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DEPARTEMENT VAN MANNEKRAG

No. R. 1760

29 Augustus 1986

WET OP ARBEIDSVERHOUDINGE, 1956

MOTORNYWERHEID.—HOOFOOREENKOMS

Ek, Pieter Theunis Christiaan du Plessis, Minister van Mannekrag, verklaar hierby—

- (a) kragtens artikel 48 (1) (a) van die Wet op Arbeidsverhoudinge, 1956, dat die bepalings van die Ooreenkoms wat in die Bylae hiervan verskyn en betrekking het op die Onderneming, Nywerheid, Bedryf of Beroep in die opskrif by hierdie kennisgewing vermeld, met ingang van 1 September 1986 en vir die tydperk wat op 31 Augustus 1988 eindig, bindend is vir die werkgewersorganisasies en die vakverenigings wat genoemde Ooreenkoms aangegaan het en vir die werkgewers en werknemers wat lede van genoemde organisasies of verenigings is; en
- (b) kragtens artikel 48 (1) (b) van genoemde Wet, dat die bepalings van genoemde Ooreenkoms, uitgesonderd dié vervat in klousules 1 (1) (b), 5 (10) (f), 7, 12, 13, 26 en 29 van Afdeling A en klousule 1 (3) van Afdeling B met ingang van 1 September 1986 en vir die tydperk wat op 31 Augustus 1988 eindig, bindend is vir alle ander werkgewers en werknemers as dié genoem in paragraaf (a) van hierdie kennisgewing wat betrokke is by of in diens is in genoemde Onderneming, Nywerheid, Bedryf of Beroep in die gebiede in klousule 1 van genoemde Ooreenkoms gespesifiseer.

P. T. C. DU PLESSIS,
Minister van Mannekrag.

BYLAE

DIE NASIONALE NYWERHEIDSRAAD VIR DIE MOTOR- NYWERHEID

HOOFOOREENKOMS

ooreenkomstig die Wet op Arbeidsverhoudinge, 1956, gesluit deur en aangegaan tussen die

South African Motor Industry Employers' Association
en die

South African Vehicle Builders' and Repairers' Association

(hierna die "werkgewers" of die "werkgewersorganisasies" genoem), aan dje een kant, en die

DEPARTMENT OF MANPOWER

No. R. 1760

29 August 1986

LABOUR RELATIONS ACT, 1956

MOTOR INDUSTRY.—MAIN AGREEMENT

I, Pieter Theunis Christiaan du Plessis, Minister of Manpower, hereby—

- (a) in terms of section 48 (1) (a) of the Labour Relations Act, 1956, declare that the provisions of the Agreement which appears in the Schedule hereto and which relates to the Undertaking, Industry, Trade or Occupation referred to in the heading to this notice, shall be binding, with effect from 1 September 1986 and for the period ending 31 August 1988, upon the employers' organisations and the trade unions which entered into the said Agreement and upon the employers and employees who are members of the said organisations or unions; and
- (b) in terms of section 48 (1) (b) of the said Act, declare that the provisions of the said Agreement, excluding those contained in clauses 1 (1) (b), 5 (10) (f), 7, 12, 13, 26 and 29 of Division A and clause 1 (3) of Division B, shall be binding, with effect from 1 September 1986 and for the period ending 31 August 1988, upon all employers and employees, other than those referred to in paragraph (a) of this notice, who are engaged or employed in the said Undertaking, Industry, Trade or Occupation in the areas specified in clause 1 of the said Agreement.

P. T. C. DU PLESSIS,
Minister of Manpower.

SCHEDULE

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

MAIN AGREEMENT

in accordance with the provisions of the Labour Relations Act, 1956, made and entered into by and between the

South African Motor Industry Employers' Association
and the

South African Vehicle Builders' and Repairers' Association

(hereinafter referred to as the "employers" or the "employers' organisations"), of the one part, and the

**Motor Industry Employees' Union of South Africa
Motor Industry Staff Association
en die**

Motor Industry Combined Workers' Union

(hierna die "werknemers" of die "vakverenigings" genoem), aan die ander kant;

wat die partye is by die Nasionale Nywerheidsraad vir die Motornywerheid.

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**Motor Industry Employees' Union of South Africa
Motor Industry Staff Association
and the**

Motor Industry Combined Workers' Union

(hereinafter referred to as the "employees" or the "trade unions"), of the other part;

being the parties to the National Industrial Council for the Motor Industry.

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AANHEF

GELDIGHEIDSDUUR VAN OOREENKOMS

Hierdie Ooreenkoms tree in werking op dié datum wat die Minister van Mannekrag ingevolge artikel 48 (1) van die Wet vasstel en bly van krag vir die tydperk wat op 31 Augustus 1988 eindig of vir dié tydperk wat die Minister bepaal.

AFDELING A

WOORDOMSKRYWING EN BEPALINGS WAT OP ALLE BEDRYFSINRICHTINGS IN DIE NYWERHEID VAN TOEPASSING IS

Klousule 1.—Toepassingsbestek

(1) Behoudens subklousule (3) van hierdie klousule en klousule 1 van Afdeling B moet hierdie Ooreenkoms in die Motornywerheid nagekom word—

- oral in die Republiek van Suid-Afrika (uitgesonderd die hawe en nedersetting van Walvisbaai en die gebied wat geokkupeer word deur die Cape Explosives Works Ltd, Somerset-Wes; en
- deur die werkgewers en die werknemers in die Motornywerheid wat lede is van onderskeidelik die werkgewersorganisasies en die vakverenigings.

(2) Ondanks subklousule (1) is hierdie Ooreenkoms van toepassing op—

- vakleerlinge slegs vir sover dit nie onbestaanbaar is met die Wet op Mannekragopleiding, 1981, of voorwaardes wat daarkragtens gestel is nie; en
- kwekelinge wat opleiding ingevolge die Wet op Mannekragopleiding, 1981, ondergaan, slegs vir sover dit nie onbestaanbaar is met daardie Wet of voorwaardes wat daarkragtens gestel is nie.

(3) Hierdie Ooreenkoms betreffende gewone werkure, oortydwerk en Sondagwerk wat in die Bylae van hierdie subklousule uiteengesit word, is nie van toepassing op bestuurders en voormanne wat minstens die volgende ontvang nie:

- R300 per week indien hulle in diens is in enigeen van Gebiede A;
- R275 per week indien hulle in diens is in enigeen van Gebiede B en C.

BYLAE

Afdeling C—Hoofstuk I	Klousule 4—Werkure Klousule 5—Oortydwerk Klousule 7—Sondagwerk
Hoofstuk II—Deel I	Klousule 5—Werkure Klousule 8—Oortydwerk Klousule 10—Sondagwerk
Hoofstukke III, IV en V	Klousule 5—Werkure Klousule 6—Oortydwerk Klousule 7—Sondagwerk

Klousule 2.—Verbod op indiensneming

Ondanks andersluidende bepalings in hierdie Ooreenkoms, mag geen werkgewer iemand onder die ouderdom van 21 jaar, uitgesonderd 'n vakman, 'n vakleerling ingevolge die Wet op Mannekragopleiding, 1981, of 'n kwekeling wat ingevolge die Wet op Mannekragopleiding, 1981, in diens is, in diens neem vir 'n werksaamheid wat deel uitmaak van 'n ambag wat ingevolge die Wet op Mannekragopleiding, 1981, vir die Motornywerheid aangewys is nie.

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PREAMBLE

PERIOD OF OPERATION OF AGREEMENT

This Agreement shall come into operation on such date as may be fixed by the Minister of Manpower in terms of section 48 (1) of the Act, and shall remain in operation for the period ending 31 August 1988 or for such period as may be determined by the Minister.

DIVISION A

DEFINITIONS AND PROVISIONS WHICH APPLY TO ALL ESTABLISHMENTS IN THE INDUSTRY

Clause 1.—Scope of application

(1) Subject to the provisions of subclause (3) of this clause and of clause 1 of Division B, the terms of this Agreement shall be observed in the Motor Industry—

- throughout the Republic of South Africa (excluding the port and settlement of Walvis Bay and that area occupied by the Cape Explosives Works Ltd, Somerset West); and
- by the employers and the employees in the Motor Industry who are members of the employers' organisations and the trade unions, respectively.

(2) Notwithstanding the provisions of subclause (1), the provisions of this Agreement shall apply to—

- apprentices only in so far as they are not inconsistent with the provisions of or any conditions fixed under the Manpower Training Act, 1981; and
- trainees undergoing training under the Manpower Training Act, 1981, only in so far as they are not inconsistent with the provisions of or any conditions fixed under that Act.

(3) The provisions of this Agreement on ordinary hours of work, overtime and Sunday work set out in the Schedule to this subclause, shall not apply to managers and foremen who receive not less than—

- R300 per week if employed in any of Areas A;
- R275 per week if employed in any of Areas B and C.

SCHEDULE

Division C—Chapter I	Clause 4—Hours of work Clause 5—Overtime Clause 7—Sunday work
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Clause 2.—Prohibited employment

Notwithstanding anything to the contrary contained in this Agreement, no employer shall employ any person under the age of 21 years, other than a journeyman, an apprentice in terms of the Manpower Training Act, 1981, or a trainee employed in terms of the Manpower Training Act, 1981, on any operation which forms part of any trade designated for the Motor Industry in terms of the Manpower Training Act, 1981.

Klousule 3.—Woordomskrywing

Alle uitdrukkings wat in hierdie Ooreenkoms gebesig en in die Wet op Arbeidsverhoudinge, 1956, omskryf word, het dieselfde betekenis as in daardie Wet, waar daar van 'n wet melding gemaak word, omvat dit alle wysigings van sodanige wet, en tensy die teenoorgestelde bedoeling blyk, omvat woorde wat die manlike geslag aandui ook vroue; voorts, tensy onbestaanbaar met die samehang, beteken—

- (1) "bybehorewinkel" 'n bedryfsinrigting of gedeelte van 'n bedryfsinrigting waarin, waarop of waaruit reserve- of vervangende of bybehore vir die herstel van of vir byvoeging tot 'n motorvoertuig deur middel van die groothandel of die kleinhandel verkoop of vir verkoop aangebied word;
- (2) "Wet" die Wet op Arbeidsverhoudinge, 1956 (Wet 28 van 1956);
- (3) "vakleerling" 'n werknemer wat diens doen ingevolge 'n skriftelike leerlingskontrak wat geregistreer is of geag word geregistreer te wees ooreenkomstig die Wet op Mannekragopleiding, 1981, en ook 'n minderjarige wat ooreenkomstig daardie Wet op proef aangestel is;
- (4) "Gebied A (BR)" die landdrostdistrik Oos-Londen;
- (5) "Gebied B (BR)" die landdrostdistrikte Albert, Aliwal-Noord, Barkly-Oos, Cathcart, Elliot, Fort Beaufort, Indwe, King William's Town, Komga, Lady Grey, Maclear, Molteno, Queenstown, Sterkstroom, Stockenström, Stutterheim, Tarka en Wodehouse;
- (6) "Gebied A (OP)" die munisipale gebiede van Despatch, Grahamstad, Port Elizabeth en Uitenhage;
- (7) "Gebied B (OP)" die landdrostdistrikte Aberdeen, Adelaide, Albany (uitgesonderd die munisipale gebied van Grahamstad), Alexandria, Bathurst, Bedford, Calitzdorp, Cradock, Colesberg, George, Graaff-Reinet, Hankey, Hanover, Hofmeyr, Humansdorp, Jansenville, Joubertina, Kirkwood, Knysna, Middelburg (K.P.), Mosselbaai, Murraysburg, Noupoot, Oudtshoorn, Pearston, Port Elizabeth (uitgesonderd die munisipale gebied van Port Elizabeth), Richmond (K.P.), Steynsburg, Steytlerville, Somerset-Oos, Uitenhage (uitgesonderd die munisipale gebiede van Despatch en Uitenhage), Uniondale, Venterstad en Willowmore;
- (8) "Gebied A (NK)" die munisipale gebied van Kimberley;
- (9) "Gebied B (NK)" die munisipale gebiede van De Aar, Kuruman, Mafikeng, Prieska, Upington en Vryburg;
- (10) "Gebied C (NK)" die landdrostdistrikte Barkly-Wes, Britstown, De Aar, Gordonia, Hartswater, Hay, Herbert, Hopetown, Kenhardt, Kimberley, Kuruman, Philipstown, Postmasburg, Prieska, Vryburg en Warrenton [maar uitgesonderd daardie munisipale gebiede wat in "Gebied A (NK)" en "Gebied B (NK)" ingesluit is];
- (11) "Gebied A (NL)" die landdrostdistrikte Chatsworth, Durban, Pietermaritzburg en Pinetown, en die munisipale gebiede van Ladysmith, Newcastle en Umhlanga Rocks;
- (12) "Gebied B (NL)" die landdrostdistrikte Camperdown, Inanda, Richmond (Natal), Lionsrivier, Estcourt, Kliprivier, Dundee, Newcastle (uitgesonderd die munisipale gebied van Newcastle), Vryheid, Lower Tugela, Glencoe, Dannhauser en Mooirivier, en die munisipale gebied van Empangeni;
- (13) "Gebied C (NL)" die distrikte en gebiede in die provinsie Natal wat nie in "Gebied A (NL)" en "Gebied B (NL)" vermeld word nie, en die landdrostdistrik Mount Currie;
- (14) "Gebied A (OVS)" die landdrostdistrik Bloemfontein en die munisipale gebiede van Sasolburg en Welkom;
- (15) "Gebied B (OVS)" die munisipale gebiede van Bethlehem, Harri-smith, Kroonstad, Odendaalsrus en Parys;
- (16) "Gebied C (OVS)" die provinsie die Oranje-Vrystaat, uitgesonderd daardie distrikte en gebiede in "Gebied A (OVS)" en "Gebied B (OVS)" vermeld;
- (17) "Gebied A (TVL)" die landdrostdistrikte Oberholzer, Randfontein en Westonaria, die munisipale gebiede van Alberton, Bedfordview, Benoni, Boksburg, Brakpan, Edenvale, Elsburg, Germiston, Heidelberg (Transvaal), Johannesburg, Kempton Park, Klerksdorp, Krugersdorp, Meyerton, Middelburg (Transvaal), Midrand, Nelspruit, Nigel, Pietersburg, Potchefstroom, Potgietersrus, Pretoria, Randburg, Roodepoort, Maraisburg, Rustenburg, Sandton, Springs, Vanderbijlpark, Vereeniging, Verwoerdburg, Witbank en Wonderboom;
- (18) "Gebied C (TVL)" die provinsie Transvaal, uitgesonderd die distrikte en gebiede in "Gebied A (TVL)" vermeld;
- (19) "Gebied A (WP)" die landdrostdistrikte Bellville, Die Kaap, Goodwood, Kuilsrivier, Malmesbury, Paarl, Simonstad, Somerset-Wes (uitgesonderd die gebied wat deur Cape Explosives Works Ltd, Somerset-Wes, geokkupeer word), Stellenbosch, Strand, Wellington, Worcester en Wynberg;
- (20) "Gebied B (WP)" die landdrostdistrikte Beaufort-Wes, Bredasdorp, Caledon, Calvinia, Ceres, Heidelberg (K.P.), Hermanus, Montagu, Piketberg, Riversdal, Robertson, Swellendam en Victoria-Wes;

Clause 3.—Definitions

Any expressions used in this Agreement which are defined in the Labour Relations Act, 1956, shall have the same meaning as in that Act, any reference to an Act shall include any amendments to such Act, and unless the contrary intention appears, words importing the masculine gender shall also include females; further, unless inconsistent with the context—

- (1) "accessory shop" means any establishment or part of an establishment wherein, whereon, or wherefrom are sold or offered for sale by wholesale or retail, any spare or replacement parts or accessories for the repair of or addition to any motor vehicle;
- (2) "Act" means the Labour Relations Act, 1956 (Act 28 of 1956);
- (3) "apprentice" means an employee serving under a written contract of apprenticeship registered or deemed to have been registered under the Manpower Training Act, 1981, and includes a minor employed on probation in terms of that Act;
- (4) "Area A (BR)" means the Magisterial District of East London;
- (5) "Area B (BR)" means the Magisterial District of Albert, Aliwal North, Barkly East, Cathcart, Elliot, Fort Beaufort, Indwe, King William's Town, Komga, Lady Grey, Maclear, Molteno, Queenstown, Sterkstroom, Stockenström, Stutterheim, Tarka and Wodehouse;
- (6) "Area A (EP)" means the municipal areas of Despatch, Grahams-town, Port Elizabeth and Uitenhage;
- (7) "Area B (EP)" means the Magisterial Districts of Aberdeen, Adelaide, Albany (excluding the municipal area of Grahamstown), Alexandria, Bathurst, Bedford, Calitzdorp, Cradock, Colesberg, George, Graaff-Reinet, Hankey, Hanover, Hofmeyr, Humansdorp, Jansenville, Joubertina, Kirkwood, Knysna, Middelburg (C.P.), Mossel Bay, Murraysburg, Noupoot, Oudtshoorn, Pearston, Port Elizabeth (excluding the municipal area of Port Elizabeth), Richmond (C.P.), Steynsburg, Steytlerville, Somerset East, Uitenhage (excluding the municipal areas of Despatch and Uitenhage), Uniondale, Venterstad and Willowmore;
- (8) "Area A (NC)" means the municipal area of Kimberley;
- (9) "Area B (NC)" means the municipal areas of De Aar, Kuruman, Mafikeng, Prieska, Upington and Vryburg;
- (10) "Area C (NC)" means the Magisterial Districts of Barkly West, Britstown, De Aar, Gordonia, Hartswater, Hay, Herbert, Hope-town, Kenhardt, Kimberley, Kuruman, Philipstown, Postmasburg, Prieska, Vryburg and Warrenton [but excluding those municipal areas included in "Area A (NC)" and "Area B (NC)"];
- (11) "Area A (NL)" means the Magisterial Districts of Chatsworth, Durban, Pietermaritzburg and Pinetown and the municipal areas of Ladysmith, Newcastle and Umhlanga Rocks;
- (12) "Area B (NL)" means the Magisterial Districts of Camperdown, Inanda, Richmond (Natal), Lions River, Estcourt, Klip River, Dundee, Newcastle (excluding the municipal area of Newcastle), Vryheid, Lower Tugela, Glencoe, Dannhauser and Mooi River, and the municipal area of Empangeni;
- (13) "Area C (NL)" means the districts and areas in the Province of Natal not referred to in "Area A (NL)" and "Area B (NL)", and the Magisterial District of Mount Currie;
- (14) "Area A (OFS)" means the Magisterial District of Bloemfontein and the municipal areas of Sasolburg and Welkom;
- (15) "Area B (OFS)" means the municipal areas of Bethlehem, Harri-smith, Kroonstad, Odendaalsrus and Parys;
- (16) "Area C (OFS)" means the Province of the Orange Free State, excluding those districts and areas referred to in "Area A (OFS)" and "Area B (OFS)";
- (17) "Area A (TVL)" means the Magisterial Districts of Oberholzer, Randfontein and Westonaria, the municipal areas of Alberton, Bedfordview, Benoni, Boksburg, Brakpan, Edenvale, Elsburg, Germiston, Heidelberg (Transvaal), Johannesburg, Kempton Park, Klerksdorp, Krugersdorp, Meyerton, Middelburg (Transvaal), Midrand, Nelspruit, Nigel, Pietersburg, Potchefstroom, Potgietersrus, Pretoria, Randburg, Roodepoort-Maraisburg, Rustenburg, Sandton, Springs, Vanderbijlpark, Vereeniging, Verwoerdburg, Witbank and Wonderboom;
- (18) "Area C (TVL)" means the Province of the Transvaal, excluding those districts and areas referred to in "Area A (TVL)";
- (19) "Area A (WP)" means the Magisterial Districts of Bellville, Goodwood, Kuils River, Malmesbury, Paarl, Simon's Town, Somerset West (excluding the area occupied by Cape Explosives Works Limited, Somerset West), Stellenbosch, Strand, The Cape, Wellington, Worcester and Wynberg;
- (20) "Area B (WP)" means the Magisterial Districts of Beaufort West, Bredasdorp, Caledon, Calvinia, Ceres, Heidelberg (C.P.), Hermanus, Montagu, Piketberg, Riversdale, Robertson, Swellendam and Victoria West;

- (21) "Gebied C (WP)" die landdrosdistrikte Carnarvon, Clanwilliam, Fraserburg, Hopfield, Ladismith, Laingsburg, Namakwaland, Prins Albert, Sutherland, Tulbagh, Vanrhynsdorp, Vredenburg, Vredendal en Williston;
- (22) "ankerwikkelaar" 'n werknemer wat hoofsaaklik of uitsluitlik werksaam is in enigeen van die bedrywighede betrokke by die vernuwing of herwikkeling van veldspoele of ankers, maar nie die finale toetsing van hierdie komponente of die skil van kommutators nie (dit beteken dat finale toetsing en skil deel van vakmanswerk bly);
- (23) "motorbakherstelwinkel" 'n bedryfsinrigting of gedeelte van 'n bedryfsinrigting waarin die werksaamhede wat verrig word hoofsaaklik of uitsluitlik die volgende behels: Die monteer, oprigting, toetsing, hervervaardiging, herstel, regstelling, opknapping, bedrading, stoffering, spuit, verf en/of vernuwing van die onderstelle en/of bakke van motorvoertuie;
- (24) "motorelektrisiën se assistent" 'n werknemer in 'n elektriese motorwinkel waar daar minstens een vakman van die soort wat gewoonlik in hierdie soort bedryfsinrigting werk, aktief in diens is en wat onder die toesig van sodanige vakman hoofsaaklik of uitsluitlik elektriese komponente en/of eenhede en/of onderdele van motorvoertuie verwyder of terugplaas sonder om finale elektriese verbindings aan te bring of regstellings te doen en/of komponente wat aldus verwyder is, uitmekaarhaal;
- (Opmerking).—Die getal motorelektrisiën se assistente wat in 'n bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 14 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.);
- (25) "motoringenieursinrigting" 'n bedryfsinrigting of duidelik omskrewe gedeelte van 'n bedryfsinrigting waarin motoringenieurswerk die vernaamste of enigste werksaamheid is;
- (26) "B/A-vakman" 'n werknemer oor die leeftyd van 22 jaar wat kan bewys dat hy minstens drie jaar ondervinding het in 'n ambag wat vir die Motornywerheid aangewys is of, met die goedkeuring van die betrokke Streekraad, ondervinding in 'n ander ambag, en wat, onder toesig van 'n vakman, werk in die aangewese ambag verrig waarin hy ondervinding opgedoen het of, met die goedkeuring van die betrokke Streekraad, in 'n ander ambag in verband met die werksaamhede wat deur die omskrywing van "Motornywerheid" in hierdie Ooreenkoms gedek word, of 'n werknemer wat tot bevestiging van die betrokke Streekraad kan bewys dat hy minstens vyf jaar ondervinding het as 'n herstelwinkelassistent, bakwinkelassistent, motorfietswerktuigkundige se assistent, motorelektrisiën se assistent of dieselpompkamerassistent by 'n werkgever in die "Motornywerheid" soos omskryf;
- (Opmerking).—Aangaande die bewys van vyf jaar ondervinding wat vereis word, moet die werkgever 'n dienssertifikaat uitreik waarin gesertifiseer word dat die betrokke werknemer diens gedoen het as 'n herstelwinkelassistent, bakwinkelassistent, motorfietswerktuigkundige se assistent, motorelektrisiën se assistent of dieselpompkamerassistent, en dié sertifikaat moet op sy beurt deur die betrokke Streekraad bekragtig word. Die werknemer moet ook bewys lewer dat hy die toepaslike kursus by 'n behoorlik geregistreerde groepopleidingsentrum bygewoon het.);
- (27) "batteryhersteller" 'n werknemer wat werksaam is in 'n bedryfsinrigting waarin batterye vernuwe, herstel en/of versien word en wat hoofsaaklik of uitsluitlik batteryydefekte opspoor en/of batterye herstel, uitmekaarhaal, van nuwe plate voorsien, weer inmeekaarsit en/of opnuut isoleer;
- (28) "bedryfsinrigting waarin batterye vernuwe, herstel en versien word" 'n bedryfsinrigting of 'n gedeelte daarvan, uitgesonderd 'n batteryyvervaardigingsinrigting, waarin batteryydefekte opgespoor word, akkumulators herlaai en herstel word en akkumulators en/of hul onderdele weer inmeekaarsit word;
- (29) "bakwinkelassistent" 'n werknemer in 'n motorbakherstelwinkel waar minstens een vakman in diens is van die tipe wat gewoonlik aktief in hierdie soort werkwinkel werksaam is, wat onder toesig van sodanige vakman hoofsaaklik of uitsluitlik—

(a) sonder om die finale elektriese verbindings aan te bring, die volgende verwyder en/of vervang:

Onderdele en eenhede van motorvoertuie, trekkers, landboumasjinerie en-uitrusting en/of hegstukke daarvan;

Alternators;
bakke;
baklyswerk;
enjinkappe;
remtrommels, uitgesonderd waar die trommel en naaf 'n volledige eenheid vorm;
gloeilampies;
stampers;
kabels, uitgesonderd elektriese kabels;
kabelskakelings;

- (21) "Area C (WP)" means the Magisterial Districts of Carnarvon, Clanwilliam, Fraserburg, Hopfield, Ladismith, Laingsburg, Namaqualand, Prince Albert, Sutherland, Tulbagh, Vanrhynsdorp, Vredenburg, Vredendal and Williston;
- (22) "armature winder" means an employee who is mainly or exclusively engaged on any of the operations involved in the reconditioning or the rewinding of field coils or armatures, other than the final testing of these components or the skimming of commutators (this means that final testing and skimming remain part of journeyman's work);
- (23) "auto body repair shop" means an establishment or part of an establishment in which the activities carried out are mainly or exclusively the assembling, erecting, testing, remanufacturing, repairing, adjusting, overhauling, wiring, upholstering, spraying, painting and/or reconditioning of chassis and/or bodies of motor vehicles;
- (24) "auto electrician's assistant" means an employee in an auto electrical shop where at least one journeyman of the type normally employed in this kind of establishment is actively engaged and who, under the supervision of such journeyman, mainly or exclusively removes and/or replaces electrical components and/or units and/or parts of motor vehicles without making final electrical connections and/or adjustments and/or strips components so removed;

(Note.—The number of auto electrician's assistants that may be employed in any one establishment is governed by the ratio provisions of clause 14 of Chapter I of Division C of this Agreement.);

- (25) "automotive engineering establishment" means an establishment or clearly defined part of an establishment in which the main or exclusive activity is automotive engineering;
- (26) "B/A journeyman" means an employee over the age of 22 who is able to prove not less than three years' experience in a trade designated for the Motor Industry or, with the approval of the Regional Council concerned, experience in some other trade, and who under the supervision of a journeyman performs work in the designated trade in which he has had the experience or, with the approval of the Regional Council concerned, in some other trade related to the activities covered by the definition of "Motor Industry" in this Agreement, or an employee who is able to prove to the satisfaction of the Regional Council concerned not less than five years' experience as a repair shop assistant, body shop assistant, motor cycle mechanic's assistant, auto electrician's assistant or diesel pump room assistant with any employer in the "Motor Industry" as defined;
- (Note.—Regarding the proof required of five years' experience, a certificate of service shall be issued by the employer in which it is certified that the employee concerned had served either as a repair shop assistant, body shop assistant, motor cycle mechanic's assistant, auto electrician's assistant or diesel pump room assistant, which certificate in turn shall be verified by the Regional Council concerned, and the employee shall submit proof of having attended the proper course at a duly registered group training centre;
- (27) "battery repairer" means an employee employed in a battery reconditioning, repairing, and/or servicing establishment and who mainly or exclusively diagnoses battery faults and/or repairs, dismantles, replates, reassembles and/or reinsulates batteries;
- (28) "battery reconditioning, repairing and servicing establishment" means any establishment or part thereof, other than a battery manufacturing establishment, which is engaged in the diagnosing of battery faults, recharging and repairing of storage batteries, and reassembling of storage batteries and/or their component parts;
- (29) "body shop assistant" means an employee who in any auto body repair shop where at least one journeyman of the type normally employed in this kind of workshop is actively engaged, under the supervision of such journeyman mainly or exclusively—

(a) removes, and/or replaces, without making final electrical connections,

parts and units from motor vehicles, tractors, agricultural machinery and equipment and/or attachments thereof;

alternators;

bodies;

body mouldings;

bonnets;

brake drums, except where the drum and hub are one complete unit;

bulbs;

bumpers;

cables, excluding electrical;

cable linkages;

kajuite;
 vergassers;
 koppelaarsilinders;
 koppelpate;
 kronkelvere;
 verkoelingstelsels, uitgesonderd lugversorging;
 silinderkoppe, sonder om hulle vas te draai;
 deure, uitgesonderd finale regstellings;
 deurhandvatsels;
 dryfasse, uitgesonderd voorwielaandrywings;
 enjinsamestelle;
 enjinmonterings;
 enjinmodderpanne;
 uitlaatlidings, waar geen modifikasies nodig is nie;
 uitlaatsels;
 vloerplanke;
 vloerbedekking;
 vliegwieldeksels, verwyderbaar;
 brandstofpype;
 brandstofpompe, uitgesonderd inspuitspompe;
 brandstofkenks;
 ratkassamestelle;
 ratkasmonterings;
 glas, uitgesonderd sterltigte;
 gruispanne;
 roosters;
 handrelingklampe;
 dakvoerings;
 verwarmers;
 lampe;
 spruitstukke;
 modderskerms;
 nie-elektriese antennes;
 nie-elektriese sondakke;
 oliesiwwe;
 panele, buite of binne, en toebehore, uitgesonderd waar dit
 gesweis is;
 drukplate;
 dryfasse;
 verkoelers;
 verkoelerproppe;
 radio's en bandopnemers, uitgesonderd die finale elektriese
 verbindings;
 agterbakligte;
 treeplanke;
 sitplekke;
 aansitters;
 doppe;
 skokbrekers;
 voorste en agterste bladvere;
 aanslagplate;
 skerms;
 waterslange;
 vensterrame;
 handruitslingers;

(b) agterashulsamestelle verwyder en/of sonder die gebruik
 van handgereedskap weer in posisie plaas en met die hand
 vasdraai;

(c) die volgende verwyder maar nie vervang nie:

Volledige voorassamestelle;

buitepanele, waar dit aangesweis word;

voorwielvering;

voorvere—kronkel- of miktipe;

stuursamestelle;

(d) met betrekking tot 'n voertuig, lekke in bakke met vulsel
 herstel en lekke in ewenaar en ratkas van enjin herstel deur
 vas te draai;

(e) wile balanseer met 'n masjien wat bedoel is om wile los van
 die voertuig af te balanseer;

cabs;
 carburetors;
 clutch cylinders;
 clutch plates;
 coil springs;
 cooling systems, excluding air-conditioning;
 cylinder heads, without torquing;
 doors, excluding the final adjustments;
 door handles;
 drive shafts, excluding front wheel drive;
 engine assemblies;
 engine mountings;
 engine mud trays;
 exhaust lines where no modification is required;
 exhaust systems;
 floor boards;
 floor covers;
 flywheel covers, detachable;
 fuel pipes;
 fuel pumps, excluding injector pumps;
 fuel tanks;
 gearbox assemblies;
 gearbox mountings;
 glass, other than rear lights;
 gravel pans;
 grills;
 handrail brackets;
 headlinings;
 heaters;
 lamps;
 manifolds;
 mudguards;
 non-electrical aerials;
 non-electrical sunroofs;
 oil strainers;
 panels, exterior or interior, and fittings other than where
 welded;
 pressure plates;
 propeller shafts;
 radiators;
 radiator plugs;
 radios and tape recorders, excluding the final electrical
 connections;
 rear body lights;
 running boards;
 seats;
 self-starters;
 shells;
 shock absorbers;
 springs, leaf—front and rear;
 striker plates;
 valances;
 water hoses;
 window frames;
 window winders, manual;

(b) removes and/or without the use of hand tools, repositions and
 hand tightens rear axle housing assemblies;

(c) removes but does not replace—

complete front axle assemblies;

exterior panels where welded on;

front wheel suspensions;

springs, front—coil or wishbone type;

steering assemblies;

(d) in relation to any vehicle, repairs body leaks by filling, and
 engine differential and gearbox leaks by tightening;

(e) balances wheels with any machine made to balance wheels
 off the vehicle;

- (f) bakvuulsel of ander materiaal aanwend;
metale sweis en slyp indien dit nodig is;
grondlae van enige kleur aan die buite- of binnekant van motorvoertuie aanwend;
- (g) vere wat van voertuie verwyder is, stroop;
- (h) gate volgens patroonplate boor;
- (i) veiligheids gordels vassit in voertuie waar daar ankerpunte is;
- (j) los sitplekkoortreksels vassit waar dit nie nodig is om hulle te verander nie;
- (k) beskadigde bakonderdele onder toesig van 'n vakman verwyder deur middel van 'n slagsaag wat met die hand of met lug aangedryf word, of met 'n ystersaag;
- (l) kleurstof, verf, vernis, lakvernis of ander beskermende lae met 'n kwas, sproeispuut, aerosolhouer of op 'n ander manier aanbring op—
enjins en/of alle komponente of bybehore in die enjinkompartement gemonteer, of op vloermatte, sitplekoppervlakte, bagasiebakke of kantskopplate:

Met dien verstande dat die verrigting van enigen van die werksaamhede in hierdie omskrywing vermeld nie so uitgelê moet word dat dit die verrigting van 'n vakman se werk wat met so 'n werksaamheid in verband staan, toelaat nie;

(Opmerking.—Die getal bakwinkelassistentie wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 14 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.);

- (30) "remtrommelskiller" 'n werknemer wat hoofsaaklik of uitsluitlik remtrommels en/of -skywe en/of vliegwiels masjineer en wat meet-instrumente gebruik en/of wat draaibanke vir hierdie doel kan stel en regstel;
- (31) "los arbeider" iemand wat hoogstens drie dae in 'n bepaalde week en hoogstens 28 kalenderdae in 'n tydperk van ses maande by dieselfde werkgever in diens is;
- (32) "los winkelassistent/klerk" 'n werknemer wat tydelik of in 'n los hoedanigheid hoogstens 23 uur, aaneenlopend of andersins, in 'n bepaalde maand deur dieselfde werkgever in diens geneem word vir enigen van die pligte van 'n "winkelassistent/verkoopsman" of "klerk", na gelang van die geval, soos in hierdie Ooreenkoms omskryf;
- (33) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte uitvoer:
Persele, toilet kamers, meubels, gerei of soortgelyke goedere skoonmaak en/of was;
voertuie afstof;
tee of soortgelyke drankte berei en/of bedien;
voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdis;
- (34) "uitsnyer" 'n werknemer wat hoofsaaklik of uitsluitlik onder toesig van 'n snyer bekledings- en stoffeermateriaal reglê, identifika-siemerke en patrone op sodanige materiale afteken, die buitelyne van artikels van patrone af met kryt afmerk of inmerk en met die hand of 'n masjien een of meer lae materiaal sny volgens die buitelyne wat aldus met kryt af- of ingemerk is;
- (35) "klerk" 'n werknemer wat hoofsaaklik of uitsluitlik skryf- en/of tikwerk doen en wat 'n rekenoutomaat bedien en/of 'n ander vorm van klerklike werk verrig en omvat dit ook 'n pakhuisman, tydop-nemer en telefonis;
- (36) "koppelaardeksel-monteersteller" 'n werknemer wat onder toesig van 'n vakman of vakleiering of kwekeling wat ingevolge die Wet op Mannekrageopleiding geregistreer is hoofsaaklik of uitsluitlik die volgende pligte uitvoer in 'n bedryfsinrigting wat kragtens Hoofstuk V van Afdeling C van hierdie Ooreenkoms geregistreer is:
Die montering van koppelaardekselsamestelle, met inbegrip van die finale regstellings aan spesifikasies en die gebruik van meetin-strumente;
- (37) "voorbereide voertuigbakke", met betrekking tot 'n werkman graad DV, bakke, kajuite, sleepwaens of die bobouwerk van voer-tuie waaraan vulwerk en/of opstopwerk en/of opvryfwerk gedoen word ter voorbereiding vir die aanwending van deklare;
- (38) "Raad" die Nasionale Nywerheidsraad vir die Motorywerheid wat ooreenkomstig artikel 19 van die Wet op Arbeidsverhoudinge, 1956, geregistreer is;
- (39) "snyer" 'n werknemer wat hoofsaaklik of uitsluitlik patrone of patroonplate maak;
- (40) "dieselpompkamerassistent" 'n werknemer wat hoofsaaklik of uitsluitlik—
inspuiters monteër, maar nie kalibreer nie;
spuitstukke met die hand en/of 'n handmasjien fynslyp;
pompe op toetsbanke plaas en daarvan afneem;
brandstofpompe, inspuiters en turboaanjaers uitmekaarhaal en skoonmaak;

- (f) applies body fillers or other materials;
welds and grinds metals where necessary;
applies primer of any colour to the exterior or interior of motor vehicles;
- (g) strips springs which have been removed from vehicles;
- (h) drills holes to templates;
- (i) fits safety belts to vehicles where anchor points exist;
- (j) fits loose seat covers when no alteration to them is necessary;
- (k) cuts away damaged body parts by means of impact cutter, hand or air operated, or with hacksaw, under the direction of a journeyman;
- (l) applies by brush, spraygun, by aerosol dispenser or by other means, dye, paints, varnish, lacquer or other protective coat-ings to—
engines and/or any components or accessories mounted with-in the engine compartment, or to floor mats, seat surfaces, luggage compartments or side-kick plates:

Provided that the performance of any of the operations enumerated in this definition shall not be constructed as permitting the perfor-mance of any journeyman's work incidental to such operation;

(Note.—The number of body shop assistants that may be employed in any one establishment is governed by the ratio provi-sions of clause 14 of Chapter I of Division C of this Agreement.);

- (30) "brake drum skimmer" means an employee who mainly or exclu-sively machines brake drums and/or discs and/or flywheels and who uses measuring instruments and/or may set and adjust lathes for this purpose;
- (31) "casual labourer" means a person who is employed by the same employer on not more than three days in any one week and not more than 28 calendar days in any period of six months;
- (32) "casual shop assistant/clerical employee" means any employee who is temporarily or casually employed by the same employer for not longer than 23 hours, continuous or otherwise, in any one month on any of the duties of a "shop assistant/salesman" or "clerical employee", as the case may be, as defined in this Agreement;
- (33) "char" means an employee mainly or exclusively employed in any one or more of the following duties:
Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
dusting of vehicles;
making and/or serving tea or similar beverages;
preparing and/or serving food not for sale to the public;
- (34) "chopper out" means an employee mainly or exclusively engaged under the supervision of a cutter in laying out trimming and uphol-tery materials, copying identification marks and patterns on to such materials, chalking or marking in the outlines of articles from patterns and cutting by hand or machine one or more layers of material according to the outlines so chalked or marked in;
- (35) "clerical employee" means an employee who is mainly or exclu-sively engaged in writing and/or typing and operating a computer and/or any other form of clerical work, and includes storekeepers, timekeepers and telephone operators;
- (36) "clutch cover assembly setter" means an employee who under the supervision of a journeyman or apprentice or trainee registered in terms of the Manpower Training Act is mainly or exclusively engaged on the following duties in an establishment registered in terms of Chapter V of Division C of this Agreement:
Assembly of clutch cover assemblies, including final adjust-ments to specifications and the use of measuring instruments;
- (37) "coach finished bodies", in relation to an operative, Grade DV, means bodies, cabs, trailers or superstructures of vehicles on which filling and/or stopping up and/or rubbing down are done prepara-tory to the application of finishing coats;
- (38) "Council" means the National Industrial Council for the Motor Industry registered in terms of section 19 of the Labour Relations Act, 1956;
- (39) "cutter" means an employee mainly or exclusively engaged in making patterns or templates;
- (40) "diesel pump room assistant" means an employee engaged mainly or exclusively on—
assembling injectors, excluding calibrating;
lapping nozzles by hand and/or manual machine;
placing pumps onto test benches and removing them;
stripping and cleaning fuel pumps, injectors and turbochargers;

(Opmerking.—Die getal dieselpompkamerassistent wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 14 van Hoofstuk I en klousule 3 (3) van Hoofstuk IV van Afdeling C van hierdie Ooreenkoms.);

- (41) "verdiens" betaling gedoen of verskuldig aan 'n werknemer (met inbegrip van alle toelaes) wat op watter wyse ook al uit sy indiensneming ontstaan;
- (42) "noodwerk" werk—
- (a) in verband met die herwinning van voertuie wat onklaar geraak het of voertuie wat in ongelukke betrokke was;
 - (b) wat nodig is—
- (i) om 'n motoris wat op pad is en wie se voertuig onklaar geraak het, in staat te stel om sy reis te hervat;
 - (ii) om 'n motoris in staat te stel om 'n reis aan te pak wat, vanweë onvoorsiene omstandighede, nie uitgestel kan word nie;
 - (iii) om dit moontlik te maak dat noodsaaklike dienste gelewer word, soos sanitêre dienste, openbare vervoerdienste, die onderhoud of herstel van fabrieksmasjinerie en/of landboumotorvoertuie, die lewering of verspreiding van bederfbare voedsel, reise deur mediese praktisyne vir die verrigting van hul werk of dienste van 'n dergelike aard;
- (43) "enjinstroper" 'n werknemer wat in 'n motoringenieursinrigting wat ooreenkomstig klousule I van Hoofstuk IV van Afdeling C geregistreer is, hoofsaaklik of uitsluitlik motorvoertuigjins en/of komponente van motorvoertuigjins uitmekaarhaal en wat ook—metaalspuitwerk en/of die hermetallisering van laers kan verrig; enjins met 'n kwas of sproeisuit met beskermende verf kan verf;
- (Opmerking.—'n Enjinstroper mag nie 'n volledige motorvoertuigjins uit 'n onderstel verwyder nie, behalwe in die mate aangedui op die registrasiesertifikaat wat aan die werkgewer uitgereik is.);
- (44) "bedryfsinrigting" 'n perseel of gedeelte daarvan waarin of waarop die Nywerheid, of 'n gedeelte daarvan, soos in hierdie Ooreenkoms omskryf, beoefen word;
- (45) "vul- en/of diensstasie" 'n bedryfsinrigting of daardie gedeelte van 'n bedryfsinrigting wat hoofsaaklik of uitsluitlik gebruik word vir die kleinhandelverkoop van petrol en/of olie en/of vir die smeer en/of was en/of poleer van motorvoertuie;
- (46) "algemene werkmans", met betrekking tot 'n voertuigbakbouinrigting, 'n werknemer wat benewens die pligte in subklousule (47) (b) en (c) van hierdie klousule gelys ook enigeen van die volgende pligte kan uitvoer:
- Metale en/of ander materiale aanwend en/of aanstryk;
klaar gemengde verf aanwend aan uitrusting, vaste toebehore, of masjinerie wat nie vir verkoop bedoel is nie;
artikels en/of komponente inmeekaarsit waar geen passing nodig is nie;
'n vakman of 'n vakleerling met minstens een jaar ondervinding help met die installering en/of in posisie vaskram van elektriese kables vir binneverligting of toebehore, of met die vassit van selfrigtende matryse by die stel van masjiene;
drade afstroop en kabelende vassit;
veselglasonderdele volgens patrone of patroonplate sny;
metaal of ander materiale saag of knip met 'n yster- of sirkelsaag of wrywingsnyer volgens stuiters of setmate of volgens merke wat deur 'n vakman, vakleerling van nog hoogstens vier jaar moet uitdien of werkmansgraad CV op materiale aangebring is;
met eendoelmasjiene, setmate of patroonplate—met die hand of 'n masjien—buig en/of fatsoeneer, maar nie die masjiene opstel nie;
in emalje en/of verf indompel;
boorwerk maar nie presiesiewerk nie;
ruite deur middel van selfdigseksies insit;
boute wat die bak vashou en/of bout wat sitplekke vassit, insit en/of vasdraai en/of losdraai;
onderdele uit vooraf gemengde plastiekstowwe en veselglas in vooraf gefatsoeneerde gietvorms maak;
afmerkwark;
volgens stuiters, setmate, matryse of patroonplate—met die hand of 'n masjien—pers en/of inkeep, maar nie setmate of matryse stel nie;
met die hand of 'n masjien volgens vooraf gestelde stuiters, merke, setmate of patroonplate pons en wel onder die toesig van 'n vakman of 'n vakleerling met minstens een jaar ondervinding;
klinknaels inslaan;
materiale ru afsaag met 'n krag- of handbediende saagtoestel, uitgesonderd 'n kragguillotine, nadat die materiale deur 'n vakman, vakleerling wat nog hoogstens vier jaar moet uitdien of 'n werkmansgraad CV uitgemerk is;

(Note.—The number of diesel pump room assistants that may be employed in any one establishment is governed by the radio provisions of clause 14 of Chapter I and clause 3 (3) of Chapter IV of Division C of this Agreement.);

- (41) "earnings" means any payment made or owing to any employee (including all allowances) which arises in any manner whatsoever out of his employment;
- (42) "emergency work" means work—
- (a) connected with the recovery of broken-down vehicles or vehicles involved in accidents;
 - (b) necessary—
- (i) to enable a motorist en route whose vehicle has broken down, to resume his journey;
 - (ii) to enable a motorist to commence a journey which, because of unforeseen circumstances, cannot be delayed;
 - (iii) to permit the rendering of essential services such as sanitation services, public transportation services, maintenance or repair of factory machinery and/or agricultural motor vehicles, the supply or distribution of perishable foodstuffs, travelling by medical practitioners for the performance of their work, or services of a similar nature;
- (43) "engine stripper" means an employee who in any automotive engineering establishment which is registered in terms of clause 1 of Chapter IV of Division C is engaged mainly or exclusively in dismantling motor vehicle engines and/or motor vehicle engine components and who may in addition—
- carry out metal spraying and/or remounting of bearings;
paint engines with protective paint by brush or by spray;
- (Note.—Except to the extent noted on the Certificate of Registration issued to an employer, an engine stripper may not remove complete engines from chassis.);
- (44) "establishment" means any premises or part thereof wherein or whereon the Industry, or any part thereof, as defined in this Agreement, is carried on;
- (45) "filling and/or service station" means an establishment or that part of an establishment used mainly or exclusively for the retail sale of petrol and/or oil and/or for the lubricating and/or washing and/or polishing of motor vehicles;
- (46) "general operative", in relation to a vehicle body building establishment, means an employee who may, in addition to the duties enumerated in subclause (47) (b) and (c) of this clause, also perform any of the following duties:
- Applying and/or wiping on metals and/or other materials;
applying ready mixed paint to equipment, fixtures or to plant which is not for sale;
assembling articles and/or components where no fitting is required;
assisting a journeyman or an apprentice of not less than one year's experience in the installation and/or stapling into position of electric cables for interior lighting or fittings, or assisting with the fixing of self-aligning dies in the setting of machines;
barring wires and fixing cable ends;
cutting fibreglass parts to patterns or templates;
cutting or shearing metal or other materials with hack or circular saw or friction cutter to stops or jigs or to markings on materials made by a journeyman, apprentice with not more than four years to serve, or an operative, Grade CV;
bending and/or forming with special-purpose machines, jigs or templates—by hand or machine—but not setting up of machine;
dipping in enamel and/or paint;
drilling other than precision work;
fitting glass by means of self-sealing sections;
inserting and/or tightening and/or loosening body-holding-down bolts and/or seat-fixing bolts;
making parts from pre-mixed plastic materials and fibreglass in preformed moulds;
marking off;
pressing and/or notching to stops, jigs, dies or templates—by hand or machine—but excluding the setting of jigs or dies;
punching by hand or machine to pre-set stops, marks, jigs or to templates under the supervision of a journeyman or an apprentice of not less than one year's experience;
rivet striking;
rough cutting of materials with any power or hand-operated cutting device, excluding a power guillotine, after the materials have been marked out by a journeyman, apprentice with not more than four years to serve, or an operative, Grade CV;

skroefdraad en/of moerdraad sny met skroef- of moerdraadsnyma-sjiene of -hegstukke;
 punt- of weerstandswaaiing aan subassembliewerk met komponente in eendoelsetmate of -setklemme;
 met die hand skroefdraad in boue sny of moerdraad in gate of moere;
 'n vooraf gestelde oksiasietleentoestel vir ruwe snywerk gebruik;

(47) "algemene werker"—

- (a) met betrekking tot 'n vul- en/of diensstasie en die parkeer-bedryf, 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van die volgende pligte uitvoer:
 Help met die parkering van motorvoertuie;
 kyk of daar olie uitlek, maar slegs gedurende die olie- en smeerproses;
 oliestate opstel vir voertuie wat gesmeer moet word;
 batterye konnekteer en diskonnekteer;
 oliebakke leegtap;
 voertuie afstof;
 batterye in verband met laaiwerk, bottels of ander houers vir voorraad, ewenaars, brandstoftanks, ratkaste, hoofsilinders, oliebakke, verkoelers en stuurkaste volmaak;
 klein afpompe en skrape aan voertuigbakke deur middel van 'n kwas met vooraf gemengde verf opvul;
 batterye; ghriesnippels, buitebande, binnebande, vellings en padwiele aanbring, verwyder en/of vervang;
 geld hanteer;
 buite- en binnebande oppomp;
 parkeerkaartjies uitreik;
 motorvoertuie deur middel van 'n domkrag of hystoestel laat sak en/of oplig;
 olievoorraderegisters by smeerhystoestelle byhou;
 tee of dergelike drank berei en bedien;
 motorvoertuie of onderdele daarvan olie en smeer;
 kredietkaartmasjiene bedien vir die verkoop van petrol, smeermiddels en brandstof;
 batteryrakke, vellings, buitebande en padwiele verf;
 motorvoertuie poleer;
 geld van klante ontvang en kleingeld gee;
 lug-, brandstof en oliefilters van die aanskroef-/afskroeftipe verwyder;
 lekplekke heelmaak, met inbegrip van kleppe vir buite- of binnebande aansit en inbed;
 antrasiet, braaivleishout, houtskool, olie en petrol, en koel-dranke en/of vloeibare petroleumgas in verseelde houers verkoop;
 boue en tapboue aan ewenaar, oliebak en transmissiestelsel vasdraai wanneer nodig maar slegs gedurende die olie- en smeerproses;
- (b) met betrekking tot alle bedryfsinrigtings, 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van die pligte in paragraaf (a) van hierdie omskrywing vermeld en/of een of meer van die volgende pligte uitvoer:
 Skriftelike bestellings aanneem in ruil vir goedere wat buite die werkgewer se perseel afgelewer word;
 'n handelsreisiger op sy reis vergesel en hom help dryf en monsters verpak, uitpak en vertoon;
 gedrukte of reeds geadresseerde etikette op bottels, kiste, bale of ander pakkette aanbring;
 kleefstof, bandsmeersel, verdofmateriaal of korrosiewerende lae (uitgesonderd grondlae, oppervlaklae en afwerklae), stopverf, digtingsmengsels vir stofdigting en/of waterdigting aanwend;
 raamklampe, G-klampe, skarnierhefboomklampe en battery-vashouklampe aanbring en verwyder;
 trapfietse met hulpmotore en motorfietse met hulptrappe in-mekaarsit en/of herstel;
 goedere in ooreenstemming met opdragte en/of verpakkingstrokies bymekaarmaak, verpak en massameet;
 hulp of afleweringswaens verleen;
 ketels bedien;
 goedere dra;
 buitebande sementeer;
 identifikaasiemerke op goedere nagaan en/of aanteken;
 met die hand, 'n borsel, 'n masjien of bytmiddel skoonmaak, of ghries verwyder;
 gietvorms skoonmaak;
 bale, kiste of ander pakkette toemaak of oopmaak;
 reserwedele volgens werkgewer se bestelling bymekaarmaak;

screwing and/or tapping by means of screwing or tapping machines or attachments;
 spot or resistance welding on subassembly work with components in special-purpose jigs or fixtures;
 threading of bolts or tapping of holes or nuts by hand;
 using pre-set oxy-acetylene for rough cutting;

(47) "general worker" means—

- (a) in relation to a filling and/or service station and the business of parking, an employee who mainly or exclusively performs any of the following duties:
 Attending to parking of vehicles;
 checking for oil leaks, but only during the process of oiling and greasing;
 compiling oil sheets for vehicles which are to be lubricated;
 connecting and disconnecting batteries;
 draining oil sumps;
 dusting vehicles;
 filling batteries in connection with charging operations, bottles or other containers for stock, differentials, fuel tanks, gear boxes, master cylinders, oil sumps, radiators and steering boxes;
 filling in by brush with ready mixed paint small chip marks and scratches on vehicle bodies;
 fitting, removing and/or replacing batteries, grease snipples, tyres, tubes, rims and road wheels;
 handling money;
 inflating tyres and tubes;
 issuing parking tickets;
 lowering and/or raising motor vehicles by jack or hoist;
 maintaining oil stock records at grease hoists;
 making and serving tea or similar beverages;
 oiling and greasing of motor vehicles or parts thereof;
 operating credit card machines for the sale of petrol, lubricants and fuels;
 painting battery cradles, rims, tyres and road wheels;
 polishing motor vehicles;
 receiving money from customers and giving change;
 removing air, fuel and oil filters of the screw-on screw-off types;
 repairing punctures, including the fitting and reseating of tyre or inner tube valves;
 selling anthracite, braaiwood, charcoal, oil and petrol, and beverages and/or LP gas in sealed containers;
 tightening bolts and studs on differential, sump and transmission when necessary, but only during the process of oiling and greasing;
- (b) in relation to all establishments, an employee who is mainly or exclusively engaged on any of the duties listed in paragraph (a) of this definition and/or on any of the following duties:
 Accepting written orders in return for goods delivered outside the employer's premises;
 accompanying a traveller on his journey and assisting in driving and in packing, unpacking and displaying of samples;
 affixing printed or ready addressed labels on to bottles, boxes, bales or other packages;
 applying adhesives, belt dressing, deadener materials or anti-corrosive coatings (excluding primer, surfaces and finishing coats), putty, sealing compounds for purposes of dust-proofing and/or water-proofing;
 applying and removing sash clamps, G-clamps, toggle clamps and battery hold-down clamps;
 assembling and/or repairing motor-assisted pedal cycles and pedal-assisted motor cycles;
 assembling, packing and mass-measuring goods in accordance with instructions and/or packing slips;
 assisting on delivery vans;
 attending to boilers;
 carrying goods;
 cementing tyres;
 checking and/or recording identification marks on goods;
 cleaning by hand, brush, machine or pickling, or degreasing;
 cleaning moulds;
 closing or opening bales, boxes or other packages;
 collecting spares on employer's requisition;

mengwerk verrig in verband met die verf van motorvoertuie;
 goedere, briewe of boodskappe te voet, per fiets, per driewiel
 of per handvoertuig vervoer;
 rantsone gaarmaak;
 optel en die resultaat aanteken;
 buitebande opsnij;
 grond vir fondamente; riole en slote uitgrawe en/of verwyder;
 rommelmotorvoertuie uitmekaarhaal, maar nie die enjins
 stroop nie;
 houers leegmaak;
 selle van batterye vir inspeksie uithaal;
 bakvulsel, soldeerseel, sweiswerk en ou verf van onderdele
 wat herstel word en van aangrensende onderdele, soldeer-
 sel of sweiswerk aan nuwe onderdele en plaatmetaal wat
 vir duikklopwerk gebruik is af- of gelyk vyl;
 gedrukte standaardvorme in alfabetiese, numerieke, datum-,
 kleur- of kommoditeitsvolgorde liasseer en sorteer;
 vure in oonde aansteek en stook en afval uit oonde verwyder;
 vormbande en/of seksiesakke aanbring aan en/of verwyder uit
 buitebande, en buitebande daarna in vorms plaas;
 registrasienommerplate aanbring aan en/of verwyder van
 voertuie;
 posstukke frankeer;
 tuinwerk verrig;
 masjinerie, met inbegrip van draaibanke en bogronde
 asaandryfstelsel, smeer en olie terwyl dit nie loop nie;
 onder toesig van 'n werknemer in 'n hoër loongroep onder-
 dele, materiaal en/of gereedskap vashou en onderdele en
 materiaal in posisie plaas;
 materiaal uitreik wat vooraf deur 'n pakhuisman aangeteken
 is;
 gereedskap en/of uitrusting uitreik aan en/of ontvang van
 gereedskapkamer en 'n register van sodanige gereedskap
 byhou;
 goedere uit die werkwinkelpakhuis aan die werkwinkelpersoneel
 uitreik en dit aanteken;
 voertuie laai en aflaai;
 kratte maak;
 pakkette en/of onderdele met 'n kwas of sproeispuut of
 rubberstempel merk en/of sjabloneer;
 maskeerwerk verrig;
 massameet en die resultaat aanteken;
 materiaal, met inbegrip van beton en dagha, met die hand of
 'n masjien meng, maar nie kleure en veselglasbestanddele
 meng nie;
 goedere verskuif en/of opstapel en/of uitpak;
 goederehysers en briefkopieer- of afrolmasjiene bedien;
 'n passasiershysbak bedien;
 geboue, heinings, die masjinerie en uitrusting slegs vir
 onderhoudsdoeleindes verf;
 asse, remtrommels, onderstelle en die onderkant van voer-
 tuigbakke en sleepwaens met 'n kwas en/of sproeispuut
 verf;
 voor- en agterstampers, wiele van handelsvoertuie of
 busonderstelle met 'n kwas verf;
 ruwe waterdigtingsverf aan seildoek aanbring;
 die binnekant van motorbakke grofverf;
 palette verf;
 met die hand of 'n masjien poleerwerk verrig in verband met
 die verf van motorvoertuie;
 gietvorme poleer;
 voedsel voorberei wat gaargemaak moet word;
 metaal vooraf deur middel van 'n chemiese proses behandel
 in bedryfsinrigtings wat duikklopwerk verrig;
 identifikasie-merke op goedere en registrasienommers van
 voertuie aanteken en/of nagaan;
 aantekeninge maak op kaarte vir bakke;
 items op 'n vooraf gedrukte kontrolelys vir die werkwinkel
 aanteken;
 aanknipbaklyswerk verwyder;
 pik van batterye verwyder;
 vormbande en seksiesakke heelmaak;
 palette heelmaak;
 ruwe kapwerk;
 vulsel, grondlaag en stopverf af- of gelyk vryf;
 sand- of haelstraling; skuurwerk verrig;
 gietvorm vasskroef;

compounding in connection with the painting of motor
 vehicles;
 conveying on foot, by bicycle, tricycle, or hand-propelled
 vehicle, goods, letters or messages;
 cooking of rations;
 counting and recording the result;
 cutting tyres;
 digging and/or removing the soil for foundations, drains and
 trenches;
 dismantling scrap motor vehicles, other than the stripping of
 engines;
 emptying containers;
 extracting battery cells for inspection;
 filing of body filling, solder, welding and old paint from parts
 under repair and adjacent parts, solder or welding on new
 parts and of sheet metal which has been panel beaten;
 filing and sorting of standard printed forms into alphabetical,
 numerical, date, colour or commodity order;
 firing and loading ovens and furnaces and removing refuse
 from furnaces;
 fitting and/or removing curing tubes and/or sectional bags to
 and from tyres and placing tyres in moulds thereafter;
 fitting and/or removing registration number plates to and from
 vehicles;
 franking mail matter;
 gardening;
 greasing and oiling machinery, including lathes and overhead
 shafting, while stationary;
 holding parts, materials and/or tools and placing parts and
 materials into position under the supervision of an
 employee in a higher wage group;
 issuing materials previously recorded by storekeepers;
 issuing and/or receiving tools and/or equipment to and from
 tool room and maintaining a record thereof;
 issuing goods from workshop store to workshop personnel
 and recording same;
 loading and unloading vehicles;
 making crates;
 marking and/or stencilling packages and/or parts with brush
 or spraygun or rubber stamps;
 masking;
 mass-measuring and recording the result;
 mixing, by hand or machine, materials, including concrete
 and mortar, but excluding colour blending and fibre glass
 constituents;
 moving and/or stacking and/or unpacking goods;
 operating goods lifts and letter copying or duplicating
 machines;
 operating a passenger lift;
 painting buildings, fences, plant and equipment for mainte-
 nance purposes only;
 painting, by brush and/or gun, axles, brake drums, chassis
 and undersides of vehicle bodies and of trailers;
 painting by brush front and rear bumpers, wheels of commer-
 cial vehicles or bus chassis;
 rough water-proofing paint on canvas;
 rough stuff to inside of vehicle bodies;
 painting pallets;
 polishing by hand or machine in connection with the painting
 of motor vehicles;
 polishing moulds;
 preparing food for cooking;
 pre-treating metal by chemical process in panel-beating
 establishments;
 recording and/or checking identification marks on goods and
 registration numbers of vehicles;
 recording on bin cards;
 recording items on a pre-printed check list to workshop;
 removing clip-on body mouldings;
 removing pitch from batteries;
 repairing curing tubes and sectional bags;
 repairing pallets;
 rough cutting;
 rubbing down of filling, primer and putty;
 sand or shot blasting;
 sandpapering;
 screwing down moulds;

- batterye verseël;
goedere uitkies en in bakke plaas;
skaafsels in gietblokvorms smelt;
goedere sorteer en die resultaat aanteken;
materiaal roer;
buitebande stroop;
klapperhaar en perdehaar pluus;
buitebande afwerk;
motorvoertuie was en poleer;
gietvorms met was bestryk;
goedere toedraai;
adresse van fakture of verpakkingstrokies af afskryf;
- (c) behoudens klousule 23 van Afdeling A wat die minimum weekloon vir die dryf van voertuie vasstel, 'n werknemer wat, benewens die verrigting van enigeen van die pligte in paragrawe (a) en (b) van hierdie omskrywing opgenoem, ook voertuie kan dryf;
- (d) met betrekking tot 'n geregistreerde motoringenieursinrigting, 'n werknemer wat kleppe met die hand fynslyp nadat die klep en klepbedding gemasjineer is deur 'n vakman, 'n werkmansmasjiniër of vakleerling of kwekeling wat ingevolge die Wet op Mannekragopleiding geregistreer is, en enjins met beskermende verf met 'n kwas of 'n aërosolkannetjie verf;
- (e) met betrekking tot bedryfsinrigtings wat uitsluitlik by die rommel- en sloopwerk van motors betrokke is 'n werknemer wat, benewens die verrigting van een of meer van die werksaamhede in paragrawe (a) en (b) van hierdie omskrywing opgenoem, ook enjins kan stroop vir 'n ander doel as om dit te herstel;
- (f) met betrekking tot voertuigbakbouinrigtings, 'n werknemer wat, benewens die verrigting van een of meer van die werksaamhede in paragrawe (a) en (b) van hierdie omskrywing opgenoem, een of meer van die volgende pligte kan uitvoer:
Alle tipes snellosklampe aansit of verwyder;
yster of ander metale of materiaal skuur of fynskuur, uitgesonderd by presiesewerk;
lood opwarm en indompel;
hyskrane of bokkrane bedien, uitgesonderd hyskrane of bokkrane met kajuitbediening;
knegboute verwyder; klinknaels verhit; sand- of haelstraling; slaan; vere wat uit voertuie verwyder is, uitmekaarhaal;
skroefkoppe of boutte of soortgelyke uitstaande of versteekte dele aan nuwe voertuie deur middel van 'n kwas met verf opknop;
- (g) met betrekking tot 'n geregistreerde vernuwingsinrigting, 'n werknemer wat gebruikte komponente uitmekaarhaal, asook klinknaels verwyder;
- (48) "uurloon" 'n werknemer se weekloon gedeel deur 46 in die geval van ander werknemers as deeltydse werknemers, en deur die getal gewone ure in 'n week gewerk in die geval van deeltydse werknemers;
- (49) "vakman" 'n persoon wat vakmanwerk verrig en wat—
(a) 'n leertyd as vakleerling in 'n aangewese ambag uitgedien het, ooreenkomstig die vereistes van die Wet op Mannekragopleiding, 1981, of ooreenkomstig 'n skriftelike kontrak wat deur 'n Streekraad goedgekeur is; of
(b) in besit is van 'n graad A-lidmaatskapkaart wat deur die Motor Industry Employees' Union of South Africa of die Motor Industry Combined Workers' Union uitgereik is; of
(c) in besit is van 'n sertifikaat wat ooreenkomstig die Wet op Mannekragopleiding, 1981, aan hom uitgereik is; of
(d) in besit is van 'n identiteitskaart wat deur die Streekraad uitgereik is;
- (50) "vakmanswerk" werk in 'n aangewese ambag (ingevolge die Wet op Mannekragopleiding, 1981), in verband met die werksaamhede wat deur die omskrywing van "Motormywerheid" gedek word, en soos gebruik in klousule 18 (1) van Afdeling A van hierdie Ooreenkoms beteken dit enigeen van die werksaamhede wat verrig word in bedryfsinrigtings wat motorvoertuie, motorvoertuigenjins of motorvoertuigkomponente herstel of versien, of in voertuigbakbouinrigtings, of in bedryfsinrigtings wat motorvoertuigkomponente vervaardig of vernuwe en wat ingevolge hierdie Ooreenkoms deur geen ander klas werknemer as 'n vakman verrig mag word nie;
- (51) "masjiesteller" 'n werknemer wat masjiengereedskap en perse, uitgesonderd gereedskap van draaibanke wat vir die masjienering van remtrommels, remskywe, vliegwiellakke of drukplate gebruik word, regstel en/of stel en wat, met betrekking tot 'n geregistreerde vervaardigingsinrigting, ook slypgereedskap kan skerpmaak en fatsoeneer;
- (52) "vervaardigingsinrigting" 'n bedryfsinrigting of duidelik omskrywe gedeelte van 'n bedryfsinrigting waarin motorvoertuigonderdele en/of -reserwedele en/of -bybehore en/of -komponente vervaardig word;
- sealing batteries;
selecting and placing goods into bins;
smelting of shavings into ingot forms;
sorting goods and recording the result;
stirring materials;
stripping tyres;
teasing coir and horsehair;
trimming tyres;
washing and polishing motor vehicles;
waxing moulds;
wrapping of goods;
writing of addresses copied from invoices or packing slips;
- (c) subject to the provisions of clause 23 of Division A which fixes the minimum weekly wage for driving vehicles, an employee who in addition to performing any of the duties enumerated in paragraphs (a) and (b) of this definition, may also drive vehicles;
- (d) in relation to a registered automotive engineering establishment, an employee who laps valves by hand after the valve and seat have been machined by a journeyman, an operative machinist or apprentice or a trainee registered in terms of the Manpower Training Act, and paints engines with protective paint by brush or aerosol can;
- (e) in relation to establishments engaged exclusively in the business of motor graveyards and/or motor scrapyards, an employee who, in addition to performing any of the duties enumerated in paragraphs (a) and (b) of this definition, may also strip engines other than for repair;
- (f) in relation to vehicle body building establishments, an employee who, in addition to performing any of the duties enumerated in paragraphs (a) and (b) of this definition, may perform any of the following duties:
Applying or removing quick release clamps—all types;
grinding or buffing iron or other metals or materials other than in precision work;
heating up lead and dipping;
operating cranes or gantries other than cab-operated cranes or gantries;
removing slave bolts; rivet heating; sand or shot blasting; striking; stripping springs which have been removed from vehicles; touching-up screwheads or bolts or similar protruding or hidden parts on new vehicles with paint by brush;
- (g) in relation to a registered reconditioning establishment, an employee who strips used components, including deriveting;
- (48) "hourly wage" means an employee's weekly wage divided by 46 in the case of employees other than part-time employees and by the number of ordinary hours worked in any one week in the case of part-time employees;
- (49) "journeyman" means a person who performs journeyman's work and who—
(a) has served an apprenticeship in a designated trade in accordance with the requirements of the Manpower Training Act, 1981, or in accordance with a written contract approved by any Regional Council; or
(b) is in possession of a Grade A membership card issued by the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union; or
(c) is in possession of a certificate issued to him in terms of the Manpower Training Act, 1981; or
(d) is in possession of an identity card issued by the Regional Council;
- (50) "journeyman's work" means work in any designated trade (in terms of the Manpower Training Act, 1981), in connection with the activities covered by the definition of "Motor Industry", and as used in clause 18 (1) of Division A of this Agreement means any of the operations carried on in motor vehicle, engine or components repairing or servicing establishments, or in vehicle body building establishments, or in motor vehicle component manufacturing or reconditioning establishments, and which are not permitted in terms of this Agreement to be performed by any class of employee other than a journeyman;
- (51) "machine setter" means an employee who adjusts and/or sets machine tools and presses, other than tools or lathes used for machining brake drums, brake discs, fly-wheel facings or pressure plates and in relation to a registered manufacturing establishment can, in addition, sharpen and form grinding tools;
- (52) "manufacturing establishment" means an establishment or clearly defined part of an establishment in which motor vehicle parts and/or spares and/or accessories and/or components are fabricated;

(53) "afmerk" materiaal van 'n patroon of patroonplaat af afmerk;

(54) "motorfietswerktuigkundige se assistent" 'n werknemer wat in 'n bedryfsinrigting waar minstens een vakman van die tipe wat gewoonlik in dié soort werkwinkel aktief in diens is, onder toesig van sodanige vakman hoofsaaklik of uitsluitlik—

- (a) onderdeel of eenhede van motorfiets en bromponies met twee of meer wiele verwyder;
- (b) sonder om die finale elektriese verbindings aan te bring, die volgende vervang:
 - Gloeilampe;
 - kabels, uitgesonderd elektriese kabels, en sonder finale regstelling;
 - draers, kiste en bakke van die kommersiële tipe;
 - kontrolehefbome, sonder finale regstelling;
 - skermstawe;
 - silinderkoppe, slegs tweeslagenjins;
 - dryfkettings en kettingratte, sonder finale regstelling;
 - enjinsamestelle;
 - enjinskutplate;
 - uitlaatstelsels;
 - buitenste deksels—verwyderbaar;
 - voertuige—voor en agter;
 - modderskerms, voor en agter, met inbegrip van monteer-ankers;
 - brandstoftanks en die pype daaraan;
 - voorsteskokbrekers—verwyderbaar;
 - binneste doppe van koplampe;
 - toeters;
 - lampe;
 - lisensiehouders;
 - olieverkoelers en die pype daaraan;
 - oliefilters en -sifwe en die skoonmaak daarvan;
 - olietanks en die pype daaraan;
 - sitplekke;
 - sitplekkoortreksels;
 - verkoelers en die pype daaraan;
 - agterste skokbrekers;
 - standers;
 - oliebakmoere en -boute;
 - skakelaarsamestelle;
- (c) die volgende vervang:
 - Voorvurksamestelle;
 - rame;
 - syspansamestelle van die kommersiële tipe;
- (d) beskermplae op enjins en uitslaatsels aanbring;
- (e) uurwerke op die korrekte tyd instel;
- (f) wiele balanseer met 'n masjien wat bedoel is om wiele te balanseer wanneer hulle los van die voertuig af is;
- (g) die werking van alle elektriese verbruikerspunte, rigtingaanwysers, slotte en sleutels, ruitveërs en -spuite nagaan en verslag daaroor doen;
- (h) eenhede monteer en/of uitmekaarhaal, uitgesonderd enjins, elektriese toebehore, teleskopiese vurke, hidrouliese skokbrekers en kontroles:

Met dien verstande dat die verrigting van enige van die werksaamhede in hierdie omskrywing vermeld, nie so uitgelê moet word dat dit die verrigting van vakmanswerk in verband met sodanige werksaamhede of die gebruik van 'n wringsleutel toelaat nie;

(Opmerking.—Die getal motorfietswerktuigkundige assistente wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalverhoudingsbepalings van klousule 14 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.);

- (55) "motorrommel- en/of-sloopwerf" 'n bedryfsinrigting waarin motorvoertuie opgebreek en gebruikte onderdele daarvan verkry word en waarin, waarop of waaruit sodanige gebruikte onderdele of alleen of saam met nuwe onderdele en/of bybehore verkoop word.
- (56) "Motornywerheid" of "Nywerheid", sonder om die gewone betekenis van die uitdrukking enigerwyse te beperk en behoudens die bepalinge van enige afbakeningsvastelling gemaak ingevolge artikel 76 van die Wet op Arbeidsverhoudinge, 1956 die Nywerheid wat die volgende insluit:
 - (a) Monteer-, oprigtings-, toets-, hervervaardigings-, herstel-, regstel-, opknappings-, bedradings-, stoffeer-, spuitverf-, verf- en/of vernuingswerk uitgevoer in verband met—
 - (i) die onderstelle en/of bakke van motorvoertuie;
 - (ii) binnebrandmotore en/of transmissiekomponente van motorvoertuie;
 - (iii) die elektriese uitrusting in verband met motorvoertuie, met inbegrip van radio's;

(53) "marking off" means the operation of marking any material from a pattern or templet;

(54) "motor cycle mechanic's assistant" means an employee who in any establishment where at least one journeyman of the type normally employed in this kind of workshop is actively engaged, under the supervision of such journeyman, mainly or exclusively—

- (a) removes parts or units from motor cycles and scooters with two or more wheels;
- (b) replaces without making final electrical connections—
 - bulbs;
 - cables, other than electrical cables, and without final adjustment;
 - commercial type carriers, boxes and bodies;
 - control levers, without final adjustment;
 - crash bars;
 - cylinder heads, two-cycle engines only;
 - drive chains and sprockets, without final adjustment;
 - engine assemblies;
 - engine guard plates;
 - exhaust systems;
 - external covers—detachable;
 - footrests, front and rear;
 - fenders, front and rear, including mounting stays;
 - fuel tanks and pipes thereto;
 - front shock absorbers—detachable;
 - head lamp internal shells;
 - hooters;
 - lamps;
 - licence holders;
 - oil coolers and pipes thereto;
 - oil filters and strainers and the cleaning thereof;
 - oil tanks and pipes thereto;
 - seats;
 - seat covers;
 - radiators and pipes thereto;
 - rear shock absorbers;
 - stands;
 - sump nuts and bolts;
 - switch assemblies;
- (c) replaces—
 - front fork assemblies;
 - frames;
 - commercial type side-car assemblies;
- (d) applies protective coatings to engines and exhaust systems;
- (e) sets clocks to correct time;
- (f) balances wheels with any machine to balance wheels off the vehicles;
- (g) checks and reports on the operation of all electrical consumer points, direction indicators, locks and keys, windscreen wipers and washers;
- (h) assembles and/or strips units, other than engines, electrical fittings, telescopic forks, hydraulic shock absorbers and controls:

Provided that the performance of any of the operations enumerated in this definition shall not be construed as permitting the performance of any journeyman's work incidental to such operations or the use of a torque wrench;

(Note.—The number of motor cycle mechanic's assistants that may be employed in any one establishment is governed by the ratio provisions of clause 14 of Chapter I of Division C of this Agreement.);

- (55) "motor graveyard and/or motor scrapyards" means an establishment wherein motor vehicles are broken up and used spare parts obtained therefrom and wherein, whereon and wherefrom such used spare parts are sold either alone or in conjunction with new spare parts and/or accessories;
- (56) "Motor Industry" or "Industry", without in any way limiting the ordinary meaning of the expression and subject to the provisions of any demarcation determination made in terms of section 76 of the Labour Relations Act, 1956, includes—
 - (a) assembling, erecting, testing, remanufacturing, repairing, adjusting, overhauling, wiring, upholstering, spraying, painting and/or reconditioning carried on in connection with—
 - (i) chassis and/or bodies of motor vehicles;
 - (ii) internal combustion engines and transmission components of motor vehicles;
 - (iii) the electrical equipment connected with motor vehicles, including radios;

- (b) motoringenieurswerk;
- (c) die herstel, vulkaniseer en/of versool van buitebande;
- (d) die herstel, versiening en/of vernuwing van batterye van motorvoertuie;
- (e) die onderneming in verband met die parkering en/of bewaring van motorvoertuie;
- (f) die onderneming wat gedryf word deur vul- en/of diensstasies;
- (g) die onderneming wat hoofsaaklik of uitsluitlik gedryf word in verband met die verkoop van motorvoertuie of motorvoertuigonderdele en/of -reserwedele en/of -bybehore (hetsy nuut of gebruik) in verband daarmee, afgesien daarvan of sodanige verkoop geskied vanuit 'n perseel wat verbonde is aan 'n gedeelte van 'n bedryfsinrigting waarin die montering van en/of herstelwerk aan motorvoertuie uitgevoer word of nie;
- (h) die onderneming in verband met motorsloopwerwe;
- (i) die onderneming van vervaardigingsbedryfsinrigtings waarin motorvoertuigonderdele en/of -reserwedele en/of bybehore en/of komponente daarvan vervaardig word;
- (j) voertuigbakbouwerk;
- (k) die verkoop van trekkers, landbou- en besproeiingsuitrusting (nie in verband met die vervaardiging daarvan nie) in die Republiek van Suid-Afrika, maar uitgesonderd die landdrosdistrik Kimberley, ten opsigte van die verkoop van—
 - (i) landbou- en besproeiingsuitrusting; en
 - (ii) trekkers, behalwe wanneer onderneem deur bedryfsinrigtings wat in aansienlike mate betrokke is by die verkoop en/of herstel van ander motorvoertuie.

Vir die toepassing van hierdie omskrywing beteken—

“motoringenieurswerk” die vernuwing van binnebrandmotore of onderdele daarvan vir gebruik in motorvoertuie in bedryfsinrigtings wat hoofsaaklik of uitsluitlik hierdie soort werk verrig, afgesien daarvan of sodanige bedryfsinrigting betrokke is by die demontering en herstel van motorvoertuie of nie; en

“motorvoertuig” ’n wielvoertuig wat met meganiese krag (uitgesonderd stoom) of elektrisiteit aangedryf word en wat bedoel is vir karweiwerk en/of vir die vervoer van persone en/of goedere en/of vrigte, en ook sleepwaens en woonwaens, maar nie ook uitrusting wat ontwerp is om op vaste spore te loop, sleepwaens wat bedoel is vir die vervoer van vrigte van 27 273 kg of meer of vliegtuie nie; en

“voertuigbakbouwerk” enigene van of al ondergenoemde werksaamhede wat uitgevoer word in 'n voertuigbakboubedryfsinrigting, maar nie ook voertuigbakbouwerk wat in verband met die montering van motorvoertuie deur monteringsinrigtings verrig word nie:

- (a) Die bou, herstel of opknapping van kajuite en/of bakke en/of die bobou vir alle soorte voertuie;
- (b) die vervaardiging of herstel van onderdele vir kajuite en/of bakke en/of alle bobouwerk en montering, regstelling en installering van onderdele in kajuite, bakke of op die bobou van voertuie;
- (c) die aanbring van kajuite en/of bakke en/of alle bobouwerk aan die onderstel van alle soorte voertuie;
- (d) die bestryking en/of versiering van kajuite en/of bakke en/of alle bobou met 'n preserveermiddel of versiermiddel;
- (e) die uitrus, meubilering en afwerking van die binnekant van kajuite en/of bakke en/of die bobou;
- (f) die bou van sleepwaens, uitgesonderd die vervaardiging van wiele en asse daarvoor;
- (g) alle werksaamhede wat in verband staan met of voortvloei uit die werksaamhede in paragrawe (a), (b), (c), (d), (e) en (f) bedoel.

Vir die toepassing van hierdie omskrywing omvat “voertuig” nie 'n vliegtuig nie en omvat “Motornywerheid”, soos hierbo omskryf, nie die volgende nie:

- (i) Die vervaardiging van motorvoertuigonderdele en/of -bybehore en/of -reserwedele en/of -komponente in bedryfsinrigtings wat gewoonlik metaal- en/of plastiekgoedere van 'n ander aard op 'n aansienlike skaal vervaardig en daarvoor aangelê is, of die verkoop van motorreserwedele en -bybehore vanuit sodanige bedryfsinrigtings deur monteeringinrigtings;
- (ii) die montering, oprigting, toets, herstel, regstel, opknapping, bedrading, bespuiting, verf en/of vernuwing van landbou-trekkers, behalwe waar dit uitgevoer word in bedryfsinrigtings wat gewoonlik 'n soortgelyke diens ten opsigte van motor-karre of vragmotors of motortrokke lewer;
- (iii) die vervaardiging en/of onderhoud en/of herstel van—
 - (aa) uitrusting vir siviele en werktuigkundige ingenieurswerk en/of onderdele daarvan, afgesien daarvan of dit op wiele gemonteer is of nie;

- (b) automotive engineering;
- (c) repairing, vulcanising and/or retreading tyres;
- (d) repairing, servicing and/or reconditioning batteries for motor vehicles;
- (e) the business of parking and/or storing motor vehicles;
- (f) the business conducted by filling and/or service stations;
- (g) the business carried on mainly or exclusively for the sale of motor vehicles or motor vehicle parts and/or spares and/or accessories (whether new or used) pertaining thereto, whether or not such sale is conducted from premises which are attached to a part of an establishment wherein is conducted the assembly of or repairs to motor vehicles;
- (h) the business of motor graveyards;
- (i) the business of manufacturing establishments wherein are fabricated motor vehicle parts and/or spares and/or accessories and/or components thereof;
- (j) vehicle body building;
- (k) the sale of tractors, agricultural and irrigation equipment (not connected with the manufacture thereof) in the Republic of South Africa, but excluding the Magisterial District of Kimberley, in respect of the sale of—
 - (i) agricultural and irrigation equipment; and
 - (ii) tractors, except when undertaken by establishments substantially engaged in the sale and/or repair of other motor vehicles.

For the purposes of this definition—

“automotive engineering” means the reconditioning of internal combustion engines or parts thereof for use in motor vehicles in establishments mainly or exclusively so engaged, whether such establishment is engaged in the dismantling and repair of motor vehicles or not; and

“motor vehicle” means any wheeled conveyance propelled by mechanical power (other than steam) or electrically and designed for haulage and/or for the transportation of persons and/or goods and/or loads and includes trailers and caravans but does not include any equipment designed to run on fixed tracks, trailers designed to transport loads of 27 273 kg or over, or aircraft; and

“vehicle body building” means any or all of the following activities carried on in a vehicle body building establishment, but does not include vehicle body building done by assembly establishments incidental to the assembling of motor vehicles:

- (a) The construction, repair or renovation of cabs and/or bodies and/or any superstructure for any type of vehicle;
- (b) the manufacture or repair of component parts for cabs and/or bodies and/or any superstructure and the assembling, adjusting and installation of parts in cabs, bodies or on the superstructure of vehicles;
- (c) fixing cabs and/or bodies and/or any superstructure to the chassis of any type of vehicle;
- (d) coating and/or decorating cabs and/or bodies and/or any superstructure with any preservative or decorative substance;
- (e) equipping, furnishing and finishing off the interior of cabs and/or bodies and/or superstructure;
- (f) building of trailers, but not including the manufacture of wheels or axles therefor;
- (g) all operations incidental to or consequent upon the activities referred to in paragraphs (a), (b), (c), (d), (e) and (f).

