

It shall, however, be competent for a member to move at a particular meeting that any item appearing on the agenda for that particular meeting be advanced in the agenda.

44. Members desiring to speak on any subject may be required by the Chairman to rise from their seats and address the Chair but this requirement shall not apply to meetings of the Committee.

45. The Chairman shall call the attention of the Professional Board to continue irrelevant tedious repetition, unbecoming language or any breach of order on the part of a member, and shall direct such member, if speaking, to discontinue speaking in the manner to which exception is taken, or, in the event of persistent disregard of the authority of the Chair, to retire for the remainder of the day.

46. Whenever the Chairman addresses the Professional Board or intervenes during a debate, any member speaking shall temporarily resume his seat.

47. All motions and amendments shall, unless otherwise permitted by the Chairman, be committed to writing and signed by the mover, and, before they are spoken to by other members, shall be read from the Chair or by the Registrar under the authority of the Chair, and seconded. All formal amendments shall be so framed that they may be read as independent motions.

An amendment shall be relevant to the motion it is intended to amend, and shall not alter the original motion in such a way as to make it virtually a new motion. It shall be so framed as—

- (a) to add or insert certain words; or
- (b) to omit certain words or
- (c) to omit certain words and add or insert others.

48. No motion or amendment shall be withdrawn after having been read by the Chairman, or by his authority, unless by permission of the Professional Board.

49. If an amendment be proposed, it may be followed by other amendments, and the last amendment shall be considered first.

50. Should every amendment be negatived, the original motion shall then be put to the vote.

51. If an amendment be carried, it shall then be regarded as a substantive motion and treated, as to further amendments in all other respects, as an original motion.

52. When a motion is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The postponement of the question, namely "That the meeting do proceed to the next business".
- (iii) The motion for the previous question.
- (iv) The closure, namely "That the question be now put".
- (v) The adjournment of the debate, namely "That the debate on the motion be adjourned".
- (vi) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

43. Die volgorde waarin sake op elke gewone vergadering behandel word, is soos volg:

- Notule van die vorige vergadering.
- Verslag van die Registrateur oor ingeskrewe registrasies.
- Verslae van die Komitee.
- Verslae wat ontstaan van vorige vergaderings.
- Kennisgewings van mosie oorgehou van vorige vergadering.
- Nuwe kennisgewings van mosie.
- Ander sake.

'n Lid het egter die bevoegdheid om op 'n bepaalde vergadering voor te stel dat 'n beskrywingspunt wat op die agenda van die bepaalde vergadering verskyn, voor ander punte op die agenda behandel moet word.

44. Die Voorsitter kan vereis dat lede wat oor 'n onderwerp wil praat, opstaan en hulle tot die Voorsitter rig, maar hierdie vereiste is nie van toepassing op vergaderings van die Komitee nie.

45. Die Voorsitter moet die aandag van die Beroepsraad vestig op enige voortdurende, irrelevante, vervelende herhalings, onbetaamlike taal of enige versteuring van die orde deur 'n lid en moet sodanige lid, as hy praat, gelas om op te hou om te praat op die manier waarteen beswaar gemaak word of om, by aanhoudende verontagsaming van die gesag van die Voorsitter, hom vir die res van die dag te verwyder.

46. Wanneer die Voorsitter die Beroepsraad toespreek, of gedurende 'n bespreking tussenbei tree, moet 'n lid wat aan die woord is, tydelik gaan sit.

47. Alle mosies en amendemente moet, tensy anders deur die Voorsitter toegelaat, skriftelik en onderteken deur die voorsteller, ingedien word en, voordat ander lede daaroor praat, moet dit deur die Voorsitter, of die Registrateur met toestemming van die Voorsitter, voorgelees en gesekondeer word. Alle formele amendemente moet so ingestel wees dat hulle as afsonderlike mosies voorgelees kan word.

'n Amendement moet betrekking hê op die mosie waarvan die wysiging beoog word en mag nie die oorspronklike mosie op so 'n manier wysig dat dit in werklikheid 'n nuwe mosie word nie. Die amendement moet die een of ander van die volgende vorme aanneem:

- (a) By- of invoeging van sekere woorde; of
- (b) weglating van sekere woorde; of
- (c) weglating van sekere woorde en by- of invoeging van ander.

48. Geen mosie of amendement mag teruggetrek word nadat dit deur die Voorsitter, of met sy toestemming, voorgelees is nie, uitgesonderd met die toestemming van die Beroepsraad.

49. As 'n amendement ingedien word, kan ander amendemente daarop volg, en kom die laaste amendement eerste in oeweging.

50. As elke amendement verwerp word, word daar dan oor die oorspronklike mosie gestem.

51. As 'n amendement aangeneem word, word dit as 'n substantiewe mosie beskou en wat betref verdere amendemente in alle ander opsigte as 'n oorspronklike mosie behandel.

52. Wanneer 'n mosie in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . ."
- (ii) Die uitstel van die saak, nl. "Dat die vergadering oorgaan tot die volgende punt op die agenda".
- (iii) Die mosie vir die vorige saak.
- (iv) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (v) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie verdaag word".
- (vi) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

53. When an amendment is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . .".
- (ii) The closure, namely "That the question be now put".
- (iii) The adjournment of the debate, namely "That the debate on the motion be adjourned".
- (iv) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

54. The motion for the postponement of the question (which may specify a date for the further consideration of the question) shall be made and seconded without debate and may be moved at any time, even during debate on an amendment. If the motion is carried, the question shall be dropped from the programme of business. If it is lost, the debate shall proceed.

55. The motion for the closure shall be made and seconded without debate and shall be put forthwith. Should the motion be carried, the motion or amendment under debate shall at once be voted on by the Professional Board.

56. If the motion for the adjournment of the debate is carried, the Professional Board shall pass to the next item on the programme of business and the debate shall be resumed at the next ordinary meeting of the Professional Board. The mover of the adjournment shall, on the resumption of the debate, be entitled to speak first.

57. If the motion for the adjournment of the Professional Board is proposed and seconded, it shall be competent for the Chairman, before putting the question, to take the opinion of the Professional Board as to whether it shall, before rising, proceed to the transaction of unopposed business.

58. The motion for the previous question shall be made and seconded without debate, and shall be put forthwith. Should this motion be carried, the motion to which it applies shall be dropped from the programme of business.

59. Except as provided hereunder, when a question is put to the vote the Chairman, having first ascertained the number of members present, shall ask for a show of hands for or against the motion or amendment, and shall then declare that the vote appears to him to be in the affirmative or the negative, as the case may be. Any member of the Professional Board may require that the numbers or the names, or both the numbers and names, of the members voting for or against the motion or amendment shall be entered in the minutes. It shall, however, be competent for a member to ask for a vote by ballot, and such request shall be granted if three other members support it.

60. A motion to rescind a resolution which has been passed at a previous meeting shall be considered only if notice thereof has been given in terms of regulation 25. It shall be passed if a majority of the votes recorded is in its favour.

61. The Registrar shall embody in the minutes any rulings of the Chairman as to the interpretation of these regulations, if so requested by a member at the time of the ruling.

62. Notice of motion may be given to review any ruling of the Chairman and shall be placed on the agenda.

63. If any ruling of the Chairman of the Professional Board is called in question, he shall vacate the Chair while the matter is under discussion: Provided, however, that no ruling shall be discussed or reviewed during the meeting of the Professional Board at which it has been given.

53. Wanneer 'n amendement in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . .".
- (ii) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (iii) Die verdaging van die bespreking, nl. "Dat die bespreking van die mosie nou verdaag word".
- (iv) Die verdaging van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

54. Die mosie om die saak uit te stel (waarin 'n datum vir die verdere oorweging van die saak vermeld kan word) moet ingedien en gesecondeer word sonder bespreking, en kan te eniger tyd ingedien word, selfs gedurende die bespreking van 'n amendement. As die mosie aangeneem word, val die saak uit die agenda weg. As die mosie nie aangeneem word nie, duur die bespreking voort.

55. Die mosie om die bespreking te beëindig, moet sonder bespreking ingedien en gesecondeer word en moet onmiddellik tot stemming gebring word. As die mosie aangeneem word, moet die Beroepsraad dadelik oor die mosie of amendement in bespreking stem.

56. As die mosie vir die verdaging van die bespreking aangeneem word, moet die Beroepsraad tot die volgende punt op die agenda oorgaan, en die bespreking moet hervat word op die volgende gewone vergadering van die Beroepsraad. Die voorsteller van die verdaging het by hervatting van die bespreking die reg om eerste te praat.

57. As die mosie vir die verdaging van die Beroepsraad voorgestel en gesecondeer is, kan die Voorsitter, voordat hy die saak tot stemming bring, die Beroepsraad vra of die Beroepsraad voor die sluiting van die vergadering tot die behandeling van onbestrede sake wil oorgaan.

58. Die mosie vir die vorige saak moet sonder bespreking ingedien en gesecondeer word, en moet dadelik tot stemming gebring word. Word dié mosie aangeneem, dan val die mosie waarop dit betrekking het uit die agenda weg.

59. Wanneer 'n saak tot stemming gebring word, moet die Voorsitter, nadat hy eers die getal aanwesige lede vasgestel het, behalwe soos hieronder bepaal, 'n handopsteking vir of teen die mosie of amendement vra, waarna hy moet verklaar dat, na dit hom voorkom, die stemming daarvoor of daarteen is, na gelang van die geval. Enige lid van die Beroepsraad kan vereis dat die name of die getalle of name sowel as getalle van die lede wat vir of teen die mosie of amendement gestem het, in die notule opgeneem moet word. 'n Lid het egter die bevoegdheid om te versoek dat die stemming per stembrief geskied, en sodanige versoek word toegestaan as drie ander lede dit ondersteun.

60. 'n Mosie tot herroeping van 'n besluit op 'n vorige vergadering geneem, word oorweeg slegs indien kennis daarvan gegee is ingevolge regulasie 25. Dit word aangeneem indien 'n meerderheid van stemme ten gunste daarvan is.

61. Die Registrateur moet in die notule enige beslissings van die Voorsitter betreffende 'n vertolking van hierdie regulasies opneem, as 'n lid, wanneer die beslissing gegee word, daarom vra.

62. Kennisgewing van 'n mosie kan gegee word om enige beslissing van die Voorsitter in hersiening te neem en moet op die agenda geplaas word.

63. As enige beslissing van die Voorsitter van die Beroepsraad in twyfel getrek word, moet hy die Stoel verlaat onderwyl die saak bespreek word: Met dien verstande egter dat geen beslissing bespreek of hersien mag word op 'n vergadering van die Beroepsraad waarop dit gegee is nie.

64. (a) If any member dissents from the opinion of the majority and wishes to have his dissent recorded, he shall state so forthwith; such dissent shall then be entered in the minutes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry. However, a member in such instance shall be entitled to request that his vote against a decision of the Professional Board be recorded.

65. (a) Any rule of order of the Professional Board may be suspended if a motion to that effect be carried by a majority of votes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry.

MEMBERS' FEES AND ALLOWANCES

66. (a) Members attending meetings of the Professional Board or of the Committee, or otherwise engaged in the business of the Professional Board (including time occupied in travelling) shall be paid members' fees at the rate of R10,50 per day.

(b) If members of the Professional Board have to travel more than 50 kilometres from their usual place of residence to attend meetings of the Professional Board or of the Committee, or on other business of the Professional Board, they shall be paid a subsistence allowance of R15 per day while absent from their place of residence.

(c) In this regulation a day shall mean a calendar day or part thereof.

(d) The fees and subsistence allowance payable to members in terms of the preceding paragraph shall be calculated from the latest time when members can reasonably leave their place of residence in order to attend meetings of the Professional Board or of the Committee or to be engaged in the business of the Professional Board until the earliest time that they can reasonably arrive back at their place of residence: Provided that—

(i) members who have to travel a distance of 320 kilometres or more shall be allowed a period not exceeding 24 hours after the conclusion of such meetings for commencing their return journey;

(ii) the Executive Committee of the Council may in special cases authorise payment of additional fees and allowances;

(iii) in the calculation of the fees and subsistence allowance payable to members, it shall be taken into account that members who have to travel a distance of 320 kilometres or more cannot reasonably be expected to arrive in time at a meeting if their train or plane arrives at the place where such meeting is to be held less than six hours before the scheduled time of the commencement of the meeting;

(iv) members shall have the choice of travelling by train or plane and in assessing the fees and subsistence allowance due cognisance shall be taken of their method of travel.