For the purposes of this definition, “vehicle” does not include an aircraft and “Motor Industry” as defined above does not include the following:

- (i) The manufacture of motor vehicle parts and/or accessories and/or spares and/or components in establishments laid out for and normally producing metal and/or plastic goods of a different character on a substantial scale, or the sale of motor spare parts and accessories by assembly establishments from such establishments;
- (ii) the assembling, erecting, testing, repairing, adjusting, overhauling, wiring, spraying, painting and/or reconditioning of agricultural tractors, except where carried on in establishments rendering similar service in respect of motor cars, motor lorries or motor trucks;
- (iii) the manufacturing and/or maintenance and/or repair of—
 - (aa) civil and mechanical engineering equipment, and/or parts thereof, whether or not mounted on wheels;

- (ab) landbou-uitrusting of onderdele daarvan; of
- (ac) uitrusting bedoel vir gebruik in fabriek en/of werkwinkel: Met dien verstande dat, vir die toepassing van (aa), (ab) en (ac), "uitrusting" nie geag word motorkarre, vragmotors en/of motortrokke te beteken nie;
- (ad) motorvoertuig- of ander voertuigbakke en/of bobouwerk en/of onderdele of komponente daarvan gemaak van staalplate wat 3,175 mm dik of dikker is, wanneer uitgevoer in bedryfsinrigtings wat aangelê is vir en gewoonlik betrokke is by die vervaardiging en/of onderhoud en/of herstel van uitrusting vir siviele en/of werktuigkundige ingenieurswerk op aansienlike skaal;
- (iv) monterbedryfsinrigtings, wat beteken bedryfsinrigtings waarin motorvoertuie uit nuwe komponente op 'n monterbandgemonteer word, en ook die vervaardiging en/of maak van motorvoertuigonderdele of -komponente wanneer uitgevoer in sodanige bedryfsinrigtings, maar omvat dit nie ook voertuigbakbouwerk nie, behalwe vir sover dit uitgevoer word in verband met die montering van motorvoertuie, uitgesonderd woonwaens en sleepwaens;
- (57) "motorvoertuigverkoopspersoon" 'n werknemer wat hoofsaaklik of uitsluitlik in diens is om motorvoertuie te verkoop en wat, benewens 'n loon soos in hierdie Ooreenkoms omskryf, kommissie op sodanige verkope betaal word;
- (58) "monteur van nuwe motorvoertuie, motorfiets en motordriewiele" 'n werknemer in 'n motorbedryfsinrigting wat in verband met die montering van—
- (a) nuwe motorvoertuie, hoofsaaklik of uitsluitlik vere, stampers, voetplanke, treeplanke, modderskerms, skerm, buitelampe, enjinkappe, asse, verkoelers, kajuite, bakke, roosters, sitplekke, enjinmodderpanne en stuurkassamestelsel aanbring; en
- (b) nuwe motorfiets en/of -driewiele, hoofsaaklik of uitsluitlik stuurstange aan vurke monter; ligenhede, koppelaar- en versnellerkontroles aan stuurstange monter; uitlaatstelsels aan rame en enjins monter; sale, voetruste, skopaansitters, rat- en remhefbome monter; verseëelde kopligte monter; elektriese drade deur middel van stootklemme verbind; voorwiele en modderskerms monter; maar uitgesonderd die finale regstellings en toetsing;
- (59) "kantoor-, pakhuis- en verkoopswerknemers en klerke" werknemers vir wie lone in Afdeling B van hierdie Ooreenkoms voorgeskryf word;
- (60) "werkman-enjinmonteur" 'n werknemer ouer as 22 jaar met bewys van minstens drie jaar ondervinding in 'n ambag wat vir die Motorywerheid aangewys is of, met die toestemming van die betrokke Streekraad, ondervinding in 'n ander ambag, en wat onder toesig van 'n vakman in 'n bedryfsinrigting wat ooreenkomstig Hoofstuk IV van hierdie Ooreenkoms geregistreer is—
- enjins monter;
brandstofpompe demonter en monter;
oliepompe demonter en monter;
laers vervang; laerpassing, -spanwydte, -perslengte en -knyp nagaan;
nokasse visueel nagaan met die oog op slytasie;
met betrekking tot suierstange—
die vry ruimte met 'n meter kontroleer;
die suier aan die suierstang aan die krukas monter;
die hoofsuierstanglaers en -busse monter;
'n enjinvoorafsmeerder gebruik;
stange en suiers in lyn bring;
suiers skoonmaak en nasien, met inbegrip van die nasien van ringgroewe;
ringe, olie en kompressie aan suiers aanbring;
met betrekking tot krukasse—
suierstange, suiers, krukasse en hooflaerdoppe verwyder;
die volgende skoonmaak, kontroleer en nagaan:
Entspeling;
drukwaters;
flenslaers;
die tydreëlingdeksel en die agterhoofolieeëlastapoppervlak; oppervlakke;
vliegwieleranse;
vliegwieleranse en/of vliegwieleranse verwyder en vervang;
- (61) "werkman-uitlaatmonteur" 'n werknemer wat hoofsaaklik of uitsluitlik—
- alle gekorrodeerde of defekte uitlaatonderdele verwyder deur die borgboute van die uitlaatpypflense los te draai;
pypwerk met 'n tapketting of gasvlam sny en klampe met gas- en boogswaaiing sweis;
pype buig deur die ou gedeelte as monster te gebruik;
nuwe gedeeltes in posisie plaas, voël met uitlaatverseëlaar verseël en dan styf vasklamp;
die borgboute van pypflense weer vasdraai en alle hangerklampe vasdraai;
- (ab) agricultural equipment or parts thereof; or
- (ac) equipment designed for use in factories and/or workshops: Provided that for the purposes of (aa), (ab) and (ac), "equipment" shall not be taken to mean motor cars, motor lorries and/or motor trucks;
- (ad) motor vehicle or other vehicle bodies and/or superstructures and/or parts or components thereof made of steel plate of 3,175 mm thickness or thicker when carried on in establishments laid out for and normally engaged in the manufacture and/or maintenance and/or repair of civil and/or mechanical engineering equipment on a substantial scale;
- (iv) assembly establishments, i.e. establishments wherein motor vehicles are assembled from new components on an assembly line and includes the manufacture and/or fabricating of any motor vehicle parts or includes the manufacture and/or fabricating of any motor vehicle parts or components when carried on in such establishments, but shall not include vehicle body building, except in so far as it is carried on incidental to the assembly of motor vehicles, other than caravans and trailers;
- (57) "motor vehicle sales person" means an employee mainly or exclusively engaged in the selling of motor vehicles and who, in addition to a wage defined in this Agreement, is paid a commission on such sales;
- (58) "new motor vehicle, motor cycle and tricycle assembler" means an employee in any establishment who in connection with the assembly of—
- (a) new motor vehicles, mainly or exclusively fits springs, bumpers, footboards, running boards, fenders, valances, exterior lamps, engine bonnets, axles, radiators, cabs, bodies, grills, seats, engine mud trays and steering box assemblies; and
- (b) new motor cycles and/or tricycles, mainly or exclusively fits handle bars to forks; light units, clutch and throttle controls to handle bars; exhaust systems to frames and engines; saddles, footrests, kick starters, gear and brake levers; sealed beam lights; connects electric wire by means of a pushclips, fits front wheels and mudguards; but excluding the final adjustment and testing;
- (59) "office, stores, sales and clerical employees" means employees for whom wages are prescribed in Division B of this Agreement;
- (60) "operative engine assembler" means an employee over the age of 22 years who is able to prove not less than three years' experience in any trade designated for the Motor Industry or, with the approval of the Regional Council, concerned, experience in some other trade and who under the supervision of a journeyman in an establishment registered in terms of Chapter IV of this Agreement—
- assembles engines;
dismantles and assembles fuel pumps;
dismantles and assembles oil pumps;
replaces bearings;
checks bearing fit, spread, crush and nip;
checks camshafts visually for wear;
in connection with connecting rods—
checks clearances with gauges;
assembles piston to conrod to crankshaft;
assembles main conrod bearings and bushes;
uses engine prelubricator;
aligns rods and pistons
cleans and inspects pistons, including ring groove inspection;
fits rings, oil and compression on pistons;
in connection with crankshafts—
removes conrods, pistons, crankshafts and main bearing caps;
cleans, inspects and checks—
end play;
thrust washers;
flange bearings;
timing cover and rear main oil seal journal surface;
surfaces
starter ring gears;
removes and replaces starter ring gears and/or flywheels;
- (61) "operative exhaust fitter" means an employee mainly or exclusively engaged in—
- removing all corroded or faulty exhaust parts by undoing exhaust pipe flanges securing bolts;
cutting tubing with a chain cutter or gas flame and welding brackets by arc welding;
bending pipes by using old part as a sample;
positioning new parts, sealing joints with exhaust sealer, then clamping tight;
retightening pipe flange securing bolts and tightening all hanger brackets;

(Opmerking.—'n Werkman-uitlaatmonteur mag slegs in werk-winkels werk wat hoofsaaklik of uitsluitlik uitlaatluidings verwyder en vervang.);

- (62) "werkman-ratkasdemonteerder" 'n werknemer wat in 'n ratkas-vernuwingsinrigting hoofsaaklik of uitsluitlik ratkaste en/of transmissiestelsels van motorvoertuie uitmekaarhaal en wat daarbene-wens beskermende verf met 'n kwas of sproeispuut aan sodanige eenhede aanbring;
- (Opmerking.—'n Werkman-ratkasdemonteerder mag nie volle-dige ratkaste en/of transmissiestelsels van motorvoertuie verwyder en/of terugplaas nie.);
- (63) "werkman graad 1" 'n werknemer wat hoofsaaklik of uitsluitlik enigeen van die volgende werksaamhede verrig:
- Uitgloe- van temperwerk waar beheerde oonde en tenks gebruik word;
- senterboute en klemme aan vere inmeekaarsit en vasheg;
- monteerwerk verrig waar geen passing vereis word nie;
- ankers en veldspoele in 'n oond bak;
- drade afstroop en in soldeersel dompel;
- buig- en/of fatsoeneerwerk met die hand verrig in eendoelsetmate of vormers;
- remskoene en koppelaarplate bind;
- onderdele met kan-kanniemate en/of toetstoestelle en/of propmate nagaan;
- materiaal met die hand of 'n masjien sny en/of pons volgens suiters, setmate, patrone, patroonplate, merke of lengtes;
- in vernis, emalje of verf indompel;
- draad van grootmaatvoorraad af op klein rolle draai;
- gate boor of boorwerk met eendoelboorsetmate verrig, uitgeson-derd stel- of merkwark;
- met die hand of kraggereedskap afwerk of skuur: Met dien verstande dat in alle gevalle van presiesiewerk die betrokke mas-jiene vooraf deur 'n vakman of vakleerling of masjiensteller gestel moet word;
- asbespluismasjiene voer;
- outomatiese masjiene voer en/of laai en/of aansit en/of ontlai en/of bedien;
- sitplekoortreksels aanbring by die vervaardiging van sitplekke;
- goingstroke aan veersitpleksamestelsel aanbring;
- metale vyl, uitgesonderd presiesiewerk;
- skroef- en/of trap- en/of hand- en/of kragperswerk en/of keepwerk verrig wanneer dit gedoen word met vooraf gestelde setmate of stempels; maar nie setmate of stempels stel nie;
- isolasiemateriaal vorm en dit aan ankers en veldspoele aanbring;
- gietsvorme vir batteryverbinders verhit en swart maak;
- lood verhit;
- visuele inspeksies uitvoer;
- afmerkwark volgens patrone of patroonplate met die hand verrig;
- eendoelsplitmasjiene bedien;
- senterlose slypers bedien;
- onderdele onder toesig van 'n werkman-toesighouer in stelle ver-pak;
- voorbereiding vir poleerwerk;
- asbesdeeg (warm of koud) pers;
- voorbehandeling van materiaal deur middel van chemiese prosesse;
- gebinde remskoene en koppelaarplate proeftoets;
- ruwe skuurwerk waar die masjien of werk met die hand vasgehou word;
- buitedraadinsnyding met die hand deur middel van stempelkoppe en/of tappe en/of skroefsnymasjiene;
- metaalstroke reguit en/of plat maak;
- metaal, met inbegrip van klinknaels, slaan of klink; klinknaels verhit; klinkwerk verrig;
- binnekronkelvere en/of veermatte deursnoer en/of deurryg;
- onderdele en komponente met die hand of met masjiene stroop wat gewoonlik deur hierdie klas werkman gebruik word;
- gedemonteerde vere stroop;
- verf, kleefstowwe of erkende bitumastik- en brandwerende of roes-werende stowwe (deklake) met 'n sproeispuut of kwas aan onder-dele of komponente aanbring, maar nie metaalspuutwerk nie;
- spoele met band toedraai;
- brandstofienks en verkoelereenhede toets;
- koeilvinne aan buise sny;
- skroefdraad in boue sny;
- oë aan hoofveerblaai volgens setmate uitdraai;
- draad met die hand of 'n masjien van grootmaatvoorraad af op spoel, tolle, rolle, ens., uitgesonderd veldspoele, draai;
- artikels vir elektroplatering bedraad;

(Note.—An operative exhaust fitter may be employed only in workshops engaged mainly or exclusively in the removing and replacing of exhaust lines.);

- (62) "operative gearbox dismantler" means an employee who in any gearbox reconditioning establishment is engaged mainly or exclu-sively in dismantling motor vehicle gearboxes and/or transmissions and who in addition paints such units with protective paint by brush or spray;

(Note.—An operative gearbox dismantler may not remove and/or replace complete gearboxes and/or transmissions from mo-tor vehicles.);

- (63) "operative, Grade 1," means an employee who is mainly or exclu-sively engaged on any of the following duties:

Annealing and tempering where controlled ovens and tanks are used;

assembling and fitting centre bolts and clips to springs;

assembling where no fitting is required;

baking armatures and field coils in oven;

baring wires and dipping in solder;

bending and/or forming by hand operation in special-purpose jigs or formers;

bonding brake shoes and clutch plates;

checking parts with go-no-go gauges and/or testing devices and/or plug gauges;

cutting and/or punching of materials by hand or machine to stops or to jigs or to patterns or to templets or to markings or to lengths;

dipping in varnish, enamels or paint;

dispensing wire from bulk supplies onto small coils;

drilling holes or drilling with special-purpose drilling jigs, exclud-ing setting or marking;

dressing or grinding by hand or power tool: Provided that in all cases of precision dressing machines concerned shall be pre-set by a journeyman or apprentice or machine setter;

feeding of asbestos teasing machine;

feeding and/or loading and/or starting and/or unloading and/or ope-rating automatic machines;

fitting seatcovers in the manufacture of seats;

fitting hessian strips to spring seat assemblies;

filing metals, other than precision work;

fly and/or treadle and/or manual and/or power pressing and/or notching where the work is done with pre-set jigs or dies, excluding the setting of jigs or dies;

forming insulation and fitting thereof to armatures and field coils;

heating and blackening moulds for battery jumpers;

heating lead;

inspecting visually;

marking off from patterns or templets by hand;

operating special-purpose splitting machines;

operating centreless grinders;

packing component parts into sets under supervision of an operative supervisor;

preparation for buffing;

pressing of asbestos dough (hot or cold);

pre-treatment of materials by chemical processes;

proof-testing bonded brake shoes and clutch plates;

rough grinding where the machine or work is held by hand;

screwing by hand with die-heads and/or taps and/or screwing ma-chines;

straightening and/or flattening metal strips;

striking metal, including rivet striking; rivet heating, riveting;

stringing and/or threading inner coils and/or spring mats;

stripping parts and components by hand or machines normally used by this class of operative;

stripping of dismantled springs;

application by spraygun or brush of paint, adhesives or recognised bitumastic and fire resisting or rust preventing substances (coat-ings) other than metal spraying, to parts or components;

taping coils;

testing fuel tanks and radiator units;

threading gills to tubes;

threading of bolts;

turning eyes on spring main blades to jigs;

winding or dispensing wire by hand or machine from bulk supplies onto spools, reels, coils, etc., but excluding field coils;

- en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (64) "werkman graad 2" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende verrig:
- soldeer, vertin, aansweet, deurlooptdraadswiswerk, punt- en/of heg- en/of stuiksweiswerk, met inbegrip van die verwydering en vervanging van sweispunte en die skoonmaak van sweispunte met skuurmateriaal of handvyle;
 - sweispunte skerpmaak maar nie herfatsoeneer nie;
 - sweispunte in posisie plaas;
 - metaalspinwerk met fatsoeneerders;
 - masjiene wat bedoel is of permanent aangepas is vir werk met 'n enkele gereedskapstuk en waar handbediening beperk is tot laai-, aansit-, stopsit- en ontlaiwerk, bedien maar nie stel nie;
 - spoel in ankerpleuwe plaas of wikkel en gleuwe met wie sluit;
 - kommutators insny;
 - spoel fatsoeneer;
 - draad met die hand of 'n masjien in spoel fatsoeneer;
 - vooraf getoetste en gemerkte leidings aan kommutators verbind;
 - metale poets;
 - elektroplateerbad, afstroop- en/of skoonbyttent versorg;
 - vulnekke vir tenks met behulp van setmate maak;
 - kernseksies deur middel van klemme in rame pers;
 - veselglasonderdele volgens patrone of patroonplate sny;
 - onderdele uit voorafgemengde plastiek materiaal en veselglas in vooraf gevormde gietvorms maak;
- en wat, mits by die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (65) "werkman graad 3" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werksaamhede verrig: Die herhalingsbediening of -versorging, uitgesonderd die stel, van halfoutomatiese masjiene, waar die werksiklus kragaangedrewe is en die eindpunt deur outomatiese stuiters en/of merke beheer word, met inbegrip van kapstaander- en rewolwertipe draaibanke waar alle werksaamhede deur vaste stuiters beperk word, en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (66) "werkman graad 4" 'n werknemer wat hoofsaaklik of uitsluitlik—sweiswerk met elektriese sweisuitrusting en/of snywerk met 'n profielsnymasjien verrig en die verhitings- en snygasmengsels van die sweis- of snyuitrusting aan die vlamsnyer stel en reguleer;
- sweis en/of sweissoldeer volgens setmate en/of aan onderdele wat so gevorm en/of geplaas is dat 'n setmaat nie nodig is nie: Met dien verstande dat alle vryhandse boog- of gassweiswerk wat deur hierdie werkman graad 4 verrig word, beperk moet wees tot sweislasse—
- (a) wat na onder gedoen word;
 - (b) aan komponente waarvan die totale massa hoogstens 13,6 kg is;
 - (c) in reekse van minstens 50 identiese items in dieselfde plek, waar elke item hoogstens 10 minute van vloer tot vloer neem; en
 - (d) wat altesaam hoogstens 38,1 cm land in een sweisnaat is;
- (Opmerking.—Hierdie werknemer kan in die loop van sy pligte meetbande, liniale en winkelhake gebruik en kan, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, stel en regstel.);
- (67) "werkman graad 5" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werksaamhede verrig:
- Veselglasoplossings en/of harse meng, en/of meng werk doen met betrekking tot oplossings en/of harse;
 - hoeveelhede vasstel volgens formulekaarte wat vir daardie doel verskaf word en hierdie hoeveelhede meet deur middel van houers met graadverdeling;
- (68) "werkman graad AR" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werksaamhede verrig:
- Verf, kleefstowwe, erkende bitumastik- en brandwerende of roeswerende stowwe (deklae) met 'n sproeispuut of kwas aan komponente en eenhede aanbring, maar nie metaalspuutwerk aan onderdele en komponente nie;
 - monteerwerk waar geen passing vereis word nie;
 - buig- en/of fatsoeneerwerk met die hand verrig in eendoelsetmate of -vormers;
 - remskoene, bande en koppelaarplate bind;
 - metale poets;
 - onderdele met kan-kanniemate en/of toestoele en/of propmate nagaan;
 - wrywingsmateriaal volgens standaardpatroonplate sny;
- wiring up articles for electroplating;
- and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;
- (64) "operative, Grade 2," means an employee mainly or exclusively engaged on—
- soldering, tinning, sweating, continuous wire welding, spot and/or tack and/or butt welding, including the removing and replacing of welding tips and the cleaning of welding tips with abrasive materials or by hand filing;
 - sharpening but not re-shaping welding tips;
 - placing welding tips in position;
 - metal spinning with formers;
 - operating but not setting machines designed or permanently adapted for a single-tool operation and where manual operations are limited to loading, starting, stopping and unloading;
 - placing or winding coils into armature slots and closing slots with wedges;
 - undercutting commutators;
 - shaping coils;
 - forming wire into coils by hand or machine;
 - connecting previously tested and marked leads to commutators;
 - buffing metals;
 - attending to electroplating bath, stripping and/or pickling tank;
 - making filler necks for tanks by means of jigs;
 - pressing core sections into frames by means of clamps;
 - cutting fibreglass parts to patterns or templates;
 - making parts from pre-mixed plastic materials and fibreglass in preformed moulds;
- and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;
- (65) "operative, Grade 3," means an employee mainly or exclusively engaged in the repetitive operation of or attending to, but not setting, semi-automatic machines where the work cycle is power-driven and the end point is controlled by automatic operating stops and/or marks, including capstan and turret type lathes where all operations are limited by fixed stops; and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;
- (66) "operative, Grade 4," means an employee mainly or exclusively engaged on—
- welding with electric welding equipment and/or cutting with profile cutting machine, and setting and regulating of the heating and cutting gas mixtures of the welding or cutting equipment at the torch;
 - welding and/or brazing to jigs and/or to parts so formed and/or located as to obviate the need for a jig: Provided that any free-hand arc or gas welding performed by this operative, Grade 4, must be restricted to welds which are—
 - (a) down-hand;
 - (b) of components of which the total mass does not exceed 13,6 kg;
 - (c) in runs of not less than 50 identical items in the same place, with each item taking not more than 10 minutes floor to floor time; and
 - (d) not in excess of 38,1 cm total length of one welding seam;
- (Note.—This employee may use tapes, rules and squares in the course of his duties and may, provided he is paid the prescribed setting bonus, set and adjust any machines he operates.);
- (67) "operative, Grade 5," means an employee mainly or exclusively engaged on—
- mixing fibreglass solutions and/or resins, and/or mixing in relation to solutions and/or resins;
 - determining quantities from formula charts provided for the purpose; and also measuring these quantities by means of graduated vessels;
- (68) "operative, Grade AR," means an employee mainly or exclusively engaged on the following duties:
- Application by spraygun or brush of paint, adhesives, recognised bitumastic and fire resisting or rust preventing substances (coatings) to components and units, other than metal spraying to parts and components;
 - assembling where no fitting is required;
 - bending and/or forming by hand operation in special-purpose jigs or formers;
 - bonding brake shoes, bands and clutch plates;
 - buffing metals;
 - checking parts with go-no-go gauges and/or testing devices and/or plug gauges;

koppelaarvoerings volgens vooraf bepaalde grootte of patroonplate sny en skuur;
 in vernis, emalje of verf indompel;
 rem- en/of koppelaarkomponente demonteer om dit te vernieu;
 met die hand of kraggereedskap afwerk of slyp: Met dien verstande dat in alle gevalle van presisieafwerking die betrokke masjien vooraf deur 'n vakman of masjiensteller gestel moet word;
 boor- en versinkwerk in voerings;
 gate boor wat vooraf afgemerk is deur 'n vakman of masjiensteller of 'n vakleerling of 'n kwekeling wat ingevolge die Wet op Mannekragopleiding geregistreer is of masjienboorwerk met eendoelboorsetmate verrig;
 boorwerk volgens patroonplate of patrone met 'n draagbare boor wat nie bore groter as 13 mm in diameter kan neem nie;
 outomatiese masjiene voer en/of laai en/of aansit en/of ontlai en/of bedien;
 metale vyl, uitgesonderd presisiwerk;
 skroef- en/of trap en/of hand- en/of kragperswerk en/of keepwerk verrig wanneer dit gedoen word met voorafgestelde setmate of stemples, maar nie setmate en/of stemples stel nie;
 lood verhit;
 visuele inspeksie uitvoer;
 afmerkwerk met die hand vanaf patrone of patroonplate;
 komponente in toetssetmate monteer en die toetsing van komponente waarneem;
 senterlose slypmasjiene bedien;
 masjiene wat bedoel is of permanent aangepas is vir werk met 'n enkele gereedskapstuk en waar handbediening beperk is tot laai, aansit-, stopsit- en ontlaiwerk, bedien maar nie stel nie, maar uitgesonderd werksaamhede in verband met die masjinerie van remtrommels, remskywe of vliegwiele;
 'n kragpers(e) bedien, maar nie stel nie;
 onderdele onder toesig van 'n werkmans-toesighouer in stelle verpak;
 sweispunte in posisie plaas;
 voorbereiding vir poleerwerk;
 metale vooraf behandel vir chemiese prosessering;
 komponente proeftoets;
 klinkwerk;
 ruwe skuurwerk waar die masjien of werk met die hand vasgehou word;
 skroefdraadsny met die hand met draadsnykoppe en/of moerdraad-en/of skroefdraadsmasjiene;
 sweispunte skerpmak maar nie vervang nie;
 soldeer, vertin, aansweet, deurloopdraadsweiskwerk, punt- en/of heg- en/of stuikswearing, met inbegrip van die verwydering en vervanging van sweispunte en die skoonmaak van sweispunte met skuurmateriaal of handvyle;
 metaalstroke reguit en/of plat maak;
 metaal, met inbegrip van klinknaels, slaan of klink; klinknaelverhitting;
 onderdele en komponente met die hand stroop of met masjiene wat gewoonlik deur hierdie klas werkmans gebruik word;
 skroefdraad in boue sny;
 en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word die masjiene wat hy bedien, kan stel en regstel;

(69) "werkman graad BR," 'n werknemer wat hoofsaaklik of uitsluitlik betrokke is by die herhalingsbediening of -versorging, uitgesonderd die stel, van halfoutomatiese masjiene waar die werksiklus krag-aangedrewe is en die eindpunt deur outomatiese stuiters beheer word, met inbegrip van kapstaander- en rewolwertipedraaibanke waar alle werksaamhede deur vaste stuiters beperk word: Met dien verstande dat hierdie werkmans nie 'n werksaamheid in verband met die masjinerie van remtrommels, remskywe of vliegwiele mag verrig nie maar dat hy die masjiene wat hy bedien, kan stel en regstel, mits hy die voorgeskrewe bonus vir die stelwerk betaal word;

(70) "werkman graad BV," 'n werknemer wat hoofsaaklik of uitsluitlik op 'n herhalingsgrondslag sweiswerk of sweissoldeerwerk verrig aan plate, stroke en seksies volgens 'n setmaat en/of aan onderdele wat só gevorm en/of só geplaas is dat 'n setmaat nie nodig is nie, en/of met 'n profielsnymasjiensnywerk doen;

(71) "werkman graad CR," 'n werknemer wat hoofsaaklik of uitsluitlik—
 sweiswerk met elektriese sweisuitrusting en/of snywerk met 'n profielsnymasjiensnywerk en die verhittings- en snygasmengsels van die sweis- of snyuitrusting aan die vlamsnyer stel en reguleer;

cutting friction material to standard templates;
 cutting and grinding of clutch liners to pre-determined size or templates;
 dipping in varnish, enamels or paint;
 dismantling of brake and/or clutch components for reconditioning;
 dressing or grinding by hand or power tool: Provided that in all cases of precision dressing the machine concerned shall be pre-set by a journeyman or machine setter;
 drilling and countersinking liners;
 drilling holes previously marked out by a journeyman or machine setter or an apprentice or a trainee registered in terms of the Manpower Training Act, or machine drilling with special-purpose drilling jigs;
 drilling with portable drill not capable of taking drills larger than 13 mm in diameter to templates or patterns;
 feeding and/or loading and/or starting and/or unloading and/or operating automatic machines;
 filing metals other than precision work;
 fly and/or treadle and/or manual and/or power pressing and/or notching where the work is done with pre-set jigs or dies, excluding the setting of jigs and/or dies;
 heating lead;
 inspecting visually;
 marking off from patterns or templates by hand;
 mounting of components into test jigs and observing the testing of components;
 operating centreless grinders;
 operating but not setting machines designed or permanently adapted for a single-tool operation and where manual operations are limited to loading, starting, stopping and unloading, but excluding any operations connected with the machining of brake drums, brake discs or flywheels;
 operating power press-presses, excluding setting;
 packing of component parts into sets under the supervision of an operative supervisor;
 placing of welding tips in position;
 preparation for buffing;
 pre-treatment of metals for chemical processing;
 proof testing components;
 riveting;
 rough grinding where the machine or work is held by hand;
 screwing by hand with die-heads and/or taps and/or screwing machines;
 sharpening but not replacing welding tips;
 soldering, tinning, sweating, continuous wire welding, spot and/or tack and/or butt welding, including the removing and replacing of welding tips and the cleaning of welding tips with abrasive materials or by hand filing;
 straightening and/or flattening metal strips;
 striking metal, including rivet striking; rivet heating;
 stripping parts and components by hand or machines normally used by this class of operative;
 threading of bolts;
 and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;

(69) "operative, Grade BR," means an employee mainly or exclusively engaged in the repetitive operation of or attending to, but not setting, semi-automatic machines where the work cycle is power-driven and the end point is controlled by automatic operating stops, including capstan and turret type lathes where all operations are limited to fixed stops: Provided that this operative may not perform any operation related to the machining of brake drums, brake discs or flywheels but may set and adjust the machines he operates, provided he is paid the prescribed setting bonus;

(70) "operative, Grade BV," means an employee engaged mainly or exclusively on a repetitive basis in welding or brazing plates, sheets and sections to jigs, and/or welding or brazing parts so formed and/or located as to obviate the need for a jig, and/or cutting with a profile cutting machine;

(71) "operative, Grade CR," means an employee mainly or exclusively engaged on—
 welding with electric welding equipment and/or cutting with profile cutting machine: and setting and regulating of the heating and cutting gas mixtures of the welding or cutting equipment at the torch;

sweis- en/of sweissoldeerwerk volgens setmate en/of aan onderdeel wat só gevorm is dat 'n setmaat nie nodig is nie: Met dien verstande dat alle vryhandse boog- of gassweiswerk wat deur hierdie werkmans verrig word beperk moet wees tot sweisslasse—

- (a) wat na onder gedoen word;
- (b) aan komponente waarvan die totale massa hoogstens 13,6 kg is;
- (c) wat altesaam hoogstens 38,1 cm lank in een sweismaat is;

en wat, mits hy die voorgeskrewe bonus vir die stelwerk betaal word, die masjien wat hy bedien, kan stel en regstel;

- (72) "werkmans graad CV" 'n werknemer wat hoofsaaklik of uitsluitlik onder toesig van 'n vakman of vakleerling met nog hoogstens vier jaar om uit te dien, die volgende werk verrig:

Monteerwerk doen deur gate in die betrokke materiaal te boor waar nodig, deur onderdele aanmekeer te bout en/of met klinknaels vas te sit en/of vas te skroef en/of deur middel van hegswaiswerk aanmekeer te voeg;

lampe in posisie plaas, met inbegrip van die verlenging of verkorting van die elektriese koord, soos nodig, vanaf 'n tydelike posisie of 'n posisie wat deur die montering van 'n bak ongeskik gemaak word;

instrumentpanele, waaronder elektriese verbindinge, skakelbode, stuwingsstelsels en pype, hitte- en oliemeters en tydelike drywerstelsels vir veilige bewaring verwyder van kajuitlose handelsvoertuigonderstelle wat ontvang word om bakke daarop te sit, en alle elektriese bedrading aan sodanige onderstelle vanaf die aansittermotore, generators, reëlaars en hulpkringe ontkoppel;

kabels in nuwe motoronderstelle, nuwe sleepwa-onderstelle of nuwe sleepwagkaravane installeer en deur middel van knippe of boutte vasst;

kabels verbind aan ligpunte of -toebehore wat reeds in posisie geplaas is;

oortreksels vir sitplekke en rugleuningskussings met die hand vaswerk of vasspyker;

ribbe en kussings met die hand opstop en toewerk;

hout volgens vooraf gestelde lengtes of diktes masjineer;

houtkomponente op houtwerkmasjiene volgens setmate of stuiters masjineer;

materiaal volgens vooraf gestelde afmetings sny;

alle materiale volgens patrone of patroonplate met die hand of 'n vooraf gestelde masjien onder toesig van 'n vakman of vakleerling afmerk en sny, buig, fatsoeneer en/of afdig, met inbegrip van, waar nodig, eendoelklampe aan die betrokke masjiene vasst;

met betrekking tot die meng van veselglasoplossings en/of harse, die vasstelling, volgens formulekaarte wat vir daardie doel verskaf word, van die hoeveelhede bestanddele wat nodig is, asook die meet van dié materiale deur middel van houers met graadverdeling, en ook mengwerk;

gebruik maak van eenvoudige lengtemeettoestelle en van kombinasiewinkelhake;

'n veselglaskapmes bedien;

en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;

- (73) "werkmans graad DV" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werk doen: 'n Onderlaag of verf met behulp van 'n kwas en/of sproeispuut aan die binne- of buitekant van motorvoertuie aanbring, uitgesonderd die finale lae aan die buitekant van voorbereide voertuigbakke en uitgesonderd kleurpassing, maar met inbegrip van die meng van verf ooreenkomstig voorgeskrewe formules; en die meng en/of toets van chemikalieë volgens 'n vooraf bepaalde formule vir die voorbehandeling van metale in chemiese baddens, en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;

- (74) "werkmans masjinië, gekwalifiseer" 'n werknemer in 'n geregistreerde motoringenieursinrigting wat hoofsaaklik of uitsluitlik die volgende verrig en meer as een jaar lank verrig het:

- (a) Een of twee, maar hoogstens twee, van die volgende enkeldoelmasjiene stel en bedien:

'n Krukasslyper;

'n silinderboormasjien en -slypmasjien;

'n suierstangopknappingsmasjien;

'n lynboormasjien;

en wat in die loop van sodanige stelwerk en bediening presisiemeetinstrumente kan gebruik wat gewoonlik op of met sodanige masjiene gebruik word;

(Opmerking.—Vir die toepassing van hierdie omskrywing kan afsonderlike boor- en slypmasjiene as een enkeldoelmasjien beskou word.);

welding and/or brazing to jigs and/or parts so formed as to obviate the need for a jig: Provided that any freehand arc or gas welding performed by this operative must be restricted to welds which are—

- (a) downhand;

- (b) of components of which the total mass does not exceed 13,6 kg;

- (c) not in excess of 38,1 cm total length of one welding seam;

and who, provided he is paid the prescribed setting bonus, may set and adjust any machine he operates;

- (72) "operative, Grade CV," means an employee mainly or exclusively engaged under the supervision of a journeyman or apprentice with not more than four years to serve, on—

assembling by drilling of relevant materials where necessary, by bolting and/or riveting and/or screwing and/or tack-welding parts together;

positioning of lamps, including lengthening or shortening flex as necessary from a temporary position or a position rendered unsuitable through the fitting of a body;

from cabless, commercial vehicle chassis received for bodying, removing for safe-keeping instrument panels, including electrical connections, switchboards, surge tanks and pipes, heat and oil gauges and temporary driver seats, and disconnecting all electrical wiring on such chassis from starter motors, generators, regulators and auxiliary circuits;

installing and fastening cables to new motor chassis, to new trailer chassis or to new trailer caravans by means of clips or bolts;

connecting cables to light points or fittings already in position;

sewing or tacking seat and squab covers by hand or machine;

padding and closing flutes and bolsters by hand;

machining timber to pre-set lengths or thicknesses;

machining timber components on wood-working machines to jigs or stops;

cutting materials to pre-set dimensions;

marking off and cutting, bending, forming and/or blanking all materials to patterns or templates by hand or pre-set machine under the supervision of a journeyman or apprentice, including, where necessary, the fastening of special-purpose clamps on machines concerned;

in relation to the mixing of fibreglass solutions and/or resins, determining from formula charts, provided for the purpose, the quantities of constituent materials required, measuring these materials by means of graduated vessels and mixing;

using simple linear measuring devices and/or combination squares;

operating a fibreglass chopper gun;

and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;

- (73) "operative, Grade DV," means an employee mainly or exclusively engaged in applying by brush and/or spray gun any primer or paint to the interior or exterior of motor vehicles, other than the final exterior coats to coach finished bodies, excluding colour matching but including paint mixing in accordance with prescribed formulae; and mixing and/or testing of chemicals to a predetermined formula for pretreatment of metals in chemical baths; and who may, provided he is paid the prescribed setting bonus, set and adjust any machines he operates;

- (74) "operative machinist, qualified," means an employee in a registered automotive engineering establishment who is engaged and has been engaged for more than one year, mainly or exclusively on—

- (a) setting and operating one or two, but not more than two, of the following single-purpose machines:

Crankshaft grinder;

cylinder borer and honer;

connecting-rod reconditioning machine;

line boring machine;

and who may in the course of such setting and operating use precision measuring instruments commonly used on or with such machines;

(Note.—For the purposes of this definition, separate boring and honing machines may be regarded as one single-purpose machine.);

- (b) silinderkoppe en -blokke vlakslyp;
 klephervlakmasjiene bedien;
 klepbeddings afwerk;
 klepleiers verwyder en vervang;
 klepinlaatbeddings insit wat voorberei en gemaak is deur 'n vakman, vakleerling of kwekeling wat ooreenkomstig die Wet op Mannekragopleiding geregistreer is;
 leiers ruim;
 uitdypoppe en heliese spoel aanbring;
 kleppe fynslyp en slyp;
 silinderkoppe inmeekaarsit, uitgesonderd bo-nokasse en laers;
 krukasse inmeekaarsit, uitgesonderd die finale wringing;
 olie- en brandstofoorlaaspompsamestelling vervang, uitgesonderd kalibrering;
 brandstof- en elektriese hulpuitrusting vervang;
 silinderkoppe vervang, uitgesonderd die finale wringing;
 nokasse en krukasse herbou;
 presisiemeetinstrumente op eendoelmasjiene gebruik;
 (c) met betrekking tot silinderblokke—
 skoonmaak;
 druktoetsing;
 barste en poreusheid opspoor;
 voerings verwyder;
 oliepanne verwyder;
 (d) met betrekking tot kleppe—
 klepleiers en klepsteelolieleëls aanbring maar nie dié insetsels masjineer nie;
 die klepveerspanning toets;
 insetsels verwyder en vervang;
 tuimelarmdiens;
 stootstangdiens;
 (e) met betrekking tot silinderkoppe—
 verwydering van die kop slegs waar die enjin van die voertuig verwyder is;
 die kop stroop;
 die kop skoonmaak;
 druktoetsing;
 inspeksie met die oog op slytasie en kromtrekking;

[Opmerking.—Die getal werkmansmasjiniste wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 3 (4) van Hoofstuk IV van Afdeling C van hierdie Ooreenkoms.];

- (75) "werkmansmasjinis, ongekwalifiseer" 'n werkmansmasjinis met hoogstens een jaar ondervinding;
 (76) "werkmanssondakmonteur" 'n werknemer wat hoofsaaklik of uitsluitlik sondakke op motorvoertuie monteër;
 (77) "werkmans-toesighouer" 'n werknemer wat hoofsaaklik of uitsluitlik toesig hou oor die werk van alle werkers in werkmansklasse en algemene werkers;
 (78) "werkmansstoffeerder" 'n werkmans wat hoofsaaklik of uitsluitlik—
 vinielkappe van motorvoertuie stroop en/of daarop aanbring;
 oortreksels vir sitplekke en/of rugleuningskussings, bekleding en/of voering met die hand of 'n masjien vaswerk of vasspyker;
 sitplekke, matte, kapvoerings en/of stoffering van motorvoertuie stroop en/of herstel;
 (79) "werkmans-wielbalanseerder" 'n werkmans wat in 'n bedryfsinrigting hoofsaaklik of uitsluitlik nuwe en vernieude bande verkoop en wat toegelaat word om wiele te balanseer deur gebruik te maak van 'n masjien wat ontwerp is om wiele te balanseer wanneer hulle aan 'n motorvoertuig is of los van 'n motorvoertuig is;
 (80) "parkering en/of bewaring van motorvoertuie—onderneming in verband met" 'n onderneming wat gedryf word vir wins en waarin motorkarre ontvang word vir bewaring, hetsy vir kort of vir lang tydperke en afgesien daarvan of die bedryfsinrigting of sodanige onderneming 24 uur per dag of korter oop is;
 (81) "deeltydse werknemer" 'n klerk wat hoogstens vyf uur altesaam op 'n bepaalde dag by dieselfde werkgever in diens is;
 (82) "patroonsnyermaker" 'n werknemer wat hoofsaaklik of uitsluitlik snylemme volgens 'n patroon of patroonplaat buig en dit in 'n steunvlak of -rug invoeg;
 (83) "stukwerk" 'n stelsel waarvolgens verdienste uitsluitlik op die hoeveelheid of omvang van gedane werk gebaseer word;
 (84) "ponskaartbediener" 'n werknemer wat hoofsaaklik of uitsluitlik hand- of elektriese aangedrewe papierlint- of kaartpons- en/of verifieermasjiene bedien maar wat nie die stroombane op sodanige masjiene stel nie;
 (85) "gekwalifiseer", ten opsigte van die werknemers wat in die Bylae hieronder gemeld word, werknemers met minstens die tydperke ondervinding in die Bylae uiteengesit.

- (b) surface grinding cylinder heads and blocks;
 operating valve refacing machines;
 dressing valve seats;
 removing and replacing valve guides;
 fitting valve seat inserts prepared and made by a journeyman, apprentice or trainee registered in terms of the Manpower Training Act;
 reaming guides;
 fitting welch plugs and helical coils;
 lapping and grinding valves;
 assembling cylinder heads, excluding overhead cams and bearings;
 assembling crankshafts, excluding final torquing;
 replacing oil and fuel lift pump assemblies, excluding calibrating;
 replacing fuel and electrical ancillaries;
 replacing cylinder heads, excluding final torquing;
 rebuilding camshafts and crankshafts;
 using precision measuring instruments on single-purpose machines;
 (c) in relation to cylinder blocks—
 cleaning;
 pressure testing;
 crack and porosity detecting;
 removing sleeves;
 removing oil pan;
 (d) in relation to valves—
 fitting of valve guides and valve-stem oil seals, but not machining inserts;
 testing of valve spring tension;
 removing and replacing inserts;
 rocker arm service;
 push rod service;
 (e) in relation to cylinder heads—
 removing of head only when engine has been removed from vehicle;
 stripping head;
 cleaning head;
 pressure testing;
 inspecting for wear and warpage;

[Note—The number of operative machinists that may be employed in any one establishment is governed by the ratio provisions of clause 3 (4) of Chapter IV of Division C of this Agreement.];

- (75) "operative machinist, unqualified," means an operative machinist who has had not more than one year's experience;
 (76) "operative sunroof fitter" means an employee mainly or exclusively engaged on the fitting of sunroofs to motor vehicles;
 (77) "operative supervisor" means an employee mainly or exclusively engaged in supervising the work of any operative classes of workers and general workers;
 (78) "operative upholsterer" means an employee mainly or exclusively engaged in—
 stripping and/or fitting of vinyl tops to motor vehicles;
 sewing or tacking seat and/or squab covers, padding and/or lining by hand and/or machine;
 stripping and/or repairing seats, mats, hoodlinings, and/or upholstery of motor vehicles;
 (79) "operative wheel balancer" means an employee engaged in any establishment mainly or exclusively on the sale of new and reconditioned tyres and who is permitted to balance wheels by using any machine designed to balance wheels on or off a motor vehicle;
 (80) "parking and/or storing motor vehicles—business of" means any business carried on for profit wherein cars are received for storage, whether for short or long periods and whether or not the establishment or such business is open 24 hours per day or less;
 (81) "part-time employee" means a clerical employee who is employed by the same employer for not more than five hours in the aggregate on any one day;
 (82) "pattern cutter maker" means an employee mainly or exclusively engaged in the bending of a cutting blade to a pattern or templet and inserting it into a supporting base or back;
 (83) "piece-work" means any system by which earnings are based solely on quantity or output of work done;
 (84) "punch card operator" means an employee mainly or exclusively engaged in the operation of hand or electrically activated papertape or card-punching and/or verifying machines, excluding the setting of circuits on such machines;
 (85) "qualified", in relation to employees set out in the Schedule hereunder, means employees who have had not less than the periods of experience set out in the Schedule.

BYLAE

- Winkelassistent, verkooppersoon en/of klerk: drie jaar;
 Motorvoertuigverkooppersoon en/of handelsreisiger: een jaar;
 leweransier-verkooppersoon: drie jaar;
 ponskaartbediener: ses maande;
- (86) "verkoelerhersteller" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van die volgende werksaamhede verrig:
 'n Vooraf gestelde riffel- of vormmasjiën bedien;
 waterpype en metaalstroke vir vinne volgens vasgestelde lengtes sny;
 terugvoumasjiën hanteer;
 kernstukke deur middel van 'n pers volgens die vereiste groottes vorm;
 skoonmaak en vertin;
 kernstukke in suurbaddens en soldeervate indompel;
 waterhouers aan kernstukke vassweet;
 symure aan kernstukke vassweet;
 buise en buisplate vassweet;
 vulnekke volgens setmaat maak;
 verkoelers uitmekaarhaal;
- (87) "vernuwingsinrigting" 'n bedryfsinrigting wat ingevolge Hoofstuk V van Afdeling C van hierdie Ooreenkoms as sodanig by die Raad geregistreer is;
- (88) "Streek BR" die gebiede omskryf as "Gebied A (BR)" en "Gebied B (BR)";
- (89) "Streek OP" die gebiede omskryf as "Gebied A (OP)" en "Gebied B (OP)";
- (90) "Streek NK" die gebiede omskryf as "Gebied A (NK)", "Gebied B (NK)" en "Gebied C (NK)";
- (91) "Streek NL" die provinsie Natal en die landdrosdistrik Mount Currie;
- (92) "Streek OVS" die provinsie die Oranje-Vrystaat;
- (93) "Streek TVL" die provinsie Transvaal;
- (94) "Streek WP" die gebiede omskryf as "Gebied A (WP)", "Gebied B (WP)" en "Gebied C (WP)";
- (95) "Streekraad" 'n komitee wat die Raad ooreenkomstig sy konstitusie as sodanig aangestel het;
- (96) "aflosklerk" 'n klerk wat hoogstens 28 kalenderdae in 'n tydperk van ses maande tydelik in diens geneem word om die werk te verrig van 'n klerk wat van sy werk afwesig is;
- (97) "herstelwinkelassistent" 'n werknemer in 'n bedryfsinrigting in die werkwinkel waarvan minstens een vakman aktief met vakmanswerk besig is en wat, onder toesig van sodanige vakman, hoofsaaklik of uitsluitlik—
- onderdele of eenhede van motorvoertuie, trekkers, landboumasjinerie en -uitrusting en hulpuitrusting en/of hegstukke daarvan verwyder;
 - sonder om die finale elektriese verbindinge aan te bring, die volgende vervang:
 Alternators;
 bakke;
 baklyswerk;
 enjinkappe;
 remtrommels, uitgesonderd waar die trommel en naaf 'n volledige eenheid vorm;
 gloeilampies;
 stampers;
 kables, uitgesonderd elektriese kables;
 kabelhefbome;
 kabelskakelings;
 vergassers;
 kajuite;
 koppelaarsilinders;
 kronkelvere;
 verkoelingstelsels, uitgesonderd lugversorging;
 silinderkoppe, sonder om hulle vas te draai;
 deure;
 deurhandvatsels;
 dryfasse, uitgesonderd voorwielaandrywing;
 enjinsamestelle;
 enjinmonterings;
 enjinmodderpanne;
 uitlaatstelsels;
 vloerplanke;
 vloerbedekking;
 vliegwieldeksels—verwyderbaar;

SCHEDULE

- Shop assistant, sales person and/or clerical employee: three years;
 motor vehicle sales person and/or traveller: one year;
 supply sales person: three years;
 punch card operator: six months;
- (86) "radiator repairer" means an employee mainly or exclusively engaged in one or more of the following operations:
 Operating pre-set crimping or forming machines;
 cutting waterway and fin metal strips to set lengths;
 manipulating return-folding machines;
 framing core sections by means of press into required sizes;
 cleaning and tinning;
 dipping cores into acid baths and solder vats;
 sweating water vessels to cores;
 sweating side walls to cores;
 sweating tubes and tube plates;
 making filler necks to jigs;
 dismantling radiators;
- (87) "reconditioning establishment" means an establishment registered as such by the Council in terms of Chapter V of Division C of this Agreement;
- (88) "Region BR" means those areas defined as "Area A (BR)" and "Area B (BR)";
- (89) "Region EP" means those areas defined as "Area A (EP)" and "Area B (EP)";
- (90) "Region NC" means those areas defined as "Area A (NC)", "Area B (NC)" and "Area C (NC)";
- (91) "Region NL" means the Province of Natal and the Magisterial District of Mount Currie;
- (92) "Region OFS" means the Province of Orange Free State;
- (93) "Region TVL" means the Province of Transvaal;
- (94) "Region WP" means those areas defined as "Area A (WP)", "Area B (WP)" and "Area C (WP)";
- (95) "Regional Council" means a committee appointed as such by the Council in terms of its Constitution;
- (96) "relief clerical employee" means a clerical employee who is temporarily employed for a period of not more than 28 calendar days in any six months for the purpose of carrying out the duties of a clerical employee who is absent from work;
- (97) "repair shop assistant" means an employee in any establishment in the workshop of which at least one journeyman is actively engaged on journeyman's work and who, under the supervision of such journeyman, mainly or exclusively—
- removes parts or units from motor vehicles, tractors, agricultural machinery and equipment and ancillary equipment and/or attachments thereof;
 - replaces, without making final electrical connections—
 alternators;
 bodies;
 body mouldings;
 bonnets;
 brake drums, except where the drum and hub are one complete unit;
 bulbs;
 bumpers;
 cables, excluding electrical;
 cable levers;
 cable linkages;
 carburettors;
 cabs;
 clutch cylinders;
 coil springs;
 cooling systems, excluding air conditioning;
 cylinder heads, without torquing;
 doors;
 door handles;
 drive shafts, excluding front-wheel drive;
 engine assemblies;
 engine mountings;
 engine mud trays;
 exhaust systems;
 floor boards;
 floor covers;
 flywheel covers—detachable;

brandstofpype;
 brandstofpompe, uitgesonderd inspuitspompe;
 brandstoftenks;
 ratkassamestelle;
 ratkasmonterings;
 generators;
 glas;
 gruispanne;
 roosters;
 handrelingsklampe;
 verwarmers;
 lampe;
 spruiststukke;
 modderskerms;
 oliefilters of -siwwe en die skoonmaak daarvan;
 panele, buite of binne, en toebehore, uitgesonderd waar dit gesweis is;
 koppelaar- en drukplate;
 dryfasse;
 verkoelers;
 verkoelerproppe;
 radio's en bandopnemers, maar nie die finale elektriese verbinding daarvan nie;
 agterbakligte;
 treeplanke;
 sitplekke;
 sitplekoortreksels;
 aansitters;
 doppe;
 skokbrekers;
 voorste en agterste bladvere;
 aanslagplate;
 oliebakmoere en -boute;
 skerms;
 klepdeksels;
 waterslange;
 vensterrame;
 handruitslingers;

- (c) agterashulssamestellinge verwyder en/of sonder die gebruik van handgereedskap weer in posisie plaas en met die hand vasdraai;
 (d) beskermende lae aanbring op enjins, komponente of bybehore in die enjinkompartement gemonteer, op vloermatte, sitplekoppervlakke, bagasiebakke of kantskopplate;
 (e) uurwerke volgens die korrekte tyd stel;
 (f) veiligheidsgordels aanbring in voertuie waar daar ankerpunte is;
 (g) waaierbande aanbring en stel waar daar geen meettoestelle of instrumente nodig is nie;
 (h) los sitplekoortreksels aanbring waar geen verandering daaraan nodig is nie;
 (i) met betrekking tot voertuie, lekke in bakke met vulsel herstel en lekke in die ewenaar en ratkas van enjin herstel deur vas te draai;
 (j) wiele balanseer met 'n masjien wat bedoel is om wiele los van die voertuig af te balanseer;
 (k) met betrekking tot voertuie—

(i) die volgende nagaan en oor die werking daarvan verslag doen:

Alle elektriese verbruikspunte;
 regstellers van voorste sitplekke;
 rigtingaanwysers;
 uurwerke;
 deur- en vensterhandvatsels;
 deure, slotte en sleutels;
 ruitveërs en spuite;

Met dien verstande dat defekte wat deur 'n herstelwinkel-assistent gerapporteer word, slegs deur 'n vakman, B/A-vakman of vakleerling reggestel mag word;

(ii) die volgende nagaan, regstel en, indien nodig, vervang:
 Smoorklep, enjinkap, aansitter, handversneller en verwarmers, ventileerkabels en verkoelingstelselkabels;
 slangverbindinge om te kyk of daar nie water uitlek nie;
 alle elektriese verbindinge om te sorg dat dit stewig is;
 uurwerke;
 rigtingaanwyser, deur- en vensterhandvatsels;
 deure, deurrubbers, slotte en sleutels;
 generator- en alternatorbande om te sorg dat dit die regte spanning het;
 ruitveërs en -spuite;

- (l) gate boor volgens patroonplate;

fuel pipes;
 fuel pumps, excluding injection pumps; fuel tanks;
 gearbox assemblies;
 gearbox mountings;
 generators;
 glass;
 gravel pans;
 grills;
 handrail brackets;
 heaters;
 lamps;
 manifolds;
 mudguards;
 oil filters or strainers and the cleaning thereof;
 panels—exterior or interior, and fittings other than where welded;
 clutch and pressure plates;
 propeller shafts;
 radiators;
 radiator plugs;
 radios and tape recorders, excluding the final electrical connections;
 rear body lights;
 running boards;
 seats;
 seat covers;
 self starters;
 shells;
 shock absorbers;
 springs, leaf front and rear;
 striker plates;
 sump nuts and bolts;
 valances;
 valve covers;
 waterhoses;
 window frames;
 window winders, manual;

- (c) removes and/or without the use of hand tools repositions and hand tightens rear axle housing assemblies;
 (d) applies protective coatings to engines, components or accessories mounted within the engine compartment, to floor mats, seat surfaces, luggage compartments or side-kick plates;
 (e) sets clocks to correct time;
 (f) fits safety belts to vehicles where anchor points exist;
 (g) fits and adjusts fan belts where no measuring devices or instruments are necessary;
 (h) fits loose seat covers when no alteration to them is necessary;
 (i) in relation to any vehicle, repairs body leaks by fillings, and engine differential and gearbox leaks by tightening;
 (j) balances wheels with any machine made to balance wheels off the vehicle;
 (k) in relation to any vehicle—

(i) checks and reports on the operation of—
 all electrical consumer points;
 front seat adjusters;
 direction indicators;
 clocks;
 door and window handles;
 doors, locks and keys;
 windscreen wiper and washers;

Provided that any defects reported by a repair shop assistant shall not be rectified by an employee other than a journeyman, B/A journeyman or an apprentice:

(ii) checks, adjusts and, if necessary, replaces—
 choke, bonnet, starter, hand throttle and heater, vent and cooling system cables;
 hose connections for water leaks;
 all electrical connections for tightness;
 clocks;
 direction indicators, door and window handles;
 doors, door rubbers, locks and keys;
 generator and alternator belts for correct tension;
 windscreen wipers and washers;

- (l) drilling holes to templates;

- (m) in 'n werkwinkel wat uitsluitlik motorfiets en/of bromponies herstel, eenhede monteer en/of stroop, uitgesonderd enjins, elektriese toebehore, teleskopiese vurke, hidrouliese skokbrekers en kontroles;

Met dien verstande dat die verrigting van enigeen van die werksaamhede in hierdie omskrywing vermeld nie so uitgelê moet word dat dit die verrigting van vakmanswerk wat met sodanige werksaamhede in verband staan, toelaat nie;

(Opmerking.—Die getal herstelwinkelassistent wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalverhoudingsbepalings van klousule 14 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.);

- (98) "herhalingswerk" werk verrig deur 'n werknemer wat gedurig by een of meer herhalingsprosesse betrokke is;
- (99) "herhalingskontroleur" 'n werknemer wat hoofsaaklik of uitsluitlik vervaardigde of halfvervaardigde komponente nagaan deur middel van 'n meetband, meetstok of instrument, uitgesonderd 'n mikrometer, ten einde te verseker dat hulle nie te groot of te klein is nie en wat na sodanige kontrolering slegs aan 'n meerdere verslag doen: Met dien verstande dat 'n herhalingskontroleur 'n mikrometer in die loop van sy pligte kan gebruik indien die voorgeskewe mikrometerbonus aan hom betaal word;
- (100) "bromponiewerker" 'n werknemer wat hoofsaaklik of uitsluitlik, onder toesig van 'n vakman, motor- of motorfietswerktuigkundige, bromponies inmeekaarsit en/of uitmeekaarhaal, uitgesonderd die uitmeekaarhaal of inmeekaarsit van hul enjins, elektriese toebehore, transmissiesamestelle, teleskopiese vurke, hidrouliese skokbrekers en kontroles;
- (Opmerking.—Die getal bromponiewerke wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalverhoudingsbepalings van klousule 14 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.);
- (101) "masjienstikker" 'n werknemer wat hoofsaaklik of uitsluitlik met die hand of 'n masjien stik;
- (102) "diensverkooper" 'n vakman wat hoofsaaklik of uitsluitlik implemente, masjinerie, uitrusting of toestelle olie, smeer, skoonmaak en regstel of herstel; wat daarbenewens bestellings kan neem vir die herstel en vir die verkoop en/of lewering van sodanige implemente, masjinerie, uitrusting of toestelle of bybehore of materiaal vir gebruik in verband met sodanige implemente, masjinerie, uitrusting of toestelle, en wat sodanige nuwe of herstelde goedere kan aflewer en geld kan invorder, en omvat dit ook persone wat ten tyde van die inwerkingtrede van hierdie Ooreenkoms in diens is as diensverkooper soos omskryf in die Ooreenkoms gepubliseer by Goewermentskennisgewing 323 van 24 Februarie 1956 (soos gewysig), maar wat nie aan die omskrywing van "vakman" soos in hierdie Ooreenkoms vervat, voldoen nie;
- (103) "skof" die getal ure, uitgesonderd oortydure, wat 'n werkgever sy werknemers op 'n bepaalde dag in die gewone loop van hul diens kan laat werk;
- (104) "winkelassistent/verkoopspersoon" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde werksaamhede verrig in of by 'n bybehorewinkel of 'n motorvoertuigverkooplokaal en/of vertoonlokaal en/of enige ander bedryfsinrigting waarop of waaruit motorvoertuie verkoop word:

- (a) Klante bedien;
- (b) goedere ten toon stel;
- (c) voorrade hou en beheer;
- (d) bestellings opmaak deur die goedere wat nodig is om bestellings uit te voer, uit voorrade te verkry en bymekaar te sit en 'n bestelvorm of faktuur daarvoor te gebruik;
- (e) kaartjies uitskryf;
- (f) goedere uit 'n bedryfsinrigting versend aan departemente of vir verdere versending;
- (g) goedere of handelsware verkoop;
- (h) motorvoertuie verkoop;

- (105) "korttyd" 'n tydelike vermindering van die getal gewone werke as gevolg van 'n slappe in of die vereistes van die handel, 'n tekort aan materiaal, 'n algemene onklaarmaking van installasie of masjinerie weens 'n ongeluk of ander onvoorsiene gebeurtenis en/of omstandighede buite die beheer van die werkgever, voorraadopname of 'n stopsetting van werk wat toegestaan is op versoek van 'n meerderheid van die werknemers in die bedryfsinrigting of 'n gedeelte daarvan;
- (106) "spreekwielsteller" 'n werknemer wat uitsluitlik of hoofsaaklik die spreekwiele van motorkarre en motorfiets in die haak bring;
- (107) "pakhuisman" 'n werknemer wat hoofsaaklik of uitsluitlik beheer het oor voorrade;

- (m) in a workshop engaged exclusively in motor cycle and/or scooter repairs, assembles and/or strips units, other than engines, electrical fittings, telescopic forks, hydraulic shock absorbers and controls;

Provided that the performance of any of the operations enumerated in this definition shall not be construed as permitting the performance of any journeyman's work incidental to such operations;

(Note.—The number of repair shop assistants that may be employed in any one establishment is governed by the ratio provisions of clause 14 of Chapter I of Division C of this Agreement.);

- (98) "repetition work" means work performed by an employee constantly engaged on one or more repetitive processes;
- (99) "repetitive checker" means an employee mainly or exclusively engaged in checking by means of tape, rule or instrument other than a micrometer, any manufactured or semi-manufactured components to ensure that they fall within indicated size limits, and whose action, consequential upon such checking, is limited to reporting to a superior: Provided that a repetitive checker who is paid the prescribed micrometer bonus may use a micrometer in the course of his duties;
- (100) "scooter worker" means an employee mainly or exclusively engaged under the supervision of a journeyman, motor or motor cycle mechanic on the assembling and/or stripping of scooters, other than the assembling or stripping of the engines, electrical fittings, transmissions, telescopic forks, hydraulic shock absorbers and controls;

(Note.—The number of scooter workers that may be employed in any one establishment is governed by the ratio provisions of clause 14 of Chapter I of Division C of this Agreement.);

- (101) "seaming machinist" means an employee mainly or exclusively engaged in sewing by hand or machine;
- (102) "service supply salesman" means a journeyman who is mainly or exclusively engaged in oiling, greasing, cleaning and adjusting or repairing implements, machinery, equipment or appliances; who may in addition take orders for the repair and for the sale and/or supply of such implements, machinery, equipment or appliances or accessories or materials for use in connection with such implements, machinery, equipment or appliances and who may deliver such new or repaired goods and collect moneys; and shall include persons who at the time when this Agreement comes into operation are employed as service supply salesmen as defined in the Agreement published under Government Notice 323 of 24 February 1956 (as amended), but who do not comply with the definition of "journeyman" as defined in this Agreement;
- (103) "shift" means the number of hours, excluding overtime, which an employer is permitted to work his employees on any day in the normal course of employment;
- (104) "shop assistant/sales person" means an employee who mainly or exclusively performs any of the following duties in or about an accessory shop or motor vehicle salesroom and/or showroom and/or any other establishment on or from which motor vehicles are sold:

- (a) Attending to customers;
- (b) displaying goods;
- (c) keeping and controlling stocks;
- (d) assembling orders by means of getting out from stock and putting together goods required to fulfil orders, using an order form or an invoice;
- (e) ticket writing;
- (f) despatching goods out of any establishment to departments or for transit;
- (g) selling goods or merchandise;
- (h) selling motor vehicles;

- (105) "short-time" means a temporary reduction in the number of ordinary hours of work owing to slackness or the exigencies of trade, shortage of material, a general breakdown of plant or machinery caused by accident, or other unforeseen contingency and/or circumstances beyond the employer's control, stock-taking or stoppage of work granted at the request of a majority of the employees in the establishment or part thereof;
- (106) "spoke wheel truer" means an employee mainly or exclusively engaged on truing of spoke wheels of motor cars and motor cycles;
- (107) "storekeeper" means an employee who is mainly or exclusively engaged in the control of stocks or stores;

- (108) "toesighouer" 'n werknemer wat deur die werkgever aan die hoof geplaas word van 'n bedryfsinrigting of 'n gedeelte van 'n bedryfsinrigting waarin daar vulkaniseerwerk verrig word, om werk aan die werknemers in sodanige bedryfsinrigting of gedeelte van 'n bedryfsinrigting toe te wys en toesig oor sodanige werk te hou terwyl dit in die bedryfsinrigting of gedeelte van 'n bedryfsinrigting aan die gang is, en sodanige toesighouding het betrekking op alle werksaamhede wat met vulkaniseerwerk in verband staan;
- (109) "leweransier-verkoopspersoon" 'n werknemer wat hoofsaaklik of uitsluitlik bestellings vra en/of neem vir die herstel en verkoop en/of lewering van implemente, masjinerie en uitrusting of toestelle, of bybehore van materiaal vir gebruik in verband met sodanige implemente, masjinerie, uitrusting of toestelle, en wat sodanige nuwe of herstelde goedere kan aflewer en geld kan invorder en wat daarbenewens sodanige implemente, masjinerie, uitrusting of toestelle kan olie, smeer en skoonmaak en gedurende die tydperk waartydens 'n nuwe voertuig gewaarborg is, geringe regstelwerk aan sodanige voertuig kan verrig soos—
die vonkproppe en oliefilters vervang;
waaierbande vervang, aanbring en stywer maak;
nuwe batterykabels en gloeilampe insit;
die olie in lugfilters vervang;
geringe regstelwerk verrig aan vergassers en ander dergelike regstelwerk doen,
maar wat geen werktuigkundige herstelwerk mag verrig nie;
- (110) "tydopnemer" 'n werknemer wat hoofsaaklik of uitsluitlik die arbeidskoste van 'n taak bereken, betaalstate opstel en klerklike werk verrig in verband met die werkkragte van 'n bedryfsinrigting;
- (111) "handelsreisiger" 'n werknemer wat as reisende verteenwoordiger van 'n bedryfsinrigting namens sodanige bedryfsinrigting hoofsaaklik of uitsluitlik bestellings van behoorlik gelisensieerde handelaars en/of ander persone vra of werf of opneem vir—
(a) die verkoop en/of lewering aan hulle van goedere vir herverkoop en/of vir gebruik of verbruik deur sodanige handelaars of ander persone; en/of
(b) die vernuwing, hervervaardiging of herbou van motorvoertuigkomponente en wat daarbenewens geld namens sodanige bedryfsinrigting kan invorder;
- (112) "ongekwalifiseerde werknemers" werknemers wat minder ondervinding het as die tydperke ondervinding wat vir gekwalifiseerde werknemers in hul onderskeie klasse voorgeskryf word;
- (113) "voertuigbakbouinrigting" 'n bedryfsinrigting waarin, waarop of waaruit voertuigbakbou verrig word;
- (114) "vulkaniseerinrigting" 'n bedryfsinrigting waarin, waarop of waaruit die herstel, vulkanisering en/of versoling van buitebande verrig word;
- (115) "vulkaniseerder se werkmán" 'n werkwinkelwerknemer, uitgesonderd 'n vakman, toesighouer, algemene werker of vakleerling, wat vulkaniseerwerk verrig in 'n vulkaniseerinrigting en wat wíele kan balanseer met 'n masjien wat bedoel is om wíele te balanseer waneer hulle los van die voertuig af is;
- (116) "loon" die bedrag aan 'n werknemer betaalbaar ten opsigte van sy gewone werkure soos in hierdie Ooreenkoms voorgeskryf: Met dien verstande dat—
(i) indien 'n werkgever 'n werknemer gereeld vir dié gewone werkure 'n hoër bedrag betaal as wat in hierdie Ooreenkoms vir so 'n werknemer voorgeskryf word, dit dié hoër bedrag beteken;
(ii) voorbehoudsbepaling (i) van hierdie omskrywing nie so uitgelé mag word dat dit besodigend bedoel of insluit wat 'n werknemer, wat in diens is op 'n stukwerk- of kommissiegrondslag in klousule 16 van Afdeling A bepaal, ontvang het benewens die bedrag wat hy sou ontvang het indien hy nie op sodanige grondslag in diens was nie;
(Opmerking.—Die bedrag aan 'n werknemer betaalbaar word voorgeskryf in klousule 3 van Afdeling B, klousule 3 van Hoofstuk I van Afdeling C, klousule 4 van Deel I van Hoofstuk II van Afdeling C, klousule 5 van Deel II van Hoofstuk II van Afdeling C, klousule 4 van Hoofstukke III, IV en V van Afdeling C, en sy gewone werkure word voorgeskryf in klousule 4 van Afdeling B, klousule 4 van Hoofstuk I van Afdeling C, klousule 5 van Deel I van Hoofstuk II en klousule 5 van Deel II van Hoofstuk II en klousule 5 van Hoofstukke III, IV en V van Afdeling C.);
- (117) "wag" 'n werknemer wat hoofsaaklik—
(a) die perseel en/of goedere van die werkgever bewaak; en/of
(b) in opdrag van sodanige werkgever beheer uitoefen oor persone wat toegang verkry tot en persone wat vertrek vanaf sy werkgever se perseel; en/of
(c) skriftelike aantekeninge hou van persone wat toegang verkry tot of persone wat vertrek vanaf die perseel, soos in subparagraaf (b) hierbo bedoel; en/of
- (108) "supervisor" means an employee who is placed by the employer in charge of any establishment or part of an establishment where vulcanising is carried on, for the purpose of allocating work to the employees in such establishment or part of an establishment and supervising such work during its passage through the establishment or part of an establishment and relates to all operations incidental to vulcanising;
- (109) "supply sales person" means an employee who is mainly or exclusively engaged in soliciting and/or taking orders for the repair and for the sale and/or supply of implements, machinery, equipment or appliances, or accessories or materials for use in connection with such implements, machinery, equipment or appliances, and who may deliver such new or repaired goods and collect moneys, and who in addition may oil, grease and clean such implements, machinery, equipment or appliances and during any period of new vehicle warranty may effect minor adjustments such as—
changing plugs and oil filters;
changing, fitting and tightening fan belts;
fitting new battery cables and globes;
changing oil in air filters;
minor adjustments to carburettors and other similar adjustments, but who may not carry out mechanical repairs;
- (110) "timekeeper" means an employee who is mainly or exclusively engaged in the compilation of job labour costs, pay-roll preparation and clerical work connected with the labour force of any establishment;
- (111) "traveller" means an employee who, as the travelling representative of an establishment on behalf of such establishment, is mainly or exclusively engaged in inviting, canvassing or soliciting orders from duly licensed traders and/or other persons for—
(a) the sale and/or supply to them of goods for resale and/or for use or consumption by such traders or other persons; and/or
(b) the reconditioning, remanufacturing or rebuilding of any motor vehicle component and who may in addition collect money on behalf of such establishment;
- (112) "unqualified employees" means employees who have had less than the periods of experience stipulated for qualified employees of their respective classes;
- (113) "vehicle body building establishment" means any establishment wherein, whereon or wherefrom vehicle body building is carried on;
- (114) "vulcanising establishment" means any establishment wherein, whereon, or wherefrom the repairing, vulcanising and/or retreading of tyres is carried on;
- (115) "vulcaniser's operative" means a workshop employee, other than a journeyman, supervisor, general worker or apprentice, engaged in vulcanising work in a vulcanising establishment and who may balance wheels with any machine made to balance wheels off the vehicle;
- (116) "wage" means the amount of money payable to an employee in respect of his ordinary hours of work as prescribed in this Agreement:
Provided that—
(i) if an employer regularly pays an employee in respect of such ordinary hours of work an amount higher than that prescribed in this Agreement for such employee, it shall mean such higher amount;
(ii) the provisions of proviso (i) to this definition shall not be construed so as to refer to or include any remuneration which an employee who is employed on any piece-work or commission basis provided for in clause 16 of Division A received over and above the amount which he would have received if he had not been employed on such basis;
- (Note.—The amount of money payable to an employee is prescribed in clause 3 of Division B, clause 3 of Chapter I of Division C, clause 4 of Part I of Chapter II of Division C, clause 5 of Part II of Chapter II of Division C, clause 4 of Chapters III, IV and V of Division C, and his ordinary hours of work are prescribed in clause 4 of Division B, clause 4 of Chapter I of Division C, clause 5 of Part I of Chapter II and clause 5 of Part II of Chapter II and clause 5 of Chapters III, IV and V of Division C.);
- (117) "watchman" means an employee primarily occupied on—
(a) guarding the premises and/or goods of the employer; and/or
(b) controlling the access to and departure from the premises of his employer of persons as indicated by such employer; and/or
(c) keeping a written log of access and departure as contemplated in subparagraph (b) above; and/or

- (d) op las van sy werkgever alle persone of voertuie wat sy werkgever se perseel binnegaan of verlaat, fisies deursoek;
- (118) "week"—
- (a) vir die toepassing van klousules 11 (Opgawes aan die Raad) en 25 (Ontwikkelingsfonds vir die Motornywerheid) van Afdeling A van hierdie Ooreenkoms, 'n tydperk van sewe agtereenvolgende dae wat om middernag op 'n Sondag begin;
- (b) vir die toepassing van die res van die klousules van die Ooreenkoms, 'n tydperk van sewe agtereenvolgende dae;
- (119) "wielsporingswerker" 'n werknemer in diens by 'n bedryfsinrigting waarin, waarop of waaruit bande herstel, geïmplaniseer en/of versool word, wat die voorgeskrewe opleidingskursus in wielsporing by enigene van die groeppleidingsentrums suksesvol voltooi het;
- [Opmerking.—Hierdie werknemer moet van tyd tot tyd 'n opleidingskursus wat deur die Raad goedgekeur is suksesvol voltooi maar word nie toegelaat om ure te werk nie behalwe dié in klousules 4 en 15 (2) van Hoofstuk I, Afdeling C, voorgeskryf.]
- (120) "werkwinkeladministrasiepersoneel" klerke en/of onderdeelverkoopswerknemers wat hoofsaaklik enigene van die werksaamhede in paragrawe (a), (b), (c), (d) en (j) van die omskrywing van "Motornywerheid" vermeld, verrig;
- (121) "werkwinkelwerknemer" 'n werknemer, uitgesonderd 'n skoonmaakster of 'n algemene werker, vir wie lone voorgeskryf word in—
- (a) klousule 3 van Hoofstuk I van Afdeling C;
- (b) klousule 4 van Deel I van Hoofstuk II van Afdeling C;
- (c) klousule 5 van Deel II van Hoofstuk II van Afdeling C;
- (d) klousule 4 van Hoofstukke III, IV en V van Afdeling C.

Klousule 4.—Vrystellings

(1) Die Streekraad of die Raad kan vrystelling van enigene van die bepalings van hierdie Ooreenkoms verleen.

(2) Aansoek om vrystelling moet gedoen word by die sekretaris van die Streekraad in wie se gebied die aansoeker sake doen of werksaam is.

(3) Die Streekraad of die Raad, na gelang van die geval, moet die voorwaardes stel waarop sodanige vrystelling van krag is en kan, na goeddunke na een week skriftelike kennisgewing aan die betrokke persoon/persone, 'n vrystellingsertifikaat intrek.

(4) Die sekretaris van die Streekraad of die Sekretaris van die Raad, na gelang van die geval, moet aan elkeen aan wie vrystelling verleen is, 'n sertifikaat uitreik wat deur hom onderteken is en wat die volgende meld:

- (a) Die naam van die betrokke persoon;
- (b) die bepalings van hierdie Ooreenkoms waarvan vrystelling verleen word;
- (c) die voorwaardes waarop sodanige vrystelling verleen word; en
- (d) die tydperk waarin die vrystelling van krag is.
- (5) Die sekretaris van die Streekraad of die Sekretaris van die Raad, na gelang van die geval, moet—
- (a) alle sertifikate wat uitgereik word, agtereenvolgens nommer;
- (b) 'n kopie van elke sertifikaat wat uitgereik word, bewaar; en
- (c) waar vrystelling aan 'n werknemer verleen word, 'n kopie van die sertifikaat aan die betrokke werkgever stuur.

Klousule 5.—Betelings van verdienste

(1) Alle verskuldigde verdienste moet weekliks of maandeliks, na gelang van die geval, in kontant betaal word: Met dien verstande dat—

- (i) waar 'n werknemer daartoe instem, betaling per tjek kan geskied; en
- (ii) as betaling per tjek geskied, dit betyds gedoen moet word sodat die tjek op die betaaldag gewissel kan word.

(2) (a) Verdienste moet betaal word op die dag, tyd en plek voorgeskryf in die kennisgewing wat in klousule 9 (b) van hierdie Afdeling bedoel word.

(b) Die dag in paragraaf (a) van hierdie subklousule bedoel, moet 'n dag wees waarop die betrokke werknemer gewoonlik werk: Met dien verstande dat die werknemer, op versoek van sodanige werknemer en met die toestemming van die werkgever, op 'n ander werkdag, dit wil sê uitgesonderd 'n Sondag, betaal kan word.

(c) Die tyd in paragraaf (a) van hierdie subklousule bedoel, moet so vasgestel word dat alle werknemers wat in kontant betaal word, voor of op hul gewone uitskeityd betaal word.

(3) Alle werknemers op wie die spesiale omstandighede in subklousules (4) en (6) van hierdie klousule bedoel nie van toepassing is nie, moet op die weeklikse of maandelikse betaaldag in subklousule (2) (a) van hierdie klousule bedoel al die lone en toelae betaal word, uitgesonderd verlofbesoldiging, wat vir hulle opgeloop het vir die week of maand diens wat so pas voltooi is.

(d) on the instructions of his employer, carrying out the physical searching of any person or vehicle entering or leaving his employer's premises;

(118) "week" means—

(a) for the purposes of clauses 11 (Returns to the Council) and 25 (Motor Industry Development Fund) of Division A of this Agreement, a period of seven consecutive days commencing at midnight on a Sunday;

(b) for the purposes of the remaining clauses of this Agreement, a period of seven consecutive days;

(119) "wheel alignment worker" means an employee employed at any establishment wherein, whereon or wherefrom the repairing, vulcanising and/or retreading of tyres is carried on who has successfully completed the prescribed training course in wheel alignment at any of the group training centres;

[Note.—This employee will be required to successfully complete a training course approved by the Council from time to time but will not be permitted to work hours other than as prescribed in clauses 4 and 15 (2) of Chapter I, Division C.]

(120) "workshop administrative staff" means clerical and/or spares sales employees employed mainly in conjunction with any of the activities specified in paragraphs (a), (b), (c), (d) and (j) of the definition of "Motor Industry";

(121) "workshop employee" means any employee, other than a char or general worker, for whom wages are prescribed in—

- (a) clause 3 of Chapter I of Division C;
- (b) clause 4 of Part I of Chapter II of Division C;
- (c) clause 5 of Part II of Chapter II of Division C;
- (d) clause 4 of Chapters III, IV and V of Division C.

Clause 4.—Exemptions

(1) Exemption from any of the provisions of this Agreement may be granted by Regional Councils or the Council.

(2) Application for exemption shall be made to the secretary of the Regional Council within whose area the applicant operates or is employed.

(3) The Regional Council or the Council, as the case may be, shall fix the conditions subject to which such exemptions shall be valid, and may, if it deems fit, after one week's notice has been given, in writing, to the person(s) concerned, withdraw any licence of exemption.

(4) The secretary of the Regional Council or the Secretary of the Council, as the case may be, shall issue to every person granted exemption, a licence signed by him setting out—

- (a) the name of the person concerned;
- (b) the provisions of this Agreement from which exemption is granted;
- (c) the conditions subject to which such exemption is granted; and
- (d) the period during which the exemption shall be valid.

(5) The secretary of the Regional Council or the Secretary of the Council, as the case may be, shall—

- (a) number consecutively all licences issued;
- (b) retain a copy of each licence issued; and
- (c) where exemption is granted to an employee, forward a copy of the licence to the employer concerned.

Clause 5.—Payment of earnings

(1) All earnings due shall be paid weekly or monthly, as the case may be, in cash: Provided that—

- (i) where an employee consents, payment may be made by cheque; and
- (ii) if payment is made by cheque, it shall be made at a time which permits the cheque to be cashed on the day of payment.

(2) (a) Earnings shall be paid on the day and at the time and place stipulated in the notice referred to in clause 9 (b) of this Division.

(b) The day referred to in paragraph (a) of this subclause shall be any day on which the employee concerned ordinarily works: Provided that at the request of the employee and with the consent of the employer the employee may be paid on another week-day, i.e. excluding Sunday.

(c) The time referred to in paragraph (a) of this subclause shall permit all employees who are being paid in cash being paid by not later than their normal stopping time.

(3) On the weekly or monthly pay-day referred to in subclause (1) (a) of this clause, all employees to whom the special circumstances referred to in subclauses (4) and (6) of this clause do not apply shall be paid all the wages and all the allowances other than leave pay accrued to them in respect of the week or month of employment just completed.

(4) Waar 'n werknemer diens aanvaar of hervat en minder as drie skofte onmiddellik voor die gewone betaaldag gewerk het, kan die werkgever die verdienste vir sodanige skof(te) oordra na die volgende betaaldag, maar nie later nie.

(5) Die maandelikse verdienste aan maandeliks besoldigde werknemers verskuldig, moet voor of op die laaste werkdag van elke kalendermaand aan hulle betaal word.

(6) By diensbeëindiging moet die werkgever aan die werknemer sy verdienste, bereken tot die tyd en datum van diensbeëindiging betaal, en wel op die datum van sodanige beëindiging.

(7) 'n Werkgever wat die dag wil verander waarop verdienste aan sy werknemers betaal word, moet sy werknemers in kennis stel van sy voorneme om hierdie dag te verander deur 'n geskikte kennisgewing minstens 14 dae voor die verandering gaan plaasvind op 'n opvallende plek op sy perseel te vertoon.

(8) Alle verdienste moet aan werknemers oorhandig word in verseëelde houers waarop die volgende getoon word, of wat vergesel moet gaan van 'n staat wat die volgende meld:

- (a) Die naam van die werkgever;
- (b) die name van die werknemer voluit;
- (c) die datum van betaling;
- (d) die tydperk waarvoor hy besoldig word;
- (e) die getal gewone en oortydure gewerk en die verskuldigde verdienste;
- (f) die getal ure op 'n Sondag gewerk en die verdienste daarvoor verskuldig;
- (g) besonderhede van alle ander verdienste;
- (h) besonderhede van alle bedrae wat afgetrek is;
- (i) die bedrag ingesluit; en
- (j) verlofbesoldiging wat ingevolge hierdie Ooreenkoms verskuldig is, tensy sodanige verlofbesoldiging ingevolge hierdie Ooreenkoms aan die sekretaris van 'n Streekraad gestuur moet word.

(9) Daar mag van geen werknemer, as deel van sy dienskontrak, vereis word om kos en/of inwoning te aanvaar van sy werkgever of by 'n plek aangewys deur die werkgever of om goedere van die werkgever te koop nie.

(10) Behoudens andersluidende bepalings in hierdie Ooreenkoms, mag geen bedrae hoegenaamd, uitgesonderd die volgende, by wyse van skuldvergeliking of andersins, afgetrek word van die verdienste waarop 'n werknemer gewoonweg geregtig is nie:

- (a) Waar 'n werknemer van die werk afwesig is om 'n ander rede as met verlof met besoldiging, 'n bedrag in verhouding tot sodanige afwesigheid, bereken op die grondslag van die loon wat sodanige werknemer vir sy gewone werkure ten tyde daarvan ontvang het:

Met dien verstande dat—

- (i) waar sodanige afwesigheid te wyte is aan arbeidsongeskiktheid of siekte wat binne die bestek van die Ongevallewet, 1941, val, die aftrekking vir die eerste week van afwesigheid hoogstens 70 persent van die werknemer se loon mag bedra;
 - (ii) 'n werkgever as opskortende voorwaarde vir die betaling van 'n bedrag ingevolge voorbehoudsbepaling (i), van die werknemer kan vereis om 'n doktersertifikaat te toon wat die aard en duur van die werknemer se ongeskiktheid meld;
- (b) met die skriftelike toestemming van die werknemer en van die Streekraad of die Raad, bedrae vir—
- (i) 'n vakansie-, versekerings-, voorsorg- en/of pensioenfonds of mediese hulpskema, waar sodanige fondse nie deur 'n Streekraad of deur die Raad geadministreer word nie;
 - (ii) tee-, sport- of dergelike klubs;
 - (iii) goedere wat die werknemer van sy werkgever gekoop het;
- (c) bydraes tot die fondse van die Raad ingevolge klousule 11 van hierdie Afdeling en bydraes tot 'n siektebystands-, voorsorg- en/of pensioenfonds wat deur 'n Streekraad of die Raad geadministreer word;
- (d) alle bedrae wat 'n werkgever regtens of ingevolge 'n ordonnansie of geregtelike proses ten behoeve van 'n werknemer moet betaal;
- (e) waar 'n werknemer instem of daar ingevolge die Swartes (Stedelike Gebiede) Konsolidasiewet, 1945, of die Wet op Swart-arbeid, 1964, van hom vereis word om kos en/of inwoning van sy werkgever aan te neem, 'n bedrag van hoogstens R2,50 per week waar kos en inwoning verskaf word, hoogstens R1,65 per week slegs vir kos, of 85c per week slegs vir inwoning;
- (f) ledegeld aan die Motor Industry Employees' Union of South Africa, die Motor Industry Staff Association en die Motor Industry Combined Workers' Union ingevolge klousule 12 van hierdie Deel, of aan ander geregistreerde vakverenigings wat deur 'n Streekraad of die Raad goedgekeur is;
- (g) bedrae wat 'n werkgever geregtig is om ooreenkomstig regulasies afgekondig kragtens die Wet op Mannekragopleiding, 1981, te verhaal op 'n vakleerling wat gedros het of uit 'n opleidingshostel vir vakleerlinge gesit is.

(4) Where an employee assumes or returns to duty and has worked less than three shifts immediately preceding the ordinary pay-day the employer may carry over the earnings for such shift(s) to not later than the following pay-day.

(5) The monthly earnings due to monthly paid employees shall be paid to them not later than the last working day of each calendar month.

(6) Upon termination of employment, the employer shall pay an employee his earnings calculated up to the time and date of termination of services, on the date of such termination.

(7) An employer who wishes to change the day on which earnings are paid to his employees shall notify his employees of his intention to change this day by displaying at least 14 days before the change takes place a suitable notice in a prominent place on his premises.

(8) All earnings shall be handed to employees in sealed containers on which shall be reflected, or which shall be accompanied by a statement showing—

- (a) the name of the employer;
- (b) the full names of the employee;
- (c) the date of payment;
- (d) the period in respect of which payment is made;
- (e) the number of ordinary and overtime hours worked and the earnings due;
- (f) the number of hours worked on a Sunday and the earnings due therefor;
- (g) details of any other earnings;
- (h) details of any deductions which have been made;
- (i) the amount enclosed; and
- (j) any amount due as leave pay in terms of this Agreement unless such leave pay has to be sent in terms of this Agreement to the secretary of a Regional Council.

(9) No employee shall be required as part of his contract of employment to board and/or lodge with his employer or at any place nominated by the employer or to purchase any goods from the employer.

(10) Unless otherwise provided in this Agreement, no deductions or set-off of any description other than the following shall be made from the earnings which an employee would normally be entitled to receive:

- (a) Where an employee is absent from work, other than on paid leave, a deduction proportionate to such absence calculated on the basis of the wage which such employee was receiving in respect of his ordinary hours of work at the time thereof:

Provided that—

- (i) where such absence is owing to a disablement or an illness falling within the scope of the Workmen's Compensation Act, 1941, the deduction shall, in respect of the first week of absence, not exceed 70 per cent of the employee's wage;
 - (ii) an employer may as a condition precedent to the payment of any amount in terms of proviso (i) require the employee to produce a medical certificate stating the nature and duration of the employee's incapacity;
- (b) deductions which are made with the written consent of the employee and of the Regional Council or the Council for—
- (i) holiday, insurance, provident and/or pension funds or medical aid schemes where these are not administered by a Regional Council or the Council;
 - (ii) tea, sports or similar clubs;
 - (iii) purchases by employees from their employers;
- (c) contributions to Council funds in terms of clause 11 of this Division and contributions to any sick benefit, provident and/or pension funds administered by any Regional Council or the Council;
- (d) any amount paid by an employer compelled by law, ordinance, or legal process to make payment on behalf of an employee;
- (e) where an employee agrees or is required in terms of the Blacks (Urban Areas) Consolidation Act, 1945, or the Black Labour Act, 1964, to accept board and/or lodging from his employer, a deduction not exceeding R2,50 per week when board and lodging is provided, or not more than R1,65 per week for board only, or 85c per week for lodging only;
- (f) subscriptions to the Motor Industry Employees' Union of South Africa, the Motor Industry Staff Association and the Motor Industry Combined Workers' Union, in terms of clause 12 of this Part, or to such other registered trade unions as may be approved by a Regional Council or the Council;
- (g) amounts which an employer in terms of regulations promulgated in terms of the Manpower Training Act, 1981, is entitled to recover from an apprentice who has deserted or has been expelled from an apprenticeship training hostel.

(11) Wanneer hy sy verdienste ontvang, moet elke werknemer skriftelik ontvangs daarvan erken as sy werkgewer dit vereis.

(12) As 'n werkgewer weens 'n klerklike of boekhou- of administratiewe fout of verkeerde berekening meer besoldiging of verlofbesoldiging aan 'n werknemer betaal as wat regtens betaalbaar is, is die werkgewer daarop geregtig om, behoudens ondergemelde voorwaardes, die oorbetalings te verhaal deur dit van daaropvolgende lone of verdienstes of verlofbesoldiging af te trek.

- (a) Die bedrag kan van een of meer betalings van verdienste of verlofbesoldiging afgetrek word, maar geen enkele aftrekking mag meer as 20 persent bedra van die besoldiging waarvan dit afgetrek word nie;
- (b) geen sodanige bedrag mag afgetrek word nie, tensy die werkgewer die werknemer ten tyde van die eerste aftrekking en die Raad binne sewe dae ná die eerste aftrekking, verwittig van die omstandighede waarin die oorbetalings gedoen is, die bedrag daarvan en die bedrag van die voorgestelde aftrekking of aftrekkings.

Klousule 6.—Administrasie van Ooreenkoms

Die Raad is die liggaam wat vir die administrasie van hierdie Ooreenkoms verantwoordelik is.

Klousule 7.—Agente

Die Raad of 'n Streekraad kan een of meer aangewese persone as agente aanstel om te help om uitvoering te gee aan hierdie Ooreenkoms, en dit is die plig van elke werkgewer en elke werknemer om sodanige persone toe te laat om die bedryfsinrigting te betree, dié navrae te doen en te voltooi en dié dokumente, boeke, loonstate, tydstate en betaalkaartjies te ondersoek en dié persone te ondervra en al dié stappe te doen wat nodig is om vas te stel of hierdie Ooreenkoms nagekom word.

Klousule 8.—Registrasie van Werkgewers

(1) Elke werkgewer moet, tensy hy dit reeds gedoen het, ten opsigte van elke plek waar hy sake doen 'n verklaring in die vorm van Aanhangsel A van hierdie Ooreenkoms invul of opstel en sodanige verklaring by die sekretaris van die Streekraad binne vier se regsgesied sodanige sakeonderneming geleë is, indien en wel nie later nie as 30 dae ná die datum—

- (a) waarop hierdie Ooreenkoms van krag word, in die geval van elke plek waar hy 'n sakeonderneming op daardie datum dryf; of
- (b) waarop daar met die sakeonderneming op sodanige plek begin is.

(2) Elke werkgewer moet die sekretaris van die Streekraad binne een maand na sodanige verandering van alle veranderinge in ondergenoemde in kennis stel:

- (a) Die eienaars; en/of
- (b) die naam; en/of
- (c) die adres van die sakeonderneming; en/of
- (d) die vennote, direkteure of bestuurders.

Klousule 9.—Vertoning van ooreenkoms en opklap van kennisgewings

Elke werkgewer vir wie hierdie Ooreenkoms bindend is, moet ondergenoemde dokumente wat in leesbare letters en in albei amptelike tale van die Republiek van Suid-Afrika gedruk moet wees, op 'n opvallende plek wat gereedelik toeganklik is, op sy perseel opklap en opgeklap hou:

- (a) 'n Eksemplaar van hierdie Ooreenkoms;
- (b) 'n kennisgewing in die vorm voorgeskryf by die regulasies kragtens die Wet, waarin gemeld word die dag van die week of maand, na gelang van die geval, en die tyd waarop en plek waar lone gewoonlik elke week of elke maand, na gelang van die geval, betaal sal word;
- (c) 'n kennisgewing waarin die amptelike adres van die Afdelingsinspekteur, Departement van Mannekrag en van die sekretaris van die Streekraad binne wie se regsgesied die werkgewer sy sake doen, verstrekkend word;
- (d) 'n kennisgewing wat die aanvangs- en uitskeityd van elke skof meld in die geval van vul- en/of diensstasies waar arbeiders volgens 'n skofstelsel werk;
- (e) 'n kennisgewing in die vorm van Aanhangsel E van hierdie Ooreenkoms.

Klousule 10.—Registers wat deur werkgewers bygehou moet word

(1) **Uur- en loonregisters.**—(a) Elke werkgewer moet ten opsigte van en by elke plek waar hy besigheid dryf, 'n bygehoue register van die verdienste wat betaal is aan en die tyd wat gewerk is deur elk van sy werknemers te alle tye ter insae hou in die vorm voorgeskryf by die regulasies kragtens die Wet. Alle inskrywings moet met ink gedoen word.

(b) Elke werkgewer moet die ingevulde register, in paragraaf (a) van hierdie subklousule bedoel, hou vir 'n tydperk van drie jaar ná die datum van elke inskrywing daarin.

(c) Elke werkgewer moet by die indiensneming van elke werknemer die volgende besonderhede inskryf in die register wat in paragraaf (a) van hierdie subklousule bedoel word:

- (i) Die naam van die werknemer;
- (ii) die klas werk wat hy doen; en
- (iii) die aanvangsdatum van sy indiensneming.

(2) **Bywoningsregister.**—Elke werkgewer moet 'n bywoningsregister, in die vorm van Aanhangsel 2, van die regulasies afgekondig kragtens die Wet op Basiese Diensvoorwaardes, 1983, beskikbaar hou waarin elke werknemer die presiese tyd van sy aankoms by en vertrek van die werk kan aantekene, as hy wil, of moet aantekene as sy werkgewer dit van hom vereis.

(11) Every employee shall, if so required by his employer, upon receiving payment of his earnings, acknowledge receipt thereof in writing.

(12) If an employer, owing to clerical or accounting or administrative error, or miscalculation, pays an employee any remuneration or leave pay in excess of the amount legally payable, the employer shall be entitled to recover the amount of the overpayment by deduction from subsequent wages or earnings or leave pay, subject to the following conditions:

- (a) The deductions may be made from one or more payments of earnings or leave pay, but no one deduction may exceed 20 per cent of the payment from which it is deducted;
- (b) no such deduction shall be made unless the employer, in writing, notifies the employee at the time of the first deduction, and the Council within seven days of the first deduction, of the circumstances under which the overpayment was made, the amount thereof, and the amount of the proposed deduction or deductions.

Clause 6.—Administration of Agreement

The Council shall be the body responsible for the administration of this Agreement.

Clause 7.—Agents

The Council or any Regional Council may appoint one or more specified persons as agents to assist in giving effect to the terms of this Agreement and it shall be the duty of every employer and every employee to permit such persons to enter such establishment, institute and complete such enquiries and to examine such documents, books, wage sheets, time sheets and pay tickets, interrogate such individuals and to do all such acts as may be necessary for the purpose of ascertaining whether the provisions of this Agreement are being observed.

Clause 8.—Registration of employers

(1) Every employer, unless he has already done so, shall in respect of each place at which he carries on business complete a statement in the form of Annexure A to this Agreement and lodge such statement with the secretary of the Regional Council within whose area of jurisdiction such place of business is situated, not later than 30 days after the date—

- (a) on which this Agreement comes into operation in the case of any place(s) of business which he is operating at that date; or
- (b) of the commencement of business at any such place.

(2) Every employer shall, within one month after such change, notify the secretary of the Regional Council concerned of any change in—

- (a) the ownership; and/or
- (b) the name; and/or
- (c) the address of the business; and/or
- (d) the partners, directors or managers.

Clause 9.—Exhibition of agreement and posting of notices

Every employer upon whom this Agreement is binding shall affix and keep affixed in some conspicuous and readily accessible place upon his premises the undermentioned documents, which must be printed in legible characters in both official languages of the Republic of South Africa:

- (a) A copy of this Agreement;
- (b) a notice, in the form prescribed by the regulations under the Act, specifying the day of the week or month, as the case may be, and the time and place at which wages will ordinarily be paid each week or month, as the case may be;
- (c) a notice containing the official address of the Divisional Inspector, Department of Manpower and of the secretary of the Regional Council within whose area of jurisdiction the employer is carrying on his business;
- (d) a notice containing the starting and finishing times of each shift, in the case of filling and/or service stations where labourers are employed on a shift system;
- (e) a notice in the form of Annexure E to this Agreement.

Clause 10.—Records to be kept by employers

(1) **Hours and wages record.**—(a) Every employer shall, in respect of and at each place where he conducts business, keep available for inspection at all times and in the form prescribed by the regulations under the Act, and up to date record of the earnings paid to and the time worked by each of his employees. All entries shall be in ink.

(b) Every employer shall retain the completed record referred to in paragraph (a) of this subclause for a period of three years subsequent to the date of any entry therein.

(c) Every employer shall upon the commencement of employment of every employee enter into the record referred to in paragraph (a) of this subclause—

- (i) the name of the employee;
- (ii) the class of his employment; and
- (iii) the date of commencement of his employment.

(2) **Attendance record.**—Every employer shall have available an attendance register in the form of Annexure 2 to the regulations promulgated in terms of the Basic Conditions of Employment Act, 1983, in which any employee who wishes to do so may, and every employee whose employer requires him to do so shall, record his correct times of arrival at and departure from work.

Klousule 11.—Opgawes aan die raad

(1) Elke werkgever moet op elke betaaldag die heffings wat in subklousule (6) van hierdie klousule gespesifiseer is, van die loon van elkeen van sy werknemers, uitgesonderd vakleerlinge, aftrek.

(2) Elke werkgever moet 'n bedrag bydra gelyk aan die bedrag van die heffings wat ooreenkomstig subklousule (1) van hierdie klousule afgetrek is en dit voeg by die bedrag wat aldus afgetrek is.

(3) Die totale bedrag van die heffings wat van die lone van die werknemers afgetrek is en die bedrag wat deur die werkgevers bygedra is ooreenkomstig onderskeidelik subklousules (1) en (2) van hierdie klousule, moet elke maand betaal word aan die sekretaris van die Streekraad binne wie se regsgebied die werkgever se bedryfsinrigting geleë is, vergesel van 'n skriftelike verklaring wat die volgende besonderhede bevat:

- (a) Die totale aantal algemene werkers en skoonmaaksters in diens en die totale bedrag van die heffings wat ten opsigte van sodanige werknemers aangestuur word; en
- (b) ten opsigte van alle ander werknemers, insluitende vakleerlinge—
 - (i) die familienaam, voorletters, ras, geslag, geboortedatum, beroep en identiteitsnommer van vakmanne wat nie lede van vakverenigings is nie;
 - (ii) die bedrag van die heffing wat ten opsigte van elke werknemer aangestuur word;
 - (iii) datum van indiensneming of datum van diensbeëindiging in die geval van werknemers wat in diens geneem of ontslaan is sedert die besonderhede die vorige keer aangestuur is.

[Opmerking.—Vakmanne in bedryfsinrigtings wat nie 'n party by die Ooreenkoms is nie moet deur die Raad voorsien word van genommerde identiteitskaarte en die vakverenigingsnommers van vakverenigingslede moet ingevolge klousule 12 (1) (a) van hierdie Afdeling op maandelikse opgawes ingevoeg word.]

(4) (a) Elke werkgever moet onmiddellik nadat hy iemand as 'n B/A-vakman of werkmansinsin in sy bedryfsinrigting in diens geneem het 'n kennisgewing van sodanige indiensneming in die vorm van Aanhangsel B.1 van hierdie Ooreenkoms invul.

(b) Elke werkgever moet onmiddellik nadat 'n B/A-vakman of werkmansinsin bedank of uit sy diens ontslaan word 'n kennisgewing van sodanige bedanking of ontslag in die vorm van Aanhangsel B.2 van hierdie Ooreenkoms invul.

(c) Elke werkgever wat 'n kennisgewing invul soos in paragraaf (a) of (b) van hierdie subklousule voorgeskryf, moet dit binne sewe dae van die geval waarop dit betrekking het aan die Streekraad stuur binne wie se regsgebied die werkgever se bedryfsinrigting geleë is.

(5) Elke werkgever moet die totale bedrag van die betaalbare heffings en die staat van die besonderhede wat elke maand ooreenkomstig subklousule (3) van hierdie klousule vereis word voor of op die 10de dag van die maand wat onmiddellik volg op dié waarop heffings en besonderhede betrekking het, aan die sekretaris van die betrokke Streekraad betaal.

[Opmerking.—(a) Die huidige posadres van die sekretaris van die verskillende Streekraade is soos volg:

Streek BR: Posbus 714, Oos-Londen, 5200;
 Streek OP: Posbus 3164, Port Elizabeth, 6000;
 Streek NK: Posbus 446, Kimberley, 8300;
 Streek NL: Posbus 17263, Congella, 4013;
 Streek OVS: Posbus 910, Bloemfontein, 9300;
 Streek TVL: Posbus 8477, Johannesburg, 2000;
 Streek N.TVL: Posbus 8477, Johannesburg, 2000;
 Streek WP: Posbus 1946, Kaapstad, 8000.

(b) Vorms wat spesifiek opgestel is vir die insluiting van die besonderhede wat ooreenkomstig hierdie klousule vereis word, is op aansoek verkrygbaar van die sekretaris van die betrokke Streekraad.]

(6) Die bydraes ingevolge subklousule (1) moet soos volg in die Streke ingevorder word:

- (a) In Streke BR, OP, NL, OVS en WP:
 Algemene werkers en skoonmaaksters (ongeach hul weekloon), 14c per week;
 alle ander werknemers, 20c per week;
- (b) in Streke NK en TVL:
 Algemene werkers en skoonmaaksters (ongeach hul weekloon), 20c per week;
 alle ander werknemers, 30c per week;

Met dien verstande dat—

- (i) waar 'n werknemer vir minder as 23 uur 'n loon ontvang of minder as 23 uur in 'n bepaalde week gewerk het, geen bydraes deur of ten opsigte van hom vir daardie week betaalbaar is nie;

Clause 11.—Returns to the council

(1) Every employer shall on each pay-day deduct from the earnings of each of his employees, other than apprentices, the levies specified in sub-clause (6) of this clause.

(2) Every employer shall contribute and add to the levies deducted in terms of subclause (1) levies of an equal amount.

(3) The total amount of levies deducted from the earnings of employees and contributed by employers in terms of subclauses (1) and (2) of this clause, respectively, shall be paid each month to the secretary of the Regional Council within whose area of jurisdiction the employer's establishment is situated and shall be accompanied by a written statement containing the following details:

- (a) The total number of general workers and chars employed and the total amount of levies remitted in respect of such employees; and
- (b) in respect of all other employees, including apprentices—
 - (i) name, initials, race, sex, date of birth, occupation and identity number of non-trade union journeymen;
 - (ii) amount of levy remitted in respect of each employee;
 - (iii) date service began or date service ended, in the case of employees whose employment began or ended since the details were last submitted.

[Note.—Journeymen in non-party establishments shall be given numbered identity cards by the Council, and the trade union numbers of trade union members must be inserted on monthly returns in terms of clause 12 (1) (a) of this Division.]

(4) (a) Every employer shall immediately after he engages any person to work in his establishment as a B/A journeyman or operative machinist complete a notification of such engagement in the form of Annexure B.1 to this Agreement.

(b) Every employer shall immediately after a B/A journeyman or operative machinist resigns or is discharged from his employ complete a notification of such resignation or dismissal in the form of Annexure B.2 to this Agreement.

(c) Every employer who completes a notification as prescribed in paragraph (a) or (b) of this subclause shall despatch it within seven days of the event to which it relates to the Regional Council within whose area of jurisdiction the employer's establishment is situated.

(5) Every employer shall pay the total amount of the levies payable and render the statement of details required each month in terms of subclause (3) of this clause to the secretary of the Regional Council concerned by not later than the 10th day of the month immediately following the month to which the levies and details relate.

[Note.—(a) The present postal addresses of the secretaries of the various Regional Councils are as follows:

Region BR: P.O. Box 714, East London, 5200;
 Region EP: P.O. Box 3164, Port Elizabeth, 6000;
 Region NC: P.O. Box 446, Kimberley, 8300;
 Region NL: P.O. Box 17263, Congella, 4013;
 Region OFS: P.O. Box 910, Bloemfontein, 9300;
 Region TVL: P.O. Box 8477, Johannesburg, 2000;
 Region N.TVL: P.O. Box 8477, Johannesburg, 2000;
 Region WP: P.O. Box 1946, Cape Town, 8000.

(b) Forms prepared specifically for the inclusion of the details required by this clause are obtainable on application from the Secretary of the Regional Council Concerned.]

(6) The contributions in terms of subclause (1) shall be at the rates set out hereunder:

- (a) In Regions BR, EP, NL, OFS and WP:
 General workers and chars (irrespective of weekly wage), 14c per week;
 all other employees, 20c per week;
- (b) in Regions NC and TVL:
 General workers and chars (irrespective of weekly wage), 20c per week;
 all other employees, 30c per week;

Provided that—

- (i) where an employee receives wages for less than 23 hours, or has worked for less than 23 hours in a particular week, no contributions shall be payable by or in respect of him for that week;

- (ii) voordat 'n werknemer met sy jaarlikse verlof gaan, die bydraes wat verskuldig is vir die tydperk wat hy met verlof sal wees, afgetrek moet word.

(7) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is, deur die Raad ontvang word nie, moet die werkgewer rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word: Met dien verstande dat 'n Streekraad daartoe geregtig is om na goeie dunks betaling van sodanige rente of gedeelte daarvan kwyt te skeld.

Klousule 12.—Ledegeld vir die Motor Industry Employees' Union of South Africa, die Motor Industry Staff Association, die Motor Industry Combined Workers' Union en die South African Motor Industry Employers' Association

(1) (a) Elke werkgewer wat lid is van die South African Motor Industry Employers' Association en/of South African Vehicle Builders' and Repairers' Association, moet van die loon van elkeen van sy betrokke werknemers die ledegeld aftrek wat deur sodanige werknemers aan die Motor Industry Employees' Union of South Africa, die Motor Industry Staff Association of die Motor Industry Combined Workers' Union betaalbaar is, en moet die bedrag aldus afgetrek stuur aan die sekretaris van die Streekraad wat regsbevoegdheid in die betrokke gebied het, saam met 'n skriftelike verklaring wat die volgende besonderhede bevat van elke werknemer van wie se loon ledegeld afgetrek is:

- (i) Familiernaam en voorletters;
- (ii) vakverenigingslidmaatskapnummer;
- (iii) bedrag afgetrek; en
- (iv) tydperk ten opsigte waarvan ledegeld afgetrek is.

(b) 'n Werkgewer wat deur 'n Streekraad skriftelik in kennis gestel is dat een of meer van sy werknemers agterstallig is met ledegeld vir die Motor Industry Employees' Union of South Africa of die Motor Industry Combined Workers' Union of met toetredingsgeld, moet sodanige agterstallige bedrae teen hoogstens R4 per werknemer per week aftrek van die besoldiging wat aan sodanige werknemer verskuldig is en moet bedrae wat aldus afgetrek is onverwyld aan die betrokke Streekraad stuur.

(c) Elke werkgewer moet die ledegeld aldus afgetrek saam met die verklaring wat ooreenkomstig paragraaf (a) vereis word, voor of op die 10de dag van die maand wat onmiddellik volg op die maand waarop die ledegeld betrekking het, aan die sekretaris van die betrokke Streekraad stuur.

(Opmerking.—Vorms wat spesifiek opgestel is vir die insluiting van die besonderhede wat ooreenkomstig hierdie subklousule vereis word, is op aansoek verkrygbaar van die sekretaris van die betrokke Streekraad.)

(2) Elke werkgewer wat lid is van die South African Motor Industry Employers' Association moet, tensy hy sodanige ledegeld alreeds regstreeks aan genoemde Association betaal het, voor of op die 10de dag van elke maand een twaalfde van sy jaarlikse ledegeld wat aan genoemde Association betaalbaar is, aan die sekretaris van die betrokke Streekraad stuur.

(3) Ledegeld wat die Raad ooreenkomstig subklousules (1) en (2) van hierdie klousule ten behoeve van die South African Motor Industry Employers' Association, die Motor Industry Employees' Union of South Africa, die Motor Industry Staff Association en die Motor Industry Combined Workers' Union ontvang, moet voor of op die 10de dag van die maand wat volg op dié waarin die ledegeld ontvang is, aan daardie organisasie/vakvereniging betaal word.

(4) Indien die bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is, deur die Raad ontvang word nie, moet die werkgewer rente betaal op die bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word: Met dien verstande dat 'n Streekraad daartoe geregtig is om na goeie dunks betaling van sodanige rente of gedeelte daarvan kwyt te skel.

Klousule 13.—Vakverenigingsarbeid

- (1) Behoudens andersluidende bepalings in hierdie Ooreenkoms—

- (a) mag geen werkgewer wat lid is van enige van die werkgewersorganisasies 'n werknemer in diens hou wat, terwyl hy tot lidmaatskap van enige van die vakverenigings toelaatbaar is, nie op die datum waarop hierdie Ooreenkoms in werking tree 'n lid van sodanige vereniging is nie, of wat nie binne 'n tydperk van 90 dae vanaf sodanige datum of vanaf die datum van indienstreding waar die indienstreding na die datum van inwerkingtreding van die Ooreenkoms geskied, 'n lid van sodanige vakvereniging word nie;
- (b) geen lid van enigeen van die vakverenigings mag in diens bly by 'n werkgewer wat nie lid is van enigeen van die werkgewersorganisasies op die datum waarop hierdie Ooreenkoms in werking tree of wat nie binne 'n tydperk van 90 dae na sodanige datum of na die datum van indienstneming van die betrokke werknemer waar sodanige indienstneming na die datum van inwerkingtreding van hierdie Ooreenkoms geskied, lid van enigeen van die werkgewersorganisasies word nie;

- (ii) before an employee proceeds on annual leave, contributions due in respect of the period during which he is to be on leave shall be deducted.

(7) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 12.—Subscriptions to the Motor Industry Employees' Union of South Africa, the Motor Industry Staff Association, the Motor Industry Combined Workers' Union and the South African Motor Industry Employers' Association

(1) (a) Every employer who is a member of the South African Motor Industry Employers' Association and/or South African Vehicle Builders' and Repairers' Association shall deduct from the wages of each of his employees concerned the amount of the subscription payable by such employees to the Motor Industry Employees' Union of South Africa, the Motor Industry Staff Association or the Motor Industry Combined Workers' Union and shall pay to the secretary of the Regional Council having jurisdiction in the area concerned the amount thus deducted and render a written statement containing the following details in respect of each employee from whose wages subscriptions have been deducted:

- (i) Surname and initials;
- (ii) trade union membership member;
- (iii) amount deducted; and
- (iv) period in respect of which subscriptions were deducted.

(b) An employer who has been notified in writing by a Regional Council that one or more of his employees is in arrears with the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union subscriptions or entrance fees shall deduct such arrears up to an amount not exceeding R4 per employee per week from remuneration due to such employee, and shall forthwith remit any amounts so deducted to the Regional Council concerned.

(c) Every employer shall pay the subscriptions deducted and render the statement required in terms of paragraph (a) to the secretary of the Regional Council concerned by not later than the 10th day of the month immediately following the month to which the subscriptions relate.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable on application from the secretary of the Regional Council concerned.)

(2) Every employer who is a member of the South African Motor Industry Employers' Association shall not later than the 10th day of each month forward to the secretary of the Regional Council concerned one twelfth of his annual subscriptions payable to the said Association, should such subscriptions not already have been paid direct to the Association.

(3) Subscriptions received by the Council in accordance with the provisions of subclauses (1) and (2) of this clause on behalf of the South African Motor Industry Employers' Association, the Motor Industry Employees' Union of South Africa, the Motor Industry Staff Association and the Motor Industry Combined Workers' Union shall be paid to that organisation or those trade unions by not later than the 10th day of the month following that during which the subscriptions were received.

(4) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 13.—Trade Union Labour

- (1) Save as is otherwise provided in this Agreement—

- (a) no employer who is a member of any one of the employers' organisations shall continue to employ an employee who, while being eligible for membership of any one of the trade unions, is not a member of such union as at the date of coming into operation of this Agreement or who does not become a member of such trade union within a period of 90 days from such date or from the date of entering into employment where the entering into employment takes place after the date of coming into operation of this Agreement;
- (b) no member of any one of the trade unions may continue his employment with an employer who is not a member of any one of the employers' organisations as at the date of coming into operation of this Agreement or who does not within a period of 90 days after such date or after the date of employment of the employee concerned where the employment takes place after the date of coming into operation of this Agreement become a member of any one of the employers' organisations;

- (c) moet die werkgever, as 'n aansoek soos in paragraaf (b) van hierdie subklousule bedoel, verwerp word deur die vakvereniging aan wie dit gerig is, by ontvangs van sodanige kennisgewing van verwerping van die aansoek die werknemer onmiddellik kennis gee van diensbeëindiging soos in hierdie Ooreenkoms bepaal.
- (2) Hierdie klousule is nie van toepassing nie—
- (a) op kantoor-, pakhuis- en verkoopswerknemers en klerke wat nie binne die bestek van Afdeling B val nie;
- (b) op 'n immigrant gedurende die eerste jaar na die datum van sy aankoms in die Republiek van Suid-Afrika: Met dien verstande dat—
- (i) as 'n immigrant te eniger tyd na die eerste drie maande van sy diens in die Nywerheid 'n uitnodiging van enigeen van die betrokke vakverenigings om lid daarvan te word, geweier het, hierdie klousule onmiddellik in werking tree; en
- (ii) elke werkgever, onmiddellik nadat 'n immigrant by hom begin werk, die sekretaris van die Streekraad in wie se gebied sy bedryfsinrigting sake doen, in kennis moet stel van die feit dat hy 'n immigrant in diens geneem het en van die naam en die datum van indiensneming van sodanige immigrant;
- (c) in gevalle waar, afgesien van die regte van 'n veronregte persoon kragtens artikel 51 (10) van die Wet, lidmaatskap van 'n party by hierdie Ooreenkoms na die mening van die raad sonder redelike gronde geweier of beëindig is en die aansoeker sodanige weiering binne 21 dae daarna aan die Raad gerapporteer het;
- (d) op vakleerlinge, skoonmaaksters, algemene werkers en wagte;
- (e) op direkteurs (van maatskappye met beperkte aanspreeklikheid) wat magtiging verleen is om personeel in diens te neem of te ontslaan of die beleid van hul maatskappye te bepaal of te help bepaal.
- (3) Bewys van lidmaatskap van enigeen van die betrokke vakverenigings bestaan uit die voorlegging van 'n lidmaatskapskaart wat deur die betrokke vakvereniging uitgereik is en wat, in die geval van die Motor Industry Employees' Union of South Africa en die Motor Industry Combined Workers' Union, 'n inskrywing bevat van die graad waarin die lidmaatskap van sodanige lid geregistreer is.

Klousule 14.—Diensbeëindiging

(1) 'n Werkgever of sy werknemer vir wie lone in hierdie Ooreenkoms voorgeskryf word, uitgesonderd werkgevers en werknemers wat ingevolge Afdeling B van hierdie Ooreenkoms gedek word, wat kennis van die beëindiging van die dienskontrak gee, moet minstens een skof kennis van sodanige beëindiging gee, of 'n werkgever of 'n werknemer kan die kontrak sonder kennisgewing beëindig deur aan die werknemer of die werkgever, na gelang van die geval, 'n bedrag te betaal of te verbeur wat gelyk is aan dié wat die werknemer ten tyde van sodanige beëindiging op 'n werkdag verdien: Met dien verstande dat—

- (i) die reg van 'n werkgever of sy werknemer om die kontrak op 'n regsgeldige grond sonder kennisgewing te beëindig;
- (ii) 'n skriftelike ooreenkoms tussen 'n werkgever en sy werknemer waarin voorsiening gemaak word vir 'n kennisgewingstermyn wat vir beide partye ewe lank is en langer is as dié wat in hierdie klousule voorgeskryf word;
- (iii) die reg van 'n werkgever om die toepaslike kennisgewingverbeuring op te eis in die geval van 'n werknemer wat gedros het:

nie deur hierdie subklousule geraak word nie:

Voorts met dien verstande dat, indien die loon van 'n werknemer op die datum van die beëindiging verminder is deur aftrekkings ten opsigte van korttyd, die uitdrukking "ten tyde van sodanige beëindiging op 'n werkdag verdien" geag word te beteken "ten tyde van sodanige beëindiging sou ontvang het as geen bedrag weens korttyd afgetrek was nie".

(2) Indien daar 'n ooreenkoms ingevolge die tweede voorbehoudsbepaling van subklousule (1) is, moet die betaling of verbeuring in plaas van kennisgewing ooreenstem met die kennisgewingstermyn waarvoor daar ooreengekom is.

(3) Die kennisgewing by subklousule (1) voorgeskryf, kan op enige werkdag geskied en tree in werking vanaf die dag waarop dit gegee word: Met dien verstande dat—

- (i) die kennisgewingstermyn nie mag saamval met en die kennisgewing nie mag geskied gedurende 'n werknemer se afwesigheid met jaarlikse verlof of 'n tydperk van militêre diens nie;
- (ii) kennis nie moet geskied gedurende 'n werknemer se afwesigheid met siekteverlof wat toegestaan is of ingevolge klousule 31 van Afdeling A of 'n siekefondsskema van die Raad nie tensy so 'n werknemer permanent ongeskik vir gewone werk is.

(4) Ingeval die geld wat 'n werkgever aan 'n werknemer in die vorm van loon verskuldig is onvoldoende is vir die volle bedrag van die verbeuring in subklousules (1) en (2) hierbo bedoel, is die werkgever, ondanks andersluidende bepalings in hierdie Ooreenkoms, daarop geregtig om sodanige bedrag af te trek van ander voordele (indien daar is) wat ten tyde van die diensverlating van sodanige werknemer aan die werkgever verskuldig is.

(c) if any application such as is referred to in paragraph (b) of this subclause is rejected by the trade union to which it is addressed, the employer shall on receipt of such notice of rejection of the application give the employee immediate notice of termination of employment as provided by this Agreement.

(2) This clause shall not apply—

- (a) in respect of office, stores, sales and clerical employees who do not fall within the scope of Division B;
- (b) in respect of an immigrant during his first year after the date of his entry into the Republic of South Africa: Provided that—

(i) if any immigrant has at any time after the first three months of his employment in the Industry refused an invitation from any of the trade unions concerned to become a member thereof the provisions of this clause shall immediately come into operation; and

(ii) every employer shall, immediately after an immigrant commences employment with him, inform the secretary of the Regional Council in whose area his establishment operates of the fact that he has engaged an immigrant, and of the name and the date of engagement of such immigrant;

(c) in cases where, apart from the rights of an aggrieved person in terms of section 51 (10) of the Act, membership of a party to this Agreement has, in the opinion of the Council, been refused or terminated without reasonable cause and the applicant has reported such refusal to the Council within 21 days thereof;

(d) to apprentices, chars, general workers and watchmen;

(e) to directors (of limited liability companies) who are vested with authority to engage or dismiss staff and determine or assist in determining the policy of their company.

(3) Proof of membership of any of the trade unions concerned shall be the production of a membership card issued by the relevant trade union and, in the case of the Motor Industry Employee's Union of South Africa and the Motor Industry Combined Workers' Union, bearing a record of the grade in which the membership of such member has been registered.

Clause 14.—Termination of service

(1) An employer or his employee for whom wages are prescribed in this Agreement, except for employers and employees covered in terms of Division B of this Agreement, who gives notice to terminate a contract of employment shall give not less than one shift's notice of termination of contract, or an employer or employee may terminate the contract without notice by paying or forfeiting to the employee/employer, as the case may be, an amount equal to that which the employee is earning on a work-day at the time of such termination: Provided that this subclause shall not affect—

- (i) the right of an employer or employee to terminate the contract without notice for any cause recognised by law as sufficient;
- (ii) a written agreement between an employer and his employee which provides for a period of notice of equal duration on both sides and for longer than that prescribed in this clause;
- (iii) the right of an employer to claim whatever notice forfeiture is applicable in the case of an employee who deserted:

Provided further that where the earnings of an employee at the date of termination have been reduced by deductions in respect of short-time the expression "is earning on a work-day at the time of such termination" shall be deemed to mean "would have received at the time of such termination if no deductions had been made in respect of short-time".

(2) Where there is an agreement in terms of the second proviso to subclause (1), the payment or forfeiture in lieu of notice shall correspond to the period of notice agreed upon.

(3) The notice prescribed in subclause (1) may be given on any work-day and shall take effect from the day on which it is given: Provided that—

- (i) the period of notice shall not run concurrently with, nor shall notice be given during, an employee's absence on annual leave or any period of military service;
- (ii) notice shall not be given during an employee's absence on sick leave granted either in terms of clause 31 of Division A or any sick fund scheme conducted by the Council unless such employee is permanently unfit for normal occupation.

(4) Notwithstanding anything to the contrary contained in this Agreement, should any money owing by the employer to the employee by way of wages be insufficient to meet the full amount of the forfeiture referred to in subclauses (1) and (2) above, the employer shall be entitled to recover such amount from other benefits (if any) accruing to such employee at the time of his desertion.

Klousule 15.—Buitewerk

(a) Geen werknemer mag—
(a) Werk wat binne die bestek van die Motorwettigheid soos in hierdie Ooreenkoms omskryf, hetsy vir gewone of nie, vra of onderneem of verskietings daarvoor neem nie behalwe vir sy werkgewer. Met dien verstande dat hierdie paragraaf nie so uitgelê moet word dat dit 'n geregisterde is, te werk nie;
(b) Vir die rekening of ten behoeve van 'n persoon of firma, uitgesondert sy werkgewer, handel in motorvoertuie of bybehore dryf 'n Klousule 16.—Stukwerk en kommissiewerk

(1) Stukwerk.—(a) Stukwerk mag nie sonder die toestemming van die betrokke Streekraad uitbestede of gedoen word nie.

(b) Wanneer stukwerk verrig word, moet 'n werknemer wat aldus werk-saam is die volle bedrag betaal word wat hy verdien het ooreenkomstig die stukwerkloon waarop hy en sy werkgewer ooreengekom het. Met dien verstande egter dat geen werknemer minder betaal mag word nie as die voorgestekke bedrag wat hy sou verdien het as hy vir die tyd wat hy geneem het om die betrokke stukwerk te doen, op 'n tydwerkgrondslag in diens was.
(c) Vakleëring mag hoegenaamd nie vir stukwerk in diens geneem word nie.
(d) Kommissiewerk.—(a) Die kommissiegrondslag waarop 'n werkgewer hom kontrakteel verbind om 'n motorvoertuigverkoopspersoon of handelsreisiger te benewens sy loon te betaal, moet skriftelik uiteengesit word.

(b) Enigeen van die partye wat 'n kontrak soos in paragraaf (a) van hierdie subklousule bedoel, wil in trek of 'n verandering wil laat aandoen in die grondslag van die kontrak, moet twee weke vooraf skriftelik kennis van sodanige voorneme aan die ander party gee, en geen intrekking van of verandering kragtens die kontrak is van die krag nie tensy sodanige kennis gegee is. Met dien verstande dat die werkgewer vir 'n korter tydperk as twee weke skriftelik kennis kan gee indien hy die kommissiebetrekking wil verhoog.
Daar mag van geen werknemer verëis word om, as deel van sy dienskontrak, sy eie fiets te gebruik nie.

Klousule 17.—Bepaling betreffende fiese

Klousule 18.—Differensie lone en indiensneming vir vakmanswerk
(1) Indiensneming vir vakmanswerk.—(a) Geen werkgewer mag enige iemand, uitgesondert 'n vakman, B/A-vakman, werkmans-enjinmonneur, vakleëring of kwekeling ingevolge die Wet op Mannekegrasopvoeding, 1981, vir vakmanswerk in diens neem nie. Met dien verstande dat hierdie klousule nie gegag moet word die indiensneming te verbod van ander klasse werknemers teen die lone wat vir sodanige klasse voorgeskryf word vir die werksaamhede en in die omskrywing van sodanige klasse vermeld nie.
Voorts met dien verstande dat sodanige indiensneming nie stydig is met Klousule 14, Hoofstuk I, Afdeling C, nie.

(b) Geen werknemer mag 'n werknemer (wat onder sy toetsig werk), uitgesondert 'n vakman, B/A-vakman, werkmans-enjinmonneur, vakleëring of kwekeling ingevolge die Wet op Mannekegrasopvoeding, 1981, gelaas of toelaat om vakmanswerk te verrig nie.
(c) Geen werknemer, uitgesondert 'n vakman, B/A-vakman, werkmans-enjinmonneur, vakleëring of kwekeling ingevolge die Wet op Mannekegrasopvoeding, 1981, mag vakmanswerk verrig nie.
(Opmerking)—Onvoltoende betaling van lone wat voortspruit uit of in verband staan met onwettige indiensneming ingevolge hierdie klousule moet in ooreensneming met artikel 83 van die Wet vasgestel word.)

(2) Differensie lone—wettige indiensneming.—'n Werkgewer wat, sonder om subklousule (1) van hierdie klousule te oortre, van 'n lid van een klas van sy werknemers verëis of hom toelaat om langer as altesaam 60 minute op 'n dag, hetsy benewens sy eie werk of in plaas daarvan, werk van 'n ander klas te verrig waarvoor—
(a) of 'n hoër loon as die van sy eie klas;
(b) of 'n stygende loonskaal wat uitloopt op 'n hoër loon as die van sy voorgeskryf word, moet sodanige werknemer vir daardie dag—
(i) in die geval van paragraaf (a) bedoel, minstens die dagloont betaal wat teen die hoër loon bereken is; en
(ii) in die geval in paragraaf (b) bedoel, minstens die dagloont betaal, bereken volgens die kert in die stygende loonskaal onmiddellik hoër as die loon wat die werknemer vir sy gewone werk ontvang het.

Klousule 19.—Reistoeleas

(1) 'n Werkgewer wat van 'n werknemer, uitgesondert 'n handelsreisiger, lewensvervoer van 'n diensverkoop, verëis om op 'n ander plek te werk as die bedryfsinrigting waar hy gewoonlik werksaam is, moet die vervoermiddel verskaf of daarvoor reël en sodanige werknemer soos volg beskuldig:
(a) Terwyl hy as 'n passasiers reis, teen die gewone loon, maar hoogstens een dag se loon vir elke tydperk van 24 agtereenvolgende ure wat aan reis besleë word.

Clause 15.—Out-work

No employee shall—
(a) solicit or take orders for or undertake any work falling within the scope of the Motor Industry as defined in this Agreement, whether for gain or not, other than for his employer. Provided that this paragraph shall not be construed to prohibit an employee from working on a motor vehicle registered in his own name;
(b) engage in trading in motor vehicles or accessories on his own account or on behalf of any person or firm other than his employer.

Clause 16.—Piece-work and commission work

(1) Piece-work.—(a) Piece-work may not be given out or performed unless with the consent of the Regional Council concerned.
(b) Whenever piece-work is performed, an employee so employed shall be paid the full amount earned by him under the piece-work rates agreed to between himself and his employer. Provided, however, that no employee shall be paid less than the prescribed amount which he would have earned if he had been employed on a time-work basis for the period taken to perform the work concerned.
(c) Apprentices shall not on any account be employed on piece-work.

(2) Commission work.—(a) The basis of the commission which an employer contracts to pay a motor vehicle sales person or traveller in addition to his wage shall be specified in writing.
(b) Either party to a contract such as is referred to in paragraph (a) of this subclause who intends to cancel or negotiate a change in the basis of the contract shall give two weeks' written notice of such intention to the other party, and no cancellation or change in the terms of the contract shall be effective unless such notice has been given. Provided that less than two weeks' written notice may be given by the employer if he wishes to increase the rate of commission.
Clause 17.—Provision relating to bicycles
No employee shall be required as part of his contract of employment to use his own bicycle.

Clause 18.—Differential rates of wages and employment of journey-man's work

(1) Employment on journeyman's work.—(a) No employer shall employ or utilise any person, other than a journeyman, B/A journeyman, operative engine assembler, apprentice or trainee under the Manpower Training Act, 1981, on journeyman's work. Provided that this clause shall not be deemed to prohibit the employment of other classes of employees, at the wages prescribed for such classes, on the operations and in the circumstances specified in the definitions of such classes.
Provided further that such employment is not a contravention of the provisions of clause 14, Chapter I, Division C.

(b) No employee shall instruct or permit any employee (working under his supervision), other than a journeyman, B/A journeyman, operative engine assembler, apprentice or trainee under the Manpower Training Act, 1981, to perform journeyman's work.
(c) No employee, other than a journeyman, B/A journeyman, operative engine assembler, apprentice or trainee under the Manpower Training Act, 1981, shall perform journeyman's work.
(Note)—Any underpayments of wages which arise from or are connected with illegal employment in terms of this clause shall be assessed in accordance with section 83 of the Act.)

(2) Differential rates—legal employment.—An employer who, without contravening subclause (1) of this clause, requires or permits a member of one class of his employees to perform for longer than 60 minutes in the aggregate on any day, either in addition to his own work or in substitution therefor, work of another class for which either—
(a) a wage higher than that of his own class; or
(b) a rising scale of wages terminating in a wage higher than that of his own class;
is prescribed shall pay to such employee in respect of that day—
(i) in the case referred to in paragraph (a), not less than the daily wage calculated at the higher rate; and
(ii) in the case referred to in paragraph (b), not less than the daily wage calculated on the notch in the rising scale immediately above the wage which the employee was receiving for his ordinary work.

Clause 19.—Travelling allowances

(1) An employer who requires an employee, other than a traveller, to supply sales person or service supply salesman, to work away from the establishment where he is ordinarily employed shall provide or arrange for the mode of transport, and shall pay such employee—
(a) whilst travelling as a passenger, at ordinary rates of wages, not exceeding, however, one day's pay in respect of every 24 consecutive hours' travelling time;

- (b) terwyl hy met 'n taak besig is of terwyl hy reis in 'n voertuig wat hy moet dryf, teen die gewone loon vir elke gedeelte van die werk en/of dryfwerk wat gedoen word gedurende die gewone werkure van die bedryfsinrigting waarin hy werksaam is, en teen oortyd-besoldiging soos voorgeskryf in hierdie Ooreenkoms vir elke gedeelte van die werk en/of dryfwerk wat buite sodanige gewone werkure verrig word;
- (c) die koste van 'n tweedeklasreitoekaartjie as hy per trein reis en 'n terugbetaling van die koste van sy etes en bed op die trein;
- (d) terugbetaling van die koste van kos en inwoning wanneer hy by die werk besig is of van en na die werk reis;
- (e) minstens R25 per nag vir nagte wanneer sy werk hom verhinder om na sy huis terug te keer.
- (2) 'n Handelsreisiger, leweransier-verkoopspersoon of diensverkoper wat—

- (a) gedurende 'n reis wat ter uitvoering van sy pligte onderneem word, langer as ses agtereenvolgende ure van sy huis en sy werkgever se bedryfsinrigting afwesig is, moet—
- deur sy werkgever by vertoning van kwitansies of kontantstrookies vergoed word vir alle uitgawes wat redelikerwyse deur hom aangegaan is vir maaltye en verversings vir homself gedurende sodanige tydperk van afwesigheid wat nie langer as 'n nag duur nie; of
 - deur sy werkgever by vertoning van kwitansies of kontantstrookies vergoed word vir uitgawes wat redelikerwyse deur hom aangegaan is vir verversings, maaltye en akkommodasie gedurende elke nag se afwesigheid ('nag' beteken vir die toepassing van hierdie subparagraaf die tydperk tussen 23h00 en 04h00); Met dien verstande dat die werkgever nie die diensverkoper hoef te vergoed vir 'n bedrag van meer as R45 per nag wat die werknemer spandeer nie; of
 - deur sy werkgever 'n verblyfstoelae van minstens R45 per nag betaal word waar sodanige afwesigheid oor een of meer nagte strek: Met dien verstande dat die uitdrukking 'nag' vir die toepassing van hierdie subparagraaf die tydperk tussen 23h00 en 04h00 beteken;
- (b) sy werkgever se motorvoertuig gebruik of van wie vereis word om per trein of 'n ander vervoermiddel, uitgesonderd sy eie, te reis, moet deur sy werkgever vergoed word vir alle redelike vervoerkoste deur hom aangegaan tydens die uitvoering van sy pligte, en vir die toepassing van hierdie paragraaf word die stalling van 'n motorvoertuig oornag geag 'n vervoeruitgawe te wees;
- (c) verplig is of toegelaat word om 'n motorvoertuig ter uitvoering van sy pligte te verskaf, moet deur sy werkgever 'n alomvattende vervoertoelae betaal word vir elke kilometer wat hy by die uitvoering van sy pligte in sodanige voertuig aflê. Sodanige vervoertoelae moet wees soos van tyd tot tyd deur die Raad bepaal.
- (3) Alle toelaes en uitgawes wat ingevolge subklousule (2) aan 'n handelsreisiger, leweransier-verkoopspersoon of diensverkoper betaalbaar is, moet deur sy werkgever betaal word binne sewe dae nadat sodanige werknemer dit skriftelik eis: Met dien verstande dat die werknemer hoogstens een eis vir sodanige toelaes en uitgawes in 'n bepaalde week kan indien en dat hy nie sodanige eise met tussenpose van meer as een maand tussen eise mag indien nie.
- (4) Hierdie klousule is nie op mobiele werkinkwinkels van toepassing is, mits beddegoed en kookuitrusting deur die werkgever verskaf word.

Klousule 20.—Verandering van diensvoorwaardes

Geen werkgever mag vanweë die invoering van hierdie Ooreenkoms die besoldiging van 'n werknemer wat 'n hoër loon ontvang as dié wat in hierdie Ooreenkoms voorgeskryf word, laat verminder of toelaat dat dit verminder word nie of mag sodanige werknemer ontslaan en hom weer teen 'n laer besoldiging in diens neem nie of mag van 'n werknemer vereis of hom toelaat om aan hom die hele of 'n gedeelte van 'n toelae wat ingevolge hierdie Ooreenkoms betaalbaar is, te betaal of terug te betaal nie, en mag ook niks doen of laat doen of toelaat dat iets gedoen word wat regstreeks of onregstreeks daartoe lei dat 'n werknemer die voordeel of 'n gedeelte van die voordeel van sodanige toelae ontnem word nie.

Klousule 21.—Spesiale bepalinge betreffende wagte

- (1) Ondanks andersluidende bepalinge in hierdie Ooreenkoms, is die volgende spesiale bepalinge van toepassing op wagte:
- Die gewone werkure van sodanige werknemers mag hoogstens 12 per skof en 84 per week wees en dit kan gewerk word op enige dag van die week, met inbegrip van Sondag;
 - vir alle tyd wat daar langer gewerk word as 12 uur per skof, moet besoldiging betaal word van een dertigste van sy weekloon vir elke addisionele uur gewerk;
 - nadat sodanige werknemer sewe agtereenvolgende skofte gewerk het, is hy op een vry skof met volle besoldiging geregtig asof hy sy gemiddelde gewone werkure vir daardie skof van die week gewerk het: Met dien verstande dat as sodanige werknemer nie van hierdie reg gebruik maak nie, hy in plaas daarvan een sewende van sy gewone weeklikse besoldiging, benewens sy gewone besoldiging, betaal moet word;

- whilst on the job or whilst travelling in a vehicle which he is required to drive, at ordinary rates of wages for any part of the work and/or driving which is done during the normal hours of the establishment in which he is employed, and at overtime rates as laid down in this Agreement for any part of the work and/or driving which is done outside of such normal hours;
 - second-class return fare if he travels by train and a refund of the cost of his meals and bedding on the train;
 - a refund of board and lodging when on the job or travelling to and from the job;
 - not less than R25 per night for such nights as he is prevented by his work from returning to his home.
- (2) A traveller, supply sales person or service supply salesman who—
- on any journey undertaken in the performance of his duties is absent from his place of residence and his employer's establishment for any period in excess of six consecutive hours, shall be—

- reimbursed by his employer against receipts or dockets for all expenses reasonably incurred by him for the provision of any meals and refreshments for himself during such period of absence not extending over a night; or
 - reimbursed by his employer against receipts or dockets for expenses reasonably incurred by him in respect of refreshments, meals and accommodation during each night of absence, "night" meaning, for the purposes of this subparagraph, the period between 23h00 and 04h00: Provided that the employer shall not be required to reimburse the service supply salesman with any amount which the employee spends in excess of R45 per night; or
 - paid by his employer a subsistence allowance of not less than R45 for each night where such period of absence extends over one or more nights: Provided that for the purposes of this subparagraph the expression "night" shall mean the period between 23h00 and 04h00;
- (b) uses his employer's motor vehicle or who is required to travel by train or any other, but his own, means of conveyance, shall be reimbursed by his employer for all reasonable transport expenses incurred by him in the performance of his duties, and for the purposes of this paragraph the overnight garaging of a motor vehicle shall be deemed to be a transport expense;
- (c) is required or permitted to provide a motor vehicle for the performance of his duties, shall be paid by his employer an inclusive transport allowance in respect of each kilometre travelled in such vehicle in the performance of his duties; such transport allowance shall be as determined by the Council from time to time.

(3) Any allowances and expenses payable to a traveller, supply sales person or service supply salesman in terms of subclause (2) shall be paid by his employer within seven days of such employee's written claim therefor: Provided that the employee shall not submit more than one claim for any such allowances and expenses in any one week, nor shall he submit such claims at intervals between claims of more than one month.

(4) The provisions of this clause shall not apply to mobile workshops: Provided that bedding and cooking equipment are supplied by the employer.

Clause 20.—Change in conditions of employment

No employer shall by reason of the introduction of this Agreement cause or permit the remuneration of any employee who is in receipt of wages higher than those prescribed in this Agreement to be reduced, or dismiss any such employee and re-employ him at a reduced remuneration, or require or permit any employee to pay or repay him the whole or any part of any allowance payable in terms of this Agreement, nor shall he do any act or cause or permit any act to be done as a direct or indirect result of which any employee is deprived of the benefit or any part of the benefit of such allowance.

Clause 21.—Special provisions relating to watchmen

- (1) The following special provisions shall, notwithstanding anything to the contrary contained in this Agreement, apply to watchmen:
- The normal hours of work of such employees shall not exceed 12 hours per shift and 84 hours per week and may be worked on any day of the week, including Sundays;
 - for any time worked in excess of 12 hours per shift he shall be remunerated at the rate of one thirtieth of his weekly wage for each additional hour's work;
 - after working seven consecutive shifts any such employee shall be entitled to one free shift on full pay as if he had worked his average ordinary working hours for that shift of the week: Provided that if such employee does not avail himself of this right, he shall instead be paid one seventh of his normal weekly remuneration in addition to his ordinary remuneration;

(d) 'n wag is geregtig op verlof met volle besoldiging op alle dae wat openbare vakansiedae is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, en indien daar van hom vereis word om op enigen van hierdie dae te werk, moet sy werkgever hom benewens een sewende van sy weekloon een vier-en-tagtigste van sy weekloon betaal vir elke uur of gedeelte van 'n uur aldus gewerk.

(2) Elke werkgever moet elke wag voorsien van—

- (a) 'n geskikte stok of knopkerrie vir die beskerming van sodanige werknemer;
- (b) 'n polisiefluitjie;
- (c) 'n geskikte middel om sodanige werknemer warm te hou.

(3) Die minimum loon wat 'n werkgever aan 'n wag moet betaal, is R74,25 per week, en 'n wag mag nie 'n loon wat laer as hierdie bedrag is, aanneem nie: Met dien verstande dat 'n wag wat in opdrag van sy werkgever persone of voertuie wat sy werkgever se perseel binnegaan of verlaat, fisies moet deursoek, 'n toelaag vir R5 per week benewens sy gewone loon betaal moet word.

(4) Drie weke verlof met volle besoldiging moet toegestaan word aan alle wagte wat 12 maande ononderbroke diens by dieselfde werkgever voltooi het sedert die datum van indienneming of vanaf die datum waarop die vorige verlof verskuldig geword het, naamlik die jongste datum.

Klousule 22.—Verhuring en onderverhuring van persele

(1) 'n Werkgever mag nie, behalwe met die goedkeuring van die betrokke Streekraad, 'n gedeelte van die perseel wat hy okkupeer en waarin hy werk in verband met die Motornywerheid verrig of verrig het, laat verhuur of onderverhuur aan of laat okkupeer deur 'n persoon met die doel dat sodanige persoon werk in verband met die Motornywerheid daarin verrig, of toelaat dat dit aldus verhuur, onderverhuur of geokkupeer word nie.

(2) Die goedkeuring van die Streekraad kan na goeddunke verleen of geweier word.

Klousule 23.—Dryf van motorvoertuie

(1) Behoudens subklousule (2), mag geen werkgever vereis of toelaat dat 'n werknemer wat minder verdien as die weekloon wat in hierdie Ooreenkoms vir 'n algemene werker voorgeskryf word, 'n motorvoertuig wat uit eie krag beweeg, in die loop van sy werk in die Nywerheid op 'n openbare pad dryf nie.

(2) Werknemers wat hoofsaaklik of uitsluitlik—

- (a) bromponies, motorfiets, driewiele of ander motorvoertuie met 'n bruto voertuigmassa van hoogstens 3 500 kg; of
- (b) motorvoertuie met 'n bruto voertuigmassa van meer as 3 500 kg;

dryf, moet besoldig word teen minstens die lone voorgeskryf in klousule 3 van Hoofstuk 1 van Afdeling C vir die drywers van hierdie onderskeie klasse voertuie.

Klousule 24.—Dienssertifikaat

'n Werkgever moet, wanneer 'n werknemer hom by die beëindiging van sy diens daarom versoek, sodanige werknemer voorsien van 'n dienssertifikaat wat die volle name van die werkgever en die werknemer, die aard van die werk, die aanvangs- en beëindigingsdatum van die kontrak en die besoldiging ten tyde van sodanige beëindiging meld: Met dien verstande dat, waar hierdie Ooreenkoms voorsiening daarvoor maak dat die loon van 'n werknemer volgens die duur van sy diens bepaal moet word, die plig op die werknemer rus om by diensverandering 'n dienssertifikaat aan sy nuwe werkgever te toon ten einde geregtig te word op besoldiging wat vir die duur van diens voorgeskryf word.

Klousule 25.—Ontwikkelingsfonds vir die Motornywerheid

(1) (a) Elke werkgever in Streke BR, OP, NL en WP moet voor of op die 10de dag van elke maand aan die sekretaris van die betrokke Streekraad 'n heffing van 10c per week stuur vir die Ontwikkelingsfonds vir die Motornywerheid vir elke werknemer ten opsigte van wie die werkgever die Raadsheffing ingevolge klousule 11 van hierdie Afdeling betaal.

(b) Elke werkgever in Streke NK, OVS en TVL moet voor of op die 10de dag van elke maand aan die sekretaris van die betrokke Streekraad 'n heffing van 25c per week stuur vir die Ontwikkelingsfonds vir die Motornywerheid vir elke werknemer ten opsigte van wie die werkgever die Raadsheffing ingevolge klousule 11 van hierdie Afdeling betaal.

(2) Elke werkgever wat 'n motoringenieursinrigting bedryf wat ooreenkomstig klousule 1 (1) van Hoofstuk IV van Afdeling C van hierdie Ooreenkoms geregistreer is, moet, benewens die heffing in subklousule (1) van hierdie klousule bedoel, 'n heffing van 50c per week vir die Motoringenieursontwikkelingsfonds aan die sekretaris van die betrokke Streekraad stuur ten opsigte van elke werknemer wat in sodanige bedryfsinrigting werkzaam is, en verder moet elke werkgever wat motoringenieurswerk saamhede bedryf in 'n bedryfsinrigting wat nie vir dié doel geregistreer is nie 'n heffing van 50c per week vir die Motoringenieursontwikkelingsfonds aan die sekretaris van die betrokke Streekraad stuur ten opsigte van elkeen van sy werknemers wat hoofsaaklik of uitsluitlik by motoringenieurswerk saamhede betrokke is.

(d) a watchman shall be entitled to leave on full pay on all days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952, and if he is required to work on any of these days his employer shall pay him, in addition to one seventh of his weekly wage, one eighty fourth of his weekly wage for each hour or part of an hour so worked.

(2) Every employer shall provide every watchman with—

- (a) a suitable stick or knobkerrie for the protection of such employee;
- (b) a police whistle;
- (c) suitable provision for the warmth of such employee.

(3) The minimum wage which shall be paid by an employer to a watchman shall be R74,25 per week and no watchman shall accept a wage lower than this: Provided that whenever, on the instructions of his employer, a watchman carries out the physical searching of any person or vehicle entering or leaving his employer's premises, he shall be paid an allowance of R5 per week in addition to his normal wage.

(4) Three weeks' leave on full pay shall be granted to all watchmen who have completed 12 months of continuous employment with the same employer since the date of engagement or from the date on which the previous leave fell due, whichever is the later.

Clause 22.—Letting and subletting of premises

(1) No employer shall cause or permit any part of the premises occupied by him in which he is conducting or has conducted any work in the Motor Industry to be let or sublet or occupied by any person for the purpose of such person engaging in any work connected with the Motor Industry except with the approval of the Regional Council concerned.

(2) The approval of the Regional Council may be granted or withheld at its discretion.

Clause 23.—Driving of motor vehicles

(1) Subject to the provisions of subclause (2), no employer shall cause or permit any employee earning less than the weekly wage prescribed in this Agreement for a general worker to drive any motor vehicle under its own power on a public road during the course of his employment in the Industry.

(2) Employees who mainly or exclusively drive—

- (a) scooters, motor cycles, tricycles or other motor vehicles with a gross vehicle mass not exceeding 3 500 kg; or
- (b) motor vehicles with a gross vehicle mass of more than 3 500 kg;

shall be remunerated at not less than the wages prescribed in clause 3 of Chapter I of Division C for the drivers of these respective classes of vehicles.

Clause 24.—Certificate of service

An employer shall, when requested by an employee upon the termination of his employment, supply such employee with a certificate of service showing full names of the employer and employee, the nature of the employment, the dates of commencement and termination of the contract and the rate of remuneration at the date of such termination: Provided that where in this Agreement the wage of any employee is determined by length of service, it shall be incumbent on the employee to produce a certificate of service to his new employer on change of employment in order to become entitled to such remuneration prescribed for length of service.

Clause 25.—Motor Industry Development Fund

(1) (a) Every employer in Regions BR, EP, NL and WP shall not later than the 10th day of each month forward to the secretary of the Regional Council concerned a Motor Industry Development Fund levy of 10c per week for every employee in respect of whom the employer pays the Council levy in terms of clause 11 of this Division.

(b) Every employer in Regions NC, OFS and TVL shall not later than the 10th day of each month forward to the secretary of the Regional Council concerned a Motor Industry Development Fund levy of 25c per week for every employee in respect of whom the employer pays the Council levy in terms of clause 11 of this Division.

(2) In addition to the levy referred to in subclause (1) of this clause, every employer who operates an automotive engineering establishment registered in terms of clause 1 (1) of Chapter IV of Division C of this Agreement shall forward to the secretary of the Regional Council concerned an Automotive Engineering (AE) Development Fund levy of 50c per week in respect of every employee employed in such establishment and, furthermore, every employer who conducts automotive engineering activities in an establishment not registered for that purpose shall forward to the secretary of the Regional Council concerned an Automotive Engineering (AE) Development Fund levy of 50c per week in respect of each of his employees engaged mainly or exclusively in automotive engineering activities.

(3) 'n Werkgewer wat 'n bedrag ingevolge klousule 5 (10) (g) van hierdie Afdeling van die verdienste van 'n vakleerling afgetrek het, moet die bedrag aldus afgetrek voor of op die 10de dag van die maand wat volg op die maand waarin die afrekening geskied het aan die sekretaris van die betrokke Streekraad stuur.

(4) Heffings vir die Ontwikkelingsfonds vir die Motornywerheid en die Motoringenieursontwikkelingsfonds wat deur die Raad ooreenkomstig subklousules (1) en (2) van hierdie klousule ontvang word en die afrekening in subklousule (3) van hierdie klousule bedoel, moet voor of op die 10de dag van die maand wat volg op die maand waarin die heffings ontvang word, aan die South African Motor Industry Employers' Association betaal word.

(5) Die South African Motor Industry Employers' Association moet 'n bestuurskomitee aanstel bestaande uit lede van die South African Motor Industry Employers' Association en die South African Vehicle Builders' and Repairers' Association, en dié bestuurskomitee moet die heffings vir die Ontwikkelingsfonds vir die Motornywerheid en die Motoringenieursontwikkelingsfonds wat ingevolge subklousule (3) van hierdie klousule aan hom betaal word, soos volg aanwend:

- (a) Om aan die Departement van Nasionale Opvoeding die Motornywerheid se eweredige aandeel aan kapitaalluitgewes te betaal wat ontstaan uit die blokvrystelingsstelsel (semesterstelsel) van tegniese opleiding vir vakleerlinge in die Motornywerheid;
- (b) om na goeddunke by te dra tot die koste van opleiding- of ander skemas wat ingevoer en behartig word vir die voordeel van werknemers en/of werkgewers in die Motornywerheid;
- (c) om alle koste, uitgawes of gelde te bestry wat deur die Ontwikkelingsfonds vir die Motornywerheid en die Motoringenieursontwikkelingsfonds betaalbaar is ingevolge die konstitusies van hierdie Fondse.

(6) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is, deur die Raad ontvang word nie, moet die werkgewer rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word. Met dien verstande dat 'n Streekraad na goeddunke betaling van sodanige rente of gedeelte daarvan kan kwytsteld.

Klousule 26.—MICWU-ontwikkelingsfonds

(1) Die sekretaris van elke Streekraad moet R1 aftrek van die addisionele vakansiebesoldiging waarmee 'n lid van die Motor Industry Combined Workers' Union, uitgesonderd vakleerlinge, gekrediteer is wanneer hy met jaarlikse verlof gaan.

(2) Bedrae wat ingevolge subklousule (1) van hierdie klousule van die addisionele vakansiebesoldiging afgetrek is, moet voor of op die 10de dag van die maand wat volg op dié waarin die bedrae afgetrek is, aan die Hoofkantoor van die Motor Industry Combined Workers' Union betaal word.

(3) Die fondse wat aan die MICWU-ontwikkelingsfonds gestuur word, moet geadmineistreer word deur die Bestuurskomitee wat deur die Nasionale Uitvoerende Komitee van die Motor Industry Combined Workers' Union aangestel is ooreenkomstig die konstitusie wat by die Nywerheidsregistrateur geregistreer is.

Klousule 27.—Werkende werkgewers en vennote

Alle werkende werkgewers en vennote in die Motornywerheid moet die werke en die aanvangs- en sluitingsure wat in hierdie Ooreenkoms voorgeskryf word, nakom.

Klousule 28.—Indiensneming van persone onder die ouderdom van 15 jaar

Geen werkgewer mag iemand onder die ouderdom van 15 jaar wetens in diens neem nie.

Klousule 29.—Verteenwoordigers van werknemers in die Raad

Werkgewers moet die verteenwoordigers van werknemers in die Raad of 'n Streekraad alle redelike fasiliteite verleen om hul pligte in verband met die vergaderings van sodanige Rade na te kom.

Klousule 30.—Los arbeiders

Ondanks andersluidende bepalings in hierdie Ooreenkoms, is geen ander bepalings van hierdie Ooreenkoms as die volgende op los arbeiders, soos in hierdie klousule omskryf, van toepassing nie:

- (a) Die dienskontrakgrondslag van 'n los arbeider is uurliks, en die werkgewer moet sodanige werknemer, waar die dienstdyperk op 'n dag—
 - (i) twee uur of minder duur, minstens die uurloon vir twee uur betaal; of
 - (ii) langer as twee uur maar hoogstens nege uur duur, minstens die uurloon betaal vir elke uur of gedeelte van 'n uur van die tyd gewerk; of
 - (iii) langer as nege uur duur, oortydbesoldiging vir sodanige langer tyd betaal, op die grondslag wat vir 'n arbeider in hierdie Ooreenkoms voorgeskryf word;

(3) An employer who has made a deduction from the earnings of an apprentice in terms of clause 5 (10) (g) of this Division shall pay the amount deducted to the secretary of the Regional Council concerned by not later than the 10th day of the month following that during which the deduction was made.

(4) Motor Industry Development Fund and AE Development Fund levies received by the Council in accordance with the provisions of subclauses (1) and (2) and the deduction referred to in subclause (3) of this clause shall be paid to the South African Motor Industry Employers' Association by not later than the 10th day of the month following that during which they are received.

(5) The South African Motor Industry Employers' Association shall appoint a Management Committee consisting of members of the South African Motor Industry Employers' Association and the South African Vehicle Builders' and Repairers' Association, and such Management Committee shall utilise the Motor Industry Development Fund and AE Development Fund levies paid to it in terms of subclause (3) of this clause as follows:

- (a) To pay to the Department of National Education the Motor Industry's proportionate share of capital expenses arising from the block release system of technical training for apprentices in the Motor Industry;
- (b) to contribute at its sole discretion towards the cost of any training or other scheme introduced and conducted for the benefit of employees and/or employers in the Motor Industry;
- (c) to meet any charges, expenses or fees payable by the Motor Industry Development Fund and AE Development Fund in terms of the constitutions of these Funds.

(6) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 26.—MICWU Development Fund

(1) The secretary of each Regional Council shall deduct the sum of R1 from the additional holiday pay standing to the credit of a member, except apprentice members, of the Motor Industry Combined Workers' Union at the time he proceeds on annual leave.

(2) Amounts deducted from additional holiday pay in terms of subclause (1) of this clause shall be paid to the National Office of the Motor Industry Combined Workers' Union by not later than the 10th day of the month following that during which the amounts were deducted.

(3) The funds remitted to the MICWU Development Fund shall be administered by the Management Committee appointed by the National Executive Committee of the Motor Industry Combined Workers' Union in terms of the Constitution registered by the Industrial Registrar.

Clause 27.—Working employers and partners

All working employers and partners engaged in the Motor Industry shall observe the working hours and the hours of opening and closing prescribed in this Agreement.

Clause 28.—Employment of persons under the age of 15 years

No employer shall knowingly employ any person who is under 15 years of age.

Clause 29.—Employees' representatives on the Council

Employees' representatives on the Council or any Regional Council shall be given every reasonable facility by their employers to attend their duties in connection with meetings of such Councils.

Clause 30.—Casual labourers

Notwithstanding anything to the contrary in this Agreement, none of the provisions of this Agreement other than the following shall apply to casual labourers as defined in this clause:

- (a) The basis of the contract of employment of a casual labourer shall be hourly and the employer shall pay such employee where the period of employment recorded for any day—
 - (i) is of two hours' duration or less, an amount equal to not less than the hourly wage for two hours; or
 - (ii) is of longer duration than two hours, but not more than nine hours, not less than the hourly wage for each hour or part of an hour of the time worked; or
 - (iii) is of longer duration than nine hours, overtime for such excess time on the basis prescribed for a labourer in this Agreement;

- (b) die werkgewer moet die besoldiging wat aan 'n los arbeider verskuldig is by diensbeëindiging betaal;
- (c) "los arbeider" beteken iemand wat hoogstens drie dae in 'n bepaalde week en hoogstens 28 kalenderdae in 'n tydperk van ses maande by dieselfde werkgewer in diens is vir enigeen van die pligte in die omskrywing van "algemene werker" in hierdie Afdeling;
- (d) "uurloon" beteken, vir die toepassing van hierdie klousule, die weekloon voorgeskryf vir 'n algemene werker in hierdie Ooreenkoms, gedeel deur 46.

Klousule 31.—Siekteverlof

(1) Iemand wat nie op siektebesoldigingsbystand kragtens 'n siektefondsskema van die Raad geregtig is nie en wat van sy werk afwesig is weens siekte of 'n ongeluk wat nie deur sy eie wangedrag of nalatigheid veroorsaak is nie en waarvoor daar nie skadeloosstelling ingevolge die Ongevallewet, 1941, betaalbaar is nie, is gedurende 'n tydperk van 52 agtereenvolgende weke diens by dieselfde werkgewer, met ingang van die datum van diensaanvaarding, maar behoudens subklousule (2) hiervan, geregtig op siekteverlof met volle besoldiging vir 'n tydperk van hoogstens—

- (a) 10 werkdae as hy gewoonlik vyf dae per week werk; of
- (b) 12 werkdae as hy gewoonlik vyf en 'n half dae per week werk.

(2) Iemand wat ingevolge subklousule (1) hiervan op siekteverlofbesoldiging geregtig is, moet soos volg deur sy werkgewer betaal word:

Vir twee dae waar die tydperk van afwesigheid tot vier agtereenvolgende werkdae strek;

vir drie dae waar die tydperk van afwesigheid tot vyf agtereenvolgende werkdae strek;

vir vyf dae waar die tydperk van afwesigheid tot ses agtereenvolgende werkdae strek;

vir die werklike aantal dae afwesig onderworpe aan 'n maksimum van 10 of 12 dae, na gelang van die geval, waar die tydperk van afwesigheid oor meer as ses agtereenvolgende werkdae strek:

Met dien verstande egter dat—

- (i) geen sodanige persoon vir siekteverlof met besoldiging in aanmerking kom gedurende die eerste twee maande diens by 'n bepaalde werknemer nie;
- (ii) siekteverlof met besoldiging nie geëis kan word nie, tensy die afwesigheid van werk meer as drie agtereenvolgende werkdae is;
- (iii) siekteverlof met besoldiging nie kan oploop nie;
- (iv) so 'n persoon gedurende die eerste 52 agtereenvolgende weke diens by dieselfde werkgewer op siekteverlofbesoldiging deur sy werkgewer geregtig is vir slegs een werkdag vir elke voltooide tydperk van vyf weke diens as hy gewoonlik vyf dae per week werk of vir elke voltooide tydperk van een maand diens as hy gewoonlik vyf en 'n half dae per week werk.

(3) (a) Iemand van wie sy werkgewer vereis om 'n doktersertifikaat of 'n ander bewys van siekte voor te lê, moet sodanige doktersertifikaat of ander bevredigende bewys voorlê binne hoogstens twee weke nadat hy terug is by die werk, anders verbeur hy sy reg op siektebesoldiging.

(b) Iemand wat 'n doktersertifikaat of ander bevredigende bewys van siekte voorlê onmiddellik nadat hy by die werk terug is, is geregtig op siekteverlofbesoldiging voor of op die eerste betaaldag nadat hy terug is by die werk.

Klousule 32.—Verbod op sessie van bystand

Geen bystand wat uit 'n werknemer se dienskontrak voortvloei, hetsy deur sy werkgewer of deur die Raad verskuldig, mag gesedeer word nie en alle sodanige sessies deur 'n werknemer is verbode. Geen beweerde sessie van sodanige bystand is vir die Raad of sy werkgewer bindend of word deur die Raad of sy werkgewer erken nie, tensy sodanige sessie ten opsigte is van geld wat voorgeskiet is uit die Gebeurlikheidsreserwe waarvoor in klousule 34 van hierdie Afdeling voorsiening gemaak word.

Klousule 33.—Vermoede

Benewens 'n tydperk wat 'n werknemer werklik in die diens van 'n werkgewer werk, word hy geag aldus te werk—

- (a) gedurende 'n tydperk waarin hy, ooreenkomstig die vereistes van sy werkgewer, by of in 'n bedryfsinrigting teenwoordig is;
- (b) gedurende 'n ander tydperk waarin hy by of in sodanige bedryfsinrigting teenwoordig is;
- (c) gedurende 'n tydperk waarin hy verantwoordelik is vir 'n voertuig wat in die Nywerheid gebruik word, afgesien daarvan of sodanige voertuig gedryf word of nie;
- (d) gedurende 'n hele pouse in sy werk as dit hom nie vrystaan om die perseel van sy werkgewer vir die hele pouse te verlaat nie; of

(b) the employer shall pay the remuneration due to a casual labourer on termination of his employment;

(c) "casual labourer" means a person who is employed on any of the duties enumerated in the definition of "general worker" in this Division by the same employer on not more than three days in any week and on not more than 28 calendar days in any period of six months;

(d) "hourly wage", for the purposes of this clause, means the weekly wage prescribed for a general worker in this Agreement, divided by 46.

Clause 31.—Sick leave

(1) Any person who is not entitled to sick pay benefits in terms of any sick fund scheme conducted by the Council, and who is absent from work through sickness or an accident not caused by his own misconduct or neglect which is not compensable in terms of the Workmen's Compensation Act, 1941, shall be entitled, during any period of 52 consecutive weeks of employment with the same employer, starting from the date he commenced such employment, but subject to the provisions of subclause (2) hereof, to sick leave on full pay for a period not exceeding—

- (a) 10 working days if he normally works a five-day week; or
- (b) 12 working days if he normally works a five-and-a-half day week.

(2) Any person who is entitled to sick leave pay in terms of subclause (1) hereof shall be paid by his employer for—

two days where the period of absence extends to four consecutive working days;

three days where the period of absence extends to five consecutive working days;

five days where the period of absence extends to six consecutive working days;

the actual number of days absent subject to a maximum of 10 or 12 days, as the case may be, where the period of absence exceeds six consecutive working days;

Provided however that—

- (i) no such person shall qualify for paid sick leave during the first two months of employment with any one employer;
- (ii) paid sick leave shall not be claimable unless the absence from work exceeds three consecutive working days;
- (iii) paid sick leave shall not be accumulative;
- (iv) during the first 52 consecutive weeks of service with the same employer such person shall be entitled to sick leave pay from his employer for only one working day for each completed period of five weeks of employment if he normally works a five-day week or for each completed period of one month of employment if he normally works a five-and-a-half-day week.

(3) (a) A person who is required by his employer to produce a medical certificate or other evidence of illness shall produce such medical certificate or other satisfactory evidence within a period of not more than two weeks after his return to duty or otherwise shall forfeit his right to sick pay.

(b) A person who produces a medical certificate or other satisfactory evidence of illness immediately on his return to duty shall be entitled to payment of sick leave not later than the first pay-day after his return to duty.

Clause 32.—Prohibition of cession of benefits

No benefit arising out of an employee's contract of service, whether due by his employer or the Council, shall be capable of being ceded, and any such cession by an employee is prohibited. No purported cession of such benefits shall be binding on or be recognised by the Council or his employer unless such cession is in respect of moneys advanced by the Contingency Reserve provided for by clause 34 of this Division.

Clause 33.—Presumptions

An employee shall be deemed to be working in the employ of an employer, in addition to any period during which he is actually so working, during—

- (a) any period during which, in accordance with the requirements of his employer, he is present upon or in any establishment;
- (b) any other period during which he is present upon or in any such establishment;
- (c) any period during which he is in charge of any vehicle used in the Industry, whether or not it is being driven;
- (d) the whole of any interval in his work if he is not free to leave the premises of his employer for the whole of such interval; or

- (e) gedurende 'n hele pouse in sy werk indien die duur van sodanige pouse nie gemeld word in die registers wat ingevolge klousule 10 van hierdie Afdeling gehou moet word nie:

Met dien verstande dat indien daar bewys word dat sodanige werknemer gedurende 'n gedeelte van 'n tydperk in paragraaf (b), (c), (d) of (e) bedoel, nie gewerk het nie en dit hom vrygestaan het om die perseel te verlaat, die vermoede in hierdie klousule vervat nie in verband met daardie gedeelte van sodanige tydperk op sodanige werknemer van toepassing is nie.

Klousule 34.—Gebeurlikheidsreserwe

(1) Verlofbesoldiging, vakansiebonus en addisionele vakansiebesoldiging wat in die besit van Streekraade is en wat onopgeëis is deur die bevooroordeelde na verstryking van drie jaar vanaf die datum van ontvangs, moet betaal word—

- aan Gebeurlikheidsreserwe "A" waar die bevooroordeelde 'n vakman, masjinis, masjiensteller, B/A-vakman, werkmans-enjinmonteur, wielsporingswerker, kwekeling ingevolge die Wet op Mannekragopleiding, 1981, vakleerling of iemand is wat toegelaat is om aspekte van 'n vakman se werk te verrig ingevolge 'n geldige vrystellingstifikaat wat deur die Raad uitgereik is; en
- aan Gebeurlikheidsreserwe "B" waar die bevooroordeelde 'n ander kategorie werknemer is, behalwe 'n werknemer wat kwalifiseer vir lidmaatskap van die Motor Industry Combined Workers' Union;
- aan Gebeurlikheidsreserwe "C" waar die bevooroordeelde 'n werknemer is, behalwe die kategorieë in paragraaf (a) hierbo bedoel, wat kwalifiseer vir lidmaatskap van die Motor Industry Combined Workers' Union.

(2) Gebeurlikheidsreserwes "A", "B" en "C" (hierna die "Reserwes" genoem) moet tot voordeel van werknemers in die Nywerheid benut word soos die Raad bepaal: Met dien verstande dat—

- alle sodanige verlofbesoldiging of addisionele vakansiebesoldiging (of 'n gedeelte daarvan) wat die Raad beskou as meer as wat nodig is om die Reserwes te finansier aan die Raad verbeur moet word;
- verlofbesoldiging of addisionele vakansiebesoldiging wat aan die Raad verbeur is of ingevolge hierdie subklousule in die Reserwes gestort is en wat daarna deur die bevooroordeelde opgeëis word, na goeddunke van die Raad uitbetaal kan word.

(3) Die Reserwes moet deur die Streekraade geadministreer word ooreenkomstig beginsels deur die Raad geformuleer, en 'n kopie van die memorandum wat sodanige beginsels bevat, asook besonderhede van alle wysigings, moet by die Direkteur-generaal van Mannekrag ingedien word.

(4) Ingeval die Raad ontbind word, moet geld wat ten tyde van sodanige ontbinding in die krediet van die Reserwes staan, geag word 'n gedeelte van die Raad se kontantbates te wees en moet daar dienooreenkomstig daar mee gehandel word.

(5) Ingeval hierdie Ooreenkoms met verloop van tyd verstryk of om 'n ander rede gestaak word, moet die Reserwes behoudens subklousule (4) van hierdie klousule, steeds ooreenkomstig subklousule (3) van hierdie klousule geadministreer word: Met dien verstande dat indien 'n ander ooreenkoms vir die Nywerheid nie binne 'n tydperk van twee jaar ná sodanige verstryking of staking aangegaan word nie, alle geld in die krediet van die Reserwes aan die Raad verbeur word.

(6) Die administrasiekoste van die Reserwes in hierdie klousules bedoel en die spesiale Verlofbesoldigingsrekening elders in hierdie Ooreenkoms bedoel, moet bestry word deur Streekraade wat na goeddunke die fondse voorhande in 'n goedgekeurde bank en/of bouvereniging kan belê, en alle rente uit sodanige beleggings moet deur sodanige Streekraade gehou word om die administrasiekoste van die Reserwes en van genoemde spesiale Rekening te bestry.

Klousule 35.—Addisionele vakansiebesoldiging vir vakleerlinge

(1) Elke werkgever moet ten opsigte van elke vakleerling in sy diens addisionele vakansiebesoldiging vir elke week diens soos volg betaal:

Vir die eerste jaar van die kontrak	R3,00
vir die tweede jaar van die kontrak	R4,50
vir die derde jaar van die kontrak	R4,50
vir die vierde jaar van die kontrak	R6,00
vir die vyfde jaar van die kontrak	R6,00

Met dien verstande dat—

- waar 'n vakleerling loon vir minder as altesaam 23 uur in 'n bepaalde week ontvang of daarop geregtig is, geen addisionele vakansiebesoldiging aan so 'n werknemer ten opsigte van daardie week betaalbaar is nie, tensy sodanige mindere loon toegeskryf kan word aan afwesigheid van sy werk af—
 - weens siekte of 'n ongeluk, wat nie meer altesaam 30 dae in 'n bepaalde jaar beloop nie;
 - weens korttyd waar verlof toegestaan is; of
 - weens militêre diens kragtens die Verdedigingswet, 1957 (Wet 44 van 1957), en dan tot 'n maksimum tydperk van vier maande per jaar;

- (e) the whole of any interval in his work if the duration of such interval is not shown in the records required to be kept in terms of clause 10 of this Division:

Provided that if it is proved that any such employee was not working and was free to leave the premises during any part of any period referred to in paragraph (b), (c), (d) or (e) the presumption established by this clause shall not apply in respect of such employee with reference to that part of such period.

Clause 34.—Contingency Reserve

(1) Leave pay, holiday bonus and additional holiday pay in the possession of Regional Councils and unclaimed by the beneficiaries after the expiration of three years from the date of receipt shall be paid—

- where the beneficiary is a journeyman, machinist, machine setter, B/A journeyman, operative engine assembler, wheel alignment worker, trainee in terms of the Manpower Training Act, 1981, apprentice or a person permitted to perform aspects of journeyman's work by a valid licence of exemption issued by the Council, to Contingency Reserve "A"; and
- where the beneficiary is any other category of employee, except an employee who is eligible for membership of the motor Industry Combined Workers' Union, to contingency Reserve "B";
- where the beneficiary is an employee, except those categories referred to in paragraph (a) above, who is eligible for membership of the Motor Industry Combined Workers' Union, to Contingency Reserve "C".

(2) Contingency Reserves "A", "B" and "C" (hereinafter referred to as the "Reserves") shall be utilised for the benefit of employees in the Industry as the Council may determine: Provided that—

- any such leave pay or additional holiday pay or part thereof as the council may regard as being in excess of what is required to finance the Reserves shall be forfeited to the Council;
- any leave pay or additional holiday pay which has been forfeited to the Council or paid to the Reserves in terms of this subclause and which is subsequently claimed by the beneficiary may be paid out at the discretion of the Council.

(3) The Reserves shall be administered by Regional Councils in accordance with principles formulated by the Council and a copy of the memorandum containing such principles and particulars of any amendments shall be lodged with the Director-General of Manpower.

(4) In the event of the dissolution of the Council, any moneys standing to the credit of the Reserves shall at the time of such dissolution be deemed to constitute a part of the Council's cash assets and shall be dealt with accordingly.

(5) Subject to the provisions of subclause (4) of this clause, in the event of the expiration of this Agreement by effluxion of time or cessation for any other cause, the Reserves shall continue to be administered in terms of subclause (3) of this clause: Provided that if another agreement for the Industry is not negotiated within a period of two years after such expiration or cessation, any moneys standing to the credit of the Reserves shall be forfeited to the Council.

(6) The cost of administering the Reserves referred to in this clause and the special Leave Pay Account referred to elsewhere in this Agreement shall be borne by Regional Councils, which may at their discretion invest any of the funds on hand with an approved bank and/or building society, and any interest accruing from such investment shall be retained by such Regional Councils to defray costs of administration of the Reserves and of the said special Account.

Clause 35.—Additional holiday pay for apprentices

(1) Every employer shall in respect of every apprentice employed by him pay additional holiday pay for each week of employment as follows:

For first year of contract	R3,00
for second year of contract	R4,50
for third year of contract	R4,50
for fourth year of contract	R6,00
for fifth year of contract	R6,00

Provided that—

- where an apprentice receives or is entitled to receive wages for less than 23 hours in the aggregate in any week, no additional holiday pay shall be payable on behalf of such employee in respect of that week, unless such lesser wages are attributable to absences from work—
 - owing to sickness or accident not exceeding in the aggregate 30 days in any year;
 - because of short-time where permission has been granted; or
 - on military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;

- (ii) 'waar 'n vakleerling gedurende 'n verlofsiklus 30 dae van sy werk afwesig was weens siekte of 'n ongeluk, sy werkgever die addisionele vakansiebesoldiging met een vyfde van die weeklikse bedrag betaalbaar kan verminder vir elke verdere dag van afwesigheid weens siekte of 'n ongeluk.

(2) Behoudens subklousule (3) van hierdie klousule, moet die bedrae wat ingevolge subklousule (1) van hierdie klousule betaalbaar is maandeliks, maar voor of op die 10de dag van die maand onmiddellik na die maand waarvoor die bedrae bedoel is deur die werkgever gestuur word aan die sekretaris van die Streekraad in wie se regsgebied die bedryfsinrigting geleë is, saam met 'n skriftelike opgawe van die name van die betrokke werknemers en die bedrag van die addisionele vakansiebesoldiging wat vir elkeen van die werknemers gestuur word.

(Opmerking.—Vorms wat spesiaal opgestel is vir die verskaffing van die besonderhede wat deur hierdie subklousule vereis word, is op aanvraag verkrygbaar by die sekretaris van die betrokke Streekraad.)

(3) (a) Ingeval 'n vakleerling van sy werk afwesig was om die redes in subklousule (1) (i) (aa) en (ab) van hierdie klousule genoem, moet die werkgever die addisionele vakansiebesoldiging betaalbaar ingevolge subklousule (1) van hierdie klousule regstreeks aan die bevoordeelde betaal op elke betaaldag wat binne sy tydperk van afwesigheid val.

(b) Ingeval 'n vakleerling van sy werk afwesig was om die rede in subklousule (1) (i) (ac) van hierdie klousule genoem, moet die werkgever die addisionele vakansiebesoldiging betaalbaar ingevolge subklousule (1) van hierdie klousule regstreeks aan die bevoordeelde betaal wanneer die vakleerling sy jaarlikse verlof kan neem of dit neem.

(4) Behoudens klousule 26 van Afdeling A van hierdie Ooreenkoms is die addisionele vakansiebesoldiging betaalbaar ingevolge subklousule (1) van hierdie klousule aan vakleerlinge betaalbaar wanneer hulle met hul jaarlikse verlof gaan, en die aansoek daarom moet by die sekretaris van die betrokke Streekraad ingedien word minstens twee weke voordat die bevoordeelde se verlof begin.

(5) Behoudens klousule 14 (4) van Afdeling A, mag geen bedrag van die addisionele vakansiebesoldiging afgetrek word vir geld wat aan die werkgever verskuldig is nie.

(6) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is deur die Raad ontvang word nie, moet die werkgever rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word: Met dien verstande dat 'n Streekraad na goedgekeurde betaling van sodanige rente of gedeelte daarvan kan kwytsteld.

(7) 'n Vakleerling mag nie sonder die toestemming van die Registrateur van Mannekrageopleiding toegelaat word om korttyd te werk nie.

Klousule 36.—Lone vir kwekelinge en/of vakleerlinge wat aan die Opleidingsentrum vir Ambagsmanne, Bellville, opgelei word

Elke motor- en dieselmekeling en/of -vakleerling wat aan die Opleidingsentrum vir Ambagsmanne in Bellville opgelei word en wat gedurende sy derde jaar opleiding vir 'n tydperk van ses maande by 'n werkgever in die Motornywerheid geplaas word om die vereiste werkwinkelondervinding op te doen, moet gedurende dié tydperk van ses maande 'n loon betaal word wat minstens gelyk is aan dié wat vir 'n derdejaarsvakleerling in die Motornywerheid voorgeskryf word.

AFDELING B

BEPALINGS MET BETREKKING TOT KANTOOR-, PAKHUIS- EN VERKOOPSWERKNEMERS EN KLERKE

Klousule 1.—Toepassingsbestek

(1) Behoudens subklousules (2), (4) en (5) van hierdie klousule is hierdie Afdeling van toepassing op alle werknemers vir wie lone in klousule 3 van hierdie Afdeling voorgeskryf word.

(2) Ondanks subklousule (1) maar behoudens subklousule (3) van hierdie klousule, is hierdie Ooreenkoms nie op kantoor-, pakhuis- en verkoopswerknemers en klerke van toepassing nie solank hul weeklikse of maandelikse besoldiging, uitgesonderd kommissie op verkope, meer as R26 000 per jaar in Gebiede A en R20 800 per jaar in ander gebiede bedra.

(3) Ondanks subklousule (2) van hierdie klousule, is klousule 12 van Afdeling A van hierdie Afdeling van toepassing op werknemers wat lede is van die Motor Industry Staff Association of die Motor Industry Combined Workers' Union, afgesien van hul verdienstes.

(4) Ondanks subklousule (1) van hierdie klousule, is die bepaling van hierdie Afdeling in verband met werkure, oortydwerk, Sondagwerk en verlofbonus nie van toepassing nie op kantoor-, pakhuis- en verkoopswerknemers en klerke wat—

- R1 000 per maand of R230,76 per week of meer ontvang indien hulle in engeen van die Gebiede A werksaam is;
- R825 per maand of R190,38 per week of meer ontvang indien hulle in engeen van die Gebiede B en C werksaam is;

- (ii) where in any leave cycle an apprentice has been absent from work through illness or accident for 30 days, his employer may reduce the additional holiday pay by one fifth of the weekly amount payable in respect of each further day of absence through illness or accident.

(2) Subject to the provisions of subclause (3) of this clause, the amounts payable in terms of subclause (1) of this clause shall be remitted by the employer monthly, but not later than the 10th day of the month immediately following that to which such amounts refer, together with a written statement of the names of the employees concerned and the amount of the additional holiday pay being sent for each such employee to the secretary of the Regional Council in whose area of jurisdiction the establishment is situated.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable on application from the secretary of the Regional Council concerned.)

(3) (a) In cases where an apprentice has been absent from work for the reasons specified in subclause (1) (i) (aa) and (ab), the additional holiday pay payable in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary on each payday falling within his period of absence.

(b) In cases where an apprentice has been absent from work for the reason specified in subclause (1) (i) (ac), the additional holiday pay payable in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary when this apprentice qualifies for or takes his annual leave.

(4) Subject to the provisions of clause 26 of Division A of this Agreement, the additional holiday pay payable in terms of subclause (1) of this clause shall be payable to apprentices when they proceed on annual leave, and application for it shall be lodged with the Regional Secretary concerned at least two weeks before the beneficiary's leave is due to begin.

(5) Subject to the provisions of clause 14 (4) of Division A, no deductions from additional holiday pay shall be made as a set-off against any moneys which may be owing to the employer.

(6) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

(7) An apprentice may not be placed on short-time except with the approval of the Registrar of Manpower Training.

Clause 36.—Wages for trainees and/or apprentices training at the Training Centre for Artisans, Bellville

Any motor and diesel trainee and/or apprentice receiving training at the Training Centre for Artisans at Bellville who for purposes of obtaining the required workshop experience is placed with an employer in the Motor Industry for a period of six months during the third year of training shall, during such period of six months, be paid a wage of not less than that prescribed for a third-year apprentice in the Motor Industry.

DIVISION B

PROVISIONS RELATING TO OFFICE, STORES, SALES AND CLERICAL EMPLOYEES

Clause 1.—Scope of application

(1) Subject to the provisions of subclause (2), (4) and (5) of this clause, the provisions of this Division shall apply to all employees for whom wages are prescribed in clause 3 of this Division.

(2) Notwithstanding the provisions of subclause (1) but subject to the provisions of subclause (3) of this clause, the provisions of this Agreement shall not apply to office, stores, sales and clerical employees for as long as their weekly or monthly remuneration, excluding commission on sales, exceeds the rate of R26 000 per annum in Area A and R20 800 per annum in other areas.

(3) Notwithstanding the provisions of subclause (2) of this clause, the provisions of clause 12 of Division A of this Agreement shall apply to employees who are members of the Motor Industry Staff Association or the Motor Industry Combined Workers' Union, whatever their earnings.

(4) Notwithstanding the provisions of subclause (1) of this clause, the provisions of this Division on hours of work, overtime, Sunday work and leave bonus shall not apply to office, stores, sales or clerical employees receiving—

- R1 000 per month or R203,76 per week or more if employed in any of the Areas A;
- R825 per month or R190,38 per week or more if employed in any of the Areas B and C;

en ook nie op 'n motorvoertuigverkoopspersoon of leweransier-verkoopspersoon nie, afgesien van hul verdienstes.

(5) Ondanks subklousule (1) van hierdie klousule, is hierdie Afdeling van die Ooreenkoms nie van toepassing op kantoor-, pakhuis- en verkoopswerknemers en klerke in—

- (a) vervaardigingsinrigtings;
- (b) voertuigbakbouinrigtings of gedeeltes van sodanige inrigtings wat nie 'n winkel uitmaak nie.

Vir die toepassing van hierdie subklousule, beteken "winkel" 'n voertuigbakbouinrigting of gedeelte van sodanige inrigting waarheen die publiek genooi word met die doel om goedere wat daarin of daarop uitgestal word op 'n ander manier te koop as per openbare veiling, maar omvat dit nie 'n voertuigbakbouinrigting wat handel dryf in goedere wat uitsluitlik deur sodanige inrigting vervaardig word nie.

(6) Indien 'n bepaling in Afdeling A strydig is met 'n bepaling in hierdie Afdeling, geld die bepaling in laasgenoemde Afdeling.

Klousule 2.—Woordomskrywing

Vir die toepassing van hierdie Afdeling beteken—

- (1) "klerk" 'n werknemer wat hoofsaaklik of uitsluitlik skryf- en/of tikwerk verrig en wat 'n rekenoutomaat bedien en/of 'n ander vorm van klerklike werk verrig en omvat dit ook 'n pakhuisman, 'n tydopnemer en 'n telefonis;
- (2) "motorvoertuigverkoopspersoon" 'n werknemer wat hoofsaaklik of uitsluitlik motorvoertuie verkoop en wat, benewens 'n loon soos in hierdie Ooreenkoms omskryf, kommissie op sodanige verkope betaal word;
- (3) "ponskaartbediener" 'n werknemer wat hoofsaaklik of uitsluitlik hand- of elektries aangedrewe papierlint- of kaartpons- en/of verifieermasjiene bedien maar nie die stroombane op sodanige masjiene stel nie;
- (4) "aflosklerk" 'n klerk wat hoogstens 28 kalenderdae in 'n tydperk van ses maande tydelik in diens geneem word om die werk te verrig van 'n klerk wat van sy werk afwesig is;
- (5) "winkelassistent/verkoopspersoon" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde werksaamhede verrig in of by 'n bybehorewinkel of 'n motorvoertuigverkooplokaal en/of -vertoonlokaal en/of alle ander bedryfsinrigtings waarop of waaruit motorvoertuie verkoop word:
 - (a) Klante bedien;
 - (b) goedere ten toon stel;
 - (c) voorrade hou en beheer;
 - (d) bestellings opmaak deur die goedere wat nodig is om bestellings uit te voer, uit voorrade te verkry en bymekaar te sit en bestelvorm of faktuur daarvoor te gebruik;
 - (e) kaartjies uitskryf;
 - (f) goedere uit 'n bedryfsinrigting versend aan departemente of vir verdere versending;
 - (g) goedere of handelsware verkoop;
 - (h) motorvoertuie verkoop;
- (6) "leweransier-verkoopspersoon" 'n werknemer wat hoofsaaklik of uitsluitlik bestellings vra en/of neem vir die herstel en verkoop en/of lewering van implemente, masjinerie en uitrusting of toestelle of bybehore of materiaal vir gebruik in verband met sodanige implemente, masjinerie, uitrusting of toestelle, en wat sodanige nuwe of herstelde goedere kan aflewer en geld kan invorder en wat daarbenewens sodanige implemente, masjinerie, uitrusting of toestelle kan olie, smeer en skoonmaak en gedurende die tydperk waartydens 'n nuwe voertuig gewaarborg is, geringe regstelwerk aan sodanige voertuig kan verrig soos—
 die vonkproppe en oliefilters vervang;
 waaierbande vervang, aanbring en stywer maak;
 nuwe batterykabels en gloeilampe insit;
 die olie in lugfilters vervang;
 geringe regstelwerk verrig aan vergassers en ander dergelyke regstelwerk doen;
 maar wat geen werktuigkundige herstelwerk mag verrig nie;
- (7) "handelsreisiger" 'n werknemer wat as reisende verteenwoordiger van 'n bedryfsinrigting namens sodanige bedryfsinrigting hoofsaaklik of uitsluitlik bestellings van behoorlik gelisensieerde handelaars en/of ander persone vra of werf of opneem vir—
 - (a) die verkoop en/of lewering aan hulle van goedere vir herverkoping en/of vir gebruik of verbruik deur sodanige handelaars of ander persone; en/of
 - (b) die vernuwing, hervervaardiging of herbouing van motorvoertuigkomponente,
 en wat daarbenewens geld namens sodanige inrigting kan invorder.

nor to any motor vehicle sales person or supply sales person, regardless of earnings.

(5) Notwithstanding the provisions of subclause (1) of this clause, the provisions of this Division of the Agreement shall not apply to office, stores, sales and clerical employees in—

- (a) manufacturing establishments;
- (b) vehicle body building establishments or parts of such establishments which do not constitute a shop.

"Shop", for the purposes of this subclause, means any vehicle body establishment or part of such establishment to which the public is invited for the purpose of purchasing, other than by public auction, the goods displayed therein or thereon, but does not include any vehicle body building establishment trading in goods exclusively manufactured by such establishment.

(6) If any provision in Division A is in conflict with any provision of this Division, the provision in the latter Division shall prevail.

Clause 2.—Definitions

For the purposes of this Division—

- (1) "clerical employee" means an employee who is mainly or exclusively engaged in writing and/or typing and operating a computer and/or any other form of clerical work, and shall include storekeepers, timekeepers and telephone operators;
- (2) "motor vehicle sales person" means an employee mainly or exclusively engaged in the selling of motor vehicles who, in addition to a wage as defined in this Agreement, is paid a commission on such sales;
- (3) "punch card operator" means an employee mainly or exclusively engaged in the operation of hand or electrically activated papertape or card-punching and/or verifying machines, excluding the setting of circuits on such machines;
- (4) "relief clerical employee" means a clerical employee who is temporarily employed for a period of not more than 28 calendar days in any six months for the purpose of carrying out the duties of a clerical employee who is absent from work;
- (5) "shop assistant/sales person" means an employee who mainly or exclusively performs any of the following duties in or about an accessory shop or motor vehicles sales room and/or showroom and/or any other establishment on or from which motor vehicles are sold:
 - (a) Attending to customers;
 - (b) displaying goods;
 - (c) keeping and controlling stocks;
 - (d) assembling orders by means of getting out from stock and putting together goods required to fulfil orders, using an order form or an invoice;
 - (e) ticket writing;
 - (f) despatching goods out of any establishment to departments or for transit;
 - (g) selling goods or merchandise;
 - (h) selling motor vehicles;
- (6) "supply sales person" means an employee who is mainly or exclusively engaged in soliciting and/or taking orders for the repair and for the sale and/or supply of implements, machinery, equipment or appliances, or accessories or materials for use in connection with such implements, machinery, equipment or appliances, and who may deliver such new or repaired goods and collect moneys, and who, in addition, may oil, grease, and clean such implements, machinery, equipment or appliances and during any period of new vehicle warranty may effect minor adjustments such as—
 changing plugs and oil filters;
 changing, fitting and tightening fan belts;
 fitting new battery cables and globes;
 changing oil in air filters;
 minor adjustments to carburettors and other similar adjustments;
 but who may not carry out mechanical repairs;
- (7) "traveller" means an employee who, as the travelling representative of an establishment on behalf of such establishment, is mainly or exclusively engaged in inviting, canvassing or soliciting orders from duly licensed traders and/or other persons for—
 - (a) the sale and/or supply to them of goods for resale and/or for use or consumption by such traders or other persons; and/or
 - (b) the reconditioning, remanufacturing or rebuilding of any motor vehicle component,
 and who may in addition collect money on behalf of such establishment.

Klousule 3.—Lone

(1) Die minimum loon wat 'n werkgever moet betaal aan elkeen van sy werknemers van die klasse in onderstaande Loonbylae uiteengesit, is dié wat vir die betrokke klas werknemers voorgeskryf word in die gebied van die Streek waarin sy bedryfsinrigting geleë is, en geen werknemer mag 'n loon aanneem wat laer is as dié wat vir sy klas in sodanige gebied voorgeskryf word nie.

LOONBYLAE

Klas werknemer	Minimum loon			
	Gebiede A		Ander Gebiede	
	Per week	Per maand	Per week	Per maand
	R	R	R	R
(a) Winkelassistent / verkoopspersoon en / of klerk—				
gedurende eerste jaar ondervinding.....	81,30	352,30	73,58	318,85
gedurende tweede jaar ondervinding.....	96,13	416,56	84,26	365,13
gedurende derde jaar ondervinding.....	109,78	475,71	100,28	434,55
daarna.....	151,91	658,28	141,82	614,55
(b) Motorvoertuigverkoopspersoon—				
gedurende eerste jaar ondervinding.....	75,36	326,56	66,46	287,99
daarna.....	135,89	588,86	127,58	552,85
Klas werknemer	Alle Gebiede			
	Per week		Per maand	
	R		R	
(c) Handelsreisiger—				
gedurende eerste jaar ondervinding.....	115,12		498,85	
daarna.....	151,91		658,28	
(d) Ponskaartbediener—				
gedurende eerste ses maande ondervinding.....	82,48		357,41	
daarna.....	118,68		514,28	
(e) Leweransier-verkoopspersoon—				
gedurende eerste jaar ondervinding.....	114,53		496,30	
gedurende tweede jaar ondervinding.....	138,26		599,13	
gedurende derde jaar ondervinding.....	153,69		665,99	
daarna.....	169,12		732,85	
(f) Deeltydse werknemers.....	*		*	

* Een elfde van die minimum weekloon wat in (a) hiervan vir klerke voorgeskryf word, vir gewone tyd gewerk op elke dag in 'n bepaalde week of een ses-en-veertigste van sodanige voorgeskryfde minimum weekloon vir elke uur of gedeelte van 'n uur gewone tyd gewerk in 'n bepaalde week, nl. die grootste bedrag.

(2) Vir die toepassing van subklousule (1) van hierdie klousule beteken "ondervinding" die totale tydperk of tydperke diens van 'n werknemer by of sy huidige of 'n ander werkgever in die bepaalde beroep waarin hy werksaam is: Met dien verstande dat slegs dienstrydperke in die Motornywerheid vir hierdie doel in aanmerking geneem word in die geval van werknemers wat hoofsaaklik of uitsluitlik voorraadregisters byhou en in die geval van kosteberekeningsklerke, winkelassistent, pakhuismanne en handelsreisigers: Voorts met dien verstande dat ondervinding met betrekking tot 'n tikster, 'n pakhuisman, 'n tydopnemer of 'n telefonis, die totale tydperk of tydperke diens beteken wat 'n werknemer onderskeidelik as tikster, pakhuisman, tydopnemer of telefonis gehad het.

(3) Vir die toepassing van hierdie klousule beteken "kosteberekeningsklerk" 'n klerk wat hoofsaaklik of uitsluitlik die koste bereken van dienste wat gelewer en/of goedere wat verskaf is deur of in verband met die Motornywerheid.

Klousule 4.—Gewone werkure

(1) (a) Behoudens subklousule (4) van hierdie klousule en ondanks andersluidende bepalinge in hierdie subklousule, mag die gewone werkure van 'n werknemer, uitgesonderd 'n deeltydse werknemer, hoogstens 45, uitgesonderd etenspouses, in 'n bepaalde week, en agt, uitgesonderd etenspouses, op 'n bepaalde dag wees: Met dien verstande dat—

(i) in 'n bedryfsinrigting waar die gewone werkure op een dag in elke week hoogstens vyf is, daar van 'n werknemer vereis of hy toegelaat kan word om vir 'n addisionele tydperk van hoogstens 'n halfuur op elkeen van die ander dae van daardie week te werk; of

(ii) daar van 'n werknemer wat nie gewoonlik op meer as vyf dae in die week werk nie, op 'n werkdag vereis of hy toegelaat kan word om vir 'n addisionele tydperk van een en 'n kwart uur te werk.

Clause 3.—Wages

(1) The minimum wage which shall be paid by an employer to each of his employees of the classes specified in the following Wage Schedule shall be that specified for the class of employees concerned in the area of the Region in which his establishment is situated, and no employee shall accept a wage lower than that specified for his class in such area.

WAGE SCHEDULE

Class of employee	Minimum wages			
	Areas A		Other Areas	
	Per week	Per month	Per week	Per month
	R	R	R	R
(a) Shop assistant/sales person and/or clerical employee—				
during first year of experience.....	81,30	352,30	73,58	318,85
during second year of experience.....	96,13	416,56	84,26	365,13
during third year of experience.....	109,78	475,71	100,28	434,55
thereafter.....	151,91	658,28	141,82	614,55
(b) Motor vehicle sales person—				
during first year of experience.....	75,36	326,56	66,46	287,99
thereafter.....	135,89	588,86	127,58	552,85
Class of employee	All Areas			
	Per week		Per month	
	R		R	
(c) Traveller—				
during first year of experience.....	115,12		498,85	
thereafter.....	151,91		658,28	
(d) Punch card operator—				
during first six months of experience.....	82,48		357,41	
thereafter.....	118,68		514,28	
(e) Supply sales person—				
during first year of experience.....	114,53		496,30	
during second year of experience.....	138,26		599,13	
during third year of experience.....	153,69		665,99	
thereafter.....	169,12		732,85	
(f) Part-time employees.....	*		*	

* One eleventh of the minimum weekly wage as prescribed for clerical employees in (a) hereof, for ordinary time worked on each day in any one week, or one forty-sixth of such prescribed minimum weekly wages for each hour or part of an hour of ordinary time worked in any one week, whichever amount is the greater.

(2) "Experience", for the purposes of subclause (1) of this clause, means the period or periods of employment which an employee has had either with his present or any other employer in the particular occupation in which he is employed: Provided that only periods of employment in the Motor Industry shall count for this purpose in the case of employees mainly or exclusively engaged in the maintenance of stock records and in the case of costing clerks, shop assistants, storekeepers and travellers: Provided further that experience in relation to a typist, storekeeper, timekeeper or telephone operator shall mean the total period or periods of employment which an employee has had as a typist, storekeeper, timekeeper or telephone operator respectively.

(3) "Costing clerk", for the purposes of this clause, means a clerical employee mainly or exclusively engaged in the calculation of costs of services rendered and/or goods supplied by or in connection with the Motor Industry.

Clause 4.—Ordinary hours of work

(1) (a) Subject to the provisions of subclause (4) of this clause, the ordinary hours of work of any employee, other than a part-time employee, shall, notwithstanding anything to the contrary contained in this subclause, not exceed 45, excluding meal intervals, in any one week and eight, excluding meal intervals, on any one day: Provided that—

(i) in any establishment where on one day in every week the ordinary hours of work are not more than five, any employee may be required or permitted to work for an additional period not exceeding half an hour on each of the remaining days of that week; or

(ii) an employee who does not ordinarily work on more than five days a week may on any work-day be required or permitted to work for an additional period of one and a quarter hours.

(b) Die gewone werkure van 'n deeltydse werknemer is hoogstens vyf op 'n dag.

(2) Geen werkgever mag van 'n werknemer vereis of hom toelaat—

(a) om vir 'n ononderbroke tydperk van meer as vyf uur sonder 'n ononderbroke pouse van minstens een uur te werk nie; Met dien verstande dat, vir die toepassing van hierdie paragraaf, werktydperke wat deur 'n pouse van minder as een uur onderbreek word, geag word aaneenlopend te wees: Voorts met dien verstande dat 'n werkgever met sy werknemers wat gewoonlik slegs vyf dae per week werk, ooreen kan kom dat die ononderbroke pouse in paragraaf (a) van hierdie subklousule bedoel, tot minstens 30 minute beperk word, maar voordat 'n ingekorte pouse in werking gestel kan word, moet die werkgever die besonderhede van die toestemming tot die ingekorte pouse, met inbegrip van die bepalings daarvan en die werknemer se toestemming daartoe, in 'n behoorlike register inskryf wat vir dié doel gehou word en deur die betrokke Streekraad goedgekeur is;

(b) om sy gewone weeklikse ure oor meer as vyf en 'n half dae in 'n bepaalde week te werk nie.

(3) Alle werknemers, uitgesonderd handelsreisigers en hul assistente, is geregtig op en moet 'n ruspouse van 10 minute toegestaan word so na doenlik aan die middel van elke werktydperk in die oggend en namiddag, en sodanige pouse moet vir doeleindes van berekening van besoldiging, geag word deel van die gewone werkure te wees.

(4) Wanneer daar van 'n handelsreisiger of sy assistent vereis word om te eniger tyd in die loop van sy diens werk op 'n ander plek as in die bedryfsinrigting van sy werkgever te verrig, is subklousule (2) hiervan nie van toepassing nie en kan die ure voorgeskryf in subklousule (1) (a) van hierdie klousule vir die doeleindes van sodanige werk met vier uur per dag verleng word, met 'n maksimum van 24 uur per week.

(5) 'n Werknemer wat deur die polisie gearrester of aangehou word vir 'n oortreding of 'n vermoedelike oortreding, moet vir die tydperk waarin hy in arrest is of aldus aangehou word en dus nie in staat is om sy werk voort te sit nie, vir die toepassing van hierdie klousule geag word sonder toestemming van sy werk afwesig te gewees het.

Klousule 5.—Oortydperk

(1) Waar daar van 'n werknemer vereis of hy toegelaat word om langer te werk as die dae of ure wat in klousule 4 van hierdie Afdeling voorgeskryf word, word alle sodanige ekstra tyd gewerk behoudens klousule 6 van hierdie Afdeling geag oortyd te wees en moet die lone in subklousule (4) van hierdie klousule voorgeskryf, daarvoor betaal word.

(2) Behoudens subklousule (3) van hierdie klousule—

(a) mag geen werknemer verplig of toegelaat word om langer as 10 uur per week oortyd te werk nie;

(b) mag geen werknemer wat by 'n vul- en/of diensstasie in diens is, verplig of toegelaat word om langer as 10 uur per week en 24 uur per maand oortyd te werk nie; en

(c) mag geen werkwinkeladministrasiepersoneel verplig of toegelaat word om langer as vyf uur in 'n bepaalde week en 20 uur in 'n bepaalde maand oortyd te werk nie.

(3) Ondanks andersluidende bepalings in hierdie klousule mag geen werknemer, uitgesonderd werkwinkeladministrasiepersoneel, klerke in diens by vul- en/of diensstasies en leveransier-verkoopspersone, verplig of toegelaat word om—

(a) in verband met voorraadopname meer as 15 uur in 'n bepaalde jaar of oor 'n tydperk van meer as 12 agtereenvolgende dae oortyd te werk nie;

(b) Indien vir ander doeleindes as voorraadopname—

(i) meer as vier uur op 'n bepaalde dag;

(ii) meer as 30 uur in 'n bepaalde jaar;

(iii) op 'n Saterdag of openbare vakansiedag

oortyd te werk nie.

(4) Die minimum besoldiging vir oortyd wat 'n werknemer werk, moet soos volg wees:

(a) een en 'n half maal die gewone loon vir oortyd gewerk tussen 06h00 en 24h00;

(b) twee maal die gewone loon vir oortyd gewerk tussen 24h00 en 06h00;

Met dien verstande dat geen werknemer kwalifiseer vir oortyd ten opsigte van 'n week waarin hy minder as 46 uur gewerk het nie. Hierdie syfer is onderworpe aan 'n *pro rata*-vermindering indien van die volgende gedurende 'n bepaalde week voorkom:

(i) Statutêre openbare vakansiedae in klousule 8 van hierdie Afdeling bedoel;

(ii) afwesigheid met die toestemming of kondonering van die werkgever: Met dien verstande dat 'n werknemer wat reken dat hy veronreg word omdat sy werkgever nie sy afwesigheid wil kondoneer nie, by 'n Streekraad appél kan aanteken teen die werkgever

(b) The ordinary hours of work of a part-time employee shall not exceed five on any day.

(2) No employer shall require or permit any employee—

(a) to work for a continuous period of more than five hours without an uninterrupted interval of at least one hour: Provided that, for the purposes of this paragraph, periods of work interrupted by intervals of less than one hour shall be deemed to be continuous: Provided further that an employer may agree with those of his employees who normally work on only five days each week that the uninterrupted interval referred to in paragraph (a) of this subclause shall be reduced to not less than 30 minutes, but before a reduced interval may be put into operation the employer shall enter the details of the agreement to the reduced interval, including the terms thereof and the employee's consent thereto, in a proper record kept for that purpose and approved by the Regional Council concerned;

(b) to work his ordinary weekly hours over more than five and a half days in any week.

(3) All employees, except travellers and their assistants, shall be entitled to and be granted a rest interval of 10 minutes at as nearly as practicable to the middle of each morning and afternoon work period, and such interval shall, for the purpose of calculating wages, be reckoned as part of the ordinary working hours.

(4) Whenever any traveller or his assistant is at any time during the course of his employment required to work away from the establishment of his employer, the provisions of subclause (2) hereof shall not apply, and the hours stipulated in subclause (1) (a) of this clause may, for purposes of such work, be extended by four hours a day, with a maximum of 24 hours a week.

(5) For the purposes of this clause, an employee who is arrested or detained by the police for any offence or suspected offence shall, for the period during which he is under arrest or so detained and unable to continue his employment, be deemed to have absented himself without permission.

Clause 5.—Overtime

(1) Where any employee is required permitted to work in excess of the days or hours, prescribed in clause 4 of this Division, any such excess time worked shall, subject to the provisions of clause 6 of this Division, be regarded as overtime and be paid for at the rates specified in subclause (4) of this clause.

(2) Subject to the provisions of subclause (3) of this clause—

(a) no employee shall be required or permitted to work overtime for more than 10 hours in any one week;

(b) no employee employed at a filling and/or service station shall be required or permitted to work overtime for more than 10 hours in any one week and 24 hours in any one month; and

(c) no workshop administrative staff shall be required or permitted to work overtime for more than five hours in any one week and 20 hours in any one month.

(3) Notwithstanding anything to the contrary contained in this clause, no employee, other than workshop administrative staff, clerical employees employed by filling and/or service stations and supply sales persons, shall be required or permitted to work—

(a) overtime on stock-taking for more than 15 hours in any one year or spread over a period of more than 12 consecutive days;

(b) overtime for purposes other than stock-taking—

(i) for more than four hours on any one day;

(ii) for more than 30 hours in any one year;

(iii) on any Saturday or public holiday.

(4) The minimum payment for overtime worked by an employee shall be—

(a) one and a half times the ordinary wages for overtime worked between 06h00 and 24h00;

(b) double the ordinary wages for overtime worked between 24h00 and 06h00;

Provided that no employee shall qualify for overtime in respect of any week during which he has worked less than 45 hours, this figure being subject to *pro rata* reduction in respect of the following which occur during a particular week:

(i) Statutory public holidays referred to in clause 8 of this Division;

(ii) absence with the permission or condonation of the employer: Provided that an employee who is aggrieved by the employer's non-condonation of his absence may appeal to a Regional Council against the employer's decision applied to him, and the Regional

se beslissing wat op hom toegepas is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekragtig of 'n ander beslissing gee wat na sy mening in sodanige geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad wie se beslissing finaal is;

(iii) die begin van 'n nuwe dienskontrak.

(5) Geen werknemer mag verplig of toegelaat word om meer as twee uur ná voltooiing van sy gewone werkure op 'n dag oortydwerk te verrig nie, tensy sodanige werknemer van 'n toereikende maaltyd voorsien word voordat hy met sodanige oortydwerk begin, of anders 'n minimum toelae van R1,50 betyds betaal word om hom in staat te stel om 'n maaltyd te nuttig voordat die oortydwerk moet begin.

Klousule 6.—Sondagwerk

(1) *Die reg om op Sondag te werk.*—Geen werknemer mag verplig of toegelaat word om op 'n Sondag te werk nie, behalwe vir voorraadopname, toesighouding oor skofveranderings, invordering van kontant by petrolpompbedieners of die verrigting van noodwerk.

(2) *Besoldiging vir Sondagwerk.*—Behoudens subklousule (3) van hierdie klousule, moet die werkgever van 'n werknemer wat op 'n Sondag werk, of—

(a) die werknemer—

(i) as hy aldus hoogstens vier uur werk, minstens die gewone besoldiging betaal wat betaalbaar is vir die tydperk wat hy gewoonlik op 'n weekdag werk; of

(ii) as hy aldus langer as vier uur werk, minstens dubbel sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk of minstens dubbel die gewone besoldiging betaalbaar vir die tydperk wat hy gewoonlik op 'n weekdag werk, naamlik die grootste bedrag; of

(b) die werknemer minstens een en 'n derde maal sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk en hom binne sewe dae na sodanige Sondag een dag verlof toestaan en hom daarvoor minstens sy gewone besoldiging betaal asof hy op sodanige dag verlof sy gemiddelde getal gewone werkure vir dié dag van die week gewerk het.

(3) Wanneer 'n werknemer hoogstens vier uur op 'n Sondag werk om toesig te hou oor skofveranderings en/of om kontant by petrolpompbedieners in te vorder, moet sy werkgever hom—

(a) twee uur se loon betaal vir werk wat tot een uur duur;

(b) 'n addisionele twee uur se loon betaal vir elke addisionele uur of gedeelte van 'n uur gewerk, en wel tot vier uur.

[Opmerking.—'n Werknemer wat op 'n Sondag voorraadopname doen of noodwerk verrig of langer as vier uur die pligte verrig wat in hierdie subklousule vermeld word, moet in ooreenstemming met subklousule (2) van hierdie klousule besoldig word.]

Klousule 7.—Gereedheids- en roep-toelae

(1) *Gereedheidstoelae.*—(a) 'n Werkgever kan van 'n werknemer vereis om "gereed" te wees op enige Saterdag en/of Sondag mits sodanige werknemer minstens een week skriftelik kennis daarvan gegee word.

(b) Wanneer daar van 'n werknemer vereis word om ingevolge hierdie klousule "gereed" te wees, moet hy 'n "gereedheidstoelae" van minstens R10 ontvang vir elke dag waarop hy "gereed" moet wees, afgesien daarvan of daar van hom vereis word om te werk of nie terwyl hy "gereed" is: Met dien verstande dat as hy moet werk terwyl hy "gereed" is, die "gereedheidstoelae" nie afgetrek mag word van besoldiging wat vir sodanige werk ingevolge hierdie Ooreenkoms betaalbaar is nie.

(c) 'n Werknemer wat "gereed" moet wees, moet homself vir diens aanmeld binne een uur nadat hy geroep is en as hy versuim om homself aan te meld, verbeur hy die "gereedheidstoelae".

(d) Hierdie klousule is nie van toepassing nie op werknemers wat voor die sluiting van besigheid op Vrydae 'n ooreenkoms met hul werkgevers aangaan om op die daaropvolgende Saterdag of Sondag oor skofveranderings toesig te hou en/of om kontant by petrolpompbedieners in te vorder.

(2) *Roep-toelae.*—(a) 'n Werkgever kan 'n werknemer vóór sy gewone aanvangstyd of ná sy gewone uitskeityd roep op enige dag van die week, mits daar 'n roep-toelae van R10 betaal word in elke geval waar so 'n werknemer aldus geroep word.

(b) 'n Werknemer wat aldus geroep word, moet homself vir diens aanmeld binne een uur nadat hy geroep is, en as hy versuim om hom aldus aan te meld, verbeur hy die roep-toelae.

(c) As 'n werknemer geroep word, mag die roep-toelae nie afgetrek word van besoldiging wat vir sodanige werk ingevolge hierdie Ooreenkoms betaalbaar is nie.