67. Members travelling to meetings of the Professional Board or of the Committee or on the business of the Professional Board shall be paid their actual rail fare (including coupé surcharge) or air fare, and shall be paid fares on de luxe trains and/or transport by S.A. Airways conveyance to the nearest airport if in fact they travel on such trains or use such transport. If unable reasonably to travel by rail or air members shall be paid motor allowance at the rate of 10 cents per kilometre but only for a distance not exceeding 160 kilometres there and back. If members have to travel to attend a meeting which lasts longer than one day, or a series of meetings lasting longer than one day, they shall be paid a travelling allowance for

64. (a) As enige lid van die mening van die meerderheid verskil en hy sy meningsverskil genotuleer wil hê, moet hy dit dadelik te kenne gee; sodanige verskil moet dan in die notule opgeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie. In sodanige geval is 'n lid egter wel daarop geregtig om te versoek dat sy stem teen 'n besluit van die Beroepsraad aangeteken word.

65. (a) Enige reglement van die Beroepsraad kan opgeskort word as 'n mosie te dien effekte by meerderheid van stemme aangeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie.

GELDE EN TOELAES AAN LEDE

66. (a) Aan lede wat vergaderings van die Beroepsraad of van die Komitee bywoon of wat andersins besig is met sake van die Beroepsraad (met inbegrip van die tyd wat hulle op reis is) word ledegelde betaal teen R10,50 per dag.

(b) Lede van die Beroepsraad wat meer as 50 kilometer van hul gewone woonplek af moet reis om vergaderings van die Beroepsraad of van die Komitee by te woon of om ander sake van die Beroepsraad te verrig, ontvang 'n verblyftoelae van R15 per dag so lank as hulle van hul woonplek afwesig is.

(c) Vir die toepassing van hierdie regulasie, beteken 'n dag 'n kalenderdag of 'n gedeelte daarvan.

(d) Die gelde en verblyftoelae wat ingevolge die voorgaande paragrawe aan lede betaalbaar is, word bereken vanaf die laaste tydstop waarop lede redelikerwys hul woonplekke kan verlaat om vergaderings van die Beroepsraad of van die Komitee by te woon of om sake van die Beroepsraad te verrig, tot die vroegste tydstop waarop hulle dan redelikerwys weer by hul woonplekke kan aankom: Met dien verstande dat—

(i) aan lede wat 'n afstand van 320 kilometer of meer moet aflê, 'n tydperk van hoogstens 24 uur na beëindiging van sodanige vergaderings toegestaan word om hul terugreis te begin;

(ii) die Uitvoerende Komitee van die Raad in spesiale gevalle die betaling van addisionele gelde en toelaes kan magtig;

(iii) wanneer die gelde en verblyftoelaes wat aan lede betaalbaar is, bereken word, rekening daarmee gehou moet word dat daar van lede wat 'n afstand van 320 kilometer of meer moet aflê, nie redelikerwys verwag kan word nie om, indien hul trein of vliegtuig minder as ses uur voor die vasgestelde aanvangstyd van die vergadering op die vergaderplek aankom, betyds by die vergadering te arriveer;

(iv) lede die keuse het om per trein of per vliegtuig te reis, en dat hy die berekening van die gelde en verblyftoelae, die wyse waarop hulle gereis het, in aanmerking geneem moet word.

67. Aan lede wat na vergaderings van die Beroepsraad of van die Komitee of in verband met sake van die Beroepsraad reis, moet hul werklike spoorreisgeld (insluitende die ekstra koste vir 'n koepee) of lugreisgeld betaal word en ook die reisgeld vir reise per luukse treine en/of die gelde vir vervoer deur die Suid-Afrikaanse Lugdiens na die naaste lughawe, indien hulle werklik met sodanige treine reis of van sodanige vervoer gebruik maak. Indien lede redelikerwys nie per trein of vliegtuig kan reis nie, word 'n motortoelae teen 10 sent per kilometer aan hulle betaal maar slegs vir 'n afstand van hoogstens 160 kilometer heen en weer. Indien lede na 'n vergadering moet reis wat langer as een dag duur, of na 'n reeks vergaderings wat langer as een dag duur, ontvang hulle 'n reistoelae vir slegs een heen-en-terugreis

travelling to and from such meetings, once only: Provided that they shall be advised beforehand that it will be necessary for them to attend such meetings.

68. Members who travel by any other means than the above shall be paid fees and subsistence and a travelling allowance equal to air fare and transport by South African Airways motor vehicle, as though they had travelled by air by the shortest and most expeditious route.

DUTIES OF REGISTRAR

69. (1) The Registrar of the Council shall perform all the duties imposed upon him by the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, the rules of order, or by resolution of the Council and Professional Board. As the chief executive officer of the Council, he shall also be the chief executive officer of the Professional Board. He shall be responsible for the proper conduct of the Professional Board's business. He shall take and keep, or cause to be taken and kept, minutes of the proceedings of all meetings of the Professional Board and of its Committee.

(2) The Professional Board or the Committee may instruct the Registrar or any member of the staff of the Council present at a meeting to withdraw during the discussion of any matter.

AMENDMENT OF REGULATIONS OR RULES

70. No amendments to the regulations or rules relating to the Professional Board shall be considered unless notice of motion thereof, in writing, is given. Such motion shall be placed on the notice convening the next meeting of the Professional Board.

No. R. 1761

4 October 1974

THE SOUTH AFRICAN MEDICAL AND DENTAL COUNCIL

The State President has been pleased, under the powers vested in him by section 13A (2) of the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, read with section 94 (1) of the said Act, and after consideration of a recommendation of the South African Medical and Dental Council, to make the following regulations in substitution for the regulations published under Government Notice R. 1056 of 22 June 1973:

REGULATIONS REGARDING THE CONSTITUTION, POWERS, FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD FOR OCCUPATIONAL THERAPY

The regulations are divided into chapters, which relate to the following matters respectively:

Chapter I.—Constitution of the Professional Board.

Chapter II.—Powers of the Professional Board.

Chapter III.—Functions and Duties of the Professional Board.

Chapter IV.—Conduct of business of the Professional Board and other matters.

DEFINITIONS

1. In these regulations—

"Professional Board" means the Professional Board for Occupational Therapy established under Proclamation 145 of 1973;

"Council" means the South African Medical and Dental Council;

"Act" means the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended.

na sodanige vergadering: Met dien verstande dat hulle vooraf in kennis gestel moet word dat dit vir hulle nodig sal wees om sodanige vergaderings by te woon.

68. Lede wat op ander maniere reis as dié hierbo genoem, ontvang gelde en 'n verblyf- asook 'n reistoelae gelyk aan die koste van lugreisgeld en padvervoer deur die Suid-Afrikaanse Lugdiens asof hulle met die kortste en vinnigste roete per vliegtuig gereis het.

PLIGTE VAN REGISTRATEUR

69. (1) Die Registrateur van die Raad moet alle pligte vervul wat hom opgelê is ingevolge die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, die Reglement van Orde, of by besluit van die Raad en die Beroepsraad. As hoof- uitvoerende beampte van die Raad is hy ook hoofuitvoerende beampte van die Beroepsraad. Hy is verantwoordelik vir die behoorlike behartiging van die werksaamhede van die Beroepsraad. Hy moet notule van alle vergaderings van die Beroepsraad en van die Komitee van die Beroepsraad opstel en bewaar of toesien dat dit opgestel en bewaar word.

(2) Die Beroepsraad of die Komitee kan die Registrateur of enige lid van die personeel van die Raad wat op 'n vergadering teenwoordig is, versoek om hom gedurende die bespreking van enige aangeleentheid aan die vergadering te onttrek.

WYSIGING VAN REGULASIES OF REËLS

70. Geen wysiging van die regulasies of reëls wat betrekking het op die Beroepsraad word in oorweging geneem nie, tensy skriftelik kennis gegee is van die mosie om dit te doen. Sodanige mosie moet op die kennisgewing wat die volgende vergadering van die Beroepsraad byeenroep, verskyn.

No. R. 1761

4 Oktober 1974

DIE SUID-AFRIKAANSE GENEESKUNDIGE EN TANDHEELKUNDIGE RAAD

Dit het die Staatspresident behaag om kragtens die bevoegdheid hom verleen by artikel 13A (2) van die op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, gelees met artikel 94 (1) van genoemde Wet, en na oorweging van 'n aanbeveling van die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad, die volgende regulasies uit te vaardig ter vervanging van die regulasies afgekondig by Goewermentskennisgewing R. 1056 van 22 Junie 1973:

REGULASIES BETREFFENDE DIE SAMESTELLING, BEVOEGDHEDE, WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD VIR ARBEIDSTERAPIE

Die regulasies is verdeel in hoofstukke wat betrekking het op onderskeidelik die volgende aangeleenthede:

Hoofstuk I.—Samestelling van die Beroepsraad.

Hoofstuk II.—Bevoegdheede van die Beroepsraad.

Hoofstuk III.—Werksaamhede en pligte van die Beroepsraad.

Hoofstuk IV.—Behartiging van die sake van die Beroepsraad en ander aangeleenthede.

WOORDOMSKRYWING

1. In hierdie regulasies beteken—

"Beroepsraad" die Beroepsraad vir Arbeidsterapie ingevolge Proklamasie 145 van 1973 ingestel;

"Raad" die Suid-Afrikaanse Geneeskundige en Tandheelkundige Raad;

"Wet" die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig.

I. CONSTITUTION OF THE PROFESSIONAL BOARD

2. The Professional Board shall consist of seven members and shall comprise—

(a) one person appointed by the Council, who shall be a member of the Council;

(b) five persons elected by the persons whose names appear on the register of occupational therapists kept under section 32 of the Act; such election shall be conducted by the Council and members shall be elected for a period of five years, at the end of which period they shall vacate office: Provided that such members shall be eligible for re-election;

(c) one person, appointed by the Council, who shall be a medical practitioner or dentist and who shall have special knowledge of occupational therapy.

3. (1) A member of the Professional Board shall vacate his office—

(a) if he becomes insolvent or assigns his estate for the benefit of, or compounds with, his creditors; or

(b) if he is absent from more than two consecutive ordinary meetings of the Professional Board without the Professional Board's leave; or

(c) if he has been disqualified under the Act from carrying on his profession; or

(d) if as an elected member he notifies his resignation, in writing, to the Professional Board; or

(e) if as an appointed member he ceases to be eligible for the appointment or gives notice, in writing, to the Council of his desire to resign office and his resignation is accepted.

(2) Every such vacancy and every vacancy caused by the death of a member shall be filled by appointment or election according as the member vacating office was appointed or elected, and every member so appointed or elected shall hold office only for the unexpired portion of that period for which the member vacating such office was appointed or elected.

4. The election of members of the Professional Board and every election to fill a casual vacancy shall be held *mutatis mutandis* in accordance with the provisions set out in the First Schedule to the Act.

II. POWERS OF THE PROFESSIONAL BOARD

5. The Professional Board may—

(a) make, to or through the Council, representations for the making, amendment or withdrawal of any regulation or rule which applies to the Professional Board or to occupational therapy;

(b) submit, through the Council, to the State President representations in regard to the definition of the scope of occupational therapy should the Council recommend, in terms of section 39A of the Act, to the State President that the scope of occupational therapy be defined by specifying the acts which shall for the purposes of the Act be deemed to be acts pertaining to occupational therapy;

(c) Enquiry into any complaint, charge or allegation, against any person registered under section 32 of the Act as an occupational therapist, of improper conduct or disgraceful conduct or conduct which, when regard is had to such person's profession, is improper or disgraceful;

(d) hold an enquiry, under the provisions of section 81 of the Act, in respect of a person registered as an occupational therapist under section 32 of the Act whenever it appears to the Professional Board that such a person—

(i) has become mentally or physically disabled to such an extent that it would be contrary to the public welfare to allow him to continue to practise;

I. SAMESTELLING VAN DIE BEROEPSRAAD

2. Die Beroepsraad bestaan uit sewe lede en word soos volg saamgestel:

(a) Een lid deur die Raad aangestel, wat lid van die Raad is;

(b) vyf persone verkies deur die persone wie se name verskyn op die register van arbeidsterapeute wat ingevolge artikel 32 van die Wet in stand gehou word; sodanige verkiesing word deur die Raad gehou en lede word verkies vir 'n tydperk van vyf jaar, na verloop van welke tydperk lede hulle amp ontruim: Met dien verstande dat sodanige lede herkiesbaar is;

(c) een persoon deur die Raad aangestel wat 'n geneesheer of tandarts is en wat besondere kennis van arbeidsterapie dra.