Klousule 8.—Openbare vakansiedae

(1) (a) Alle werknemers is geregtig op verlof met volle besoldiging op alle dae wat openbare vakansiedae is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952.

Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case; in the event of the employee not being satisfied with the Regional Council's decision, he may appeal thereagainst to the National Council, whose decision shall be final;

(iii) the beginning of a new contract of employment.

(5) No employee shall be required or permitted to work overtime for more than two hours after the completion of his ordinary working hours on any day, unless such employee has been provided with an adequate meal before beginning such overtime, or alternatively has been paid a minimum allowance of R1,50 in sufficient time to enable such an employee to obtain a meal before the overtime is due to begin.

Clause 6.—Sunday work

(1) *The right to work on Sundays.*—No employee shall be required or permitted to work on a Sunday except for the purposes of stock-taking, supervising shift changes, collecting cash from petrol pump attendants or performing emergency work.

(2) *Pay for Sunday work.*—Subject to the provisions of subclause (3) of this clause, the employer of an employee who works on a Sunday shall either—

(a) pay the employee—

(i) if he so works for a period not exceeding four hours, not less than the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day; or

(ii) if he so works for a period exceeding four hours, remuneration at a rate of not less than double his ordinary rate of remuneration in respect of the total period worked on such Sunday, or remuneration which is not less than double the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day, whichever is the greater; or

(b) pay the employee remuneration at a rate of not less than one and a third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's leave and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such day's leave worked his average ordinary working hours for that day of the week.

(3) Whenever any employee works not more than four hours on a Sunday to supervise shift changes and/or to collect cash from petrol pump attendants, his employer shall pay him—

(a) two hours' wages for work up to one hour;

(b) an additional two hours' wages for every additional hour or part of an hour worked up to four hours.

[Note.—An employee who on a Sunday does stock-taking or work of an emergency nature or who works for more than four hours on the duties specified in this subclause shall be paid in accordance with subclause (2) of this clause.]

Clause 7.—Stand-by and call-out allowances

(1) *Stand-by allowance.*—(a) Any employer may require an employee to "stand by" on any Saturday and/or Sunday: Provided that such employee shall be entitled to notice, in writing, of not less than one week to that effect.

(b) Whenever an employee is required to "stand by" in terms of this clause, he shall be paid, irrespective of whether or not he is required to work whilst on "stand-by", a "stand-by" allowance of not less than R10 in respect of each day on which he is required to "stand by": Provided that whenever he is required to work whilst on "stand-by", the "stand-by" allowance shall not be set off against remuneration payable in terms of this Agreement for such work.

(c) An employee who is required to "stand by" shall present himself for duty within one hour of being called and where he fails so to present himself, the "stand-by" allowance shall be forfeited.

(d) The provisions of this clause shall not apply to employees who before the close of business on Friday enter into an agreement with their employers to supervise shift changes of and/or to collect cash from petrol pump attendants on the succeeding Saturday or Sunday.

(2) *Call-out allowance.*—(a) An employer may call out an employee to work prior to his normal starting time or after his normal finishing time on any day of the week provided a call-out allowance of R10 is paid in each case where such employee is so called out.

(b) An employee who is so called out shall present himself for duty within one hour of being called and where he fails so to present himself, the call-out allowance shall be forfeited.

(c) Whenever an employee is called out, the call-out allowance shall not be set off against remuneration payable in terms of this Agreement for such work.

Clause 8.—Public holidays

(1) (a) All employees shall be entitled to leave on full pay on all days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(b) Ondanks paragraaf (a) van hierdie subklousule verbeur 'n werknemer wat op die werkdag of 'n gedeelte van die werkdag onmiddellik vóór of ná 'n statutêre openbare vakansiedag met besoldiging van die werk afwesig is, sy reg om vir sodanige openbare vakansiedag betaal te word, tensy sy afwesigheid deur die werkgever toegelaat of gekondoneer word.

(c) 'n Werknemer wat reken hy word veronreg deur die toepassing op hom van paragraaf (b) van hierdie subklousule kan by 'n Streekraad appél aanteken teen die werkgever se beslissing wat op hom toegepas is en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekragtig of 'n ander beslissing gee wat na sy mening in daardie geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se besluit tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad wie se beslissing finaal is.

Verduidelikende opmerking.—Die uitwerking van hierdie klousule is dat die Ooreenkoms nou gewysig is sodat dit in alle opsigte ooreenkom met die bepalings van die Wet op Openbare Vakansiedae (Wet 5 van 1952), d.w.s. al die vakansiedae wat kragtens genoemde Wet as openbare vakansiedae erken of verklaar word, is vir die toepassing van hierdie Ooreenkoms openbare vakansiedae met besoldiging en wanneer so 'n openbare vakansiedag op 'n Sondag val, word die daaropvolgende Maandag nie, soos voorheen die geval was, geag daardie openbare vakansiedag te wees nie, behalwe in die geval van Nuwejaarsdag.

(2) Wanneer 'n werknemer werk op enigteen van die statutêre openbare vakansiedae ten opsigte waarvan hy kragtens subklousule (1) op verlof met volle besoldiging geregtig is, moet sy werkgever hom, benewens sy gewone besoldiging vir sodanige dag, die volgende betaal:

(a) Besoldiging teen minstens sy uurloon vir elke uur of gedeelte van 'n uur gewerk, tot agt uur; en

(b) dubbel sy uurloon vir elke uur of gedeelte van 'n uur langer as agt uur op sodanige dag gewerk.

(3) Wanneer een van die statutêre openbare vakansiedae in subklousule (1) bedoel op 'n ander dag as 'n werkdag val, uitgesonderd 'n Sondag, moet 'n werknemer wat op sodanige statutêre openbare vakansiedag werk, besoldig word teen die loon wat in klousule 5 (5) van hierdie Afdeling voorgeskryf word.

Klousule 9.—Jaarlikse verlof

(1) Vir die toepassing van hierdie klousule—

(a) beteken "verlofsiklus" die tydperk waarin 'n werknemer drie weke verlof ingevolge subklousule (2) van hierdie klousule verdien;

(b) word die uitdrukkings "diens" en "skof" geag die volgende in te sluit:

(i) Skofte wat korter duur as die wat ingevolge hierdie Afdeling toegelaat word, omdat—

(aa) die werknemer laat by sy werkplek aangekom het, maar nie later as 'n halfuur nie; of

(ab) korttyd gewerk is; of

(ac) sodanige korter skofte met die toestemming van die werkgever gewerk is;

(ii) skofte wat die betrokke werknemer gewoonlik sou gewerk het maar nie gewerk het nie omdat hy—

(aa) met verlof met besoldiging ingevolge hierdie Ooreenkoms afwesig was;

(ab) militêre diens ingevolge die Verdedigingswet, 1957 (Wet 44 van 1957), tot 'n maksimum tydperk van vier maande per jaar moes verrig;

(ac) op las of op versoek van sy werkgever van die werk afwesig was;

(ad) weens siekte of 'n ongeluk van sy werk afwesig was vir 'n tydperk van altesaam hoogstens 30 dae in 'n verlofsiklus;

(ae) van die werk afwesig was op enigteen van die openbare vakansiedae in klousule 8 (1) van hierdie Afdeling bedoel.

Met dien verstande dat 'n werknemer wat ná die verstryking van sy jaarlikse verlof sy diens beëindig deur te dros, geen eis ten opsigte van (ii) (aa) hierbo van hierdie omskrywing kan instel nie;

(c) beteken "besoldiging" 'n werknemer se loon soos in hierdie Ooreenkoms omskryf, plus 'n bonus wat gereeld aan die werknemer betaal word, en word sodanige bonus geag die gemiddelde bedrag te wees wat sodanige werknemer ontvang of wat aan hom toegeval het vir 'n tydperk van 13 weke onmiddellik vóór die datum waarop die werknemer met jaarlikse verlof gaan of sy diens beëindig of, as hy minder as 13 weke gewerk het, die gemiddelde bedrag wat deur 'n werknemer ontvang is of wat aan hom toegeval het vir die getal voltooië weke wat hy werklik gewerk het.

(Opmerking.—'n "Bonus wat gereeld aan die werknemer betaal word", ingevolge hierdie omskrywing, sluit nie kommissie in nie.)

(b) Notwithstanding the provisions of paragraph (a) of this subclause, an employee who absents himself from his place of employment on the whole or part of the work-day immediately preceding or following a paid statutory public holiday shall forfeit his right to be paid for such holiday unless his absence is with the permission or condonation of the employer.

(c) Any employee who is aggrieved by the application to him of the provisions of paragraph (b) of this subclause may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case. In the event of the employee not being satisfied with the Regional Council's decision, he may appeal against it to the National Council, whose decision shall be final.

Explanatory Note.—The effect of this clause is that the Agreement has now been amended to be in line in all respects with the provisions of the Public Holidays Act, 1952 (Act 5 of 1952), i.e. all the holidays recognised and declared to be public holidays in terms of the said Act will be paid public holidays for the purpose of this Agreement and when such a public holiday falls on a Sunday, the Monday following will not, as was the case previously, be deemed to be that public holiday, except in the case of New Year's Day.

(2) Whenever an employee works on any statutory public holiday in respect of which he is entitled to leave on full pay in terms of subclause (1), his employer shall, in addition to his normal remuneration for such day, pay him—

(a) remuneration at a rate of not less than his hourly wage for each hour or part of an hour worked up to eight hours; and

(b) double his hourly wage for each hour or part of an hour worked in excess of eight hours on such day.

(3) Whenever one of the statutory public holidays referred to in subclause (1) falls on a non-working day, other than a Sunday, an employee who works on such statutory public holiday shall be remunerated at the rates prescribed in clause 5 (5) of this Division.

Clause 9.—Annual leave

(1) For the purposes of this clause—

(a) "leave cycle" shall mean the period during which an employee earns three weeks' leave in terms of subclause (2) of this clause;

(b) the terms "employment" and "shift" shall be deemed to include—

(i) shifts which are of shorter duration than those permitted in terms of this Division, because—

(aa) the employee arrived late at his place of work, but such lateness did not exceed half-an-hour; or

(ab) short-time was worked; or

(ac) such shorter shifts were worked with the permission of the employer;

(ii) shifts which the employee concerned normally would have worked but did not work because he was—

(aa) absent on paid leave in terms of this Agreement;

(ab) doing military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;

(ac) absent from work on the instructions or at the request of his employer;

(ad) absent from work owing to sickness or accident amounting in the aggregate to a period not exceeding 30 days in any leave cycle;

(ae) absent from work on any of the public holidays referred to in clause 8 (1) of this Division:

Provided that an employee who after the expiration of his annual leave terminates his employment by desertion shall have no claim in respect of (ii) (aa) above of this definition;

(c) "remuneration" shall mean an employee's wages as defined in this Agreement, plus any bonus regularly paid to the employee, the amount of such bonus being deemed to be the average amount received by or accrued to an employee in respect of the period of 13 weeks immediately preceding the date the employee goes on annual leave or terminates his employment, or if a period of less than 13 weeks has been worked, the average amount received by or accrued to an employee in respect of the number of complete weeks actually worked.

(Note.—A "bonus regularly paid to the employee" in terms of this definition does not include commissions.)

(2) Drie weke verlof met volle besoldiging moet toegestaan word aan alle werknemers wat die tydperk van aaneenlopende diens, uiteengesit in die Bylae van hierdie subklousule, by dieselfde werkgever voltooi het sedert die datum van indiensneming of die datum waarop die vorige jaarlikse verlof verskuldig geword het, naamlik die jongste datum:

BYLAE

(a) Weekliks besoldigde werknemers—

- (i) wat gewoonlik vyf en 'n half dae per week werk: 313 skofte, uitgesonderd oortydwerk;
- (ii) wat gewoonlik vyf dae per week werk: 261 skofte, uitgesonderd oortydwerk.

(b) Maandeliks besoldigde werknemers: 12 maande.

(3) Jaarlikse verlof moet oor agtereenvolgende weke toegestaan en geneem word.

(4) Jaarlikse verlof moet verskuldig sodra 'n werknemer die kwalifiserende tydperk in subklousule (2) van hierdie klousule vermeld, voltooi het maar dit kan geneem word voordat of nadat dit verskuldig word indien—

- (a) die omstandighede van die werkgever se besigheid dit vereis; of
- (b) die werkgever en die werknemer aldus ooreenkom:

Met dien verstande dat jaarlikse verlof in geen omstandighede meer as twee maande voor die datum waarop dit verskuldig is geneem mag word nie, en ook nie langer as vier maande na die datum waarop dit verskuldig is, uitgestel mag word nie, tensy die betrokke werknemer en werkgever voor die verstryking van sodanige tydperk van vier maande skriftelik daarvoor ooreengekom het en in daardie geval mag dit nie langer as ses maande na die datum waarop dit verskuldig is, uitgestel word nie.

(5) Besoldiging vir jaarlikse verlof moet bereken word teen die skaal van besoldiging wat die werknemer ontvang op die datum waarop hy met jaarlikse verlof gaan: Met dien verstande dat dit nie minder mag wees as die skaal van besoldiging in hierdie Afdeling vir die betrokke kategorie werknemer voorgeskryf nie.

(6) (a) As enigeen van die openbare vakansiedae met besoldiging wat in klousule 8 (1) (a) van hierdie Afdeling bedoel word op 'n werkdag binne die verloftydperk van 'n werknemer val, moet een werkdag met volle besoldiging vir sodanige openbare vakansiedag by genoemde verlof gevoeg word.

(b) As 'n openbare vakansiedag met besoldiging, uitgesonderd dié in klousule 8 (1) (a) van hierdie Afdeling bedoel, op 'n dag in die verloftydperk van 'n werknemer val, uitgesonderd 'n werknemer wat as lid van die werkwinkeladministrasiepersoneel of leweransier-verkoopspersone geklassifiseer word, moet een werkdag met volle besoldiging by genoemde verloftyd vir elke sodanige vakansiedag gevoeg word.

(7) (a) Jaarlikse verlof mag nie saamval met 'n werknemer se diensopseggingstermyn nie en ook nie, tensy die werknemer dit skriftelik versoek, met 'n tydperk waarin hy militêre diens ingevolge die Verdedigingswet, 1957, verrig nie.

(b) Die tydperk waarin 'n werknemer met siekteverlof is, moet nie geag word deel van sodanige werknemer se jaarlikse verlof uit te maak nie.

(8) Geen werknemer mag sy gewone beroep gedurende sy verlof beoefen nie en geen werkgever mag van 'n werknemer vereis of hom wetens toelaat om gedurende sy verlof in die Nywerheid te werk nie.

(9) Behoudens andersluidende bepalinge in hierdie Ooreenkoms mag geen bedrae wat aan 'n werkgever verskuldig is van verlofbesoldiging afgetrek word nie.

(10) Die werkgever moet die besoldiging wat aan 'n werknemer vir jaarlikse verlof verskuldig is, op die laaste werkdag voor die begin van die werknemer se verlof betaal indien die werknemer om betaling aansoek doen voordat hy met verlof gaan.

(11) By diensbeëindiging van 'n werknemer wat kragtens subklousule (2) van hierdie klousule vir jaarlikse verlof gekwalifiseer het maar wat nie sy verlof op die datum van sodanige beëindiging toegestaan is of dit geneem het nie, moet sy werkgever hom verlofbesoldiging, bereken in ooreenstemming met subklousule (12) van hierdie klousule, asook verlofbonus in ooreenstemming met subklousule (13) van hierdie klousule betaal.

(12) 'n Werknemer wat ontslaan word of sy diens verlaat voor die datum waarop hy vir jaarlikse verlof ingevolge subklousule (2) van hierdie klousule gekwalifiseer het, is geregtig op besoldiging vir opgelope verlof gelyk aan drie twee-en-vyftigstes van een week se besoldiging vir elke voltooië diensspan vanaf die datum waarop hy by die werkgever in diens getree het of vanaf die datum waarop sy laaste verlof verskuldig geword het, naamlik die jongste datum. Vir die toepassing van hierdie subklousule beteken "diensspan" die getal skofte wat die werknemer gewoonlik in 'n week werk.

(Opmerking.—Besoldiging vir opgelope verlof word bereken deur drie weke se loon te vermenigvuldig met die gedeelte van 'n jaar gewerk, aldus:

Vir ses maande diens is die verlofbesoldiging $\frac{1}{2} \times$ drie weke se besoldiging;

vir 13 weke diens is die verlofbesoldiging $\frac{1}{4} \times$ drie weke se besoldiging;

(2) Three weeks' leave on full pay shall be granted to all employees who have completed the period of continuous employment set out in the Schedule to this subclause with the same employer since the date of engagement or from the date on which the previous annual leave fell due, whichever is the later:

SCHEDULE

(a) Weekly-paid employees—

- (i) normally working a five-and-a-half-day week: 313 shifts, excluding overtime;
- (ii) normally working a five-day week: 261 shifts, excluding overtime.

(b) Monthly-paid employees: 12 months.

(3) Annual leave must be granted and taken in consecutive weeks.

(4) Annual leave shall become due immediately and employee has completed the qualifying period specified in subclause (2) of this clause, but it may be taken before or after it becomes due if—

- (a) the exigencies of the employer's business so require; or
- (b) the employer and the employee so agree:

Provided that annual leave shall in no circumstances be taken more than two months before the due date nor delayed for more than four months after the due date unless the employee and the employer concerned have, before the expiration of such period of four months, agreed thereto, in writing, and shall not be delayed by more than six months after the due date.

(5) Pay for annual leave shall be calculated at the rate of remuneration which the employee is receiving at the date on which he proceeds on his annual leave: Provided that this shall not be less than the rate prescribed in this Division for the category of employee concerned.

(6) (a) If any of the paid public holidays referred to in clause 8 (1) (a) of this Division fall on a working day within the period of leave of an employee, one working day on full pay shall be added to the said period in respect of such public holiday.

(b) If any paid public holiday, other than those referred to in clause 8 (1) (a) of this Division, falls on a working day within the period of leave of an employee, other than an employee who falls into the classification of workshop administrative staff and supply salesman, on working day on full pay shall be added to the said period of leave in respect of each such holiday.

(7) (a) Annual leave shall not be concurrent with any period during which the employee is under notice of termination of employment, nor, unless the employee so requests in writing, with any period during which an employee is doing military service in terms of the Defence Act, 1957.

(b) Any period during which an employee is on sick leave shall not be counted as part of such employee's annual leave.

(8) No employee shall engage in his normal occupation during the period of his leave and no employer shall require or knowingly permit any employee to work in the Industry during the period of his leave.

(9) Except as provided elsewhere in this Agreement, no deductions from leave pay shall be made as a set-off against any moneys which may be owing to the employer.

(10) The pay due to an employee for annual leave shall be paid by the employer on the last working day prior to the beginning of the employee's leave if the employee requests payment before his proceeding on leave.

(11) On the termination of the services of an employee who has qualified for annual leave in terms of subclause (2) of this clause but who has not been granted or has not taken his leave at the date of such termination, and amount of leave pay calculated in accordance with the provisions of subclause (12) of this clause and a leave bonus in accordance with the provisions of subclause (13) of this clause shall be paid by his employer.

(12) An employee who is discharged from or leaves his employment before he has qualified for annual leave in terms of subclause (2) of this clause shall be entitled to accrued leave pay equivalent to three fifty-seconds of one week's remuneration for each completed span of employment from the date of beginning work with the employer or from the date on which his last leave became due, whichever is the later. For the purposes of this subclause, "span" means the number of shifts normally worked by the employee in a week.

(Note.—Accrued leave pay is calculated by multiplying three weeks' wages by the fraction of a year worked, thus—

for six months' employment, leave pay is $\frac{1}{2} \times$ three weeks' pay;

for 13 weeks' employment, leave pay is $\frac{1}{4} \times$ three weeks' pay;

vir vyf weke diens is die verlofbesoldiging $\frac{5}{52} \times$ drie weke se besoldiging.

Om drie weke se besoldiging vir 'n *maandeliks besoldigde* werknemer te bereken, moet die maandeliks besoldiging met $\frac{9}{13}$ vermenigvuldig word. Wat 'n maandeliks besoldigde werknemer betref, is die verlofbesoldiging opgeloop in—

Ses maande, dus $\frac{1}{2} \times \frac{9}{13} \times$ een maand se besoldiging;

13 weke, dus $\frac{1}{4} \times \frac{9}{13} \times$ een maand se besoldiging;

vyf weke, dus $\frac{5}{52} \times \frac{9}{13} \times$ een maand se besoldiging.)

(13) (a) Werkgewers moet 'n vakansiebonus betaal aan werknemers vir wie lone in paragrawe (a), (c) en (d) van die Bylae van klousule 3 van hierdie Afdeling voorgeskryf word en aan deeltydse werknemers wat gewoonlik vier uur of meer per dag of 20 uur of meer per week werk en wat kwalifiseer vir jaarlikse verlof met besoldiging.

(b) Die bedrag van die vakansiebonus in paragraaf (a) van hierdie subklousule bedoel, is een week se loon.

(c) Die vakansiebonus word verskuldig en betaalbaar op die datum waarop die jaarlikse verlof verskuldig word.

Klousule 10.—Verskaffing van oorpakke

(1) Elke werkgever wat van 'n werknemer vereis om 'n uniform, oorpak, stofjas of voorskoot te dra, moet sodanige kledingstuk gratis verskaf.

(2) Werknemers wat ingevolge hierdie Ooreenkoms van kledingstukke voorsien word, moet sodanige kledingstukke in 'n skoon toestand hou.

(3) Kledingstukke wat ingevolge hierdie klousule verskaf word, bly die eiendom van die werkgever.

(4) (a) Elke werkgever wat kledingstukke aan werknemers ooreenkomstig hierdie klousule verskaf, moet 'n register byhou wat te alle tye ter insae beskikbaar is en waarin die name van die betrokke werknemers, die datum waarop die kledingstukke aan hulle uitgereik is en die getal kledingstukke wat uitgereik is, met ink aangeteken moet word.

(b) Die handtekening van die betrokke werknemer by elke aantekening ooreenkomstig die vorige paragraaf is bewys van die ontvangs van sodanige kledingstukke deur die werknemer.

(5) Werkgewers moet aan hul werknemers gratis persoonlike beskermende uitrusting en/of klere verskaf ooreenkomstig regulasies B6 en C20 afgekondig kragtens die Wet op Masjinerie en Beroepsveiligheid, 1983.

Klousule 11.—Diensbeëindiging

(1) Behoudens—

(a) die reg van 'n werkgever of 'n werknemer om 'n dienskontrak sonder kennisgewing om 'n regsgeldige rede te beëindig; of

(b) 'n skriftelike ooreenkoms tussen 'n werkgever en 'n werknemer waarby 'n langer kennisgewingstermyn beding word as dié wat in hierdie klousule bepaal word,

moet 'n werkgever of sy werknemer minstens een week vooraf in die geval van weekliks besoldigde werknemers en twee weke vooraf in die geval van maandeliks besoldigde werknemers kennis gee van sy voorneme om 'n dienskontrak te beëindig.

(2) Die kennisgewing in subklousule (1) hiervan bedoel, moet skriftelik wees, moet in werking tree met ingang van die dag waarop sodanige kennis gegee word en kan op enige dag van die week of maand gegee word: Met dien verstande dat die diensopseggingstermyn nie mag saamval met en daar nie kennis gegee mag word gedurende die werknemer se afwesigheid met jaarlikse verlof, militêre diensplig of siekteverlof nie.

(3) Indien 'n werkgever versuim om werk te verskaf of indien 'n werknemer versuim om die toepaslike kennisgewingstermyn uit te dien, moet daar behoudens subklousule (1) 'n bedrag gelyk aan die besoldiging wat gedurende die onverstreke gedeelte van die kennisgewingstermyn verdien sou gewees het, deur die werkgever en/of die werknemer onderskeidelik betaal of verbeur word.

(4) Ingeval die geld wat 'n werkgever aan 'n werknemer in die vorm van loon verskuldig is, onvoldoende is vir die volle bedrag van die verbeuring in hierdie klousule bedoel, is die werkgever, ondanks andersluidende bepalings in hierdie Ooreenkoms, daarop geregtig om sodanige bedrag af te trek van ander voordele (indien daar is) wat ten tyde van die diensverlating van sodanige werknemer aan die werkgever verskuldig is.

Klousule 12.—Los winklassistente/verkoopspersone/klerke en aflosklerke

(1) Ondanks andersluidende bepalings in hierdie Ooreenkoms, is die bepalings van hierdie Ooreenkoms, uitgesonderd die volgende, nie van toepassing op los winklassistente/verkoopspersone/klerke soos in die Opmerking aan die einde van hierdie subklousule omskryf nie:

(a) Die kontrakgrondslag vir die indiensneming van 'n los winklassistent/verkoopspersoon/klerk is uurliks, en die werkgever moet, waar die diens tydperk op 'n bepaalde dag—

(i) twee uur of korter duur, sodanige werknemer minstens twee en twee derde maal die uurloon betaal; of

for five weeks' employment, leave pay is $\frac{5}{52} \times$ three weeks' pay.

To arrive at three weeks' pay for a *monthly-paid* employee, multiply the monthly pay by $\frac{9}{13}$. Thus for a monthly-paid employee the leave accrued in—

six months is $\frac{1}{2} \times \frac{9}{13} \times$ one month's pay;

13 weeks is $\frac{1}{4} \times \frac{9}{13} \times$ one month's pay;

five weeks is $\frac{5}{52} \times \frac{9}{13} \times$ one month's pay.)

(13) (a) Employees for whom wages are prescribed in paragraphs (a), (c) and (d) of the Schedule to clause 3 of this Division, and part-time employees who normally work four hours or more per day or 20 hours or more per week who qualify for paid annual leave shall be paid a holiday bonus by their employers.

(b) The amount of the holiday bonus referred to in paragraph (a) of this subclause shall be one week's wages.

(c) The holiday bonus shall become due and payable at the same date as the annual leave falls due.

Clause 10.—Supply of overalls

(1) Every employer who requires any employee to wear a uniform, overall, dustcoat or apron shall provide such garment free of charge.

(2) Employees supplied with garments in terms of this Agreement shall maintain such garments in a clean condition.

(3) Garments supplied in terms of this clause shall remain the property of the employer.

(4) (a) Every employer who supplies garments to employees in terms of this clause shall keep available for inspection at all times a register in which shall be recorded in ink the names of all employees concerned, the date of issue of the garments and the number of garments issued.

(b) The signature of the employee concerned to each record in terms of the preceding paragraph shall be evidence of the receipt by the employee of such garments.

(5) Employers shall provide their employees free of charge with articles of personal protective equipment and/or clothing in accordance with regulations B6 and C20 promulgated in terms of the Machinery and Occupational Safety Act, 1983.

Clause 11.—Termination of service

(1) Subject to—

(a) the right of an employer or an employee to terminate employment without notice for any good cause recognised by law as sufficient; or

(b) the provisions of any written agreement between employer and employee stipulating a period in excess of that provided for in this clause;

an employer or his employee shall give notice of intention to terminate a contract of service of not less than one week in the case of weekly-paid employees and two weeks in the case of monthly-paid employees.

(2) The notice referred to in subclause (1) hereof shall be given in writing, shall take effect from the day on which it is given and may be given on any day of the week or month: Provided that the period of notice shall not run concurrently with, nor shall notice be given during, the employee's absence on annual leave, military service or sick leave.

(3) Subject to the provisions of subclause (1), should an employer fail to provide work or should an employee fail to work for the appropriate period of notice, the employer and/or employee shall pay or forfeit respectively an amount equal to the remuneration that would have been earned during the unexpired part of the notice period.

(4) Notwithstanding anything to the contrary in this Agreement, should any money owing by the employer to the employee by way of wages be insufficient to meet the full amount of the forfeiture referred to in this clause, the employer shall be entitled to recover such amount from other benefits (if any) accruing to such employee at the time of his desertion.

Clause 12.—Casual shop assistants/sales persons/clerical employees and relief clerical employees

(1) Notwithstanding anything to the contrary contained in this Agreement, none of the provisions of this Agreement, other than the following, shall apply to casual shop assistants/sales persons/clerical employees as defined in the Note at the end of this subclause:

(a) The basis of contract of employment as a casual shop assistant/sales person/clerical employee shall be hourly, and the employer shall pay such employee where the period of employment on any day—

(i) is of two hours' duration or less, an amount equal to not less than two and two-third times the hourly wage; or

- (ii) langer as twee uur maar hoogstens nege uur duur, sodanige werknemer minstens een en 'n derde maal die uurloon betaal vir elke uur of gedeelte van 'n uur wat hy gewerk het; of
- (iii) langer as nege uur duur, sodanige werknemer oortyd vir sodanige oortydwerk betaal op die grondslag van die oortydbesoldiging in klousule 5 (5) van hierdie Afdeling van hierdie Ooreenkoms voorgeskryf.
- (b) Die werkgever moet die besoldiging wat aan 'n los winkelassistent/verkoopspersoon/klerk verskuldig is, by die beëindiging van sy diens betaal.
- (c) Vir die toepassing van hierdie klousule beteken "uurloon" die minimum weekloon in klousule 3 van hierdie Afdeling voorgeskryf vir 'n gekwalifiseerde winkelassistent/verkoopspersoon/klerk, gedeel deur 45.
- (d) Geen los winkelassistent/verkoopspersoon/klerk mag verplig of toegelaat word om—
 - (i) voor 08h00 of na 18h00 van Maandae tot Vrydae;
 - (ii) voor 08h00 of na 13h00 op Saterdag;
 - (iii) te eniger tyd op 'n Sondag of openbare vakansiedag,
 te werk nie, behalwe met die doel van voorraadopname.

(Opmerking.—"Los winkelassistent/verkoopspersone/klerke" beteken werknemers wat in 'n tydelike of los hoedanigheid deur dieselfde werknemer in diens geneem word vir 'n tydperk van hoogstens 23 uur, aaneenlopend of nie, in 'n bepaalde maand vir enigeen van die pligte van 'n "winkelassistent/verkoopspersoon/klerk", na gelang van die geval, soos in hierdie Ooreenkoms omskryf.)

(2) Aflosklerk.—(a) Ondanks andersluidende bepalings in hierdie Ooreenkoms, is geen van die bepalings van hierdie Ooreenkoms, behalwe paragraaf (b) van hierdie subklousule en daardie bepalings in hierdie Afdeling wat betrekking het op die lone vir gekwalifiseerde werkers (klousule 3), gewone werkure (klousule 4), oortydwerk (klousule 5) en Sondagwerk (klousule 6), op aflosklerke, soos in hierdie Ooreenkoms omskryf, van toepassing nie.

(b) Elke werkgever wat iemand in diens neem om op sy perseel as aflosklerk werksaam te wees, moet binne sewe dae na sodanige indiensneming die naam van sodanige aflosklerk en die naam van die werknemer wie se plek sodanige aflosklerk inneem, verstrek aan die sekretaris van die Streekraad in wie se regsgebied sy sakeonderneming geleë is.

(Opmerking.—"Aflosklerk" word omskryf as 'n klerk wat tydelik in diens geneem word vir 'n tydperk van hoogstens 28 kalenderdae in ses maande en wel vir die doel om die werk uit te voer van 'n klerk wat van sy werk afwesig is.)

Klousule 13.—Korttyd

(1) Behoudens subklousule (3) van hierdie klousule en ondanks andersluidende bepalings in hierdie Ooreenkoms, kan 'n werkgever sy werknemers korttyd laat werk: Met dien verstande dat waar sodanige korttyd te wyte is aan 'n handelslapse en/of 'n tekort aan materiaal en daar van 'n werknemer vereis word om nie op 'n bepaalde dag in die bedryfsinrigting teenwoordig te wees nie, die werkgever hom voor of op die dag onmiddellik voor die dag waarop daar van hom vereis word om nie te werk nie, van sodanige feit in kennis moet stel, en waar die werkgever uitdruklik van die werknemer vereis om hom op 'n bepaalde dag by die bedryfsinrigting aan te meld met die doel om vas te stel of daar werk beskikbaar is, moet die werknemer, indien daar geen werk beskikbaar is nie of indien werk vir slegs minder as vier uur beskikbaar is, minstens vier uur se besoldiging vir sodanige dag betaal word.

(2) Waar daar korttyd gewerk word, is 'n werkgever nie verplig om lone aan sy werknemers te betaal nie, behalwe vir die tydperk wat hulle werklik gewerk het of soos uitdruklik anders in subklousule (1) bepaal.

(3) 'n Werknemer mag nie op 'n dag wat 'n openbare vakansiedag is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, op 'n korttyd grondslag geplaas word nie.

AFDELING C

HOOFSTUK I

BEPALINGS MET BETREKKING TOT ALLE BEDRYFSINRIGTINGS, UITGESONDERD DIE WAT INGEVOLGE HOOFSTUKKE II, III, IV OF V GEREJISTREER IS

Klousule 1.—Toepassingsbestek

Die bepalings van hierdie Hoofstuk en dié van Afdelings A en B is van toepassing op alle bedryfsinrigtings in die Motorierywerheid wat nie ingevolge Hoofstukke II, III, IV of V geregistreer is nie, en as enigeen van die bepalings van Afdelings A of B strydig is met hierdie Hoofstuk, geld die bepalings van laasgenoemde.

(ii) is of longer duration than two hours but not more than nine hours, not less than one and a third times the hourly wage for each hour or part of an hour worked; or

(iii) is of longer duration than nine hours, overtime for such excess time on the basis of overtime prescribed in clause 5 (5) of this Division of this Agreement.

(b) The employer shall pay the remuneration due to a casual shop assistant/sales person/clerk employee on termination of his employment.

(c) For the purposes of this clause, "hourly wage" shall mean the minimum weekly wage prescribed in clause 3 of this Division for qualified shop assistant/sales person/clerk employee, divided by 45.

(d) No casual shop assistant/sales person/clerk employee shall be required or permitted to work, except for the purpose of stock-taking—

(i) before 08h00 or after 18h00 on Mondays to Fridays;

(ii) before 08h00 or after 13h00 on Saturdays;

(iii) at any time on a Sunday or public holiday.

(Note.—"Casual shop assistants/sales persons/clerk employees" shall mean any employee who is temporarily or casually employed by the same employer for not longer than 23 hours, continuous or otherwise, in any one month or on any of the duties of a "shop assistant/sales person/clerk employee", as the case may be, as defined in this Agreement.)

(2) Relief clerical employee.—(a) Notwithstanding anything to the contrary contained in this Agreement, none of the provisions of this Agreement, other than paragraph (b) of this subclause and those in this Division relating to qualified wage rates (clause 3), ordinary hours of work (clause 4), overtime (clause 5) and Sunday work (clause 6), shall apply to relief clerical employees as defined in this Agreement.

(b) Every employer who engages any person to work on his premises as a relief clerical employee shall within seven days of such engagement supply the secretary of the Regional Council within the area of jurisdiction in which his place of business is situated with the name of such relief clerical employee and the name of the employee whose place the relief clerical employee is taking.

(Note.—"Relief clerical employee" is defined as a clerical employee who is temporarily employed for a period of not more than 28 calendar days in any six months for the purpose of carrying out the duties of a clerical employee who is absent from work.)

Clause 13.—Short-time

(1) Subject to the provisions of subclause (3) of this clause and notwithstanding anything to the contrary in this Agreement, an employer may employ his employees on short-time: Provided that such shorttime is owing to slackness of trade and/or shortage of material, if an employee is required not to attend the establishment on a particular day, the employer shall notify him of the fact no later than the day immediately preceding the day on which he is not required to work, and where the employee is expressly required by the employer to report at the establishment on any particular day for the purpose of ascertaining whether work will be available, he shall, if no work or if work of less than four hours' duration is available, be paid not less than four hours' pay in respect of such a day.

(2) In the event of short-time being worked an employer shall not be required to pay wages to his employees except for the period actually worked or as otherwise expressly provided for in subclause (1).

(3) An employee may not be placed on short-time on any day which is a public holiday in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

DIVISION C

CHAPTER I

PROVISIONS RELATING TO ALL ESTABLISHMENTS OTHER THAN THOSE REGISTERED UNDER CHAPTER II, III, IV OR V

Clause 1.—Scope of application

The provisions of this Chapter and those of Divisions A and B shall apply to all establishments operating in the Motor Industry which are not registered under Chapters II, III, IV or V, and if any of the provisions of Divisions A or B are in conflict with the provisions of this Chapter, the provisions of the latter shall prevail.

Klousule 2.—Woordomskrywing

Vir die toepassing van hierdie Hoofstuk, beteken—

- (1) "motorelektrisiën se assistent" 'n werknemer in 'n elektriese motorwinkel waar minstens een vakman van die soort wat gewoonlik in hierdie soort bedryfsinrigting werk, aktief in diens is en wat onder die toesig van sodanige vakman hoofsaaklik of uitsluitlik elektriese komponente en/of eenhede en/of onderdele van motorvoertuie verwyder of terugplaas sonder om finale elektriese verbindings aan te bring en/of komponente wat aldus verwyder is, uitmekaarhaal;
- (Opmerking.—Die getal motorelektrisiën se assistente wat in 'n bedryfsinrigting in diens geneem mag word, word bepaal deur die getelsverhoudingsbepalings van klousule 14 van hierdie Hoofstuk.);
- (2) "B/A-vakman" 'n werknemer oor die leeftyd van 22 jaar wat kan bewys dat hy minstens drie jaar ondervinding het in 'n ambag wat vir die Motormywerheid aangewys is of, met die goedkeuring van die betrokke Streekraad, ondervinding in 'n ander ambag, en wat onder die toesig van 'n vakman werk in die aangewese ambag verrig waarin hy ondervinding opgedoen het of, met die goedkeuring van die betrokke Streekraad, in 'n ander ambag in verband met die werksaamhede wat deur die omskrywing van "Motormywerheid" in hierdie Ooreenkoms gedek word, of 'n werknemer wat tot tevredenheid van die betrokke Streekraad kan bewys dat hy minstens vyf jaar ondervinding het as 'n herstelwinkelassistent, bakwinkelassistent, motorfietswerktuigkundige se assistent, motorelektrisiën se assistent of dieselpompkamerassistent by 'n werkgever in die Motormywerheid soos omskryf;
- (Opmerking.—Aangaande die bewys van vyf jaar ondervinding wat vereis word, moet die werkgever 'n dienssertifikaat uitreik waarin gesertifiseer word dat die betrokke werknemer diens gedoen het as 'n herstelwinkelassistent, bakwinkelassistent, motorfietswerktuigkundige se assistent, motorelektrisiën se assistent of dieselpompkamerassistent, welke sertifikaat op sy beurt deur die betrokke Streekraad bekragtig moet word en die werknemer moet ook bewys lewer dat hy die toepaslike kursus by 'n behoorlik geregistreerde groeopleidingsentrum bygewoon het.);
- (3) "batteryhersteller" 'n werknemer wat werksaam is in 'n bedryfsinrigting waarin batterye vernuwe, herstel en/of versien word en wat hoofsaaklik of uitsluitlik batterydefekte opspoor en/of batterye herstel, uitmekaarhaal, van nuwe plate voorsien, weer inmekaarsit en/of opnuut isoleer;
- (4) "bakwinkelassistent" 'n werknemer in 'n motorbakherstelwinkel waar minstens een vakman van die tipe wat gewoonlik aktief in hierdie soort werkwinkel werksaam is, in diens is, wat onder toesig van sodanige vakman hoofsaaklik of uitsluitlik—

- (a) die volgende verwyder en/of vervang, sonder om finale elektriese verbindings aan te bring:

Onderdele en eenhede van motorvoertuie, trekkers, landboumasjinerie en -uitrusting en/of hegstukke daarvan;

alternators;
bakke;
baklswerk;
enjinkappe;
remtrommels, uitgesonderd waar die trommel en naaf 'n volledige eenheid vorm;
gloeilampies;
stampers;
kabels, uitgesonderd elektriese kabels;
kabelskakelings;
kajuite;
vergassers;
koppelaarsilinders;
koppelplate;
kronkelvere;
verkoelingstelsels, uitgesonderd lugversorging;
silinderkoppe, maar hulle nie vaswring nie;
deure, uitgesonderd finale regstellings;
deurhandvatsels;
dryfasse, uitgesonderd voorwielaandrywings;
enjinsamestelle;
enjinmonterings;
enjinmodderpanne;
uitlaatleidings, waar geen modifikasies nodig is nie;
uitlaatselsels;
vloerplanke;
vloerbedekking;
vliegwielselsels, verwyderbaar;
brandstoftype;

Clause 2.—Definitions

For the purposes of this Chapter—

- (1) "auto electrician's assistant" means an employee in an auto electrical shop where at least one journeyman of the type normally employed in this kind of establishment is actively engaged and who, under the supervision of such journeyman, mainly or exclusively removes from and/or replaces electrical components and/or units and/or parts of motor vehicles without making final electrical connections and/or adjustments and/or strips components so removed;
- (Note.—The number of auto electrician's assistants that may be employed in any one establishment is governed by ratio provisions of clause 14 of this Chapter.);
- (2) "B/A Journeyman" means an employee over the age of 22 who is able to prove not less than three years' experience in a trade designated for the Motor Industry or, with the approval of the Regional Council concerned, experience in some other trade, and who under the supervision of a journeyman performs work in the designated trade in which he has had the experience or, with the approval of the Regional Council concerned, in some other trade related to the activities covered by the definition of Motor Industry in this Agreement or an employee who is able to prove to the satisfaction of the Regional Council concerned not less than five years' experience as a repair shop assistant, body shop assistant, motor cycle mechanic's assistant, auto electrician's assistant or diesel pump room assistant with any employer in the Motor Industry as defined;
- (Note.—Regarding the proof required of five years' experience a certificate of service shall be issued by the employer in which it is certified that the employee concerned had served either as a repair shop assistant, body shop assistant, motor cycle mechanic's assistant, auto electrician's assistant or diesel pump room assistant, which certificate in turn shall be verified by the Regional Council concerned and the employee shall submit proof of having attended the proper course at a duly registered group training centre.);
- (3) "battery repairer" means an employee employed in a battery reconditioning, repairing and/or servicing establishment who mainly or exclusively diagnoses battery faults and/or repairs, dismantles, replaces, reassembles and/or reinsulates batteries;
- (4) "body shop assistant" means an employee who in any auto body repair shop where at least one journeyman of the type normally employed in this kind of workshop is actively engaged, under the supervision of such journeyman, mainly or exclusively—

- (a) removes and/or replaces, without making final electrical connections—

parts and units from motor vehicles, tractors, agricultural machinery and equipment and/or attachments thereof;

alternators;
bodies;
body mouldings;
bonnets;
brake drums—except where the drum and hub are one complete unit;
bulbs;
bumpers;
cables, excluding electrical cables;
cable linkages;
cabs;
carburettors;
clutch cylinders;
clutch plates;
coil springs;
cooling systems, excluding air-conditioning;
cylinder heads, without torquing;
doors, excluding the final adjustments;
door handles;
drive shafts, excluding front-wheel drives;
engine assemblies;
engine mountings;
engine mud trays;
exhaust lines, where no modification is required;
exhaust systems;
floor boards;
floor covers;
flywheel covers, detachable;
fuel pipes;

- brandstofpompe, uitgesonderd inspuitspompe;
brandstoftenks;
ratkassamestelle;
ratkasmonterings;
glas, uitgesonderd agterligte;
gruispanne;
roosters;
handrelingklampe;
dakvoerings;
verwarmers;
lampe;
spruistukke;
modderskerms;
nie-elektriese antennes;
nie-elektriese sondakke;
oliesiwwe;
paneel, buite of binne, en toebehore, uitgesonderd waar dit gesweis is;
drukplate;
dryfasse;
verkoelers;
verkoelerproppe;
radio's en bandopnemers, uitgesonderd die finale elektriese verbindings;
agterbakligte;
treeplanke;
sitplekke
aansitters;
doppe;
skokbrekers;
voorst en agterste bladvere;
aanslagplate;
skerms;
waterslange;
vensterrame;
handruitslingers;
(b) agterashulselsamestelle verwyder en/of sonder die gebruik van handgereedskap weer in posisie plaas en met die hand vasdraai;
(c) die volgende verwyder maar nie vervang nie:
Volledige voorassamestelle;
buitepaneel, waar dit aangesweis word;
voorwielvering;
voorvere—kronkel- of miktype;
stuursamestelle;
(d) met betrekking tot 'n voertuig, lekke in bakke met vulsel herstel en lekke in ewenaar en ratkas van enjins herstel deur dit vas te draai;
(e) wiele balanseer met 'n masjien wat bedoel is om wiele los van die voertuig te balanseer;
(f) bakvulsel of ander materiaal aanwend;
metale sweis en slyp indien dit nodig is;
grondlae van enige kleur aan die buite- of binnekant van motorvoertuie aanwend;
(g) vere wat van voertuie verwyder is, stroop;
(h) gate volgens patroonplate boor;
(i) veiligheids gordels vassit in voertuie waar daar ankerpunte is;
(j) los sitplekoortreksels vassit waar dit nie nodig is om hulle te verander nie;
(k) beskadigde bakonderdele onder toesig van 'n vakman verwyder deur middel van 'n slagsaag wat met die hand of met lug aangedryf word, of met 'n ystersaag;
(l) kleurstof, verf, vernis, lakvernis of ander beskermende lae met 'n kwas, sproeispuut, aerosolhouer of op 'n ander manier aanbring op—
enjins en/of komponente of bybehore in die enjinkompartement gemonteer, of op vloermatte, sitplekoppervlakke, bagasiebakke of kantskopplate:

Met dien verstande dat die verrigting van enigeen van die werksaamhede in hierdie omskrywing vermeld, nie so uitgelê moet word dat dit die verrigting van 'n vakman se werk wat met so 'n werksaamheid in verband staan, toelaat nie.

(Opmerking.—Die getal bakwinkelasistente wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 14 van hierdie Hoofstuk.);

- fuel pumps, excluding injector pumps;
fuel tanks;
gearbox assemblies;
gearbox mountings;
glass, other than rear lights;
gravel pans;
grills;
handrail brackets;
headlinings;
heaters;
lamps;
manifolds;
mudguards;
non-electrical aerials;
non-electrical sunroofs;
oil strainers;
panels—exterior or interior, and fittings other than where welded;
pressure plates;
propeller shafts;
radiators;
radiator plugs;
radios and tape recorders, excluding the final electrical connections;
rear body lights;
running boards;
seats;
self-starters;
shells;
shock absorbers;
springs' leaf-front and rear;
striker plates;
valances;
water hoses;
window frames;
window winders, manual;
(b) removes and/or without the use of hand tools repositions and hand tightens rear axle housing assemblies;
(c) removes but does not replace—
complete front axle assemblies;
exterior panels, where welded on;
front wheel suspensions:
spring, front—coil or wishbone type;
steering assemblies;
(d) in relation to any vehicle, repairs body leaks by filling, and engine differential and gearbox leaks by tightening;
(e) balances wheels with any machine made to balance wheels off the vehicle;
(f) applies body fillers or other materials;
welds and grinds metals where necessary;
applies primer of any colour to the exterior or interior of motor vehicles;
(g) strips springs which have been removed from vehicles;
(h) drills holes to templates;
(i) fits safety belts to vehicles where anchor points exist;
(j) fits loose seat covers when no alteration to them is necessary;
(k) cuts away damaged body parts by means of impact cutter, hand or air operated, or with hacksaw, under the direction of a journeyman;
(l) applies by brush, spray gun, aerosol dispenser or other means dye, paints, varnish, lacquer or other protective coatings to—
engines and/or any components or accessories mounted within the engine compartment, or to floor mats, seat surfaces, luggage compartments or side-kick plates:
Provided that the performance of any of the operations enumerated in this definition shall not be construed as permitting the performance of any journeyman's work incidental to such operation;
(Note.—The number of body shop assistants that may be employed in any one establishment is governed by the ration provisions of clause 14 of this Chapter.);

- (5) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte uitvoer:

Persele, toiletkamers, meubels, gerei of soortgelyke goedere skoonmaak en/of was;
voertuie afstof;
tee of soortgelyke drank berei en/of bedien;
voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdis;

- (6) "algemene werker"—

- (a) met betrekking tot 'n vul- en/of diensstasie en die parkeerbedryf, 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van die volgende pligte uitvoer:

Help met die parkering van motorvoertuie;
kyk of daar olie uitlek, maar slegs gedurende die olie- en smeerproues;
oliestate opstel vir voertuie wat gesmeer moet word;
batterye konnekteer en diskonnekteer;
oliebakke leegtap;
voertuie afstof;
batterye in verband met laaiwerk, bottels of ander houers vir voorraad, ewenaars, brandstoftens, ratkaste, hoofsilinders, oliebakke, verkoelers en stuurkaste volmaak;
klein afdopmerkie en skrape aan voertuigbakke met 'n kwas met vooraf gemengde verf opvul;
batterye, ghriesnippels, buitebande, binnebande, vellings en padwiele aanbring, verwyder en/of vervang;
geld hanteer;
buite- en binnebande oppomp;
parkeerkartjies uitreik;
motorvoertuie deur middel van 'n domkrag of hystoestel laat sak en/of oplaag;
olievoorraderegisters by smeerhystoestelle byhou;
tee of dergelyke drank berei en bedien;
motorvoertuie of onderdele daarvan olie en smeer;
kredietkaartmasjiene bedien vir die verkoop van petrol, smeermiddels en brandstof;
batteryrakke, vellings, buitebande en padwiele verf;
motorvoertuie poleer;
geld van klante ontvang en kleingeld gee;
lug-, brandstof- en oliefilters van die aanskroef-/afskroef-tipe verwyder;
lekplekke heelmaak, met inbegrip van kleppe vir buite- of binnebande aansit en inbed;
antrasiet, braaivleishout, houtskool, olie en petrol, en drank en/of vloeibare petroleumgas in verseelde houers verkoop;
boute en tapboute aan ewenaar, oliebak en transmissiestel vasdraai wanneer nodig, maar slegs gedurende die olie- en smeerproues;
(b) met betrekking tot alle bedryfsinrigtings, 'n werknemer wat hoofsaaklik of uitsluitlik een van die pligte in paragraaf (a) van hierdie omskrywing gelys en/of een of meer van die volgende pligte uitvoer:
Skriftelike bestellings aanneem in ruil vir goedere wat buite die werkgewer se perseel afgelewer word;
'n handelsreisiger op sy reis vergesel en hom help dryf en monsters verpak, uitpak en vertoon;
gedrukte of reeds geadresseerde etikette op bottels, kiste, bale of ander pakkette aanbring;
kleefstof, bandsmeersel, verdofmateriaal of korrosiewerende lae (uitgesonderd grondlae, oppervlaklae en afwerklae), stopverf, digtingsmengsels vir stofdigting en/of waterdigting aanwend;
raamklampe, G-klampe, skarnierhefboomklampe en batteryyshouerklampe aanbring en verwyder;
trapfiets met hulpmotore en motorfiets met hulptrappe inmeekaarsit en/of herstel;
goedere in ooreenstemming met opdragte en/of verpakkingstrokies bymekaarmaak, verpak en massameet;
hulp of afleweringswaens verleen;
ketels bedien;
goedere dra;
buitebande sementeer;
identifikasie-merke op goedere nagaan en/of aanteken;
met die hand, 'n borsel, 'n masjien of 'n bytmiddel skoonmaak, of ghries verwyder;
giervorms skoonmaak;

- (5) "char" means an employee mainly or exclusively employed in any one or more of the following duties:

Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
dusting vehicles;
making and/or serving tea or similar beverages;
preparing and/or serving food not for sale to the public;

- (6) "general worker" means—

- (a) in relation to a filling and/or service station and the business of parking, an employee who mainly or exclusively performs any of the following duties:

Attending to parking of vehicles;
checking for oil leaks, but only during the process of oiling and greasing;
compiling oil sheets for vehicles which are to be lubricated;
connecting and disconnecting batteries;
draining oil sumps;
dusting vehicles;
filling batteries in connection with charging operations, bottles or other containers for stock, differentials, fuel tanks, gear boxes, master cylinders, oil sumps, radiators and steering boxes;
filling in by brush with ready mixed paint small chip marks and scratches on vehicle bodies;
fitting, removing and/or replacing batteries, grease nipples, tyres, tubes, rims and road wheels;
handling money;
inflating tyres and tubes;
issuing parking tickets;
lowering and/or raising motor vehicles by jack or hoist;
maintaining oil stock records at grease hoists;
making and serving tea or similar beverages;
oiling and greasing of motor vehicles or parts thereof;
operating credit card machines for the sale of petrol, lubricants and fuels;
painting battery cradles, rims, tyres and road wheels;
polishing motor vehicles;
receiving money from customers and giving change;
removing air, fuel and oil filters of the screw-on screw-off types;
repairing punctures, including the fitting and reseating of tyre or inner tube valves;
selling anthracite, braai wood, charcoal, oil and petrol, and beverages and/or liquid petroleum gas (LP gas) in sealed containers;
tightening bolts and studs on differential, sump and transmission when necessary, but only during the process of oiling and greasing;

- (b) in relation to all establishments, an employee who is mainly or exclusively engaged on any of the duties listed in paragraph (a) of this definition and/or on any of the following duties:

Accepting written orders in return for goods delivered outside the employers' premises;
accompanying a traveller on his journey and assisting in driving and in packing, unpacking and displaying samples;
affixing printed or ready addressed labels to bottles, boxes, bales or other packages;
applying adhesives, belt dressing, deadener materials or anti-corrosive coatings (excluding primer, surfaces and finishing coats), putty, sealing compounds for purposes of dust-proofing and/or water-proofing;
applying and removing sash clamps, G-clamps, toggle clamps and battery hold-down clamps;
assembling and/or repairing motor-assisted pedal cycles and pedal-assisted motor cycles;
assembling, packing and mass-measuring goods in accordance with instructions and/or packing slips;
assisting on delivery vans;
attending to boilers;
carrying goods;
cementing tyres;
checking and/or recording identification marks on goods;
cleaning by hand, brush, machine or pickling, or degreasing;
cleaning moulds;

bale, kiste of ander pakkette toemaak of oopmaak;
 reserwedele volgens die werkgewer se bestelling bymeekaar-
 maak;
 mengwerk verrig in verband met die verf van motorvoer-
 tuie;
 goedere, briewe of boodskappe te voet, per fiets, per drie-
 wiel of per handvoertuig vervoer;
 rantsoene gaarmaak;
 optel en die resultaat aanteken;
 buitebande opsyn;
 grond vir fondamente, riole en slote uitgrawe en/of ver-
 wyder;
 rommelmotorvoertuie uitmekaarhaal, maar nie die enjin
 stroop nie; houers leegmaak;
 selle van batterye vir inspeksie uithaal;
 bakvulsel, soldeersel, sweiswerk en ou verf van dele wat
 herstel word en van aangrensende dele, soldeersel of
 sweiswerk aan nuwe onderdele en plaatmetaal wat vir
 duikklopwerk gebruik is, af- of gelyk vyl;
 gedrukte standaardvorme in alfabetiese, numerieke,
 datum-, kleur- of kommoditeitsvolgorde liasseer en sor-
 teer;
 die vuur in oonde aansteek en stook en afval uit oonde
 verwyder;
 vormbande en/of seksiesakke aanbring aan en/of verwyder
 uit buitebande, en buitebande daarna in vorms plaas;
 registrasienommerplate aanbring aan en/of verwyder van
 voertuie;
 posstukke frankeer;
 tuinwerk verrig;
 masjinerie, met inbegrip van draaibanke en bogrondse
 asaandryfstelsel, smeer en olie terwyl dit stilstaan;
 onder toesig van 'n werknemer in 'n hoër loongroep onder-
 dele, materiaal en/of gereedskap vashou en onderdele en
 materiaal in posisie plaas;
 materiaal uitreik wat vooraf deur 'n pakhuisman aangeteken
 is;
 gereedskap en/of uitrusting uitreik aan en/of ontvang van
 gereedskapkamer en 'n register van sodanige gereedskap
 byhou;
 goedere uit die werkwinkelpakhuis aan die werkwinkelper-
 soneel uitreik en dit aanteken;
 voertuie laai en aflaai;
 kratte maak;
 pakkette en/of onderdele met 'n kwas of sproeispuut of
 rubberstempel merk en/of sjabloneer;
 maskeerwerk verrig;
 massameet en die resultaat aanteken;
 materiaal met inbegrip van beton en dagha, met die hand of
 'n masjien meng, maar nie kleure en veselglasbestand-
 dele meng nie;
 goedere verskuif en/of opstapel en/of uitpak;
 goederehysers en briefkopieer- of afrolmasjiene bedien;
 'n passasiershysbak bedien;
 geboue, heinings, die masjinerie en uitrusting slegs vir
 onderhoudsdoeleindes verf;
 asse, remtrommels, onderstelle en die onderkant van voer-
 tuigbakke en sleepwaens met 'n kwas en/of sproeispuut
 verf;
 voor- en agterstampers, wiele en handelsvoertuie of
 busonderstelle met 'n kwas verf;
 ruwe waterdigtingsverf aan seildoek aanbring;
 die binnekant van motorbakke grofverf;
 palette verf;
 met die hand of 'n masjien poleerwerk verrig in verband
 met die verf van motorvoertuie;
 gietvorme poleer;
 voedsel voorberei wat gaargemaak moet word;
 metaal vooraf deur middel van 'n chemiese proses behandel
 in bedryfsinrigtings wat duikklopwerk verrig;
 identifikasie-merke op goedere en registrasienommers van
 voertuie aanteken en/of nagaan;
 aantekeninge maak op kaarte vir bakke;
 aanknipbaklyswerk verwyder;
 pik van batterye verwyder;
 vormbande en seksiesakke heelmaak;
 palette heelmaak;
 ruwe kapwerk;
 vulsel, grondlaag en stopverf af- of gelyk vryf;

closing or opening bales, boxes or other packages;
 collecting spares on employer's requisition;
 compounding in connection with the painting of motor
 vehicles;
 conveying on foot, by bicycle, by tricycle or hand-pro-
 pelled vehicle goods, letters or messages;
 cooking of rations;
 counting and recording the result;
 cutting tyres;
 digging and/or removing the soil for foundations, drains
 and trenches;
 dismantling scrap motor vehicles, other than the stripping
 of engines;
 emptying containers;
 extracting battery cells for inspection;
 filing of body filling, solder, welding and old paint from
 parts under repair and adjacent parts, solder or welding
 on new parts and of sheet metal which has been panel
 beaten;
 filing and sorting of standard printed forms into alphabet-
 ical, numerical, date, colour or commodity order;
 firing and loading ovens and furnaces and removing re-
 fuse from furnaces;
 fitting and/or removing curing tubes and/or sectional bags
 to and from tyres and placing tyres in moulds thereafter;
 fitting and/or removing registration number plates to and
 from vehicles;
 franking mail matter;
 gardening;
 greasing and oiling machinery, including lathes and over-
 head shafting, while stationary;
 holding parts, materials and/or tools and placing parts and
 materials in position under the supervision of an em-
 ployee in a higher wage group;
 issuing materials previously recorded by storekeepers;
 issuing and/or receiving tools and/or equipment to and from
 tool room and maintaining a record thereof;
 issuing goods from workshop store to workshop personnel
 and recording the same;
 loading and unloading vehicles;
 marking crates;
 marking and/or stencilling package and/or parts by brush or
 spraygun or rubber stamps;
 masking;
 mass-measuring and recording the result;
 mixing, by hand or machine, materials, including concrete
 and mortar, but excluding colour blending and fibreglass
 constituents;
 moving and/or stacking and/or unpacking goods;
 operating goods lifts and letter copying or duplicating ma-
 chines;
 operating a passenger lift;
 painting buildings, fences, plant and equipment for mainte-
 nance purposes only;
 painting, by brush and/or spraygun, axles, brake drums,
 chassis and undersides of vehicle bodies and of trailers;
 painting by brush front and rear bumpers, wheels of com-
 mercial vehicles or bus chassis;
 rough water-proofing paint on canvas;
 rough stuff to inside of vehicle bodies;
 painting pallets;
 polishing by hand or machine in connection with the paint-
 ing of motor vehicles;
 polishing moulds;
 preparing food for cooking;
 pre-treating metal by chemical process in panel-beating
 establishments;
 recording and/or checking identification marks on goods
 and registration numbers of vehicles;
 recoding on bin cards;
 removing clip-on body mouldings;
 removing pitch from batteries;
 repairing curing tubes and sectional bags;
 repairing pallets;
 rough cutting;

sand- of haelstraling;
 skuurwerk verrig;
 gietvorms vasskroef;
 batterye verseël;
 goedere uitsoek en in bakke plaas;
 skaafsels in gietblokvorms smelt;
 goedere sorteer en die resultaat aanteken;
 materiaal roer;
 buitebande stroop;
 klapperhaar en perdehaar pluig;
 buitebande afwerk;
 gietvorms met was bestryk;
 goedere toedraai;
 adresse van fakture of verpakkingstrookies af afskryf;

- (c) behoudens klousule 23 van Afdeling A wat die minimum weekloon vir die dryf van voertuie vasstel, 'n werknemer wat, benewens die verrigting van enigen van die pligte in paragrawe (a) en (b) van hierdie omskrywing opgenoem, ook voertuie kan dryf;
- (d) met betrekking tot bedryfsinrigtings wat uitsluitlik by die rommel- en sloopwerk van motors betrokke is, 'n werknemer wat, benewens die verrigting van een of meer van die werksaamhede in paragrawe (a) en (b) van hierdie omskrywing opgenoem, ook enjins kan stroop vir 'n ander doel as om dit te herstel;

(7) "vakman" 'n persoon wat vakmanswerk verrig en wat—

- (a) 'n leertyd as vakleerling in 'n aangewese ambag uitgedien het ooreenkomstig die vereistes van die Wet op Mannekragopleiding, 1981, of ooreenkomstig 'n skriftelike kontrak wat deur 'n Streekraad goedgekeur is; of
- (b) in besit is van 'n graad A-lidmaatskapkaart wat deur die Motor Industry Employees' Union of South Africa of the Motor Industry Combined Workers' Union uitgereik is; of
- (c) in besit is van 'n sertifikaat wat ooreenkomstig die Wet op Mannekragopleiding, 1981, aan hom uitgereik is; of
- (d) in besit is van 'n identiteitskaart wat deur die Streekraad uitgereik is;

(8) "motorfietswerktuigkundige se assistent" 'n werknemer wat in 'n bedryfsinrigting waar minstens een vakman van die tipe wat gewoonlik in dié soort werkwinkel aktief in diens is, onder toesig van sodanige vakman hoofsaaklik of uitsluitlik—

- (a) onderdele of eenhede van motorfietsse en bromponies met twee of meer wiele verwyder;
- (b) sonder om finale elektriese verbindings aan te bring, die volgende vervang:
- Gloeilampe;
 - kabels, uitgesonderd elektriese kabels, en sonder finale regstelling;
 - draers, kiste en bakke van die kommersiële tipe;
 - kontrolehefbome, sonder finale regstelling;
 - skermstawe;
 - silinderkoppe, slegs tweeslagenjins;
 - dryfkettings en kettingratte, sonder finale regstelling;
 - enjinsamestellinge;
 - enjinskuutplate;
 - uitlaatstelsels;
 - buitenste deksels—verwyderbaar;
 - voetruiste—voor en agter;
 - modderskerms, voor en agter, met inbegrip van monter-ankers;
 - brandstoftens en die pype daaraan;
 - voorste skokbrekers—verwyderbaar;
 - binneste doppe van koplampe;
 - toeters;
 - lampe;
 - lisensiehouers;
 - olieverkoelers en die pype daaraan;
 - oliefilters en -siwwe en die skoonmaak daarvan;
 - olietenks en die pype daarvan;
 - agterste skokbrekers;
 - standers;
 - oliebakmoere en -boute;
 - skakelaarsamestellinge;
- (c) die volgende vervang:
- Voorvurksamestellinge;
 - rame;

rubbing down of filling, primer and putty;
 sand or shot blasting;
 sandpapering;
 screwing down moulds;
 sealing batteries;
 selecting and placing goods in bins;
 smelting of shavings into ingot forms;
 sorting goods and recording the result;
 stirring materials;
 stripping tyres;
 teasing coir and horsehair;
 trimming tyres;
 waxing moulds;
 wrapping of goods;
 writing of addresses copied from invoices or packing slips;

- (c) subject to the provisions of clause 23 of Division A, which fixes the minimum weekly wage for driving vehicles, an employee who, in addition to performing any of the duties enumerated in paragraphs (a) and (b) of this definition, may also drive vehicles;
- (d) in relation to an establishment engaged exclusively in the business of motor graveyards and/or motor scrapyards, an employee who, in addition to performing any of the duties enumerated in paragraphs (a) and (b) of this definition may also strip engines other than for repair;

(7) "journeyman" means a person who performs journeyman's work and who—

- (a) has served an apprenticeship in a designated trade in accordance with the requirements of the Manpower Training Act, 1981, or in accordance with a written contract approved by the Regional Council; or
- (b) is in possession of a Grade A membership card issued by the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union; or
- (c) is in possession of a certificate issued to him in terms of the Manpower Training Act, 1981; or
- (d) is in possession of an identity card issued by the Regional Council;

(8) "motor cycle mechanic's assistant" means an employee who in any establishment where at least one journeyman of the type normally employed in this kind of workshop is actively engaged, under the supervision of such journeyman, mainly or exclusively—

- (a) removes parts or units from motor cycles and scooters with two or more wheels;
- (b) replaces without making final electrical connections—
- bulbs;
 - cables, other than electrical cables, and without final adjustment;
 - commercial-type carriers, boxes and bodies;
 - control levers, without final adjustment;
 - crash bars;
 - cylinder heads, two-cycle engines only;
 - drive chains and sprockets, without final adjustment;
 - engine assemblies;
 - engine guard plates;
 - exhaust systems;
 - external covers—detachable;
 - footrests, front and rear;
 - fenders, front and rear, including mounting stays;
 - fuel tanks and pipes thereto;
 - front shock absorbers—detachable;
 - head lamp internal shells;
 - hooters;
 - lamps;
 - licence holders;
 - oil coolers and pipes thereto;
 - oil filters and strainers and the cleaning thereof;
 - oil tanks and pipes thereto;
 - rear shock absorbers;
 - stands;
 - sump nuts and bolts;
 - switch assemblies;
- (c) replaces—
- front fork assemblies;
 - frames;

sypansamestelling van die kommersiële tipe;

- (d) beskermplaat op enjins en uitlaatstelsels aanbring;
- (e) uurwerke op die korrekte tyd instel;
- (f) wiele balanseer met 'n masjien wat bedoel is om wiele te balanseer wanneer hulle los van die voertuig af is;
- (g) die werking van alle elektriese verbruikspunte, rigtingaanwysers, slotte en sleutels, ruitveërs en -spuite, nagaan en verslag daaroor doen;
- (h) eenhede monteer en/of uitmekaarhaal, uitgesonderd enjins, elektriese toebehore, teleskopiese vurke, hidrouliese skokbrekers en kontroles;

Met dien verstande dat die verrigting van enige van die werksaamhede wat in hierdie omskrywing opgenoem is, nie so uitgelê moet word dat dit die verrigting van vakmanswerk in verband met sodanige werksaamhede of die gebruik van 'n wringsleutel toelaat nie;

(Opmerking.—Die getal motorfietswerktuigkundige se assistente wat in 'n bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 14 van hierdie Hoofstuk.);

- (9) "monteur van nuwe motorvoertuie, motorfiets en motordrie-wiele" 'n werknemer in 'n bedryfsinrigting wat, in verband met die montering van—
 - (a) nuwe motorvoertuie, hoofsaaklik of uitsluitlik vere, stampers, voetplanke, treeplanke, modderskerms, skerm, buitelampe, enjinkappe, asse, verkoelers, kajuite, bakke, roosters, sitplekke, enjinmodderpanne en stuurkassamestelle aanbring; en
 - (b) nuwe motorfiets en/of -drie-wiele, hoofsaaklik of uitsluitlik stuurstange aan vurke monteer; ligeeenhede, koppelaar- en versnellerkontroles aan stuurstange monteer; uitlaatstelsels aan rame en enjins monteer; sale, voetruste, skopaansitters, rat- en remhefbome monteer; verseëelde kopligte monteer; elektriese drade deur middel van stootklemme verbind; voorwiele en modderskerms monteer; maar uitgesonderd die finale regstellings en toetsing;
- (10) "werkman-uitlaatmonteur" 'n werknemer wat hoofsaaklik of uitsluitlik—
 - alle gekorrodeerde of defekte uitlaatonderdele verwyder deur die borgboute van die uitlaattypflense los te draai;
 - pypwerk met 'n tapketting of gaslam sny en klampe met gas- en boogswaaising sweis;
 - pype buig deur die ou onderdeel as monster te gebruik;
 - nuwe onderdele in posisie plaas, voël met uitlaatterseëlaar verseël en dan styf vasklamp;
 - die borgboute van pypflense weer vasdraai en alle hangerklampe vas draai;

(Opmerking.—'n Werkman-uitlaatmonteur mag slegs in werkwinkels werk wat hoofsaaklik of uitsluitlik uitlaatlidings verwyder en vervang.);
- (11) "werkman-ratkasdemonteerder" 'n werknemer wat in 'n ratkasvernuwing inrigting hoofsaaklik of uitsluitlik ratkasse en/of transmissiestelsels van motorvoertuie uitmekaarhaal en wat daarbenevens beskermende verf met 'n kwas of sproeisuiet aan sodanige eenhede aanbring;
- (Opmerking.—'n Werkman-ratkasdemonteerder mag nie volledige ratkasse en/of transmissiestelsels van motorvoertuie verwyder en/of terugplaas nie.);
- (12) "werkman-sondakmonteur" 'n werknemer wat hoofsaaklik of uitsluitlik sondakke op motorvoertuie monteer;
- (13) "werkman-stoffeerder" 'n werknemer wat hoofsaaklik of uitsluitlik—
 - vinielkappe van motorvoertuie stroop en/of daarop aanbring;
 - oortreksels vir sitplekke en/of rugleuningkussings, bekleding en/of voering met die hand of 'n masjien vaswerk of vasspyker;
 - sitplekke, matte, kapvoerings en/of stoffering van motorvoertuie stroop en/of herstel;
- (14) "werkman-wielbalanseerder" 'n werknemer wat in 'n bedryfsinrigting hoofsaaklik of uitsluitlik nuwe en vernieuëde bande verkoop en wat toegelaat word om wiele te balanseer deur gebruik te maak van 'n masjien wat ontwerp is om wiele te balanseer wanneer hulle aan 'n motorvoertuig is of los van 'n motorvoertuig is;
- (15) "verkoelerhersteller" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van die volgende werksaamhede verrig:
 - 'n Vooraf gestelde riffel- of vormmasjien bedien;
 - waterpype en metaalstroke vir vinne volgens vasgestelde lengtes sny;

commercial-type side-car assemblies;

- (d) applies protective coatings to engines and exhaust systems;
- (e) sets clocks to correct time;
- (f) balances wheels with any machine to balance wheels off the vehicle;
- (g) checks and reports on the operation of all electrical consumer points, direction indicators, locks and keys, windscreen wipers and washers;
- (h) assembles and/or strips units, other than engines, electrical fittings, telescopic forks, hydraulic shock absorbers and controls;

Provided that the performance of any of the operations enumerated in this definition shall not be construed as permitting the performance of any journeyman's work incidental to such operations or the use of a torque wrench;

(Note.—The number of motor cycle mechanic's assistants that may be employed in any one establishment is governed by the ratio provisions of clause 14 of this Chapter.);

- (9) "new motor vehicle, motor cycle and tricycle assembler" means an employee in any establishment who, in connection with the assembly of—
 - (a) new motor vehicles, mainly or exclusively fits springs, bumpers, footboards, running boards, fenders, valances, exterior lamps, engine bonnets, axles, radiators, cabs, bodies, grills, seats, engine mud trays and steering box assemblies; and
 - (b) new motor cycles and/or tricycles, mainly or exclusively fits handlebars for forks, light units, clutch and throttle controls to handlebars, exhaust systems to frames and engines, saddles, footrests, kick-starters, gear and brake levers, sealed beam lights, connects electric wire by means of pushclips, fits front wheels and mudguards, but excluding the final adjustments and testing;
- (10) "operative exhaust fitter" means an employee mainly or exclusively engaged in—
 - removing all corroded or faulty exhaust parts by undoing exhaust pipe flanges securing bolts;
 - cutting tubing with a chain cutter or gas flame and welding brackets by gas and arc welding;
 - bending pipes by using the old part as a sample;
 - positioning new parts, sealing joints with exhaust sealer, then clamping tight;
 - retightening pipe flange securing bolts and tightening all hanger brackets;

(Note.—An operative exhaust fitter may be employed only in workshops engaged mainly or exclusively in the removing and replacing of exhaust lines.);
- (11) "operative gearbox dismantler" means an employee who in any gearbox reconditioning establishment is engaged mainly or exclusively in dismantling motor vehicle gearboxes and/or transmissions and who in addition paints such units with protective paint by brush or spray gun;
- (Note.—An operative gearbox dismantler may not remove and/or replace complete gearboxes and/or transmissions from motor vehicles.);
- (12) "operative sunroof fitter" means an employee mainly or exclusively engaged in the fitting of sunroofs to motor vehicles;
- (13) "operative upholsterer" means an employee mainly or exclusively engaged in—
 - stripping and fitting vinyl tops to motor vehicles;
 - sewing or tacking seat and/or squab covers, padding and/or lining by hand and/or machine;
 - stripping and/or repairing of seats, mats, hoodlinings and/or upholstery of motor vehicles;
- (14) "operative wheel balancer" means an employee engaged in any establishment mainly or exclusively in the sale of new and reconditioned tyres who is permitted to balance wheels by using any machine designed to balance wheels on or off a motor vehicle;
- (15) "radiator repairer" means an employee mainly or exclusively engaged in one or more of the following operations:
 - Operating pre-set crimping or forming machines;
 - cutting waterway and fin metal strips to set lengths;

terugvoumasjine bedien;
 kernstukke deur middel van 'n pers volgens die vereiste groottes vorm;
 skoonmaak en vertin;
 kernstukke in suurbaddens en soldeervate indompel;
 waterhouers aan kernstukke vassweet;
 symure aan kernstukke vassweet;
 buise en buisplate vassweet;
 vulnekke volgens setmaat maak;
 verkoelers uitnekaarhaal;

- (16) "herstelwinkelassistent" 'n werknemer in 'n bedryfsinrigting in die werkwinkel waarvan minstens een vakman aktief met vakmanswerk besig is en wat, onder toesig van sodanige vakman, hoofsaaklik of uitsluitlik—

- (a) onderdele of eenhede van motorvoertuie, trekkers, landboumasjinerie en -uitrusting en hulpuitrusting en/of hegstukke daarvan verwyder;
- (b) sonder om die finale elektriese verbindinge aan te bring, die volgende vervang;
 Alternators;
 bakke;
 baklyswerk;
 enjinkappe;
 remtrommels, uitgesonderd waar die trommel en naaf 'n volledige eenheid vorm;
 gloeilampies;
 stampers;
 kables, uitgesonderd elektriese kables;
 kabelhefbome;
 kabelskakelings;
 vergassers;
 kajuite;
 koppelaarsilinders;
 kronkelvere;
 verkoelingstelsels, uitgesonderd lugversorging;
 silinderkoppe, sonder om hulle vas te draai;
 deure;
 deurhandvatsels;
 dryfasse, uitgesonderd voorwielaandrywing;
 enjinsamestelle;
 enjinmonterings;
 enjinmodderpanne;
 uitlaatstelsels;
 vloerplanke;
 vloerbedekking;
 vliegwieldeksels—verwyderbaar;
 brandstofpype;
 brandstofpompe, uitgesonderd inspuitpompe;
 brandstoftanks;
 ratkassamestelle;
 ratkasmonterings;
 generators;
 glas;
 gruispanne;
 roosters;
 handrelingssklampe;
 verwarmers;
 lampe;
 spruitstukke;
 modderskerms;
 oliefilters of -siwwe en die skoonmaak daarvan;
 panele, buite of binne, en toebehore, uitgesonderd waar dit gesweis is;
 koppelaar- en drukplate;
 dryfasse;
 verkoelers;
 verkoelerproppe;
 radio's en bandopnemers, maar nie die finale elektriese verbindig daarvan nie;
 agterbakligte;
 treeplanke;
 sitplekke;
 sitplekoortreksels;
 aansitters;

manipulating return-folding machines;
 framing core sections by means of press into required sizes;
 cleaning and tinning;
 dipping cores into acid baths and solder vats;
 sweating water vessels to cores;
 sweating side walls to cores;
 sweating tubes and tube plates;
 making filler necks to jigs;
 dismantling radiators;

- (16) "repair shop assistant" means an employee in any establishment in the workshop of which at least one journeyman is actively engaged on journeyman's work who, under the supervision of such journeyman, mainly or exclusively—

- (a) removes parts or units from motor vehicles, tractors, agricultural machinery and equipment and ancillary equipment and/or attachments thereof;
- (b) replaces, without making final electrical connections—
 alternators;
 bodies;
 body mouldings;
 bonnets;
 brake drums—except where the drum and hub are one complete unit;
 bulbs;
 bumpers;
 cables, excluding electrical cables;
 cable levers;
 cable linkages;
 carburettors;
 cabs;
 clutch cylinders;
 coil springs;
 cooling systems, excluding air-conditioning;
 cylinder heads, without torquing;
 doors;
 door handles;
 drive shafts, excluding front-wheel drive;
 engine assemblies;
 engine mountings;
 engine mud trays;
 exhaust systems;
 floor boards;
 floor covers;
 flywheel covers—detachable;
 fuel pipes;
 fuel pumps, excluding injection pumps;
 fuel tanks;
 gearbox assemblies;
 gearbox mountings;
 generators;
 glass;
 gravel pans;
 grills;
 handrail brackets;
 heaters;
 lamps;
 manifolds;
 mudguards;
 oil filters or strainers and the cleaning thereof;
 panels—exterior or interior, and fittings, other than where welded;
 clutch and pressure plates;
 propeller shafts;
 radiators;
 radiator plugs;
 radios and tape recorders, excluding the final electrical connections;
 rear body lights;
 running boards;
 seats;
 seat covers;
 self-starters;

doppe;
 skokbrekers;
 voorste en agterste bladvere;
 aanslagplate;
 oliebakmoere en -boute;
 skerms;
 klepdeksels;
 waterslange;
 vensterrame;
 handruitslingers;

- (c) agterashulselsamestellinge verwyder en/of, sonder die gebruik van handgereedskap, weer in posisie plaas en met die hand vasdraai;
 (d) beskermende lae aanbring op enjins, komponente of bybehore in die enjinkompartement gemonteer, op vloermatte, sitplekoppervlakke, bagasiebakke of kantskopplate;
 (e) uurwerke volgens die korrekte tyd stel;
 (f) veiligheids gordels aanbring in voertuie waar daar ankerpunte is;
 (g) waaijerbande aanbring en stel waar daar geen meettoestelle of instrumente nodig is nie;
 (h) los sitplekooortreksels aanbring waar geen verandering daaraan nodig is nie;
 (i) met betrekking tot voertuie, lekke in bakke met vulsel heelmaak en lekke in die ewenaar en ratkas van enjin deur vas te draai;
 (j) wiele balanseer met 'n masjiën wat bedoel is om wiele los van die voertuig af te balanseer;
 (k) met betrekking tot voertuie—

- (i) die volgende nagaan en daarvoor verslag doen:
 Alle elektriese verbruikspunte;
 voorste sitplekregstellers;
 rigtingaanwysers;
 uurwerke;
 deur- en vensterhandvatsels;
 deure, slotte en sleutels;
 ruitveërs en -spruite;

Met dien verstande dat defekte wat deur 'n herstelwinkel-assistent gerapporteer word, slegs deur 'n vakman, B/A-vakman of vakleerling reggestel mag word;

- (ii) die volgende nagaan, regstel en, indien nodig, vervang:
 Die smookklep, enjinkap, aansitter, handversneller en verwarmers, ventileerkabels en verkoelingstelselkabels;
 slangverbindinge om te kyk of daar nie water uitlek nie;
 alle elektriese verbindinge om te sien of dit stewig is;
 uurwerke;
 rigtingaanwysers, deur- en vensterhandvatsels;
 deure, deurrubber, slotte en sleutels;
 generator- en alternatorbande om te sien of dit die regte spanning het;
 ruitveërs en -spuie;
 (l) gate boor volgens patroonplate;
 (m) in 'n werkwinkel wat uitsluitlik motorfiets en/of bromponies herstel, eenhede monteër en/of stroop, uitgesonderd enjins, elektriese toebehore, teleskopiese vurke, hidrouliese skokbrekers en kontroles.

Met dien verstande dat die verrigting van enige van die werksaamhede in hierdie omskrywing vermeld nie so uitgelê moet word dat dit die verrigting van vakmanswerk wat met sodanige werksaamhede in verband staan, toelaat nie;

(Opmerking.—Die getal herstelwinkelassistent wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalverhoudingsbepalings van klousule 14 van hierdie Hoofstuk.);

- (17) "bromponiewerker" 'n werknemer wat hoofsaaklik of uitsluitlik, onder toesig van 'n vakman, motor- of motorfietswerktuigkundige, bromponies inmeekaarsit en/of uitmeekaarhaal, uitgesonderd die inmeekaarsit of uitmeekaarhaal van enjins, elektriese toebehore, transmissiesamestellinge, teleskopiese vurke, hidrouliese skokbrekers en kontroles;

(Opmerking.—Die getal bromponiewerke wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalverhoudingsbepalings van klousule 14 van hierdie Hoofstuk.);

- (18) "diensverkooper" 'n vakman wat hoofsaaklik of uitsluitlik implemente, masjinerie, uitrusting of toestelle olie, smeer, skoonmaak en regstel of herstel; wat daarbenewens bestellings kan neem vir die herstel en vir die verkoop en/of lewering van sodanige implemente, masjinerie, uitrusting of toestelle of bybehore of materiaal vir gebruik in verband met sodanige implemente, masjinerie, uitrusting

shells;
 shock absorbers;
 springs, leaf—front and rear;
 striker plates;
 sump nuts and bolts;
 valances;
 valve covers;
 water hoses;
 window frames;
 window winders—manual;

- (c) removes and/or, without the use of hand tools, repositions and hand tightens rear axle housing assemblies;
 (d) applies protective coatings to engines, components or accessories mounted within the engine compartment, to floor mats, seat surfaces, luggage compartments or side-kick plates;
 (e) sets clocks to correct time;
 (f) fits safety belts to vehicles where anchor points exist;
 (g) fits and adjusts fan belts where no measuring devices or instruments are necessary;
 (h) fits loose seat covers when no alteration to them is necessary;
 (i) in relation to any vehicle, repairs body leaks by filling, and engine differential and gearbox leaks by tightening;
 (j) balances wheels with any machine made to balance wheels off the vehicle;

- (k) in relation to any vehicle—

- (i) checks and reports on the operation of—
 all electrical consumer points;

front seat adjusters;

direction indicators;

clocks;

door and window handles;

doors, locks and keys;

windscreen wipers and washers;

Provided that any defects reported by a repair shop assistant shall not be rectified by an employee, other than a journeyman, B/A journeyman or apprentice;

- (ii) checks, adjusts and, if necessary, replaces—

choke, bonnet, starter, hand throttle and heater, vent and cooling system cables;

hose connections for water leaks;

all electrical connections for tightness;

clocks;

direction indicators, door and window handles;

doors, door rubbers, locks and keys;

generator and alternator belts for correct tension;

windscreen wipers and washers;

- (l) drills holes to templates;

- (m) in a workshop engaged exclusively in motor cycle and/or scooter repairs, assembles and/or strips units, other than engines, electrical fittings, telescopic forks, hydraulic shock absorbers and controls;

Provided that the performance of any of the operations enumerated in this definition shall not be construed as permitting the performance of any journeyman's work incidental to such operations;

(Note.—The number of repair shop assistants that may be employed in any one establishment is governed by the ratio provisions of clause 14 of this Chapter.);

- (17) "scooter worker" means an employee mainly or exclusively engaged, under the supervision of a journeyman, motor or motor cycle mechanic, in the assembling and/or stripping of scooters, other than the assembling or stripping of the engines, electrical fittings, transmissions, telescopic forks, hydraulic shock absorbers and controls;

(Note.—The number of scooter workers that may be employed in any one establishment is governed by the ratio provisions of clause 14 of this Chapter.);

- (18) "service supply salesman" means a journeyman who is mainly or exclusively engaged in oiling, greasing, cleaning and adjusting or repairing implements, machinery, equipment or appliances, who may in addition take orders for the repair and for the sale and/or supply of such implements, machinery, equipment or appliances or accessories or materials for use in connection with such imple-

of toestelle, en wat sodanige nuwe of herstelde goedere kan aflewer en geld kan invorder; en omvat dit ook persone wat ten tyde van die inwerkingtreding van hierdie Ooreenkoms as diensverkopers soos omskryf in die Ooreenkoms gepubliseer by Goewermentskennisgewing 323 van 24 Februarie 1956 (soos gewysig), in diens is maar wat nie aan die omskrywing van "vakman" soos in hierdie Ooreenkoms vervat, voldoen nie;

- (19) "speekwielsteller" 'n werknemer wat uitsluitlik of hoofsaaklik die speekwiele van motorkarre en motorfietsse in die haak bring;
- (20) "toesighouer" 'n werknemer wat deur die werkgever aan die hoof geplaas word van 'n bedryfsinrigting of 'n gedeelte van 'n bedryfsinrigting waarin daar vulkaniseerwerk verrig word, om werk aan die werknemers in sodanige bedryfsinrigting of gedeelte van 'n bedryfsinrigting toe te wys en toesig oor sodanige werk te hou terwyl dit in die bedryfsinrigting of 'n gedeelte van 'n bedryfsinrigting aan die gang is, en sodanige toesighouding het betrekking op alle werksaamhede wat met vulkaniseerwerk in verband staan;
- (21) "vulkaniseerder se werkman" 'n werkwinkelwerknemer, uitgesonderd 'n vakman, toesighouer, algemene werker of vakleerling, wat vulkaniseerwerk verrig in 'n vulkaniseerinrigting en wat wile kan balanseer met 'n masjien wat bedoel is om wile te balanseer wanneer hulle los van die voertuig af is.
- (22) "wielsporingswerker" 'n werknemer in diens by 'n bedryfsinrigting waarin, waarop of waaruit bande hertel, gevulkaniseer en/of versool word en wat die voorgeskrewe opleidingskursus in wielsporing by enigen van die groepopleidingsentrums suksesvol voltooi het.

[Opmerking.—Hierdie werknemer moet van tyd tot tyd 'n opleidingskursus wat deur die Raad goedgekeur is suksesvol voltooi maar word nie toegelaat om ure te werk nie behalwe dié in klousules 4 en 15 (2) van Hoofstuk 1, Afdeling C, voorgeskryf.]

Klousule 3.—Lone

(1) Die minimum loon wat 'n werknemer moet betaal aan elkeen van sy werknemers van die klasse in onderstaande Loonbylae uiteengesit, is dié wat vir die betrokke klas werknemers voorgeskryf word in die gebied van die Streek waarin sy bedryfsinrigting geleë is, en geen werknemer mag 'n loon aanneem wat laer is as dié wat vir sy klas in sodanige gebied voorgeskryf word nie.

(Opmerking.—In die geval van maandelikse besoldigde werknemers is die minimum loon vier en 'n derde maal die weekloon wat in hierdie Loonbylae vermeld word.)

LOONBYLAE

Klas werknemer	Minimum lone Alle gebiede	
	Per week	Per uur
	R	R
B/A-vakman	199,80	4,44
Dieselpompkamerassistent—		
gedurende eerste ses maande ondervinding	112,05	2,49
daarna	118,80	2,64
Vakman	207,00	4,60
Motorfietswerktuigkundige se assistent—		
gedurende eerste ses maande ondervinding	108,45	2,41
daarna	112,05	2,49
Monteur van nuwe motorvoertuie, motorfietsse en motordriewiele	120,60	2,68
Werkman-uitlaatmonteur—		
gedurende eerste ses maande ondervinding	199,80	4,44
daarna	207,00	4,60
Werkman-sondakmonteur	181,80	4,04
Werkman-stoffeerder	181,80	4,04
Werkman-wielbalanseerder	181,80	4,04
Verkoelerhersteller—		
gedurende eerste drie maande ondervinding	77,85	1,73
daarna	80,55	1,79
Bromponiewerker	77,85	1,73
Diensverkoper	207,00	4,60
Speekwielsteller—		
gedurende eerste drie maande ondervinding	77,85	1,73
daarna	80,55	1,79
Toesighouer	119,70	2,66
Vulkaniseerder se werkman, sonder wielbalanseering—		
gedurende eerste 12 maande ondervinding	77,85	1,73
daarna	80,55	1,79
Vulkaniseerder se werkman, met wielbalansering—		
gedurende eerste 12 maande ondervinding	87,75	1,95
daarna	90,00	2,00
Wielsporingswerker	207,00	4,60

ments, machinery, equipment or appliances and who may deliver such new or repaired goods and collect moneys, and shall include persons who, at the time when this Agreement comes into operation, are employed as service supply salesmen as defined in the Agreement published under Government Notice 323 of 24 February 1956 (as amended), but who do not comply with the definition of "journeyman" as defined in this Agreement;

- (19) "spoke wheel truer" means an employee mainly or exclusively engaged on truing of spoke wheels of motor cars and motor cycles;
- (20) "supervisor" means an employee who is placed by the employer in charge of any establishment or part of an establishment where vulcanising is carried on, for the purpose of allocating work to the employees in such establishment or part of an establishment and supervising such work during its passage through the establishment or part of an establishment, and relates to all operations incidental to vulcanising;
- (21) "vulcaniser's operative" means a workshop employee, other than a journeyman, supervisor, general worker or apprentice, engaged in vulcanising work in a vulcanising establishment who may balance wheels with any machine made to balance wheels off the vehicle;
- (22) "wheel alignment worker" means an employee employed at any establishment wherein, whereon or wherefrom the repairing, vulcanising and/or retreading of tyres is carried on who has successfully completed the prescribed training course in wheel alignment at any of the group training centres;

[Note.—This employee will be required to successfully complete a training course approved by the Council from time to time but will not be permitted to work hours other than as prescribed in clause 4 and 15 (2) of Chapter I, Division C.]

Clause 3.—Wages

The minimum wage which shall be paid by an employer to each of his employees of the classes specified in the following Wage Schedule shall be that specified for the class of employees concerned in the area of the Region in which his establishment is situated and no employee shall accept a wage lower than that specified for this class in such area.

(Note.—In the case of monthly paid employees, the minimum wage shall be four and a third times the amount of the weekly wage quoted in this Wage Schedule.)

WAGE SCHEDULE

Class of employee	Minimum wages All areas	
	Per week	Per hour
	R	R
B/A journeyman	199,80	4,44
Diesel pump room assistant—		
during first six months of experience	112,05	2,49
thereafter	118,80	2,64
Journeyman	207,00	4,60
Motor cycle mechanic's assistant—		
during first six months of experience	108,45	2,41
thereafter	112,05	2,49
New motor vehicle, motor cycle and tricycle assembler	120,60	2,68
Operative exhaust fitter—		
during first six months of experience	199,80	4,44
thereafter	207,00	4,60
Operative sunroof fitter	181,80	4,04
Operative upholsterer	181,80	4,04
Operative wheel balancer	181,80	4,04
Radiator repairer—		
during first three months of experience	77,85	1,73
thereafter	80,55	1,79
Scooter worker	77,85	1,73
Service supply salesman	207,00	4,60
Spoke wheel truer—		
during first three months of experience	77,85	1,73
thereafter	80,55	1,79
Supervisor	119,70	2,66
Vulcaniser's operative, without wheel balancing—		
during first 12 months of experience	77,85	1,73
thereafter	80,55	1,79
Vulcaniser's operative, with wheel balancing—		
during first 12 months of experience	87,75	1,95
thereafter	90,00	2,00
Wheel alignment worker	207,00	4,60

	Gebiede A		Ander Gebiede			A Areas		Other areas	
	Per week	Per uur	Per week	Per uur		Per week	Per hour	Per week	Per hour
	R	R	R	R		R	R	R	R
Motorelektrisiën se assistent—					Auto electrician's assistant—				
gedurende eerste ses maande ondervinding	96,75	2,15	86,40	1,92	during first six months of experience	96,75	2,15	86,40	1,92
gedurende tweede ses maande ondervinding	108,45	2,41	98,10	2,18	during second six months of experience	108,45	2,41	98,10	2,18
daarna.....	112,05	2,49	101,70	2,26	thereafter.....	112,05	2,49	101,70	2,26
Skoonmaakster.....	47,70	1,06	41,40	0,92	Char.....	47,70	1,06	41,40	0,92
Drywers van bromponies, motorfiets of ander motorvoertuie met 'n bruto voertuigmassa van minder as 3 500 kg	75,60	1,68	72,45	1,61	Drivers of scooters, motor cycles or other motor vehicles with a gross vehicle mass of less than 3 500 kg	75,60	1,68	72,45	1,61
Drywers van motorvoertuie met 'n bruto voertuigmassa van 3 500 kg of meer	84,15	1,87	79,65	1,77	Drivers of motor vehicles with a gross vehicle mass of 3 500 kg or more	84,15	1,87	79,65	1,77
Werkman - ratkasdemonteerder—					Operative gearbox dismantler—				
gedurende eerste ses maande ondervinding	96,75	2,15	86,40	1,92	during first six months of experience	96,75	2,15	86,40	1,92
gedurende tweede ses maande ondervinding	108,45	2,41	97,65	2,17	during second six months of experience	108,45	2,41	97,65	2,17
daarna.....	112,05	2,49	101,70	2,26	thereafter.....	112,05	2,49	101,70	2,26
Herstelwinklassistent—					Repair shop assistant—				
gedurende eerste ses maande ondervinding	96,75	2,15	86,40	1,92	during first six months of experience	96,75	2,15	86,40	1,92
gedurende tweede ses maande ondervinding	108,45	2,41	97,65	2,17	during second six months of experience	108,45	2,41	97,65	2,17
daarna.....	112,05	2,49	101,70	2,26	thereafter.....	112,05	2,49	101,70	2,26
Bakwinklassistent—					Body shop assistant—				
gedurende eerste ses maande ondervinding	96,75	2,15	86,40	1,92	during first six months of experience	96,75	2,15	86,40	1,92
gedurende tweede ses maande ondervinding	108,45	2,41	97,65	2,17	during second six months of experience	108,45	2,41	97,65	2,17
daarna.....	112,05	2,49	101,70	2,26	thereafter.....	112,05	2,49	101,70	2,26
Batteryhersteller—					Battery repairer—				
gedurende eerste 12 maande ondervinding	90,45	2,01	84,15	1,87	during first 12 months of experience	90,45	2,01	84,15	1,87
daarna.....	103,50	2,30	96,75	2,15	thereafter.....	103,50	2,30	96,75	2,15
	Gebiede A		Gebiede B			A Areas		B Areas	
	Per week	Per uur	Per week	Per uur		Per week	Per hour	Per week	Per hour
	R	R	R	R		R	R	R	R
Algemene werker.....	74,25	1,65	62,10	1,38	General worker.....	74,25	1,65	62,10	1,38
Wag.—Vir hierdie graad werknemer, kyk klousule 21 van Afdeling A.					Watchman.—For this grade of employee, refer to clause 21 of Division A.				

(2) Vir die toepassing van hierdie klousule beteken "ondervinding" die totale tydperk of tydperke diens van 'n werknemer by of sy huidige of 'n ander werkgever in die bepaalde beroep waarin hy werksaam is.

Klousule 4.—Werkure

(1) Behoudens subklousule (5) van hierdie klousule en ondanks andersluidende bepalings in hierdie subklousule mag die gewone werkure van 'n werknemer hoogstens 45, uitgesonderd etenspouses, in 'n bepaalde week en agt, uitgesonderd etenspouses, op 'n bepaalde dag wees: Met dien verstande dat—

- in 'n bedryfsinrigting waar die gewone werkure op een dag in elke week hoogstens vyf is, daar van 'n werknemer vereis of hy toegelaat kan word om 'n addisionele tydperk van hoogstens 'n halfuur op elkeen van die ander dae van daardie week te werk; of
- daar van 'n werknemer wat nie gewoonlik meer as vyf dae in 'n week werk nie, op enige werkdag vereis of hy toegelaat kan word om 'n addisionele tydperk van een en 'n kwart uur te werk.