3. (1) 'n Lid van die Beroepsraad ontruim sy amp—

(a) as hy insolvent raak of van sy boedel afstand doen ten voordele van sy skuldeisers of met hulle 'n skikking aangaan; of

(b) as hy van meer as twee agtereenvolgende gewone vergaderings van die Beroepsraad sonder die toestemming van die Beroepsraad afwesig is; of

(c) as hy ingevolge die Wet onbevoeg geword het om sy beroep te beoefen; of

(d) as hy, as 'n verkose lid, sy bedanking skriftelik meedeel aan die Beroepsraad; of

(e) as hy, as 'n aangestelde lid, ophou om aanstelbaar te wees of skriftelik kennis gee aan die Raad van sy wens om te bedank en sy bedanking word aangeneem.

(2) Elke sodanige vakature en elke vakature wat deur die dood van 'n lid ontstaan, word aangevul deur aanstelling of verkiesing na gelang die lid wat sodanige amp ontruim, aangestel of verkies is en elke aldus aangestelde of verkose lid beklee sy amp slegs gedurende die onverstreke deel van die tydperk waarvoor die lid wat sodanige amp ontruim, aangestel of verkies is.

4. Die verkiesing van lede van die Beroepsraad en elke verkiesing om 'n toevallige vakature aan te vul, word *mutatis mutandis* gehou in ooreenstemming met die bepalings vervat in die Eerste Bylae van die Wet.

II. BEVOEGDHEDE VAN DIE BEROEPSRAAD

5. Die Beroepsraad kan—

(a) tot of deur bemiddeling van die Raad, vertoë rig vir die uitvaardiging, wysiging of intrekking van enige regulasie of reël wat op die Beroepsraad of op arbeidsterapie van toepassing is;

(b) deur bemiddeling van die Raad vertoë aan die Staatspresident voorlê met betrekking tot die omskrywing van die omvang van arbeidsterapie indien die Raad, ingevolge artikel 39A van die Wet, by die Staatspresident sou aanbeyel dat die omvang van arbeidsterapie omskryf word deur die handeling te bepaal wat vir die toepassing van die Wet geag word handeling te wees wat tot arbeidsterapie behoort;

(c) ondersoek instel na 'n klagte, beskuldiging of bewering teen 'n persoon wat kragtens artikel 32 van die Wet as arbeidsterapeut geregistreer is, van onbehoorlike gedrag of skandelige gedrag of gedrag wat, met die oog op daardie persoon se beroep, onbehoorlik of skandelik is;

(d) 'n ondersoek ingevolge die bepalings van artikel 81 van die Wet hou ten opsigte van 'n persoon wat kragtens artikel 32 van die Wet as arbeidsterapeut geregistreer is, wanneer dit vir die Beroepsraad blyk dat sodanige persoon—

(i) verstandelik of liggaamlik in so 'n mate onbekwaam geword het dat dit met die openbare welsyn in stryd sou wees om hom toe te laat om sy praktyk voort te sit;

(ii) has been using a habit-forming drug regularly for other than medicinal purposes; or

(iii) has become addicted to the use of any habit-forming or potentially harmful drug.

III. FUNCTIONS AND DUTIES OF THE PROFESSIONAL BOARD

6. It shall be the duty of the Professional Board to—

(a) promote high standards of professional education and professional conduct among the members of the profession of occupational therapy;

(b) report to the Council on any matter affecting occupational therapy referred to it by the Council;

(c) advise the Council on the erasure under the provisions of section 17 or 32A of the Act, of the name of any person from the register of occupational therapists kept under section 32;

(d) make recommendations to the Council in regard to the appointment of examiners for an examination in occupational therapy to be held in terms of section 39A of the Act;

(e) advise the Council concerning the prescribing of acts or omissions of which cognisance may be taken under section 46A of the Act, in respect of persons registered as occupational therapists under section 32 of the Act;

(f) advise the Council in the case of an account rendered by a person registered as an occupational therapist under section 32 of the Act, in regard to the determination of the amount which should have been charged in respect of the services to which such account relates, should an application for such determination be made in terms of section 80*bis* of the Act;

(g) advise the Council concerning the prescribing of a fee to be paid annually to the council by all persons registered as occupational therapists under section 32 of the Act.

IV. CONDUCT OF BUSINESS OF THE PROFESSIONAL BOARD AND OTHER MATTERS

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

7. At the first meeting of every newly constituted Professional Board the members present shall elect from among themselves a Chairman and a Vice-Chairman, who shall hold office during the terms of office of the Professional Board, unless any of them shall sooner resign or cease to be a member. The election shall be by ballot and shall be conducted by the Registrar.

It shall be competent for any member to nominate by ballot a member for the office of Chairman, and the Registrar shall announce the names of the members so nominated and arrange for a ballot. Every vote given at such ballot for a person who has not been nominated shall be wholly void and ineffectual. Should only two persons be nominated the voting on the first ballot shall be final, except in the case of an equality of votes. If more than two persons are nominated the candidate obtaining the lowest number of votes at the first ballot shall be eliminated, and thereafter successive ballots shall be taken and one candidate eliminated each time until only two remain, when the ballot shall be final except in the case of an equality of votes. In case of an equality of votes affecting the elimination of any candidate or the result of the final ballot, a further ballot shall be taken and, if that should be indecisive, the result of the ballot shall be decided by drawing lots.

(ii) gewoontevormende medisyne gereeld andersins as vir geneeskundige doeleindes gebruik het; of

(iii) aan die gebruik van gewoontevormende of moontlike nadelige medisyne verslaaf geraak het.

III. WERKSAAMHEDE EN PLIGTE VAN DIE BEROEPSRAAD

6. Dit is die plig van die Beroepsraad om—

(a) 'n hoë peil van professionele onderrig en professionele gedrag by lede van die beroep arbeidsterapie te bevorder;

(b) aan die Raad verslag te doen oor enige aan geleentheid rakende arbeidsterapie wat deur die Raad na hom verwys word;

(c) die Raad te adviseer aangaande die skraping, kragtens die bepalings van artikel 17 of 32A van die Wet, van die naam van enige persoon uit die register van arbeidsterapeute wat kragtens artikel 32 gehou word;

(d) aanbevelings by die Raad te doen in verband met die aanstelling van eksaminatore vir 'n eksamen in arbeidsterapie wat ingevolge die bepalings van artikel 39A van die Wet gehou word;

(e) die Raad te adviseer aangaande die voorskryf van handelinge of versuime waarvan kragtens artikel 46A van die Wet kennis geneem kan word in die geval van persone wat kragtens die bepalings van artikel 32 van die Wet as arbeidsterapeute geregistreer is;

(f) die Raad te adviseer, in die geval van 'n rekening gelewer deur 'n persoon wat ingevolge artikel 32 van die Wet as arbeidsterapeut geregistreer is, betreffende die vasstelling van die bedrag wat gevorder behoort te gewees het ten opsigte van die dienste waarop die rekening betrekking het, indien 'n aansoek om sodanige vasstelling ingevolge artikel 80*bis* van die Wet gedoen word;

(g) die Raad te adviseer aangaande die voorskryf van gelde wat jaarliks aan die Raad betaal moet word deur alle persone wat ingevolge artikel 32 van die Wet as arbeidsterapeute geregistreer is.

IV. BEHARTIGING VAN DIE SAKE VAN DIE BEROEPSRAAD EN ANDER AANGELEENTHEDE VERKIESING VAN VOORSITTER EN VISE-VOORSITTER

7. Op die eerste vergadering van elke nuut saamgestelde Beroepsraad kies die aanwesige lede, uit hul geledere, 'n Voorsitter en 'n Vise-voorsitter, wat hierdie ampte beklee vir die ampsduur van die Beroepsraad, tensy enigen van hulle eerder bedank of ophou om lid te wees. Die verkiesing geskied per stembrief en word deur die Registrateur gehou.

Enige lid het die bevoegdheid om per stembrief 'n lid as Voorsitter te nomineer, en die Registrateur moet die name van die aldus genomineerde lede bekendmaak en die stemming per stembrief reël. Iedere stem wat by sodanige stemming uitgebring is op 'n persoon wat nie genomineer is nie, is heeltemal kragteloos en van geen waarde nie. As net twee persone genomineer word, is die eerste stemming per stembrief beslissend, tensy daar 'n staking van stemme is. As meer as twee persone genomineer word, vervall die kandidaat met die kleinste getal stemme by die eerste stemming, waarna agtereenvolgens gestem moet word en elke keer een kandidaat uitgeskakel moet word totdat daar net twee is, wanneer die stemming beslissend is, tensy daar 'n staking van stemme is. In die geval van 'n staking van stemme wat die uitskakeling van enige kandidaat of die uitslag van die finale verkiesing per stembrief raak, moet daar nogmaals per stembrief gestem word, en as dit onbeslissend blyk, word die uitslag van die stemming per stembrief deur loting beslis.

8. The Chairman, having been elected, shall take the Chair, and members shall proceed to elect a Vice-Chairman, the procedure laid down in regulation 7 being followed, except that in the event on an equality of votes the Chairman shall have a casting vote.

FUNCTIONS OF CHAIRMAN

9. The Chairman shall preside at all ordinary and special meetings of the Professional Board, and shall be responsible for the proper conduct of the meetings; in the absence of the Chairman the Vice-Chairman shall take the Chair, and in the absence of both the Chairman and Vice-Chairman the members shall elect from among themselves a chairman to preside at the meeting.

10. During the absence on leave of the Chairman the Vice-Chairman shall exercise all the functions of Chairman.

11. If both the Chairman and Vice-Chairman are absent the members present at any meeting shall, following the procedure in regulation 7, forthwith from among themselves elect an Acting Chairman who shall exercise all the functions of Chairman until the Chairman or Vice-Chairman resumes duty or vacates office.

12. The Chairman, Vice-Chairman, or Acting Chairman presiding at a meeting shall, in case of an equality of votes, have a second or casting vote.

13. The Chairman shall be *ex officio* a member of the Executive Committee of the Professional Board, and shall be the Chairman of that Committee.

If the Chairman is unable to attend any meeting of the Committee, the Vice-Chairman shall be entitled to attend such meeting, and if so attending, he shall be deemed to be a member and chairman of that Committee in the absence of the Chairman.

14. The Chairman or Vice-Chairman may, as such, vacate office without such vacation *ipso facto* determining his membership of the Professional Board.

MEETINGS

15. All acts of the Professional Board shall be decided by a majority of the votes of the members present at any meeting.

16. The date or approximate date, and place of each ordinary meeting of the Professional Board shall be fixed by the Professional Board at its previous meeting. A meeting of each newly constituted Professional Board shall be held as soon as practicable to transact business of urgency. Such meeting shall be convened by the Registrar and held in Pretoria.

17. Special meetings may be convened by the Chairman and shall be convened by him upon the written requisition of at least four members; such requisition must state clearly the purpose for which the meeting is to be convened.

18. Notices convening ordinary and special meetings shall be signed by the Registrar, and shall specify the business to be transacted at the meeting. In the case of ordinary meetings, they shall be sent by post or by hand to each member, at least fourteen (14) days before the date for which the meeting is convened. In the case of special meetings such notice shall be given as the Chairman may deem sufficient and, if necessary, may be given by telegram or telephone.

19. Ordinary and special meetings of the Professional Board shall not be open to the public, except when the Professional Board holds an enquiry in terms of Chapter IV of the Act, but this exception is subject to the regulations governing the conduct of enquiries held by the Professional Board.

20. No business shall be transacted at a meeting other than that specified in the notice relating thereto, except matters which the Professional Board shall resolve to deal with as urgent.

8. As die Voorsitter verkies is, moet hy die Voorsitterstoel inneem en moet die lede daartoe oorgaan om 'n Vise-voorsitter te verkies volgens die prosedure in regulasie 7 vasgestel, behalwe dat by 'n staking van stemme die Voorsitter 'n beslissende stem het.

FUNKSIES VAN DIE VOORSITTER

9. Die Voorsitter moet op alle gewone en buitengewone vergaderings van die Beroepsraad voorsit en is verantwoordelik vir die behoorlike verloop van die vergaderings; by afwesigheid van die Voorsitter, neem die Vise-voorsitter die Stoel in, en as die Voorsitter sowel as die Vise-voorsitter afwesig is, moet die lede uit eie geledere 'n voorsitter vir die vergadering verkies.

10. By afwesigheid met verlof van die Voorsitter, moet die Vise-voorsitter al die funksies aan die amp verbonde, uitoefen.

11. As die Voorsitter, sowel as die Vise-voorsitter, afwesig is, moet die lede wat op 'n vergadering aanwesig is, volgens die prosedure in regulasie 7 onmiddellik uit eie geledere 'n Waarnemende Voorsitter verkies en hy moet al die funksies van die Voorsitter uitoefen totdat die Voorsitter of Vise-voorsitter weer sy pligte hervat of sy amp neerlê.

12. Die Voorsitter, Vise-voorsitter of Waarnemende Voorsitter van 'n vergadering het by 'n staking van stemme 'n tweede of beslissende stem.

13. Ampshalwe is die Voorsitter lid van die Uitvoerende Komitee van die Beroepsraad en is Voorsitter van dié komitee. As die Voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, is die Vise-voorsitter geregtig om dit by te woon, en wanneer hy dit aldus bywoon, word hy gedurende die afwesigheid van die Voorsitter geag 'n lid en Voorsitter van daardie Komitee te wees.

14. Die Voorsitter of Vise-voorsitter kan as sodanig uittree sonder dat sodanige uittreding vanself sy lidmaatskap van die Beroepsraad beëindig.

VERGADERINGS

15. Alle handelinge van die Beroepsraad word beslis deur 'n meerderheid van die stemme van die lede wat op 'n vergadering aanwesig is.

16. Die datum of datum by benadering en plek van elke gewone vergadering van die Beroepsraad word deur die Beroepsraad op sy vorige vergadering bepaal. Elke nuut saamgestelde Beroepsraad moet so spoedig doenlik 'n vergadering hou ten einde dringende sake te behandel.

Sodanige vergadering moet deur die Registrateur byeen-geroep en in Pretoria gehou word.

17. Die Voorsitter kan buitengewone vergaderings belê en moet dit belê as minstens vier van die lede dit skriftelik versoek; sodanige versoek moet duidelik die doel vermeld waarvoor die vergadering byeen-geroep moet word.

18. Kennisgewings van gewone en buitengewone vergaderings moet deur die Registrateur onderteken wees en moet die sake vermeld wat op die vergadering behandel moet word. In die geval van gewone vergaderings moet hulle minstens veertien (14) dae voor die datum vir die vergadering vasgestel aan elke lid per pos gestuur of oorhandig word. Vir buitengewone vergaderings moet sodanige kennisgewing geskied soos deur die Voorsitter voldoende geag word, en indien nodig, kan kennisgewing per telegram of telefoon geskied.

19. Gewone en buitengewone vergaderings van die Beroepsraad is nie vir die publiek toeganklik nie, behalwe wanneer die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, maar hierdie uitsondering is onderworpe aan die regulasies betreffende die hou van ondersoeke deur die Beroepsraad.

20. Geen ander sake as dié in die betrokke kennisgewing genoem, mag op 'n vergadering behandel word nie, uitgesonderd sake wat die Beroepsraad, om dringende redes, mag besluit om te behandel.

21. The Professional Board may adjourn a meeting to any day or hour, but no business shall be transacted at an adjourned meeting except such as was set out in the notice convening the meeting of which it is an adjournment, other than matters which are brought forward in accordance with the preceding regulations.

22. An attendance register shall be kept by the Registrar who shall enter therein the names of all members attending each meeting.

23. The Chairman shall take the Chair at the appointed hour, and if at the expiration of a quarter of an hour there shall not be a quorum present he may declare the meeting postponed to a day and hour to be fixed by him.

24. A majority of members of the Professional Board shall constitute a quorum, except when the Professional Board holds an inquiry in terms of Chapter IV of the Act, when three members shall constitute a quorum.

25. Any member desirous of bringing any matter before the Professional Board shall forward in writing to the Registrar at least twenty-one (21) days before the date for which a meeting is to be convened, a notice of motion thereof, which notice of motion shall be published in the notice convening the meeting and shall be considered in rotation with the other business to be brought before the Professional Board.

26. No matter shall be considered unless due notice has been given in accordance with the preceding regulation unless permission is obtained from the meeting to bring it forward as a motion. Should the motion find na seconder, it shall not be further considered.

COMMITTEE, APPOINTMENT OF, QUORUM, AND TERMS OF REFERENCE

27. The Professional Board shall, at its first meeting in each year, appoint an Executive Committee, which shall function until the first meeting of the Professional Board in the following year, or until the term of office of the Professional Board expires, whichever period is the lesser.

28. The Committee shall consist of the Chairman and two other members of the Professional Board.

29. The quorum of the Committee shall be three.

30. The Committee shall consider and report on and, if urgently necessary, deal with all matters concerning the Professional Board, but shall not hold disciplinary enquiries.

31. The Chair of the Committee shall be taken by the Chairman, and if he is unable to attend a meeting, by the Vice-Chairman. If both the Chairman and the Vice-Chairman are unable to attend a meeting of the Committee, the Committee shall elect one of its members who is attending the meeting, to be chairman.

32. In acting as the Chairman of the Committee, the Vice-Chairman shall be regarded in every respect as a member of the Committee for the purposes of the meeting of which he is chairman and he shall have the same powers as the Chairman when he takes the Chair of the Committee.

33. The rules of order laid down herein for the conduct of ordinary and special meetings shall apply, *mutatis mutandis*, to meetings of the Committee.

34. When any member of the Committee including the Chairman is granted leave of absence from the meetings of the Committee the Chairman may appoint some other member of the Professional Board to Act on the Committee during the absence of the member on leave.

35. Should a vacancy on the Committee occur, the Professional Board may appoint a member to fill such vacancy and the person so appointed shall hold office until the first meeting of the Professional Board in the following year.

21. Die Beroepsraad kan 'n vergadering tot enige dag of uur verdaag, maar op 'n voortsettingsvergadering mag geen ander sake behandel word nie as dié uiteengesit in die kennisgewing van die byeenroeping van die vergadering waarvan dit 'n voortsetting is, uitgesonderd sake wat voorgebring word soos in die voorgaande regulasie bepaal.

22. Die Registrateur moet 'n presensieregister hou waarin hy die name van al die lede wat elke vergadering bywoon, opteken.

23. Op die bepaalde uur moet die Voorsitter die Voorsitterstoel inneem, en indien na verloop van 'n kwartier geen kworum aanwesig is nie, kan hy die vergadering as uitgestel verklaar tot 'n datum en uur wat hy bepaal.

24. 'n Korum bestaan uit 'n meerderheid van die lede van die Beroepsraad behalwe waar die Beroepsraad 'n ondersoek kragtens Hoofstuk IV van die Wet hou, in welke geval die kworum uit drie lede bestaan.

25. 'n Lid wat 'n saak voor die Beroepsraad wil bring, moet minstens een-en-twintig (21) dae voor die datum waarvoor 'n vergadering byeengeroep word, 'n skriftelike kennisgewing van sy mosie aan die Registrateur stuur, en die kennisgewing van sy mosie moet vermeld staan in die kennisgewing wat die vergadering byeenroep, en saam met ander sake in volgorde aan die Beroepsraad voorgelê word.

26. Geen saak word behandel sonder behoorlike kennisgewing ooreenkomstig die voorgaande regulasie nie, tensy verlov van die vergadering verkry is om die saak as 'n mosie in te dien. As daar geen sekondant vir die mosie is nie, word dit nie verder behandel nie.

KOMITEE, AANSTELLING VAN, KWORUM, EN OPDRAG AAN

27. Op sy eerste vergadering in elke jaar moet die Beroepsraad 'n Uitvoerende Komitee aanstel, wat fungeer tot die eerste vergadering van die Beroepsraad in die volgende jaar of totdat die ampstermyn van die verstreke is, na gelang van watter tydperk die kortste is.

28. Die Komitee bestaan uit die Voorsitter en twee ander lede van die Beroepsraad.

29. Die kworum van die Komitee is drie.

30. Die Komitee moet beraadslaag en rapporteer oor alle aangeleenthede rakende die Beroepsraad en, indien dringend noodsaaklik, hulle behandel, maar hou nie tugondersoeke nie.

31. Die Voorsitterstoel van die Komitee word deur die Voorsitter ingeneem en, indien hy nie in staat is om die vergadering by te woon nie, deur die Vise-voorsitter. Indien beide die Voorsitter en die Vise-voorsitter nie in staat is om 'n vergadering van die Komitee by te woon nie, verkies die Komitee een van sy lede wat die vergadering bywoon tot voorsitter.

32. Waar die Vise-voorsitter as Voorsitter van die Komitee optree, word hy in alle opsigte beskou as lid van die Komitee vir die doel van die vergadering waar hy as voorsitter optree en het hy dieselfde bevoegdhede as die Voorsitter wanneer hy die Voorsitterstoel van die Komitee inneem.

33. Die reglement van orde soos hierin bepaal vir die hou van gewone en buitengewone vergaderings is *mutatis mutandis* van toepassing op vergaderings van die Komitee.

34. Wanneer aan enige lid van die Komitee, insluitende die Voorsitter, verlov van afwesigheid van die vergaderings van die Komitee verleen word, kan die Voorsitter 'n ander lid van die Beroepsraad aanstel om gedurende die afwesigheid met verlov van dié lid in sy plek in die Komitee op te tree.

35. As daar 'n vakature in die Komitee ontstaan, kan die Beroepsraad 'n lid aanstel ten einde sodanige vakature aan te vul en die aldus aangestelde persoon beklee die amp tot die eerste vergadering van die Beroepsraad in die volgende jaar.

36. Every member of the Professional Board may attend any meeting of the Committee, but shall not be entitled to be paid fees and allowances for attending such meeting and every member of the Professional Board may register with the Registrar a general or specific request to be furnished with timely notice of the date, place and agenda of any meeting or all meetings of the Committee, and shall whenever time permits, be so supplied; the Chairman of the Committee may permit a member so attending to speak, but not to vote. The Committee shall have the power to co-opt temporarily any member of the Professional Board as an additional member for special purposes. Co-opted members shall be entitled to fees and allowances for attending meetings of the Committee to which they have been co-opted.

37. Meetings of the Committee shall not be open to the public.

MINUTES

38. The proceedings of meetings of the Professional Board and of the Committee shall be preserved in the form of typewritten minutes authenticated after confirmation, at the next meeting by the signature of the Chairman.

39. Except as provided for in the next succeeding regulations the minutes of each meeting of the Professional Board and of the Committee, shall contain the resolutions adopted, and such motions and amendments as have been proposed and adopted or negatived, if to requested, but without any comment or observation by the members.

40. The Registrar shall forward a copy of the minutes of each meeting, including the minutes of the meetings of the Committee, to all members of the Professional Board as soon as possible after the conclusion of the meeting.

41. The minutes may be taken as read: Provided that any member may move that a certain minute should be read with a view to such correction therein or addition thereto as may be found necessary.

ORDER OF BUSINESS AND DEBATE

42. The Professional Board shall meet at an hour and place stated in the notice calling the meeting. The meeting may be adjourned from time to time on the motion of a member which has been duly seconded and agreed to.