(2) Geen werkgever mag van 'n werknemer vereis of hom toelaat—

- om 'n ononderbroke tydperk van meer as vyf uur sonder 'n ononderbroke pouse van minstens een uur te werk nie: Met dien verstande dat, vir die toepassing van hierdie paragraaf, werktydperke wat deur 'n pouse van minder as een uur onderbreek word, geag word aaneenlopend te wees;
- om, as hy 'n vakman of 'n vakleerling is, sy gewone weeklikse ure op ander dae as Maandae, Dinsdae, Woensdae, Donderdae of Vrydae of, in die geval van ander werknemers, op meer as vyf en 'n half dae in 'n week te werk nie:

Met dien verstande dat 'n werkgever met sy werknemers wat gewoonlik slegs vyf dae per week werk, ooreen kan kom dat die ononderbroke pouse in paragraaf (a) van hierdie subklousule bedoel, tot minstens 30 minute ingekort word, maar voordat 'n ingekorte pouse in werking gestel

(2) "Experience", for the purposes of this clause, means the total period or periods of employment which an employee has had with either his present or any other employer in the particular occupation in which he is employed.

Clause 4.—Hours of work

(1) Subject to the provisions of subclause (5) of this clause and notwithstanding anything to the contrary contained in this subclause, the ordinary hours of work of any employee shall not exceed 45, excluding meal intervals, in any one week and eight, excluding meal intervals, on any one day: Provided that—

- in any establishment where on one day in every week the ordinary hours of work are not more than five, any employee may be required or permitted to work for an additional period not exceeding half an hour on each of the remaining days of that week; or
- an employee who does not ordinarily work on more than five days in a week may on any work-day be required or permitted to work for an additional period of one and a quarter hours.

(2) No employer shall require or permit any employee—

- to work for a continuous period of more than five hours without an uninterrupted interval of at least one hour: Provided that, for the purposes of this paragraph, periods of work interrupted by intervals of less than one hour shall be deemed to be continuous;
- who is a journeyman or an apprentice, to work his ordinary weekly hours on any days other than Mondays, Tuesdays, Wednesdays, Thursdays or Fridays, or, in the case of other employees, over more than five and a half days in any week:

Provided that an employer may agree with those of his employees who normally work on only five days each week that the uninterrupted interval referred to in paragraph (a) of this subclause shall be reduced to not less than 30 minutes, but before a reduced interval may be put into operation

word; moet die werkgever die besonderhede van die toestemming tot die ingekorte pouse, met inbegrip van die bepalings daarvan en die werknemer se toestemming daartoe, in 'n behoorlike register inskryf wat vir dié doel gehou word en deur die betrokke Streekraad goedgekeur is.

(3) 'n Werkgever kan van verskillende werkwinkelwerknemers of algemene werkers vereis om hul skofte op verskillende tye te begin en te eindig, maar behalwe in die geval van algemene werkers wat as petroljogies werksaam is, mag die tydperk tussen die aanvangstyd van die vroegste skof en die aanvangstyd van die laaste skof hoogstens 45 minute wees.

(4) Alle werknemers, uitgesonderd diensverkopers, is geregtig op en moet 'n ruspouse van 10 minute toegestaan word so na doenlik aan die middel van elke werkdag in die oggend en die namiddag, en sodanige pouse moet vir doeleindes van die berekening van besoldiging geag word deel van die gewone werkure te wees.

(5) Wanneer daar van 'n diensverkoper vereis word om te eniger tyd in die loop van sy diens werk op 'n ander plek as in die bedryfsinrigting van sy werkgever te verrig, is subklousule (2) hiervan nie van toepassing nie en kan die ure voorgeskryf in subklousule (1) van hierdie klousule vir die doeleindes van sodanige werk met vier uur per dag verleng word, met 'n maksimum van 24 uur per week.

(6) Ondanks andersluidende bepalings in hierdie Ooreenkoms is dit toelaatbaar om, wanneer 'n nagparkeerdienst in 'n parkeergarage gelewer word, algemene werkers tussen 18h00 op 'n dag en 08h00 op die daaropvolgende dag vir die doel van nagparkeerdienste alleenlik in diens te neem vir 'n maksimum van sewe uur per nag op sewe agtereenvolgende nagte: Met dien verstande egter dat, nadat sodanige algemene werker 14 agtereenvolgende nagte gewerk het, hy op een vry nag met volle besoldiging geregtig is asof hy op sodanige nag sy gemiddelde gewone werkure vir daardie nag van die week gewerk het, en as sodanige werknemer nie van hierdie reg gebruik maak nie, moet hy in plaas daarvan een sewende van sy weeklikse besoldiging, benewens sy gewone besoldiging, betaal word.

(7) Wanneer 'n algemene werker vir nagparkeerdienste in diens is, moet die werkgever hom minstens een week se loon soos in klousule 3 van hierdie Hoofstuk voorgeskryf, betaal vir die eerste 45 uur van sy diens in sodanige week, en vir alle ure wat hy langer as 45 in 'n week gewerk het, moet sodanige algemene werker minstens een en 'n half maal sy gewone besoldiging betaal word.

(8) Behoudens klousule 5 (10) van Afdeling A wat betrekking het op afwesigheid van diens en klousule 6 van hierdie Hoofstuk wat betrekking het op korttyd, moet die week van 'n algemene werker geag word 45 uur te wees wanneer sodanige algemene werker minder as 45 uur in 'n week gewerk het omdat—

- (a) die gewone werkure van die bedryfsinrigting minder as 45 is;
- (b) die werkgever nie die skofte van sodanige werknemer so kan reël dat dit op 45 uur te staan kom nie; en/of
- (c) hy om 'n ander rede as sonder die toestemming van sy werkgever van sy werk afwesig is.

(9) 'n Werknemer wat deur die polisie gearrester of aangehou word vir 'n oortreding of 'n vermoedelike oortreding, moet vir die tydperk waarin hy in arrest is of aldus aangehou word en dus nie in staat is om sy werk voort te sit nie, vir die toepassing van hierdie klousule geag word sonder toestemming van sy werk afwesig te gewees het.

Klousule 5.—Oortydwerk

(1) Waar daar van 'n werknemer vereis word of hy toegelaat word om langer te werk as die dae of ure wat in klousule 4 van hierdie Hoofstuk voorgeskryf word, moet alle sodanige ekstra tyd gewerk behoudens klousule 7 van hierdie Hoofstuk geag word oortydwerk te wees en moet die lone in subklousule (4) van hierdie klousule voorgeskryf, daarvoor betaal word.

(2) Behoudens subklousule (3) van hierdie klousule—

- (a) mag geen werknemer verplig of toegelaat word om langer as 10 uur in 'n week oortydwerk te verrig nie;
- (b) mag geen werkwinkeladministrasiepersoneel verplig of toegelaat word om langer as vyf uur in 'n week en 20 uur in 'n maand oortydwerk te verrig nie;

(3) Ondanks andersluidende bepalings in hierdie klousule mag werkwinkeladministrasiepersoneel nie verplig of toegelaat word om—

- (a) in verband met voorraadopname meer as 15 uur in 'n jaar of oor 'n tydperk van meer as 12 agtereenvolgende dae oortyd te werk nie;
- (b) vir ander doeleindes as voorraadopname—
 - (i) meer as vier uur op 'n bepaalde dag;
 - (ii) meer as 30 uur in 'n bepaalde jaar;
 - (iii) op 'n Saterdag of 'n openbare vakansiedag,

oortyd te werk nie.

(4) Die minimum lone waarteen werknemers vir oortydwerk besoldig moet word, is soos volg:

- (a) In die geval van vakmanne: Een en 'n half maal sy gewone besoldiging;
- (b) in die geval van werknemers uitgesonderd vakmanne:
 - (i) een en 'n half maal sy gewone besoldiging vir oortyd gewerk tussen 06h00 en 24h00;

the employer must enter the details of the agreement to the reduced interval, including the terms thereof and the employee's consent thereto, in a proper record kept for that purpose and approved by the Regional Council concerned.

(3) An employer may require different workshop employees or general workers to begin and finish their shifts at different times, but except in the case of general workers employed as petrol attendants the margin between the starting time of the earliest shift and the starting time of the latest shift may not exceed 45 minutes.

(4) All employees, except service supply salesmen, shall be entitled to and be granted a rest interval of 10 minutes at as near practicable to the middle of each morning and afternoon work period and such interval shall, for the purpose of calculating wages, be reckoned as part of the ordinary working hours.

(5) Whenever any service supply salesman is at any time during the course of his employment required to work away from the establishment of his employer, the provisions of clause (2) herein shall not apply, and the hours stipulated in subclause (1) of this clause may for purposes of such work be extended by four hours a day, with a maximum of 24 hours a week.

(6) Notwithstanding anything to the contrary contained in this Agreement, it shall be permissible, whenever in any parking garage a night parking service is conducted, to employ general workers between 18h00 on any day and 08h00 on the next day for the purposes of night parking services only, for a maximum of seven hours per night on seven successive nights: Provided, however, that after working 14 consecutive nights any such general worker shall be entitled to one free night on full pay as if he had on such night worked his average ordinary working hours for that night of the week, and if such employee does not avail himself of this right, he shall instead be paid one seventh of his normal weekly wage in addition to his ordinary wage.

(7) Whenever a general worker is employed on night parking services he shall be paid by the employer not less than one week's wages as laid down in clause 3 of this Chapter for the first 45 hours of his employment in any such week and for any hours worked in excess of 45 in any week such general worker shall be paid at a rate of not less than one and a half times his ordinary wage.

(8) Subject to the provisions of clause 5 (10) of Division A relating to absences from employment and clause 6 of this Chapter relating to short-time, whenever any general worker works for less than 45 hours in any week owing to—

- (a) the usual working hours of the establishment being less than 45;
- (b) the employer being unable to regulate the shifts of such employee to 45 hours; and/or
- (c) any reason other than his absents himself without the employer's permission;

such general worker's week shall be deemed to be 45 hours.

(9) For the purpose of this clause, an employee who is arrested or detained by the police for any offence or suspected offence shall, for the period during which he is under arrest or so detained and unable to continue his employment, be deemed to have absented himself without permission.

Clause 5.—Overtime

(1) Where any employee is required or permitted to work in excess of the days or hours prescribed in clause 4 of this Chapter, any such excess time worked shall, subject to the provisions of clause 7 of this Chapter, be regarded as overtime and be paid for at the rates specified in subclause (4) of this clause.

(2) Subject to the provisions of subclause (3) of this clause—

- (a) no employee shall be required or permitted to work overtime for more than 10 hours in any one week;
- (b) no workshop administrative staff shall be required or permitted to work overtime for more than five hours in any one week and 20 hours in any one month.

(3) Notwithstanding anything to the contrary contained in this clause, workshop administrative staff shall not be required or permitted to work—

- (a) overtime on stock-taking for more than 15 hours in any one year or spread over a period of more than 12 consecutive days;
- (b) overtime for purposes other than stock-taking—
 - (i) for more than four hours of any one day;
 - (ii) for more than 30 hours in any one year;
 - (iii) on any Saturday or public holiday.

(4) The minimum rates at which employees shall be remunerated for overtime worked are as follows:

- (a) In the case of journeymen: One and a half times his ordinary rate of remuneration.
- (b) in the case of employees other than journeymen:
 - (i) One and a half times his ordinary rate of remuneration for overtime worked between 06h00 and 24h00;

- (ii) twee maal sy gewone besoldiging vir oortyd gewerk tussen 24h00 en 06h00;

Met dien verstande dat skoonmaaksters, algemene werkers en drywers nie kwalifiseer vir oortydwerk ten opsigte van 'n week waarin hulle minder as 45 uur gewerk het nie. Hierdie syfer is onderworpe aan 'n *pro rata*-vermindering indien van die volgende gedurende 'n bepaalde week voorkom:

- (i) Statutêre openbare vakansiedae;
- (ii) afwesigheid met die toestemming of kondonering van die werkgever: Met dien verstande dat 'n werknemer wat homself veronreg ag omdat sy werkgever nie sy afwesigheid wil kondoneer nie, by 'n Streekraad appél kan aanteken teen die werkgever se beslissing wat op hom van toepassing gemaak is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening in sodanige geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad wie se beslissing finaal is;
- (iii) die begin van 'n nuwe dienskontrak.

Klousule 6.—Korttyd

(1) Behoudens subklousule (3) van hierdie klousule en ondanks andersluidende bepalinge in hierdie Ooreenkoms, kan 'n werkgever sy werknemers korttyd laat werk: Met dien verstande dat waar sodanige korttyd te wyte is aan 'n handelslapte en/of 'n tekort aan materiaal en daar van 'n werknemer vereis word om nie op 'n bepaalde dag in die bedryfsinrigting teenwoordig te wees nie, die werkgever hom voor of op die dag onmiddellik voor die dag waarop daar van hom vereis word om nie te werk nie van sodanige feit in kennis moet stel, en waar die werkgever uitdruklik van die werknemer vereis om hom op 'n bepaalde dag by die bedryfsinrigting aan te meld met die doel om vas te stel of daar werk beskikbaar is, moet hy, indien daar geen werk beskikbaar is nie of indien slegs werk vir minder as vier uur beskikbaar is, minstens vier uur se besoldiging vir sodanige dag betaal word.

(2) Waar daar korttyd gewerk word, is 'n werkgever nie verplig om lone aan sy werknemers te betaal nie, behalwe vir die tydperk wat hulle werklik gewerk het of soos uitdruklik anders in subklousule (1) van hierdie klousule bepaal.

(3) 'n Werknemer mag nie op 'n dag wat 'n openbare vakansiedag is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, op 'n korttydgrondslag geplaas word nie.

(4) 'n Vakleerling mag nie op 'n korttydgrondslag geplaas word nie, behalwe met die goedkeuring van die Registrateur van Mannekragopleiding.

Klousule 7.—Sondagwerk

(1) *Die reg om op Sondae te werk.*—Geen vakman mag verplig of toegelaat word om op 'n Sondag te werk nie, behalwe om noodwerk te verrig.

(2) *Besoldiging vir Sondagwerk.*—Behoudens subklousules (3) en (4) van hierdie klousule betreffende onderskeidelik vakmanne en algemene werkers moet die werkgever van 'n werknemer wat op 'n Sondag werk of—

(a) die werknemer—

- (i) as hy aldus hoogstens vier uur werk, minstens die gewone besoldiging betaal wat betaalbaar is vir die tydperk wat hy gewoonlik op 'n weekdag werk; of
- (ii) as hy aldus meer as vier uur werk, minstens dubbel sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk of minstens dubbel die gewone besoldiging betaalbaar vir die tydperk wat hy gewoonlik op 'n weekdag werk, naamlik die grootste bedrag; of

(b) die werknemer minstens een en 'n derde maal sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk en hom binne sewe dae na sodanige Sondag een dag verlof toestaan en hom daarvoor minstens sy gewone besoldiging betaal asof hy op sodanige vakansiedag sy gemiddelde getal gewone werkdag vir daardie dag van die week gewerk het.

(3) Wanneer 'n vakman op 'n Sondag werk, moet sy werkgever hom minstens dubbel sy gewone uurloon betaal vir elke uur of gedeelte van 'n uur aldus gewerk.

(4) Waar 'n algemene werker wat in 'n parkeergarage of 'n vul- en/of diensstasie in diens is en hoofsaaklik of uitsluitlik een van die pligte uitvoer wat in paragraaf (a) van die omskrywing van sodanige algemene werker vermeld word, sy gewone skof op 'n Sondag werk, moet sy werkgever hom minstens een en 'n derde maal sy gewone uurloon betaal vir elke uur of gedeelte daarvan en dubbel sy gewone uurloon vir elke uur of gedeelte daarvan daarna, maar sodanige algemene werker is nie op 'n dag se verlof ten opsigte van sodanige Sondag skof geregtig nie. As 'n algemene werker 'n addisionele skof op 'n Sondag werk nadat hy sy gewone week gedurende die voorafgaande ses weekdae voltooi het, moet hy vir sodanige Sondagwerk in ooreenstemming met subklousule (2) (a) (ii) of (2) (b) van hierdie klousule besoldig word.

- (ii) double his ordinary rate of remuneration for overtime worked between 24h00 and 06h00;

Provided that charrs, workers and drivers shall not qualify for overtime in respect of any week during which they have worked less than 45 hours, this figure being subject to *pro rata* reduction in respect of the following which occur during a particular week:

- (i) A statutory public holiday;
- (ii) absence with the permission or condonation of the employer: Provided that an employee who is aggrieved by the employer's non-condonation of his absence may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case; in the event of the employee not being satisfied with the Regional Council's decision he may appeal thereagainst to the National Council, whose decision shall be final;
- (iii) the beginning of a new contract of employment.

Clause 6.—Short-time

(1) Subject to the provisions of subclause (3) of this clause and notwithstanding anything to the contrary in this Agreement, an employer may employ his employees on short-time: Provided that where such short-time is owing to slackness of trade and/or shortage of material, if an employee is required not to attend the establishment on a particular day, the employer shall notify him of the fact not later than the day immediately preceding the day on which he is not required to work, and where the employee is expressly required by the employer to report at the establishment on any particular day for the purpose of ascertaining whether work will be available, he shall, if no work or if work of less than four hours' duration is available, be paid not less than four hours' pay in respect of such day.

(2) In the event of short-time being worked an employer shall not be required to pay wages to his employees except for the period actually worked or as otherwise expressly provided for in subclause (1) of this clause.

(3) An employee may not be placed on short-time on any of the days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(4) An apprentice may not be placed on short-time except with the approval of the Registrar of Manpower Training.

Clause 7.—Sunday work

(1) *The right to work on Sundays.*—No journeyman shall be required or permitted to work on a Sunday except to perform emergency work:

(2) *Pay for Sunday work.*—Subject to the provisions of subclauses (3) and (4) of this clause relating to journeymen and general workers respectively, the employer of an employee who works on a Sunday shall either—

(a) pay the employee—

- (i) if he so works for a period not exceeding four hours, not less than the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day; or
- (ii) if he so works for a period exceeding four hours, remuneration at a rate of not less than double his ordinary rate of remuneration in respect of the total period worked on such Sunday, or remuneration which is not less than double the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day, whichever is the greater; or

(b) pay the employee remuneration at a rate of not less than one and one third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's holiday and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such holiday worked his average ordinary working hours for that day of the week.

(3) Whenever any journeyman works on a Sunday his employer shall pay him at a rate of not less than double his normal hourly rate for every hour or part of an hour so worked.

(4) When any general worker who is employed in a parking garage or in a filling and/or service station mainly or exclusively on any of the duties specified in paragraph (a) of a definition of such general worker works his normal shift on any Sunday, his employer shall pay him not less than one and a third ordinary hourly wage in respect of each hour or part of an hour thereof and double his ordinary hourly wage for each hour or part of an hour thereafter, but such general worker shall not be entitled to a day's holiday in respect of such Sunday shift. If any general worker works an additional shift on any Sunday after having completed his normal week during the preceding six week days, he shall be paid for such Sunday work in accordance with subclause (2) (a) (ii) or (2) (b) of this clause.

Klousule 8.—Gereedheidsdiens- en roep-toelaes

(1) *Gereedheidsdienstoelaes.*—(a) 'n Werknemer kan van 'n vakman vereis om "gereed" te wees op 'n Saterdag en/of Sondag mits sodanige vakman minstens een week skriftelik kennis daarvan gegee word.

(b) Wanneer daar van 'n werknemer vereis word om ingevolge hierdie klousule "gereed" te wees, moet hy 'n "gereedheidstoelaes" van minstens R10 ontvang vir elke dag waarop hy "gereed" moet wees, afgesien daarvan of daar van hom vereis word om te werk of nie terwyl hy "gereed" is: Met dien verstande dat as hy verplig word om te werk terwyl hy "gereed" is die "gereedheidstoelaes" nie afgetrek mag word van besoldiging wat vir sodanige werk ingevolge hierdie Ooreenkoms betaalbaar is nie.

(c) 'n Werknemer wat "gereed" moet wees, moet homself vir diens aanmeld binne een uur nadat hy geroep is en as hy versuim om homself aan te meld, verbeur hy die "gereedheidstoelaes".

(2) *Roep-toelaes.*—(a) 'n Werknemer kan 'n werknemer vóór sy gewone aanvangstyd of ná sy gewone uitskeityd roep op enige dag van die week, mits daar 'n roep-toelaes van R10 betaal word in elke geval waar so 'n werknemer aldus geroep word.

(b) 'n Werknemer wat aldus geroep word, moet homself vir diens aanmeld binne een uur nadat hy geroep is.

(c) As 'n werknemer geroep word, mag die roep-toelaes nie afgetrek word van besoldiging wat vir sodanige werk ingevolge hierdie Ooreenkoms betaalbaar is nie.

Klousule 9.—Openbare vakansiedae

(1) (a) Alle werknemers is geregtig op verlof met volle besoldiging op alle dae wat openbare vakansiedae is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952.

(b) Ondanks paragraaf (a) van hierdie subklousule, verbeur 'n werknemer wat op die werkdag of gedeelte van die werkdag onmiddellik vóór of ná 'n statutêre openbare vakansiedag met besoldiging van die werkplek afwesig is, sy reg om vir sodanige openbare vakansiedag betaal te word, tensy sy afwesigheid deur die werkgever toegelaat of gekondoneer word.

(c) 'n Werknemer wat reken hy word veronreg deur die toepassing op hom van paragraaf (b) van hierdie subklousule kan by 'n Streekraad appél aanteken teen die werkgever sy beslissing wat op hom van toepassing gemaak is en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening in daardie geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se besluit tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad wie se beslissing finaal is.

Verduidelikende opmerking.—Die uitwerking van hierdie klousule is dat die Ooreenkoms nou gewysig is sodat dit in alle opsigte ooreenkom met die bepaling van die Wet op Openbare Vakansiedae (Wet 5 van 1952), d.w.s. al die vakansiedae wat kragtens genoemde Wet as openbare vakansiedae erken of verklaar word, is vir die toepassing van hierdie Ooreenkoms openbare vakansiedae met besoldiging, en wanneer so 'n openbare vakansiedag op 'n Sondag val, word die daaropvolgende Maandag nie, soos voorheen die geval was, geag daardie openbare vakansiedag te wees nie, behalwe in die geval van Nuwejaarsdag.

(2) Wanneer 'n werknemer werk op 'n statutêre openbare vakansiedag ten opsigte waarvan hy kragtens subklousule (1) geregtig is op verlof met volle besoldiging, moet sy werkgever hom, benewens sy gewone besoldiging vir sodanige dag, die volgende betaal:

(a) Besoldiging teen minstens sy uurloon vir elke uur of gedeelte van 'n uur gewerk, tot agt uur; en

(b) dubbel sy uurloon vir elke uur of gedeelte van 'n uur langer as agt uur op sodanige dag gewerk.

(3) Wanneer een van die statutêre openbare vakansiedae in subklousule (1) bedoel op 'n ander dag as 'n werkdag val, uitgesonderd 'n Sondag, moet 'n werknemer, wat op sodanige statutêre openbare vakansiedag werk, besoldig word teen die loon wat in klousule 5 (4) van hierdie Hoofstuk voorgeskryf word.

(4) 'n Algemene werker wat deur sy werkgever minstens drie dae kennis gegee is dat van hom vereis sal word om hom by sy werkplek aan te meld om enigeen van die werksaamhede wat uiteengesit word in paragraaf (a) van die omskrywing van "algemene werker" te verrig op enigeen van die statutêre openbare vakansiedae, maar wat nietemin versuim om hom op sodanige openbare vakansiedag aan te meld, verbeur daardeur sy reg op vakansiebesoldiging waarop hy andersins kragtens hierdie klousule geregtig sou gewees het.

Klousule 10.—Jaarlikse verlof en besoldiging vir opgelope verlof

(1) Vir die toepassing van hierdie klousule—

(a) beteken "verlofsiklus" die tydperk waarin 'n werknemer drie weke verlof ingevolge subklousule (2) van hierdie klousule verdien;

(b) word die uitdrukkings "diens" en "skof" geag die volgende in te sluit:

(i) Skofte wat korter duur as dié wat ingevolge hierdie Hoofstuk toegelaat word, omdat—

(aa) die werknemer laat by sy werkplek aangekom het, maar nie later as 'n halfuur nie; of

Clause 8.—Stand-by and call-out allowances

(1) *Stand-by allowance.*—(a) An employer may require a journeyman to "stand by" on any Saturday and/or Sunday: Provided that such journeyman shall be entitled to notice, in writing, of not less than one week to that effect.

(b) Whenever an employee is required to "stand by" in terms of this clause, he shall be paid, irrespective of whether or not he is required to work whilst on "stand by", allowance of not less than R10 in respect of each day on which he is required to "stand by": Provided that whenever he is required to work whilst on "stand by", the "stand by" allowance shall not be set off against remuneration payable in terms of this Agreement for such work.

(c) An employee who is required to "stand by" shall present himself for duty within one hour of being called and where he fails to present himself, the "stand by" allowance shall be forfeited.

(2) *Call-out Allowance.*—(a) An employer may call out an employee to work prior to his normal starting or after his normal finishing time on any day of the week provided a call-out allowance of R10 shall be paid in each case such employee is so called out.

(b) An employee who is so called out shall present himself for duty within one hour of being called out.

(c) Whenever an employee is called out, the call-out allowance shall not be set off against remuneration payable in terms of this Agreement for such work.

Clause 9.—Public holidays

(1) (a) All employees shall be entitled to leave on full pay on all days which are public holidays in terms of section 1 or declared, as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(b) Notwithstanding the provisions of paragraph (a) of this subclause, an employee who absents himself from his place of employment on the whole or part of the work-day immediately preceding or following a paid statutory public holiday shall forfeit his right to be paid for such holiday unless his absence is with the permission or condonation of the employer.

(c) Any employee who is aggrieved by the application to him of the provisions of paragraph (b) of this subclause may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decisions as in its opinion ought to have been given in such case. In the event of the employee not being satisfied with the Regional Council's decision, he may appeal thereagainst to the National Council, whose decision shall be final.

Explanatory Note.—The effect of this clause is that the Agreement has now been amended to be in line in all respects with the provisions of the Public Holidays Act, 1952 (Act 5 of 1952), i.e. all the holidays recognised and declared to be public holidays in terms of the said Act will be paid public holidays for the purpose of this Agreement and when such a public holiday falls on a Sunday, the Monday following will not, as was the case previously, be deemed to be that public holiday, except in the case of New Year's Day.

(2) Whenever an employee works on a statutory public holiday in respect of which he is entitled to leave on full pay in terms of subclause (1), his employer shall, in addition to his normal remuneration for such day, pay him—

(a) remuneration at a rate of not less than his hourly wage for each hour or part of an hour worked up to eight hours; and

(b) double his hourly wage for each hour or part of an hour worked in excess of eight hours on such day.

(3) Whenever one of the statutory public holidays referred to in subclause (1) falls on a non-working day, other than a Sunday, an employee who works on such statutory public holiday shall be remunerated at the rates prescribed in clause 5 (4) of this Chapter.

(4) A general worker who has been given not less than three days' notice by his employer that he will be required to attend his place of employment to perform any of the duties in paragraph (a) of the definition of "general worker" on any of the statutory public holidays but who nevertheless fails to report for duty on such public holiday shall thereby forfeit his right to any holiday pay to which he would otherwise be entitled in terms of this clause.

Clause 10.—Annual leave and accrued leave pay

(1) For the purposes of this clause—

(a) "leave cycle" means the period during which an employee earns three weeks' leave in terms of subclause (2) of this clause;

(b) the terms "employment" and "shift" shall be deemed to include—

(i) shifts which are of shorter duration than those permitted in terms of this Chapters, because—

(aa) the employee arrived late at his place of work, but such lateness did not exceed half-an-hour; or

- (ab) korttyd gewerk is; of
- (ac) sodanige korter skofte met die toestemming van die werkgever gewerk is;
- (ii) skofte wat die betrokke werknemer gewoonlik sou gewerk het maar nie gewerk het nie omdat hy—
 - (aa) met verlof met besoldiging ingevolge hierdie Ooreenkoms afwesig was;
 - (ab) militêre diens ingevolge die Verdedigingswet, 1957 (Wet 44 van 1957), tot 'n maksimum tydperk van vier maande per jaar moes verrig;
 - (ac) op las of op versoek van sy werkgever van die werk afwesig was;
 - (ad) weens siekte of 'n ongeluk van sy werk afwesig was vir 'n tydperk van altesaam hoogstens 30 dae in 'n verlofsiklus;
 - (ae) van die werk afwesig was op enigiens van die openbare vakansiedae in klousule 9 van hierdie Hoofstuk bedoel:

Met dien verstande dat 'n werknemer wat ná die verstryking van sy jaarlikse verlof sy diens beëindig deur te dros, geen eis ten opsigte van subparagraaf (ii) (aa) hierbo van die omskrywing kan instel nie;

- (c) beteken "besoldiging" 'n werknemer se loon soos in hierdie Ooreenkoms omskryf, plus enige bonus wat gereeld aan die werknemer betaal word, en word sodanige bonus geag die gemiddelde bedrag te wees wat sodanige werknemer ontvang of wat aan hom toegeval het vir 'n tydperk van 13 weke onmiddellik vóór die datum waarop die werknemer met jaarlikse verlof gaan of sy diens beëindig, of, as hy minder as 13 weke gewerk het, die gemiddelde bedrag wat deur 'n werknemer ontvang is of wat aan hom toegeval het vir die getal voltooië weke wat hy werklik gewerk het.

(Opmerking.—'n "Bonus wat gereeld aan die werknemer betaal word" sluit, ingevolge hierdie omskrywing, nie kommissie in nie.)

(2) Drie agtereenvolgende weke verlof met volle besoldiging moet toegestaan word aan alle werknemers, met inbegrip van vakleerlinge en kwekelinge wat opleiding ingevolge die Wet op Mannekragopleiding, 1981, ondergaan en wat die tydperk van aaneenlopende diens, uiteengesit in die Bylae van hierdie subklousule, by dieselfde werkgever voltooi het sedert die datum van indiensneming of die datum waarop die vorige jaarlikse verlof verskuldig geword het, naamlik die jongste datum.

BYLAE

- (a) Weekliks besoldigde werknemers, uitgesonderd algemene werkers wat by parkeergarages uitsluitlik die pligte in verband met nagparkeerdiens verrig—
 - (i) en gewoonlik vyf en 'n half dae per week werk: 313 skofte, uitgesonderd oortyd;
 - (ii) en gewoonlik vyf dae per week werk: 261 skofte, uitgesonderd oortyd.
- (b) Maandeliks besoldigde werknemers en algemene werknemers en algemene werkers wat by parkeergarages uitsluitlik die pligte in verband met nagparkeerdienste verrig: 12 maande.
- (3) Jaarlikse verlof word verskuldig sodra 'n werknemer die kwalifiserende tydperk in subklousule (2) van hierdie klousule vermeld, voltooi het, maar dit kan geneem word voordat of nadat dit verskuldig word indien—
 - (a) die omstandighede van die werkgever se besigheid dit vereis; of
 - (b) die werkgever en werknemer aldus ooreenkom:

Met dien verstande dat jaarlikse verlof in geen omstandighede meer as twee maande voor die datum waarop dit verskuldig is, geneem mag word nie, en ook nie langer as vier maande na die datum waarop dit verskuldig is, uitgestel mag word nie, tensy die betrokke werknemer en werkgever voor die verstryking van sodanige tydperk van vier maande skriftelik daartoe ooreengekom het, en in daardie geval mag dit nie langer as ses maande na die datum waarop dit verskuldig is, uitgestel word nie.

(4) Besoldiging vir jaarlikse verlof moet bereken word teen die skaal van besoldiging wat die werknemer ontvang op die datum waarop hy met jaarlikse verlof gaan: Met dien verstande dat dit nie minder mag wees as die skaal van besoldiging in hierdie Hoofstuk vir die betrokke kategorie werknemer voorgeskryf nie, en dit moet deur die werkgever aan die werknemer betaal word op die laaste werkdag voor die aanvang van sy verlof.

(5) As enigiens van die openbare vakansiedae met besoldiging wat in klousule 9 van hierdie Hoofstuk vermeld word, op 'n werkdag binne die verloftydperk van 'n werknemer val, moet een werkdag met volle besoldiging by genoemde verlof vir sodanige openbare vakansiedag gevoeg word.

(6) (a) Jaarlikse verlof mag nie saamval met 'n werknemer se diensopseggingstermyn nie en ook nie, tensy die werknemer dit skriftelik versoek, met 'n tydperk waarin hy militêre diens ingevolge die Verdedigingswet, 1957, verrig nie.

Die tydperk waarin 'n werknemer met siekteverlof is, word nie geag deel van sodanige werknemer se jaarlikse verlof uit te maak nie.

- (ab) short-time was worked; or
- (ac) such shorter shifts were worked with the permission of the employers;
- (ii) shifts which the employee concerned normally would have worked but did not work because he was—
 - (aa) absent on paid leave in terms of this Agreement;
 - (ab) doing military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;
 - (ac) absent from work on the instructions or at the request of his employer;
 - (ad) absent from work owing to sickness or accident amounting in the aggregate to a period not exceeding 30 days in any leave cycle;
 - (ae) absent from work on any of the public holidays referred to in clause 9 of this Chapter:

Provided that an employee who after the expiration of his annual leave terminates his employment by desertion shall have no claim in respect of subparagraph (ii) (aa) above of this definition;

- (c) "remuneration" means an employee's wages as defined in this Agreement, plus any bonus regularly paid to the employee, the amount of such bonus being deemed to be the average amount received by or accrued to an employee in respect of the period of 13 weeks immediately preceding the date the employee goes on annual leave or terminates his employment, or if a period of less than 13 weeks has been worked, the average amount received by or accrued to an employee in respect of the number of completed weeks actually worked.

(Note.—A "bonus regularly paid to the employee" in terms of this definition does not include commission.)

(2) Three consecutive week's leave on full pay shall be granted to all employees, including apprentices and trainees undergoing training under the Manpower Training Act, 1981, who have completed the period of continuous employment set out in the Schedule to this subclause with the same employer since the date of engagement or from the date on which the previous annual leave fell due, whichever is the later.

SCHEDULE

- (a) Weekly-paid employees, other than general workers employed at a parking garage exclusively on the duties connected with night parking services—
 - (i) normally working five-and-a-half-day week: 313 shifts, excluding overtime;
 - (ii) normally working a five-day working week: 261 shifts, excluding overtime.
- (b) Monthly-paid employees and general workers employed at a parking garage exclusively on the duties connected with night parking services: 12 months.
- (3) Annual leave shall become due immediately an employee has completed the qualifying period specified in subclause (2) of this clause but it may be taken before or after it becomes due if—
 - (a) the exigencies of the employers' business so require; or
 - (b) the employer and the employee so agree:

Provided that annual leave shall in no circumstances be taken more than two months before the due date, nor delayed for more than four months after the due date, unless the employee and the employer concerned have, before the expiration of such period of four months, agreed thereto, in writing, and shall not be delayed by more than six months after the due date.

(4) Pay for annual leave shall be calculated at the rate of remuneration which the employee is receiving at the date on which he proceeds on his annual leave: Provided that this shall not be less than the rate prescribed in this Chapter for the category of employee concerned, and shall be paid to him by the employer on the last working day prior to the beginning of his leave.

(5) If any of the paid public holidays referred to in clause 9 of this Chapter falls on a working day within the period of leave of an employee, one working day on full pay shall be added to the said period of leave in respect of such public holiday.

(6) (a) Annual leave shall not be concurrent with any period during which the employee is under notice of termination of employment, nor, unless the employee so requests in writing, with any period during which an employee is doing military service in terms of the Defence Act, 1957.

(b) Any period during which an employee is on sick leave shall not be counted as part of such employee's annual leave.

(7) Geen werknemer mag sy gewone beroep gedurende sy verlof beoefen nie en geen werkgever mag van 'n werknemer vereis of hom wetens toelaat om gedurende sy verlof in die Nywerheid te werk nie.

(8) Behoudens andersluidende bepalings in hierdie Ooreenkoms mag geen bedrae wat aan 'n werkgever verskuldig is, van verlofbesoldiging afgetrek word nie.

(9) By diensbeëindiging van 'n werknemer wat kragtens subklousule (2) van hierdie klousule vir jaarlikse verlof gekwalifiseer het, maar aan wie verlof nie op die datum van sodanige beëindiging toegestaan is of wat dit nie geneem het nie, moet sy werkgever hom verlofbesoldiging, bereken ooreenkomstig subklousule (10) van hierdie klousule, betaal.

(10) 'n Werknemer wat ontslaan word of sy diens verlaat voor die datum waarop hy ingevolge subklousule (2) van hierdie klousule vir jaarlikse verlof gekwalifiseer het, is geregtig op besoldiging vir opgelope verlof gelyk aan drie twee-en-vyftigstes van een week se besoldiging vir elke voltooië diensspan vanaf die datum waarop hy by die werkgever in diens getree het of vanaf die datum waarop sy laaste verlof verskuldig geword het, naamlik die jongste datum. Vir die toepassing van hierdie subklousule beteken "diensspan" die getal skofte wat vir die werknemer gewoonlik in 'n week werk.

(Opmerking.—Besoldiging vir opgelope verlof word bereken deur drie weke se loon te vermenigvuldig met die gedeelte van 'n jaar gewerk, aldus:

Vir ses maande diens is die verlofbesoldiging $\frac{1}{2} \times$ drie weke se besoldiging;

Vir 13 weke diens is die verlofbesoldiging $\frac{1}{4} \times$ drie weke se besoldiging;

Vir vyf weke diens is die verlofbesoldiging $\frac{5}{52} \times$ drie weke se besoldiging.

Om drie weke se besoldiging vir 'n *maandelikse besoldigde* werknemer te bereken, moet die maandelikse besoldiging met $\frac{1}{13}$ vermenigvuldig word. Wat 'n maandeliks besoldigde werknemer betref, is die verlofbesoldiging opgeloop in—

ses maande, dus $\frac{1}{2} \times \frac{1}{13} \times$ een maand se besoldiging;

13 weke dus $\frac{1}{4} \times \frac{1}{13} \times$ een maand se besoldiging;

vyf weke, dus $\frac{5}{52} \times \frac{1}{13} \times$ een maand se besoldiging.)

(11) (a) In die geval van alle werknemers, uitgesonderd vakmanne, B/A-vakmanne, werkman-uitlaatmonteurs, werkman-sondakmonteurs, werkman-stoffeers, werkman-wielbalanseers, of wielsporingswerkers moet die besoldiging vir opgelope verlof in subklousule (10) van hierdie klousule bedoel, by diensbeëindiging regstreeks aan die werknemer betaal word.

In die geval van vakmanne, B/A-vakmanne, werkman-uitlaatmonteurs, werkman-sondakmonteurs, werkman-stoffeers, werkman-wielbalanseers of wielsporingswerkers moet die besoldiging vir opgelope verlof nie aan die werknemer oorhandig of deur hom geneem word nie maar onmiddellik by diensbeëindiging deur die werkgever aan die sekretaris van die Streekraad met regsbevoegdheid gestuur word.

(c) Wanneer 'n werkgever betaling ingevolge paragraaf (b) van hierdie subklousule doen, moet hy 'n verlofbetaalbewys in die vorm van Aanhangsel C van hierdie Ooreenkoms voorskryf, in viervoud inul, een kopie hou, een kopie aan die sekretaris van die betrokke Streekraad stuur en die oorblywende twee kopieë aan die betrokke vakman. B/A-vakman, werkman-uitlaatmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker oorhandig wat een kopie onverwylt moet onderteken en dit aan die sekretaris van die Streekraad moet stuur en die ander kopie vir die toepassing van paragraaf (d) van hierdie subklousule moet bewaar.

(d) Waar 'n vakman, B/A-vakman, werkman-uitlaatmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker wat uit sy diens ontslaan is of dit verlaat het voordat hy vir jaarlikse verlof gekwalifiseer het, in diens van 'n ander werkgever in die Motornywerheid tree, is die volgende bepalings van toepassing:

(i) Die vakman, B/A-vakman, werkman-uitlaatmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker moet aan die nuwe werkgever kopieë voorle van verlofbetaalbewyse wat vorige werkgevers in die Motornywerheid aan hom uitgereik het en wat hy ingevolge paragraaf (c) van hierdie subklousule bewaar het;

(ii) die vakman, B/A-vakman, werkman-uitlaatmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker se verlof kom hom toe wanneer hy 'n getal skofte of 'n tydperk gelyk aan dié in die Bylae van subklousule (2) van hierdie klousule voorskryf, by die nuwe werkgever gewerk het, min die totale getal skofte of tydperke gemeld op die kopieë van die verlofbetaalbewyse wat hy aan die nuwe werkgever oorhandig het;

(iii) twee weke voordat die vakman, B/A-vakman, werkman-uitlaatmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker verlof met besoldiging by nie nuwe werkgever neem, moet die kopie van die verlofbetaalbewys wat die vakman, B/A-vakman, werkman-uitlaatmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker aan sy nuwe werkgever oorhandig het, onderteken en aan die betrokke Streekraad gestuur word en moet aansoek om betaling van die bedrag van die bewys gedoen word;

(7) No employee shall engage in his normal occupation during the period of his leave and no employer shall require or knowingly permit any employee to work in the Industry during the period of his leave.

(8) Except as provided elsewhere in this Agreement, no deductions from leave pay shall be made as a set-off against any moneys which may be owing to the employer.

(9) On the termination of the services of an employee who has qualified for annual leave in terms of subclause (2) of this clause, but who has not been granted or has not taken his leave at the date of such termination, an amount of leave pay calculated in accordance with the provisions of subclause (10) of this clause shall be paid by his employer.

(10) An employee who is discharged from or leaves his employment before he has qualified for annual leave in terms of subclause (2) of this clause shall be entitled to accrued leave pay equivalent to three fifty-seconds of one week's remuneration for each completed span of employment from the date of beginning work with the employer or from the date on which his last leave became due, whichever is the later. For the purposes of this subclause, "span" means the number of shifts normally worked by the employee in a week.

(Note.—Accrued leave pay is calculated by multiplying three weeks' wages by the fraction of a year worked, thus—

for six months' employment, leave pay is $\frac{1}{2} \times$ three weeks' pay;

for 13 weeks' employment, leave pay is $\frac{1}{4} \times$ three weeks' pay;

for five weeks' employment, leave pay is $\frac{5}{52} \times$ three weeks' pay;

To arrive at three weeks' pay for a *monthly-paid* employee, multiply the monthly pay by $\frac{1}{13}$. Thus for a monthly-paid employee the leave accrued in—

six months is $\frac{1}{2} \times \frac{1}{13} \times$ one month's pay;

13 weeks is $\frac{1}{4} \times \frac{1}{13} \times$ one month's pay;

five weeks is $\frac{5}{52} \times \frac{1}{13} \times$ one month's pay.)

(11) (a) In the case of all employees, other than journeymen, B/A journeymen, operative exhaust fitters, operative sunroof fitters, operative upholsterers, operative wheel balancers or wheel alignment workers, the accrued leave pay referred to in subclause (10) of this clause shall be paid direct to the employee on termination of service.

(b) In the case of journeymen, B/A journeymen, operative exhaust fitters, operative sunroof fitters, operative upholsterers, operative wheel balancers or wheel alignment workers the accrued leave pay shall not be handed to or be taken by the employee, but shall immediately on termination of service be remitted by the employer to the secretary of the Regional Council having jurisdiction.

(c) An employer when making payment in terms of paragraph (b) of this subclause shall complete, in quadruplicate, a leave pay voucher in the form prescribed in Annexure C to this Agreement, shall retain one copy in his possession, forward one copy to the secretary of the regional Council concerned, and hand the remaining two copies to the journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker concerned, who shall forthwith sign and forward one copy to the secretary of the Regional Council and retain the other copy for purposes of paragraph (d) of this subclause.

(d) Where a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker who has been discharged or has left his employment before he has qualified for annual leave enters the service of another employer in the Motor Industry, the following provisions shall apply:

(i) The journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker must produce to the new employer copies of leave pay vouchers issued to him by previous employers in the Motor Industry and retained by him in terms of paragraph (c) of this subclause;

(ii) the leave of the journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker shall become due when he has worked with the new employer a number of shifts or a period equivalent to those prescribed in the Schedule to subclause (2) of this clause, less the aggregate of the shifts or periods shown on the copies of the leave pay vouchers handed by him to the new employer;

(iii) two weeks before the journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker is due to take paid leave from the new employer, the copy of the leave pay voucher handed by the journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker to this new employer must be signed and submitted to the Regional Council concerned and application made for payment of the amount of the voucher;

(iv) die nuwe werkgever moet aan die vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker wanneer hy sy verlof met besoldiging neem die verlofbesoldiging betaal wat ingevolge subklousule (10) van hierdie klousule vir hom opgeloopt het;

(v) die werkgever moet aan 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker wat sy diens verlaat nadat sy verlof hom toegekomp het maar voordat dit toegestaan is, die verlofbesoldiging betaal wat aan hom verskuldig was toe sy verlof hom toegekomp het, en die vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker moet self die bedrag van alle verlofbetalings in sy besit van die betrokke Streekraad eis deur die bewys te onderteken en aan die sekretaris van die Streekraad voor te lê.

(12) Besoldiging vir opgelope verlof wat deur 'n Streekraad of deur 'n werkgever namens 'n werknemer gehou word wat om gesondheidsredes of ander ongeskiktheid nie in staat is om sy beroep voort te sit nie word onmiddellik aan die werknemer betaalbaar, en opgelope verlofgeld verskuldig aan 'n werknemer wat in die loop van sy diens sterf, word onmiddellik aan sy boedel betaalbaar.

(13) Alle bedrae wat ten opsigte van verlofbesoldiging ontvang word, moet gestort word in 'n spesiale rekening waarop Streekraade werk.

(14) Behoudens andersluidende bepalings in hierdie klousule, moet besoldiging vir opgelope verlof wat namens 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker gehou word

(a) indien hy die Nywerheid verlaat, aan hom betaal word na verstryking van 52 weke, bereken vanaf die datum waarop die verlofbesoldiging begin ooploop het;

(b) terwyl hy in die Nywerheid in diens is, aan hom betaal word wanneer hy met jaarlikse verlof gaan;

of dit kan, na goeddunke van die betrokke Streekraad, eerder betaal word.

Klousule 11.—Addisionele vakansiebesoldiging

(1) Elke werkgever met ten opsigte van elke vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder en wielsporingswerker wat by hom in diens is, addisionele vakansiebesoldiging van R9 vir elke week diens betaal: Met dien verstande dat—

(i) waar 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker 'n loon vir minder as altesaam 23 uur in 'n week ontvang of daarop geregtig is, geen addisionele vakansiebesoldiging ten behoeve van sodanige werknemer vir daardie week betaalbaar is nie, tensy sodanige laer loon toe te skryf is aan afwesigheid van werk—

(aa) weens siekte of 'n ongeluk wat hoogstens altesaam 30 dae in 'n jaar beloop;

(ab) as gevolg van korttyd; of

(ac) weens militêre diens ingevolge die Verdedigingswet, 1957 (Wet 44 van 1957), van hoogstens vier maande per jaar;

(ii) waar 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker in 'n verlofsiklus weens siekte of 'n ongeluk 30 dae lank van sy werk afwesig was, sy werkgever die addisionele vakansiebesoldiging met een vyfde van die weeklikse bedrag betaalbaar kan verminder vir elke verdere dag van afwesigheid weens siekte of 'n ongeluk.

(2) Die bedrae wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, moet, behoudens subklousule (3) van hierdie klousule, deur die werkgever maandeliks, voor of op die 10de dag van die maand wat onmiddellik volg op dié waarop sodanige bedrae betrekking het, saam met 'n skriftelike verklaring van die name van die betrokke werknemers en die bedrag van die addisionele vakansiebesoldiging wat ten opsigte van elke sodanige werknemer aangestuur word, gestuur word aan die sekretaris van die Streekraad in wie se regsbereik sy bedryfsinrigting geleë is.

(Opmerking).—Forms wat spesiaal opgestel is vir die insluiting van die besonderhede wat ingevolge hierdie subklousule vereis word, kan op aanvraag van die sekretaris van die betrokke Streekraad verkry word.)

(3) (a) In gevalle waar 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker van sy werk afwesig was om die redes genoem in voorbehoedsbepaling (i) (aa) en (ab) van subklousule (1) van hierdie klousule, moet die werkgever die addisionele vakansiebesoldiging wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, voor of op elke betaaldag wat binne die tydperk van sy afwesigheid val, regstreeks aan die bevoordeelde betaal.

(iv) the new employer shall pay the journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker when he takes his paid leave the amount of leave pay accrued to him in terms of subclause (10) of this clause;

(v) a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker who leaves his employment after his leave has fallen due but before it has been granted must be paid by the employer the amount due to him as leave pay at the time his leave fell due, and must himself claim from the Regional Council concerned the amount of any leave pay vouchers held by him by signing these and submitting them to the secretary of the Regional Council.

(12) Accrued leave pay held by a Regional Council or by an employer on behalf of an employee who for health reasons or any other incapacity has become unable to continue at his occupation shall become payable immediately to the employee, and accrued leave moneys due to an employee who dies in the course of his employment shall become payable immediately to his estate.

(13) All amounts received in respect of leave pay shall be placed in a special account operated by Regional Councils.

(14) Except as otherwise provided in this clause, accrued leave pay held on behalf of a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker shall be paid to him—

(a) if he leaves the Industry, on the expiration of 52 weeks calculated from the date on which the leave pay commenced to accrue;

(b) while he is employed in the Industry, when he proceeds on annual leave;

or earlier, at the discretion of the Regional Council concerned.

Clause 11.—Additional holiday pay

(1) Every employer shall in respect of every journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer and wheel alignment worker employed by him pay additional holiday pay of R9 for each week of employment: Provided that—

(i) where a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker receives or is entitled to receive wages for less than 23 hours in the aggregate in any week, no additional holiday pay shall be payable on behalf of such employee in respect of that week, unless such lesser wages are attributable to absence from work—

(aa) owing to sickness or accident not exceeding in the aggregate 30 days in any year;

(ab) because of short-time; or

(ac) while on military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;

(ii) where in any leave cycle a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer operative wheel balancer or wheel alignment worker has been absent from work through illness or accident for 30 days, his employer may reduce the additional holiday pay by one fifth of the weekly amount payable, in respect of each further day of absence through illness or accident.

(2) Subject to the provisions of subclause (3) of this clause, the amounts payable in terms of subclause (1) of this clause shall be remitted by the employer monthly, but not later than the 10th day of the month immediately following that to which such amounts refer, together with a written statement of the names of the employees concerned and the amount of the additional holiday pay being sent for each such employee to the secretary of the Regional Council in whose area of jurisdiction the establishment is situated.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable from the secretary of the Regional Council concerned.)

(3) (a) In cases where a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker has been absent from work for the reasons specified under proviso (i) (aa) and (ab) of subclause (1) of this clause, the additional holiday pay in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary on or before each pay-day falling within his period of absence.

(b) In gevalle waar 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker van sy werk afwesig was om die rede genoem in voorbehoudsbepaling (i) (ac) van subklousule (1) van hierdie klousule, moet die werkgever die addisionele vakansiebesoldiging wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, regstreeks aan die bevoordeelde betaal wanneer hy vir sy jaarlikse verlof kwalifiseer of dit neem.

(4) Behoudens klousule 26 van Afdeling A van hierdie Ooreenkoms moet die addisionele vakansiebesoldiging wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, aan 'n vakman, B/A-vakman, werkman-uitlaatsmonteur, werkman-sondakmonteur, werkman-stoffeerder, werkman-wielbalanseerder of wielsporingswerker betaal word wanneer hulle met jaarlikse verlof gaan, en aansoek daarvoor moet by die betrokke Streekraad gedoen word minstens twee weke voordat die bevoordeelde se verlof begin.

(5) Behoudens klousule 14 (4) van Afdeling A mag geen bedrae wat aan die werkgever verskuldig is, van die addisionele vakansiebesoldiging by wyse van skuldvergeliking afgetrek word nie.

(6) Klousule 10 (12), (13) en (14) van hierdie Hoofstuk is *mutatis mutandis* op addisionele vakansiebesoldiging van toepassing.

(7) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is, nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is, deur die Raad ontvang word nie, moet die werkgever rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word: Met dien verstande dat 'n Streekraad daartoe geregtig is om na goeie dunkske betaling van sodanige rente of gedeelte daarvan kwyt te skeld.

Klousule 12.—Verskaffing van oorpakke

(1) Elke werkgever moet aan elkeen van sy werknemers, uitgesonderd skoonmaaksters, wagte, algemene werkers of drywers, drie eerstegraadse oorpakke aan die begin van elke jaarsiklus diens gratis verskaf.

(2) *Was en stryk van kledingstukke.*—Werknemers wat ingevolge hierdie Ooreenkoms van kledingstukke voorsien word, moet sodanige kledingstukke in 'n skoon toestand hou.

(3) Vir die toepassing van hierdie klousule beteken "jaarsiklus diens" 'n tydperk van 12 maande ononderbroke diens by dieselfde werkgever, wat bereken moet word vanaf die datum van indienstreding by sodanige werkgever.

(4) *Eiendomsreg op kledingstukke.*—Kledingstukke wat ingevolge hierdie klousule gratis aan 'n werknemer uitgereik is, bly die eiendom van die werkgever.

(5) *Byhou van register.*

(a) Elke werkgever wat kledingstukke aan werknemers ooreenkomstig hierdie klousule verskaf, moet 'n register byhou wat te alle tye ter insae beskikbaar is en waarin die name van die betrokke werknemers, die datum waarop die kledingstukke aan hulle uitgereik is en die getal kledingstukke wat uitgereik is, met ink aangeteken moet word.

(b) Die handtekening van die betrokke werknemer by elke aantekening ooreenkomstig die vorige paragraaf, is bewys van die ontvangs van sodanige kledingstukke deur die werknemer.

(6) *Beskermerende klere.*—Werkgewers moet aan hul werknemers gratis persoonlike beskermerende uitrusting en/of klere verskaf in ooreenstemming met regulasies 2 en 9 afgekondig kragtens die Wet op Masjinerie en Beroepsveiligheid, 1983.

Klousule 13.—Verskaffing van gereedskap

(1) Waar enige van ondergenoemde artikels in 'n bedryfinrigting nodig is, moet die werkgever dit gratis verskaf:

Elektriese en/of druklugboormasjiene;
banke en bankskroewe;
domkragte en bokke;
stuurwiele;
katrolstelle of hyskrane;
ghriesspuite of ander ghriesapparaat;
verlengligte met 'n maksimum van een gloeilamp per maand;
poets- of sweetlappes;
middels vir die skoonmaak van olierige onderdele;
ystersaaglemme;
vyle van 203 mm en langer;
een werktuigkundige se wieg vir elke vakmanmotorwerktuigkundige wat in die werkgever se werkwinkel werksaam is;
stoffeer-naaimasjiene;
tapbottrekkers;
bore van meer as 9,525 mm;
ruimers van alle groottes;
skroefsnijgereedskap;

(b) In cases where a journeyman, B/A journeyman, operative exhaust fitter, operative sunroof fitter, operative upholsterer, operative wheel balancer or wheel alignment worker has been absent from work for the reason specified under proviso (i) (ac) of subclause (1) of this clause, the additional holiday pay payable in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary when he qualifies for or takes his annual leave.

(4) Subject to the provisions of clause 26 of Division A of this Agreement, the additional holiday pay payable in terms of subclause (1) of this clause shall be payable to journeymen, B/A journeymen, operative exhaust fitters, operative sunroof fitters, operative upholsterers, operative wheel balancers or wheel alignment workers when they proceed on annual leave, and application for it shall be lodged with the Regional Secretary concerned at least two weeks before the beneficiary's leave is due to begin.

(5) Subject to the provisions of clause 14 (4) of Division A, no deductions from additional holiday pay shall be made as a set-off against any moneys which may be owing to the employer.

(6) The provisions of clause 10 (12), (13) and (14) of this Chapter shall apply *mutatis mutandis* in respect of additional holiday pay.

(7) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 12.—Supply of overalls

(1) Every employer shall supply, free of charge, to each of his employees, other than chaps, watchmen, general workers or drivers, three first-grade overalls at the beginning of each yearly cycle of employment.

(2) *Laundering of garments.*—Employees supplied with garments in terms of this Agreement shall maintain such garments in a clean condition.

(3) For the purposes of this clause, "yearly cycle of employment" shall mean a period of 12 months' continuous employment with the same employer and shall be calculated from the date of commencement of employment with such employer.

(4) *Ownership.*—The employer remains the owner of any item supplied to an employee by him free of charge in terms of this clause.

(5) *Keeping of register:*

(a) Every employer who supplies garments to employees in terms of this clause shall keep available for inspection at all times a register in which shall be recorded in ink the names of all employees concerned, the date of issue of the garments and the number of garments issued.

(b) The signature of the employee concerned to each record in terms of the preceding paragraph shall be evidence of the receipt by the employee of such garments.

(6) *Protective clothing.*—Employers shall provide their employees free of charge with articles of personal protective equipment and/or clothing in accordance with regulations 2 and 9 promulgated in terms of the Machinery and Occupational Safety Act, 1983.

Clause 13.—Supply of tools

(1) Where any of the following articles are required in an establishment the employer shall provide them free of charge:

Electrical and/or pneumatic drilling machines;
benches and vices;
jacks and trestles;
emery wheels;
blocks and tackles or cranes;
grease guns or other greasing apparatus;
extension lights with a maximum of one globe per month;
waste or sweat rags;
means of cleaning greasy parts;
hacksaw blades;
203 mm files and over;
one mechanic's cradle in respect of each journeyman motor mechanic employed in the employer's workshop;
trimmers' sewing machines;
stud extractors;
drills of over 9,525 mm;
reamers of all sizes;
screwing tackles;

stokke en snymoere en snytappe;
blaaslampe;
alle spesiale moersleutels;
hamers van 1 361 g en swaarder;
Stilson-moersleutels van meer as 305 mm;
wringysters;
groot soldeerboutte;
klinknaelstelle;
klepbeddingfrese;
klepslypmengsel;
mikrometers;
hidrometers en elektriese toets- en defekopsporingsapparaat;
grofsmidgereedskap;
ander stukke gereedskap wat gewoonlik deur werkgewers verskaf word.

(2) In die geval van 'n werknemer wat herhalingswerk verrig wat 'n groot aantal bore of vyle of dergelike breekbare stukke gereedskap vereis, moet sodanige stukke gereedskap deur die werkgewer verskaf word.

(3) 'n Werkgewer kan van elk van sy vakmanne vereis om sy eie gereedskap te verskaf vir gebruik by sy werk.

(4) 'n Werkgewer moet elke herstelwinkelassistent en bakwinkelassistent in sy diens en alle werknemers, uitgesonderd vakmanne, voorsien van die gereedskap wat hulle nodig het om hul pligte doeltreffend te verrig, en sodanige gereedskap bly die eiendom van die werkgewer.

(5) 'n Vakleerling wat sy eie gereedskap gebruik terwyl hy in diens is, moet, benewens sy gewone besoldiging, R6 per week betaal word, behalwe in die geval van 'n vakleerlingspuitverwer wat, benewens sy gewone besoldiging, 75c per week betaal moet word.

(6) Elke werkgewer moet die gereedskap wat elk van sy vakmanne en vakleerlinge self verskaf, teen verlies as gevolg van 'n brand by sy perseel of diefstal deur inbraak in sy perseel vir die vervangingswaarde tot 'n maksimum van R2 000 per werknemer verseker. Die maksimum bedrag van die versekering moet bepaal word nadat die werknemer 'n behoorlike inventaris van die gereedskap in sy besit aan die werkgewer voorgelê het. Die maksimum bedrag van die werklike versekering moet van tyd tot tyd hersien word namate die inventaris van die gereedskap gewysig word.

(7) Verlies as gevolg van brand of diefstal van die aard in subklousule (6) bedoel wat meer is as die vervangingswaarde tot 'n maksimum van R2 000 per werknemer, moet deur die betrokke werknemer gedra word.

(8) As van die gereedskap wat deur 'n vakman of vakleerling verskaf is, verlore raak of om 'n ander rede as dié in subklousule (6) bedoel nie beskikbaar is nie, met die betrokke vakman of vakleerling sodanige gereedskap op eie koste vervang, vernuwe of opknap.

(9) As 'n vakleerling versuim om sodanige gereedskap te vervang, te vernuwe of op te knap, het sy werkgewer die reg om op te hou met die betaling van die gereedskapstoelae wat in subklousule (5) voorgeskryf word tot tyd en wyl die betrokke vakleerling aan subklousule (5) voldoen.

(10) Die werkgewer moet in elke bedryfsinrigting waarin vakleerlinge in diens is, 'n afskrif van die gereedskapslys wat deur die Raad goedgekeur is, vertoon op 'n plek wat maklik vir sy werknemers toeganklik is.

(11) Vakleerlinge wat minder as 23 uur in 'n bepaalde week werk, is nie op 'n gereedskapstoelae vir daardie week geregtig nie.

(12) Die gereedskapstoelae wat in hierdie klousule bedoel word, moet gelyktydig met die betaling van die vakleerling se loon betaal word en geen werkgewer mag van 'n vakleerling vereis of hom toelaat om die totaal of 'n gedeelte van 'n gereedskapstoelae aan hom terug te betaal nie en hy mag ook niks doen of laat doen of toelaat dat iets gedoen word wat regstreeks of onregstreeks daartoe lei dat 'n vakleerling die voordeel of 'n gedeelte van die voordeel van sodanige toelae ontnem word nie, behalwe soos in subklousules (9) en (11) bepaal.

(13) Die gereedskap in subklousules (3), (5), (6), (8) en (10) van hierdie klousule bedoel, is dié wat in Aanhangsel F van hierdie Ooreenkoms vir die betrokke kategorie werknemer voorkom.

Klousule 14.—Getalsverhouding

(1) *Motorelektrisiën se assistent.*—'n Werkgewer mag nie 'n motorelektrisiën se assistent in diens neem nie, tensy hy minstens een vakman in sy diens het, en die totale getal motorelektrisiën se assistente in sy diens mag nooit meer wees nie as of—

(a) die totale getal vakmanne in sy diens; of

(b) twee maal die totale getal vakleerlinge wat hy hom ingeboek is en die getal kwekelinge in sy diens ingevolge die Wet op Mannekragopleiding, 1981:

Met dien verstande dat in die geval van 'n werkgewer wat slegs een vakman het wat aktief in sy werkwinkel in diens is, die vereiste betreffende die indiensneming van vakleerlinge of kwekelinge nie van toepassing is nie.

(2) *B/A-vakman.*—'n Werkgewer mag nie 'n B/A-vakman in diens neem nie tensy daar minstens een vakman aktief in sy werkwinkel in diens is, en die getal B/A-vakmanne in sy diens mag nooit meer wees as die getal vakmanne wat aktief in sy werkwinkel in diens is nie.

stocks and dies and taps;
blow lamps;
all special spanners;
hammers of 1 361 g and over;
Stilson wrenches over 305 mm;
torque irons;
large soldering irons;
rivet sets;
valve seat cutters;
valve grinding compound;
micrometers;
hydrometers and electrical testing and fault-finding apparatus;
blacksmith's tools;
such other tools as are customarily supplied by employers.

(2) In the event of any employee who is engaged on repetition work requiring large numbers of drills or files or similar breakable tools, these shall be provided by the employer.

(3) An employer may require each of his journeymen to supply his own tools for own use in the course of his work.

(4) An employer shall provide each repair shop assistant and body shop assistant in his employ and all employees, other than journeymen, with the tools they require for the adequate performance of their duties, and such tools shall remain the property of the employer.

(5) An apprentice who uses his own tools in the course of his employment must be paid R6 per week in addition to his normal remuneration, except in the case of an apprentice spraypainter, who must be paid 75c per week in addition to his normal remuneration.

(6) Every employer shall insure the tools provided by each of his journeymen and apprentices against loss through fire or theft by forced entry into his premises for the replacement value to a maximum of R2 000 per employee. The maximum amount of insurance shall be determined after a proper inventory of tools in his possession has been submitted by the employee to the employer. The maximum amount of actual insurance is to be reviewed from time to time as and when the inventory of tools changes.

(7) Any loss through fire or theft of the nature referred to in subclause (6) in excess of the replacement value up to a maximum of R2 000 per employee shall be borne by the employee concerned.

(8) In the event of any of the tools provided by a journeyman or apprentice being lost, missing or not available for any reason, other than those referred to in subclause (6), the journeyman or apprentice concerned shall replace, renew or recondition such tools at his own expense.

(9) If any apprentice fails to replace, renew or recondition such tools, his employer shall have the right to discontinue payment of the tool allowance provided for in subclause (5) until such time as the apprentice concerned complies with the provisions of subclause (8).

(10) In every establishment in which apprentices are employed, the employer shall cause to be displayed, in a place readily accessible to his employees, a copy of the tool list approved by the Council.

(11) Any apprentice who works less than 23 hours in any one week shall not be entitled to any tool allowance in respect of that week.

(12) The tool allowance referred to in this clause shall be paid at the same time as the apprentice's wages are paid, and no employer shall require or permit any apprentice to repay him the whole or any part of any tool allowance, nor shall he do any act or cause or permit any act to be done as a direct or indirect result of which any apprentice is deprived of the benefit or any part of the benefit of such allowance, save as provided in subclauses (9) and (11).

(13) The tools referred to in subclauses (3), (5), (6), (8) and (10) of this clause are the tools listed for the category of employee concerned in Annexure F to this Agreement.

Clause 14.—Ratio

(1) *Auto electrician's assistant.*—An employer shall not engage an auto electrician's assistant unless he has at least one journeyman in his employ and the total number of auto electrician's assistants in his employ shall at no time exceed neither—

(a) the aggregate number of journeymen in his employ; nor

(b) twice the aggregate of the number of apprentices indentured to him and the number of trainees in his employ in terms of the Manpower Training Act, 1981:

Provided that in the case of an employer who has only one journeyman actively engaged in his workshop the requirement regarding employment of apprentices or trainees shall not be applicable.

(2) *B/A journeyman.*—An employer shall not employ a B/A journeyman unless he has at least one journeyman actively engaged in his workshop, and the number of B/A journeymen employed shall at no time exceed the number of journeymen actively engaged in the workshop.

(Opmerking.—Daar moet nie geag word dat daar van 'n werkgewer ingevolge hierdie subklousule vereis kan word om 'n B/A-vakman wat op die datum van inwerkingtreding van hierdie Ooreenkoms in sy diens was, te ontslaan nie.)

(3) *Bakwinkelassistent*.—'n Werkgewer mag nie 'n bakwinkelassistent in diens neem nie tensy hy minstens een vakman in sy diens het, en die totale getal bakwinkelassistenten in sy diens mag nooit meer wees nie as of—

- (a) die totale getal vakmanne in sy diens; of
- (b) twee maal die totaal van die getal vakleerlinge wat by hom ingeboek is en die getal kwekelinge in sy diens ingevolge die Wet op Mannekragopleiding, 1981;

Met dien verstande dat—

- (i) daar nie geag moet word dat daar van 'n werkgewer ingevolge hierdie subklousule vereis mag word om 'n bakwinkelassistent wat op 2 Augustus 1982 in sy diens was, te ontslaan nie;
- (ii) in die geval van 'n werkgewer wat slegs een vakman aktief in diens in sy werkwinkel het, die vereiste betreffende die indiensneming van vakleerlinge of kwekelinge nie van toepassing is nie.

(Opmerking.—Aansoeke om vrystelling van die bepalings van hierdie subklousule moet gerig word aan die Nasionale Raad, d.w.s. nie aan die Streekraade soos in die geval van ander vrystellings nie.)

(4) *Dieselpompkamerassistent*.—'n Werkgewer mag nie 'n dieselpompkamerassistent in diens neem nie, tensy hy minstens een vakman aktief in sy pompkamer in diens het, en die aantal dieselpompkamerassistenten in sy diens mag nooit meer wees as die aantal vakmanne wat aktief in sy pompkamer in diens is nie.

(5) *Motorfietswerktuigkundige se assistent*.—'n Werkgewer mag nie 'n motorfietswerktuigkundige se assistent in diens neem nie tensy hy minstens een vakman in sy diens het, en die totale getal motorfietswerktuigkundige se assistente in sy diens mag nooit meer wees nie as of—

- (a) die totale getal vakmanne in sy diens; of
- (b) twee maal die totaal van die getal vakleerlinge wat by hom ingeboek is en die getal kwekelinge in sy diens ingevolge die Wet op Mannekragopleiding, 1981;

Met dien verstande dat—

- (i) daar nie geag moet word dat daar van 'n werkgewer ingevolge hierdie klousule vereis mag word om 'n motorfietswerktuigkundige se assistent wat op 2 Augustus 1982 in sy diens was, te ontslaan nie;
- (ii) in die geval van 'n werkgewer wat slegs een vakman aktief in diens in sy werkwinkel het, die vereiste betreffende die indiensneming van vakleerlinge of kwekelinge nie van toepassing is nie.

(Opmerking.—Aansoeke om vrystelling van die bepalings van hierdie subklousule moet gerig word aan die Nasionale Raad, dit wil sê nie aan die Streekraade soos in die geval van ander vrystellings nie.)

(6) *Herstelwinkelassistent*.—'n Werkgewer mag nie 'n herstelwinkelassistent in diens neem nie, tensy hy minstens een vakman in sy diens het, en die totale getal herstelwinkelassistenten in sy diens mag nooit meer wees nie as of—

- (a) die totale getal vakmanne in sy diens; of
- (b) twee maal die totaal van die getal vakleerlinge wat by hom ingeboek is en die getal kwekelinge in sy diens ingevolge die Wet op Mannekragopleiding, 1981;

Met dien verstande dat—

- (i) daar nie geag moet word dat daar van 'n werkgewer ingevolge hierdie klousule vereis kan word om 'n herstelwinkelassistent wat op 2 Augustus 1982 in sy diens was, te ontslaan nie;
- (ii) daar nie geag moet word dat daar van 'n werkgewer ingevolge hierdie klousule vereis kan word om 'n stroper wat op 25 Julie 1980 in sy diens was, te ontslaan nie, mits die werkgewer aansoek doen om vrystelling om sodanige stroper in dié hoedanigheid in sy diens te behou, en dié indiensneming is onderworpe aan die voorwaardes wat die Raad stel. [Vir die toepassing van hierdie subklousule beteken "stroper" 'n werknemer soos omskryf in klousule 3 (105) van Deel Preliminêre A van die Hoof-ooreenkoms, gepubliseer by Goewermentskennisgewing R. 1039 van 17 Junie 1977.];
- (iii) in die geval van 'n werkgewer wat slegs een vakman aktief in diens in sy werkwinkel het, die vereiste betreffende die indiensneming van vakleerlinge of kwekelinge nie van toepassing is nie.

(Opmerking.—Aansoeke om vrystelling van die bepalings van hierdie subklousule moet gerig word aan die Nasionale Raad, dit wil sê nie aan die Streekraade soos in die geval van ander vrystellings nie.)

(7) *Bromponiewerker*.—'n Werkgewer mag nie 'n bromponiewerker in diens neem nie, tensy hy minstens een vakmanmotorwerktuigkundige of motorfietswerktuigkundige aktief in sy werkwinkel in diens het, en die bromponiewerker by hom in diens mag nooit meer wees as die getal motor-en motorfietswerktuigkundiges in sy diens nie.

(8) Waar 'n werkgewer in meer as een bedryfsinrigting in die Motor-nywerheid sake doen, moet hierdie klousule met betrekking tot elke bedryfsinrigting afsonderlik nagekom word.

(Note.—The provisions of this subclause shall not be deemed to require an employer to discharge any B/A journeyman in his employ on the date of coming into operation of this Agreement.)

(3) *Body shop assistant*.—An employer shall not engage a body shop assistant unless he has at least one journeyman in his employ, and the total number of body shop assistants in his employ shall at no time exceed neither—

- (a) the aggregate number of journeymen in his employ; nor
- (b) twice the aggregate of the number of apprentices indentured to him and the number of trainees in his employ in terms of the Manpower Training Act, 1981;

Provided that—

- (i) the provisions of this clause shall not be deemed to require an employer to discharge any body shop assistant in his employee on 2 August 1982;
- (ii) in the case of an employer who has only one journeyman actively engaged in his workshop the requirement regarding the employment of apprentices or trainees shall not be applicable.

(Note.—Applications for exemptions from the provisions of this subclause must be directed to the National Council, i.e. not the Regional Councils as in the case of other exemptions.)

(4) *Diesel pump room assistants*.—An employer shall not employ a diesel pump room assistant unless he has at least one journeyman actively engaged in his pump room, and the number of diesel pump room assistants in his employ shall at no time exceed the number of journeymen actively engaged in his pump room.

(5) *Motor cycle mechanic's assistant*.—An employer shall not engage a motor cycle mechanic's assistant unless he has at least one journeyman in his employ, and the total number of motor cycle mechanic's assistants in his employ shall at no time exceed neither—

- (a) the aggregate number of journeymen in his employ; nor
- (b) twice the aggregate of the number of apprentices indentured to him and the number of trainees in his employ in terms of the Manpower Training Act, 1981;

Provided that—

- (i) the provisions of this clause shall not be deemed to require an employer to discharge any motor cycle mechanic's assistant in his employ on 2 August 1982;
- (ii) in the case of an employer who has only one journeyman actively engaged in his workshop the requirement regarding the employment of apprentices or trainees shall not be applicable.

(Note.—Applications for exemption from the provisions of this subclause must be directed to the national council, i.e. not the Regional Councils as in the case of other exemptions.)

(6) *Repair shop assistants*.—An employer shall not engage a repair shop assistant unless he has at least one journeyman in his employ, and the total number of repair shop assistants in his employ shall at no time exceed neither—

- (a) the aggregate number of journeymen in his employ; nor
- (b) twice the aggregate of the number of apprentices indentured to him and the number of trainees in his employ in terms of the Manpower Training Act, 1981;

Provided that—

- (i) the provisions of this clause shall not be deemed to require an employer to discharge any repair shop assistant in his employ on 2 August 1982;
- (ii) the provisions of this clause shall not be deemed to require an employer to discharge any stripper in his employ on 25 July 1980, provided application is lodged by the employer for an exemption to continue the employment of any such stripper in that capacity, which employment shall be subject to such terms and conditions as prescribed by the Council, [for the purposes of this subclause, "stripper" means an employee as defined in clause 3 (105) of part Preliminary A of the Main Agreement published under Government Notice R. 1039 of 17 June 1977.];
- (iii) in the case of an employer who has only one journeyman actively engaged in his workshop the requirement regarding the employment of apprentices or trainees shall not be applicable.

(Note.—Applications for exemption from the provisions of this subclause must be directed to the National Council, i.e. not to Regional Councils as in the case of other exemptions.)

(7) *Scooter workers*.—An employer shall not employ a scooter worker unless he has at least one journeyman motor mechanic or motor cycle mechanic actively engaged in his workshop, and the number of scooter workers employed shall at no time exceed the number of motor and motor cycle mechanics employed.

(8) Where an employer carries on business in more than one establishment in the Motor Industry, the provisions of this clause shall be observed in relation to each single establishment on its own.

Klousule 15.—Besigheidsure

(1) (a) Geen werkgewer mag 'n bedryfsinrigting of gedeelte van 'n bedryfsinrigting waarin die werksaamhede in paragrawe (a), (b), (c) en (d) van die omskrywing van "Motornywerheid" in hierdie Ooreenkoms vermeld, gewoonlik verrig word, op Saterdag of Sondag of vóór 06h30 of na 18h30 op 'n ander dag van die week, vir die publiek oopmaak, oophou of toelaat dat dit oop is nie.

(b) Ingeval daar gevind word dat 'n bedryfsinrigting of gedeelte van 'n bedryfsinrigting waarin die werksaamhede uiteengesit in paragrawe (a), (b), (c) en (d) van die omskrywing van "Motornywerheid" in hierdie Ooreenkoms gewoonlik beoefen word, oop en onbewaak is op 'n Saterdag of Sondag of voor 06h30 of na 18h30 op 'n ander dag van die week, moet daar dan en in so 'n geval aangeneem word, totdat die teenoorgestelde bewys word, dat die betrokke bedryfsinrigting vir die publiek oop was.

(2) Geen werkgewer mag toelaat dat wielbalansering of enigeen van die werksaamhede wat in paragrawe (a), (b) en (d) van die omskrywing van "Motornywerheid" in hierdie Ooreenkoms vermeld word op Saterdag of Sondag verrig word nie, tensy dit noodwerk is soos in hierdie Ooreenkoms omskryf.

(3) Geen werkgewer mag toelaat dat die werksaamhede wat in paragraaf (c) van die omskrywing van "Motornywerheid" in hierdie Ooreenkoms vermeld word, op Saterdag of Sondag verrig word nie, tensy dit noodwerk is soos in hierdie Ooreenkoms omskryf: Met dien verstande dat hierdie werksaamhede tot om 12h00 op Saterdag verrig kan word deur werkgewers wat skofte kragtens klousule 16 van hierdie Hoofstuk laat werk.

(4) Geen werkgewer en/of sy werknemer in Streek NL mag 'n motorvoertuig verkoop en geen werkgewer mag enigiemand anders toelaat om 'n motorvoertuig in of by 'n motorvoertuigverkoop sinrigting te verkoop nie—

- (a) voor 08h00 of na 18h00 op Maandae tot Vrydae;
- (b) voor 08h00 of na 13h00 op Saterdag;
- (c) te eniger tyd op 'n Sondag of openbare vakansiedag.

Vir die toepassing van hierdie subklousule—

- (i) het "motorvoertuig" die betekenis wat in die omskrywing van "Motornywerheid" in klousule 3 van Afdeling A van hierdie Ooreenkoms daaraan geheg word;
- (ii) beteken "motorvoertuigverkoop sinrigting" 'n plek waarin, waarop of waaruit motorvoertuie verkoop word, waar motorvoertuie, gebore of vertoon word en omvat dit alle kantore wat daaraan verbonde is;
- (iii) omvat die uitdrukking " 'n motorvoertuig verkoop" die verrigting van 'n werksaamheid wat deel uitmaak van of 'n voorlopige werksaamheid is vir die verkoop van 'n motorvoertuig, uitgesonderd die uitstalling van sodanige motorvoertuig terwyl dit stilstaan, en omvat dit voorts die verrigting van al sodanige werksaamhede deur middel van 'n telefooninstrument wat in of by 'n motorvoertuigverkoop sinrigting geïnstalleer is.

(5) Geen werkgewer in Streke BR, OP, NK, OVS, TVL en WP mag 'n motorverkooplokaal en/of -vertoonlokaal of ander bedryfsinrigting waar op of waaruit motorvoertuie verkoop word of 'n kantoor wat daaraan verbonde is, oopmaak of toelaat dat dit oop is nie, en geen werkgewer of werknemer mag in of op of vanuit 'n motorverkooplokaal of -vertoonlokaal of 'n ander bedryfsinrigting waarop of waaruit motorvoertuie verkoop word of 'n kantoor wat daaraan verbonde is, motorvoertuie verkoop nie—

- (a) voor 08h00 of na 18h00 op Maandae tot Vrydae;
- (b) voor 08h00 of na 13h00 op Saterdag;
- (c) te eniger tyd op 'n Sondag of openbare vakansiedag.

Vir die toepassing van hierdie subklousule—

- (i) het "motorvoertuig" die betekenis wat in die omskrywing van "Motornywerheid" in klousule 3 van Afdeling A van hierdie Ooreenkoms daaraan geheg word;
- (ii) omvat die uitdrukking " 'n motorvoertuig verkoop" die verrigting van 'n werksaamheid wat deel uitmaak van of 'n voorlopige werksaamheid is vir die verkoop van 'n motorvoertuig, uitgesonderd die uitstalling van sodanige motorvoertuig terwyl dit stilstaan, en omvat dit voorts die verrigting van al sodanige werksaamhede deur middel van 'n telefooninstrument wat in of by 'n motorvoertuigverkoop sinrigting geïnstalleer is.

(6) Geen werkgewer mag 'n bybehorewinkel of motorsloopwerf en/of motorrommelwerf soos in klousule 3 van Afdeling A omskryf, of 'n kantoor daaraan verbonde, oopmaak of oophou of toelaat dat dit oop is nie—

- (a) voor 08h00 of na 18h00 op Maandae tot Vrydae;
- (b) voor 08h00 of na 13h00 op Saterdag;
- (c) te eniger tyd op 'n Sondag of openbare vakansiedag.

(7) Geen werkgewer mag goedere of handelsware vanuit 'n bybehorewinkel of motorsloopwerf en/of motorrommelwerk soos in klousule 3 van Afdeling A omskryf, of 'n kantoor daaraan verbonde, verkoop of verskaf nie—

- (a) voor 08h00 of na 18h00 op Maandae tot Vrydae;
- (b) voor 08h00 of na 13h00 op Saterdag;

Clause 15.—Trading hours

(1) (a) No employer shall open or keep or permit to be open to the public on any Saturday or Sunday, or earlier than 06h30 or later than 18h30 on any other day of the week, any establishment or part of an establishment in which the activities specified in paragraphs (a), (b), (c) and (d) of the definition of "Motor Industry" in this Agreement are normally carried on.

(b) In the event of an establishment or part of an establishment in which the activities specified in paragraphs (a), (b), (c) and (d) of the definition of "Motor Industry" in this Agreement are normally carried on, being found to be open and unguarded on a Saturday or Sunday or earlier than 06h30 or later than 18h30 on any other day of the week, then and in such event it shall be presumed, until the contrary is proved, that the establishment concerned was open to the public.

(2) No employer shall permit wheel balancing or any of the activities specified in paragraphs (a), (b) and (d) of the definition of "Motor Industry" in this Agreement to be carried on during any Saturday or Sunday unless such activities constitute emergency work as defined in this Agreement.

(3) No employer shall permit the activities specified in paragraph (c) of the definition of "Motor Industry" in this Agreement to be carried on during any Saturday or Sunday unless such activities constitute emergency work as defined in this Agreement: Provided that these activities may be carried on up to 12h00 on Saturdays by employers operating shifts in terms of clause 16 of this Chapter.

(4) No employer and/or employee in Region NL shall engage in the sale of any motor vehicle, nor shall any employer permit any other person to engage in the sale of any motor vehicle, in or on any motor vehicle sales establishment—

- (a) before 08h00 or after 18h00 on Mondays to Fridays;
- (b) before 08h00 or after 13h00 on Saturdays;
- (c) at any time on a Sunday or public holiday.

For the purposes of this subclause—

- (i) "motor vehicle" has the meaning assigned to it in the definition of "Motor Industry" in clause 3 of Division A of this Agreement;
- (ii) "motor vehicle sales establishment" means any place in, on or from which motor vehicles are sold, or in or on which motor vehicles are stored or displayed, and includes any office attached thereto;
- (iii) the expression "engage in the sale of any motor vehicle" includes the carrying out of any activity which forms part of or which is preliminary to the sale of any motor vehicle, other than the stationary display of such motor vehicle, and includes further the carrying out of any such activity through the medium of a telephone instrument installed in or on a motor vehicle sales establishment.

(5) No employer in Regions BR, EP, NC, OVS, TVL and WP shall open or keep open or permit to be open any motor salesroom and/or showroom or any other establishment on or from which motor vehicles are sold, or office attached to any of these, and no employer or employee shall in or on or from any motor salesroom or showroom or any other establishment on or from which motor vehicles are sold, or office attached to any of these, engage in the sale of any motor vehicle—

- (a) before 08h00 or after 18h00 on Mondays to Fridays;
- (b) before 08h00 or after 13h00 on Saturdays;
- (c) at any time on a Sunday or public holiday.

For the purposes of this subclause—

- (i) "motor vehicle" has the meaning assigned to it in the definition of "Motor Industry" in clause 3 of Division A of this Agreement;
- (ii) the expression "engage in the sale of any motor vehicle" includes the carrying out of any activity which forms part of or which is preliminary to the sale of any motor vehicle, other than the stationary display of such motor vehicle, and includes further the carrying out of any such activity through the medium of a telephone instrument installed in or on a motor vehicle sales establishment.

(6) No employer shall open or keep open or permit to be open any accessory shop or motor graveyard and/or motor scrapyard as defined in clause 3 of Division A, or any office attached thereto—

- (a) before 08h00 or after 18h00 on Mondays to Fridays;
- (b) before 08h00 or after 13h00 on Saturdays;
- (c) at any time on a Sunday or public holiday.

(7) No employer shall sell or supply from any accessory shop or motor graveyard and/or motor scrapyard as defined in clause 3 of Division A, or any office attached thereto, any goods or merchandise—

- (a) before 08h00 or after 18h00 on Mondays to Fridays;
- (b) before 08h00 or after 13h00 on Saturdays;

(c) te eniger tyd op 'n Sondag of openbare vakansiedag:

Met dien verstande dat hierdie subklousule nie geag moet word die verkoop of verskaffing te eniger tyd vanuit 'n vul- en/of diensstasie of 'n bedryfsinrigting wat by wet 'n motorgaragelisenis nodig het, van buitebande, binnebande en reserwedele of bybehore wat vir noodwerk noodsaaklik is, te verbied nie.

(Opmerking.—Die uitwerking van hierdie voorbehoedbepaling is dat bedryfsinrigtings sonder motorgaragelisenis nie reserwedele en/of bybehore buite die besigheidsure in hierdie subklousule vermeld, selfs in noodgevalle mag verkoop of verskaf nie.)

(8) Niemand mag petrol vanuit 'n bedryfsinrigting of 'n gedeelte van 'n bedryfsinrigting verkoop nie behalwe gedurende die ure of op die voorwaardes by regulasie voorgeskryf ingevolge artikel 2 van die Wet op Petroleumprodukte (Wet 120 van 1977).

Klousule 16.—Skofwerk

Die volgende bepaling is van toepassing op skofwerk in vulkaniseer-inrigtings—

- (a) Geen gewone skof mag langer as nege en 'n kwart uur duur nie;
- (b) minstens agt uur moet verloop tussen agtereenvolgende skofte van 'n werknemer;
- (c) waar 'n werknemer tussen 18h00 en 06h00 in diens is, moet sy werkgever hom sy gewone besoldiging betaal, plus 10 persent vir elke uur of gedeelte van 'n uur tussen hierdie tye gewerk;
- (d) behoudens die voorbehoedbepaling van klousule 5 (4) van hierdie Hoofstuk, word tyd deur 'n werknemer gewerk ná voltooiing van sy gewone skof geag oortyd te wees en moet hy in ooreenstemming met die skale vir oortydwerk wat in genoemde klousule voorgeskryf word, daarvoor besoldig word;
- (e) geen skofte mag tussen 12h00 op Saterdag en 06h00 op Maandag gewerk word nie.

HOOFSTUK II VOERTUIGBAKBOUNRIGTINGS

Opmerking.—Hierdie Hoofstuk is in twee dele verdeel. Deel I is van toepassing op alle voertuigbakbounrighings. Deel II is van toepassing op slegs dié voertuigbakbounrighings wat ingevolge klousule 2 van dié Deel geregistreer is.

DEEL I

Klousule 1.—Toepassingsbestek

(1) Hierdie Deel van Hoofstuk II van hierdie Ooreenkoms is van toepassing op bedryfsinrigtings (hierna "voertuigbakbounrighings" genoem) waarin, waarop of waaruit voertuigbakke gebou word en op die werkgevers wat sodanige bedryfsinrigtings bestuur en op hul werknemers.

(2) Behoudens andersluidende bepalinge hierin, is Afdelings A en B van hierdie Ooreenkoms ook op voertuigbakbounrighings van toepassing: Met dien verstande dat waar die bepalinge van Afdelings A en B strydig is met die bepalinge van hierdie Hoofstuk, laasgenoemde moet geld en voorkeur moet geniet.

(3) Ondanks andersluidende bepalinge hierin, is hierdie Hoofstuk en Afdelings A en B van hierdie Ooreenkoms van toepassing op kantoor-, pakhuis- en verkoopswerknemers en klerke slegs in dié voertuigbakbounrighings of gedeeltes van sodanige bedryfsinrigtings wat 'n "winkel" vorm. Vir die toepassing van hierdie subklousule is 'n "winkel" 'n voertuigbakbounrighing of gedeelte van so 'n bedryfsinrigting waarheen die publiek uitgenooi word ten einde die goedere wat daarin of daarop vertoon word anders as op 'n openbare veiling te koop, maar omvat dit nie 'n voertuigbakbounrighing wat handel dryf in goedere wat uitsluitlik deur so 'n bedryfsinrigting vervaardig word nie.

(4) Ondanks andersluidende bepalinge in hierdie Ooreenkoms is Afdeling A en Hoofstuk I van Afdeling C van hierdie Ooreenkoms wat betrekking het op B/A-vakmanne nie op voertuigbakbounrighings van toepassing nie.

Klousule 2.—Woordomskriving

Vir die toepassing van Hoofstuk II, Deel I, beteken—

- (1) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte uitvoer:
Persele, toiletkamers, meubels, gerei of soortgelyke artikels skoonmaak en/of was;
voertuie afstof;
tee of soortgelyke drank berei en/of opdien;
voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdien;
- (2) "algemene werkmans", met betrekking tot 'n voertuigbakbounrighing, 'n werknemer wat benewens die pligte in klousule 3 (47) van Afdeling A gelys ook enigeen van die volgende pligte kan uitvoer:
Metale en/of ander materiale aanwend en/of aanstryk;
klaar gemengde verf aanwend aan uitrusting, vaste toebehore of masjinerie wat nie vir verkoop bedoel is nie;
artikels en/of komponente monteer waar geen passing nodig is nie;

(c) at any time on a Sunday or public holiday:

Provided that this subclause shall not be deemed to prevent the sale or supply at any time from a filling and/or service station or from any establishment which by law is required to operate under a motor garage licence or tyres, tubes and any spares or accessories required for emergency work.

(Note: The effect of this proviso is that establishments which do not operate under a motor garage licence may not sell or supply spares and/or accessories outside the trading hours mentioned in this subclause even in an emergency.)

(8) No person shall sell or supply petrol from an establishment or part of any establishment other than during the hours or on the conditions prescribed by regulation in terms of section 2 of the Petroleum Products Act (Act 120 of 1977).

Clause 16.—Shift work

The following provisions shall apply to shift work in vulcanising establishments:

- (a) No normal shift shall exceed nine and a quarter hours;
- (b) not less than eight hours shall elapse between successive shifts of any employee;
- (c) where an employee is employed between 18h00 and 06h00 his employer shall pay him at his ordinary rate of remuneration, plus 10 per cent for each hour or part of an hour worked between these times;
- (d) time worked by an employee after the completion of his normal shift shall, subject to the proviso to clause 5 (4) of this Chapter, be regarded as overtime and be paid for in accordance with the overtime rates prescribed in the said clause;
- (e) no shifts shall be worked between 12h00 on Saturday and 06h00 on Monday.

CHAPTER II

VEHICLE BODY BUILDING ESTABLISHMENTS

Note.—This Chapter is divided into two parts. The provisions of Part I apply to all vehicle body building establishments. The provisions of Part II apply only to those vehicle body building establishments which are registered in terms of clause 2 of that Part.

PART I

Clause 1.—Scope of application

(1) The provisions of this Part of Chapter II of this Agreement shall apply to establishments (hereinafter referred to as "vehicle body building establishments") wherein, whereon or wherefrom vehicle body building is carried on and to the employers conducting such establishments and to their employees.

(2) Save as otherwise provided herein, the provisions of Divisions A and B of this Agreement shall also apply to vehicle body building establishments: Provided that where the provisions of Divisions A and B are in conflict with the provisions of this Chapter, the latter shall obtain and have preference.

(3) Notwithstanding anything to the contrary herein, the provisions of this Chapter and of Divisions A and B of this Agreement shall apply to office, stores, sales and clerical employees only in those vehicle body building establishments or parts of such establishments which constitute a "shop". A "shop" for the purpose of this subclause means any vehicle body building establishment or part of such establishment to which the public is invited for the purpose of purchasing, otherwise than by public auction, the goods displayed therein or thereon, but does not include any vehicle body building establishment trading in goods exclusively manufactured by such establishment.

(4) Notwithstanding anything to the contrary in this Agreement, the provisions of Division A and Chapter I of Division C of this Agreement relating to B/A journeymen shall not apply to vehicle body building establishments.

Clause 2.—Definitions

For the purposes of Chapter II, Part I—

- (1) "char" means an employee mainly or exclusively employed in any one or more of the following duties:
Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
dusting vehicles;
making and/or serving tea or similar beverages;
preparing and/or serving food not for sale to the public;
- (2) "general operative" means, in relation to a vehicle body building establishment, an employee who may, in addition to the duties enumerated in clause 3 (47) of Division A, also perform any of the following duties:
Applying and/or wiping on metals and/or materials;
applying ready mixed paint to equipment, fixtures or plant which is not for sale;
assembling articles and/or components where no fitting is required;

'n vakman of 'n vakleerling met minstens een jaar ondervinding help met die installering en/of in posisie kram van elektriese kables vir binneverligting of -toebehore, of met die vassit van selfrigtende matryse by die stel van masjiene;

drade afstroop en kabelente vassit;

veselglasonderdele volgens patrone of patroonplate sny;

metaal of ander materiale saag of knip met 'n yster- of sirkelsaag of wrywingsnyer volgens stuiters of setmate of volgens merke wat deur 'n vakman, vakleerling wat nog hoogstens vier jaar moet uitdien, of werkman graad CV op materiale aangebring is;

met eendoelmasjiene, setmate of patroonplate—met die hand of 'n masjien—buig en/of fatsoeneer, maar nie die masjiene opstel nie;

in emalje en/of verf inoep;

boorwerk maar nie presiesiewerk nie;

ruite deur middel van selfdigseksies insit;

boute wat die bak vashou en/of boue wat sitplekke vassit, insit en/of vasdraai en/of losdraai;

onderdele uit vooraf gemengde plastiekstowwe aan veselglas in vooraf gefatsoeneerde gietvorms maak;

afmerkerwerk;

volgens stuiters, setmate, matryse op patroonplate—met die hand of 'n masjien—pers en/of inkeep, maar uitgesonderd die stel van setmate of matryse;

met die hand of 'n masjien volgens vooraf gestelde stuiters, merke, setmate of patroonplate pons en wel onder die toesig van 'n vakman of 'n vakleerling met minstens een jaar ondervinding;

klinknaels inslaan;

materiale ru afsaag met 'n krag- of handbediende saagtoestel, uitgesonderd 'n kragguillotine, nadat die materiale deur 'n vakman, vakleerling wat nog hoogstens vier jaar moet uitdien of 'n werkman graad CV uitgemerk is;

skroef- en/of moerdraad sny met 'n skroef- of moerdraadsnymasjien of -hegstukke;

punt- of weerstandsewysing aan subsamstelwerk met komponente in eendoelsetmate of -setklemme;

met die hand skroefdraad in boue sny of moerdraad in gate of moere sny;

'n vooraf gestelde oksiasietleentoestel vir ruwe snywerk gebruik

Klousule 3.—Werknemers

Benewens die klasse werknemers in klousule 1 (2) van Afdeling A, klousule 3 van Afdeling B en klousule 3 van Hoofstuk I van Afdeling C bedoel, kan 'n werkgever een of meer algemene werkmense in 'n voertuigbakbouinrigting in diens neem.

Klousule 4.—Lone

Die minimum loon wat 'n werkgever moet betaal aan elk van sy werknemers in ondergenoemde klasse is soos hieronder uiteengesit, en geen werknemer mag 'n loon aanneem wat laer is as dié wat vir sy klas voorgeskryf word nie:

Klas werknemer	Loon per week (Alle gebiede)
	R
Skoonmaakster	51,30 (R1,14 per uur)
Vakman	207,00 (R4,60 per uur)
Algemene werkman	85,50 (R1,90 per uur)

Klousule 5.—Werkure

(1) Die gewone werkure van 'n werknemer is hoogstens 45, uitgesonderd etenspouses, in 'n bepaalde week en hoogstens nege en 'n kwart, uitgesonderd etenspouses, op 'n bepaalde dag.

(2) Geen werkgever mag van 'n werknemer vereis of hom toelaat—

(a) om aaneen vir 'n tydperk van meer as vyf uur sonder 'n ononderbroke pouse van minstens een uur te werk nie: Met dien verstande dat vir die toepassing van hierdie paragraaf werktydperke wat deur 'n pouse van minder as een uur onderbreek word, geag moet word aaneenlopend te wees;

(b) om sy gewone weeklikse werkure oor meer as vyf dae in 'n bepaalde week te werk nie:

Met dien verstande dat 'n werkgever met sy werknemers wat gewoonlik slegs vyf dae per week werk, ooreen kan kom dat die ononderbroke pouse in paragraaf (a) van hierdie subklousule bedoel tot minstens 30 minute ingekort word, maar voordat 'n ingekorte pouse in werking gestel kan word, moet die werkgever die besonderhede van die toestemming tot die ingekorte pouse, met inbegrip van die bepalinge daarvan en die werknemer se toestemming daartoe, in 'n behoorlike register inskryf wat vir dié doel gehou word en deur die betrokke Streekraad goedgekeur is.