43. The order of business at every ordinary meeting shall be as follows:

- Minutes of previous meeting.
- Report of Registrar on registrations effected.
- Reports of the Committee.
- Reports deferred from previous meetings.
- Notices of motion transferred from previous meeting.
- New notices of motion.
- Other business.

It shall, however, be competent for a member to move at a particular meeting that any item appearing on the agenda for that particular meeting be advanced in the agenda.

44. Members desiring to speak on any subject may be required by the Chairman to rise from their seats and address the Chair but this requirement shall not apply to meetings of the Committee.

45. The Chairman shall call the attention of the Professional Board to continue irrelevant tedious repetition, unbecoming language or any breach of order on the part of a member, and shall direct such member, if speaking, to discontinue speaking in the manner to which exception is taken, or, in the event of persistent disregard of the authority of the Chair, to retire for the remainder of the day.

36. Elke lid van die Beroepsraad kan enige vergadering van die Komitee bywoon, maar is nie geregtig op die betaling van gelde en toelaes vir die bywoon van sodanige vergadering nie; en elke lid van die Beroepsraad kan by die Registrateur 'n algemene of spesifieke versoek aanteken om betyds in kennis gestel te word van die datum, plek en agenda van enige vergadering of alle vergaderings van die Komitee en moet, indien die tyd dit toelaat, van sodanige kennisgewing voorsien word. Die Voorsitter van die Komitee kan 'n aldus besoekende lid toelaat om te praat, maar nie om te stem nie. Die Komitee is bevoeg om enige lid van die Beroepsraad tydelik as bykomende lid vir spesiale doeleindes te koöpteer. Gekoöpteerde lede is geregtig op gelde en toelaes vir die bywoon van vergaderings van die Komitee waarin hulle gekoöpteer is.

37. Vergaderings van die Komitee is nie vir die publiek toeganklik nie.

NOTULE

38. Die verrigtinge van vergaderings van die Beroepsraad en van die Komitee moet vasgelê word in die vorm van getikte notule wat op die volgende vergadering na goedkeuring deur ondertekening van die Voorsitter bekragtig word.

39. Behalwe soos in die hieronvolgende regulasies bepaal, moet die notule van elke vergadering van die Beroepsraad en van die Komitee die besluite wat geneem is, bevat en sodanige mosies en amendemente as wat voorgestel en aangeneem of verwerp is, indien versoek, maar sonder enige kommentaar of opmerkings van lede.

40. Die Registrateur moet so spoedig moontlik na afloop van die vergadering 'n afskrif van die notule van elke vergadering, met inbegrip van die notule van die vergaderings van die Komitee, aan alle lede van die Beroepsraad stuur.

41. Die notule kan as gelees beskou word: Met dien verstande dat enige lid kan voorstel dat 'n sekere notule gelees moet word ten einde sodanige verbetering daarin of byvoeging daarby aan te bring as wat nodig mag blyk.

VOLGORDE VAN SAKE EN BESPREKINGS

42. Die Beroepsraad moet bymekaarkom op 'n uur en plek bepaal in die kennisgewing wat die vergadering byeenroep. Die vergadering kan van tyd tot tyd verdaag word op grond van 'n mosie van 'n lid, behoorlik gesekondeer en goedgekeur.

43. Die volgorde waarin sake op elke gewone vergadering behandel word, is soos volg:

- Notule van die vorige vergadering.
- Verslag van die Registrateur oor ingeskrewe registrasies.
- Verslae van die Komitee.
- Verslae wat oorstaan van vorige vergaderings.
- Kennisgewings van mosie oorgehou van vorige vergadering.
- Nuwe kennisgewings van mosie.
- Ander sake.

'n Lid het egter die bevoegdheid om op 'n bepaalde vergadering voor te stel dat 'n beskrywingspunt wat op die agenda van die bepaalde vergadering verskyn, voor ander punte op die agenda behandel moet word.

44. Die Voorsitter kan vereis dat lede wat oor 'n onderwerp wil praat, opstaan en hulle tot die Voorsitter rig, maar hierdie vereiste is nie van toepassing op vergaderings van die Komitee nie.

45. Die Voorsitter moet die aandag van die Beroepsraad vestig op enige voortdurende, irrelevante, vervelende herhalings, onbetaamlike taal of enige versteuring van die orde deur 'n lid en moet sodanige lid, as hy praat, gelas om op te hou om te praat op die manier waarteen beswaar gemaak word of om, by aanhoudende verontagsaming van die gesag van die Voorsitter, hom vir die res van die dag te verwyder.

46. Whenever the Chairman addresses the Professional Board or intervenes during a debate, any member speaking shall temporarily resume his seat.

47. All motions and amendments shall unless otherwise permitted by the Chairman, be committed to writing and signed by the mover, and, before they are spoken to by other members, shall be read from the Chair or by the Registrar under the authority of the Chair, and seconded. All formal amendments shall be so framed that they may be read as independent motions.

An amendment shall be relevant to the motion it is intended to amend, and shall not alter the original motion in such a way as to make it virtually a new motion. It shall be so framed as—

- (a) to add or insert certain words; or
- (b) to omit certain words; or
- (c) to omit certain words and add or insert others.

48. No motion or amendment shall be withdrawn after having been read by the Chairman, or by his authority, unless by permission of the Professional Board.

49. If an amendment be proposed, it may be followed by other amendments, and the last amendment shall be considered first.

50. Should every amendment be negatived, the original motion shall then be put to the vote.

51. If an amendment be carried, it shall then be regarded as a substantive motion and treated, as to further amendments in all other respects, as an original motion.

52. When a motion is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The postponement of the question, namely "That the meeting do proceed to the next business".
- (iii) The motion for the previous question.
- (iv) The closure, namely "That the question be now put".
- (v) The adjournment of the debate, namely "That the debate on the motion be adjourned."
- (vi) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

53. When an amendment is under debate, no further motion shall be received except one of the following:

- (i) An amendment, namely "That the motion be amended as follows: . . ."
- (ii) The closure, namely "That the question be now put".
- (iii) The adjournment of the debate, namely "That the debate on the motion be adjourned".
- (iv) The adjournment of the Professional Board, namely "That the Professional Board do now adjourn".

54. The motion for the postponement of the question (which may specify a date for the further consideration of the question) shall be made and seconded without debate and may be moved at any time, even during debate on an amendment. If the motion is carried, the question shall be dropped from the programme of business. If it is lost, the debate shall proceed.

55. The motion for the closure shall be made and seconded without debate and shall be put forthwith. Should the motion be carried, the motion or amendment under debate shall at once be voted on by the Professional Board.

56. If the motion for the adjournment of the debate is carried, the Professional Board shall pass to the next item on the programme of business and the debate shall be

46. Wanneer die Voorsitter die Beroepsraad toespreek, of gedurende 'n bespreking tussenbei tree, moet 'n lid wat aan die woord is, tydelik gaan sit.

47. Alle mosies en amendemente moet, tensy anders deur die Voorsitter toegelaat, skriftelik en onderteken deur die voorsteller, ingedien word en, voordat ander lede daarvoor praat, moet dit deur die Voorsitter, of die Registrateur met toestemming van die Voorsitter, voorgelees en gesekondeer word. Alle formele amendemente moet so opgestel wees dat hulle as afsonderlike mosies voorgelees kan word.

'n Amendement moet betrekking hê op die mosie waarvan die wysiging beoog word en mag nie die oorspronklike mosie op so 'n manier wysig dat dit in werklikheid 'n nuwe mosie word nie. Die amendement moet die een of ander van die volgende vorme aanneem:

- (a) By- of invoeging van sekere woorde; of
- (b) weglating van sekere woorde; of
- (c) weglating van sekere woorde en by- of invoeging van ander.

48. Geen mosie of amendement mag teruggetrek word nadat dit deur die Voorsitter, of met sy toestemming, voorgelees is nie, uitgesonderd met die toestemming van die Beroepsraad.

49. As 'n amendement ingedien word, kan ander amendemente daarop volg, en kom die laaste amendement eerste in oorweging.

50. As elke amendement verwerp word, word daar dan oor die oorspronklike mosie gestem.

51. As 'n amendement aangeneem word, word dit as 'n substantiewe mosie beskou en wat betref verdere amendemente in alle ander opsigte as 'n oorspronklike mosie behandel.

52. Wanneer 'n mosie in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . ."
- (ii) Die uitstel van die saak, nl. "Dat die vergadering oorgaan tot die volgende punt op die agenda".
- (iii) Die mosie vir die vorige saak.
- (iv) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (v) Die verdagting van die bespreking, nl. "Dat die bespreking van die mosie verdaag word".
- (vi) Die verdagting van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

53. Wanneer 'n amendement in bespreking is, word geen ander mosie toegelaat nie, uitgesonderd een van die volgende:

- (i) 'n Amendement, nl. "Dat die mosie as volg gewysig word: . . ."
- (ii) Die beëindiging, nl. "Dat die saak nou tot stemming gebring word".
- (iii) Die verdagting van die bespreking, nl. "Dat die bespreking van die mosie nou verdaag word".
- (iv) Die verdagting van die Beroepsraad, nl. "Dat die Beroepsraad nou verdaag".

54. Die mosie om die saak uit te stel (waarin 'n datum vir die verdere oorweging van die saak vermeld kan word) moet ingedien en gesekondeer word sonder bespreking, en kan te eniger tyd ingedien word, selfs gedurende die bespreking van 'n amendement. As die mosie aangeneem word, val die saak uit die agenda weg. As die mosie nie aangeneem word nie, duur die bespreking voort.

55. Die mosie om die bespreking te beëindig, moet sonder bespreking ingedien en gesekondeer word en moet onmiddellik tot stemming gebring word. As die mosie aangeneem word, moet die Beroepsraad dadelik oor die mosie of amendement in bespreking stem.

56. As die mosie vir die verdagting van die bespreking aangeneem word, moet die Beroepsraad tot die volgende punt op die agenda oorgaan, en die bespreking moet hervat

resumed at the next ordinary meeting of the Professional Board. The mover of the adjournment shall, on the resumption of the debate, be entitled to speak first.

57. If the motion for the adjournment of the Professional Board is proposed and seconded, it shall be competent for the Chairman, before putting the question, to take the opinion of the Professional Board as to whether it shall, before rising, proceed to the transaction of unopposed business.

58. The motion for the previous question shall be made and seconded without debate, and shall be put forthwith. Should this motion be carried, the motion to which it applies shall be dropped from the programme of business.

59. Except as provided hereunder, when a question is put to the vote the Chairman, having first ascertained the number of members present, shall ask for a show of hands for or against the motion or amendment, and shall then declare that the vote appears to him to be in the affirmative or the negative, as the case may be. Any member of the Professional Board may require that the numbers or the names, or both the numbers and names, of the members voting for or against the motion or amendment shall be entered in the minutes. It shall, however, be competent for a member to ask for a vote by ballot, and such request shall be granted if three other members support it.

60. A motion to rescind a resolution which has been passed at a previous meeting shall be considered only if notice thereof has been given in terms of regulation 25. It shall be passed if a majority of the votes recorded is in its favour.

61. The Registrar shall embody in the minutes any rulings of the Chairman as to the interpretation of these regulations, if so requested by a member at the time of the ruling.

62. Notice of motion may be given to review any ruling of the Chairman and shall be placed on the agenda.

63. If any ruling of the Chairman of the Professional Board is called in question, he shall vacate the Chair while the matter is under discussion: Provided, however, that no ruling shall be discussed or reviewed during the meeting of the Professional Board at which it has been given.

64. (a) If any member dissents from the opinion of the majority and wishes to have his dissent recorded, he shall state so forthwith; such dissent shall then be entered in the minutes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry. However, a member in such instance shall be entitled to request that his vote against a decision of the Professional Board be recorded.

65. (a) Any rule of order of the Professional Board may be suspended if a motion to that effect be carried by a majority of votes.

(b) Paragraph (a) of this regulation shall not apply when the Professional Board holds a disciplinary enquiry.