(3) Dit is toelaatbaar vir 'n werkgever om verskillende aanvangs- en uitskeiteye vir verskillende werkwinkelwerknemers op 'n bepaalde dag te reël: Met dien verstande dat die tydperk tussen sodanige aanvangs- of uitskeiteye op 'n bepaalde dag pouses van altesaam hoogstens 45 minute in 'n bepaalde bedryfsinrigting mag wees.

assisting a journeyman or an apprentice of not less than one year's experience in the installation and/or stapling into position of electric cables for interior lighting or fittings, or assisting with the fixing of selfaligning dies in the setting of machines;

baring wires and fixing cable ends;

cutting fibreglass parts to patterns or templates;

cutting or shearing metal or other materials with a hack or circular saw or friction cutter to stops or jigs or to markings on materials made by a journeyman, apprentice with not more than four years to serve, or operative, Grade CV;

bending and/or forming with special-purpose machines, jigs or templates—by hand or machine—but not setting up of machine;

dipping in enamels and/or paint;

drilling, other than precision work;

fitting glass by means of self-sealing sections;

inserting and/or tightening and/or loosening body-holding-down bolts and/or seat-fixing bolts;

making parts from pre-mixed plastic materials and fibreglass in pre-formed moulds;

marking off;

pressing and/or notching to stops, jigs, dies or templates—by hand or machine—but excluding the setting of jigs or dies;

punching by hand or machine to pre-set stops, marks, jigs or to templates under the supervision of a journeyman or an apprentice of not less than one year's experience;

rivet striking;

rough cutting of materials with any power or hand-operated cutting device, excluding a power guillotine, after the materials have been marked out by a journeyman, apprentice with not more than four years to serve, or an operative, Grade CV;

screwing and/or tapping by means of screwing or tapping machines or attachments;

spot or resistance welding on subassembly work with components in special-purpose jigs or fixtures;

threading of bolts or tapping of holes or nuts by hand;

using pre-set oxy-acetylene for rough cutting.

Clause 3.—Employees

In addition to the classes of employees referred to in clause 1 (2) of Division A, clause 3 of Division B and clause 3 of Chapter I of Division C, an employer may employ one or more general operatives in a vehicle body building establishment.

Clause 4.—Wages

The minimum wage which an employer shall pay to each of his employees of the undermentioned classes shall be as set out hereunder and no employee shall accept a wage lower than that specified for his class.

Class of employee	Wages per week (all areas)
	R
Char.....	51,30 (R1,14 per hour)
Journeyman.....	207,00 (R4,60 per hour)
General operative.....	85,50 (R1,90 per hour)

Clause 5.—Hours of work

(1) The ordinary hours of work of an employee shall not exceed 45, excluding meal intervals, in any one week and nine and a quarter, excluding meal intervals, on any one day.

(2) No employer shall require or permit any employee—

(a) to work for a continuous period of more than five hours without an uninterrupted interval of at least one hour: Provided that for the purposes of this paragraph periods of work interrupted by intervals of less than one hour shall be deemed to be continuous;

(b) to work his ordinary weekly hours of work over more than five days in any week:

Provided that an employer may agree with those of his employees who normally work on only five days each week that the uninterrupted interval referred to in paragraph (a) of this subclause should be reduced to not less than 30 minutes, but before a reduced interval may be put into operation the employer must enter the details of the agreement to the reduced interval, including the terms thereof and the employee's consent thereto, in a proper record kept for that purpose and approved by the Regional Council concerned.

(3) It shall be permissible for an employer to arrange different starting and finishing times on any day in respect of different workshop employees: Provided that the period between such starting and finishing times on any one day shall not in the aggregate exceed intervals of more than 45 minutes in any one establishment.

(4) Alle werknemers is geregtig op en moet 'n ruspouse van 10 minute toegestaan word so na doenlik aan die middel van elke oggend- en namiddagwerktydperk, en sodanige pouse moet vir die berekening van besoldiging geag word deel van die gewone werkure te wees.

(5) Behoudens klousule 5 (10) (a) van Afdeling A en klousule 11 van hierdie Hoofstuk, moet die week van 'n werknemer van werkmangraad of algemene werker geag word 45 uur te wees wanneer sodanige werknemer minder as 45 uur in 'n week werk omdat—

- (a) die gewone werkure van die bedryfsinrigting minder as 45 uur is;
- (b) die werkgever nie die skofte van sodanige werknemer so kan reël dat dit op 45 uur te staan kom nie; en/of
- (c) hy om 'n ander rede as sonder die toestemming van sy werkgever van sy werk afwesig is.

(6) 'n Werknemer wat deur die polisie gearresteer of aangehou word vir 'n oortreding of 'n vermoedelike oortreding, moet vir die tydperk waarin hy in arrest is of aldus aangehou word en dus nie in staat is om sy werk voort te sit nie, vir die toepassing van hierdie klousule geag word sonder toestemming van sy werk afwesig te gewees het.

Klousule 6.—Jaarlikse verlof en besoldiging vir opgelope verlof

(1) Vir die toepassing van hierdie klousule—

- (a) beteken "verlofsiklus" die tydperk waarin 'n werknemer drie weke verlof ooreenkomstig subklousule (2) verdien;
- (b) word die uitdrukkings "diens" en "skof" geag die volgende in te sluit:
 - (i) Skofte wat korter is as dié wat ingevolge hierdie Hoofstuk toegelaat word, omdat—
 - (aa) die werknemer laat op sy werkplek aangekom het, maar nie later as 'n halfuur nie; of
 - (ab) korttyd gewerk is; of
 - (ac) sodanige korter skofte met die toestemming van die werkgever gewerk is;
 - (ii) skofte wat die betrokke werknemer gewoonlik sou gewerk het maar nie gewerk het nie omdat hy—
 - (aa) kragtens hierdie Ooreenkoms afwesig was met verlof met besoldiging;
 - (ab) militêre diens ingevolge die Verdedigingswet, 1957 (Wet 44 van 1957), vir 'n maksimum tydperk van vier maande per jaar moes verrig;
 - (ac) van sy werk afwesig was op las of op versoek van sy werkgever;
 - (ad) van sy werk afwesig was weens siekte of 'n ongeluk vir 'n tydperk van altesaam hoogstens 30 dae in 'n verlofsiklus;
 - (ae) van sy werk afwesig was op enigeen van die openbare vakansiedae in klousule 9 van hierdie Hoofstuk gedoel.

Met dien verstande dat 'n werknemer wat na verstryking van sy jaarlikse verlof sy diens beëindig deur te dros, geen eis ten opsigte van subparagraaf (ii) (aa) hierbo het nie;

- (c) beteken "besoldiging" 'n werknemer se loon soos in hierdie Ooreenkoms omskryf, plus 'n bonus wat gereeld aan die werknemer betaal word, en word die bedrag van sodanige bonus geag die gemiddelde bedrag te wees wat 'n werknemer ontvang het of wat hom toegekom het vir die tydperk van 13 weke onmiddellik voor die datum waarop die werknemer met sy jaarlikse verlof gaan of sy diens beëindig of, as hy 'n tydperk van minder as 13 weke gewerk het, die gemiddelde bedrag wat hy ontvang het of wat hom toegekom het vir die getal voltooide weke wat hy werklik gewerk het.

(Opmerking.—"Bonus wat gereeld aan die werknemer betaal word" sluit ooreenkomstig hierdie omskrywing nie kommissie in nie.)

(2) Drie agtereenvolgende weke verlof met volle besoldiging moet toegestaan word aan alle werknemers, met inbegrip van vakleerlinge en kwekelinge wat ingevolge die Wet op Mannekragopleiding, 1981, opleiding ondergaan en wat sedert die datum van indiensneming of vanaf die datum waarop die vorige jaarlikse verlof verskuldig geword het, naamlik die jongste datum, die tydperk van ononderbroke diens in die Bylae van hierdie subklousule uiteengesit, by dieselfde werkgever voltooi het:

BYLAE

- (a) Weekliks besoldigde werknemers: 261 skofte, uitgesonderd oortyd.
- (b) Maandeliks besoldigde werknemers: 12 maande.

(3) Jaarlikse verlof kom 'n werknemer toe onmiddellik nadat hy die kwalifiserende tydperk voltooi het wat in subklousule (2) bedoel word maar dit kan geneem word voordat of nadat dit hom toekom indien—

- (a) die omstandighede van die werkgever se besigheid dit vereis;
- (b) die werkgever en die werknemer aldus ooreenkom:

Met dien verstande dat jaarlikse verlof in geen omstandighede meer as twee maande voor die datum waarop dit verskuldig word, geneem mag word nie of dat dit nie meer as vier maande na sodanige datum uitgestel mag word nie, tensy die betrokke werknemer en werkgever voor die verstryking van sodanige tydperk van vier maande skriftelik daartoe ooreengekom het en dat dit nie langer as ses maande na die datum waarop dit verskuldig word, uitgestel mag word nie.

(4) All employees shall be entitled to and be granted a rest interval of 10 minutes at as nearly as practicable to the middle of each morning and afternoon work period and such interval shall, for the purpose of calculating the remuneration, be reckoned as part of the ordinary working hours.

(5) Subject to the provisions of clause 5 (10) (a) of Division A and clause 11 of this Chapter, whenever any operative grade of employee or general worker works for less than 45 hours in any week owing to—

- (a) the usual working hours of the establishment being less than 45;
- (b) the employer being unable to regulate the shifts of such employee to 45 hours; and/or
- (c) any reason other than his absentsing himself without the employer's permission;

such employee's week shall be deemed to be 45 hours.

(6) For the purposes of this clause, an employee who is arrested or detained by the police for any offence or suspected offence shall, for the period during which he is under arrest or so detained and unable to continue his employment, be deemed to have absented himself without permission.

Clause 6.—Annual leave and accrued leave pay

(1) For the purposes of this clause—

- (a) "leave cycle" means the period during which an employee earns three weeks' leave in terms of subclause (2);
- (b) the terms "employment" and "shift" are deemed to include—
 - (i) shifts which are of shorter duration than those permitted in terms of this Chapter, because—
 - (aa) the employee arrived late at his place of work, but such lateness did not exceed half-an-hour; or
 - (ab) short-time was worked; or
 - (ac) such shorter shifts were worked with the permission of the employer;
 - (ii) shifts which the employee concerned normally would have worked, but did not work because he was—
 - (aa) absent on paid leave in terms of this Agreement;
 - (ab) doing military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;
 - (ac) absent from work on the instructions or at the request of his employer;
 - (ad) absent from work owing to sickness or accident amounting in the aggregate to a period not exceeding 30 days in any leave cycle;
 - (ae) absent from work on any of the public holidays referred to in clause 9 of this Chapter:

Provided that an employee who after the expiration of his annual leave terminates his employment by deserting shall have no claim in respect of subparagraph (ii) (aa) above;

- (c) "remuneration" means an employee's wages as defined in this Agreement, plus any bonus regularly paid to the employee, the amount of such bonus being deemed to be the amount received by or accrued to an employee in respect of the period of 13 weeks immediately preceding the date the employee goes on annual leave or terminates his employment or, if a period of less than 13 weeks has been worked, the average amount received by or accrued to an employee in respect of the number of complete weeks actually worked.

(Note.—A "bonus regularly paid to the employee" in terms of this definition does not include commission.)

(2) Three consecutive weeks' leave on full pay shall be granted to all employees, including apprentices and trainees undergoing training under the Manpower Training Act, 1981, who have completed with the same employer since the date of engagement or from the date on which the previous annual leave fell due (whichever is the later) the period of continuous employment set out in the Schedule to this subclause.

SCHEDULE

- (a) Weekly-paid employees: 26 shifts, excluding overtime.
- (b) Monthly-paid employees: 12 months.

(3) Annual leave shall become due immediately an employee has completed the qualifying period specified in subclause (2), but it may be taken before or after it becomes due if—

- (a) the exigencies of the employers' business so require;
- (b) the employer and the employee so agree:

Provided that annual leave shall in no circumstances be taken more than two months before the due date, nor delayed for more than four months after the due date unless the employee and the employer concerned have, before the expiration of such period of four months, agreed thereto, in writing, and shall not be delayed by more than six months after the due date.

(4) Besoldiging vir jaarlikse verlof moet bereken word teen die skaal van besoldiging wat die werknemer ontvang op die datum waarop hy sy jaarlikse verlof neem, op voorwaarde dat dit nie minder mag wees nie as die skaal wat in hierdie Hoofstuk vir die betrokke kategorie werknemer voorgeskryf is, en die werkgever moet dit op die laaste werkdag voor die aanvang van sy verlof aan hom betaal.

(5) Indien enigeen van die openbare vakansiedae met besoldiging in klousule 9 van hierdie Hoofstuk bedoel, op 'n werkdag binne die verloftydperk van 'n werknemer val, moet die werkgever—

- (a) of een werkdag met volle besoldiging by genoemde verloftydperk voeg vir elke sodanige openbare vakansiedag met besoldiging;
- (b) of die betrokke werknemer op die betaaldag onmiddellik na sodanige werknemer se verloftydperk een gewone dag se loon betaal in plaas van verlof.

(6) (a) Jaarlikse verlof mag nie met 'n werknemer se diensopseggingstermyn saamval nie en ook nie, tensy die werknemer skriftelik aldus versoek, met 'n tydperk wat 'n werknemer militêre diens ingevolge die Verdedigingswet, 1957, verrig nie.

(b) Die tydperk wat 'n werknemer met siekteverlof is soos in klousule 31 van Afdeling A van hierdie Ooreenkoms voorgeskryf, tel nie as deel van sodanige werknemer se jaarlikse verlof nie.

(7) Geen werknemer mag sy gewone beroep gedurende sy verlof beoefen nie en geen werkgever mag van 'n werknemer vereis of hom wetens toelaat om gedurende die tydperk van sy verlof in die Nywerheid te werk nie.

(8) Behoudens andersluidende bepalings in hierdie Ooreenkoms mag geen bedrag by wyse van skuldvergeliking van verlofbesoldiging afgetrek word vir geld wat aan die werkgever verskuldig is nie.

(9) By die beëindiging van die diens van 'n werknemer wat vir jaarlikse verlof ingevolge subklousule (2) van hierdie klousule gekwalifiseer het, maar aan wie die verlof op die datum van sodanige beëindiging nog nie toegestaan is nie of wat dit nog nie geneem het nie, moet die werkgever hom verlofbesoldiging betaal wat bereken is ooreenkomstig subklousule (10) van hierdie klousule.

(10) 'n Werknemer wat ontslaan word of sy diens verlaat voor die datum waarop hy vir jaarlikse verlof gekwalifiseer het ingevolge subklousule (2), is geregtig op besoldiging vir opgelope verlof, gelyk aan drie twee-en-veertigstes van een week se besoldiging vir elke voltooide diensspan vanaf die datum waarop hy by die werkgever in diens getree het, of vanaf die datum waarop sy laaste verlof verskuldig geword het, naamlik die jongste datum. Vir die toepassing van hierdie subklousule beteken "diensspan" die getal skofte wat 'n werknemer gewoonlik in 'n week werk.

(Opmerking.—Besoldiging vir opgelope verlof word bereken deur drie weke se loon te vermenigvuldig met die gedeelte van 'n jaar gewerk, aldus:

Vir ses maande diens is die verlofbesoldiging $\frac{1}{2} \times$ drie weke se besoldiging;

vir 13 weke diens is die verlofbesoldiging $\frac{1}{4} \times$ drie weke se besoldiging;

vir vyf weke diens is die verlofbesoldiging $\frac{5}{52} \times$ drie weke se besoldiging.

Om drie weke se besoldiging vir 'n maandeliks besoldigde werknemer te bereken, moet die maandeliks besoldiging met $\frac{9}{13}$ vermenigvuldig word. Wat 'n maandeliks besoldigde werknemer betref, is die verlofbesoldiging opgeloop in—

ses maande, dus $\frac{1}{2} \times \frac{9}{13} \times$ een maand se besoldiging;

13 weke, dus $\frac{1}{4} \times \frac{9}{13} \times$ een maand se besoldiging;

vyf weke, dus $\frac{5}{52} \times \frac{9}{13} \times$ een maand se besoldiging.)

(11) (a) In die geval van alle werknemers, uitgesonderd vakmanne, moet die besoldiging vir opgelope verlof in subklousule (10) bedoel, by diensbeëindiging regstreeks aan die werknemer betaal word.

(b) In die geval van vakmanne moet besoldiging vir opgelope verlof nie aan die werknemer oorhandig of deur hom geneem word nie, maar moet dit onmiddellik by diensbeëindiging deur die werkgever aan die sekretaris van die Streekraad wat regsbevoegdheid het, gestuur word.

(c) Wanneer 'n werkgever betaling ingevolge paragraaf (b) van hierdie subklousule doen, moet hy 'n verlofbetaalbewys in die vorm in Aanhangsel C van hierdie Ooreenkoms voorgeskryf, in viervoud invul, een kopie in sy besit hou, een kopie aan die sekretaris van die betrokke Streekraad stuur en die oorblywende twee kopieë oorhandig aan die betrokke vakman wat een kopie onverwyld moet onderteken en dit aan die sekretaris van die Streekraad moet stuur en die ander kopie vir die toepassing van paragraaf (d) van hierdie subklousule moet bewaar.

(d) Waar 'n vakman wat uit sy diens ontslaan is of dit verlaat het voordat hy vir jaarlikse verlof gekwalifiseer het, in diens van 'n ander werkgever in die Motornywerheid tree, is die volgende bepalings van toepassing:

- (i) Die vakman moet aan die nuwe werkgever kopieë voorlê van verlofbetaalbewyse wat deur die vorige werkgevers in die Motornywerheid aan hom uitgereik en ingevolge paragraaf (c) van hierdie subklousule deur hom behou is;
- (ii) die vakman se verlof kom hom toe wanneer hy 'n aantal skofte of 'n tydperk gelyk aan dié in Bylae van subklousule (2) van hierdie klousule voorgeskryf, by die nuwe werkgever gewerk het, min die gesamentlike getal skofte of tydperke gemeld op die kopieë van die verlofbetaalbewyse wat hy aan die nuwe werkgever oorhandig het;

(4) Pay for annual leave shall be calculated at the rate of remuneration which the employee is receiving at the date on which he proceeds on his annual leave provided this shall not be less than the rate prescribed in this Chapter for the category of employee concerned, and shall be paid to him by the employer on the last working day prior to the beginning of his leave.

(5) If any of the paid public holidays referred to in clause 9 of this Chapter falls on a working day within the period of leave of an employee the employer shall either—

- (a) add one working day on full pay to the said period of leave in respect of each such paid public holiday; or
- (b) pay to the employee in question one normal day's pay in lieu of leave on the pay-day immediately following such employee's period of leave.

(6) (a) Annual leave shall not be concurrent with any period during which the employee is under notice of termination of employment nor, unless the employee so requests in writing, with any period during which an employee is doing military service in terms of the Defence Act, 1957.

(b) Any period during which an employee is on sick leave as prescribed in clause 31 of Division A of this Agreement shall not be counted as part of such employee's annual leave.

(7) No employee shall engage in his normal occupation during the period of his leave and no employer shall require or knowingly permit any employee to work in the Industry during the period of his leave.

(8) Except as provided elsewhere in this Agreement, no deductions from leave pay shall be made as a set-off against any moneys which may be owing to the employer.

(9) On the termination of the services of an employee who has qualified for annual leave in terms of subclause (2) of this clause, but who has not been granted or has not taken his leave at the date of such termination, an amount of leave pay calculated in accordance with the provisions of subclause (10) of this clause shall be paid by his employer.

(10) An employee who is discharged from or leaves his employment before he has qualified for annual leave in terms of subclause (2) shall be entitled to accrued leave pay equivalent to three fifty-seconds of one week's remuneration for each completed span of employment from the date of beginning work with the employer or from the date on which his last leave became due, whichever is the latter. For the purposes of this subclause, "span" means the number of shifts normally worked by the employee in a week.

(Note.—Accrued leave pay is calculated by multiplying three weeks' wages by the fraction of a year worked, thus—

- for six months' employment, leave pay is $\frac{1}{2} \times$ three weeks' pay;
- for 13 weeks' employment, leave pay is $\frac{1}{4} \times$ three weeks' pay;
- for five weeks' employment, leave pay is $\frac{5}{52} \times$ three weeks' pay.

To arrive at three week's pay for a monthly-paid employee, multiply the monthly pay by $\frac{9}{13}$. Thus for a monthly-paid employee the leave accrued in—

- six months is $\frac{1}{2} \times \frac{9}{13} \times$ one month's pay;
- 13 weeks is $\frac{1}{4} \times \frac{9}{13} \times$ one month's pay;
- five weeks is $\frac{5}{52} \times \frac{9}{13} \times$ one month's pay.)

(11) (a) In the case of all employees, other than journeymen, the accrued leave pay referred to in subclause (10) shall be paid direct to the employee on termination of service.

(b) In the case of journeymen, accrued leave pay shall not be handed to or taken by the employee, but shall immediately on termination of service be remitted by the employer to the secretary of the Regional Council having jurisdiction.

(c) An employer when making payment in terms of paragraph (b) of this subclause shall complete in quadruplicate a leave pay voucher in the form prescribed in Annexure C to this Agreement, shall retain one copy in his possession, forward one copy to the secretary of the Regional Council concerned, and hand the remaining two copies to the journeymen concerned, who shall forthwith sign and forward one copy to the secretary of the Regional Council and retain the other copy for purposes of paragraph (d) of this subclause.

(d) Where a journeyman who has been discharged from or has left his employment before he has qualified for annual leave enters the service of another employer in the Motor Industry, the following provisions shall apply:

- (i) The journeyman must produce to the new employer copies of leave pay vouchers issued to him by previous employers in the Motor Industry and retained by him in terms of paragraph (c) of this subclause;
- (ii) the journeyman's leave shall become due when he has worked with the new employer a number of shifts or a period equivalent to those prescribed in the Schedule to subclause (2) of the clause, less the aggregate of the shifts or periods shown on the copies of leave pay vouchers handed by him to the new employer;

- (iii) twee weke voordat die vakman verlof met besoldiging by die nuwe werkgever neem, moet die kopie van die verlofbetaalbewys wat die vakman aan sy nuwe werkgever oorhandig het, onderteken en aan die betrokke Streekraad gestuur word en moet daar aansoek om betaling van die bedrag van die betaalbewys gedoen word;
- (iv) die nuwe werkgever moet aan die vakman, wanneer hy sy verlof met besoldiging neem, die verlofbesoldiging betaal wat ingevolge subklousule (10) vir hom opgeloopte het;
- (v) die werkgever moet aan 'n vakman wat sy diens verlaat nadat sy verlof hom toegekom het maar voordat dit toegestaan is, die verlofbesoldiging aan hom verskuldig wanneer sy verlof hom toekom, betaal en die vakman moet self van die betrokke Streekraad die bedrag van verlofbetaalbewyse in sy besit eis deur dit te onderteken en aan die sekretaris van die Streekraad te stuur.

(12) Besoldiging vir opgeloopte verlof wat deur 'n Streekraad of deur 'n werkgever namens 'n werknemer gehou word wat om gesondheidsredes of enige ander ongeskiktheid nie in staat is om sy beroep voort te sit nie, word onmiddellik aan die werknemer betaalbaar, en opgeloopte verlofgeld verskuldig aan 'n werknemer wat in die loop van sy diens sterf, moet onmiddellik aan sy boedel betaal word.

(13) Alle bedrae wat ten opsigte van verlofbesoldiging ontvang word, moet gestort word in 'n spesiale rekening waarop Streekrade werk.

(14) Ondanks andersluidende bepalings in hierdie klousule, moet besoldiging vir opgeloopte verlof wat namens 'n vakman gehou word—

- (a) indien hy die Nywerheid verlaat, aan hom betaal word by verstryking van 52 weke, bereken vanaf die datum waarop die verlofbesoldiging begin ooploop het;
- (b) terwyl hy nog in die Nywerheid in diens is, aan hom betaal word wanneer hy met jaarlikse verlof gaan;

of dit kan, na goeddunke van die betrokke Streekraad, eerder betaal word.

(15) (a) 'n Werkgever kan te eniger tyd, maar hoogstens een maal in 'n tydperk van 12 agtereenvolgende maande, sy bedryfsinrigting sluit ten einde aan sy werknemers verlof met besoldiging toe te staan soos by hierdie klousule voorgeskryf, en waar 'n werknemer op die datum waarop die bedryfsinrigting sluit nie op die volle voorgeskrewe tydperk van jaarlikse verlof met besoldiging geregtig is nie, moet die werkgever aan hom 'n bedrag betaal op die grondslag wat in subklousule (10) van hierdie klousule voorgeskryf is, asof sy diens geëindig het, plus besoldiging vir openbare vakansiedae met besoldiging wat binne die tydperk val waartydens die bedryfsinrigting gesluit is en wat ingevolge subklousule (5) van hierdie klousule by 'n werknemer se jaarlikse verlof getel moet word, en wel teen minstens die skaal wat hy gewoonlik vir sy gewone werkeure vir daardie dag van die week sou ontvang het. Met dien verstande dat daar, behoudens subklousule (7) van hierdie klousule, van onderhoudspersoneel vereis of hulle toegelaat kan word om gedurende die tydperk waartydens die bedryfsinrigting ingevolge hierdie subklousule gesluit is, te werk.

(b) Vir die toepassing van hierdie klousule beteken "onderhoudspersoneel" werknemers in diens vir die onderhoud, opknapping of herstel van masjinerie, uitrusting of installasie.

(c) 'n Werkgever wat besluit om sy bedryfsinrigting ooreekomstig hierdie subklousule te sluit, moet sy werknemers minstens drie maande voor sodanige sluiting van sy besluit in kennis stel.

Klousule 7.—Addisionele vakansiebesoldiging

(1) Elke werkgever moet 'n bedrag vir addisionele vakansiebesoldiging ten opsigte van elke vakman en elke werkmans in sy diens betaal. Die addisionele vakansiebesoldiging betaalbaar ten opsigte van elke vakman is R9 vir elke week diens. Met dien verstande dat—

- (i) waar 'n vakman loon vir minder as altesaam 23 uur in 'n week ontvang of daarop geregtig is, geen addisionele vakansiebesoldiging, behoudens subklousule (1) (b) (ii) (ad) van die omskrywing van "skofte" aan die begin van klousule 6, ten behoeve van sodanige vakman vir daardie week betaalbaar is nie; en
- (ii) waar 'n vakman in 'n verlofsiklus weens siekte of 'n ongeluk 30 dae lank van die werk afwesig was, sy werkgever die addisionele vakansiebesoldiging met een vyfde van die weeklikse bedrag betaalbaar kan verminder vir elke verdere dag van afwesigheid weens siekte of 'n ongeluk.

(2) Behoudens subklousule (3) van hierdie klousule, moet die werkgever die bedrae wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, maandeliks maar voor of op die 10de dag van die maand wat volg op dié waarop sodanige bedrae betrekking het, tesame met 'n skriftelike verklaring van die name van die betrokke werknemers en die bedrag van die addisionele vakansiebesoldiging wat ten opsigte van elke sodanige werknemer aangestuur word, aan die sekretaris van die Streekraad in wie se regsgebied sy bedryfsinrigting geleë is, stuur.

(Opmerking.—Vorms wat spesiaal opgestel is vir die insluiting van die besonderhede wat by hierdie subklousule vereis word, kan op aanvraag van die sekretaris van die betrokke Streekraad verkry word.)

(3) In gevalle waar 'n vakman van sy werk afwesig was om die redes aangegee ingevolge voorbehoudsbepaling (i) van subklousule (1) van hierdie klousule, moet die werkgever die addisionele vakansiebesoldiging ingevolge subklousule (1) van hierdie klousule regstreeks aan die bevoordeelde betaal voor of op elke betaaldag wat binne die tydperk van afwesigheid van die vakman val.

(iii) two weeks before the journeyman is due to take paid leave from the new employer the copy of the leave pay voucher handed by the journeyman to his new employer must be signed and submitted to the Regional Council concerned and application made for payment of the amount of the voucher;

(iv) the new employer shall pay to the journeyman when he takes his paid leave the amount of leave pay accrued to him in terms of subclause (10);

(v) a journeyman who leaves his employment after his leave has fallen due but before it has been granted must be paid by the employer the amount due to him as leave pay at the time his leave fell due, and must himself claim from the Regional Council concerned the amount of any leave pay vouchers held by him by signing these and submitting them to the Secretary of the Regional Council.

(12) Accrued leave pay held by a Regional Council or by an employer on behalf of an employee who for health reasons or any other incapacity has become unable to continue at his occupation shall become payable immediately to the employee, and accrued leave moneys due to an employee who dies in the course of his employment shall become payable immediately to his estate.

(13) All amounts received in respect of leave pay shall be placed in a special account operated by Regional Councils.

(14) Except as otherwise provided in this clause, accrued leave pay held on behalf of a journeyman shall be paid to him—

- (a) if he leaves the Industry, on the expiration of 52 weeks calculated from the date on which the leave pay commenced to accrue;
- (b) while he is employed in the Industry, when he proceeds on annual leave;

or earlier, at the discretion of the Regional Council concerned.

(15) (a) An employer may at any time, but not more than once in any period of 12 consecutive months, close his establishment for purposes of granting his employees paid leave as prescribed by this clause, and where at the date of closing of the establishment any employee is not entitled to the full prescribed period of paid annual leave, the employer shall pay him an amount on the basis laid down in subclause (10) of this clause as if his employment had terminated, plus remuneration in respect of any of the paid public holidays which fall during the period the establishment is closed and which are required to be added to an employee's annual leave in terms of subclause (5) of this clause at a rate of not less than he would normally have received for his ordinary working hours for that day of the week: Provided that maintenance personnel may, subject to the provisions of subclause (7) of this clause, be required or permitted to work during the period the establishment is closed in terms of this subclause.

(b) For the purposes of this clause, "maintenance personnel" shall mean employees engaged in the maintenance, overhauling or repairing of machinery, equipment or plant.

(c) An employer who decides to close his establishment in terms of this subclause shall advise his employees of his decision at least three months before such closing.

Clause 7.—Additional holiday pay

(1) Every employer shall pay an amount of additional holiday pay in respect of each journeyman and each operative in his employ. The amount of additional holiday pay payable in respect of every journeyman shall be R9 for each week of employment: Provided that—

- (i) where a journeyman receives or is entitled to receive wages for less than 23 hours in the aggregate in any week, no additional holiday pay shall, subject to the provisions of subclause (1) (b) (ii) (ad) of the definition of "shifts" at the beginning of clause 6, be payable on behalf of such employee in respect of that week; and
- (ii) where in any leave cycle a journeyman has been absent from work through illness or accident for 30 days, his employer may reduce the additional holiday pay by one fifth of the weekly amount payable, in respect of each further day of absence through illness or accident.

(2) Subject to the provisions of subclause (3) of this clause, the amounts payable in terms of subclause (1) of this clause shall be remitted by the employer monthly, but not later than the 10th day of the month immediately following that to which such amount refer, together with a written statement of the names of the employees concerned and the amount of the additional holiday pay being sent for each such employee, to the secretary of the Regional Council in whose area of jurisdiction the establishment is situated.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable on application from the secretary of the Regional Council concerned.)

(3) In cases where a journeyman has been absent from work for the reasons specified under proviso (i) of subclause (1) of this clause, the additional holiday pay in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary on or before each payday falling within his period of absence.

(4) Behoudens klousule 26 van Afdeling A van die Ooreenkoms, is die addisionele vakansiebesoldiging betaalbaar ingevolge subklousule (1) van hierdie klousule aan vakmanne betaalbaar wanneer hulle met jaarlikse verlof gaan en daar moet by die sekretaris van die betrokke Streekraad daarom aansoek gedoen word minstens twee weke voordat die bevoordeelde se verlof moet begin.

(5) Behoudens andersluidende bepalings in hierdie Ooreenkoms, mag geen bedrag van die addisionele vakansiebesoldiging by wyse van skuldvergelyking vir geld wat aan die werkgewer verskuldig is, afgetrek word nie.

(6) Die addisionele vakansiebesoldiging aan 'n werkmán betaalbaar, is een week se loon teen die skaal waarteen die betrokke werknemer besoldig word wanneer hy op sy verlof geregtig word en hy dit neem, verminder met een twee-en-vyftigste vir elke week wat die werknemer nie vyf volle skofte gewerk het nie: Met dien verstande dat geen bedrag afgetrek mag word nie vir weke wat—

(a) die werknemer van sy werk afwesig was met siekteverlof en 'n doktersertifikaat aan die werkgewer voorgelê het;

(b) die werknemer van sy werk afwesig was op een van die openbare vakansiedae wat in klousule 9 van hierdie Hoofstuk bedoel word.

(7) Die addisionele vakansiebesoldiging aan 'n werkmán verskuldig, moet aan die werkmán betaal word wanneer hy met jaarlikse verlof gaan.

(8) Waar 'n werkmán die diens van sy werkgewer verlaat voordat hy vir addisionele vakansiebesoldiging kwalifiseer, moet daar aan sodanige werknemer 'n *pro rata*-gedeelte van sy addisionele vakansiebesoldiging by diensbeëindiging betaal word.

(9) Klousule 6 (12), (13) en (14) van hierdie Hoofstuk is *mutatis mutandis* op addisionele vakansiebesoldiging van toepassing.

(10) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is deur die Raad ontvang word nie, moet die werkgewer rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word: Met dien verstande dat 'n Streekraad daartoe geregtig is om na goedgekeurde betaling van sodanige rente of gedeelte daarvan kwyt te skeld.

Klousule 8.—Oortydwerk

(1) Vir die toepassing van hierdie klousule beteken "oortyd" alle tyd wat daar, uitgesonderd op 'n Sondag, langer gewerk word as die getal gewone werkure wat in klousule 5 (1) van hierdie Hoofstuk voorgeskryf word.

(2) Ondanks klousule 5 (1) van hierdie Hoofstuk, kan 'n werkgewer van 'n werknemer vereis of hom toelaat om oortyd vir 'n totale tydperk van hoogstens 10 uur in 'n bepaalde week te werk.

(3) Die minimum oortydbesoldiging wat werknemers moet ontvang, is soos volg:

(a) In die geval van 'n vakman: Een en 'n half maal sy gewone besoldiging;

(b) in die geval van 'n werknemer, uitgesonderd 'n vakman: Een en 'n derde maal sy gewone besoldiging;

Met dien verstande dat 'n werknemer nie vir oortyd kwalifiseer nie ten opsigte van 'n week waarin hy minder as 45 uur gewerk het. Hierdie syfer is onderworpe aan *pro rata*-vermindering as die volgende gedurende 'n bepaalde week voorkom:

(i) Statutêre openbare vakansiedae in hierdie Hoofstuk bedoel;

(ii) afwesigheid met die toestemming of kondonering van die werkgewer: Met dien verstande dat 'n werknemer wat reken dat hy veronreg word om dat sy werkgewer nie sy afwesigheid wil kondoneer nie, by 'n Streekraad appél kan aanteken teen die werkgewer se beslissing wat op hom van toepassing gemaak is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening vir sodanige geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se beslissing tevrede is nie kan hy daarteen appél aanteken by die Nasionale Raad wie se beslissing finaal is;

(iii) die begin van 'n nuwe dienskontrak.

(4) Klousule 5 (1), (2), (3) en (4) van hierdie Hoofstuk en subklousule (2) van hierdie klousule is nie op werknemers van toepassing nie terwyl hulle werk verrig wat weens onvoorsiene omstandighede soos 'n brand, storm, ongeluk, epidemie, geweld, diefstal of onklaarraking van installasie of masjinerie sonder versuim gedoen moet word of wat in verband met die opknapping of herstel van installasie of masjinerie wat nie gedurende gewone werkure gedoen kan word nie.

Klousule 9.—Openbare vakansiedae

(1) (a) Alle werknemers is geregtig op verlof met volle besoldiging op alle dae wat openbare vakansiedae is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952.

(4) Subject to the provisions of clause 26 of Division A of this Agreement, the additional holiday pay payable in terms of subclause (1) of this clause shall be payable to journeymen when they proceed on annual leave, and application for it shall be lodged with the secretary of the Regional Council concerned at least two weeks before the beneficiary's leave is due to begin.

(5) Except as provided elsewhere in this Agreement, no deduction from additional holiday pay shall be made as a set-off against any money which may be owing to the employer.

(6) The amount of the additional holiday pay payable to an operative shall be one week's wages at the rate the employee in question is earning at the time his leave becomes due and is taken, reduced by one fifty-second for each week during which the employee does not work five full shifts: Provided that no deduction shall be made in respect of weeks during which—

(a) the employee has been absent on sick leave and has produced a medical certificate to the employer;

(b) the employee has been absent owing to the occurrence of one of the public holidays referred to in clause 9 of this Chapter.

(7) The additional holiday pay due in respect of an operative shall be paid to the operative when he proceeds on annual leave.

(8) Where an operative leaves the service of his employer before qualifying for additional holiday pay, such employee shall be paid a *pro rata* portion of his additional holiday pay on termination of service.

(9) The provisions of clause 6 (12), (13) and (14) of this Chapter shall apply *mutatis mutandis* in respect of additional holiday pay.

(10) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15 day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 8.—Overtime

(1) For the purposes of this clause "overtime" means all time worked other than on a Sunday, in excess of the number of ordinary hours of work prescribed in clause (5) (1) of this Chapter.

(2) Notwithstanding the provisions of clause 5(1) of this Chapter, an employer may require or permit an employee to work overtime for a total period not exceeding 10 hours in any one week.

(3) The minimum rates at which employees shall be remunerated for overtime are as follows:

(a) In the case of a journeyman: One and a half times his ordinary rate of remuneration;

(b) in the case of an employee other than a journeyman: One and a third times his ordinary rate of remuneration:

Provided that no employee shall qualify for overtime in respect of any week during which he has worked less than 45 hours, this figure being subject to *pro rata* reduction in respect of the following which occur during a particular week:

(i) Statutory public holidays referred to in this Chapter;

(ii) absence with the permission or condonation of the employer: Provided that an employee who is aggrieved by the employer's non-condonation of his absence may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case; in the event of the employee not being satisfied with the Regional Council's decision he may appeal thereagainst to the National Council, whose decision shall be final;

(iii) the beginning of a new contract of employment.

(4) The provisions of clause 5 (1), (2), (3) and (4) of this Chapter and subclause (2) of this clause shall not apply to any employee while employed on work which, owing to unforeseen circumstances such as fire, storm, accident, epidemic, act of violence, theft or a breakdown of plant or machinery, must be done without delay or on any work in connection with the overhauling or repairing of plant or machinery which cannot be performed during ordinary working hours.

Clause 9.—Public holidays

(1) (a) All employees shall be entitled to leave on full pay on all days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(b) Ondanks paragraaf (a) van hierdie subklousule verbeur 'n werknemer wat op die werkdag onmiddellik voor of na 'n statutêre openbare vakansiedag met besoldiging in hierdie klousule bedoel van die werk afwesig is, sy reg om vir sodanige openbare vakansiedag besoldig te word, tensy hy met die toestemming of kondonering van die werkgewer van die werk afwesig is.

(c) 'n Werknemer wat reken hy is veronreg deur die toepassing op hom van paragraaf (b) van hierdie subklousule, kan by 'n Streekraad appèl aanteken teen die werkgewer se beslissing wat op hom van toepassing gemaak is en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekragtig of 'n ander beslissing gee wat na sy mening in sodanige geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appèl aanteken by die Nasionale Raad wie se beslissing finaal is.

Verduidelikende opmerking.—Die uitwerking van hierdie klousule is dat die Ooreenkoms nou gewysig is sodat dit in alle opsigte ooreenkom met die bepalings van die Wet op Openbare Vakansiedae (Wet 5 van 1952), d.w.s. al die vakansiedae wat kragtens genoemde Wet as openbare vakansiedae erken of verklaar word, is vir die toepassing van hierdie Ooreenkoms openbare vakansiedae met besoldiging en wanneer so 'n openbare vakansiedag op 'n Sondag val, word die daaropvolgende Maandag nie, soos voorheen die geval was, geag daardie openbare vakansiedag te wees nie, behalwe in die geval van Nuwejaarsdag.

(2) Wanneer 'n werknemer werk op 'n statutêre openbare vakansiedag ten opsigte waarvan hy kragtens subklousule (1) op verlof met volle besoldiging geregtig is, moet sy werkgewer, benewens sy gewone besoldiging vir sodanige dag, aan hom—

- (a) besoldiging teen minstens sy uurloon betaal vir elke uur of gedeelte van 'n uur gewerk, tot 'n maksimum van agt uur; en
- (b) besoldiging teen dubbel sy uurloon betaal vir elke uur of gedeelte van 'n uur wat hy langer as agt uur op sodanige dag gewerk het.

(3) Wanneer een van die statutêre openbare vakansiedae in subklousule (1) bedoel, op 'n dag val waarop daar nie gewerk word nie, uitgesonderd 'n Sondag, moet 'n werknemer wat op sodanige statutêre vakansiedag werk, besoldig word soos voorgeskryf in klousule 8 (3) van hierdie Hoofstuk.

Klousule 10.—Sondagwerk

(1) Wanneer 'n werknemer op 'n Sondag werk, moet sy werkgewer of—

- (a) die werknemer—
 - (i) indien hy aldus vir 'n tydperk van hoogstens vier uur werk, minstens die gewone besoldiging betaal wat betaalbaar is vir die tydperk wat hy gewoonlik op 'n weekdag werk; of
 - (ii) indien hy aldus vir 'n tydperk van meer as vier uur werk, minstens dubbel sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk, of minstens dubbel die gewone besoldiging betaalbaar vir die tydperk wat hy gewoonlik op 'n werkdag werk, naamlik die grootste bedrag; of
- (b) die werknemer minstens een en 'n derde maal sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk, en hom binne sewe dae vanaf sodanige Sondag een dag verlof toestaan en hom daarvoor minstens sy gewone besoldiging betaal asof hy op sodanige dag verlof sy gemiddelde gewone werkure vir daardie dag van die week gewerk het.

Klousule 11.—Korttyd

(1) Behoudens subklousule (3) van hierdie klousule en ondanks andersluidende bepalings in hierdie Ooreenkoms, kan 'n werkgewer sy werknemer korttyd laat werk: Met dien verstande dat waar sodanige korttyd te wyte is aan 'n handelslapse en/of 'n tekort aan materiaal en daar van 'n werknemer vereis word om nie op 'n bepaalde dag in die bedryfsinrigting teenwoordig te wees nie, die werkgewer hom voor of op die dag onmiddellik voor die dag waarop daar van hom vereis word om nie te werk nie, van sodanige feit in kennis moet stel, en waar die werkgewer uitdruklik van die werknemer vereis om hom op 'n bepaalde dag by die bedryfsinrigting aan te meld met die doel om vas te stel of daar werk beskikbaar is, moet hy, indien daar geen werk beskikbaar is nie of indien slegs werk vir minder as vier uur beskikbaar is, minstens vier uur se besoldiging vir sodanige dag betaal word.

(2) Waar daar korttyd gewerk word, is 'n werkgewer nie verplig om lone aan sy werknemers te betaal nie, behalwe vir die tydperk wat hulle werklik gewerk het of soos uitdruklik anders in subklousule (1) van hierdie klousule bepaal.

(3) 'n Werknemer mag nie op 'n dag wat 'n openbare vakansiedag is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, op 'n korttyd grondslag geplaas word nie.

(4) 'n Vakleerling mag nie op 'n korttydgrondslag geplaas word nie, behalwe met die goedkeuring van die Registrateur van Mannekragopleiding.

(b) Notwithstanding the provisions of paragraph (a) of this subclause, an employee who absents himself from his place of employment on the work-day immediately preceding or following a paid statutory public holiday referred to in this clause shall forfeit his right to be paid for such public holiday unless his absence is with the permission or condonation of the employer.

(c) Any employer who is aggrieved by the application to him of the provisions of paragraph (b) of this subclause may appeal to a Regional Council against the employer's decision applied to him; and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case. In the event of the employee not being satisfied with the Regional Council's decision, he may appeal thereagainst to the National Council, whose decision shall be final.

Explanatory Note.—The effect of this clause is that the Agreement has now been amended to be in line in all respects with the provisions of the Public Holidays Act, 1952 (Act 5 of 1952), i.e. all the holidays recognised and declared to be public holidays in terms of the said Act will be paid public holidays for the purpose of this Agreement and when such a public holiday falls on a Sunday, the Monday following will not, as was the case previously, be deemed to be that public holiday, except in the case of New Year's Day.

(2) Whenever an employee works on a statutory public holiday in respect of which he is entitled to leave on full pay in terms of subclause (1), his employer shall, in addition to his normal remuneration for such day, pay him—

- (a) remuneration at a rate of not less than his hourly wage for each hour or part of an hour worked up to eight hours; and
- (b) double his hourly wage for each hour or part of an hour worked in excess of eight hours on such day.

(3) Whenever one of the statutory public holidays referred to in subclause (1) falls on a non-working day, other than a Sunday, an employee who works on such statutory public holiday shall be remunerated at the rates prescribed in clause 8 (3) of this Chapter.

Clause 10.—Sunday work

(1) Whenever an employee works on a Sunday, his employer shall either—

- (a) pay the employee—
 - (i) if he so works for a period not exceeding four hours, not less than the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day; or
 - (ii) if he so works for a period exceeding four hours, remuneration at a rate of not less than double his ordinary rate of remuneration, in respect of the total period worked on such Sunday, or remuneration which is not less than double the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day, whichever is the greater; or

(b) pay the employee remuneration at a rate of not less than one and a third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's leave and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such day's leave worked his average ordinary working hours for that day of the week.

Clause 11.—Short-time

(1) Subject to the provisions of subclause (3) of this clause and notwithstanding anything to the contrary in this Agreement, an employer may employ his employees on short-time: Provided that where such short-time is owing to slackness of trade and/or shortage of material, if an employee is required not to attend the establishment on a particular day, the employer shall notify him of the fact not later than the day immediately preceding the day on which he is not required to work, and where the employee is expressly required by the employer to report at the establishment on any particular day for the purpose of ascertaining whether work will be available, he shall, if no work or if work of less than four hours' duration is available, be paid not less than four hours' pay in respect of such day.

(2) In the event of short-time being worked, an employer shall not be required to pay wages to his employees except for the period actually worked or as otherwise expressly provided for in subclause (1) of this clause.

(3) An employee may not be placed on short-time on any of the days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(4) An apprentice may not be placed on short-time except with the approval of the Registrar of Manpower Training.

Klousule 12.—Skofwerk

Die volgende bepalings is op skofwerk in voertuigbakbouinrigtings van toepassing:

- (a) 'n Gewone skof mag nie langer as nege en 'n kwart uur duur nie;
- (b) minstens agt uur moet verloop tussen agtereenvolgende skofte van 'n werknemer;
- (c) waar 'n werknemer tussen 18h00 en 06h00 werk, moet sy werk-gewer hom sy gewone besoldiging betaal, plus 10 persent vir elke uur of gedeelte van 'n uur tussen hierdie tye gewerk;
- (d) behoudens die voorbehoudsbepaling van klousule 8 (3) van hierdie Hoofstuk, moet tyd deur 'n werknemer gewerk na voltooiing van sy gewone skof geag word oortyd te wees en moet hy in ooreenstemming met die skale in genoemde klousule voorgeskryf daarvoor besoldig word;
- (e) geen skofte mag tussen 12h00 op Saterdag en 06h00 op Maandag gewerk word nie.

Klousule 13.—Verskaffing van oorpakke

(1) Elke werkgever moet aan elkeen van sy werknemers, uitgesonderd skoonmaaksters, wagte, drywers of algemene werkers, aan die begin van elke jaarlike dienssiklus drie eerstegraadoorpakke gratis verskaf.

(2) Werkgevers moet aan hul werknemers gratis persoonlike beskermende uitrusting en/of klere verskaf in ooreenstemming met regulasies 2 en 9 uitgevaardig kragtens die Wet op Masjinerie en Beroepsveiligheid, 1983.

(3) Die werkgever bly die eienaar van elke kledingstuk wat hy ooreenkomstig hierdie klousule gratis aan 'n werknemer verskaf het.

Klousule 14.—Verskaffing van gereedskap

(1) Waar enige van ondergenoemde artikels in 'n bedryfsinrigting nodig is, moet die werkgever dit gratis verskaf:

Elektriese en/of druklugboormasjiene;
banke en bankskroewe;
domkragte en bokke;
skuurwiele;
katrolstelle of hyskrane;
ghriesspuite of ander ghriesapparaat;
verlengligte met 'n maksimum van een gloeilamp per maand;
poets- of sweetlappes;
middels vir die skoonmaak van oliegerige onderdele;
ystersaaglemme;
vyle van 203 mm en langer;
een werktuigkundige se wieg vir elke vakmanmotorwerktuigkundige wat in die werkgever se werkwinkel werksaam is;
stofteernaaimasjiene;
tapbottrekkers;
vore van meer as 9,525 mm;
ruimers van alle groottes;
skroefsnijgereedskap;
stokke en snymoere en snytappe;
blaaslampe;
alle spesiale moersleutels;
hamers van 1 361 g en swaarder;
Stillson-moersleutels van meer as 305 mm;
wringysters;
groot soldeerboute;
kliinknaelstelle;
klepbeddingfrese;
klepslypmengsel;
mikrometers;
hidrometers en elektriese toets- en defekopsporingsapparaat;
grofsmidsgereedskap;
ander stukke gereedskap wat gewoonlik deur werkgevers verskaf word.

(2) In die geval van 'n werknemer wat herhalingswerk verrig wat 'n groot aantal bore of vyle of dergelike breekbare stukke gereedskap vereis, moet sodanige stukke gereedskap deur die werkgever verskaf word.

(3) 'n Werkgever kan van elk van sy vakmanne vereis om sy eie gereedskap te verskaf vir gebruik by sy werk.

(4) 'n Vakleerling wat sy eie gereedskap gebruik terwyl hy in diens is, moet, benewens sy gewone besoldiging R6 per week betaal word, behalwe in die geval van 'n vakleerlingspuitverwer wat, benewens sy gewone besoldiging, 75c per week betaal moet word.

(5) Elke werkgever moet die gereedskap wat elk van sy vakmanne en vakleerlinge self verskaf, teen verlies as gevolg van 'n brand by sy perseel of weens diefstal deur inbraak in sy perseel vir die vervangingswaarde tot 'n maksimum van R2 000 per werknemer verseker. Die maksimum bedrag van die versekering moet bepaal word nadat die werknemer 'n behoorlike inventaris van die gereedskap in sy besit aan die werkgever voorgelê het. Die maksimum bedrag van die werklike versekering moet van tyd tot tyd hersien word namate die inventaris van die gereedskap gewysig word.

(6) Verlies as gevolg van brand of diefstal van die aard in subklousule (5) bedoel wat meer is as die vervangingswaarde tot 'n maksimum van R2 000 per werknemer, moet deur die betrokke werknemer gedra word.

Clause 12.—Shift work

The following provisions shall apply to shift work in vehicle body building establishments:

- (a) No normal shift shall exceed nine and a quarter hours;
- (b) not less than eight hours shall elapse between successive shifts of any employee;
- (c) where an employee is employed between 18h00 and 06h00, his employer shall pay him at his ordinary rate of remuneration, plus 10 per cent for each hour or part of an hour worked between these times;
- (d) time worked by an employee after the completion of his normal shift shall, subject to the proviso to clause 8 (3) of this Chapter, be regarded as overtime and be paid for in accordance with the rates prescribed in the said clause;
- (e) no shifts shall be worked between 12h00 on Saturday and 06h00 on Monday.

Clause 13.—Supply of overalls

(1) Every employer shall supply, free of charge, to each of his employees, other than charrs, watchmen, drivers or general workers, three first-grade overalls at the beginning of each yearly cycle of employment.

(2) Employers shall provide their employees free of charge with articles of personal protective equipment and clothing in accordance with regulations 2 and 9 promulgated under the Machinery and Occupational Safety Act, 1983.

(3) The employer remains the owner of any item supplied by him free of charge to an employee in terms of this clause.

Clause 14.—Supply of tools

(1) Where any of the following articles are required in an establishment the employer shall provide them free of charge:

Electrical and/or pneumatic drilling machines;
benches and vices;
jacks and trestles;
emery wheels;
blocks and tackles or cranes;
grease guns or other greasing apparatus;
extension lights with a maximum of one globe per month;
waste or sweat rags;
means of cleaning greasy parts;
hacksaw blades;
203 mm files and over;
one mechanic's cradle in respect of each journeyman motor mechanic employed in the employer's workshop;
trimmers' sewing machines;
stud extractors;
drills of over 9,525 mm;
reamers of all sizes;
screwing tackles;
stocks and dies and taps;
blow lamps;
all special spanners;
hammers of 1 361 g and over;
Stillson wrenches over 305 mm;
wringing irons;
large soldering irons;
rivet sets;
valve seat cutters;
valve grinding compound;
micrometers;
hydrometers and electrical testing and fault-finding apparatus;
blacksmith's tools;
other such tools as are customarily supplied by employers.

(2) In the event of any employee who is engaged on repetition work requiring large numbers of drills or files or similar breakable tools, these shall be provided by the employer.

(3) An employer may require each of his journeymen to supply his own tools for use in the course of his work.

(4) An apprentice who uses his own tools in the course of his employment must be paid R6 per week in addition to his normal remuneration, except in the case of an apprentice spraypainter who must be paid 75c per week in addition to his normal remuneration.

(5) Every employer shall insure the tools provided by each of his journeymen and apprentices against loss through fire or theft by forced entry into his premises for the replacement value up to a maximum of R2 000 per employee. The maximum amount of insurance shall be determined after a proper inventory of tools in his possession has been submitted by the employee to the employer. The maximum amount of actual insurance is to be reviewed from time to time as and when the inventory of tools changes.

(6) Any loss through fire or theft of the nature referred to in subclause (5) in excess of the replacement value up to a maximum of R2 000 per employee shall be borne by the employee concerned.

(7) As van die gereedskap wat deur 'n vakman of vakleerling verskaf is, verlore raak of om 'n ander rede as dié in subklousule (5) bedoel, nie beskikbaar is nie, moet die betrokke vakman of vakleerling sodanige gereedskap op eie koste vervang, vernuwe of opknap.

(8) As 'n vakleerling versuim om sodanige gereedskap te vervang, te vernuwe of op te knap, het sy werkgever die reg om op te hou met die betaling van die gereedskaptolae wat in subklousule (4) voorgeskryf word tot tyd en wyl die betrokke vakleerling aan subklousule (7) voldoen.

(9) Die Werkgever moet in elke bedryfsinrigting waarin vakmanne of vakleerlinge in diens is, 'n afskrif van die gereedskaplys wat deur die Raad goedgekeur is, vertoon op 'n plek wat maklik vir sy werknemers toeganklik is.

(10) Vakleerlinge wat minder as 23 uur in 'n bepaalde week werk, is nie op 'n gereedskaptolae vir daardie week geregtig nie.

(11) Die gereedskaptolae wat in hierdie klousule bedoel word, moet gelyktydig met die betaling van die vakleerling se loon betaal word, en geen werkgever mag van 'n vakleerling vereis of hom toelaat om die totaal of 'n gedeelte van 'n gereedskaptolae aan hom terug te betaal nie en hy mag ook niks doen of laat doen of toelaat dat iets gedoen word wat regstreeks of onregstreeks daartoe lei dat 'n vakleerling die voordeel of 'n gedeelte van die voordeel van sodanige tolare ontnem word nie, behalwe soos in subklousules (8) en (10) bepaal.

(12) Die gereedskap in subklousules (3), (4), (5), (7) en (9) van hierdie klousule bedoel, is dié wat in Aanhangsel F van hierdie Ooreenkoms vir die betrokke kategorie werknemer voorkom.

DEEL II

Klousule 1.—Toepassingsbestek

Benewens Deel I van hierdie Hoofstuk is hierdie Deel behoudens klousule 2 hiervan van toepassing op voertuigbakbouinrigtings wat vir die doel by die Raad geregistreer is.

Klousule 2.—Registrasie van bedryfsinrigting

(1) Elke werkgever wat van herhalingsproduksiemetodes by voertuigbakbou gebruik maak, moet, indien hy een van of al die grade werkmans soos in klousule 3 van hierdie Deel omskryf in diens wil neem, by die Raad of deur die Streekraad vir sy Streek aansoek doen om as sodanig geregistreer te word en wel in sodanige vorm as wat die Raad voorskryf.

(2) Die Raad moet, ná oorweging van sodanige aansoek, die betrokke bedryfsinrigting na goeddunke registreer of sodanige voorwaardes en vir sodanige tydperk as wat hy bepaal en 'n sertifikaat in dié voege uitreik waarin onder meer die grade werkmans vermeld word wat dié bedryfsinrigting in diens mag neem.

(3) Die Raad kan te eniger tyd om 'n afdoende rede 'n sertifikaat wat ingevolge subklousule (2) uitgereik is, intrek of die voorwaardes daarvan wysig, en die werkgever moet, as dit skriftelik van hom vereis word, die sertifikaat binne 10 dae ná ontvangs van sodanige kennisgewing regstreeks aan die Raad terugbesorg of, indien hy dit verkies, deur die Streekraad.

(4) Tensy hy aldus geregistreer en wettiglik in besit is van genoemde sertifikaat, mag geen werk werkgever enigeen van die grade werkmans in hierdie Deel omskryf in diens neem nie, en hy mag ook nie enigeen van die grade werkmans in diens neem nie behalwe dié wat in daardie sertifikaat gemeld word.

Klousule 3.—Woordskrywing

Vir die toepassing van Hoofstuk II, Deel II, beteken—

- (1) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte uitvoer:
 - Persele, toiletkamers, meubels, gerei of soortgelyke artikels skoonmaak en/of was;
 - voertuie afstof;
 - tee of soortgelyke drankte berei en/of bedien;
 - voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdis;
- (2) "algemene werkmans", met betrekking tot 'n voertuigbakbouinrigting, 'n werknemer wat benewens die pligte in klousule 3 (47) van Afdeling A gelys ook enigeen van die volgende pligte kan uitvoer:
 - Metale en/of ander materiale aanwend en/of aanstryk;
 - klaar gemengde verf aanwend aan uitrusting, vaste toebehore of masjinerie wat nie vir verkoop bedoel is nie;
 - artikels en/of komponente monteer waar geen passing nodig is nie;
 - 'n vakman of 'n vakleerling met minstens een jaar ondervinding help met die installeerling en/of in posisie kram van elektriese kables vir binneverligting of -toebehore, of met die vassit van selfrigtige matryse by die stel van masjiene;
 - drade afstroop en kabelente vassit;
 - veselglasonderdele volgens patrone of patroonplate sny;
 - metaal of ander materiale saag of knip met 'n yster- of sirkelsaag of wrywingsnyer volgens stuiters of setmate of volgens merke wat deur 'n vakman, vakleerling wat nog hoogstens vier jaar moet uitdien of 'n werkmans graad CV op materiale aangebring is;

(7) In the event of any of the tools provided by a journeyman or apprentice being lost, missing or not available for any reason other than those referred to in subclause (5) the journeyman or apprentice concerned shall replace, renew or recondition such tools at his own expense.

(8) If any apprentice fails to replace, renew or recondition such tools, his employer shall have the right to discontinue payment of the tool allowance provided for in subclause (4) until such time as the apprentice concerned complies with the provisions of subclause (7).

(9) In every establishment in which journeymen or apprentices are employed, the employer shall cause to be displayed, in a place readily accessible to his employees, a copy of the tool list approved by the Council.

(10) Any apprentice who works less than 23 hours in any one week shall not be entitled to any tool allowance in respect of that week.

(11) The tool allowance referred to in this clause shall be paid at the same time as the apprentice's wages are paid, and no employer shall require or permit any apprentice to repay him the whole or any part of any tool allowance, nor shall he do any act or cause or permit any act to be done as a direct or indirect result of which any apprentice is deprived of the benefit or any part of the benefit of such allowance, save as provided in subclauses (8) and (10).

(12) The tools referred to in subclauses (3), (4), (5), (7) and (9) of this clause are the tools listed for the category of employee concerned in Annexure F to this Agreement.

PART II

Clause 1.—Scope of application

In addition to the provisions of Part I of this Chapter, the provisions of this Part shall, subject to clause 2 hereof, apply to vehicle body building establishments registered for the purpose with the Council.

Clause 2.—Registration of establishment

(1) Any employer utilising repetitive production methods in vehicle body building shall, if he wishes to employ any or all of the operative grades defined in clause 3 of this Part, make application to be registered therefor to the Council or through the Regional Council for his Region in such form as the Council may prescribe.

(2) The Council shall, after considering such application, in its discretion register the establishment concerned upon such terms and conditions and for such period as it may determine and issue a certificate to that effect specifying, *inter alia*, the operative grades which may be employed by that establishment.

(3) The Council may for any good reason at any time withdraw or vary in terms of a certificate issued under subclause (2) and the employer shall, when so required in writing, return the certificate to the Council direct or through the Regional Council, if he so wishes, within 10 days after receipt of such notification.

(4) No employer shall, unless so registered and validly in possession of the said certificate, employ any of the operative grades defined in this Part, nor shall he employ any of the operative grades other than those specified in that certificate.

Clause 3.—Definitions

For the purposes of Chapter II, Part II—

- (1) "char" means an employee mainly or exclusively employed in any one or more of the following duties:
 - Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
 - dusting of vehicles;
 - making and/or serving tea or similar beverages;
 - preparing and/or serving food not for sale to the public;
- (2) "general operative" means, in relation to a vehicle body building establishment, an employee who may in addition to the duties enumerated in clause 3 (47) of Division A also perform any of the following duties:
 - Applying and/or wiping on metals and/or materials;
 - applying ready mixed paint to equipment, fixtures or plant which is not for sale;
 - assembling articles and/or components where no fitting is required;
 - assisting a journeyman or an apprentice of not less than one year's experience in the installation and/or stapling into position of electric cables for interior lighting or fittings, or assisting with the fixing of self-aligning dies in the setting of machines;
 - barring wires and fixing cable ends;
 - cutting fibreglass parts to patterns or templates;
 - cutting or shearing metal or other materials with a hack or circular saw or friction cutter to stops or jigs or to markings on materials made by a journeyman, apprentice with not more than four years to serve, or an operative, Grade CV;
 - bending and/or forming with special-purpose machines/jigs or templates—by hand or machine—but not setting up of machine;
 - dipping in enamels and/or paint;

- met eendoelmasjiene, setmate of patroonplate—met die hand of 'n masjiene—buig en/of fatsoeneer, maar nie die masjiene opstel nie; in emalje en/of verf indompel;
- boorwerk maar nie presiesiewerk nie;
- ruite deur middel van selfdigseksies insit;
- boute wat die bak vashou en/of bout wat sitplekke vassit, insit en/of vasdraai en/of losdraai;
- onderdele uit vooraf gemengde plastiekstowwe en veselglas in vooraf gafatsoeneerde gietvorms maak;
- afmerkwark;
- volgens stuiters, setmate, matryse of patroonplate—met die hand of 'n masjiene—pers en/of inkeep, maar uitgesonderd die setmate of matryse stel;
- met die hand of 'n masjiene volgens vooraf gestelde stuiters, merke, setmate of patroonplate pons en wel onder die toesig van 'n vakman of 'n vakleerling met minstens een jaar ondervinding;
- klinknaels inslaan;
- materiale ru afsaag met 'n krag- of handbediende saagtoestel, uitgesonderd 'n kragguillotine, nadat die materiale deur 'n vakman, vakleerling wat nog hoogstens vier jaar moet uitdien of 'n werkmansgraad CV uitgemerk is;
- skroefdraad en/of moerdraad sny met 'n skroef- of moerdraadsny-masjiene of hegstukke;
- punt- of weerstandswysing aan subsamestelwerk met komponente in eendoelsetmate of -setklamme;
- met die hand draad in bout of gate of moere tap;
- 'n vooraf gestelde oksiasietleentoel vir nuwe snywerk gebruik;
- (3) "vakman" 'n persoon wat vakmanswerk verrig en wat—
- 'n leertyd as vakleerling in 'n aangewese ambag uitgedien het ooreenkomstig die vereistes van die Wet op Mannekragopleiding, 1981, of ooreenkomstig 'n skriftelike kontrak wat deur 'n Streekraad goedgekeur is; of
 - in besit is van 'n graad A-lidmaatskapkaart wat deur die Motor Industry Employees' Union of South Africa of the Motor Industry Combined Workers' Union uitgereik is; of
 - in besit is van 'n sertifikaat wat ooreenkomstig die Wet op Mannekragopleiding, 1981, aan hom uitgereik is; of
 - in besit is van 'n identiteitskaart wat deur die Streekraad uitgereik is;
- (4) "masjiensetters" 'n werknemer wat masjiengereedskap en perse, uitgesonderd gereedskap of draaibanke wat vir die masjinerie van remtrommels, remskywe, vliegwieltakke of drukplate gebruik word, regstel en/of stel;
- (5) "werkmansgraad BV" 'n werknemer wat hoofsaaklik of uitsluitlik op 'n herhalingsgrondslag sweiswerk of sweissoldeerwerk verrig aan plate, stroke en stukke volgens 'n setmaak en/of aan dele wat so gevorm en/of so geplaas is dat 'n setmaat nie nodig is nie, en/of met 'n profielsnymasjiene snywerk doen;
- (6) "werkmansgraad CV" 'n werknemer wat hoofsaaklik of uitsluitlik onder toesig van 'n vakman of vakleerling wat nog hoogstens vier jaar moet uitdien, die volgende werk verrig:
- Monterwerk doen deur gate in die betrokke materiaal te boor waar nodig, deur onderdele aanmekeer te bout en/of met klinknaels vas te sit en/of vas te skroef en/of deur middel van hegswiswerk aanmekeer te voeg;
- lampe in posisie plaas, met inbegrip van die verlenging of verkorting van die elektriese koor, soos nodig, vanaf 'n tydelike posisie of 'n posisie wat deur die montering van 'n bak ongeskik gemaak word;
- instrumentpanele, waaronder elektriese verbindings, skakelborde, stuwingsstokke en pype, hitte- en oliemeters en tydelike drywersitplekke vir veilige bewaring verwyder van kajuitlose handelsvoertuigonderstelle wat ontvang word om bakke daarop te sit, en alle elektriese bedrading aan sodanige onderstelle vanaf die aansittermotore, generators, reëlaars en hulpkringe ontkoppel;
- kabels in nuwe motoronderstelle, nuwe sleepwa-onderstelle of nuwe sleepwagkaravane deur middel van knippe of bout, installeer en vassit;
- kabels verbind aan ligpunte of -toebehore wat reeds in posisie geplaas is;
- oortreksels vir sitplekke en rugleuningskussings met die hand of 'n masjiene vaswerk of vasspyker;
- ribbe en kussings met die hand opstop en toewerk;
- hout volgens vooraf gestelde lengtes of diktes masjineer;
- houtkomponente op houtwerkmasjiene volgens setmate of stuiters masjineer;
- materiaal volgens vooraf gestelde afmetings sny;
- alle materiale volgens partone of patroonplate met die hand of 'n vooraf gestelde masjiene onder toesig van 'n vakman of 'n vakleerling afmerk en sny, buig, fatsoeneer en/of afdig, met inbegrip van, waar nodig, eendoelklampe aan die betrokke masjiene vassit;

- drilling, other than precision work;
- fitting glass by means of self-sealing sections;
- inserting and/or tightening and/or loosening body-holding-down bolts and/or seat-fixing bolts;
- making parts from pre-mixed plastic materials and fibreglass in preformed moulds;
- marking off;
- pressing and/or notching to stops, jigs, dies or templates—by hand or machine—but excluding the setting of jigs or dies;
- punching by hand or machine to pre-set stops, marks, jigs or to templates under the supervision of a journeyman or an apprentice of not less than one year's experience;
- rivet striking;
- rough cutting of materials with any power or hand-operated cutting device, excluding a power guillotine, after the materials have been marked out by a journeyman, apprentice with not more than four years to serve, or an operative, Grade CV;
- screwing and/or tapping by means of screwing or tapping machines or attachments;
- spot or resistance welding on subassembly work with components in special-purpose jigs or fixtures;
- threading of bolts or tapping of holes or nuts by hand;
- using pre-set oxy-acetylene for rough cutting;
- (3) "journeyman" means a person who performs a journeyman's work and who—
- has served an apprenticeship in a designated trade in accordance with the requirements of the Manpower Training Act, 1981, or in accordance with a written contract approved by any Regional Council; or
 - is in possession of a Grade A membership card issued by the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union; or
 - is in possession of a certificate issued to him in terms of the Manpower Training Act, 1981; or
 - is in possession of an identity card issued by the Regional Council;
- (4) "machine-setter" means an employee who adjusts and/or sets machine tools and presses, other than tools or lathes used for machining brake drums, brake discs, flywheel facings or pressure plates;
- (5) "operative, Grade BV" means an employee engaged mainly or exclusively on a repetitive basis in welding or brazing plates, sheets and sections to jigs, and/or welding or brazing parts so formed and/or located as to obviate the need for a jig, and/or cutting with a profile cutting machine;
- (6) "operative, Grade CV" means an employee mainly or exclusively engaged under the supervision of a journeyman or apprentice with not more than four years to serve on—
- assembling by drilling of relevant materials where necessary, by bolting and/or riveting and/or screwing and/or tack-welding parts together;
- positioning of lamps, including lengthening or shortening flex as necessary from a temporary position or a position rendered unsuitable through the fitting of a body;
- from cabless commercial vehicles chassis received for bodying, removing for safe-keeping instrument panels, including electrical connections, switchboards, surge tanks and pipes, heat and oil gauges and temporary driver seats, and disconnecting all electrical wiring on such chassis from starter motors, generators, regulators and auxiliary circuits;
- installing and fastening cables to new motor chassis, to new trailer chassis or to new trailer caravans by means of clips or bolts;
- connecting cables to light points or fittings already in position;
- sewing or tacking seat and squab covers by hand or machine;
- padding and closing flutes and bolsters by hand;
- machining timber to pre-set lengths or thicknesses;
- machining timber components or wood-working machines to jigs or stops;
- cutting materials to pre-set dimensions;
- marking off and cutting, bending, forming and/or blanking all material from patterns or templates by hand or pre-set machine under the supervision of a journeyman or apprentice including, where necessary, the fastening of special-purpose clamps on the machines concerned;

met betrekking tot die meng van veselglasoplossings en/of harse, die vasstelling, volgens formulekaarte wat vir daardie doel verskaf is, van die hoeveelhede bestanddele wat nodig is, asook die meet van dié materiale deur middel van houers met graadverdeling, en ook mengwerk;

die gebruik van eenvoudige lentemeettoestelle en van kombinasiewinkelhake;

'n veselglaskapmes bedien;

en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;

- (7) "werkman graad DV" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werk verrig:

Die onderlaag of verf met behulp van 'n kwas en/of sproeispuut aan die binne- of buitekante van motorvoertuie aanbring, uitgesonderd die finale lae aan die buitekant van voorbereide voertuigbakke, en uitgesonderd kleurpassing, maar met inbegrip van die meng van verf ooreekomstig voorgeskrewe formules; en die meng en/of toets van chemikalieë volgens 'n vooraf bepaalde formule vir die voorbehandeling van metale in chemiese badens;

en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel.

Klousule 4.—Werknemers

(1) Behoudens die onbeperkte reg van 'n bedryfsinrigting wat ingevolge hierdie Deel geregistreer is, om kantoor-, pakhuis-, verkoopswerknemers en klerke in diens te neem en om vakleerlinge en kwekelinge ingevolge klousule 1 (2) van Afdeling A van hierdie Ooreenkoms in diens te neem, is die klasse werknemers in so 'n bedryfsinrigting beperk tot dié wat in die Bylae van klousule 5 gemeld word.

(2) Minstens een vakman met deur 'n werkgever in diens geneem word in elke seksie van die werksaamhede van 'n voertuigbouinrigting waarin werkmangrade in diens is.

(3) Hoogstens altesaam 15 werkmanne grade BV, CV en DV mag in diens geneem word vir elke vakman wat in 'n voertuigbouinrigting diens verrig.

Klousule 5.—Lone

(1) *Minimum loon.*—Behoudens subklousule (2) van hierdie klousule is die minimum loon wat 'n werkgever aan elkeen van sy werknemers van ondergenoemde klasse moet betaal dié wat hieronder uiteengesit word en geen werknemer mag 'n loon aanneem wat laer is as dié wat vir sy klas voorgeskryf word nie.

(2) *Bonus vir stelwerk.*—Die minimum weeklikse tariewe wat in Deel B van die Bylae hieronder voorgeskryf word, moet met R5 per week verhoog word indien die werknemer te eniger tyd in die loop van sy pligte die masjiene wat hy bedien, stel en regstel.

BYLAE

DEEL A.—DIVERSE

Klas werknemer	Loon per week (Alle gebiede)	
	R	
Skoonmaakster	51,30	(R1,14 per uur)
Vakman	207,00	(R4,60 per uur)
Algemene werksman	85,50	(R1,90 per uur)
Werkman graad BV—		
gedurende eerste ses maande ondervinding	101,70	(R2,26 per uur)
daarna	121,95	(R2,71 per uur)
Masjiensetter—		
gedurende eerste jaar ondervinding	104,40	(R2,32 per uur)
gedurende tweede jaar ondervinding	116,10	(R2,58 per uur)
daarna	145,35	(R3,23 per uur)

DEEL B.—WERKMANNE

Klas werknemer	Loon per week (Alle gebiede)	
	R	
Werkman graad CV—		
gedurende eerste ses maande ondervinding	101,70	(R2,26 per uur)
daarna	116,10	(R2,58 per uur)
Werkman graad DV—		
gedurende eerste ses maande ondervinding	104,40	(R2,32 per uur)
daarna	116,10	(R2,58 per uur)

(3) Vir die toepassing van hierdie klousule beteken "ondervinding" die totale tydperk of tydperke diens van 'n werknemer by of sy huidige of 'n ander werkgever in die bepaalde beroep waarin hy werksaam is.

in relation to the mixing of fireglass solutions and/or resins, determining from formula charts provided for the purpose the quantities of constituent materials required, measuring these materials by means of graduated vessels of mixing;

using simple linear measuring devices and/or combination squares; operating a fibreglass chopper gun;

and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;

- (7) "operative, Grade DV" means an employee mainly or exclusively engaged in—

applying by brush and/or spray gun any primer or paint to the interior or exterior of motor vehicles, other than the final exterior coats to coach finished bodies, excluding colour matching but including paint mixing in accordance with prescribed formula; and mixing and/or testing of chemicals to a pre-determined formula for pre-treatment of metals in chemical baths;

and who may, provided he is paid prescribed setting bonus, set and adjust any machines he operates.

Clause 4.—Employees

(1) Subject to the unrestricted right of an establishment registered under this Part to employ office, stores, sales and clerical employees, and to employ apprentices and trainees in terms of clause 1 (2) of Division A of this Agreement, the classes of employees in such an establishment shall be limited to those listed in the Schedule to clause 5.

At least one journeyman shall be employed by an employer on each section of operations in a vehicle body building establishment on which any operative grades are employed.

(3) Not more than 15 operatives, Grades BV, CV and DV, in the aggregate shall be employed for each journeyman employed in a vehicle body building establishment.

Clause 5.—Wages

(1) *Minimum wage.*—Subject to the provisions of subclause (2) of this clause, the minimum wage which an employer shall pay to each of his employees of the undermentioned classes shall be as set out hereunder and no employee shall accept a wage lower than that specified for his class.

(2) *Setting bonus.*—The minimum weekly rates prescribed in Part B of the Schedule hereunder shall be increased by R5 per week if the employee at any time in the course of his duties sets and adjusts the machine(s) he operates.

SCHEDULE

PART A.—MISCELLANEOUS

Class of employee	Wages per week (All areas)	
	R	
Char	51,30	(R1,14 per hour)
Journeyman	207,00	(R4,60 per hour)
General operative	85,50	(R1,90 per hour)
Operative, Grade BV—		
during first six months of experience	101,70	(R2,26 per hour)
thereafter	121,95	(R2,71 per hour)
Machine setter—		
during first year of experience	104,40	(R2,32 per hour)
during second year of experience	116,10	(R2,58 per hour)
thereafter	145,35	(R3,23 per hour)

PART B.—OPERATIVES

<i>Class of employee</i>	<i>Wages per week (All areas)</i>	
	R	
Operative, Grade CV—		
during first six months of experience.....	101,70	(R2,26 per hour)
thereafter	116,10	(R2,58 per hour)
Operative, Grade DV—		
during first six months of experience.....	104,40	(R2,32 per hour)
thereafter	116,10	(R2,58 per hour)

(3) "Experience" for the purposes of this clause, means total period or periods of employment which an employee has had either with his present or any other employer in the particular occupation in which he is employed.

HOOFSTUK III**VERVAARDIGINGSINRIGTINGS****Klousule 1.—Toepassingsbestek en registrasie**

(1) Hierdie Hoofstuk en die hele Afdeling A van hierdie Ooreenkoms is van toepassing op vervaardigingsinrigtings wat as sodanig by die Raad geregistreer is: met dien verstande dat waar Afdeling A strydig is met hierdie Hoofstuk, laasgenoemde geldig is en voorkeur geniet.

(2) (a) Vir die toepassing van hierdie Hoofstuk moet aansoek om registrasie as 'n vervaardigingsinrigting deur die werkgewer by die Raad of die Streekraad wat regsbevoegdheid het, gedoen word in die vorm wat voorskryf word, en die Raad kan die betrokke bedryfsinrigting na goeie dunks registreer vir dié tydperk en op dié voorwaardes wat hy bepaal, en die Raad moet die werkgewer van 'n sertifikaat met dié strekking voorsien.

(b) Die Raad kan te eniger tyd 'n sertifikaat wat kragtens paragraaf (a) van hierdie subklousule uitgereik is, intrek of wysig, en die werkgewer moet, wanneer dit skriftelik van hom vereis word, die sertifikaat aan die Raad terugstuur binne 10 dae na ontvangs van sodanige skriftelike kennisgewing.

(c) 'n Werkgewer wie se vervaardigingsinrigting nie ingevolge paragraaf (a) van hierdie subklousule geregistreer is nie, is ten opsigte van sodanige bedryfsinrigting onderworpe aan die bepalings van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.

Klousule 2.—Woordomskeywing

Vir die toepassing van hierdie Hoofstuk beteken—

- (1) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte verrig:

Persele, toiletkamers, meubels, gerei of soortgelyke artikels skoonmaak en/of was;
voertuie afstof;
tee of soortgelyke drank berei en/of bedien;
voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdis;

- (2) "uitsnyer" 'n werknemer wat hoofsaaklik of uitsluitlik onder toesig van 'n snyer bekledings- en stoffeermateriaal reglê, identifikaasiemerke en patrone of sodanige materiale afteken, die buitelyne van artikels van patrone af met kryt afmerk en inmerk en met die hand of 'n masjien een of meer lae materiaal sny volgens die buitelyne wat aldus met kryt af- of ingemerk is;

- (3) "snyer" 'n werknemer wat hoofsaaklik of uitsluitlik patrone of patroonplate maak;

- (4) "algemene werker"—

(a) met betrekking tot alle bedryfsinrigtings, 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van die volgende pligte uitvoer:

Skriftelike bestellings aanneem in ruil vir goedere wat buite die werkgewer se perseel afgelewer word;
gedrukte of reeds geadresseerde etikette op bottels, kiste, bale of ander pakkette aanbring;
kleefstof, bandsmeersel, verdofmateriaal of korrosiewerende lae (uitgesonderd grondlae, oppervlaklae en afwerklae), stopverf, digtingsmengsels vir stofdigting en/of waterdigting aanwend;
raamklampe, G-klampe, skanierhefboomklampe en batteryvashouklampe aanbring en verwyder;
trapfiets met hulpmotore en motorfiets met hulptrappe inmeekaarsit en/of herstel;
goedere in ooreenstemming met opdragte en/of verpakkingstrokies bymeekaarmaak, verpak en massameet;
hulp of afleweringswaens verleen;
ketels bedien;
goedere dra;
buitebande sementeer;
identifikasiemerke op goedere nagaan en/of aanteken;
met die hand, 'n borsel, 'n masjien of bytmiddel skoonmaak, of ghries verwyser;
gietsvorms skoonmaak;
bale, kiste of ander pakkette toemaak of oopmaak;
reserwedele volgens die werkgewer se bestelling bymeekaarmaak;
mengwerk verrig in verband met die verf van motorvoertuie;
goedere, briewe of boodskappe te voet, per fiets, per driewiel of per handvoertuig vervoer;
rantsoene gaarmaak;
optel en die resultaat aanteken;
buitebande opsnij;
grond vir fondamente, riole en slote uitgrawe en/of verwyder;

CHAPTER III**MANUFACTURING ESTABLISHMENTS****Clause 1.—Scope of application and registration**

(1) The provisions of this Chapter and all the provisions of Division A of this Agreement shall apply to manufacturing establishments registered as such by the Council: Provided that where the said provisions of Division A are in conflict with the provisions of this Chapter, the latter shall obtain and have preference.

(2) (a) Application for registration as a manufacturing establishment for purpose of this Chapter shall be made by the employer to the Council or the Regional Council having jurisdiction in such form as may be prescribed and the Council may, in its discretion, register the establishment concerned for such period and subject to such terms and conditions as it may determine and shall issue the employer with a certificate to that effect.

(b) The Council may at any time withdraw or vary the terms of a certificate issued under paragraph (a) of this subclause and the employer shall, when so required in writing, return the certificate to the Council within 10 days after receipt of such written notification.

(c) An employer whose manufacturing establishment is not registered under paragraph (a) of this subclause shall in respect of such establishment be subject to the provisions of Chapter I of Division C of this Agreement.

Clause 2.—Definitions

For the purposes of this Chapter—

- (1) "char" means an employee mainly or exclusively employed in any one or more the following duties:

Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
dusting vehicles;
making and/or serving tea or similar beverages;
preparing and/or serving food not for sale to the public;

- (2) "chopper out" means an employee mainly or exclusively engaged under the supervision of a cutter in laying out trimming and upholstery materials copying identification marks and patterns onto such materials, chalking or marking in the outlines of articles from patterns and cutting by hand or machine one or more layers of material according to the outlines so chalked or marked in;

- (3) "cutter" means an employee mainly or exclusively engaged in making patterns or templates;

- (4) "general worker" means—

(a) in relation to all establishments, an employee who is mainly or exclusively engaged on any of the following duties:

Accepting written orders in return for goods delivered outside the employer's premises;
affixing printed or ready addressed labels to bottles, boxes, bales or other packages;
applying adhesives, belt dressing, deadener materials or anti-corrosive coatings (excluding primer, surfaces and finishing coats), putty, sealing compounds for purposes of dust-proofing and/or water-proofing;
applying and removing sash clamps, G-clamps, toggle clamps and battery hold-down clamps;
assembling and/or repairing motor-assisted pedal cycles and pedal-assisted motor cycles;
assembling, packing and mass-measuring goods in accordance with instructions and/or packing slips;
assisting on delivery vans;
attending to boilers;
carrying goods;
cementing tyres;
checking and/or recording identification marks on goods;
cleaning by hand, brush, machine, pickling or degreasing;
cleaning moulds;
closing or opening bales, boxes or other packages;
collecting spares on employer's requisition;
compounding in connection with the painting of motor vehicles;
conveying on foot, by bicycle, by tricycle or by hand-propelled vehicle goods, letters or messages;
cooking of rations;
counting and recording the result;
cutting tyres;
digging and/or removing the soil for foundations, drains and trenches;
dismantling scrap motor vehicles, other than the stripping of engines;
emptying containers;
extracting battery cells for inspection;

rommelmotorvoertuie uitmekaarhaal, maar nie die enjins stroop nie;
houers leegmaak;
selle van batterye vir inspeksie uithaal;
gedrukte standaardvorme in alfabetiese, numerieke, datum-, kleur- of kommoditeitsvolgorde lïasseer en sorteer;
bakvulsel, soldeersel, sweiswerk en ou verf van onderdele wat herstel word en van aangrensende onderdele, soldeersel of sweiswerk aan nuwe onderdele en plaatmetaal wat vir duikklopwerk gebruik is, af- of gelyk vyl;
die vuur in oonde aansteek en stook en afval uit oonde verwyder;
vormbande en/of seksiesakke aanbring aan en/of verwyder uit buitebande en buitebande daarna in vorms plaas;
registrasiënommerplate aanbring aan en/of verwyder van voertuie;
posstukke frankeer;
tuinwerk verrig;
masjinerie, met inbegrip van draaibanke en bogrondse asaandryfstelsel, smeer en olie terwyl dit stilstaan;
onder toesig van 'n werknemer in 'n hoër loongroep onderdele, materiaal en/of gereedskap vashou en onderdele en materiaal in posisie plaas;
gereedskap en/of uitrusting uitreik aan en/of ontvang van gereedskapkamer en 'n register van sodanige gereedskap byhou;
materiaal uitreik wat vooraf deur 'n pakhuisman aangeteken is;
goedere uit die werkwinkelpakhuys aan die werkwinkelpersoneel uitreik en dit aanteken;
voertuie laai en aflaai;
kratte maak;
pakkette en/of onderdele met 'n kwas of sproeispuut of rubberstempel merk en/of sjabloneer;
maskeerwerk verrig;
massameet en die resultaat aanteken;
materiaal, met inbegrip van beton en dagha, met die hand of 'n masjien meng, maar nie kleure en veselglasbestanddele meng nie;
goedere verskuif en/of opstapel en/of uitpak;
goederehysers en briefkopieer- of afrolmasjiene bedien;
geboue, heinings, masjinerie en uitrusting slegs vir onderhoudsdoeleindes verf;
asse, remtrommels, onderstelle en die onderkant van voertuigbakke en sleepwaens met 'n kwas en/of sproeispuut verf;
voor- en agterstampers, wiele van handelsvoertuie of busonderstelle met 'n kwas verf;
ruwe waterdigtingsverf aan seildoek aanbring;
die binnekant van motorbakke grofverf;
palette verf;
poleerwerk met die hand of 'n masjien verrig in verband met die verf van motorvoertuie;
gietvorme poleer;
voedsel voorberei wat gaargemaak moet word;
metaal vooraf deur middel van 'n chemiese proses behandel in bedryfsinrigtings wat duikklopwerk verrig;
identifikasiemerke op goedere en registrasiënommers van voertuie aanteken en/of nagaan;
aantekeninge maak op kaarte vir bakke;
items op 'n vooraf gedrukte kontrolelys vir die werkwinkel aanteken;
aanknipbaklyswerk verwyder;
pik van batterye verwyder;
vormbande en seksiesakke heelmaak;
palette herstel;
ruwe kapwerk;
vulsel, grondlaag en stopverf af- of gelyk vryf;
skuurwerk verrig;
sand- of haelstraling;
gietvorme vasskroef;
batterye verseël;
goedere uitsoek en in bakke plaas;
skaafsels in gietblokvorme smelt;
goedere sorteer en die resultaat aanteken;
materiaal roer;

filing and sorting of standard printed forms into alphabetical, numerical, date, colour or commodity order;
filing of body fillings, solder, welding and old paint from parts under repair and adjacent parts, solder or welding on new parts and of sheet metal which has been panel-beaten;
firing and loading ovens and furnaces and removing refuse from furnaces;
fitting and/or removing curing tubes and/or sectional bags to and from tyres and placing tyres in moulds thereafter;
fitting and/or removing registration number plates to and from vehicles;
franking mail matter;
gardening;
greasing and oiling machinery, including lathes and overhead shafting, while stationary;
holding parts, materials and/or tools and placing parts and materials into position under the supervision of an employee in a higher wage group;
issuing and/or receiving tools and/or equipment to and from tool room and maintaining a record thereof;
issuing materials previously recorded by storekeepers;
issuing goods from workshop store to workshop personnel and recording same;
loading and unloading vehicles;
making crates;
marking and/or stencilling packages and/or parts by brush or spraygun or rubber stamps;
masking;
mass-measuring and recording the results;
mixing by hand or machine materials, including concrete and mortar, but excluding colour blending and fibreglass constituents;
moving and/or stacking and/or unpacking goods;
operating goods lifts and letter copying or duplicating machines;
painting buildings, fences, plant and equipment for maintenance purposes only;
painting, by brush and/or gun, axles, brake drums, chassis and underside of vehicle bodies and of trailers;
painting by brush front and rear bumpers, wheels of commercial vehicles or bus chassis;
rough waterproofing paint on canvas;
rough stuff to inside of vehicle bodies;
painting pallets;
polishing by hand or machine in connection with the painting of motor vehicles;
polishing moulds;
preparing food for cooking;
pre-treating metal by chemical process in panel-beating establishments;
recording and/or checking identification marks on goods and registration numbers of vehicles;
recording on bin cards;
recording items on a pre-printed checklist to workshop;
removing clip-on body mouldings;
removing pitch from batteries;
repairing curing tubes and sectional bags;
repairing pallets;
rough cutting;
rubbing down of filling, primer and putty;
sandpapering;
sand or shot blasting;
screwing down moulds;
sealing batteries;
selecting and placing goods in bins;
smelting of shavings into ingot forms;
sorting goods and recording the result;
stirring materials;

- buitebande stroop;
klapperhaar en perdehaar pluig;
buitebande afwerk;
motorvoertuie was en poleer;
gietsvorms met was bestryk;
goedere toedraai;
adresse van fakture of verpakkingstrokies af afskryf;
- (b) behoudens klousule 23 van Afdeling A wat die minimum weekloon vir die dryf van voertuie vasstel, 'n werknemer wat benewens die verrigting van een of meer van die pligte in paragraaf (a) van hierdie omskrywing opgenoem, ook voertuie kan dryf;
- (5) "vakman" 'n persoon wat vakmanswerk verrig en wat—
- (a) 'n leertyd as vakleerling in 'n aangewese ambag uitgedien het ooreenkomstig die vereistes van die Wet op Mannekragopleiding, 1981, of ooreenkomstig 'n skriftelike kontrak wat deur 'n Streekraad goedgekeur is; of
- (b) in besit is van 'n graad A-lidmaatskapkaart wat deur die Motor Industry Employees' Union of South Africa of die Motor Industry Combined Workers' Union uitgereik is; of
- (c) in besit is van 'n sertifikaat wat ooreenkomstig die Wet op Mannekragopleiding, 1981, aan hom uitgereik is; of
- (d) in besit is van 'n identiteitskaart wat deur 'n Streekraad uitgereik is;
- (6) "masjiensetter" 'n werknemer wat masjiengereedskap en perse regstel en/of stel en wat slypgereedskap skerpmaak en fatsoeneer, uitgesonderd gereedskap of draaibanke wat vir die masjinerie van remtrommels, remskywe, vliegwiellakke of drukplate gebruik word;
- (7) "werkman graad 1" 'n werknemer wat hoofsaaklik of uitsluitlik enigeen van die volgende werksaamhede verrig:
- Uitgloe- en temperwerk waar beheerde oonde en tenks gebruik word;
- senterboute en klemme aan vere inmekaarsit en vasheg;
- monteerwerk verrig waar geen passing vereis word nie;
- ankers en veldspoele in 'n oond bak;
- drade afstroop en in soldeersel indompel;
- buig- en/of fatsoeneerwerk met die hand verrig in eendoelsetmate of -vormers;
- remskoene en koppelaarplate bind;
- onderdele met kan-kanniemate en/of toetstoestelle en/of propmate nagaan;
- materiaal met die hand of 'n masjien sny en/of pons volgens stuiers, setmate, patrone, patroonplate, merke of lengtes;
- in vernis, emalje of verf indompel;
- draad van grootmaatvoorraad af op klein rolle draai om verkoop te word;
- gate boor of boorwerk met eendoelboorsetmate verrig, uitgesonderd stel- of merkwerk;
- met die hand of kraggereedskap afwerk of skuur. Met dien verstande dat in alle gevalle van presisiowerk die betrokke masjiene vooraf deur 'n vakman of vakleerling of masjiensetter gestel moet word;
- asbespluismasjiene voer;
- outomatiese masjiene voer en/of laai en/of aansit en/of ontlai en/of bedien;
- sitplekkoortreksels by die vervaardiging van sitplekke aanbring;
- goingstroke aan veersitpleksamestelsel aanbring;
- metale vyl, uitgesonderd presisiowerk;
- skroef- en/of trap- en/of hand- en/of kragperswerk en/of keepwerk verrig wanneer dit gedoen word met vooraf gestelde setmate of stempels, maar nie setmate of stempels stel nie;
- isolasiemateriaal vorm en dit aan ankers en veldspoele aanbring;
- gietsvorms vir batteryverbinders verhit en swart maak;
- lood verhit;
- visuele inspeksies uitvoer;
- afmerkwark volgens patrone of patroonplate met die hand verrig;
- eendoelsplitsmasjiene bedien;
- senterlose slypers bedien;
- onderdele onder toesig van 'n werkman-toesighouer in stelsel verpak;
- voorbereiding vir poleerwerk;
- asbesdeeg (warm of koud) pers;
- voorbewerking van materiaal deur middel van chemiese prosesse;
- gebinde remskoene en koppelaarplate proeftoets;
- ruwe skuurwerk verrig waar die masjien of werk met die hand vasgehou word;
- stripping tyres;
- teasing coir and horsehair;
- trimming tyres;
- washing and polishing motor vehicles;
- waxing moulds;
- wrapping of goods;
- writing of addresses copied from invoices or packing slips;
- (b) subject to the provisions of clause 23 of Division A, which fixes the minimum weekly wage for driving vehicles, an employee who, in addition to performing any of the duties enumerated in paragraph (a) of this definition, may also drive vehicles;
- (5) "journeyman" means a person who performs journeyman's work and who—
- (a) has served an apprenticeship in a designated trade in accordance with the requirements of the Manpower Training Act, 1981, or in accordance with a written contract approved by any Regional Council; or
- (b) is in possession of a Grade A membership card issued by the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union; or
- (c) is in possession of a certificate issued to him in terms of the Manpower Training Act 1981; or
- (d) is in possession of an identity card issued by a Regional Council;
- (6) "machine-setter" means an employee who adjusts and/or sets machine tools and presses, sharpens and forms grinding tools, other than tools or lathes for machining brake drums, brake discs, fly-wheel facings or pressure plates;
- (7) "operative Grade 1" means an employee who is mainly or exclusively engaged on any of the following duties:
- Annealing and tempering where controlled ovens and tanks are used;
- assembling and fitting centre bolts and clips to springs;
- assembling where no fitting is required;
- baking armatures and field coils in oven;
- barring wires and dipping in solder;
- bending and/or forming by hand operation in special-purpose jigs or formers;
- bonding brake shoes and clutch plates;
- checking parts with go-no-go gauges and/or testing devices and/or plug gauges;
- cutting and/or punching of materials by hand or machine to stops or to jigs or to patterns or to templets or to markings or to lengths;
- dipping in varnish, enamels or paints;
- dispensing wire from bulk supplies onto small coils for sale;
- drilling holes or drilling with special-purpose drilling jigs, excluding setting or marking;
- dressing or grinding by hand or power tool: Provided that in all cases of precision dressing the machines concerned shall be pre-set by a journeyman or apprentice or machine setter;
- feeding of asbestos teasing machine;
- feeding and/or loading and/or starting and/or unloading and/or operating automatic machines;
- fitting of seatcovers in manufacture of seats;
- fitting of hessian strips to spring seat assemblies;
- filing of metals, other than precision work;
- fly and/or treadle and/or manual and/or power pressing and/or notching where the work is done with pre-set jigs or dies, excluding the setting of jigs or dies;
- forming of insulation and fitting thereof to armatures and field coils;
- heating and blackening moulds for battery jumpers;
- heating lead;
- inspecting visually;
- marking off from patterns or templets by hand;
- operating special-purpose splitting machines;
- operating centreless grinders;
- packing component parts into sets under supervision of an operative supervisor;
- preparation for buffing;
- pressing of asbestos dough (hot or cold);
- pre-treatment of materials by chemical process;
- proof-testing bonded brake shoes and clutch plates;

- buitendraadsnyding met die hand deur middel van stempelkoppe en/of tappe en/of skroefsnymasjiene verrig;
metaalstrok reguit en/of plat maak;
metaal, met inbegrip van klinknaels, slaan of klink; klinknaels verhit; klinkwerk verrig;
binnekronkelvere en/of veermatte deursnoer en/of deurryg;
onderdele en komponente stroop met die hand of met masjiene wat gewoonlik deur hierdie klas werkman gebruik word;
gedemonteerde vere stroop;
verf, kleefstowwe of erkende bitumastik- en brandwerende of roeswerende stowwe (deklae) aan onderdele of komponente met 'n sproeispuut of kwas aanbring, maar nie metaalspuitwerk nie;
spoele met band toedraai;
brandstoftens en verkoelereenhede toets;
koelvinne aan buise sny;
skroefdraad in boue sny;
oë aan hoofveerblaie volgens setmate uitdraai;
draad met die hand of 'n masjien van grootmaatvoorrade af op spoele, tolle, rolle, ens., uitgesonderd veldspoel, draai;
artikels vir elektroplatering bedraad;
en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (8) "werkman graad 2" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende verrig:
Soldeer, vertin, aansweet, deurlooptdraadswiswerk, punt- en/of heg- en/of stuksweiswerk, met inbegrip van die verwydering en vervanging van sweispunte en die skoonmaak van sweispunte met skuurmateriaal of handvyle;
sweispunte skerpmaak maar nie herfatsoeneer nie;
sweispunte in posisie plaas;
metaalspinwerk met fatsoeneerders;
masjiene wat bedoel is of permanent aangepas is vir werk met 'n enkele gereedskapstuk en waar handbediening beperk is tot laai-, aansit-, stopsit- en uitlaaiwerk, bedien maar nie stel nie;
spoele in ankerleuwe plaas of wikkel en gleuwe met wie sluit;
kommotators insny;
spoele fatsoeneer;
draad met die hand of 'n masjien in spoel fatsoeneer;
vooraf getoetste en gemerkte leidings aan kommutators verbind;
metale poets;
'n elektroplateerbad, afstroop- en/of skoonbytenk versorg;
vulnekke vir tenks met behulp van setmate maak;
kernseksies deur middel van klemme in rame pers;
veselglasonderdele volgens patrone of patroonplate sny;
onderdele uit vooraf gemengde plastiekmateriaal en veselglas in vooraf gevormde gietvorms maak;
en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (9) "werkman graad 3" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werksaamhede verrig: Die herhalingsbediening of -versorging, uitgesonderd die stel van halfoutomatiese masjiene waar die werksiklus kragaangedrewe is en die eindpunte deur outomatiese stuiters en/of merke beheer word, met inbegrip van kapstaander- en rewolwertipe draaibanke waar alle werksaamhede deur vaste stuiters beperk word; en wat, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (10) "werkman graad 4" 'n werknemer wat hoofsaaklik of uitsluitlik—
sweiswerk doen met elektriese sweisuitrusting en/of snywerk met 'n profielsnymasjien, en die verhitings- en snygasmengsels van die sweis- of snyuitrusting aan die vlamsnyer stel en reguleer;
sweis en/of sweissoldeer volgens setmate en/of aan onderdele wat so gevorm en/of geplaas is dat 'n setmaat nie nodig is nie: Met dien verstande dat alle vryhandse boog- of gassweiswerk wat deur hierdie werkman graad 4 verrig word, beperk moet wees tot sweislasse—
(a) wat na onder gedoen word;
(b) aan komponente waarvan die voltooië massa hoogstens 13,6 kg is;
(c) in reekse van minstens 50 identiese items in dieselfde plek, waar elke item hoogstens 10 minute van vloer tot vloer neem; en
(d) wat altesaam hoogstens 38,1 cm lank in een sweisnaat is;
(Opmerking.—Hierdie werknemer kan in die loop van sy pligte meetbande, liniale en winkelhake gebruik en kan, mits hy die voorgeskrewe bonus vir stelwerk betaal word, die masjiene wat hy bedien, stel en regstel.);
- rough grinding where the machine or work is held by hand;
screwing by hand with the die heads and/or taps and/or screwing machines;
straightening and/or flattening of metal strips;
striking metal, including rivet striking; rivet heating; riveting;
stringing and/or threading inner coils and/or spring mats;
stripping parts and components by hand or machines normally used by this class of operative;
stripping of dismantled springs;
application by spraygun or brush of paint, adhesives or recognised bitumastic and fire-resisting or rust-preventing substances (coatings), other than metal spraying, to parts or components;
taping coils;
testing fuel tanks and radiator units;
threading gills to tubes;
threading of bolts;
turning eyes on spring main blades to jigs;
winding or dispensing wire by hand or machine from bulk supplies onto spools, reels, coils, etc., but excluding field coils;
wiring up articles for electroplating;
and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;
- (8) "operative, Grade 2" means an employee mainly or exclusively engaged on—
soldering, tinning, sweating, continuous wire welding, spot and/or tack and/or butt welding, including the removal and replacement of welding tips and the cleaning of welding tips with abrasive materials or by hand filing;
sharpening but not re-shaping welding tips;
placing welding tips in position;
metal spinning with formers;
operating but not setting machines designed or permanently adapted for a single-tool operation where manual operations are limited to loading, starting, stopping and unloading;
placing or winding coils into armature slots and closing slots with wedges;
undercutting of commutators;
shaping of coils;
forming of wire into coils by hand or machine;
connecting previously tested and marked leads to commutators;
buffing of metals;
attending to electroplating bath, stripping and/or pickling tank;
making filler necks for tanks by means of jigs;
pressing core section into frames by means of clamps;
cutting fibreglass parts to patterns or templates;
making parts from pre-mixed plastic materials and fibreglass in preformed moulds;
and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;
- (9) "operative, Grade 3" means an employee mainly or exclusively engaged in the repetitive operation of or attending to, but not setting, semi-automatic machines where the work cycle is power-driven and the end point is controlled by automatic operating stops and/or marks, including capstan and turret type lathes where all operations are limited by fixed stops, and who may, provided he is paid the prescribed setting bonus, set and adjust the machines he operates;
- (10) "operative, Grade 4" means an employee mainly or exclusively engaged on—
welding with electric welding equipment and/or cutting with profile cutting machine, and setting and regulating of the heating and cutting gas mixtures of the welding or cutting equipment at the torch;
welding and/or brazing to jigs and/or to parts so formed and/or located as to obviate the need for a jig: Provided that any free-hand arc or gas welding performed by this operative, Grade 4, must be restricted to welds which are—
(a) down-hand;
(b) of components of which the completed mass does not exceed 13,6 kg;
(c) in runs of not less than 50 identical items in the same place, with each item taking not more than 10 minutes floor to floor time; and
(d) not in excess of 38,1 cm total length of one welding seam;
(Note.—This employee may use tapes, rules and squares in the course of his duties and may, provided he is paid the prescribed setting bonus, set and adjust any machines he operates.);

- (11) "werkman graad 5" 'n werknemer wat hoofsaaklik of uitsluitlik betrokke is by—
veselglasoplossings en/of harse meng, en/of mengwerk doen met betrekking tot oplossings en/of harse;
hoeveelhede vasstel volgens formulekaarte wat vir daardie doel verskaf word; asook
hierdie hoeveelhede meet deur middel van houers met graadverdeling;
- (12) "werkman-toesighouer" 'n werkmán wat hoofsaaklik of uitsluitlik toesig hou oor die werk van werkers in werkmánklasse en algemene werkers;
- (13) "patroonsyrmaker" 'n werknemer wat hoofsaaklik of uitsluitlik snylemme volgens 'n patroon of patroonplaat buig en dit in 'n steunvlak of -rug invoeg;
- (14) "herhalingskontroleur" 'n werknemer wat hoofsaaklik of uitsluitlik vervaardigde of halfvervaardigde komponente nagaan deur middel van 'n meetband, meetstok of instrument, uitgesonderd 'n mikrometer, ten einde te verseker dat hulle nie te groot of te klein is nie en wat ná sodanige kontrolering slegs aan 'n meerdere verslag doen: Met dien verstande dat 'n herhalingskontroleur 'n mikrometer in die loop van sy pligte kan gebruik indien die voorgeskrewe mikrometerbonus aan hom betaal word;
- (15) "masjienstikker" 'n werknemer wat hoofsaaklik of uitsluitlik met die hand of 'n masjien stik.