MEMBERS' FEES AND ALLOWANCES

66. (a) Members attending meetings of the Professional Board or of the Committee, or otherwise engaged in the business of the Professional Board (including time occupied in travelling) shall be paid members' fees at the rate of R10,50 per day.

(b) If members of the Professional Board have to travel more than 50 kilometres from their usual place of residence to attend meetings of the Professional Board or of the Committee, or on other business of the Professional Board, they shall be paid a subsistence allowance of R15 per day while absent from their place of residence.

(c) In this regulation a day means a calendar day or part thereof.

word op die volgende gewone vergadering van die Beroepsraad. Die voorsteller van die verdaging het by hervatting van die bespreking die reg om eerste te praat.

57. As die mosie vir die verdaging van die Beroepsraad voorgestel en gesecondeer is, kan die Voorsitter, voordat hy die saak tot stemming bring, die Beroepsraad vra of die Beroepsraad voor die sluiting van die vergadering tot die behandeling van onbestrede sake wil oorgaan.

58. Die mosie vir die vorige saak moet sonder bespreking ingedien en gesecondeer word, en moet dadelik tot stemming gebring word. Word dié mosie aangeneem, dan val die mosie waarop dit betrekking het uit die agenda weg.

59. Wanneer 'n saak tot stemming gebring word, moet die Voorsitter, nadat hy eers die getal aanwesige lede vasgestel het, behalwe soos hieronder bepaal, 'n handopsteking vir of teen die mosie of amendement vra, waarna hy moet verklaar dat, na dit hom voorkom, die stemming daarvoor of daarteen is, na gelang van die geval. Enige lid van die Beroepsraad kan vereis dat die name of die getalle of name sowel as getalle van die lede wat vir of teen die mosie of amendement gestem het, in die notule opgeneem moet word. 'n Lid het egter die bevoegdheid om te versoek dat die stemming per stembrief geskied, en sodanige versoek word toegestaan as drie ander lede dit ondersteun.

60. 'n Mosie tot herroeping van 'n besluit op 'n vorige vergadering geneem, word oorweeg slegs indien kennis daarvan gegee is ingevolge regulasie 25. Dit word aangeneem indien 'n merderheid van stemme ten gunste daarvan is.

61. Die Registrateur moet in die notule enige beslissings van die Voorsitter betreffende 'n vertolking van hierdie regulasies opneem, as 'n lid, wanneer die beslissing gegee word, daarom vra.

62. Kennisgewing van 'n mosie kan gegee word om enige beslissing van die Voorsitter in hersiening te neem en moet op die agenda geplaas word.

63. As enige beslissing van die Voorsitter van die Beroepsraad in twyfel getrek word, moet hy die Stoel verlaat onderwyl die saak bespreek word: Met dien verstande egter dat geen beslissing bespreek of hersien mag word op 'n vergadering van die Beroepsraad waarop dit gegee is nie.

64. (a) As enige lid van die mening van die meerderheid verskil en hy sy meningsverskil genotuleer wil hê, moet hy dit dadelik te kenne gee; sodanige verskil moet dan in die notule opgeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie. In sodanige geval is 'n lid egter wel daarop geregtig om te versoek dat sy stem teen 'n besluit van die Beroepsraad aangeteken word.

65. (a) Enige reglement van die Beroepsraad kan opgeskort word as 'n mosie te dien effekte by meerderheid van stemme aangeneem word.

(b) Paragraaf (a) van hierdie regulasie geld nie wanneer die Beroepsraad 'n tugondersoek hou nie.

GELDE EN TOELAES AAN LEDE

66. (a) Aan lede wat vergaderings van die Beroepsraad of van die Komitee bywoon of wat andersins besig is met sake van die Beroepsraad (met inbegrip van die tyd wat hulle op reis is) word ledegelde betaal teen R10,50 per dag.

(b) Lede van die Beroepsraad wat meer as 50 kilometer van hul gewone woonplek af moet reis om vergaderings van die Beroepsraad of van die Komitee by te woon of om ander sake van die Beroepsraad te verrig, ontvang 'n verblyf-toelae van R15 per dag so lank as hulle van hul woonplek afwesig is.

(c) Vir die toepassing van hierdie regulasie, beteken 'n dag 'n kalenderdag of 'n gedeelte daarvan.

(d) The fees and subsistence allowance payable to members in terms of the preceding paragraphs shall be calculated from the latest time when members can reasonably leave their place of residence in order to attend meetings of the Professional Board or of the Committee or to be engaged in the business of the Professional Board until the earliest time that they can reasonably arrive back at their place of residence: Provided that—

(i) members who have to travel a distance of 320 kilometres or more shall be allowed a period not exceeding 24 hours after the conclusion of such meetings for commencing their return journey;

(ii) the Executive Committee of the Council may in special cases authorise payment of additional fees and allowances;

(iii) in the calculation of the fees and subsistence allowance payable to members, it shall be taken into account that members who have to travel a distance of 320 kilometres or more cannot reasonably be expected to arrive in time at a meeting if their train or plane arrives at the place where such meeting is to be held less than six hours before the scheduled time of the commencement of the meeting;

(iv) members shall have the choice of travelling by train or plane and in assessing the fees and subsistence allowance due cognisance shall be taken of their method of travel.

67. Members travelling to meetings of the Professional Board or of the Committee or on the business of the Professional Board shall be paid their actual rail fare (including coupé surcharge) or air fare, and shall be paid fares on de luxe trains and/or transport by S.A. Airways conveyance to the nearest airport if in fact they travel on such trains or use such transport. If unable reasonably to travel by rail or air members shall be paid motor allowance at the rate of 10c per kilometre but only for a distance not exceeding 160 kilometres there and back. If members have to travel to attend a meeting which lasts longer than one day, or a series of meetings lasting longer than one day, they shall be paid a travelling allowance for travelling to and from such meetings once only: Provided that they shall be advised beforehand that it will be necessary for them to attend such meetings.

68. Members who travel by any other means than the above shall be paid fees and subsistence and a travelling allowance equal to air fare and transport by South African Airways motor vehicle, as though they had travelled by air by the shortest and most expeditious route.

DUTIES OF REGISTRAR

69. (1) The Registrar of the Council shall perform all the duties imposed upon him by the Medical, Dental and Pharmacy Act, 1928 (Act 13 of 1928), as amended, the rules of order, or by resolution of the Council and Professional Board. As the chief executive officer of the Council, he shall also be the chief executive officer of the Professional Board. He shall be responsible for the proper conduct of the Professional Board's business. He shall take and keep, or cause to be taken and kept, minutes of the proceedings of all meetings of the Professional Board and of its Committee.

(2) The Professional Board or the Committee may instruct the Registrar or any member of the staff of the Council present at a meeting to withdraw during the discussion of any matter.

(d) Die gelde en verblyftoelae wat ingevolge die voorgaande paragrawe aan lede betaalbaar is, word bereken vanaf die laaste tydstip waarop lede redelikerwys hul woonplekke kan verlaat om vergaderings van die Beroepsraad of van die Komitee by te woon of om sake van die Beroepsraad te verrig, tot die vroegste tydstip waarop hulle dan redelikerwys weer by hul woonplekke kan aankom: Met dien verstande dat—

(i) aan lede wat 'n afstand van 320 kilometer of meer moet aflê, 'n tydperk van hoogstens 24 uur na beëindiging van sodanige vergaderings toegestaan word om hul terugreis te begin;

(ii) die Uitvoerende Komitee van die Raad in spesiale gevalle die betaling van addisionele gelde en toelae kan magtig;

(iii) wanneer die gelde en verblyftoelae wat aan lede betaalbaar is, bereken word, rekening daarmee gehou moet word dat daar van lede wat 'n afstand van 320 kilometer of meer moet aflê, nie redelikerwys verwag kan word nie om, indien hul trein of vliegtuig minder as ses uur voor die vasgestelde aanvangstyd van die vergadering op die vergaderplek aankom, betyds by die vergadering te arriveer;

(iv) lede die keuse het om per trein of per vliegtuig te reis, en dat by die berekening van die gelde en verblyftoelae, die wyse waarop hulle gereis het, in aanmerking geneem moet word.

67. Aan lede wat na vergaderings van die Beroepsraad of van die Komitee of in verband met sake van die Beroepsraad reis, moet hul werklike spoorreisgeld (insluitende die ekstra koste vir 'n koepee) of lugreisgeld betaal word en ook die reisgeld vir reise per luukse treine en/of die gelde vir vervoer deur die Suid-Afrikaanse Lugdiens na die naaste lughawe, indien hulle werklik met sodanige treine reis of van sodanige vervoer gebruik maak. Indien lede redelikerwys nie per trein of vliegtuig kan reis nie, word 'n motortoelae teen 10c per kilometer aan hulle betaal maar slegs vir 'n afstand van hoogstens 160 kilometer heen en weer. Indien lede na 'n vergadering moet reis wat langer as een dag duur, of na 'n reeks vergaderings wat langer as een dag duur, ontvang hulle 'n reistoelae vir slegs een heen-en-terugreis na sodanige vergadering: Met dien verstande dat hulle vooraf in kennis gestel moet word dat dit vir hulle nodig sal wees om sodanige vergaderings by te woon.

68. Lede wat op ander maniere reis as dié hierbo genoem, ontvang gelde en 'n verblyf- asook 'n reistoelae gelyk aan die koste van lugreisgeld en padvervoer deur die Suid-Afrikaanse Lugdiens asof hulle met die kortste en vinnigste roete per vliegtuig gereis het.

PLIGTE VAN REGISTRATEUR

69. (1) Die Registrateur van die Raad moet alle pligte vervul wat hom opgelê is ingevolge die Wet op Geneeshere, Tandartse en Aptekers, 1928 (Wet 13 van 1928), soos gewysig, die Reglement van Orde, of by besluit van die Raad en die Beroepsraad. As hoof-uitvoerende beampte van die Raad is hy ook hoofuitvoerende beampte van die Beroepsraad. Hy is verantwoordelik vir die behoorlike behartiging van die werksaamhede van die Beroepsraad. Hy moet notule van alle vergaderings van die Beroepsraad en van die Komitee van die Beroepsraad opstel en bewaar of toesien dat dit opgestel en bewaar word.

(2) Die Beroepsraad of die Komitee kan die Registrateur of enige lid van die personeel van die Raad wat op 'n vergadering teenwoordig is, versoek om hom gedurende die bespreking van enige aangeleentheid aan die vergadering te onttrek.

AMENDMENT OF REGULATIONS OR RULES

70. No amendments to the regulations or rules relating to the Professional Board shall be considered unless notice of motion thereof, in writing, is given. Such motion shall be placed on the notice convening the next meeting of the Professional Board.

No. R. 1796

4 October 1974

THE SOUTH AFRICAN NURSING COUNCIL

AMENDMENT OF THE REGULATIONS FOR THE COURSE FOR THE CERTIFICATE FOR ENROLMENT AS A NURSING ASSISTANT

The Minister of Health, in terms of section 11 (1) of the Nursing Act, 1957 (Act 69 of 1957), as amended, has approved the following amendments to the regulations for the course for the certificate for enrolment as a nursing assistant, made by the South African Nursing Council and published under Government Notice R. 1834 of 20 October 1972:

1. Regulation 2

Delete.

2. Regulations 3 to 10

Renumber regulations 3 to 10 as 2 to 9.

3. Regulation 2 (c)

For the words "regulation 8", substitute the words "regulation 7".

4. Regulation 4 (3)

For the words "regulation 8", substitute the words "regulation 7".

5. Regulation 8

For the words "regulation 3 (c)", substitute the words "regulation 2 (c)".

6. These amendments shall also apply in the Territory of South-West Africa.

DEPARTMENT OF LABOUR

No. R. 1770

4 October 1974

INDUSTRIAL CONCILIATION ACT, 1956.—
CLOTHING INDUSTRY (GEORGE)

The following corrections to the English version of the Schedule to Government Notice R. 1064 appearing in Government Gazette 4315 of 21 June 1974 are published for general information:

(1) In the table of wage rates under the heading "Part A" in clause 4 (1)—

(a) substitute the designation "Pattern grader" for the designation "Pattern grade";

(b) substitute "21,07" for "2,07" where it appears opposite the words "Second six months of experience" under the designation "Pattern grader";

(c) substitute "(a)" for "(d)" where it appears under the designation "Cutter, marker-in".