Klousule 3.—Werknemers

Behoudens die onbepaalde reg van 'n bedryfsinrigting wat ingevolge hierdie Hoofstuk geregistreer is, om kantoor-, pakhuis- en verkoopswerknemers en klerke in diens te neem en om vakleerlinge en kwekelinge ingevolge klousule 1 (2) van Afdeling A van hierdie Ooreenkoms in diens te neem, is die klasse werknemers in so 'n bedryfsinrigting beperk tot dié wat in die Bylae van klousule 4 van hierdie Hoofstuk gemeld word.

Klousule 4.—Lone

(1) *Minimum lone.*—Behoudens subklousules (2) en (3) van hierdie klousule is die minimum loon wat 'n werkgever aan elke lid van ondergenoemde klasse van sy werknemers moet betaal dié wat in Dele A en B van die Bylae hieronder gemeld word.

(2) *Bonus.*—Alle werknemers vir wie lone in Deel B van die Bylae hieronder voorgeskryf word, moet toegelaat word om meetinstrumente en/of meters te gebruik, en die minimum voorgeskrewe weekloon moet verhoog word indien die werknemer te eniger tyd in die loop van sy pligte die volgende gebruik.

- (a) 'n Noniusmeter en/of mikrometer, en in dié geval moet die voorgeskrewe loon met R13,80 per week verhoog word; of
- (b) 'n meetbank en/of liniaal en/of winkelhaak en/of die masjien wat hy bedien, stel en regstel, en in dié geval moet die voorgeskrewe loon met R9,20 per week verhoog word.

(3) *Ondervinding.*—Vir die toepassing van hierdie klousule beteken "ondervinding" die totale tydperk of tydperke diens van 'n werknemer by of sy huidige of 'n ander werkgever in die bepaalde beroep waarin hy werksaam is.

BYLAE

DEEL A.—DIVERSE

Klas werknemer	Loon per week (Alle gebiede)
	R
Skoonmaakster	51,30 (R1,14 per uur)
Vakman	207,00 (R4,60 per uur)
Algemene werker	85,50 (R1,90 per uur)

DEEL B.—WERKMANNE WAT VIR 'N STELBONUS IN AANMERKING KAN KOM

Klas werknemer	Loon per week (Alle gebiede)
	R
Werkman graad 1— gedurende eerste jaar ondervinding.....	85,50 (R1,90 per uur)
daarna.....	90,00 (R2,00 per uur)
Werkman graad 2— gedurende eerste jaar ondervinding.....	98,55 (R2,19 per uur)
daarna.....	100,35 (R2,23 per uur)
Werkman graad 3— gedurende eerste jaar ondervinding.....	100,35 (R2,23 per uur)
daarna.....	101,70 (R2,26 per uur)
Werkman graad 4— gedurende eerste jaar ondervinding.....	101,70 (R2,26 per uur)
daarna.....	121,95 (R2,71 per uur)
Werkman graad 5— gedurende eerste ses maande ondervinding.....	121,95 (R2,71 per uur)
daarna.....	127,35 (R2,83 per uur)

- (11) "operative, Grade 5" means an employee mainly or exclusively engaged on—
mixing fibreglass solutions and/or resins, and/or mixing in relation to solutions and/or resins;
determining quantities from formula charts provided for the purpose; and also
measuring these quantities by means of graduated vessels;
- (12) "operative supervisor" means an employee mainly or exclusively engaged in supervising the work of any operative classes of workers and general workers;
- (13) "pattern cutter maker" means an employee mainly or exclusively engaged in the bending of a cutting blade to a pattern or templet and inserting it into a supporting base or back;
- (14) "repetitive checker" means an employee mainly or exclusively engaged in checking by means of tape, rule or instrument, other than a micrometer, any manufactured or semi-manufactured components to ensure that they fall within indicated size limits, and whose action, consequential upon such checking, is limited to reporting to a superior: Provided that a repetitive checker who is paid the prescribed micrometer bonus may use a micrometer in the course of his duties;
- (15) "seaming machinist" means an employee mainly or exclusively engaged in sewing by hand or machine.

Clause 3.—Employees

Subject to the unrestricted right of an establishment registered under this Chapter to employ office, stores, sales and clerical employees, and to employ apprentices and trainees in terms of clause 1 (2) of Division A of this Agreement, the classes of employees in such establishment shall be limited to those listed in the Schedule to clause 4 of this Chapter.

Clause 4.—Wages

(1) *Minimum wage.*—Subject to the provisions of subclauses (2) and (3) of this clause, the minimum wage which an employer shall pay to each member of the undermentioned classes of his employees shall be as set out in Parts A and B of the Schedule hereunder.

(2) *Bonus.*—All employees for whom wages are prescribed in Part B to the Schedule hereunder shall be permitted to use measuring instruments and/or gauges, and the minimum weekly prescribed wage shall be increased if the employee at any time in the course of his duties uses—

- (a) a vernier gauge and/or micrometer, in which event the prescribed wage shall be increased by R13,80 per week; or
- (b) a tape and/or rule and/or square and/or sets and adjusts the machine he operates, in which event the prescribed wage shall be increased by R9,20 per week.

(3) *Experience.*—"Experience", for the purposes of this clause, means the total period or periods of employment which an employee has had either with his present or any other employer in the particular occupation in which he is employed.

SCHEDULE

PART A.—MISCELLANEOUS

Class of employee	Wages per week (All areas)
	R
Char.....	51,30 (R1,14 per hour)
Journeyman.....	207,00 (R4,60 per hour)
General worker.....	85,50 (R1,90 per hour)

PART B.—OPERATIVES WHO MAY QUALIFY FOR SETTING BONUS

Class of employee	Wages per week (All areas)
	R
Operative, Grade 1— during first year of experience.....	85,50 (R1,90 per hour)
thereafter.....	90,00 (R2,00 per hour)
Operative, Grade 2— during first year of experience.....	98,55 (R2,19 per hour)
thereafter.....	100,35 (R2,23 per hour)
Operative, Grade 3— during first year of experience.....	100,35 (R2,23 per hour)
thereafter.....	101,70 (R2,26 per hour)
Operative, Grade 4— during first year of experience.....	101,70 (R2,26 per hour)
thereafter.....	121,95 (R2,71 per hour)
Operative, Grade 5— during first six months of experience.....	121,95 (R2,71 per hour)
thereafter.....	127,35 (R2,83 per hour)

Klas werknemer	Loon per week (Alle gebiede) R
Uitsnyer—	
gedurende eerste drie maande ondervinding	100,35 (R2,23 per uur)
gedurende volgende nege maande ondervinding	103,50 (R2,30 per uur)
daarna	106,20 (R2,36 per uur)
Snyer—	
gedurende eerste 18 maande ondervinding	85,50 (R1,90 per uur)
gedurende tweede 18 maande ondervinding	98,55 (R2,19 per uur)
daarna	136,35 (R3,03 per uur)
Masjiensteller—	
gedurende eerste jaar ondervinding	104,40 (R2,32 per uur)
gedurende tweede jaar ondervinding	116,10 (R2,58 per uur)
daarna	145,35 (R3,23 per uur)
Patroonsnyermaker—	
gedurende eerste jaar ondervinding	92,70 (R2,06 per uur)
daarna	98,55 (R2,19 per uur)
Masjienstikker—	
gedurende eerste drie maande ondervinding	85,50 (R1,90 per uur)
gedurende tweede drie maande ondervinding	87,75 (R1,95 per uur)
gedurende derde drie maande ondervinding	89,55 (R1,99 per uur)
daarna	94,05 (R2,09 per uur)
Herhalingskontroleur	98,55 (R2,19 per uur)
Werkman-toesighouer	116,10 (R2,58 per uur)

Klousule 5.—Werkure

(1) Die gewone werkure van 'n werknemer is hoogstens 45, uitgesonderd etenspouses, in 'n bepaalde week en nege en 'n kwart, uitgesonderd etenspouses, op 'n bepaalde dag.

(2) Geen werkgever mag van 'n werknemer vereis of hom toelaat om—

- meer as vyf uur aaneen sonder 'n ononderbroke pouse van minstens een uur te werk nie: Met dien verstande dat vir die toepassing van hierdie paragraaf werktydperke wat deur pouses van minder as een uur onderbreek word, geag word aaneenlopend te wees;
- behoudens klousule 9 van hierdie Hoofstuk, sy gewone weeklikse ure op ander dae as Maandae, Dinsdae, Woensdae, Donderdae of Vrydae te werk nie:

Met dien verstande dat 'n werkgever met sy werknemers wat gewoonlik slegs vyf dae per week werk, ooreen kan kom dat die ononderbroke pouse in paragraaf (a) van hierdie subklousule bedoel tot minstens 30 minute ingekort word, maar voordat 'n ingekorte pouse in werking gestel word, moet die werkgever die besonderhede van die toestemming tot die ingekorte pouse, met inbegrip van die bepaling daarvan en die werknemer se toestemming daartoe, in 'n behoorlike register inskryf wat vir dié doel gehou word en deur die betrokke Streekraad goedgekeur is.

(3) Dit is toelaatbaar vir 'n werkgever om verskillende aanvangs- en uitskeitye vir verskillende werkwinkelwerknemers op 'n bepaalde dag te reël: Met dien verstande dat die tydperk tussen sodanige aanvangs- of uitskeitye op 'n bepaalde dag pouses van altesaam hoogstens 45 minute in 'n bepaalde bedryfsinrigting mag wees.

(4) Alle werknemers is geregtig op en moet 'n ruspouse van 10 minute toegestaan word so na doenlik aan die middel van elke werktydperk in die oggend en in die namiddag, en sodanige pouse moet, vir die berekening van besoldiging, geag word deel van die gewone werkure te wees.

(5) Behoudens klousule 5 (10) (a) van Afdeling A en klousule 8 van hierdie Hoofstuk moet die week van 'n werknemer, uitgesonderd 'n vakman of 'n masjiensteller, geag word 45 uur te wees wanneer sodanige werknemer minder as 45 uur in 'n week gewerk het omdat—

- die gewone werkure van die bedryfsinrigting minder as 45 is;
- die werkgever nie die skofte van sodanige werknemer so kan reël dat dit op 45 uur te staan kom nie.

(6) 'n Werknemer wat deur die polisie gearresteer of aangehou word vir 'n oortreding of 'n vermoedelike oortreding, moet vir die tydperk wat hy in arrest is of aldus aangehou word en dus nie in staat is om sy werk voort te sit nie, vir die toepassing van hierdie klousule geag word sonder toestemming van sy werk afwesig te gewees het.

Klousule 6.—Oortydwerk

(1) Vir die toepassing van hierdie klousule beteken "oortydwerk" alle tyd wat daar, uitgesonderd op Sondae, langer gewerk word as die getal gewone werkure wat in klousule 5 (1) van hierdie Hoofstuk voorgeskryf word.

(2) Ondanks klousule 5 (1) van hierdie Hoofstuk kan 'n werkgever van 'n werknemer vereis of hom toelaat om oortydwerk te verrig vir 'n totale tydperk van hoogstens 10 uur in 'n bepaalde week.

Class of employee	Wages per week (All areas) R
Chopper out—	
during first three months of experience	100,35 (R2,23 per hour)
during next nine months of experience	103,50 (R2,30 per hour)
thereafter	106,20 (R2,36 per hour)
Cutter—	
during first 18 months of experience	85,50 (R1,90 per hour)
during second 18 months of experience	98,55 (R2,19 per hour)
thereafter	136,35 (R3,03 per hour)
Machine setter—	
during first year of experience	104,40 (R2,32 per hour)
during second year of experience	116,10 (R2,58 per hour)
thereafter	145,35 (R3,23 per hour)
Pattern cutter maker—	
during first year of experience	92,70 (R2,06 per hour)
thereafter	98,55 (R2,19 per hour)
Seaming machinist—	
during first three months of experience	85,50 (R1,90 per hour)
during second three months of experience	87,75 (R1,95 per hour)
during third three months of experience	89,55 (R1,99 per hour)
thereafter	94,05 (R2,09 per hour)
Repetitive checker	98,55 (R2,19 per hour)
Operative supervisor	116,10 (R2,58 per hour)

Clause 5.—Hours of work

(1) The ordinary hours of work of an employee shall not exceed 45, excluding meal intervals, in any one week and nine and a quarter, excluding meal intervals, on any one day.

(2) No employer shall require or permit any employee—

- to work for a continuous period of more than five hours without an uninterrupted interval of at least one hour: Provided that, for the purposes of this paragraph, periods of work interrupted by intervals of less than one hour shall be deemed to be continuous;
- subject to the provisions of clause 9 of this Chapter, to work his ordinary weekly hours on any days other than Mondays, Tuesdays, Wednesdays, Thursdays or Fridays:

Provided that an employer may agree with those of his employees who normally work on only five days each week that the uninterrupted interval referred to in paragraph (a) of this subclause should be reduced to not less than 30 minutes, but before a reduced interval may be put into operation the employer must enter the details of the agreement to the reduced interval, including the terms thereof and the employee's consent thereto, in a proper record kept for that purpose and approved by the Regional Council concerned.

(3) It shall be permissible for an employer to arrange different starting and finishing times on any day in respect of different workshop employees: Provided that the period between such starting or finishing times on any one day shall not in the aggregate exceed intervals of more than 45 minutes in any one establishment.

(4) All employees shall be entitled to and be granted a rest interval of 10 minutes, at as nearly as practicable the middle of each morning and afternoon work period and such interval shall, for the purpose of calculating remuneration, be reckoned as part of the ordinary working hours.

(5) Subject to the provisions of clause 5 (10) (a) of Division A and clause 8 of this Chapter, whenever any employee, other than a journeyman or a machine setter, works for less than 45 hours in any week owing to—

- the normal working hours of the establishment being less than 45;
- the employer being unable to regulate the shifts of such employee for 45 hours;

such employee's week shall be deemed to be 45 hours.

(6) For the purposes of this clause, an employee who is arrested or detained by the police for any offence or suspected offence shall, for the period during which he is under arrest or so detained and unable to continue his employment, be deemed to have absented himself without permission.

Clause 6.—Overtime

(1) For the purposes of this clause, "overtime" means all time worked, other than on Sundays, in excess of the number of ordinary hours of work prescribed in clause 5 (1) of this Chapter.

(2) Notwithstanding the provisions of clause 5 (1) of this Chapter, an employer may require or permit an employee to work overtime for a total period not exceeding 10 hours in any one week.

(3) Die minimum oortydbesoldiging wat werknemers moet ontvang, is soos volg:

- (a) In die geval van 'n vakman: Een en 'n half maal sy gewone besoldiging;
- (b) in die geval van 'n werknemer, uitgesonderd 'n vakman: Een en 'n derde maal sy gewone besoldiging;

Met dien verstande dat 'n werknemer nie vir oortyd kwalifiseer nie ten opsigte van 'n week waarin hy minder as 45 uur gewerk het en dat hierdie syfer onderworpe is aan 'n *pro-rata*-vermindering indien van die volgende gedurende 'n bepaalde week voorkom:

- (i) Statutêre openbare vakansiedae in hierdie Hoofstuk bedoel;
 - (ii) afwesigheid met die toestemming of kondonerings van die werkgever: Met dien verstande dat 'n werknemer wat reken dat hy veronreg word omdat sy werkgever nie sy afwesigheid wil kondoneer nie, by 'n Streekraad appél kan aanteken teen die werkgever se beslissing wat op hom van toepassing gemaak is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening in sodanige geval gegee behoort te gewees het (as die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad wie se beslissing finaal is);
 - (iii) die begin van 'n nuwe dienskontrak.
- (4) Klousule 5 (1), (2), (3) en (4) van hierdie Hoofstuk en subklousule (2) van hierdie klousule is nie op 'n werknemer van toepassing nie terwyl hy werk verrig wat, weens onvoorsiene omstandighede soos 'n brand, storm, ongeluk, epidemie, gewelddaad, diefstal of 'n onklaarraking van die installasie of masjinerie, sonder versuim gedoen moet word, of werk in verband met die opknapping of herstel van die installasie of masjinerie wat nie gedurende die gewone werkure gedoen kan word nie.

Klousule 7.—Sondagwerk

(1) Wanneer 'n werknemer op 'n Sondag werk, moet sy werkgever, behoudens klousule 9 (3) van hierdie Hoofstuk; of—

- (a) die werknemer—
 - (i) as hy aldus vir 'n tydperk van hoogstens vier uur werk, minstens die gewone besoldiging betaal wat betaalbaar is vir die tydperk gewoonlik deur hom op 'n weekdag gewerk; of
 - (ii) as hy aldus vir 'n tydperk van meer as vier uur werk, minstens twee maal sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk, of minstens twee maal die gewone besoldiging wat betaalbaar is vir die tydperk gewoonlik deur hom op 'n weekdag gewerk, naamlik die grootste bedrag; of
- (b) die werknemer minstens een en 'n derde maal sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk en hom binne sewe dae na sodanige Sondag een dag verlof toestaan en hom daarvoor minstens sy gewone besoldiging betaal asof hy op sodanige Sondag sy gemiddelde gewone werkure vir daardie dag van die week gewerk het.

Klousule 8.—Korttyd

(1) Behoudens subklousule (2) kan 'n werkgever die gewone werkure van 'n werknemer weens korttyd verminder, en in daardie geval kan hy 'n bedrag van die werknemer se verdienste aftrek wat eweredig is aan die tydperk wat daar nie gewerk is nie: Met dien verstande dat—

- (i) geen bedrag in die geval van korttyd wat ontstaan weens 'n bedryfslept of tekort aan materiaal afgetrek mag word nie, tensy die werkgever sy werknemer voor op die dag wat onmiddellik voorafgegaan het, in kennis gestel het van sy voorneme om die gewone werkure te verminder;
 - (ii) geen bedrag in die geval van korttyd weens 'n kragonderbreking of 'n algemene onklaarraking van die installasie of masjinerie vir die eerste uur wat daar nie gewerk word nie afgetrek mag word nie, tensy die werkgever sy werknemer voor op die dag wat onmiddellik voorafgegaan het, in kennis gestel het dat geen werk beskikbaar sal wees nie;
 - (iii) indien die werkgever uitdruklik van die werknemer vereis om hom op 'n bepaalde dag by die bedryfsinrigting aan te meld om vas te stel of werk beskikbaar sal wees, hy geag moet word minstens vier uur op sodanige dag te gewerk het as daar geen werk beskikbaar is nie of as daar werk vir minder as vier uur beskikbaar is.
- (2) Hierdie klousule is nie van toepassing nie op—
- (a) 'n vakleerling, behalwe met die toestemming van die Registrateur van Mannekragopleiding;
 - (b) 'n statutêre openbare vakansiedag.

Klousule 9.—Skofwerk

Onderstaande bepalinge is van toepassing op skofwerk:

- (1) Geen gewone skof mag langer as nege en 'n kwart uur duur nie;
- (2) minstens agt uur moet verloop tussen die agtereenvolgende skofte van 'n werknemer;

(3) The minimum rates at which employees shall be remunerated for overtime are as follows:

- (a) In the case of a journeyman: One and a half times his ordinary rate of remuneration;
- (b) in the case of an employee other than a journeyman: One and a third times his ordinary rate of remuneration;

Provided that an employee shall not qualify for overtime in respect of any week during which he has worked less than 45 hours, this figure being subject to *pro rata* reduction in respect of the following which occur during a particular week:

- (i) Statutory public holidays referred to in this Chapter;
 - (ii) absence with the permission or condonation of the employer: Provided that an employee who is aggrieved by the employer's non-condonation of his absence may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case (in the event of the employee not being satisfied with the Regional Council's decision he may appeal thereagainst to the National Council, whose decision shall be final);
 - (iii) the beginning of a new contract of employment.
- (4) The provisions of clause 5 (1), (2), (3) and (4) of this Chapter and subclause (2) of this clause shall not apply to any employee while employed on work which, owing to unforeseen circumstances such as fire, storm, accident, epidemic, act of violence, theft or a breakdown of plant or machinery, must be done without delay or on any work in connection with the overhauling or repairing of plant or machinery which cannot be performed during ordinary working hours.

Clause 7.—Sunday work

(1) Subject to the provisions of clause 9 (3) of this Chapter, whenever an employee works on a Sunday, his employer shall either—

- (a) pay the employee—
 - (i) if he so works for a period not exceeding four hours, not less than the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day; or
 - (ii) if he so works for a period exceeding four hours, remuneration at a rate of not less than double his ordinary rate of remuneration in respect of the total period worked on such Sunday, or remuneration which is not less than double the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day, whichever is the greater; or
- (b) pay the employee remuneration at a rate of not less than one and a third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's leave and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such holiday worked his average ordinary working hours for that day of the week.

Clause 8.—Short-time

(1) Subject to the provisions of subclause (2), an employer may reduce the ordinary hours of work of an employee on account of short-time and in that event make a deduction from the employee's earnings proportionate to the period not worked: Provided that—

- (i) no deduction shall be made in the case of short-time arising out of slackness of trade or shortage of material, unless the employer has given his employee notice not later than the immediately preceding day of his intention to reduce the ordinary hours of work;
- (ii) no deduction shall be made in the case of short-time owing to a power failure or a general breakdown of plant or machinery, in respect of the first hour not worked, unless the employer has given his employee notice not later than on the immediately preceding day that no work will be available;
- (iii) where the employee is expressly required by the employer to report at the establishment on any particular day for the purpose of ascertaining whether work will be available, he shall, if no work or work of less than four hours' duration is available, be deemed to have worked not less than four hours on such day.

(2) The provisions of this clause shall not apply in respect of—

- (a) an apprentice, except with the approval of the Registrar of Manpower Training;
- (b) any statutory public holiday.

Clause 9.—Shift work

The following provisions shall apply to shift work:

- (1) No normal shift shall exceed nine and a quarter hours;
- (2) not less than eight hours shall elapse between successive shifts of an employee;

(3) (a) waar 'n werknemer tussen 18h00 en 06h00 werksaam is, moet sy werkgever hom sy gewone besoldiging betaal, plus 10 persent vir elke uur of gedeelte van 'n uur tussen hierdie tye gewerk;

(b) wanneer 'n werknemer sy gewone skof of gedeelte daarvan op Sondag werk, moet die betrokke werknemer vir sodanige skof soos volg besoldig word:

(i) As die grootste gedeelte van sodanige skof op 'n Sondag gewerk word, moet die hele skof geag word op 'n Sondag gewerk te gewees het en moet die werknemer daarvoor kragtens klousule 7 van hierdie Hoofstuk besoldig word;

(ii) as die kleinste gedeelte van die skof op 'n Sondag gewerk word, moet die hele skof geag word op 'n weekdag gewerk te gewees het en moet die werknemer, behoudens voorgaande paragraaf (a), vir sodanige skof teen sy gewone loon besoldig word;

(4) behoudens die voorbehoudsbepaling van klousule 6 (3) van hierdie Hoofstuk moet tyd deur werknemers gewerk na die voltooiing van hul gewone skof geag word oortydwerk te wees en moet hulle in ooreenstemming met die skale in genoemde klousule voorgeskryf daarvoor besoldig word.

Klousule 10.—Besoldiging vir openbare vakansiedae

(1) (a) Wanneer 'n dag wat 'n openbare vakansiedag is kragtens artikel 1 of as sodanig verklaar word kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, binne 'n werknemer se gewone werkweek val en die werknemer nie op sodanige dag werk nie, moet sy werkgever hom daarvoor besoldiging betaal wat minstens gelyk is aan dié wat hy gewoonlik vir sy gewone werkure vir daardie dag van die week ontvang.

(b) Ondanks paragraaf (a) van hierdie subklousule verbeur 'n werknemer wat op die werkdag onmiddellik voor of na 'n statutêre openbare vakansiedag met besoldiging in hierdie Hoofstuk bedoel van sy werk afwesig is, sy reg om vir sodanige openbare vakansiedag besoldig te word, tensy hy met die toestemming of kondonering van die werkgever afwesig is.

(c) 'n Werknemer wat reken hy word veronreg deur die toepassing op hom van paragraaf (b) van hierdie subklousule, kan by 'n Streekraad appèl aantekene teen die werkgever se beslissing wat op hom van toepassing gemaak is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekragtig of 'n ander beslissing gee wat na sy mening in daardie geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appèl aantekene by die Nasionale Raad wie se beslissing finaal is.

Verduidelikende opmerking.—Die uitwerking van hierdie klousule is dat die Ooreenkoms nou gewysig is sodat dit in alle opsigte ooreenkom met die bepaling van die Wet op Openbare Vakansiedae (Wet 5 van 1952), d.w.s. al die vakansiedae wat kragtens genoemde Wet as openbare vakansiedae erken of verklaar word, is vir die toepassing van hierdie Ooreenkoms openbare vakansiedae met besoldiging en wanneer so 'n openbare vakansiedag op 'n Sondag val, word die daaropvolgende Maandag nie, soos voorheen die geval was, geag daardie openbare vakansiedag te wees nie, behalwe in die geval van Nuwejaarsdag.

(2) Wanneer 'n werknemer werk op enigen van die dae wat in subklousule (1) genoem word, moet sy werkgever hom, benewens die besoldiging wat ingevolge genoemde subklousule betaalbaar is, soos volg besoldig:

(a) Teen minstens sy uurloon vir elke uur of gedeelte van 'n uur aldus gewerk tot aan die einde van sy gewone skof;

(b) teen dubbel sy uurloon vir elke uur of gedeelte van 'n uur wat hy langer as sy gewone skof op sodanige dag gewerk het.

(3) Wanneer enigen van die statutêre openbare vakansiedae in subklousule (1) bedoel op 'n ander dag as 'n werkdag, uitgesonderd 'n Sondag, val, moet 'n werknemer wat op sodanige statutêre openbare vakansiedag werk, besoldig word teen die loon wat in klousule 6 (3) van hierdie Hoofstuk voorgeskryf word.

Klousule 11.—Jaarlikse verlof en besoldiging vir opgelope verlof

(1) Vir die toepassing van hierdie klousule—

(a) beteken "verlofsiklus" die tydperk waarin 'n werknemer drie weke verlof ingevolge subklousule (2) van hierdie klousule verdien;

(b) word die woorde "Diens" en "skof" geag die volgende in te sluit:

(i) Skofte wat korter duur as dié ingevolge hierdie Hoofstuk toegelaat, omdat—

(aa) die werknemer laat by sy werkplek aangekom het, maar nie later as 'n halfuur nie, of

(ab) korttyd gewerk is; of

(ac) sodanige korter skofte met die toestemming van die werkgever gewerk is;

(ii) skofte wat die betrokke werknemer gewoonlik sou gewerk het maar nie gewerk het nie omdat hy—

(aa) afwesig was met verlof met besoldiging kragtens hierdie Ooreenkoms;

(ab) militêre diens kragtens die Verdedigingswet, 1957 (Wet 44 van 1957), tot 'n maksimum tydperk van vier maande per jaar moes verrig;

(3) (a) where an employee is employed between 18h00 and 06h00, his employer shall pay him his ordinary rate of remuneration, plus 10 per cent for each hour or part of an hour worked between these times;

(b) where an employee's ordinary shift or part of it is worked on a Sunday, the employee concerned shall be remunerated for such shift as follows:

(i) If the major portion of such shift is worked on a Sunday, the entire shift shall be deemed to have been worked on a Sunday and the employee shall be paid for it in terms of clause 7 of this Chapter;

(ii) if the lesser portion of such shift is worked on a Sunday, the entire shift shall be deemed to have been worked on a week-day, and the employee shall, subject to paragraph (a) preceding, be remunerated in terms of such shift at his ordinary rate of remuneration;

(4) time worked by employees after the completion of their normal shift shall, subject to the proviso to clause 6 (3) of this Chapter, be regarded as overtime and be paid for in accordance with the rates prescribed in the said clause.

Clause 10.—Payment for public holidays

(1) (a) Where any day which is a public holiday in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952, falls within an employee's ordinary working week and the employee does not work on such day, his employer shall pay him in respect thereof remuneration at a rate of not less than he normally receives for his ordinary working hours for that day of the week.

(b) Notwithstanding the provisions of paragraph (a) of this subclause, an employee who absents himself from his place of employment on the work-day immediately preceding or following a paid statutory public holiday referred to in this Chapter shall forfeit his right to be paid for such public holiday unless his absence is with the permission or condonation of the employer.

(c) Any employee who is aggrieved by the application to him of the provisions of paragraph (b) of this subclause may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case. In the event of the employee not being satisfied with the Regional Council's decision, he may appeal thereagainst to the National Council, whose decision shall be final.

Explanatory Note.—The effect of this clause is that the Agreement has now been amended to be in line in all respects with the provisions of the Public Holidays Act, 1952 (Act 5 of 1952), i.e. all the holidays recognised and declared to be public holidays in terms of the said Act will be paid public holidays for the purpose of this Agreement and when such a public holiday falls on a Sunday, the Monday following will not, as was the case previously, be deemed to be that public holiday, except in the case of New Year's Day.

(2) Whenever any employee works on any of the days enumerated in subclause (1), his employer shall, in addition to the remuneration payable in terms of the said subclause, pay him—

(a) at a rate of not less than his hourly wage for each hour or part of an hour so worked up to the duration of his normal shift;

(b) double his hourly wage for each hour or part of an hour worked in excess of his normal shift on such day.

(3) Whenever one of the statutory public holidays referred to in subclause (1) falls on a non-working day, other than a Sunday, an employee who works on such statutory public holiday shall be remunerated at the rates prescribed in clause 6 (3) of this Chapter.

Clause 11.—Annual leave and accrued leave pay

(1) For the purposes of this clause—

(a) "leave cycle" means the period during which an employee earns three weeks' leave in terms of subclause (2) of this clause;

(b) the terms "employment" and "shift" are deemed to include—

(i) shifts which are of shorter duration than those permitted in terms of this Chapter, because—

(aa) the employee arrived late at his place of work, but such lateness did not exceed half an hour; or

(ab) short-time was worked; or

(ac) such shorter shifts were worked with the permission of the employer;

(ii) shifts which the employee concerned normally would have worked but did not work because he was—

(aa) absent on paid leave in terms of this Agreement;

(ab) doing military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;

- (ac) van sy werk afwesig was op las of op versoek van sy werkgewers;
- (ad) van die werk afwesig was weens siekte of 'n ongeluk vir 'n tydperk van altesaam hoogstens 30 dae in 'n verlofsiklus;
- (ae) van die werk afwesig was op enigen van die openbare vakansiedae in klousule 10 van hierdie Hoofstuk bedoel:

Met dien verstande dat 'n werknemer wat, na die verstryking van sy jaarlikse verlof, sy diens beëindig deur te dros, geen eis ten opsigte van subparagraaf (ii) (aa) hierbo kan instel nie;

- (c) beteken "besoldiging" 'n werknemer se loon soos in hierdie Ooreenkoms omskryf, plus die bonus wat gereeld aan die werknemer betaal word, en sodanige bonus word geag die gemiddelde bedrag te wees wat ontvang is deur of opgeloopt het vir 'n werknemer ten opsigte van die tydperk van 13 weke onmiddellik voor die datum waarop die werknemer met sy jaarlikse verlof vertrek of hy sy diens beëindig of, as daar 'n tydperk van minder as 13 weke gewerk is, die gemiddelde bedrag ontvang deur of opgeloopt vir 'n werknemer ten opsigte van die getal voltooide weke wat hy werklik gewerk het.

(2) Drie agtereenvolgende weke jaarlikse verlof met volle besoldiging moet toegestaan word aan vakleerlinge, kwekelinge wat opleiding kragtens die Wet op Mannekragopleiding, 1981, ondergaan en alle werknemers vir wie lone of besoldiging in hierdie Hoofstuk van die Ooreenkoms voorgeskryf word en wat sedert die datum van indiensneming of die datum waarop die vorige jaarlikse verlof verskuldig geword het, naamlik die jongste datum hieronder, die tydperke van aaneenlopende diens wat in die Bylae van hierdie subklousule hieronder vermeld word, by dieselfde werkgewer voltooi het:

BYLAE

- (a) Weekliks besoldigde werknemers: 261 skofte, uitgesonderd oortydwerk.

- (b) Maandeliks besoldigde werknemers: 12 maande.

(3) Jaarlikse verlof kom 'n werknemer toe onmiddellik nadat hy die kwalifiserende tydperk in subklousule (2) van hierdie klousule vermeld, voltooi het, maar dit kan geneem word voordat of nadat dit verskuldig geword het indien—

- (a) die omstandighede van die werkgewer se besigheid dit vereis; of
- (b) die werkgewer en die werknemer aldus ooreenkom:

Met dien verstande dat jaarlikse verlof in geen omstandighede meer as twee maande voor die verskuldigde datum geneem of langer as vier maande na dié datum uitgestel mag word nie, tensy die betrokke werknemer en werkgewer vóór die verstryking van sodanige tydperk van vier maande, skriftelik daarvoor ooreengekom het, en dat dit nie langer as ses maande ná die verskuldigde datum uitgestel mag word nie.

(4) Besoldiging vir jaarlikse verlof moet bereken word teen die skaal van besoldiging wat die werknemer ontvang op die datum waarop hy met jaarlikse verlof gaan: Met dien verstande dat dit nie minder mag wees as die skaal in hierdie Hoofstuk vir die betrokke kategorie werknemer voorgeskryf nie, en dat die werkgewer dit aan hom moet betaal op die laaste werkdag voordat sy verlof begin.

(5) As enigen van die openbare vakansiedae met besoldiging in klousule 10 van hierdie Hoofstuk bedoel op 'n werkdag binne die tydperk van verlof van 'n werknemer val, moet die werkgewer of—

- (a) een werkdag met volle besoldiging by genoemde tydperk van verlof vir elke sodanige openbare vakansiedag met besoldiging voeg; of
- (b) aan die betrokke werknemer een gewone dag se besoldiging in plaas van verlof betaal op die betaaldag wat onmiddellik op sodanige werknemer se tydperk van verlof volg.

(6) (a) Jaarlikse verlof mag nie met 'n diensopseggingstermyn saamval nie en ook nie, tensy die werknemer dit skriftelik versoek, met die tydperk wat 'n werknemer militêre diens ingevolge die Verdedigingswet, 1957, verrig nie.

(b) Die tydperk waartydens 'n werknemer met siekteverlof is soos in klousule 31 van Afdeling A van hierdie Ooreenkoms voorgeskryf, tel nie as deel van sodanige werknemer se jaarlikse verlof nie.

(7) Geen werknemer mag gedurende sy verloftydperk sy gewone beroep beoefen nie, en geen werkgewer mag van 'n werknemer vereis of hom wetens toelaat om gedurende sy verloftydperk in die Nywerheid te werk nie.

(8) Behoudens andersluidende bepalinge in hierdie Ooreenkoms, mag geen bedrag by wyse van skuldvergeelyking vir geld wat aan die werkgewer verskuldig is, van die verlofbesoldiging afgetrek word nie.

(9) By beëindiging van die diens van 'n werknemer wat ooreenkomstig subklousule (2) van hierdie klousule op jaarlikse verlof geregtig geword het maar wat sodanige verlof ten tyde van sodanige beëindiging nie toegestaan is nie of dit nie geneem het nie, moet die werkgewer hom verlofbesoldiging betaal wat ooreenkomstig subklousule (10) van hierdie klousule bereken is.

- (ac) absent from work on the instructions or at the request of his employers;

- (ad) absent from work owing to sickness or accident amounting in the aggregate to a period not exceeding 30 days in any leave cycle;

- (ae) absent from work on any of the public holidays referred to in clause 10 of this Chapter:

Provided that an employee who, after the expiration of his annual leave, terminates his employment by deserting shall have no claim in respect of subparagraph (ii) (aa) above of this definition;

- (c) "remuneration" means an employee's wages as defined in this Agreement, plus any bonus regularly paid to the employee, the amount of such bonus being deemed to be the average amount received by or accrued to an employee in respect of the period of 13 weeks immediately preceding the date the employee goes on annual leave or terminates his employment or, if a period of less than 13 weeks has been worked, the average amount received by or accrued to an employee in respect of the number of complete weeks actually worked.

(2) Three consecutive weeks' annual leave on full pay shall be granted to apprentices, trainees undergoing training under the Manpower Training Act, 1981, and all employees from whom wages or remuneration is prescribed in this Chapter of this Agreement who have completed with the same employer since the date of engagement or from the date on which the previous annual leave fell due, whichever is the later, the periods of continuous employment set out below in the Schedule to this subclause:

SCHEDULE

- (a) Weekly-paid employees: 261 shifts, excluding overtime.

- (b) Monthly-paid employees: 12 months.

(3) Annual leave shall become due immediately an employee has completed the qualifying period specified in subclause (2) of this clause, but it may be taken before or after it becomes due if—

- (a) the exigencies of the employer's business so require; or
- (b) the employer and the employee so agree:

Provided that annual leave shall in no circumstances be taken more than two months before the due date, nor delayed for more than four months after the due date unless the employee and the employer concerned have, before the expiration of such period of four months, agreed thereto, in writing, and shall not be delayed by more than six months after the due date.

(4) Pay for annual leave shall be calculated at the rate of remuneration which the employee is receiving at the date on which he proceeds on his annual leave: Provided that this shall not be less than the rate prescribed in this Chapter for the category of employee concerned and shall be paid to him by the employer on the last working day prior to the beginning of his leave.

(5) If any of the paid public holidays referred to in clause 10 of this Chapter falls on a working day within the period of leave on an employee, the employer shall either—

- (a) add one working day on full pay to the said period of leave in respect of each such paid public holiday; or
- (b) pay such employee one normal day's pay in lieu of leave on the pay-day immediately following such employee's period of leave.

(6) (a) Annual leave shall not be concurrent with any period during which the employee is under notice of termination of employment nor, unless the employee so requests, in writing, with any period during which an employee is doing military service in terms of the Defence Act, 1957.

(b) Any period during which an employee is on sick leave as prescribed in clause 31 of Division A of this Agreement shall not be counted as part of such employee's annual leave.

(7) No employee shall engage in his normal occupation during the period of his leave and no employer shall require or knowingly permit any employee to work in the Industry during the period of his leave.

(8) Except as provided elsewhere in this Agreement, no deductions from leave pay shall be made as a set-off against any moneys which may be owing to the employer.

(9) On the termination of the services of an employee who has qualified for annual leave in terms of subclause (2) of this clause but who has not been granted or has not taken his leave at the date of such termination, an amount of leave pay calculated in accordance with the provisions of subclause (10) of this clause shall be paid by his employer.

(10) 'n Werknemer wat ontslaan word of sy diens verlaat voor die datum waarop hy vir jaarlikse verlof ingevolge subklousule (2) van hierdie klousule gekwalifiseer het, is geregtig op besoldiging vir opgelope verlof gelyk aan drie twee-en-vyftigstes van een week se besoldiging vir elke voltooide diensspan vanaf die datum waarop hy by die werkgever in diens getree het, of vanaf die datum waarop sy laaste verlof verskuldig geword het, naamlik die jongste datum. Vir die toepassing van hierdie subklousule beteken "diensspan" die getal skofte wat die werknemer gewoonlik in 'n week werk.

(Opmerking.—Besoldiging vir opgelope verlof word bereken deur drie weke se loon te vermenigvuldig met die gedeelte van 'n jaar gewerk, aldus:

Vir ses maande diens is die verlofbesoldiging $\frac{1}{2} \times$ drie weke se besoldiging;

vir 13 weke diens is die verlofbesoldiging $\frac{1}{4} \times$ drie weke se besoldiging;

vir vyf weke diens is die verlofbesoldiging $\frac{5}{52} \times$ drie weke se besoldiging.

Om drie weke se besoldiging vir 'n maandeliks besoldigde werknemer te bereken, moet die maandelikse besoldiging met $\frac{7}{13}$ vermenigvuldig word. Wat 'n maandeliks besoldigde werknemer betref, is die verlofbesoldiging opgeloopt in—

ses maande, dus $\frac{1}{2} \times \frac{7}{13} \times$ een maand se besoldiging;

3 weke, dus $\frac{1}{4} \times \frac{7}{13} \times$ een maand se besoldiging;

vyf weke, dus $\frac{5}{52} \times \frac{7}{13} \times$ een maand se besoldiging.)

(11) (a) In die geval van alle werknemers, uitgesonderd vakmanne, moet die besoldiging vir opgelope verlof in subklousule (10) van hierdie klousule bedoel, by diensbeëindiging regstreeks aan die werknemer betaal word.

(b) In die geval van vakmanne moet die besoldiging vir opgelope verlof nie aan die werknemer betaal of deur hom aangeneem word nie, maar moet dit onmiddellik by diensbeëindiging deur die werkgever aan die sekretaris van die Streekraad wat regsbevoegdheid het, gestuur word.

(c) Wanneer 'n werkgever 'n bedrag ooreenkomstig paragraaf (b) van hierdie subklousule betaal, moet hy 'n verlofbetaalbewys in die vorm voorgeskryf in Aanhangsel C van hierdie Ooreenkoms, in viervoud invul, een kopie daarvan bewaar, een kopie aan die sekretaris van die betrokke Streekraad stuur en die ander twee kopieë aan die betrokke vakman oorhandig wat dit onmiddellik moet onderteken, een kopie aan die sekretaris van die Streekraad moet stuur en die ander kopie moet bewaar vir die toepassing van paragraaf (d) van hierdie subklousule.

(d) Wanneer 'n vakman wat uit sy diens ontslaan is of dit verlaat het voordat hy vir jaarlikse verlof gekwalifiseer het, diens by 'n ander werkgever in die Motornywerheid aanvaar, is onderstaande bepalinge van toepassing:

(i) Die vakman moet aan die nuwe werkgever kopieë van verlofbetaalbewyse voorleë wat aan hom deur sy vorige werkgevers in die Motornywerheid uitgereik en deur hom kragtens paragraaf (c) van hierdie subklousule bewaar is;

(ii) die vakman se verlof word aan hom verskuldig wanneer hy by die nuwe werkgever 'n getal skofte of 'n tydperk gelyk aan dié voorgeskryf in die Bylae van subklousule (2) van hierdie klousule gewerk het, min die totaal van die skofte of tydperke aangetoon op die kopieë van die verlofbetaalbewyse wat hy aan die nuwe werkgever oorhandig het;

(iii) twee weke voordat die vakman verlof met besoldiging van sy nuwe werkgever neem, moet die kopie van die verlofbetaalbewys wat deur die vakman aan sy nuwe werkgever oorhandig is, onderteken en aan die betrokke Streekraad gestuur word en moet daar aansoek om betaling van die bedrag van die bewys gedoen word;

(iv) die nuwe werkgever moet aan die vakman, wanneer hy sy verlof met besoldiging neem, die verlofbesoldiging betaal wat aan hom kragtens hierdie klousule toekom;

(v) 'n vakman wat sy diens verlaat nadat sy verlof verskuldig geword het maar voordat dit toegestaan is, moet deur die werkgever die bedrag betaal word wat as verlofbesoldiging aan hom verskuldig is op die tydstip waarop sy verlof verskuldig geword het, en die vakman moet self van die betrokke Streekraad die bedrag van die verlofbetaalbewyse wat in sy besit is, eis deur sodanige bewyse te teken en hulle aan die sekretaris van die Streekraad te stuur.

(12) Besoldiging vir opgelope verlof wat 'n Streekraad hou of wat 'n werkgever hou namens 'n werknemer wat om gesondheidsredes of ander ongeskiktheid nie meer in staat is om met sy werk voort te gaan nie, word onmiddellik aan die werknemer betaalbaar, en opgelope verlofgeld wat aan 'n werknemer verskuldig is wat in die loop van sy diens sterf, is onmiddellik aan sy boedel betaalbaar.

(13) Alle bedrae ontvang ten opsigte van verlofbesoldiging moet in 'n spesiale rekening gestort word wat deur die Streekraade geadminestreer word.

(14) Behoudens andersluidende bepalinge in hierdie klousule, moet besoldiging vir opgelope verlof wat ten behoeve van 'n vakman gehou word—

(a) as hy die Nywerheid verlaat, aan hom betaal word by verstryking van 52 weke, bereken vanaf die datum waarop die verlofbesoldiging begin het om op te loop;

(10) An employee who is discharged from or leaves his employment before he has qualified for annual leave in terms of subclause (2) of this clause shall be entitled to accrued leave pay equivalent to three fifty-seconds of one week's remuneration for each completed span of employment from the date of beginning work with the employer or from the date on which his last leave became due, whichever is the later. For the purposes of this subclause, "span" means the number of shifts normally worked by the employee in a week.

(Note.—Accrued leave pay is calculated by multiplying three weeks' wages by the fraction of a year worked, thus—

for six months' employment, leave pay is $\frac{1}{2} \times$ three weeks' pay;

for 13 weeks' employment, leave pay is $\frac{1}{4} \times$ three weeks' pay;

for five weeks' employment, leave pay is $\frac{5}{52} \times$ three weeks' pay.

To arrive at three weeks' pay for a monthly-paid employee, multiply the monthly pay by $\frac{7}{13}$. Thus for a monthly-paid employee the leave accrued in—

six months is $\frac{1}{2} \times \frac{7}{13} \times$ one month's pay;

13 weeks is $\frac{1}{4} \times \frac{7}{13} \times$ one month's pay;

five weeks is $\frac{5}{52} \times \frac{7}{13} \times$ one month's pay.)

(11) (a) In the case of all employees, other than journeymen, the accrued leave pay referred to in subclause (10) of this clause shall be paid direct to the employee on termination of service.

(b) In the case of journeymen, accrued leave pay shall not be handed to or taken by the employee, but shall immediately on termination of service be remitted by the employer to the secretary of the Regional Council having jurisdiction.

(c) An employer when making payment in terms of paragraph (b) of this subclause shall complete, in quadruplicate, a leave pay voucher in the form prescribed in Annexure C to this Agreement, shall retain one copy in his possession, forward one copy to the secretary of the Regional Council concerned, and hand the remaining two copies to the journeyman concerned, who shall forthwith sign and forward one copy to the secretary of the Regional Council and retain the other copy for purposes of paragraph (d) of this subclause.

(d) Where a journeyman who has been discharged from or has left his employment before he has qualified for annual leave enters the service of another employer in the Motor Industry, the following provisions shall apply:

(i) The journeyman must produce to the new employer copies of leave pay vouchers issued to him by previous employers in the Motor Industry and retained by him in terms of paragraph (c) of this subclause;

(ii) the journeyman's leave shall become due when he has worked with the new employer a number of shifts or a period equivalent to those prescribed in the Schedule to subclause (2) of this clause, less the aggregate of the shifts or periods shown on the copies of the leave pay vouchers handed by him to the new employer;

(iii) two weeks before the journeyman is due to take paid leave from the new employer, the copy of the leave pay voucher handed by the journeyman to his new employer must be signed and submitted to the Regional Council concerned and application made for payment of the amount of the voucher;

(iv) the new employer shall pay to the journeyman when he takes his paid leave the amount of leave pay accrued to him in terms of this clause;

(v) a journeyman who leaves his employment after his leave has fallen due but before it has been granted must be paid by the employer the amount due to him as leave pay at the time his leave fell due, and must himself claim from the Regional Council concerned the amount of any leave pay vouchers held by him by signing these and submitting them to the secretary of the Regional Council.

(12) Accrued leave pay held by a Regional Council or by an employer on behalf of an employee who for health reasons or any other incapacity has become unable to continue at his occupation shall become payable immediately to the employee, and accrued leave moneys due to an employee who dies in the course of his employment shall become payable immediately to his estate.

(13) All amounts received in respect of leave pay shall be placed in a special account operated by Regional Councils.

(14) Except as otherwise provided in this clause, accrued leave pay held on behalf of a journeyman shall be paid to him—

(a) if he leaves the Industry, on the expiration of 52 weeks calculated from the date on which the leave pay commenced to accrue;

- (b) terwyl hy nog in die Nywerheid in diens is, aan hom betaal word wanneer hy met jaarlikse verlof gaan;

of dit kan, na goeddunke van die betrokke Streekraad, eerder betaal word.

(15) (a) 'n Werkgever kan te eniger tyd, maar hoogstens een keer in 'n tydperk van 12 agtereenvolgende maande, sy bedryfsinrigting sluit met die doel om sy werknemers jaarlikse verlof toe te staan soos in hierdie klousule voorgeskryf, en indien 'n werknemer op die datum waarop die bedryfsinrigting sluit nie op die volle voorgeskrewe tydperk van jaarlikse verlof geregtig is nie, moet die werkgever hom 'n bedrag betaal wat bereken is op die grondslag in subklousule (10) van hierdie klousule bepaal asof sy diens beëindig is, plus besoldiging vir enigeen van die openbare vakansiedae met besoldiging wat binne die tydperk val waarin die bedryfsinrigting gesluit is en wat by 'n werknemer se jaarlikse verlof ingevolge subklousule (5) van hierdie klousule gevoeg moet word, teen 'n koers van minstens dié wat hy gewoonlik sou ontvang het vir sy gewone werkure vir daardie dag van die week: Met dien verstande dat daar, behoudens subklousule (7) van hierdie klousule, van onderhoudspersoneel vereis of hulle toegelaat kan word om te werk gedurende die tydperk waartydens 'n bedryfsinrigting ingevolge hierdie paragraaf gesluit is.

(b) Vir die toepassing van hierdie klousule beteken "onderhoudspersoneel" werknemers wat onderhouds-, opknappings- of herstelwerk aan masjinerie, uitrusting of installasie verrig.

Klousule 12.—Addisionele vakansiebesoldiging

(1) Elke werkgever moet ten opsigte van elke vakman wat by hom in diens is addisionele vakansiebesoldiging van R9 vir elke week diens betaal: Met dien verstande dat—

- (i) wanneer 'n vakman vir minder as altesaam 23 uur in 'n week loon ontvang of daarop geregtig is, geen addisionele vakansiebesoldiging, behoudens klousule 11(1) (b) (ii) (ad) van hierdie Hoofstuk, ten behoeve van sodanige vakman vir daardie week betaalbaar is nie; en
- (ii) indien 'n vakman weens siekte of 'n ongeluk vir 30 dae in 'n verlofsiklus van die werk afwesig was, sy werkgever die addisionele vakansiebesoldiging met een vyfde van die weeklikse bedrag betaalbaar kan verminder vir elke verdere dag van afwesigheid weens siekte of 'n ongeluk.

(2) Behoudens subklousule (3) van hierdie klousule moet die werkgever die bedrae wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, maandeliks en wel voor of op die 10de dag van die maand wat volg op die maand waarop sodanige bedrae betrekking het, saam met 'n skriftelike verklaring van die name van die betrokke werknemers en die bedrag van die addisionele vakansiebesoldiging wat vir elke sodanige werknemer gestuur word, aan die sekretaris van die Streekraad in wie se regsgebied sy bedryfsinrigting geleë is, stuur;

(Opmerking.—Vorms wat spesiaal opgestel is vir die insluiting van die besonderhede deur hierdie subklousule vereis, is op aansoek verkrygbaar van die sekretaris van die betrokke Streekraad.)

(3) In gevalle waar 'n vakman weens die redes in subklousule (1) van hierdie klousule gespesifiseer van die werk afwesig was, moet die addisionele vakansiebesoldiging ingevolge subklousule (1) van hierdie klousule deur die werkgever regstreeks aan die bevoordeelde betaal word voor of op elke betaaldag wat binne sy tydperk van afwesigheid val.

(4) Die addisionele vakansiebesoldiging wat ingevolge subklousule (1) betaalbaar is, moet, behoudens klousule 26 van Afdeling A van hierdie Ooreenkoms, aan vakmanne betaal word wanneer hulle met hul jaarlikse verlof vertrek, en aansoek daarom moet minstens twee weke voordat die bevoordeelde se verlof begin, by die sekretaris van die betrokke Streekraad ingedien word.

(5) Behoudens andersluidende bepalinge in hierdie Ooreenkoms, mag geen bedrag by wyse van skuldvergelyking ten opsigte van geld wat aan die werkgever verskuldig is van die addisionele vakansiebesoldiging afgetrek word nie.

(6) Alle werkers, uitgesonderd vakmanne, moet addisionele vakansiebesoldiging deur hul werkgevers betaal word wanneer hulle met hul jaarlikse verlof gaan.

(7) (a) Die bedrag van die addisionele vakansiebesoldiging wat in subklousule (6) van hierdie klousule bedoel word, is een week se loon vir elke 12 maande diens.

(b) Die een week se besoldiging in paragraaf (a) van hierdie subklousule bedoel, moet bereken word volgens die loon wat die werknemer verdien wanneer hy met verlof gaan.

(c) Die bedrag van die addisionele vakansiebesoldiging in paragraaf (a) van hierdie subklousule bedoel, moet verminder word met een twee-en-vyftigste vir elke week waarin die werknemer nie 'n volle vyf skofte werk nie, en vir hierdie doel het "skof" die betekenis wat in subklousule 1 (b) aan die begin van klousule 11 van hierdie Hoofstuk daaraan geheg is.

(8) Wanneer 'n werknemer, uitgesonderd 'n vakman, die diens van sy werkgever verlaat voordat hy vir addisionele vakansiebesoldiging kwalifiseer, moet aan hom 'n eweredige gedeelte van sy addisionele vakansiebesoldiging by diensbeëindiging betaal word.

(9) Klousule 11 (12), (13) en (14) van hierdie Hoofstuk is *mutatis mutandis* van toepassing op addisionele vakansiebesoldiging.

- (b) while he is employed in the Industry, when he proceeds on annual leave;

or earlier at the discretion of the Regional Council concerned.

(15) (a) An employer may at any time, but not more than once in any period of 12 consecutive months, close his establishment for purposes of granting his employees annual leave as prescribed in this clause, and where at the date of the closing of the establishment any employee is not entitled to the full prescribed period of annual leave, the employer shall pay him an amount calculated on the basis laid down in subclause (10) of this clause as if his employment had terminated, plus remuneration in respect of any of the paid public holidays which fall during the period that the establishment is closed and are required to be added to an employee's annual leave in terms of subclause (5) of this clause, at a rate of not less than he would normally have received for his ordinary working hours for that day of the week: Provided that maintenance personnel may, subject to the provisions of subclause (7) of this clause, be required or permitted to work during the period that an establishment is closed in terms of this paragraph.

(b) For the purposes of this clause, "maintenance personnel" means employees engaged in the maintenance, overhauling or repairing of machinery, equipment or plant.

Clause 12.—Additional holiday pay

(1) Every employer shall in respect of every journeyman employed by him pay additional holiday pay of R9 for each week of employment: Provided that—

- (i) subject to the provisions of clause 11 (1) (b) (ii) (ad) of this Chapter, where a journeyman receives or is entitled to receive wages for less than 23 hours in the aggregate in any week, no additional holiday pay shall be payable on behalf of such employee in respect of that week; and
- (ii) where in any leave cycle a journeyman has been absent from work through illness or accident for 30 days, his employer may reduce the additional holiday pay by one fifth of the weekly amount payable, in respect of each further day of absence through illness or accident.

(2) Subject to the provisions of subclause (3) of this clause, the amounts payable in terms of subclause (1) of this clause shall be remitted by the employer monthly, but not later than the 10th day of the month immediately following that to which such amounts refer, together with a written statement of the names of the employees concerned and the amount of the additional holiday pay being sent for each such employee to the secretary of the Regional Council in whose area of jurisdiction the establishment is situated.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable on application from the secretary of the Regional Council concerned.)

(3) In cases where a journeyman has been absent from work for the reasons specified in subclause (1) of this clause, the additional holiday pay in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary on or before each pay-day falling within his period of absence.

(4) Subject to the provisions of clause 26 of Division A of this Agreement, the additional holiday pay payable in terms of subclause (1) shall be payable to journeymen when they proceed on annual leave, and application for it shall be lodged with the secretary of the Regional Council concerned at least two weeks before the beneficiary's leave is due to begin.

(5) Except as provided elsewhere in this Agreement, no deduction from additional holiday pay shall be made as a set-off against any moneys which may be owing to the employer.

(6) All workers other than journeymen shall be paid an amount of additional holiday pay by their employers when they proceed on annual leave.

(7) (a) The amount of the additional holiday pay referred to in subclause (6) of this clause shall be one week's wages in respect of each 12 months of employment.

(b) The one week's pay referred to in paragraph (a) of this subclause shall be calculated at the rate the employee is earning when he goes on leave.

(c) The amount of the additional holiday pay referred to in paragraph (a) of this subclause shall be reduced by one fifty-second for each week during which the employee does not work a full five shifts, a "shift" for this purpose having the meaning given to this term in subclause (1) (b) at the beginning of clause 11 of this Chapter.

(8) Where an employee, other than a journeyman, leaves the services of his employer before qualifying for additional holiday pay, such employee shall be paid a *pro rata* portion of his additional holiday pay on termination of service.

(9) The provisions of clause 11 (12), (13) and (14) of this Chapter shall apply *mutatis mutandis* in respect of additional holiday pay.

(10) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is deur die Raad ontvang word nie, moet die werkgever rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word. Met dien verstande dat 'n Streekraad daartoe geregtig is om na goeë dunnke betaling van sodanige rente of gedeelte daarvan kwyt te skeld.

Klousule 13.—Oorpakke

(1) Geregistreerde vervaardigingsinrigtings in alle Streke moet aan alle werknemers, uitgesonderd skoonmaaksters, wagte, drywers of algemene werkers, 'n minimum van drie eerste-gradse ketelmakersoorpakke of wasbare jasse per jaar gratis verskaf op grondslag van twee oorpakke aan die begin van die eerste tydperk van ses maande en een aan die begin van elke tweede tydperk van ses maande.

(2) Werkgewers moet aan hul werknemers gratis persoonlike beskermende uitrusting en/of kleres verskaf ingevolge regulasies B6 en C20 afgekondig kragtens die Wet op Masjinerie en Beroepsveiligheid, 1983.

(3) Die werkgever bly die eienaar van elke kledingstuk wat hy ooreenkomstig hierdie klousule gratis aan 'n werknemer verskaf het.

HOOFSTUK IV

MOTORINGENIEURSIENRIGTINGS

Klousule 1.—Toepassingsbestek en Registrasie

(1) Hierdie Hoofstuk en die hele Afdeling A en Afdeling B is van toepassing op motoringeniërsinrigtings wat as sodanig by die Raad geregistreer is: Met dien verstande dat waar genoemde bepalings van Afdelings A en B strydig is met die bepalings van hierdie Hoofstuk, laasgenoemde geldig is en voorkeur moet geniet.

(2) (a) Aansoek om registrasie as 'n motoringeniërsinrigting moet vir die toepassing van hierdie Hoofstuk deur die werkgever by die Raad of die Streekraad wat regsbevoegdheid het, gedoen word in die vorm wat voorgeskryf word, en die Raad kan die betrokke bedryfsinrigting na goeë dunnke registreer vir dié tydperk en op dié voorwaardes wat hy bepaal, en die Raad moet die werkgever van 'n sertifikaat met dié strekking voorsien, met vermelding, onder andere, van die grade arbeid wat deur daardie bedryfsinrigting in diens geneem mag word.

(b) Die Raad kan 'n sertifikaat wat kragtens paragraaf (a) van hierdie subklousule uitgereik is te eniger tyd intrek of die voorwaardes daarvan wysig, en die werkgever moet, wanneer hy skriftelik daarom versoek word, die sertifikaat binne 10 dae na ontvangs van sodanige skriftelike kennisgewing aan die Raad terugbesorg;

(c) 'n Werkgever wie se motoringeniërsinrigting nie ingevolge paragraaf (a) van hierdie subklousule geregistreer is nie, is ten opsigte van sodanige bedryfsinrigting onderworpe aan al die bepalings van Hoofstuk I van Afdeling C van hierdie Ooreenkoms.

Klousule 2.—Woordomskriving

Vir die toepassing van hierdie Hoofstuk beteken—

- (1) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte uitvoer:
Persele, toiletkamers, meubels, gerei of soortgelyke goedere skoonmaak en/of was;
voertuie afstof;
tee of soortgelyke drankes berei en/of bedien;
voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdis;
- (2) "dieselpompkamerassistent" 'n werknemer wat hoofsaaklik of uitsluitlik—
inspuiters monteër, maar nie kalibreer nie;
spuitstukke met die hand en/of 'n handmasjien fynslyp;
pompe op toetsbanke plaas en daarvan afneem;
brandstofpompe, inspuiters en turboaanjaers stroop en skoonmaak;
(Opmerking.—Die getal dieselpompkamerassistent wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 14 van Hoofstuk I van Afdeling C en klousule 3 (3) van hierdie Hoofstuk.);
- (3) "enjinstroper" 'n werknemer wat in 'n motoringeniërsinrigting wat ooreenkomstig klousule 1 van hierdie Hoofstuk geregistreer is, hoofsaaklik of uitsluitlik motorvoertuigenjins en/of komponente van motorvoertuigenjins uitmekaarhaal en wat ook—
metaalspuitwerk en/of die hermetisering van laers kan verrig;
enjins met 'n kwas of 'n sproeisuiet met beskermende verf kan verf;
(Opmerking.—'n Enjinstroper mag nie volledige motorvoertuigenjins uit onderstelle verwyder nie, behalwe in die mate aangedui op die registrasiesertifikaat wat aan die werkgever uitgereik is.);

(10) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof, from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 13.—Overalls

(1) Registered manufacturing establishments in all Regions shall supply free of charge to all employees, other than charrs, watchmen, drivers or general workers, a minimum of three first-grade boilermaker's overalls or washing coats per year, on the basis of two overalls at the commencement of the first period of six months and one at the commencement of the second period of six months.

(2) Employers shall provide their employees free of charge with articles of personal protective equipment and/or clothing in accordance with regulations B6 and C20 promulgated under the Machinery and Occupational Safety Act, 1983.

(3) The employer remains the owner of any item supplied to an employee by him free of charge in terms of this clause.

CHAPTER IV

AUTOMOTIVE ENGINEERING ESTABLISHMENTS

Clause 1.—Scope of application and registration

(1) The provisions of this Chapter and all of the provisions of Divisions A and B shall apply to automotive engineering establishments registered as such by the Council: Provided that where the said provisions of Divisions A and B are in conflict with the provisions of this Chapter, the latter shall obtain and have preference.

(2) (a) Application for registration as an automotive engineering establishment for purposes of this Chapter shall be made by the employer to the Council or the Regional Council having jurisdiction in such form as may be prescribed and the Council may, in its discretion, register the establishment concerned for such period and subject to such terms and conditions as it may determine and shall issue the employer with a certificate to that effect specifying, *inter alia*, the grades of labour which may be employed by that establishment.

(b) The Council may at any time withdraw or vary the terms of a certificate issued under paragraph (a) of this subclause and the employer shall, when so required, in writing, return the certificate to the Council within 10 days after receipt of such written notification.

(c) An employer whose automotive engineering establishment is not registered under paragraph (a) of this subclause shall in respect of such establishment be subject to all the provisions of Chapter I of Division C of this Agreement.

Clause 2.—Definitions

For the purposes of the Chapter—

- (1) "char" means an employee mainly or exclusively employed in any one or more of the following duties:
Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
dusting vehicles;
making and/or serving tea or similar beverages;
preparing and/or serving food not for sale to the public;
- (2) "diesel pump room assistant" means an employee engaged mainly or exclusively on—
assembling injectors, excluding calibrating;
lapping nozzles by hand and/or manual machine;
placing pumps onto test benches and removing them;
stripping and cleaning fuel pumps, injectors and turbochargers;

[Note.—The number of diesel pump room assistants that may be employed in any one establishment is governed by the ratio provisions of clause 14 of Chapter I of Division C and clause 3 (3) of this Chapter.];

- (3) "engine stripper" means an employee who in any automotive engineering establishment which is registered in terms of clause 1 of this Chapter is engaged mainly or exclusively in dismantling motor vehicle engines and/or motor vehicle engine components and who may in addition—
carry out metal spraying and/or remetalting of bearings;
paint engines with protective paint by brush or by spray;

(Note.—Except to the extent noted on the certificate of registration issued to an employer, an engine stripper may not remove complete engines from chassis.);

- (4) "algemene werker", met betrekking tot 'n geregistreerde motor-ingenieursinrigting, 'n werknemer wat benewens die pligte in klousule 3 (47) van Afdeling A gelys ook kleppe met die hand fynslyp nadat 'n vakman, werkmansmasjinis of vakleerling of 'n kwekeling wat ingevolge die Wet op Mannekragopleiding geregistreer is die klep en die bedding gemasjineer het, asook enjins met beskermende verf met 'n kwas of aerosolkannetjie verf;
- (5) "vakman" 'n persoon wat vakmanswerk verrig en wat—
- 'n vakleerlingskap in 'n aangewese ambag uitgedien het ooreenkomstig die vereistes van die Wet op Mannekragopleiding, 1981, of ooreenkomstig 'n skriftelike kontrak wat deur 'n Streekraad goedgekeur is; of
 - in besit is van 'n graad-A-lidmaatskapkaart wat deur die Motor Industry Employees' Union of South Africa of die Motor Industry Combined Workers' Union uitgereik is; of
 - in besit is van 'n sertifikaat wat ooreenkomstig die Wet op Mannekragopleiding, 1981, aan hom uitgereik is; of
 - in besit is van 'n identiteitskaart wat deur die Streekraad uitgereik is;
- (6) "werkmans-enjinmonteur" 'n werknemer ouer as 22 jaar met bewys van minstens drie jaar ondervinding in 'n ambag wat vir die Motor-nywerheid aangewys is of, met die toestemming van die betrokke Streekraad, ondervinding in 'n ander ambag, en wat onder toesig van 'n vakman in 'n bedryfsinrigting wat ooreenkomstig Hoofstuk IV van hierdie Ooreenkoms geregistreer is—
- enjins monteer;
brandstofpompe demonteer en monteer;
oliepompe demonteer en monteer;
laers vervang;
laerpassing, -spanwydte, -perslengte en -knyp nagaan;
nokasse visueel nagaan met die oog op slytasie;
met betrekking tot suierstange—
die vry ruimte met 'n meter kontroleer;
die suier aan die suierstang aan die krukas monteer;
die hoofsuierstanglaers en -busse monteer;
'n enjinvoorafsmeerder gebruik;
stange en suiers in lyn bring;
suiers skoonmaak en nasien, met inbegrip van die nasien van ring-groewe;
ringe, olie en kompressie aan suiers aanbring;
met betrekking tot krukas—
suierstange, suiers, krukas en hooflaerdpoe verwyder;
die volgende skoonmaak, kontroleer en nagaan:
Entspeling;
drukwaarsers;
flenslaers;
die tydreëlingdeksel en die agterhoofolie-eëlastapoppervlak;
oppervlakke;
vliegwielerkransratte;
vliegwielerkransratte en/of vliegwieler verwyder en vervang;
- (7) "werkmansmasjinis, gekwalifiseer," 'n werknemer in 'n geregistreerde motoringenieursinrigting wat hoofsaaklik of uitsluitlik die volgende verrig en meer as een jaar lank verrig het:
- Een of twee, maar hoogstens twee, van die volgende enkel-doelmasjiene stel en bedien:
'n Krukaslyper;
'n silinderboormasjien en -slyper;
'n suierstangopknappmasjien;
'n lynboormasjien;
en wat in die loop van sodanige stelwerk en bediening presie-meetinstrumente kan gebruik wat gewoonlik op of met sodanige masjiene gebruik word;
- (Opmerking.—Vir die toepassing van hierdie omskrywing kan afsonderlike boor- en slypmasjiene as een enkeldoelmasjiene beskou word.);
- silinderkoppe en -blokke vlakslyp;
klephervlakmasjiene bedien;
klepbeddings afwerk;
klepleiers verwyder en vervang;
klepinlaatbeddings insit wat voorberei en gemaak is deur 'n vakman, vakleerling of kwekeling wat ooreenkomstig die Wet op Mannekragopleiding geregistreer is;
- (4) "general worker" means, in relation to a registered automotive engineering establishment, an employee who in addition to any of the duties enumerated in clause 3 (47) of Division A is engaged on the lapping of valves by hand after the valve and seat have been machined by a journeyman, operative machinist or apprentice or a trainee registered in terms of the Manpower Training Act, and the painting of engines with protective paint by brush or aerosol can;
- (5) "journeyman" means a person who performs journeyman's work and who—
- has served an apprenticeship in a designated trade in accordance with the requirements of the Manpower Training Act, 1981, or in accordance with a written contract approved by any Regional Council; or
 - is in possession of a Grade A membership card issued by the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union; or
 - is in possession of a certificate issued to him in terms of the Manpower Training Act, 1981; or
 - is in possession of an identity card issued by a Regional Council;
- (6) "operative engine assembler" means an employee over the age of 22 years who is able to prove not less than three years' experience in any trade designated for the Motor Industry or, with the approval of the Regional Council concerned, experience in some other trade and who under the supervision of a journeyman in an establishment registered in terms of Chapter IV of this Agreement—
- assembles engines;
dismantles and assembles fuel pumps;
dismantles and assembles oil pumps;
replaces bearings;
checks bearing fit, spread, crush and nip;
checks camshafts visually for wear;
in connection with connecting rods—
checks clearances with gauges;
assembles piston to conrod to crankshaft;
assembles main conrod bearings and bushes;
uses engine prelubricator;
aligns rods and pistons;
cleans and inspects pistons, including ring groove inspection;
fits rings, oil and compression on pistons;
in connection with crankshafts—
removes conrods, pistons, crankshafts and main bearing caps;
cleans, inspects and checks—
end play;
thrust washers;
flange bearings;
timing cover and rear main oil seal journal surface;
surfaces;
starter ring gears;
removes and replaces starter ring gears and/or flywheels;
- (7) "operative machinist, qualified," means an employee in a registered automotive engineering establishment who is engaged and has been engaged for more than one year mainly or exclusively on—
- setting and operating one or two, but not more than two, of the following single-purpose machines:
Crankshaft grinder;
cylinder borer and honer;
connecting-rod reconditioning machine;
line boring machine;
and who may in the course of such setting and operating use precision measuring instruments commonly used on or with such machines;
- (Note.—For the purposes of this definition, separate boring and honing machines may be regarded as one single-purpose machine.);
- surface grinding cylinder heads and blocks;
operating valve refacing machines;
dressing valve seats;
removing and replacing valve guides;
fitting valve seat inserts prepared and made by a journeyman, apprentice or trainee registered in terms of the Manpower Training Act;

leiers ruim;
 uitdypoppe en heliese spoel aanbring;
 kleppe fynslyp en slyp;
 silinderkoppe inmeekaarsit, uitgesonderd bo-nokasse en laers;
 krukasse inmeekaarsit, uitgesonderd die finale wringing;
 olie- en brandstofoorplaaspompasemestelle vervang, uitgesonderd kalibrering;
 brandstof en elektriese uitrusting vervang;
 silinderkoppe vervang, uitgesonderd die finale wringing;
 nokasse en krukasse herbou;
 presisiemeetinstrumente op eendoelmasjiene gebruik;

(c) met betrekking tot silinderblokke—

skoonmaak;
 druktoetsing;
 barste en poreusheid opspoor;
 voerings verwyder;
 oliepanne verwyder;

(d) met betrekking tot kleppe—

klepleiers en klepsteelseels insit maar nie dié insetsels masjineer nie;
 klepveerspanning toets;
 insetsels verwyder en vervang;
 tuimelaardiens;
 stootstangdiens;

(e) met betrekking tot silinderkoppe—

die kop verwyder slegs waar die enjin van die voertuig verwyder is;
 die kop stroop;
 die kop skoonmaak;
 druktoetsing;
 inspeksie met die oog op slytasie en kromtrekking;

(Opmerking.—Die getal werkman-masjiniste wat in 'n bepaalde bedryfsinrigting in diens geneem mag word, word bepaal deur die getalsverhoudingsbepalings van klousule 3 (4) van hierdie Hoofstuk.);

(8) "werkman-masjinis, ongekwalifiseer," 'n werkman-masjinis met hoogstens een jaar ondervinding;

(9) "wag" 'n werknemer wat hoofsaaklik—

- die perseel en/of goedere van die werkgewer bewaak; en/of
- in opdrag van sodanige werkgewer beheer uitoefen oor persone wat toegang verkry tot en persone wat vertrek vanaf sy werkgewer se perseel; en/of
- skriftelike aantekeninge hou van persone wat toegang verkry tot of persone wat vertrek vanaf die perseel, soos in subparagraaf (b) hierbo bedoel; en/of
- op las van sy werkgewer alle persone of voertuie wat sy werkgewer se perseel binnegaan of verlaat, fisies deursoek.

Klousule 3.—Werknemers en getalsverhouding

(1) Behoudens subklousule (2) van hierdie klousule mag 'n motoringe-nieursinrigting wat ingevolge klousule 1 van hierdie Hoofstuk by die Raad geregistreer is, benewens vakleerlinge en kwekelinge wat hy in diens mag neem ingevolge klousule 1 (2) van Afdeling A van hierdie Ooreenkoms en die klasse werknemers bedoel in klousule 3 van Afdeling B en klousule 3 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms, enigene van die klasse werknemers in klousule 4 van hierdie Hoofstuk bedoel in diens neem ooreenkomstig die voorwaardes in hierdie Hoofstuk voorgeskryf. Met dien verstande dat indien die bepaling van Afdeling A of B of Hoofstuk I van Afdeling C strydig is met die bepalinge van hierdie Hoofstuk, die bepalinge van hierdie Hoofstuk moet geld en voorkeur moet geniet.

(2) Ondanks andersluidende bepalinge in hierdie Ooreenkoms is die bepalinge van Hoofstuk I van Afdeling C met betrekking tot bakwinkelas-sistente, B/A-vakmanne en herstelwinkelasistente nie van toepassing op motoringe-nieursinrigtings wat as sodanig by die Raad geregistreer is nie.

(3) 'n Werkgewer mag nie 'n dieselpompkamerassistent in diens neem nie tensy hy minstens een vakman aktief in sy pompkamer in diens het, en die aantal dieselpompkamerassistentie in sy diens mag nooit meer wees as die aantal vakmanne wat aktief in sy pompkamer werksaam is nie.

(4) 'n Werkgewer mag nie 'n werkman-masjinis in diens neem nie tensy hy minstens een vakman in sy diens het en die totale getal werkman-mas-jiniste in sy diens mag nooit meer wees nie as of—

- die totale getal vakmanne in sy diens;

reaming guides;
 fitting welch plugs and helical coils;
 lapping and grinding valves;
 assembling cylinder heads, excluding overhead cams and bearings;
 assembling crankshafts, excluding final torquing;
 replacing oil and fuel lift pump assemblies, excluding cali-brating;
 replacing fuel and electrical ancillaries;
 replacing cylinder heads, excluding final torquing;
 rebuilding camshafts and crankshafts;
 using precision measuring instruments on single-purpose machines;

(c) in relation to cylinder blocks—

cleaning;
 pressure testing;
 crack and porosity detecting;
 removing sleeves;
 removing oil pan;

(d) in relation to valves—

fitting of valve guides and valve-stem seals but not machin-ing inserts;
 testing of valve spring tension;
 removing and replacing inserts;
 rocker arm service;
 push rod service;

(e) in relation to cylinder heads—

removing of head only where engine has been removed from vehicle;
 stripping head;
 cleaning head;
 pressure testing;
 inspecting for wear and warpage;

(Note.—The number of operative machinists that may be em-ployed in any one establishment is governed by the ratio provisions of clause 3 (4) of this Chapter.);

(8) "operative machinist, unqualified," means an operative machinist who has had not more than one year's experience;

(9) "watchman" means an employee primarily occupied on—

- guarding the premises and/or goods of the employer; and/or
- controlling the access to and departure from the premises of his employer of persons as indicated by such employer; and/or
- keeping a written log of access and departure as contemplated in subparagraph (b) above; and/or
- on the instructions of his employer, carrying out the physi-cal searching of any person or vehicle entering or leaving his employer's premises.

Clause 3.—Employees and ratios

(1) Subject to the provisions of subclause (2) of this clause, an auto-motive engineering establishment which is registered with the Council in terms of clause 1 of this Chapter may employ, in addition to apprentices and trainees in terms of clause 1 (2) of Division A of this Agreement, and the classes of employees referred to in clause 3 of Division B and clause 3 of Chapter I of Division C of this Agreement, any of the classes of employees referred to in clause 4 of this Chapter under the terms and conditions laid down in this Chapter: Provided that where the provisions of Division A or B or Chapter I of Division C and the provisions of this Chapter are in conflict, the provisions of this Chapter shall obtain and have preference.

(2) Notwithstanding anything to the contrary in this Agreement, the provisions of Chapter I of Division C relating to body shop assistants, B/A journeymen and repair shop assistants shall not apply to automotive engi-neering establishments registered as such by the Council.

(3) An employer shall not employ a diesel pump room assistant unless she has at least one journeyman actively engaged in the pump room, and the number of diesel pump room assistants in his employ shall at no time exceed the number of journeymen actively engaged in his pump room.

(4) An employer shall not engage an operative machinist unless he has at least one journeyman in his employ and the total number of operative machinists in his employ shall at no time exceed neither—

- the aggregate number of journeymen in his employ; nor

- (b) twee maal die totaal van die getal vakleerlinge by hom ingeboek en die getal kwekelinge by hom in diens ingevolge die Wet op Mannekragopleiding, 1981:

Met dien verstande dat—

- (i) daar nie geag moet word dat daar van 'n werkgever ingevolge hierdie klousule vereis word om 'n werkman-masjinis wat op 21 Junie 1974 in sy diens was, te ontslaan nie;
- (ii) in die geval van 'n werkgever wat slegs een vakman aktief in diens in sy werkwinkel het, die vereiste betreffende die indiensneming van vakleerlinge en kwekelinge nie van toepassing is nie;

(Opmerking.—Aansoeke om vrystelling van die bepalings van hierdie subklousule moet aan die Nasionale Raad gerig word, dit wil sê, nie aan Streeksrade soos in die geval van ander vrystellings nie.)

(5) 'n Werkgever mag nie 'n werkman-enjinmonteur in diens neem tensy hy minstens een vakman aktief in sy werkwinkel in diens het.

(6) Waar 'n werkgever in meer as een bedryfsinrigting in die Motornywerheid sake doen, moet hierdie klousule met betrekking tot elke bedryfsinrigting afsonderlik nagekom word.

Klousule 4.—Lone

(1) Die minimum loon wat 'n werkgever aan elke lid van die ondergenoemde klousule klasse van sy werknemers moet betaal, word in die Loonbylae hieronder uiteengesit.

(Opmerking.—In die geval van maandeliks besoldigde werknemers moet die minimum loon vier en een derde maal die bedrag wees wat in hierdie Bylae getoon word.)

LOONBYLAE

Klas werknemer	Loon per week (Alle gebiede) R			
Dieselpompkamerassistent— gedurende eerste ses maande onder- vinding	112,05	(R2,49 per uur)		
daarna	118,80	(R2,64 per uur)		
Enjinstroper	88,20	(R1,96 per uur)		
Vakman	207,00	(R4,60 per uur)		
Werkman-enjinmonteur	199,80	(R4,44 per uur)		
Werkman-masjinis:				
Gekwalifiseer	174,15	(R3,87 per uur)		
Ongekwalifiseer	130,05	(R2,89 per uur)		
Wag	74,25	(geen uurlikse loon)		
	Gebiede A Ander Gebiede			
	Per week	Per uur	Per week	Per uur
	R	R	R	R
Skoonmaakster	47,70	1,06	41,40	0,92
Drywers van bromponies motorfiets of ander motorvoertuie met 'n bruto voertuigmassa van minder as 3 500 kg	75,60	1,68	72,45	1,61
Drywers van motorvoertuie met 'n bruto voertuigmassa van 3 500 kg of meer	84,15	1,87	79,65	1,77
	Gebiede A Gebiede B Gebiede C			
	Per week	Per uur	Per week	Per uur
	R	R	R	R
Algemene werker	74,25	1,65	62,10	1,38
			56,70	1,26

(2) 'n Werkgever kan van 'n ongekwalifiseerde werkman-masjinis wat, by aanvaarding van diens by 'n nuwer werkgever as werkman-masjinis, krediet wil eis vir vorige ondervinding as ongekwalifiseerde werkman-masjinis, of van 'n werkman-masjinis, wat daarop aanspraak maak dat hy gekwalifiseer is, vereis om 'n dienssertifikaat te toon wat besonderhede aangee van sy vorige ondervinding as werkman-masjinis.

(3) Vir die toepassing van hierdie klousule beteken "ondervinding" die totale tydperk of tydperke diens van 'n werknemer by of sy huidige of 'n ander werkgever in die besondere beroep waarin hy werksaam is.

Klousule 5.—Werkure

(1) Behoudens subklousule (5) van hierdie klousule en ondanks andersluidende bepalings in hierdie subklousule, die gewone werkure van 'n werknemer hoogstens 45 uitgesonderd etenspouse, in 'n bepaalde week en agt, uitgesonderd etenspouses, op 'n bepaalde dag wees: Met dien verstande dat—

- (i) in 'n bedryfsinrigting waar die gewone werkure op een dag in elke week hoogstens vyf is, daar van 'n werknemer vereis of toegelaat kan word om so addisionele tydperk van hoogstens 'n halfuur op elkeen van die ander dae van daardie week te werk; of
- (ii) daar van 'n werknemer wat nie gewoonlik meer as vyf dae in 'n week werk nie, vereis of hy toegelaat kan word om op enige werkdag 'n addisionele tydperk van een en 'n kwart uur te werk.

- (b) twice the aggregate of the number of apprentices indentured to him and the number of trainees in his employ in terms of the Manpower Training Act, 1981:

Provided that—

- (i) the provisions of this clause shall not be deemed to require an employer to discharge any operative machinist in his employ at 21 June 1974;
- (ii) in the case of an employer who has only one journeyman actively engaged in his workshop, the requirement regarding the employment of apprentices or trainees shall not be applicable.

(Note.—Applications for exemptions from the provisions of this sub-clause must be directed to the National Council, i.e. not to Regional Councils as in the case of other exemptions.)

(5) An employer shall not employ an operative engine assembler unless he has at least one journeyman actively engaged in his workshop.

(6) Where an employer carries on business in more than one establishment in the Motor Industry, the provisions of this clause shall be observed in relation to each single establishment on its own.

Clause 4.—Wages

(1) The minimum wage which an employer shall pay to each member of the undermentioned classes of his employees shall be as set out in the Wage Schedule below.

(Note.—In the case of monthly-paid employees, the minimum wage shall be four and a third times the amount reflected in this Schedule.)

WAGE SCHEDULE

Class of employee	Wages per week (All areas) R			
Diesel pump room assistant— during first six months of experience	112,05	(R2,49 per hour)		
thereafter	118,80	(R2,64 per hour)		
Engine stripper	88,20	(R1,96 per hour)		
Journeyman	207,00	(R4,60 per hour)		
Operative engine assembler	199,80	(R4,44 per hour)		
Operative machinist:				
Qualified	174,15	(R3,87 per hour)		
Unqualified	130,05	(R2,89 per hour)		
Watchman	74,25	(no hourly rate)		
	A Areas Other Areas			
	Per week	Per hour	Per week	Per hour
	R	R	R	R
Char.	47,70	1,06	41,40	0,92
Drivers of scooters, motor cycles or other motor vehicles with a gross vehicle mass of less than 3 500 kg	75,60	1,68	72,45	1,61
Drivers of motor vehicles with a gross vehicle mass of 3 500 kg or more	84,15	1,87	79,65	1,77
	A Areas B Areas C Areas			
	Per week	Per hour	Per week	Per hour
	R	R	R	R
General worker	74,25	1,65	62,10	1,38
			56,70	1,26

(2) An employer may require an unqualified operative machinist who wishes to claim, on the assumption of employment with a new employer as an operative machinist, credit for past experience as an unqualified operative machinist, or an operative machinist who claims that he is qualified, to produce a certificate of service reflecting details of his past experience as an operative machinist.

(3) "Experience", for the purposes of this clause, means the total period or periods of employment which an employee has had either with his present or any other employer in the particular occupation in which he is employed.

Clause 5.—Hours of work

(1) Subject to the provisions of subclause (5) of this clause, the ordinary hours of work of any employee shall, notwithstanding anything to the contrary contained in this subclause, not exceed 45, excluding meal intervals, in any one week and eight, excluding meal intervals, on any one day: Provided that—

- (i) in any establishment where on one day in every week the ordinary hours of work are not more than five, any employee may be required or permitted to work for an additional period not exceeding half an hour on each of the remaining days of that week; or
- (ii) an employee who does not ordinarily work on more than five days in a week may on any work-day be required or permitted to work for an additional period of one and a quarter hours.

(2) Geen werkgever mag van 'n werknemer vereis of hom toelaat—

- (a) om 'n aaneenlopende tydperk van meer as vyf uur sonder 'n ononderbroke pouse minstens een uur te werk nie: Met dien verstande dat vir die toepassing van hierdie paragraaf werkydperke wat deur 'n pouse van minder as een uur onderbreek word, geag word aaneenlopend te wees;
- (b) om, as hy 'n vakman of vakleerling is, sy gewone weeklikse ure op ander dae as Maandae, Dinsdae, Woensdae, Donderdae of Vrydae of, in die geval van ander werknemers, oor meer as vyf en 'n half dae 'n week te werk nie:

Met dien verstande dat 'n werkgever met sy werknemers wat gewoonlik slegs vyf dae per week werk, ooreen kan kom dat die ononderbroke pouse in paragraaf (a) van hierdie subklousule bedoel, tot minstens 30 minute ingekort word, maar voordat 'n ingekorte pouse in werking gestel word, moet die werkgever die besonderhede van die toestemming tot die ingekorte pouse, met inbegrip van die bepalings daarvan en die werknemer se toestemming daartoe, in 'n behoorlike register inskryf wat vir dié doel gehou word en deur die betrokke Streeksraad goedgekeur is.

(3) 'n Werkgever kan van verskillende werkwinkelwerknemers of algemene werkers vereis om hulle skofte op verskillende tye te begin en te eindig, maar die tydperk tussen die aanvangstyd van die vroegste skof en die aanvangstyd van die laaste skof mag hoogstens 45 minute wees.

(4) Alle werknemers, uitgesonderd diensverkopers, is geregtig op en moet 'n ruspouse van 10 minute toegestaan word en so na doenlik aan die middel van elke oggend- en namiddag-werkyd, en sodanige pouse moet vir die doeleindes van die berekening van besoldiging geag word deel van die gewone werkkure te wees.

(5) Wanneer daar van 'n diensverkoper vereis word om te eniger tyd in die loop van sy diens werk op 'n ander plek as in die bedryfsinrigting van sy werkgever te verrig, is subklousule (2) hiervan nie van toepassing nie en kan die ure in subklousule (1) van hierdie klousule voorgeskrif vir die doeleindes van sodanige werk met vier uur per dag verleng word, met 'n maksimum van 24 uur per week.

(6) Behoudens klousule 5 (10) van Afdeling A betreffende afwesigheid van diens en klousule 8 van hierdie Hoofstuk betreffende korttyd moet die week van 'n algemene werker geag word 45 uur te wees wanneer sodanige algemene werker minder as 45 uur in 'n week gewerk het omdat—

- (a) die gewone werkkure van die bedryfsinrigting minder as 45 uur is;
- (b) die werkgever nie die skofte van sodanige werknemer so kan reël dat dit op 45 uur te staan kom nie; en/of
- (c) hy om 'n ander rede as sonder die toestemming van sy werkgever van sy werk afwesig is.

(7) 'n Werknemer wat deur die polisie gearresteer of aangehou word vir 'n oortreding of 'n vermoedelijke oortreding, moet vir die tydperk waarin hy in arrest is of aldus aangehou word en dus nie in staat is om sy werk voort te sit nie, vir die toepassing van hierdie klousule geag word sonder toestemming van sy werk afwesig te gewees het.

Klousule 6.—Oortydwerk

(1) Behoudens klousule 7 van hierdie Hoofstuk betreffende Sondagwerk, moet tyd deur werknemers gewerk ná voltooiing van die gewone werkkure ingevolge klousule 5 van hierdie Hoofstuk voorgeskrif en nadat tyd wat weens laatkom verloor is, opgemaak is of deur die werkgever gekondoneer is, geag word oortyd te wees.

(2) Behoudens subklousule (3) van hierdie klousule—

- (a) mag daar van geen werknemer vereis of hy toegelaat word om langer as 10 uur in 'n bepaalde week oortyd te werk nie;
- (b) mag daar van geen werkwinkeladministrasiestafpersoneel vereis of hy toegelaat word om langer as vyf uur in 'n bepaalde week en 20 uur in 'n bepaalde maand oortyd te werk nie.

(3) Ondanks andersluidende bepalings in hierdie klousule en behoudens subklousule (2) (b) van hierdie klousule mag daar van geen werkwinkeladministrasiestafpersoneel vereis of hy toegelaat word om—

- (a) oortyd in verband met voorraadopname vir meer as 15 uur in 'n bepaalde jaar of oor 'n tydperk van meer as 12 agtereenvolgende dae te werk nie;
- (b) vir ander doeleindes as voorraadopname—
 - (i) meer as vier uur op 'n bepaalde dag;
 - (ii) meer as 30 uur in 'n bepaalde jaar;
 - (iii) op 'n Saterdag of openbare vakansiedag;

oortyd te werk nie.