(2) In the table of wage rates under the heading "Part B" in clause 4 (1) substitute "6,45" for "6,4" where it appears opposite the words "First six months of experience" under the designation "Grade II employee, female".

(3) In the table of wage rates under the heading "Part D" in clause 4 (1) substitute "8,81" for "81,81" where it appears opposite the words "Sixth six months of experience" under the designation "Belt-boy, unqualified".

WYSIGING VAN REGULASIES OF REËLS

70. Geen wysiging van die regulasies of reëls wat betrekking het op die Beroepsraad word in oorweging geneem nie, tensy skriftelike kennis gegee is van die mosie om dit te doen. Sodanige mosie moet op die kennisgewing wat die volgende vergadering van die Beroepsraad byeenroep, verskyn.

No. R. 1796

4 Oktober 1974

DIE SUID-AFRIKAANSE VERPLEEGSTERSRAAD

WYSIGING VAN DIE REGULASIES VIR DIE KURSUS VIR DIE SERTIFIKAAT VIR INSKRYWING AS 'N VERPLEEGASSISTENT

Die Minister van Gesondheid het kragtens artikel 11 (1) van die Wet op Verpleging, 1957 (Wet 69 van 1957), soos gewysig, sy goedkeuring geheg aan die volgende wysigings van die regulasies vir die kursus vir die sertifikaat vir inskrywing as 'n verpleegassistent wat deur die Suid-Afrikaanse Verpleegstersraad gemaak is en by Goewermentskennisgewing R. 1834 van 20 Oktober 1972 gepubliseer is:

1. Regulasie 2

Skrap.

2. Regulasies 3 tot 10

Hernommer regulasies 3 tot 10 as 2 tot 9.

3. Regulasie 2 (c)

Vervang die woorde "regulasie 8" deur die woorde "regulasie 7".

4. Regulasie 4 (3)

Vervang die woorde "regulasie 8" deur die woorde "regulasie 7".

5. Regulasie 8

Vervang die woorde "regulasie 3 (c)" deur die woorde "regulasie 2 (c)".

6. Hierdie wysigings is ook in die gebied Suidwes-Afrika van toepassing.

DEPARTEMENT VAN ARBEID

No. R. 1770

4 Oktober 1974

WET OP NYWERHEIDSVERSOENING, 1956.—
KLERASIENYWERHEID (GEORGE)

Onderstaande verbeterings aan die Engelse teks van die Bylae tot Goewermentskennisgewing R. 1064 wat in Staatskoerant 4315 van 21 Junie 1974 verskyn, word vir algemene inligting gepubliseer:

(1) In die loontabel onder die opskrif "Part A" in klousule 4 (1)—

(a) vervang die posbenaming "Pattern grade" deur die posbenaming "Pattern grader";

(b) vervang "2,07" deur "21,07" waar dit teenoor die woorde "Second six months of experience" onder die posbenaming "Pattern grader" voorkom;

(c) vervang "(d)" deur "(a)" waar dit onder die posbenaming "Cutter, marker-in" voorkom.

(2) In die loontabel onder die opskrif "Part B" in klousule 4 (1) vervang "6,4" deur "6,45" waar dit teenoor die woorde "First six months of experience" onder die posbenaming "Grade II employee, female" voorkom.

(3) In die loontabel onder die opskrif "Part D" in klousule 4 (1) vervang "81,81" deur "8,81" waar dit teenoor die woorde "Sixth six months of experience" onder die posbenaming "Belt-boy, unqualified" voorkom.

No. R. 1777 4 October 1974

INDUSTRIAL CONCILIATION ACT, 1956
CLOTHING INDUSTRY, CAPE

The following correction to the English version of the Schedule to Government Notice R. 788 appearing in *Government Gazette* 4273 of 10 May 1974 is published for general information:

In the table of wage rates under the heading "Part B" substitute "20,46" for "20,45" where it appears opposite the words "Second six months of experience" under the designation "Forewoman or female supervisor".

No. R. 1778 4 October 1974

INDUSTRIAL CONCILIATION ACT, 1956
CLOTHING INDUSTRY, CAPE

The following corrections to Government Notice R. 789 appearing in *Government Gazette* 4273 of 10 May 1974 are published for general information:

(a) In the English version of the Schedule:

In the table of wage rates under the heading "Part A" in clause 4 (1) substitute "10,78" for "16,78" where it appears opposite the words "First six months of experience" under the designation "Clicker".

(b) In the Afrikaanse version of the Schedule:

In the table of wage rates in Clause 4 (1)—

(i) under the heading "Deel A" substitute "10,78" for "16,78" where it appears opposite the words "Eerste ses maande ondervinding" under the designation "Pers-snyer";

(ii) under the heading "Deel B" substitute "10,34" for "10,35" where it appears opposite the words "Eerste ses maande ondervinding" under the designation "Graad I-werknemer, man".

No. R. 1799 4 October 1974

INDUSTRIAL CONCILIATION ACT, 1956

LAUNDRY, CLEANING AND DYEING INDUSTRY (CAPE).—EXTENSION OF PERIOD OF OPERATION OF MAIN AGREEMENT

I, Marais Viljoen, Minister of Labour, hereby in terms of section 48 (4) (a) (i) of the Industrial Conciliation Act, 1956, extend the period fixed in Government Notices R. 1137 of 2 July 1971, R. 289 of 3 March 1972 and R. 1095 of 28 June 1974 by a further period of three months ending on 11 January 1975.

M. VILJOEN, Minister of Labour.

DEPARTMENT OF NATIONAL EDUCATION

No. R. 1795 4 October 1974

UNIVERSITIES ACT, 1955

JOINT STATUTE OF THE UNIVERSITIES.—AMENDMENT

The Minister of National Education has, under and by virtue of the powers vested in him by section 18 (2) of the Universities Act, 1955 (Act 61 of 1955), approved the following amendments to the joint statute of the universities framed by the Committee of University Principals and published under Government Notice R. 822 of 25 May 1962, as amended by Government Notices R. 937 of 25

No. R. 1777 4 Oktober 1974

WET OP NYWERHEIDSVERSOENING, 1956
KLERASIENYWERHEID, KAAP

Onderstaande verbetering aan die Engelse teks van die Bylae tot Goewermementskennisgewing R. 788 wat in *Staatskoerant* 4273 van 10 Mei 1974 verskyn, word vir algemene inligting gepubliseer:

In die loontabel onder die opskrif "Part B" vervang "20,45" deur "20,46" waar dit teenoor die woorde "Second six months of experience" onder die posbenaming "Forewoman or female supervisor" voorkom.

No. R. 1778 4 Oktober 1974

WET OP NYWERHEIDSVERSOENING, 1956
KLERASIENYWERHEID, KAAP

Onderstaande verbeterings aan Goewermementskennisgewing R. 789 wat in *Staatskoerant* 4273 van 10 Mei 1974 verskyn, word vir algemene inligting gepubliseer:

(a) In die Engelse teks van die Bylae:

In die loontabel onder die opskrif "Part A" in klousule 4 (1) vervang "16,78" deur "10,78" waar dit teenoor die woorde "First six months of experience" onder die posbenaming "Clicker" voorkom.

(b) In die Afrikaanse teks van die Bylae:

In die loontabel in klousule 4 (1)—

(i) onder die opskrif "Deel A" vervang "16,78" deur "10,78" waar dit teenoor die woorde "Eerste ses maande ondervinding" onder die posbenaming "Pers-snyer" voorkom;

(ii) onder die opskrif "Deel B" vervang "10,35" deur "10,34" waar dit teenoor die woorde "Eerste ses maande ondervinding" onder die posbenaming "Graad I-werknemer, man" voorkom.

No. R. 1799 4 Oktober 1974

WET OP NYWERHEIDSVERSOENING, 1956

WAS-, SKOONMAAK- EN KLEURBEDRYF (KAAP).—VERLENGING VAN GELDIGHEDSDUUR VAN HOOFOOREENKOMS

Ek, Marais Viljoen, Minister van Arbeid, verleng hierby, kragtens artikel 48 (4) (a) (i) van die Wet op Nywerheidsversoening, 1956, die tydperk vasgestel in Goewermementskennisgewings R. 1137 van 2 Julie 1971, R. 289 van 3 Maart 1972 en R. 1095 van 28 Junie 1974 met 'n verdere tydperk van drie maande wat op 11 Januarie 1975 eindig.

M. VILJOEN, Minister van Arbeid.

DEPARTEMENT VAN NASIONALE OPVOEDING

No. R. 1795 4 Oktober 1974

WET OP UNIVERSITEITE, 1955

GEMEENSKAPLIKE STATUUT VAN DIE UNIVERSITEITE.—WYSIGING

Kragtens die bevoegdheid hom verleen by artikel 18 (2) van die Wet op Universiteite, 1955 (Wet 61 van 1955), het die Minister van Nasionale Opvoeding sy goedkeuring geheg aan onderstaande wysigings van die gemeenskaplike statuut van die universiteite, opgestel deur die Komitee van Universiteitshoofde en afgekondig by Goewermementskennisgewing R. 822 van 25 Mei 1962, soos gewysig by Goewermementskennisgewings R. 937 van 25 Junie 1965,

June 1965, R. 1940 of 8 December 1967, R. 2256 of 6 December 1968, R. 1422 of 28 August 1970 and R. 2185 of 3 December 1971:

1. The following paragraph is substituted for paragraph 16:

"CHAPTER IV

Minimum Period of Attendance for Degree of Bachelor

16. Subject to the provisions of an act or of this statute, no university may, notwithstanding anything to the contrary in its statute, admit a candidate to the degree of bachelor unless he has—

(a) registered as a matriculated student;

(b) completed subsequent to the date of validity of the matriculation certificate or of the certificate of full exemption from the matriculation examination issued by the Matriculation Board the following minimum period of attendance recognised for such degree: Provided that in the case of a student of the University of South Africa the term 'attendance' shall mean 'registration'—

(i) for the degree of Bachelor of Education (B.Ed.) or Bachelor of Physical Education (B.Ed.Ph.)—

(1) two academic years where he has obtained prior to this period of attendance a degree of Bachelor of Arts or Science or another degree accepted by the senate of the university as equivalent thereto; or

(2) one academic year where he has obtained prior to this period of attendance either an approved four-year bachelor's degree or an approved three-year bachelor's degree and also an approved diploma or certificate in education;

(ii) for the honours degree of bachelor—

(1) one academic year provided he has completed a bachelor's degree recognised by the senate of the university; or

(2) where the honours degree of bachelor is taken simultaneously with the bachelor's degree, at least one academic year in addition to the minimum period prescribed for the bachelor's degree concerned: Provided that a university may, in a case considered by it to be exceptional, reduce the minimum period of attendance in respect of an honours degree of Bachelor of Arts, Bachelor of Science, or of Bachelor of Commerce to a total of three academic years;

(iii) for the degree of Bachelor of Philosophy (B. Phil.) two academic years after the date of completion of a bachelor's degree for which the minimum period of attendance is three academic years; or one academic year after the completion of a bachelor's degree for which the minimum period of attendance is four academic years;

(iv) for any other bachelor's degree: Three academic years."

2. The following paragraph is substituted for paragraph 17:

"Certificate of Conduct

17. A student who was registered at a university, must, upon application for admission to another university, submit a certificate of conduct at the first-mentioned university which, subject to section 11 of the Act, is acceptable to the senate of the university to which admission is sought."

R. 1940 van 8 Desember 1967, R. 2256, van 6 Desember 1968, R. 1422 van 28 Augustus 1970 en R. 2185 van 3 Desember 1971:

1. Paragraaf 16 word deur onderstaande paragraaf vervang:

"HOOFSTUK IV

Minimum Tydperk van Bywoning vir 'n Baccalaureusgraad

16. Behoudens die bepalings van 'n wet of van hierdie statuut kan geen universiteit, ongeag iets in sy statuut wat die teendeel bepaal, 'n kandidaat tot die baccalaureusgraad toelaat nie, tensy hy—

(a) hom as gematrikuleerde student laat inskryf het;

(b) na die geldigheidsdatum van die matrikulasiesertifikaat of van die sertifikaat van algehele vrystelling van die matrikulatie-eksamen, uitgereik deur die Matrikulasieraad, die volgende bywoningstydperk wat as die minimum vir so 'n graad erken word, voltooi het: Met dien verstande dat 'bywoning' in die geval van 'n student van die Universiteit van Suid-Afrika 'registrasie' beteken—

(i) vir die graad Baccalaureus in die Opvoedkunde (B.Ed.) of Baccalaureus in die Liggaamlike Opvoeding (B.Ed.Ph.)—

(1) twee akademiese jare waar hy voor hierdie bywoningstydperk die graad Baccalaureus Artium of Scientiae of 'n ander graad wat deur die senaat van die universiteit as gelykwaardig daarmee aanvaar is, behaal het; of

(2) een akademiese jaar waar hy voor hierdie bywoningstydperk of 'n goedgekeurde vierjarige baccalaureusgraad of 'n goedgekeurde driejarige baccalaureusgraad en ook 'n goedgekeurde diploma of sertifikaat in die opvoedkunde behaal het;

(ii) vir die honneursbaccalaureusgraad—

(1) een akademiese jaar mits hy in besit is van 'n baccalaureusgraad vir dié doel erken deur die senaat van die universiteit; of

(2) waar 'n honneurs-baccalaureusgraad gelyktydig met 'n baccalaureusgraad geneem word, een akademiese jaar bo en behalwe die minimum tydperk voorgeskryf vir die betrokke baccalaureusgraad: Met dien verstande dat 'n universiteit in 'n geval wat hy as uitsonderlik beskou, die minimum bywoningstydperk ten opsigte van honneursgraad Baccalaureus Artium, Baccalaureus Scientiae of Baccalaureus in die Handel tot 'n totaal van drie akademiese jare kan verminder;

(iii) vir die graad Baccalaureus in die Filosofie (B.Phil.), twee akademiese jare na die datum waarop hy aan die vereistes voldoen het van 'n baccalaureusgraad waarvoor 'n minimum tydperk van bywoning van drie akademiese jare vereis word; of een akademiese jaar na die datum waarop hy aan die vereistes voldoen het van 'n baccalaureusgraad waarvoor 'n minimum bywoningstydperk van vier akademiese jare vereis word;

(iv) vir enige ander baccalaureusgraad, drie akademiese jare."

2. Paragraaf 17 word deur die volgende paragraaf vervang:

"Sertifikaat van Gedrag

17. 'n Student wat by 'n universiteit geregistreer was, moet by aansoek om toelating tot 'n ander universiteit 'n sertifikaat voorlê ten opsigte van sy gedrag aan eersgenoemde universiteit wat, behoudens die bepalings van artikel 11 van die Wet vir die senaat van die universiteit waartoe hy toegang verlang, aanneemlik is."

3. The following paragraph is substituted for paragraph 18:

"Acceptance of Attendance and Certificates of Proficiency"

18. (1) Subject to the provisions of subparagraph (2), the senate of a university may accept as part of the attendance of a student for admission to a degree of bachelor, other than a one-year honours degree of bachelor, of that university, periods of attendance as a registered matriculated student at any other university or institution, and may accept, as far as practicable, certificates of proficiency in any subject issued by the senate of such other university.

(2) A candidate shall not be admitted to an ordinary degree of bachelor in terms of subparagraph (1) unless—

(a) his periods of attendance are together not less than the complete period prescribed for admission to such degree;

(b) he attended at the university that confers the degree courses prescribed by that university—

(i) for a degree for which the period of attendance is three academic years, for at least two academic years: Provided that he has attended at least half of the total number of courses prescribed for the degree, or

(ii) for any other degree of bachelor, at least two academic years, except for the degree of Bachelor of Education (B.Ed.), or Bachelor of Physical Education (B.Ed.Ph.), or Bachelor of Philosophy (B.Phil.), for which the period of attendance may be one academic year."

4. The following paragraph is substituted for paragraph 23:

"23. Subject to the provision of funds by Parliament, two National Scholarships shall be awarded annually to each of the universities of the Witwatersrand, Pretoria, Natal, Orange Free State, Rhodes, Potchefstroom, Port Elizabeth, the Rand Afrikaans University and the University of South Africa, and one triennially to each of the universities of Cape Town and Stellenbosch."

DEPARTMENT OF RAILWAYS AND HARBOURS

No. R. 1787 4 October 1974

REGULATIONS FOR THE HARBOURS OF THE REPUBLIC OF SOUTH AFRICA AND OF SOUTH- WEST AFRICA

The State President has been pleased in terms of section 3 of the Railways and Harbours Control and Management (Consolidation) Act (Act 70 of 1957), to approve, with effect from 1 September 1974, of the following amendments to the Regulations for the Harbours of the Republic of South Africa and of South-West Africa, published under Government Notice R. 290 of 2 March 1962:

Regulation 108 (3)

By the substitution of "one rand" for "ten cents".

Regulation 119

By the numbering of the existing paragraph (a) and the insertion of the following new paragraph:

(b) Notwithstanding the provisions contained in paragraph (a) hereof, shipowners shall be liable to pay a penalty charge of twenty-five cents (with a maximum charge of eight hundred rand per ship per call) for each bag, package or other container that is landed in a leaky or otherwise defective condition.

3. Paragraaf 18 word deur die volgende paragraaf vervang:

"Aanvaarding van Bywoning en Sertifikaat van Bekwaamheid"

18. (1) Behoudens die bepalings van subparagraph (2), kan die senaat van 'n universiteit as deel van die bywoning van 'n student vir toelating tot 'n baccalaureusgraad, uitgesonderd 'n eenjarige honneurs-baccalaureusgraad, aan daardie universiteit, bywoningstydperke as ingeskrewe gematrikuleerde student aan enige ander universiteit of inrigting aanvaar, en kan hy sover doenlik sertifikaat van bekwaamheid in enige vak deur die senaat van sodanige ander universiteit uitgereik, aanvaar.

(2) 'n Kandidaat word nie tot 'n gewone baccalaureusgraad ingevolge subparagraaf (1) toegelaat nie, tensy—

(a) sy bywoningstydperke ten minste gelyk is aan die volle tydperk wat vir toelating tot dié graad voorgeskryf word;

(b) hy aan die universiteit wat die graad toeken, kursusse wat deur daardie universiteit vereis is, bygewoon het—

(i) vir 'n graad waarvoor die bywoningstydperk drie akademiese jare is, ten minste gedurende twee akademiese jare: Met dien verstande dat hy ten minste die helfte van die totale getal kursusse voorgeskryf vir die graad, bygewoon het, of

(ii) vir enige ander baccalaureusgraad, ten minste gedurende twee akademiese jare, behalwe in die geval van die graad Baccalaureus in die Opvoedkunde (B.Ed.), Baccalaureus in die Liggaamlike Opvoeding (B.Ed.Ph.) of Baccalaureus in die Filosofie (B.Phil.), waarvoor die bywoningstydperk een akademiese jaar kan wees."

4. Paragraaf 23 word deur die volgende paragraaf vervang:

"23. Behoudens die bewilling van fondse deur die Parlement, word jaarliks twee Nasionale Studiebeurse elk toegeken aan die universiteite van die Witwatersrand, Pretoria, Natal, die Oranje-Vrystaat, Rhodes, Potchefstroom en Port Elizabeth, die Randse Afrikaanse Universiteit en die Universiteit van Suid-Afrika, en driejaarliks een elk aan die universiteite van Kaapstad en Stellenbosch."

DEPARTEMENT VAN SPOORWEE EN HAWENS

No. R. 1787 4 Oktober 1974

REGULASIES VIR DIE HAWENS VAN DIE REPU- BLIEK VAN SUID-AFRIKA EN VAN SUIDWES- AFRIKA

Dit het die Staatspresident behaag om kragtens artikel 3 van die Konsolidasiewet op die Beheer en Bestuur van Spoorweë en Hawens (Wet 70 van 1957), goedkeuring te verleen aan die volgende wysigings, met ingang 1 September 1974, aan die Regulasies vir die Hawens van die Republiek van Suid-Afrika en van Suidwes-Afrika, afgekondig by Goewermentskennisgewing R. 290 van 2 Maart 1962:

Regulasie 108 (3)

Deur die vervanging van "tien sent" deur "een rand".

Regulasie 119

Deur die bestaande paragraaf (a) te nommer en die volgende nuwe paragraaf in te voeg:

(b) Ondanks die bepalings vervat in paragraaf (a) hiervan, is skeepseienaars aanspreeklik vir die betaling van 'n boetekoste van vyf-en-twintig sent (met 'n maksimum koste van agthonderd rand per skip per besoek) vir elke sak, pak of ander houer wat lek of in 'n andersins gebrekkige toestand gelos word.

No. R. 1788

4 October 1974

REGULATIONS FOR THE HARBOURS OF THE REPUBLIC OF SOUTH AFRICA AND OF SOUTH-WEST AFRICA

The State President has been pleased in terms of section 3 of the Railways and Harbours Control and Management (Consolidation) Act (Act 70 of 1957), to approve, with effect from 1 September 1974, of the following amendments to the Regulations for the Harbours of the Republic of South Africa and of South-West Africa, published under Government Notice R. 290 of 2 March 1962:

Regulation 108 (3)

By the substitution of "one rand" for "ten cents".

Regulation 119

By the numbering of the existing paragraph (a) and the insertion of the following new paragraph:

(b) Notwithstanding the provisions contained in paragraph (a) hereof, shipowners shall be liable to pay a penalty charge of twenty-five cents (with a maximum charge of eight hundred rand per ship per call) for each bag, package or other container that is landed in a leaky or otherwise defective condition.

No. R. 1788

4 Oktober 1974

REGULASIES VIR DIE HAWENS VAN DIE REPUBLIEK VAN SUID-AFRIKA EN VAN SUIDWES-AFRIKA

Dit het die Staatspresident behaag om kragtens artikel 3 van die Konsolidasiewet op die Beheer en Bestuur van Spoorweë en Hawens (Wet 70 van 1957), goedkeuring te verleen aan die volgende wysigings, met ingang 1 September 1974, aan die Regulasies vir die Hawens van die Republiek van Suid-Afrika en van Suidwes-Afrika, afgekondig by Goewermentskennisgewing R. 290 van 2 Maart 1962:

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Deur die vervanging van "tien sent" deur "een rand".

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Useful Hints—

1. Address all mail fully, clearly and without misleading abbreviations.
2. Place your own address on the back of the envelope or wrapper.
3. Do not enclose coins or other hard objects in letters.
4. Send remittances by Postal Order or Money Order.
5. Pack parcels properly, using strong containers and heavy paper. Tie securely.
6. Prepay postage fully.
7. Place postage stamps in the upper right hand corner of the envelope or wrapper.
8. Insure your parcels and register valuable letters. Documents which can only be replaced at considerable cost should preferably be insured.
9. Post early and often during the day. Mail held until the last moment may cause delay.
10. Give your correspondents your correct post office address including your box number where applicable.

Nuttige wenke—

1. Adresseer alle posstukke volledig, duidelik en sonder misleidende afkortings.
2. Plaas u eie adres agterop die koevert of omslag.
3. Moenie muntstukke of ander harde artikels in briewe insluit nie.
4. Gebruik posorders of poswissels wanneer geld deur die pos gestuur word.
5. Verpak pakkette behoorlik. Gebruik sterk houters en dik papier en bind dit stewig vas.
6. Maak seker dat die posgeld ten volle vooruitbetaal is.
7. Plak die posseëls in die boonste regterhoek van die koevert of omslag.
8. Verseker u pakkette en registreer waardevolle briewe. Dokumente wat slegs teen hoë koste vervang kan word, moet verkieslik verseker word.
9. Pos vroegtydig en dikwels gedurende die dag. Posstukke wat tot op die laaste oomblik teruggehou word kan vertraging veroorsaak.
10. Verstrek u volledige posadres aan u korrespondente asook u posbusnummer waar van toepassing.

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Spaar Tyd en Geld, Gebruik Frankeermasjiene

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