(4) Die minimum lone waarteen werknemers vir oortydwerk besoldig moet word, is soos volg:

- (a) In die geval van vakmanne: een en 'n half maal sy gewone besoldiging;
- (b) in die geval van werknemers, uitgesonderd vakmanne:
 - (i) Een en 'n half maal sy gewone besoldiging vir oortyd gewerk tussen 06h00 en 24h00;

(2) No employer shall require or permit any employee—

- (a) to work for a continuous period of more than five hours without an uninterrupted interval of at least one hour: Provided that, for purposes of this paragraph, periods of work interrupted by intervals of less than one hour shall be deemed to be continuous;
- (b) who is a journeyman or an apprentice to work his ordinary weekly hours on any days other than Mondays, Tuesdays, Wednesdays, Thursdays or Fridays or, in the case of other employees, over more than five and a half days in any week:

Provided that an employer may agree with those of his employees who normally work on only five days each week that the uninterrupted interval referred to in paragraph (a) of this subclause be reduced to not less than 30 minutes, but before a reduced interval may be put into operation the employer shall enter the details of the agreement to the reduced interval, including the terms thereof and the employee's consent thereto, in a proper record kept for that purpose and approved by the Regional Council concerned.

(3) An employer may require different workshop employees or general workers to begin and finish their shifts at different times, but the margin between the starting time of the earliest shift and the starting time of the latest shift may not exceed 45 minutes.

(4) All employees, except service supply salesmen, shall be entitled to and be granted a rest interval of 10 minutes as at nearly as practicable to the middle of each morning and afternoon work period and such interval shall, for the purpose of calculating wages, be reckoned as part of the ordinary working hours.

(5) Whenever any service supply salesman is at any time during the course of his employment required to work away from the establishment of his employer, the provisions of subclause (2) hereof shall not apply, and the hours stipulated in subclause (1) of this clause may for purposes of such work be extended by four hours a day, with a maximum of 24 hours a week.

(6) Subject to the provisions of clause 5 (10) of Division A relating to absences from employment and clause 8 of this Chapter relating to short-time, whenever any general worker works for less than 45 hours in any week owing to—

- (a) the usual working hours of the establishment being less than 45;
- (b) the employer being unable to regulate the shifts of such employee to 45 hours; and/or
- (c) any reason other than his absents himself without the employer's permission;

such general worker's week shall be deemed to be 45 hours.

(7) For the purposes of this clause, an employee who is arrested or detained by the police for any offence or suspected offence shall, for the period during which he is under arrest or so detained and unable to continue his employment, be deemed to have absented himself without permission.

Clause 6.—Overtime

(1) Subject to the provisions of clause 7 of this Chapter relating to Sunday work, time worked by employees after the completion of the ordinary hours of work prescribed in terms of clause 5 of this Chapter and after any time lost through lateness has been made up or condoned by the employer shall be regarded as overtime.

(2) Subject to the provisions of subclause (3) of this clause—

- (a) no employee shall be required or permitted to work overtime for more than 10 hours in any one week;
- (b) no workshop administrative staff shall be required or permitted to work overtime for more than five hours in any one week and 20 hours in any one month.

(3) Notwithstanding anything to the contrary contained in this clause and subject to the provisions subclause (2) (b) of this clause, no workshop administrative staff shall be required or permitted to work—

- (a) overtime on stock-taking for more than 15 hours in any one year or spread over a period of more than 12 consecutive days;
- (b) overtime for purposes other than stock-taking—
 - (i) for more than four hours on any one day;
 - (ii) for more than 30 hours in any one year;
 - (iii) on any Saturday or public holiday.

(4) The minimum rates at which employees shall be remunerated for overtime worked are as follows:

- (a) In the case of journeymen: One and a half times his ordinary rate of remuneration;
- (b) in the case of employees other than journeymen:
 - (i) One and a half times his ordinary rate of remuneration for overtime worked between 06h00 and 24h00;

- (ii) twee maal sy gewone besoldiging vir oortyd gewerk tussen 24h00 en 06h00:

Met dien verstande dat skoonmaaksters, algemene werkers en drywers nie kwalifiseer vir oortyd ten opsigte van 'n week waarin hulle minder as 45 uur gewerk het nie, maar hierdie syfer is onderworpe aan 'n *pro rata*-vermindering indien van die volgende gedurende 'n bepaalde week voorkom:

- (i) 'n Statutêre openbare vakansiedag;
- (ii) afwesigheid met die toestemming of kondonerings van die werkgever: Met dien verstande dat 'n werknemer wat reken dat hy veronreg word omdat sy werkgever nie sy afwesigheid wil kondoneer nie, by 'n Streekraad appél kan aanteken teen die werkgever se beslissing wat op hom van toepassing gemaak is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekragtig of 'n ander beslissing gee wat na sy mening in sodanige geval gegee behoort te gewees het (as die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad, wie se beslissing finaal is);
- (iii) die begin van 'n nuwe dienskontrak.

Klousule 7.—Sondagwerk

(1) *Die reg om op Sondag te werk.*—Geen vakman verplig of toegelaat word om op 'n Sondag te werk nie, behalwe om noodwerk te verrig.

(2) *Besoldiging vir Sondagwerk.*—Behoudens subklousule (3) van hierdie klousule betreffende vakmanne moet die werkgever van 'n werknemer wat op 'n Sondag werk, òf—

- (a) die werknemer—
 - (i) as hy aldus vir hoogstens vier uur werk, minstens die gewone besoldiging betaal wat betaalbaar is vir die tydperk wat hy gewoonlik op 'n weekdag werk; òf;
 - (ii) as hy aldus vir meer as vier uur werk, minstens dubbel sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk of minstens dubbel die gewone besoldiging betaalbaar vir die tydperk wat hy gewoonlik op 'n weekdag werk, naamlik die grootste bedrag; of
- (b) die werknemer minstens een en 'n derde maal sy gewone besoldiging betaal vir die totale tydperk op sodanige Sondag gewerk en hom binne sewe dae na sodanige Sondag een dag verlof toestaan en hom daarvoor minstens sy gewone besoldiging betaal asof hy op sodanige vakansiedag sy gemiddelde getal gewone werkure vir daardie dag van die week gewerk het.

(3) Wanneer 'n vakman op 'n Sondag werk, moet sy werkgever hom minstens dubbel sy gewone uurloon betaal vir elke uur of gedeelte van 'n uur wat hy aldus gewerk het.

Klousule 8.—Korttyd

(1) Behoudens subklousule (3) van hierdie klousule en ondanks andersluidende bepalings in hierdie Ooreenkoms, kan 'n werkgever sy werknemers korttyd laat werk: Met dien verstande dat waar sodanige korttyd te wyte is aan 'n handelslapte en/of 'n tekort aan materiaal en daar van 'n werknemer vereis word om nie op 'n bepaalde dag in die bedryfsinrigting teenwoordig te wees nie, die werkgever hom voor of op die dag onmiddellik voor die dag waarop daar van hom vereis word om nie te werk nie, van sodanige feit in kennis moet stel, en waar die werkgever uitdruklik van die werknemer vereis om hom op 'n bepaalde dag by die bedryfsinrigting aan te meld met die doel om vas te stel of daar werk beskikbaar is, moet hy, indien daar geen werk beskikbaar is nie of indien slegs werk vir minder as vier uur beskikbaar is, minstens vier uur se besoldiging vir sodanige dag betaal word.

(2) Waar daar korttyd gewerk word, is 'n werkgever nie verplig om lone aan sy werknemers te betaal nie, behalwe vir die tydperk wat hulle werklik gewerk het of soos uitdruklik anders in subklousule (1) van hierdie klousule bepaal.

(3) 'n Werknemer mag nie op 'n dag wat 'n openbare vakansiedag is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, op 'n korttydgrondslag geplaas word nie.

(4) 'n Vakleerling mag nie op 'n korttydgrondslag geplaas word nie, behalwe met die goedkeuring van die Registrateur van Mannekragopleiding.

Klousule 9.—Gereedheids- en roeptoelae

(1) *Gereedheidstoelae.*—(a) 'n Werkgever kan van 'n vakman vereis om "gereed" te wees op 'n Saterdag en/of Sondag mits sodanige vakman minstens een week daarvan skriftelik kennis gegee word.

(b) Indien 'n werknemer ingevolge hierdie klousule "gereed" moet wees, moet hy 'n "gereedheidstoelae" van minstens R10 ontvang vir elke dag waarop hy "gereed" moet wees, afgesien daarvan of daar van hom vereis word om te werk of nie terwyl hy hom "gereed" hou: Met dien verstande dat as hy moet werk terwyl hy "gereed" moet wees, die "gereedheidstoelae" nie afgetrek mag word van besoldiging wat vir sodanige werk ingevolge hierdie Ooreenkoms betaalbaar is nie.

- (ii) double his ordinary rate of remuneration for overtime worked between 24h00 and 06h00:

Provided that charrs, general workers and drivers shall not qualify for overtime in respect of any week during which they have worked less than 45 hours, this figure being subject to *pro rata* reduction in respect of the following which occur during a particular week:

- (i) A statutory public holiday;
- (ii) absence with the permission or condonation of the employer: Provided that an employee who is aggrieved by the employer's non-condonation of his absence may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case (in the event of the employee not being satisfied with the Regional Council's decision he may appeal against it to the National Council, whose decision shall be final);
- (iii) the beginning of a new contract of employment.

Clause 7.—Sunday work

(1) *The right to work on Sundays.*—No journeyman shall be required or permitted to work on a Sunday except to perform emergency work.

(2) *Pay for Sunday work.*—Subject to the provisions of subclause (3) of this clause relating to journeymen, the employer of an employee who works on a Sunday shall either—

- (a) pay the employee—
 - (i) if he so works for a period not exceeding four hours, not less than the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day; or
 - (ii) if he so works for a period exceeding four hours, remuneration at a rate of not less than double his ordinary rate of remuneration in respect of the total period worked on such Sunday, or remuneration which is not less than double the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day, whichever is the greater; or
- (b) pay the employee remuneration at a rate of not less than one and a third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's holiday and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such holiday worked his average ordinary working hours for that day of the week.

(3) Whenever any journeyman works on a Sunday his employer shall pay him at a rate of not less than double his normal hourly rate for every hour or part of an hour so worked.

Clause 8.—Short-time

(1) Subject to the provisions of subclause (3) of this clause and notwithstanding anything to the contrary in this Agreement, an employer may employ his employees on short-time: Provided that where such short-time is due to slackness of trade and/or shortage of material, if an employee is required not to attend the establishment on a particular day, the employer shall notify him of the fact not later than the day immediately preceding the day on which he is not required to work, and where the employee is expressly required by the employer to report at the establishment on any particular day for the purposes of ascertaining whether work will be available, he shall, if no work or if work of less than four hours' duration is available, be paid not less than four hours' pay in respect of such day.

(2) In the event of short-time being worked, an employer shall not be required to pay wages to his employees except for the period actually worked or as otherwise expressly provided for in subclause (1) of this clause.

(3) An employee may not be placed on short-time on any of the days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(4) An apprentice may not be placed on short-time except with the approval of the Registrar of Manpower Training.

Clause 9.—Stand-by and call-out allowances

(1) *Stand-by allowances.*—(a) An employer may require a journeyman to "stand by" on any Saturday and/or Sunday: Provided that such journeyman shall be entitled to notice, in writing, of not less than one week to that effect.

(b) Whenever an employee is required to "stand by" in terms of this clause, he shall be paid, irrespective of whether or not he is required to work whilst on "stand-by", a "stand-by" allowance of not less than R10 in respect of each day on which he is required to "stand-by": Provided that whenever he is required to work whilst on "stand-by" the "stand-by" allowance shall not be set off against remuneration payable in terms of this Agreement for such work.

(c) 'n Werknemer wat "gereed" moet wees, moet homself vir diens aanmeld binne een uur nadat hy geroep is en as hy versuim om homself aan te meld, verbeur hy die "gereedheidstoelae".

(2) *Roep-toelae*.—(a) 'n Werknemer wat 'n werknemer vóór sy gewone aanvangstyd of ná sy gewone uitskeiptyd roep om te werk op enige dag van die week mits daar 'n roep-toelae van R10 betaal word in elke geval waar so 'n werknemer aldus geroep word.

(b) 'n Werknemer wat aldus geroep word, moet homself vir diens aanmeld binne een uur nadat hy geroep is.

(c) Indien 'n werknemer geroep word, mag die roep-toelae nie afgetrek word van besoldiging wat vir sodanige werk ingevolge hierdie Ooreenkoms betaalbaar is nie.

Klousule 10.—Openbare vakansiedae

(1) (a) Alle werknemers is geregtig op verlof met volle besoldiging op alle dae wat openbare vakansiedae is kragtens artikel 1 of as sodanig verklaar is kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952.

(b) Ondanks paragraaf (a) van hierdie subklousule verbeur 'n werknemer wat op die werkdag onmiddellik vóór of ná 'n statutêre openbare vakansiedag met besoldiging die hele dag of 'n gedeelte daarvan van die werk afwesig is, sy reg om vir sodanige openbare vakansiedag betaal te word, tensy sy afwesigheid deur die werkgewer toegelaat of gekondoneer word.

(c) 'n Werknemer wat reken hy word veronreg deur die toepassing op hom van paragraaf (b) van hierdie subklousule kan by 'n Streekraad appèl aanteken teen die werkgewer se beslissing wat op hom van toepassing gemaak is en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening in daardie geval gegee behoort te gewees het (as die werknemer nie met die Streekraad se besluit tevrede is nie, kan hy daarteen appèl aanteken by die Nasionale Raad wie se beslissing finaal is).

Verduidelikende opmerking.—Die uitwerking van hierdie klousule is dat die Ooreenkoms nou gewysig is sodat dit in alle opsigte ooreenkom met die bepaling van die Wet op Openbare Vakansiedae (Wet 5 van 1952), d.w.s. al die vakansiedae wat kragtens genoemde Wet as openbare vakansiedae erken of verklaar word, is vir die toepassing van hierdie Ooreenkoms openbare vakansiedae met besoldiging en wanneer so 'n openbare vakansiedag op 'n Sondag val, word die daaropvolgende Maandag nie, soos voorheen die geval was, geag daardie openbare vakansiedag te wees nie, behalwe in die geval van Nuwejaarsdag.

(2) Wanneer 'n werknemer werk op 'n statutêre openbare vakansiedag ten opsigte waarvan hy kragtens subklousule (1) op verlof met volle besoldiging geregtig is, moet sy werkgewer hom, benewens sy gewone besoldiging vir sodanige dag, die volgende betaal:

(a) Minstens sy uurloon vir elke uur of gedeelte van 'n uur gewerk, tot altesaam agt uur; en

(b) dubbel sy uurloon vir elke uur of gedeelte van 'n uur langer as agt uur op sodanige dag gewerk.

(3) Wanneer een van die statutêre openbare vakansiedae in subklousule (1) bedoel op 'n dag val waarop daar nie gewerk word nie, uitgesonderd 'n Sondag, moet 'n werknemer wat op sodanige statutêre openbare vakansiedag werk, die loon betaal word wat in klousule 6 (4) van hierdie Hoofstuk voorgeskryf word.

Klousule 11.—Jaarlikse verlof en besoldiging vir opgelope verlof

(1) Vir die toepassing van hierdie klousule—

(a) beteken "verlofsiklus" die tydperk waarin 'n werknemer drie weke verlof ingevolge subklousule (2) van hierdie klousule verdien;

(b) word die uitdrukkings "diens" en "skof" geag die volgende in te sluit:

(i) Skofte wat korter duur as dié wat ooreenkomstig hierdie Hoofstuk toegelaat word, omdat—

(aa) die werknemer laat op sy werkplek aangekom het, maar nie later as 'n halfuur nie; of

(ab) korttyd gewerk is; of

(ac) sodanige korter skofte met die toestemming van die werkgewer gewerk is;

(ii) Skofte wat die betrokke werknemer gewoonlik sou gewerk het maar nie gewerk het nie omdat hy—

(aa) met verlof met besoldiging ingevolge hierdie Ooreenkoms afwesig was;

(ab) ingevolge die Verdedigingswet, 1957 (Wet 44 van 1957), militêre diens verrig het vir 'n maksimum van vier maande per jaar;

(ac) op las of op versoek van sy werkgewer van sy werk afwesig was;

(ad) weens siekte of 'n ongeluk van sy werk afwesig was vir 'n tydperk van altesaam hoogstens 30 dae in 'n verlofsiklus;

(c) An employee who is required to "stand-by" shall present himself for duty within one hour of being called and where he fails so to present himself, the "stand-by" allowance shall be forfeited.

(2) *Call-out allowances*.—(a) An employer may call out an employee to work prior to his normal starting or after his normal finishing time on any day of the week provided a call-out allowance of R10 is paid in each case in which such employee is so called out.

(b) An employee who is so called out shall present himself for duty within one hour of being called out.

(c) Whenever an employee is called out, the call-out allowance shall not be set off against remuneration payable in terms of this Agreement for such work.

Clause 10.—Public holidays

(1) (a) All employees shall be entitled to leave on full pay on all days which are public holidays in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952.

(b) Notwithstanding the provisions of paragraph (a) of this subclause, an employee who absents himself from his place of employment on the whole or part of the work-day immediately preceding or following a paid statutory public holiday shall forfeit his right to be paid for such holiday unless his absence is with the permission or condonation of the employer.

(c) Any employee who is aggrieved by the application to him of the provisions or paragraph (b) of this subclause may appeal to a Regional Council against the employer's decision applied to him and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case (in the event of the employee not being satisfied with the Regional Council's decision, he may appeal against it to the National Council, whose decision shall be final).

Explanatory Note.—The effect of this clause is that the Agreement has now been amended to be in line in all respects with the provisions of the Public Holidays Act, 1952 (Act 5 of 1952), i.e. all the holidays recognised and declared to be public holidays in terms of the said Act will be paid public holidays for the purpose of this Agreement and when such a public holiday falls on a Sunday the Monday following will not, as was the case previously, be deemed to be that public holiday, except in the case of New Year's Day.

(2) Whenever an employee works on a statutory public holiday in respect of which he is entitled to leave on full pay in terms of subclause (1), his employer shall, in addition to his normal remuneration for such day, pay him—

(a) remuneration at a rate of not less than his hourly wage for each hour or part of an hour worked up to eight hours; and

(b) double his hourly wage for each hour or part of an hour worked in excess of eight hours on such day.

(3) Whenever one of the statutory public holidays referred to in subclause (1) falls on a non-working day, other than a Sunday, an employee who works on such statutory public holiday shall be remunerated at the rates prescribed in clause 6 (4) of this Chapter:

Clause 11.—Annual leave and accrued leave pay

(1) For the purpose of this clause—

(a) "leave cycle" means the period during which an employee earns three weeks' leave in terms of subclause (2) of this clause;

(b) the terms "employment" and "shift" are deemed to include—

(i) shifts which are of shorter duration than those permitted in terms of this Chapter, because—

(aa) the employee arrived late at his place of work, but such lateness did not exceed half an hour; or

(ab) short-time was worked; or

(ac) such shorter shifts were worked with the permission of the employer;

(ii) shifts which the employee concerned normally would have worked but did not work because he was—

(aa) absent on paid leave in terms of this Agreement;

(ab) doing military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;

(ac) absent from work on the instructions or at the request of his employer;

(ad) absent from work owing to sickness or accident amounting in the aggregate to a period not exceeding 30 days in any leave cycle;

(ae) van sy werk afwesig was op enigen van die openbare vakansiedae in klousule 10 van hierdie Hoofstuk bedoel:

Met dien verstande dat 'n werknemer wat sy diens na die verstryking van sy jaarlikse verlof beëindig deur te dros, geen eis ten opsigte van subparagraaf (ii) (aa) hierbo het nie;

- (c) beteken "besoldiging" 'n werknemer se loon soos in hierdie Ooreenkoms omskryf, plus 'n bonus wat gereeld aan die werknemer betaal word, en word die bedrag van sodanige bonus geag die gemiddelde bedrag te wees wat 'n werknemer ontvang het of wat hom toegekom het vir die 13 weke onmiddellik voor die datum waarop die werknemer met sy jaarlikse verlof gaan of sy diens beëindig, of, as hy minder as 13 weke gewerk het, die gemiddelde bedrag wat die werknemer ontvang het of wat hom toegekom het vir die getal voltooide weke wat hy werklik gewerk het.

(2) Drie agtereenvolgende weke jaarlikse verlof met volle besoldiging moet toegestaan word aan alle werknemers met inbegrip van vakleerlinge en kwekelinge wat ingevolge die Wet op Mannekragopleiding, 1981, opleiding ondergaan en wat sedert die datum van indiensneming of die datum waarop die vorige jaarlikse verlof verskuldig geword het, naamlik die jongste datum, die tydperk van ononderbroke diens wat in die Bylae van hierdie subklousule hieronder gemeld word, by dieselfde werkgever voltooi het:

BYLAE

- (a) Weekliks besoldigde werknemers: 261 skofte, uitgesonderd oortydwerk;

- (b) Maandeliks besoldigde werknemers: 12 maande.

(3) Jaarlikse verlof kom die werknemer toe sodra hy die kwalifiserende tydperk in subklousule (2) van hierdie klousule vermeld, voltooi het, maar dit kan geneem word voordat dit verskuldig word indien—

- (a) die omstandighede van die werkgever se besigheid dit vereis; of
(b) die werkgever en die werknemer aldus ooreenkom:

Met dien verstande dat jaarlikse verlof in geen omstandighede meer as twee maande voor die verskuldigde datum geneem of langer as vier maande na die verskuldigde datum uitgestel mag word nie, tensy die betrokke werknemer en werkgever voor die verstryking van sodanige tydperk van vier maande, skriftelik daarvoor ooreengekom het, en dat dit nie langer as ses maande na die verskuldigde datum uitgestel mag word nie.

(4) Besoldiging vir jaarlikse verlof moet bereken word teen die skaal van besoldiging wat die werknemer ontvang op die datum waarop hy sy jaarlikse verlof neem: Met dien verstande dat dit nie minder mag wees nie as die skaal wat in hierdie Hoofstuk vir die betrokke kategorie werknemer voorgeskrif is, en die werkgever moet dit aan hom betaal op die laaste werkdag voordat sy verlof begin.

(5) As enigen van die openbare vakansiedae met besoldiging in klousule 10 van hierdie Hoofstuk bedoel, op 'n werkdag binne die tydperk van verlof van 'n werknemer val, moet die werkgever—

- (a) of een werkdag met volle besoldiging by genoemde tydperk van verlof voeg vir elke sodanige openbare vakansiedag met besoldiging;

- (b) of 'n gewone dag se besoldiging aan die betrokke werknemer in plaas van verlof betaal op die betaaldag wat onmiddellik na sodanige werknemer se verlof volg.

(6) (a) Jaarlikse verlof mag nie saamval met 'n werknemer se diensopseggingstermyn nie en ook nie, tensy die werknemer dit skriftelik versoek, met 'n tydperk waarin hy militêre diens ingevolge die Verdedigingswet, 1957, verrig nie.

(b) 'n Tydperk waarin 'n werknemer met siekteverlof is, moet nie geag word deel van sodanige werknemer se jaarlikse verlof uit te maak nie.

(7) Geen werknemer mag sy gewone beroep gedurende sy verlof beoefen nie en geen werkgever mag van 'n werknemer vereis of hom wetens toelaat om gedurende sy verlof in die Nywerheid te werk nie.

(8) Behoudens andersluidende bepalinge in hierdie Ooreenkoms, mag geen bedrae wat aan 'n werkgever verskuldig is, by wyse van skuldverglyking van verlofbesoldiging afgetrek word nie.

(9) By diensbeëindiging van 'n werknemer wat vir jaarlikse verlof kragtens subklousule (2) van hierdie klousule kwalifiseer maar aan wie verlof nie toegestaan is of wat sy verlof nie voor die datum van sodanige beëindiging geneem het nie, moet die werkgever hom verlofbesoldiging betaal wat in ooreenstemming met subklousule (10) van hierdie klousule bereken word.

(10) 'n Werknemer wat ontslaan word of sy diens verlaat voordat hy ingevolge subklousule (2) van hierdie klousule vir jaarlikse verlof kwalifiseer, is geregtig op besoldiging vir opgelope verlof gelyk aan drie twee-en-veertigstes van een week se besoldiging vir elke voltooide diensspan vanaf die datum waarop hy by die werkgever in diens getree het of vanaf die datum waarop sy laaste verlof verskuldig geword het, naamlik die jongste datum. Vir die toepassing van hierdie subklousule, beteken "diensspan" die getal skofte wat 'n werknemer gewoonlik in 'n week werk.

(Opmerking.—Besoldiging vir opgelope verlof word bereken deur drie weke se loon te vermenigvuldig met die gedeelte van 'n jaar gewerk, aldus:

Vir ses maande diens is die verlofbesoldiging $\frac{1}{2} \times$ drie weke se besoldiging;

(ae) absent from work on any of the public holidays referred to in clause 10 of this Chapter;

Provided that an employee who after the expiration of his annual leave terminates his employment by desertion shall have no claim in respect of subparagraph (ii) (aa) above;

- (c) "remuneration" means an employee's wages as defined in this Agreement, plus any bonus regularly paid to the employee, the amount of such bonus being deemed to be the average amount received by or accrued to an employee in respect of the period of 13 weeks immediately preceding the date the employee goes on annual leave or terminates his employment, or if a period or less than 13 weeks has been worked, the average amount received by or accrued to an employee in respect of the number of complete weeks actually worked.

(2) Three consecutive weeks' annual leave on full pay shall be granted to all employees, including apprentices and trainees undergoing training under the Manpower Training Act, 1981, who have completed with the same employer since the date of engagement or from the date on which the previous annual leave fell due, whichever is the later, the period of continuous employment set out below in the Schedule to this subclause:

SCHEDULE

- (a) Weekly-paid employees: 261 shifts, excluding overtime.

- (b) Monthly-paid employees: 12 months.

(3) Annual leave shall become due immediately an employee has completed the qualifying period specified in subclause (2) of this clause, but it may be taken before or after it becomes due if—

- (a) the exigencies of the employer's business so require; or
(b) the employer and the employee so agree:

Provided that annual leave shall in no circumstances be taken more than two months before the due date, or delayed for more than four months after the due date unless the employee and the employer concerned have, before the expiration of such period of four months, agreed thereto, in writing, and shall not be delayed by more than six months after the due date.

(4) Pay for annual leave shall be calculated at the rate of remuneration which the employee is receiving at the date on which he proceeds on his annual leave: Provided that this shall not be less than the rate prescribed in this Chapter for the category of employee concerned, and shall be paid to him by the employer on the last working day prior to the beginning of his leave.

(5) If any of the paid public holidays referred to in clause 10 of this Chapter falls on a working day within the period of leave of an employee, the employer shall either—

- (a) add one working day on full pay to the said period of leave in respect of each said public holiday; or

- (b) pay such employee one normal day's pay in lieu of leave on the pay-day immediately following such employee's period of leave.

(6) (a) Annual leave shall not be concurrent with any period during which the employee is under notice of termination of employment nor, unless the employee so requests, in writing, with any period during which an employee is doing military service in terms of the the Defence Act, 1957.

(b) Any period during which an employee is on sick leave shall not be counted as part of such employee's annual leave.

(7) No employee shall engage in his normal occupation during the period of his leave and no employer shall require or knowingly permit any employee to work in the Industry during the period of his leave.

(8) Except as provided elsewhere in this Agreement, no deductions from leave pay shall be made as a set-off against any moneys which may be owing to the employer.

(9) On the termination of the services of an employee who has qualified for annual leave in terms of subclause (2) of this clause, but who has not been granted or has not taken his leave at the date of such termination, an amount of leave pay calculated in accordance with the provisions of subclause (10) of this clause shall be paid by his employer.

(10) An employee who is discharged from or leaves his employment before he has qualified for annual leave in terms of subclause (2) of this clause shall be entitled to accrued leave pay equivalent to three fifty-seconds of one week's remuneration for each completed span of employment from the date of beginning work with the employer or from the date on which his last leave became due, whichever is the later. For the purposes of this subclause, "span" means the number of shifts normally worked by the employee in a week.

(Note.—Accrued leave pay is calculated by multiplying three weeks' wages by the fraction of a year worked, thus—

for six months' employment, leave pay is $\frac{1}{2} \times$ three weeks' pay;

vir 13 weke diens is die verlofbesoldiging $\frac{1}{4} \times$ drie weke se besoldiging;

vir vyf weke diens is die verlofbesoldiging $\frac{5}{52} \times$ drie weke se besoldiging.

Om drie weke se besoldiging vir 'n *maandelikse besoldigde* werknemer te bereken, moet die maandelikse besoldiging met $\frac{9}{13}$ vermenigvuldig word. Wat 'n maandelikse besoldigde werknemer betref, is die verlofbesoldiging opgeloopt in—

ses maande, dus $\frac{1}{2} \times \frac{9}{13} \times$ een maand se besoldiging;

13 weke, dus $\frac{1}{4} \times \frac{9}{13} \times$ een maand se besoldiging;

vyf weke, dus $\frac{5}{52} \times \frac{9}{13} \times$ een maand se besoldiging.)

(11) (a) In die geval van alle werknemers, uitgesonderd vakmanne, gekwalifiseerde werkmansmasjiniste en werkmans-enjinmonteurs, moet die besoldiging vir opgelope verlof in subklousule (10) van hierdie klousule bedoel regstreeks aan die werknemer by diensbeëindiging betaal word.

(b) In die geval van vakmanne, gekwalifiseerde werkmansmasjiniste en werkmans-enjinmonteurs mag die besoldiging vir opgelope verlof nie aan die werknemer oorhandig of deur hom geneem word nie maar moet dit onmiddellik by diensbeëindiging deur die werkgever aan die sekretaris van die Streekraad met regsbevoegdheid gestuur word.

(c) Wanneer 'n werkgever 'n bedrag ingevolge paragraaf (b) van hierdie subklousule betaal, moet hy 'n verlofbetaalbewys in die vorm in Aanhangsel C van hierdie Ooreenkoms voorgeskrif, in viervoud invul, een kopie hou, een kopie aan die sekretaris van die betrokke Streekraad stuur en die ander twee kopieë aan die betrokke werknemer oorhandig wat dit onmiddellik moet onderteken en een kopie aan die sekretaris van die Streekraad moet stuur en die ander kopie vir die toepassing van paragraaf (d) van hierdie subklousule moet bewaar.

(d) Waar 'n vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmonteur wat uit sy diens ontslaan is of dit verlaat het voordat hy vir die jaarlikse verlof gekwalifiseer het, by 'n ander werkgever in die Motornywerheid in diens tree, is die volgende bepalinge van toepassing:

- (i) Die werknemer moet aan die nuwe werkgever kopieë van die verlofbetaalbewyse oorhandig wat vorige werkgevers in die Motornywerheid aan hom uitgereik het en wat hy ingevolge paragraaf (c) van hierdie subklousule bewaar het;
- (ii) die werknemer se verlof word verskuldig wanneer hy by die nuwe werkgever 'n getal skofte of 'n tydperk gewerk het wat gelyk is aan dié voorgeskrif in die Bylae van subklousule (2) van hierdie klousule, min die totaal van die skofte of tydperke gemeld in die kopieë van die verlofbetaalbewyse wat hy aan die nuwe werkgever oorhandig het;
- (iii) twee weke voordat die vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmonteur verlof met besoldiging van die nuwe werkgever neem, moet die kopie van die verlofbetaalbewys wat die werknemer aan sy nuwe werkgever oorhandig het, onderteken en aan die betrokke Streekraad voorgelê word en moet aansoek om betaling van die bedrag van sodanige bewys gedoen word;
- (iv) die nuwe werkgever moet aan die werknemer wanneer hy verlof met besoldiging neem, die verlofbesoldiging betaal wat ingevolge hierdie klousule vir hom opgeloopt het;
- (v) die werkgever moet aan 'n vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmonteur wat sy diens verlaat nadat sy verlof verskuldig geword het maar voordat dit aan hom toegestaan is, die bedrag betaal wat as verlofbesoldiging aan hom verskuldig was toe sy verlof verskuldig geword het, en sodanige werknemer moet self die bedrag van alle verlofbetaalbewyse wat in sy besit is, van die betrokke Streekraad eis deur die bewyse te onderteken en hulle aan die sekretaris van die Streekraad voor te lê.

(12) Besoldiging vir opgelope verlof wat deur 'n Streekraad of deur 'n werkgever gehou word namens 'n werknemer wat weens gesondheidsredes of ander ongeskiktheid nie meer sy beroep kan voortsit nie, word onmiddellik aan die werknemer betaalbaar, en geld vir opgelope verlof wat verskuldig is aan 'n werknemer wat in die loop van sy diens te sterwe kom, word onmiddellik aan sy boedel betaalbaar.

(13) Alle bedrae wat ten opsigte van verlofbesoldiging ontvang word, moet gestort word in 'n spesiale rekening waarop Streekrade werk.

(14) Besoldiging vir opgelope verlof wat namens 'n vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmonteur gehou word, moet behoudens andersluidende bepalinge in hierdie klousule—

- (a) indien hy die Nywerheid verlaat, aan hom betaal word by verstryking van 52 weke, bereken vanaf die datum waarop die verlofbesoldiging begin ooploop het;
- (b) terwyl hy nog in die Nywerheid werksaam is, aan hom betaal word wanneer hy met sy jaarlikse verlof gaan;

of eerder, na goeddunke van die betrokke Streekraad.

(15) 'n Werkgever kan te eniger tyd, maar hoogstens één maal in 'n tydperk van 12 agtereenvolgende maande, sy bedryfsinrigting sluit ten einde sy werknemers jaarlikse verlof toe te staan soos in hierdie klousule voorgeskrif, en waar 'n werknemer op die sluitingsdatum van die bedryfsinrigting nie op die volle voorgeskrewe jaarlikse verlof geregtig is nie moet die werkgever hom 'n bedrag betaal wat bereken word op die grondslag in

for 13 weeks' employment, leave pay is $\frac{1}{4} \times$ three weeks' pay;

for five weeks' employment, leave pay is $\frac{5}{52} \times$ three weeks' pay.

To arrive at three weeks' pay for a *monthly-paid* employee, multiply the monthly pay by $\frac{9}{13}$. Thus for a monthly-paid employee the leave pay accrued in—

six months is $\frac{1}{2} \times \frac{9}{13} \times$ one month's pay;

13 weeks is $\frac{1}{4} \times \frac{9}{13} \times$ one month's pay;

five weeks is $\frac{5}{52} \times \frac{9}{13} \times$ one month's pay.)

(11) (a) In the case of all employees, other than journeymen, qualified operative machinists and operative engine assemblers, the accrued leave pay referred to in subclause (10) of this clause shall be paid direct to the employee on termination of service.

(b) In the case of journeymen, qualified operative machinists and operative engine assemblers, accrued leave pay shall not be handed to or taken by the employee, but shall immediately on termination of service be remitted by the employer to the secretary of the Regional Council having jurisdiction.

(c) An employer when making payment in terms of paragraph (b) of this subclause shall complete in quadruplicate a leave pay voucher in the form prescribed in Annexure C to this Agreement, shall retain one copy in his possession, forward one copy to the secretary of the Regional Council concerned, and hand the remaining two copies to the employee concerned, who shall forthwith sign and forward one copy to the secretary of the Regional Council and retain the other copy for purposes of paragraph (d) of this subclause.

(d) Where a journeyman, qualified operative machinist or operative engine assembler who has been discharged from or has left his employment before he has qualified for annual leave enters the service of another employer in the Motor Industry, the following provisions shall apply:

- (i) The employee must produce to the new employer copies of leave pay vouchers issued to him by previous employers in the Motor Industry and retained by him in terms of paragraph (c) of this subclause;
- (ii) the employee's leave shall become due when he has worked with the new employer a number of shifts or a period equivalent to those prescribed in the Schedule to subclause (2) of this clause, less the aggregate of the shifts or periods shown on the copies of leave pay vouchers handed by him to the new employer;
- (iii) two weeks before the journeyman, qualified operative machinist or operative engine assembler is due to take paid leave from the new employer, the copy of the leave pay voucher handed by the employee to his new employer must be signed and submitted to the Regional Council concerned and application made for payment of the amount of the voucher;
- (iv) the new employer shall pay the employee when he takes his paid leave the amount of leave pay accrued to him in terms of this clause;
- (v) a journeyman, qualified operative machinist or operative engine assembler who leaves his employment after his leave has fallen due but before it has been granted must be paid by the employer the amount due to him as leave pay at the time his leave fell due, and must himself claim from the Regional Council concerned the amount of any leave pay vouchers held by him by signing these and submitting them to the secretary of the Regional Council.

(12) Accrued leave pay held by a Regional Council or by an employer on behalf of an employee who for health reasons or any other incapacity has become unable to continue at his occupation shall become payable immediately to the employee, and accrued leave moneys due to an employee who dies in the course of his employment shall become payable immediately to his estate.

(13) All amounts received in respect of leave pay shall be placed in a special account operated by Regional Councils.

(14) Except as otherwise provided in this clause, accrued leave pay held on behalf of a journeyman, qualified operative machinist or operative engine assembler shall be paid to him—

- (a) if he leaves the Industry, on the expiration of 52 weeks calculated from the date on which the leave pay commenced to accrue;
- (b) while he is employed in the Industry, when he proceeds on annual leave;

or earlier at the discretion of the Regional Council concerned.

(15) An employer may at any time, but not more than once in any period of 12 consecutive months, close his establishment for the purpose of granting his employees annual leave as prescribed by this clause, and where at the date of the closing of the establishment any employee is not entitled to the full prescribed period of annual leave, the employer shall pay him an amount calculated on the basis laid down in subclause (10) of this clause as

subklousule (10) van hierdie klousule voorgeskryf, asof sy diens beëindig is, plus besoldiging teen minstens die loon wat hy gewoonlik vir sy gewone werke vir daardie dag van die week sou ontvang het, vir alle openbare vakansiedae met besoldiging wat binne die tydperk val waarin die bedryfsinrigting gesluit is en wat ingevolge subklousule (5) van hierdie klousule by 'n werknemer se jaarlikse verlof gevoeg moet word.

Klousule 12.—Addisionele vakansiebesoldiging

(1) Vakmanne, gekwalifiseerde en ongekwalifiseerde werkmansmasjiniërs, werkmans-enjinmouteurs en enjinstroopers in diens by geregistreerde motoringeursinrigtings, is geregtig op addisionele vakansiebesoldiging.

(2) 'n Werkgewer moet ten opsigte van elke vakman, gekwalifiseerde werkmansmasjinis en werkmans-enjinmouteur wat by hom in diens is, addisionele vakansiebesoldiging van R9 per week diens betaal: Met dien verstande dat—

- (i) waar 'n vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmouteur minder as altesaam 23 uur in 'n week loon ontvang het of daarop geregtig is, geen addisionele vakansiebesoldiging behoudens subklousule (1) (b) (ii) (ad) van die omskrywing van "skof" aan die begin van klousule 11 van hierdie Hoofstuk namens sodanige werknemer vir daardie week betaalbaar is nie; en
- (ii) waar 'n vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmouteur in 'n verlofsiklus weens siekte of 'n ongeluk vir 30 skofte van sy werk afwesig was, sy werkgewer die addisionele vakansiebesoldiging met een vyfde van die weeklikse bedrag betaalbaar kan verminder vir elke verdere dag afwesigheid weens siekte of 'n ongeluk.

(3) Behoudens subklousule (4) van hierdie klousule moet die werkgewer die bedrae wat ingevolge subklousule (2) van hierdie klousule betaalbaar is, maandeliks en wel voor of op die 10de dag van die maand wat onmiddellik volg op dié waarop sodanige bedrae betrekking het, saam met 'n skriftelike verklaring van die name van die betrokke werknemers en die bedrag van die addisionele vakansiebesoldiging wat vir elke sodanige werknemer gestuur word, stuur aan die sekretaris van die Streekraad in wie se regsgebied sy bedryfsinrigting geleë is.

(Opmerking.—Vorms wat spesiaal opgestel is vir insluiting van die besonderhede deur hierdie subklousule vereis is op aansoek verkrygbaar van die sekretaris van die betrokke Streekraad.)

(4) In gevalle waar 'n vakman, gekwalifiseerde werkmansmasjinis of werkmans-enjinmouteur weens die redes in subklousule (2) (a) van hierdie klousule gespesifiseer van die werk afwesig was, moet die addisionele vakansiebesoldiging ingevolge subklousule (2) van hierdie klousule deur die werkgewer regstreeks aan die bevoordeelde betaal word voor of op elke betaaldag wat binne sy tydperk van afwesigheid val.

(5) Die addisionele vakansiebesoldiging wat ingevolge subklousule (2) van hierdie klousule deur werkgewers betaalbaar is, moet behoudens klousule 26 van Afdeling A van hierdie Ooreenkoms deur die Raad aan vakmanne, gekwalifiseerde werkmansmasjiniërs en werkmans-enjinmouteurs betaal word wanneer hulle met hul jaarlikse verlof gaan, en aansoek daarom moet minstens twee weke voordat die bevoordeelde se verlof begin by die sekretaris van die betrokke Streekraad ingedien word.

(6) 'n Werkgewer moet die addisionele vakansiebesoldiging aan elke enjinstrooper en ongekwalifiseerde werkmansmasjinis wat by hom in diens is, betaal wanneer sodanige enjinstrooper of ongekwalifiseerde werkmansmasjinis met sy jaarlikse verlof gaan.

(7) Behoudens subklousules (8), (9) en (10) van hierdie klousule bestaan die bedrag van die addisionele vakansiebesoldiging wat in subklousule (6) van hierdie klousule bedoel word uit die volgende:

- (a) In die geval van 'n enjinstrooper, een week se loon vir elke 12 maande diens, bereken volgens die loon wat die werknemer verdien wanneer hy met verlof gaan;
- (b) in die geval van 'n ongekwalifiseerde werkmansmasjinis, R156 vir elke voltooide 12 maande diens.

(8) 'n Werkgewer kan een twee-en-vyftigste van die addisionele vakansiebesoldiging wat ingevolge subklousule (7) van hierdie klousule aan enjinstroopers en ongekwalifiseerde werkmansmasjiniërs verskuldig is, aftrek vir elke week wat die werknemer nie 'n volle vyf skofte werk nie: Met dien verstande egter dat geen bedrag afgetrek mag word nie vir weke waartydens—

- (a) die werknemer met siekteverlof van sy werk afwesig was en 'n doktersertifikaat aan die werkgewer voorgelê het;
- (b) die werknemer afwesig was op een van die openbare vakansiedae wat in klousule 10 van hierdie Hoofstuk bedoel word.

(9) Waar 'n enjinstrooper of 'n ongekwalifiseerde werkmansmasjinis die diens van sy werkgewer verlaat voordat hy vir die addisionele vakansiebesoldiging kwalifiseer, moet 'n *pro rata*-gedeelte van sy addisionele vakansiebesoldiging by diensbeëindiging aan sodanige werknemer betaal word.

(10) Waar 'n ongekwalifiseerde werkmansmasjinis tot gekwalifiseerde werkmansmasjinis bevorder word voordat hy kwalifiseer vir addisionele vakansiebesoldiging wat deur dieselfde werkgewer betaalbaar is, moet sodanige ongekwalifiseerde werkmansmasjinis 'n *pro rata*-gedeelte van sy addisionele vakansiebesoldiging by sy bevordering betaal word.

if his employment had terminated, plus remuneration in respect of any paid public holidays which fall within the period when the establishment is closed and are required to be added to an employee's annual leave in terms of subclause (5) of this clause, at a rate of not less than what he would normally have received for his ordinary working hours for that day of the week.

Clause 12.—Additional holiday pay

(1) Journeymen, qualified and unqualified operative machinists, operative engine assemblers and engine strippers employed in registered automotive engineering establishments shall be entitled to additional holiday pay.

(2) In respect of every journeyman, qualified operative machinist and operative engine assembler employed by him, an employer shall pay additional holiday pay at the rate of R9 per week of employment: Provided that—

- (i) where a journeyman, qualified operative machinist or operative engine assembler received or is entitled to receive wages for less than 23 hours in the aggregate in any week, no additional holiday pay shall, subject to the provisions of subclause (1) (b) (ii) (ad) of the definition of "shift" at the beginning of clause 11 of this Chapter, be payable on behalf of such employee in respect of that week; and
- (ii) where in any leave cycle a journeyman, qualified operative machinist or operative engine assembler has been absent from work through illness or accident for 30 shifts, his employer may reduce the additional holiday pay by one fifth of the weekly amount payable, in respect of each further day of absence through illness or accident.

(3) Subject to the provisions of subclause (4) of this clause, the amounts payable in terms of subclause (2) of this clause shall be remitted by the employer monthly, but not later than the 10th day of the month immediately following that to which such amounts refer, together with a written statement of the names of the employees concerned and the amount of the additional holiday pay being sent for each such employee, to the secretary of the Regional Council in whose area of jurisdiction the establishment is situated.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable on application from the secretary of the Regional Council concerned.)

(4) In cases where a journeyman, qualified operative machinist or operative engine assembler has been absent from work for the reasons specified under subclause (2) (a) of this clause, the additional holiday pay in terms of subclause (2) of this clause shall be paid by the employer direct to the beneficiary on or before each pay-day falling within his period of absence.

(5) Subject to the provisions of clause 26 of Division A of this Agreement, the additional holiday pay payable by employers in terms of subclause (2) of this clause shall be payable by the Council to journeymen, qualified operative machinists and operative engine assemblers when they proceed on annual leave, and application for it shall be lodged with the secretary of the Regional Council concerned at least two weeks before the beneficiary's leave is due to begin.

(6) An employer shall pay additional holiday pay to each engine stripper and unqualified operative machinist employed by him when such engine stripper or unqualified operative machinist proceeds on annual leave.

(7) Subject to the provisions of subclauses (8), (9) and (10) of this clause, the amount of the additional holiday pay referred to in subclause (6) of this clause shall be—

- (a) in the case of engine stripper, one week's wage in respect of each 12 months of employment, calculated at the rate the employee is earning when he goes on leave;
- (b) in the case of an unqualified operative machinist, R156 for each completed 12 months of employment.

(8) An employer shall be entitled to deduct from the additional holiday pay due to engine strippers and unqualified operative machinists in terms of subclause (7) of this clause one fifty-second of the amount referred to, for each week during which the employee does not work a full five shifts; Provided, however, that no deduction shall be made in respect of weeks during which—

- (a) the employee has been absent on sick leave and has produced a medical certificate to the employer;
- (b) the employee has been absent owing to the occurrence of one of the public holidays referred to in clause 10 of this Chapter.

(9) Where an engine stripper or an unqualified operative machinist leaves the services of his employer before qualifying for additional holiday pay, such employee shall be paid a *pro rata* portion of his additional holiday pay on termination of service.

(10) Where an unqualified operative machinist is promoted to a qualified operative machinist before qualifying for additional holiday pay payable by the same employer, such unqualified operative machinist shall be paid a *pro rata* portion of his additional holiday pay on his promotion.

(11) Behoudens klousule 14 (4) van Afdeling A, mag geen bedrag by wyse van skuldvergelyking vir geld wat aan die werkgewer verskuldig is van die addisionele vakansiebesoldiging afgetrek word nie.

(12) Klousule 11 (12), (13) en (14) van hierdie Hoofstuk is *mutatis mutandis* op addisionele vakansiebesoldiging van toepassing.

(13) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is, deur die Raad ontvang word nie, moet die werkgewer rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word: Met dien verstande dat 'n Streekraad daartoe geregtig is om na goedgekeurde betaling van sodanige rente of gedeelte daarvan kwyt te skeld.

Klousule 13.—Verskaffing van oorpakke

(1) Elke werkgewer moet aan elkeen van sy werknemers, uitgesonderd skoonmaaksters, wagte, algemene werkers of drywers, drie eerste- of tweede-klas oorpakke aan die begin van elke jaarsiklus diens gratis verskaf.

(2) *Was en stryk van kledingstukke.*—Werknemers wat ingevolge hierdie Ooreenkoms van kledingstukke voorsien word, moet sodanige kledingstukke in 'n skoon toestand hou.

(3) Vir die toepassing van hierdie klousule beteken "jaarsiklus diens" 'n tydperk van 12 maande ononderbroke diens by dieselfde werkgewer, wat bereken moet word vanaf die datum van indienstreding by sodanige werkgewer.

(4) *Eiendomsreg.*—Die werkgewer bly die eienaar van elke kledingstuk wat hy ooreenkomstig hierdie klousule gratis aan 'n werknemer verskaf het.

(5) *Byhou van register.*—(a) Elke werkgewer wat kledingstukke ooreenkomstig hierdie klousule aan werknemers verskaf, moet 'n register byhou wat te alle tye ter insae beskikbaar is en waarin die name van al die betrokke werknemers, die datum waarop die kledingstukke aan hulle uitgereik is en die getal kledingstukke wat uitgereik is, met ink aangeteken moet word.

(b) Die handtekening van die betrokke werknemer by elke aantekening ooreenkomstig die vorige paragraaf, is bewys dat die werknemer sodanige kledingstukke ontvang het.

(6) *Beskermende klere.*—Werkgewers moet aan hul werknemers persoonlike beskermende uitrusting en/of klere gratis verskaf ooreenkomstig regulasies 2 en 9 afgekondig kragtens die Wet op Masjinerie en Beroepsveiligheid, 1983.

Klousule 14.—Verskaffing van gereedskap

(1) Waar enige van ondergenoemde artikels in 'n bedryfsinrigting nodig is, moet die werkgewer dit gratis verskaf:

Elektriese en/of druklugboormasjiene;
banke en bankskroewe;
domkragte en bokke;
skuurwiele;
katrolstelle of hyskrane;
ghriesspuite of ander ghriesapparaat;
verlengte met 'n maksimum van een gloeilamp per maand;
poets- of sweetlappes;
middels vir die skoonmaak van olierige onderdele;
ystersaaglemme;
vyle van 203 mm en langer;
een werktuigkundige se wieg vir elke vakmanmotorwerktuigkundige wat in die werkgewer se werkwinkel werkbaar is;
stofteernaaimasjiene;
tapbottrekkers;
bore van meer as 9,525 mm;
ruimers van alle groottes;
skroefsnijgereedskap;
stokke en snymoere en snytappe;
blaaslampe;
alle spesiale moersleutels;
hamers van 1 361 g en swaarder;
Stillson-moersleutels van meer as 305 mm;
wringysters;
groot soldeerbout;
klinknaelstelle;
klepbeddingfrese;
klepslypmengsel;
mikrometers;
hidrometers en elektriese toets- en defekopsporingsapparaat;

(11) Subject to the provisions of clause 14 (4) of Division A, no deductions from additional holiday pay shall be made as a set-off against any moneys which may be owing to the employer.

(12) The provisions of clause 11 (12), (13) and (14) of this Chapter shall apply *mutatis mutandis* in respect of additional holiday pay.

(13) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 13.—Supply of overalls

(1) Every employer shall supply to each of his employees, other than charrs, watchmen, general workers or drivers, free of charge, three first-grade overalls at the beginning of each yearly cycle of employment.

(2) *Laundrying of garments.*—Employees supplied with garments in terms of this Agreement shall maintain such garments in a clean condition.

(3) For the purposes of this clause, "yearly cycle of employment" means a period of 12 months' continuous employment with the same employer and shall be calculated from the date of commencement of employment with such employer.

(4) *Ownership.*—The employer remains the owner of any item supplied to an employee by him free of charge in terms of this clause.

(5) *Keeping of register.*—(a) Every employer who supplies garments to employees in terms of this clause shall keep available for inspection at all times a register in which shall be recorded in ink the names of all employees concerned, the date of issue of the garments and the number of garments issued.

(b) The signature of the employee concerned to each record in terms of the preceding paragraph shall be evidence of the receipt by the employee of such garments.

(6) *Protective clothing.*—Employers shall provide their employees free of charge with articles of personal protective equipment and/or clothing in accordance with regulations 2 and 9 promulgated in terms of the Machinery and Occupational Safety Act, 1983.

Clause 14.—Supply of tools

(1) Where any of the following articles are required in an establishment the employer shall provide them free of charge:

Electrical and/or pneumatic drilling machines;
benches and vices;
jacks and trestles;
emery wheels;
blocks and tackles or cranes;
grease guns or other greasing apparatus;
extension lights with a maximum of one globe per month;
waste or sweat rags;
means for cleaning greasy parts;
hacksaw blades;
203 mm files and over;
one mechanic's cradle in respect of each journeyman motor mechanic employed in the employer's workshop;
trimmers' sewing machines;
stud extractors;
drills of over 9,525 mm;
reamers of all sizes;
screwing tackles;
stocks and dies and taps;
blow lamps;
all special spanners;
hammers of 1 361 g and over;
Stillson wrenches over 305 mm;
wringing irons;
large soldering irons;
rivet sets;
valve seat cutters;
valve grinding compound;
micrometers;
hydrometers and electrical testing and fault-finding apparatus;

grofsmidgereedskap;
ander stukke gereedskap wat gewoonlik deur werkgewers verskaf word.

(2) In die geval van 'n werknemer wat herhalingswerk verrig wat 'n groot aantal bore of vyle of dergelike stukke breekbare gereedskap vereis, moet sodanige stukke gereedskap deur die werkgewer verskaf word.

(3) (a) 'n Werkgewer moet aan elkeen van sy vakleerlinge wat sy eie gereedskap verskaf, 'n gereedskapstoelae van R6 per week benewens sy gewone besoldiging betaal, behalwe in die geval van vakleerlingspuitverwers aan elkeen van wie benewens sy gewone besoldiging 75c per week betaal moet word.

(b) Die gereedskapstoelae moet gelyktydig met die werknemer se loon betaal word, en behoudens paragrawe (e) en (f) hiervan mag geen werkgewer van 'n werknemer vereis of hom toelaat om die hele gereedskapstoelae of 'n gedeelte daarvan aan hom terug te betaal nie, en die werkgewer mag ook geen stap doen of laat doen of toelaat dat dit gedoen word wat regstreeks of onregstreeks die uitwerking het dat 'n werknemer die voordeel of 'n gedeelte van die voordeel van sodanige toelae ontnem word nie.

(c) Elke werkgewer moet in sy bedryfsinrigting, op 'n plek wat vir sy werknemers gereedelik toeganklik is, 'n kennisgewing vertoon wat 'n lys, soos deur die betrokke Streekraad goedgekeur, bevat van alle vakmansgereedskap wat deur elke vakman in sy diens en in die loop van sy werk verskaf, besit en gebruik moet word.

(d) (i) Elke werkgewer moet die gereedskap wat aan elkeen van sy vakmanne en vakleerlinge behoort teen verlies as gevolg van 'n brand by sy perseel of weens diefstal deur inbraak in sy perseel vir die vervangingswaarde tot 'n maksimum van R2 000 per werknemer verseker. Die maksimum bedrag van die versekering moet bepaal word nadat die werknemer 'n behoorlike inventaris van die gereedskap in sy besit aan die werkgewer voorgelê het. Die maksimum bedrag van die werklike versekering moet van tyd tot tyd hersien word namate die inventaris van die gereedskap gewysig word.

(ii) Ingeval daar van die gereedskap waarvoor die werknemer verantwoordelik is, verlore raak, vermis word of nie beskikbaar is nie om 'n ander rede as dié in subparagraaf (i) van hierdie subklousule bedoel, moet die betrokke werknemer daar en dan sodanige gereedskap op eie koste vervang, vernuwe of opknap.

(iii) Verlies as gevolg van brand of diefstal van die aard in subparagraaf (i) bedoel wat meer is as die vervangingswaarde tot 'n maksimum van R2 000 per werknemer, moet deur die betrokke werknemer gedra word.

(e) Indien 'n werknemer versuim om sodanige gereedskap te vervang, te vernuwe of op te knap, het die werkgewer die reg op die betaling van die gereedskapstoelae soos voorgeskryf in paragraaf (a) hiervan, te staak tot tyd en wyl die betrokke werknemer voldoen aan paragraaf (d) hiervan.

(f) 'n Werknemer wat minder as 23 uur in 'n week werk, is nie ten opsigte van sodanige week geregtig op 'n gereedskapstoelae soos in hierdie klousule bepaal nie.

(g) Paragrawe (b) tot (f) van hierdie subklousule is *mutatis mutandis* van toepassing op vakleerlinge wat kragtens paragraaf (a) op 'n gereedskapstoelae geregtig is.

(4) Die gereedskap in subklousule (3) (a), (c) en (d) van hierdie klousule bedoel, is dié wat in Aanhangsel F van hierdie Ooreenkoms vir die betrokke kategorie werknemer voorkom.

Klousule 15.—Dienssertifikaat

Die dienssertifikaat in klousule 24 van Afdeling A van hierdie Ooreenkoms bedoel, moet in die geval van 'n werkmansmasjien in diens in 'n geregistreerde motoringenieursinrigting in die vorm van Aanhangsel D van hierdie Ooreenkoms wees.

Klousule 16.—Besigheidsure

(1) Geen werkgewer mag 'n bedryfsinrigting of gedeelte van 'n bedryfsinrigting waarin motor ingenieurswerk gewoonlik verrig word, op Saterdag of Sondag of vóór 06h30 of ná 18h30 op 'n ander dag van die week vir die publiek oopmaak, oophou of toelaat dat dit oop is nie.

(2) Geen werkgewer mag toelaat dat motoringenieurswerk op Saterdag of Sondag verrig word nie, tensy dit noodwerk is soos in hierdie Ooreenkoms omskryf.

HOOFSTUK V

VERNUWINGSINRIGTINGS

Klousule 1.—Toepassingsbestek en registrasie

(1) Die bepalinge van hierdie Hoofstuk en al die bepalinge van Afdelings A en B is van toepassing op vernuwingsinrigtings wat as sodanig by die Raad geregistreer is: Met dien verstande dat, waar die bepalinge van Afdelings A en B strydig is met die bepalinge van hierdie Hoofstuk, laasgenoemde geldig is en voorkeur moet geniet.

(2) (a) Die werkgewer moet, vir die toepassing van hierdie Hoofstuk, by die Raad of die Streekraad met regsbevoegdheid aansoek om registrasie as 'n vernuwingsinrigting doen in die vorm wat voorgeskryf word, en die Raad kan na goeë dunksie die betrokke inrigting registreer vir dié tydperk en op die voorwaardes wat by bepaal en 'n sertifikaat met hierdie strekking aan die werkgewer uitreik.

blacksmith's tools;

other such tools as are customarily supplied by employers.

(2) In the event of any employee who is engaged on repetition work requiring large numbers of drills or files or similar breakable tools, these shall be provided by the employer.

(3) (a) An employer shall pay each of his apprentices who supplies his own tools a tool allowance of R6 per week in addition to his normal remuneration, except in the case of apprentice spraypainters who must each be paid 75c per week in addition to his normal remuneration.

(b) The tool allowance shall be paid at the same time as the employee's wages are paid, and save as provided in paragraphs (e) and (f) hereof, no employer shall require or permit an employee to repay him the whole or any part of any tool allowance, nor shall he do any act or cause or permit any act to be done as a direct or indirect result of which an employee is deprived of the benefit or of any part of such allowance.

(c) Every employer shall cause to be displayed in his establishment in a place readily accessible to his employees a notice specifying a list as approved by the Regional Council concerned of journeymen's tools to be provided, owned and used by each journeyman in his employ and in the course of his work.

(d) (i) Every employer shall insure the tools belonging to each of his journeymen and apprentices for the replacement value, up to a maximum of R2 000 per employee, against loss through fire and/or theft by forced entry into his premises. The maximum amount of insurance shall be determined after a proper inventory of tools in his possession has been submitted by the employee to the employer. The maximum amount of actual insurance is to be reviewed from time to time as and when the inventory of tools changes.

(ii) In the event of any tools for which the employee is responsible being lost, missing or not available for any reason, other than those referred to in subparagraph (i) of this clause, the employee concerned shall thereupon replace, renew or recondition such tools at his own expense.

(iii) Any loss through fire or theft of the nature referred to in subparagraph (i) in excess of the replacement value up to a maximum of R2 000 per employee shall be borne by the employee concerned.

(e) If any employee fails to replace, renew or recondition such tools, the employer shall have the right to discontinue payment of the tool allowance stipulated in paragraph (a) thereof until such time as the employee concerned complies with the provisions of paragraph (d) hereof.

(f) Any employee who work less than 23 hours in any one week shall not be entitled to any tool allowance provided for by this clause in respect of that week.

(g) The provisions of paragraphs (b) of (f) of this subclause shall *mutatis mutandis* apply to apprentices entitled to a tool allowance in terms of paragraph (a).

(4) The tools referred to in subclause (3) (a), (c) and (d) of this clause are the tools listed for the category of employee concerned in Annexure F to this Agreement.

Clause 15.—Certificate of service

The certificate of service referred to in clause 24 of Division A of this Agreement shall, in the case of an operative machinist employed in a registered automotive engineering establishment, be in the form of Annexure D to this Agreement.

Clause 16.—Trading hours

(1) No employer shall open or keep open or permit to be open to the public on any Saturday or Sunday, or earlier than 06h30 or later than 18h30 on any other day of the week, any establishment or part of an establishment in which automotive engineering is normally carried on.

(2) No employer shall permit automotive engineering to be carried on during any Saturday or Sunday unless such automotive engineering constitutes emergency work as defined in this Agreement.

CHAPTER V

RECONDITIONING ESTABLISHMENTS

Clause 1.—Scope of application and registration

(1) The provisions of this Chapter and all of the provisions of Divisions A and B shall apply to reconditioning establishments registered as such by the Council: Provided that where the provisions of Divisions A and B are in conflict with the provisions of this Chapter, the latter shall obtain and have preference.

(2) (a) Application for registration as a reconditioning establishment for purposes of this Chapter shall be made by the employer to the Council or the Regional Council having jurisdiction in such form as may be prescribed, and the Council may, in its discretion, register the establishment concerned for such period and subject to such terms and conditions as it may determine and shall issue the employer with a certificate to the effect.

(b) Die Raad kan 'n sertifikaat wat kragtens paragraaf (a) van hierdie subklousule uitgereik is te eniger tyd intrek of die voorwaardes daarvan wysig, en die werkgewer moet, wanneer dit skriftelik van hom vereis word, die sertifikaat binne 10 dae na ontvangs van sodanige skriftelike kennisgewing aan die Raad terugbesorg.

(c) 'n Werkgewer wie se vernuwingsinrigting nie ingevolge paragraaf (a) van hierdie subklousule geregistreer is nie, is ten opsigte van sodanige inrigting onderworpe aan die bepalings van Hoofstuk I van Afdeling C van hierdie ooreenkoms.

Klousule 2.—Woordomskrywing

Vir die toepassing van hierdie Hoofstuk beteken—

- (1) "ankerwikkelaar" 'n werknemer wat hoofsaaklik of uitsluitlik betrokke is by enigeen van die werksaamhede met betrekking tot die vernuwing of die herwikkeling van veldspoel of ankers, maar nie die finale toetsing van hierdie komponente of die skil van kommutators nie (dit beteken dat finale toetsing en skil deel van vakmanswerk bly);
- (2) "remtrommelskiller" 'n werknemer wat hoofsaaklik of uitsluitlik remtrommels en/of -skywe en/of vliegwiels masjineer en wat meet-instrumente gebruik en/of wat draaibanke vir hierdie doel kan stel en regstel;
- (3) "skoonmaakster" 'n werknemer wat hoofsaaklik of uitsluitlik een of meer van ondergenoemde pligte verrig:
Persele, toiletkamers, meubels, gerei of soortgelyke artikels skoonmaak en/of was;
voertuie afstof;
tee of soortgelyke drank berei en/of bedien;
voedsel wat nie vir verkoop aan die publiek bedoel is nie, berei en/of opdis;
- (4) "koppelaardeksel-monteerder" 'n werknemer wat onder toesig van 'n vakman of vakleerling of kwekling wat ingevolge die Wet op Mannekragopleiding geregistreer is die volgende pligte uitvoer in 'n bedryfsinrigting wat kragtens Hoofstuk V van Afdeling C van hierdie Ooreenkoms geregistreer is:
Die montering van koppelaardekselsamestellinge, met inbegrip van die finale regstelling aan spesifikasies en die gebruik van meet-instrumente;
- (5) "algemene werker"—
 - (a) met betrekking tot alle bedryfsinrigtings, 'n werknemer wat hoofsaaklik of uitsluitlik enigeen van die volgende pligte uitvoer:
Skriftelike bestellings aanneem in ruil vir goedere wat buite die werkgewer se perseel afgelewer word;
gedrukte of reeds geadresseerde etikette op bottels, kiste, bale of ander pakkette aanbring;
kleefstof, bandsmeersel, verdoefmateriaal of korrosiewerende lae (uitgesonderd grondlae, oppervlaklae en afwerklae), stopverf, digtingsmengsels vir stofdigting en/of waterdigting aanwend;
raamklampe, G-klampe, skarnierhefboomklampe en batterijvashouklampe aanbring en verwyder;
trapfiets met hulpmotore en motorfiets met hulptrappe inmeekaarsit en/of herstel;
goedere in ooreenstemming met opdragte en/of verpakkingstrokies bymekaarmaak, verpak en massameet;
hulp op afleweringswaens verleen;
ketels bedien;
goedere dra;
buitebande sementeer;
identifikasiemerke op goedere nagaan en/of aanteken;
met die hand, 'n borsel, 'n masjien of bytmiddel skoonmaak, of ghries verwyder;
gietvorms skoonmaak;
bale, kiste of ander pakkette toemaak of oopmaak;
reserwedele volgens die werkgewer se bestelling bymekaarmaak;
mengwerk verrig in verband met die verf van motorvoertuie;
goedere, briewe of boodskappe te voet, per fiets, per driewiel of per handvoertuig vervoer;
rantsoene gaarmaak;
optel en die resultaat aanteken;
buitebande opsy;
grond vir fondamente, riole en slote uitgrawe en/of verwyder;
rommelmotorvoertuie uitmekaarhaal, maar nie die enjins stroop nie;

(b) The Council may at any time withdraw or vary the terms of a certificate issued under paragraph (a) of this subclause and the employer shall, when so required, in writing, return the certificate to the Council within 10 days after receipt of such written notification.

(c) An employers whose reconditioning establishment is not registered under paragraph (a) of this subclause shall in respect of such establishment be subject to the provisions of Chapter I of Division C of this Agreement.

Clause 2.—Definitions

For the purposes of this Chapter—

- (1) "armature winder" means an employee who is mainly or exclusively engaged on any of the operations involved in the reconditioning or the rewinding of field coils or armatures, other than the final testing of these components or the skimming of commutators (this means the final testing and skimming remain part of a journeyman's work);
- (2) "brake drum skimmer" means an employee who mainly or exclusively machines brake drums and/or discs and/or flywheels and who uses measuring instruments and/or may set and adjust lathes for this purpose;
- (3) "char" means an employee mainly or exclusively employed in any one or more of the following duties:
Cleaning and/or washing premises, toilets, furniture, utensils or similar articles;
dusting vehicles;
making and/or serving tea or similar beverages;
preparing and/or serving food not for sale to the public;
- (4) "clutch cover assembly setter" means an employee who under the supervision of a journeyman or apprentice or trainee registered in terms of the Manpower Training Act is engaged in the following duties in an establishment registered in terms of Chapter V of Division C of this Agreement:
Assembly of clutch assemblies, including final adjustments to specifications and the use of measuring instruments;
- (5) "general worker" means—
 - (a) in relation to all establishments, an employee who is mainly or exclusively engaged on any of the following duties:
Accepting written orders in return for goods delivered outside the employer's premises;
affixing printed or ready addressed labels to bottles, boxes, bales or other packages;
applying adhesives, belt dressing, deadener materials or anti-corrosive coatings (excluding primer, surfaces and finishing coats), putty, sealing compounds for purposes of dust-proofing and/or water-proofing;
applying and removing sash clamps, G-clamps, toggle clamps and battery hold-down clamps;
assembling and/or repairing motor-assisted pedal cycles and pedal-assisted motor cycles;
assembling, packing and mass-measuring goods in accordance with instructions and/or packing slips;
assisting on delivery vans;
attending to boilers;
carrying goods;
cementing tyres;
checking and/or recording identification marks on goods;
cleaning by hand, brush, machine or pickling, or degreasing;
cleaning moulds;
closing or opening bales, boxes or other packages;
collecting spares on employer's requisition;
compounding in connection with the painting of motor vehicles;
conveying on foot, by bicycle, by tricycle, or by hand-propelled vehicle, goods, letters or messages;
cooking of rations;
counting and recording the result;
cutting tyres;
digging and/or removing the soil for foundations, drains and trenches;
dismantling scrap motor vehicles, other than the stripping of engines;

houers leegmaak;
 selle van batterye vir inspeksie uithaal;
 gedrukte standaardvorme in alfabetiese, numerieke, datum-, kleur- of kommoditeitsvolgorde liasseer en sorteer;
 bakvulsel, soldeersel, sweiswerk en ou verf van onderdele wat herstel word en van aangrensende onderdele, en soldeersel of sweiswerk aan nuwe onderdele en plaatmetaal wat vir duikklopwerk gebruik is, af- of gelyk vyl;
 die vuur in oonde aansteek en stook en afval uit oonde verwyder;
 vormbande en/of seksiesakke abring aan en/of verwyder uit buitebande en buitebande daarna in vorms plaas;
 registrasienommerplate abring aan en/of verwyder van voertuie;
 posstukke frankeer;
 tuinwerk verrig;
 masjinerie, met inbegrip van draaibanke en bogronde asaandryfstelsel, smeer en olie terwyl dit nie loop nie;
 onder toesig van 'n werknemer in 'n hoër loongroep onderdele, materiaal en/of gereedskap vashou en onderdele en materiaal in posisie plaas;
 gereedskap en/of uitrusting uitreik aan en/of van gereedskapkamer ontvang en 'n register van sodanige gereedskap byhou;
 materiaal uitreik wat vooraf deur 'n pakhuisman aangeteken is;
 goedere uit die werkwinkelpakhuis aan die werkwinkelpersoneel uitreik en dit aanteken;
 voertuie laai en aflaai;
 kratte maak;
 pakkette en/of onderdele met 'n kwas of sproeispuut of rubberstempel merk en/of sjabloneer;
 maskeerwerk verrig;
 massameet en die resultaat aanteken;
 materiaal, met inbegrip van beton en dagha, met die hand of 'n masjien meng, maar nie kleure en veselglasbestanddele meng nie;
 goedere verskuif en/of opstapel en/of uitpak;
 goederehysers en briefkopieer- of afrolmasjiene bedien;
 asse, remtrommels, onderstelle en die onderkant van voertuigbakke en sleepwaens met 'n kwas en/of sproeispuut verf;
 voor- en agterstampers, wiele van handelsvoertuie of busonderstelle met 'n kwas verf;
 ruwe waterdigtingsverf aan seildoek abring;
 die binnekant van motorbakke grofverf;
 geboue, heinings, masjinerie en uitrusting slegs vir onderhoudsdoeleindes verf;
 palette verf;
 poleerwerk met die hand of 'n masjien verrig in verband met die verf van motorvoertuie;
 gietvorms poleer;
 voedsel voorberei wat gaargemaak moet word;
 metaal vooraf deur middel van 'n chemiese proses behandel in bedryfsinrigtings wat duikklopwerk verrig;
 identifikasie-merke op goedere en registrasienommers van voertuie aanteken en/of nagaan;
 items op 'n vooraf gedrukte kontrolelys vir die werkwinkel aanteken;
 aantekeninge maak op kaarte vir bakke;
 aanknipbaklyswerk verwyder;
 pik van batterye verwyder;
 vormbande en seksiesakke heelmaak;
 palette herstel;
 ruwe kapwerk;
 vulsel, grondlaag en stopverf af- of gelyk vryf;
 sand- of haelstraling;
 skuurwerk verrig;
 gietvorms vasskroef;
 batterye verseël;
 goedere uitsoek en in bakke plaas;
 skaafels in gietblokvorms smelt;
 goedere sorteer en die resultaat aanteken;
 materiaal roer;
 buitebande stroop;

emptying containers;
 extracting battery cells for inspection;
 filing and sorting of standard printed forms into alphabetical, numerical, date, colour or commodity order;
 filing of body fillings, solder, welding and old paint from parts under repair and adjacent parts, solder or welding on new parts and of sheet metal which has been panelbeaten;
 firing and loading ovens and furnaces and removing refuse from furnaces;
 fitting and/or removing curing tubes and/or sectional bags to and from tyres and placing tyres in moulds thereafter;
 fitting and/or removing registration number plates to and from vehicles;
 franking mail matter;
 gardening;
 greasing and oiling machinery, including lathes and overhead shafting, while stationary;
 holding parts, materials and/or tools and placing parts and materials into position under the supervision of an employee in a higher wage group;
 issuing and/or receiving tools and/or equipment to and from tool room and maintaining a record thereof;
 issuing materials previously recorded by storekeepers;
 issuing goods from workshop store to workshop personnel and recording same;
 loading and unloading vehicles;
 making crates;
 marking and/or stencilling packages and/or parts by brush or spraygun or rubber stamp;
 masking;
 mass-measuring and recording the results;
 mixing, by hand or machine, materials, including concrete and mortar, but excluding colour blending and fibreglass constituents;
 moving and/or stacking and/or unpacking goods;
 operating goods lifts and letter copying or duplicating machines;
 painting, by brush and/or gun, axles, brake drums, chassis and underside of vehicle bodies and of trailers;
 painting by brush front and rear bumpers, wheels of commercial vehicles or bus chassis;
 rough water-proofing paint on canvas;
 rough stuff to inside of vehicle bodies;
 painting buildings, fences, plant and equipment for maintenance purposes only;
 painting pallets;
 polishing by hand or machine in connection with the painting of motor vehicles;
 polishing moulds;
 preparing food for cooking;
 pre-treating metal by chemical process in panelbeating establishments;
 recording and/or checking identification marks on goods and registration numbers of vehicles;
 recording items on a pre-printed check-list to workshop;
 recording on bin cards;
 removing clip-on body mouldings;
 removing pitch from batteries;
 repairing curing tubes and sectional bags;
 repairing pallets;
 rough cutting;
 rubbing down of filling, primer and putty;
 sand or shot blasting;
 sandpapering;
 screwing down moulds;
 sealing batteries;
 selecting and placing goods into bins;
 smelting of shavings into ingot forms;
 sorting goods and recording the result;
 stirring materials;
 stripping tyres;

gebruikte komponente uitmekaarhaal, asook klinknaels verwyder;

klapperhaar en perdehaar pluus;

buitebande afwerk;

motorvoertuie was en poleer;

gietvorms met was bstryk;

goedere toedraai;

adresse vanaf fakture of verpakkingstrookies afskryf;

- (b) behoudens klousule 23 van Afdeling A wat die minimum weekloon vir die dryf van voertuie vasstel, 'n werknemer wat benewens die verrigting van een of meer van die pligte in paragraaf (a) van hierdie omskrywing bedoel, ook voertuie kan dryf;

- (6) "vakman" 'n persoon wat vakmanswerk verrig en wat—

(a) 'n leertyd as vakleerling in 'n aangewese ambag uitgedien het ooreenkomstig die vereistes van die Wet op Mannekragopleiding, 1981, of ooreenkomstig 'n skriftelike kontrak wat deur 'n Streekraad goedgekeur is; of

(b) in besit is van 'n graad A-lidmaatskapkaart wat deur die Motor Industry Employees' Union of South Africa of die Motor Industry Combined Workers' Union uitgereik is; of

(c) in besit is van 'n sertifikaat wat ooreenkomstig die Wet op Mannekragopleiding, 1981, aan hom uitgereik is; of

(d) in besit is van 'n identiteitskaart wat deur die Streekraad uitgereik is;

- (7) "masjiensteller" 'n werknemer wat masjiengereedskap en perse, uitgesonderd gereedskap of draaibanke wat vir die masjinerie van remtrommels, remskywe, vliegwiellakke of drukplate gebruik word, regstel en/of stel;

- (8) "werkman graad AR" 'n werknemer wat hoofsaaklik of uitsluitlik die volgende werksaamhede verrig:

Verf, kleefstowwe, erkende bitumastik- en brandwerende of roeswerende stowwe (deklae) met 'n sproeisuiet of kwas aan komponente en eenhede aanbring, maar nie metaalspuitwerk aan onderdele en komponente nie;

monteerwerk waar geen passing vereis word nie;

buig- en/of fatsoenerwerk met die hand verrig in eendoelsetmate of -vormers;

remskoene, bande en koppelaarplate bind;

metale afskuur;

onderdele met kan-kanniemate en/of toetstoestelle en/of propmate nagaan;

wrywingsmateriaal volgens standaardpatroonplate sny;

koppelaarvoerings volgens vooraf bepaalde grootte of patroonplate sny en skuur;

in vernis, emalje of verf indompel;

rem- en/of koppelaarkomponente uitmekaarhaal om dit te vernieu;

met die hand of kraggereedskap afwerk of slyp: Met dien verstande dat in alle gevalle van presisieafwerking die betrokke masjien vooraf deur 'n vakman of masjiensteller gestel moet word;

boor- en versinkwerk in voerings verrig;

gate boor wat vooraf deur 'n vakman of masjiensteller of 'n vakleerling of kwekeling wat ingevolge die Wet op Mannekragopleiding geregistreer is, afgemerk is, of masjienboorwerk met eendoel-setmate verrig;

boorwerk verrig volgens patroonplate of patrone met 'n draagbare boor wat nie bore groter as 13 mm in diameter kan neem nie;

outomatiese masjiene voer en/of laai en/of aansit en/of ontlaai en/of bedien;

metale vyl, uitgesonderd presisiowerk;

skroef- en/of trap- en/of hand- en/of kragperswerk en/of keepwerk verrig wanneer dit gedoen word met vooraf gestelde setmate of stempels, maar nie setmate en/of stempels stel nie;

lood verhit;

visuele inspeksies uitvoer;

afmerkwark volgens patrone of patroonplate met die hand verrig;

komponente in toetssetmate monteer en die toetsing van komponente waarneem;

senterlose slypmasjiene bedien;

masjiene bedien, maar nie stel nie, wat bedoel is of permanent aangepas is vir werk met 'n enkele gereedskapstuk en waar handbediening beperk is tot laai-, aansit-, stopsit- en ontlaaiwerk, maar uitgesonderd werksaamhede in verband met die masjinerie van remtrommels, remskywe of vliegwiele;

'n kragpers(e) bedien, maar nie stel nie;

onderdele onder toesig van 'n werkman-toesighouer in stelle verpak;

stripping used components, including deriveting;

teasing coir and horsehair;

trimming tyres;

washing and polishing motor vehicles;

waxing moulds;

wrapping of goods;

writing in addresses copied from invoices or packing slips;

- (b) subject to the provisions of clause 23 of Division A, which fixes the minimum weekly wage for driving vehicles, an employee who, in addition to performing any of the duties enumerated in paragraph (a) of this definition, may also drive vehicles;

- (6) "journeyman" means a person who performs journeyman's work and who—

(a) has served an apprenticeship in a designated trade in accordance with the requirements of the Manpower Training Act, 1981, or in accordance with a written contract approved by any Regional Council; or

(b) is in possession of a Grade A membership card issued by the Motor Industry Employees' Union of South Africa or the Motor Industry Combined Workers' Union; or

(c) is in possession of a certificate issued to him in terms of the Manpower Training Act, 1981; or

(d) is in possession of an identity card issued by a Regional Council;

- (7) "machine setter" means an employee who adjusts and/or sets machine tools and presses, other than tools or lathes used for machining brake drums, brake discs, fly-wheel facings or pressure plates;

- (8) "operative, Grade AR" means an employee mainly or exclusively engaged on the following duties:

Application by spray gun or brush or paint, adhesives, recognised bitumastic and fire-resisting or rust-preventing substances (coatings) to components and units other than metal spraying to parts and components;

assembling where no fitting is required;

bending and/or forming by hand operation in special-purpose jigs or formers;

bonding brake shoes, bands and clutch plates;

buffing metals;

checking parts with go-no-go gauges and/or testing devices and/or plug gauges;

cutting friction material to standard templates;

cutting and grinding of clutch liners to pre-determined size or templates;

dipping in varnish, enamels or paint;

dismantling of brake and/or clutch components for reconditioning;

dressing or grinding by hand or power tool: Provided that in all cases of precision dressing the machine concerned shall be pre-set by a journeyman or machine setter;

drilling and countersinking of liners;

drilling holes previously marked out by a journeyman or machine setter or an apprentice or a trainee registered in terms of the Manpower Training Act, or machine drilling with special-purpose drilling jigs;

drilling with portable drill not capable of taking drills larger than 13 mm in diameter to templates or patterns;

feeding and/or loading and/or starting and/or unloading and/or operating automatic machines;

filing of metals other than precision work;

fly and/or treadle and/or manual and/or power pressing and/or notching where the work is done with pre-set jigs or dies, excluding the setting of jigs and/or dies;

heating lead;

inspecting visually;

marking off from patterns or templates by hand;

mounting of components into test jigs and observing the testing of components;

operating centreless grinders;

operating but not setting machines designed or permanently adapted for a single-tool operation and where manual operations are limited to loading, starting, stopping and unloading, but excluding any operations connected with the machining of brake drums, brake discs or flywheels;

operating power press/presses, excluding setting;

packing of component parts into sets under supervision of an operative supervisor;

sweisepunte in posisie plaas;
 voorberei vir poleerwerk;
 metale vooraf behandel deur middel van chemiese prosesse;
 komponente proeftoets;
 klinkwerk verrig;
 ruwe skuurwerk waar die masjien of werk met die hand vasgehou word;
 buitedraadinsnyding met die hand deur middel van stempelkoppe en/of tap- en/of skroefsnymasjiene;
 sweisepunte skerpmaak maar nie vervang nie;
 soldeer, vertin-, aansweet-, deurloopdraadswaiswerk, punt- en/of heg- en/of stuikswaising, met inbegrip van die verwydering en vervanging van sweisepunte en die skoonmaak van sweisepunte met skuurmateriaal of handvyle;
 metaalstroke reguit en/of plat maak;
 metaal, met inbegrip van klinknaels, slaan of klink; klinknaels verhit;
 onderdele en komponente met die hand stroop of met masjiene wat gewoonlik deur hierdie klas werkman gebruik word;
 bout skroefdraadsny;
 en wat, mits hy die voorgeskrewe bonus vir die stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;

- (9) "werkman graad BR" 'n werknemer wat hoofsaaklik of uitsluitlik betrokke is by die herhalingsbediening of -versorging, uitgesonderd die stel, van halfoutomatiese masjiene waar die werksiklus krag-aangedrewe is en die eindpunt deur outomatiese stuiters beheer word, met inbegrip van kapstaander- en rewolwertipe draaibanke waar alle werksaamhede tot vaste stuiters beperk word: Met dien verstande dat hierdie werkman nie 'n werksaamheid in verband met die masjinerie van remtrommels, remskywe of vliegwiels mag verrig nie maar dat hy, mits hy die voorgeskrewe bonus vir die stelwerk betaal word, die masjiene wat hy bedien, kan stel en regstel;
- (10) "werkman graad CR" 'n werknemer wat hoofsaaklik of uitsluitlik sweiswerk met elektriese sweisuitrusting en/of snywerk met 'n profielsnymasjien verrig en die verhitings- en snygasmengels van die sweis- of snyuitrusting aan die vlamsnyer stel en reguleer;
 sweis- en/of sweissoldeerwerk verrig volgens setmate en/of aan onderdele wat só gevorm is dat 'n setmaat nie nodig is nie: Met dien verstande dat alle vryhandse boog- of gassweiswerk wat deur hierdie werkman verrig word, beperk moet wees tot sweislasse—
- wat na onder gedoen word;
 - aan komponente waarvan die totale massa hoogstens 13,6 kg is;
 - wat altesaam hoogstens 38,1 cm lank in een sweismaat is;
- en wat, mits hy die voorgeskrewe bonus vir die stelwerk betaal word, die masjien wat hy bedien, kan stel en regstel;
- (11) "werkman-toesighouer" 'n werknemer wat hoofsaaklik of uitsluitlik toesig hou oor die werk van alle werkers in werkmanklasse en algemene werkers.

Klousule 3.—Werknemers

(1) Behoudens subklousule (2) van hierdie klousule, kan 'n vernuwings-inrigting wat ingevolge klousule 1 van hierdie Hoofstuk by die Raad geregistreer is, benewens vakleerlinge en kwekelinge wat hy ingevolge klousule 1 (2) van Afdeling A van hierdie Ooreenkoms in diens mag neem en die klasse werknemers in klousule 3 van Afdeling B en klousule 3 van Hoofstuk I van Afdeling C van hierdie Ooreenkoms bedoel, enige van die klasse werknemers in klousule 4 van hierdie Hoofstuk bedoel in diens neem kragtens die voorwaardes in hierdie Hoofstuk voorgeskryf: Met dien verstande dat indien die bepalings van Afdeling A of B of Hoofstuk I van Afdeling C strydig is met die bepalings van hierdie Hoofstuk, die bepalings van hierdie Hoofstuk geldig is en voorkeur moet geniet.

(2) Ondanks andersluidende bepalings in hierdie Ooreenkoms is die bepalings van Hoofstuk I van Afdeling C met betrekking tot bakwinkel-assistente, B/A-vakmanne en herstelwinkelassistentie nie van toepassing op vernuwingsinrigtings wat as sodanig by die Raad geregistreer is nie.

Klousule 4.—Lone

(1) *Minimum loon*.—Die minimum loon wat 'n werkgewer aan elke lid van ondergenoemde klasse van sy werknemers moet betaal, is dié soos in die Loonbylae hieronder uiteengesit.

(2) *Stelbonus*.—Die minimum weekloon in Deel B van die Bylae hieronder voorgeskryf, moet met R5 per week verhoog word indien die werknemer te eniger tyd in die loop van sy pligte die masjien of masjiene wat hy bedien, stel en regstel.

(3) *Bonus*.—Die minimum weekloon wat vir 'n werkman-toesighouer in die Bylae hieronder voorgeskryf word, moet met R10 per week verhoog word indien die werknemer te eniger tyd in die loop van sy pligte die werk van werkmanklasse werkers nagaan en in die proses van meetinstrumente gebruik maak.

placing of welding tips in position;
 preparation for buffing;
 pre-treatment of metals by chemical process;
 proof-testing components;
 riveting;
 rough grinding where the machine or work is held by hand;
 screwing by hand with die-heads and/or taps and/or screwing machines;
 sharpening but not replacing welding tips;
 soldering, tinning, sweating, continuous wire welding, spot and/or tack and/or butt welding, including the removing and replacing of welding tips and the cleaning of welding tips with abrasive materials or by hand filing;
 straightening and/or flattening of metal strips;
 striking metal, including rivet striking; rivet heating;
 stripping parts and components by hand or machines normally used by this class of operative;
 threading of bolts;
 and who may set and adjust the machines he operates, provided he is paid the prescribed setting bonus;

- (9) "operative, Grade BR" means an employee mainly or exclusively engaged in the repetitive operation of or attending to, but not setting, semi-automatic machines where the work cycle is power-driven and the end point is controlled by automatic operating stops, including capstan and turret type lathes where all operations are limited to fixed stops: Provided that this operative may not perform any operation related to the machining of brake drums, brake discs or flywheels but may set and adjust the machines he operates, provided he is paid the prescribed setting bonus;
- (10) "operative, Grade CR" means an employee mainly or exclusively engaged on—
- welding with electric welding equipment and/or cutting with profile cutting machine and setting and regulating the heating and cutting gas mixtures of the welding or cutting equipment at the torch;
- welding and/or brazing to jigs and/or parts so formed as to obviate the need for a jig: Provided that any freehand arc or gas welding performed by this operative must be restricted to welds which are—
- downhand;
 - of components of which the completed mass does not exceed 13,6 kg;
 - not in excess of 38,1 cm total length of one welding seam;
- and who may set and adjust any machine he operates, provided he is paid the prescribed setting bonus;
- (11) "operative supervisor" means an employee mainly or exclusively engaged in supervising the work of any operative classes of workers and general workers.

Clause 3.—Employees

(1) Subject to the provisions of subclause (2) of this clause, a reconditioning establishment which is registered with the Council in terms of clause 1 of this Chapter may employ, in addition to apprentices and trainees in terms of clause 1 (2) of Division A of this Agreement and the classes of employees referred to in clause 3 of Division B and clause 3 of Chapter I of Division C of this Agreement, any of the classes of employees referred to in clause 4 of this Chapter under the terms and conditions laid down in this Chapter: Provided that where the provisions of Division A or B or Chapter I of Division C and the provisions of this Chapter are in conflict, the provisions of this Chapter shall obtain and have preference.

(2) Notwithstanding anything to the contrary in this Agreement, the provisions of Chapter I of Division C relating to body shop assistants, B/A journeymen and repair shop assistants shall not apply to reconditioning establishments registered as such by the Council.

Clause 4.—Wages

(1) *Minimum wage*.—The minimum wage which an employer shall pay each member of the undermentioned classes of his employees shall be as set out in the following Wage Schedule.

(2) *Setting bonus*.—The minimum weekly rates prescribed in Part B of the Schedule hereunder shall be increased by R5 per week if the employee at any time in the course of his duties sets and adjusts the machine(s) he operates.

(3) *Bonus*.—The minimum weekly wage prescribed for an operative supervisor in the Schedule hereunder shall be increased by R10 per week if the employee at any time in the course of his duties checks the work of operative classes of workers and uses measuring instruments in the process.

(4) *Ondervinding*.—Vir die toepassing van hierdie klousule beteken "ondervinding" die totale tydperk of tydperke diens van 'n werknemer by of sy huidige of by 'n ander werknemer in die bepaalde beroep waarin hy werksaam is.

LOONBYLAE

Deel A.—Diverse

Klas werknemer	Loon per week (Alle gebiede) R
Remtrommelskiller—	
gedurende eerste jaar ondervinding.....	104,40 (R2,32 per uur)
gedurende tweede jaar ondervinding.....	116,10 (R2,58 per uur)
daarna.....	153,90 (R3,42 per uur)
Skoonmaakster.....	47,70 (R1,06 per uur)
Koppelaardeksel-monteersteller—	
gedurende eerste ses maande ondervinding.....	114,30 (R2,54 per uur)
daarna.....	128,70 (R2,86 per uur)
Vakman.....	207,00 (R4,60 per uur)
Algemene werker.....	85,50 (R1,90 per uur)
Ankerwikkelaar—	
gedurende eerste drie maande ondervinding.....	101,70 (R2,26 per uur)
daarna.....	121,95 (R2,71 per uur)
Masjiesteller—	
gedurende eerste jaar ondervinding.....	92,70 (R2,06 per uur)
gedurende tweede jaar ondervinding.....	104,40 (R2,32 per uur)
daarna.....	145,35 (R3,23 per uur)
Werkman-toesighouer.....	116,10 (R2,58 per uur)

Deel B.—Werkmanne

Werkman graad AR—	
gedurende eerste drie maande ondervinding.....	85,50 (R1,90 per uur)
daarna.....	88,65 (R1,97 per uur)
Werkman graad BR—	
gedurende eerste ses maande ondervinding.....	92,70 (R2,06 per uur)
daarna.....	93,60 (R2,08 per uur)
Werkman graad CR—	
gedurende eerste ses maande ondervinding.....	95,85 (R2,13 per uur)
daarna.....	104,40 (R2,32 per uur)

Klousule 5.—Werkure

(1) Die gewone werkure van 'n werknemer is hoogstens 45, uitgesonderd etenspouses, in 'n week en nege en 'n kwart, uitgesonderd etenspouses, op 'n dag.

(2) Geen werkgever mag van 'n werknemer vereis of hom toelaat—

- om vir 'n aaneenlopende tydperk van meer as vyf uur sonder 'n ononderbroke pouse van minstens een uur te werk nie; Met dien verstande dat, vir die toepassing van hierdie paragraaf, werktydperke wat deur pouses van minder as een uur onderbreek word, geag word aaneenlopend te wees;
- om, behoudens klousule 9 van hierdie Hoofstuk sy gewone weeklike ure op ander dae as Maandae, Dinsdae, Woensdae, Donderdae of Vrydae te werk nie;

Met dien verstande dat 'n werkgever met daardie werknemers van hom wat gewoonlik net vyf dae elke week werk, ooreen kan kom dat die ononderbroke pouse in paragraaf (a) van hierdie subklousule bedoel tot minstens 30 minute ingekort word, maar voordat 'n ingekorte pouse ingevoer word, moet die werkgever die besonderhede van die toestemming tot die ingekorte pouse, met inbegrip van die bepalinge daarvan en die werknemer se toestemming daartoe, in 'n behoorlike register inskryf wat vir dié doel gehou word en deur die betrokke Streekraad goedgekeur is.

(3) Dit is toelaatbaar vir 'n werkgever om verskillende aanvangs- en uitskeite op 'n dag vir verskillende werkwinkelwerknemers te reël: Met dien verstande dat die tydperk tussen sodanige aanvangs- en uitskeite op 'n bepaalde dag pouses van altesaam hoogstens 45 minute in 'n bepaalde bedryfsinrigting mag wees.

(4) Alle werknemers is geregtig op en moet 'n ruspouse van 10 minute toegestaan word so na doenlik aan die middel van elke werktydperk in die oggend en in die namiddag, en sodanige pouse moet, vir die berekening van besoldiging, geag word deel van die gewone werkure te wees.

(5) Wanneer 'n ander werknemer as 'n vakman of remtrommelskiller of masjiesteller minder as 45 uur in 'n week werk omdat—

- die gewone werkure van die bedryfsinrigting minder as 45 is;
- die werkgever nie die skofte van sodanige werknemer só kan reël dat dit 45 uur behoort nie;

moet sodanige werknemer se week, behoudens klousule 5 (10) van Afdeling A en klousule 8 van hierdie Hoofstuk, geag word 45 ure te wees.

(4) *Experience*.—"Experience", for the purposes of this clause, means the total period or periods of employment which an employee has had either with his present or any other employer in the particular occupation in which he is employed.

WAGE SCHEDULE

Part A.—Miscellaneous

Class of employee	Wages per week (All areas) R
Brake drum skimmer—	
during first year of experience.....	104,40 (R2,32 per hour)
during second year of experience.....	116,10 (R2,58 per hour)
thereafter.....	153,90 (R3,42 per hour)
Char.....	47,70 (R1,06 per hour)
Clutch cover assembly setter—	
during first six months of experience.....	114,30 (R2,54 per hour)
thereafter.....	128,70 (R2,86 per hour)
Journeyman.....	207,00 (R4,60 per hour)
General worker.....	85,50 (R1,90 per hour)
Armature winder—	
during first three months of experience.....	101,70 (R2,26 per hour)
thereafter.....	121,95 (R2,71 per hour)
Machine setter—	
during first year of experience.....	92,70 (R2,06 per hour)
during second year of experience.....	104,40 (R2,32 per hour)
thereafter.....	145,35 (R3,23 per hour)
Operative supervisor.....	116,10 (R2,58 per hour)

Part B.—Operatives

Operative, Grade AR—	
during first three months of experience ..	85,50 (R1,90 per hour)
thereafter.....	88,65 (R1,97 per hour)
Operative, Grade BR—	
during first six months of experience.....	92,70 (R2,06 per hour)
thereafter.....	93,60 (R2,08 per hour)
Operative, Grade CR—	
during first six months of experience.....	95,85 (R2,13 per hour)
thereafter.....	104,40 (R2,32 per hour)

Clause 5.—Hours of work

(1) The ordinary hours of work of an employee shall not exceed 45, excluding meal intervals, in any one week and nine and a quarter, excluding meal intervals, in any one day.

(2) No employer shall require or permit any employee—

- to work for a continuous period of more than five hours without an uninterrupted interval of at least one hour: Provided that for the purposes of this paragraph, periods of work interrupted by intervals of less than one hour shall be deemed to be continuous;
- subject to the provisions of clause 9 of this Chapter, to work his ordinary weekly hours on any days other than Mondays, Tuesdays, Wednesdays, Thursdays or Fridays:

Provided that an employer may agree with those of his employees who normally work on only five days each week that the uninterrupted interval referred to in paragraph (a) of this subclause should be reduced to not less than 30 minutes, but before a reduced interval may be put into operation, the employer shall enter the details of the agreement to the reduced interval, including the terms thereof and the employee's consent thereto, in a proper record kept for that purpose and approved by the Regional Council concerned.

(3) It shall be permissible for an employer to arrange different starting and finishing times on any day in respect of different workshop employees: Provided that the period between such starting and finishing times on any one day shall not in the aggregate exceed intervals of more than 45 minutes in any one establishment.

(4) All employees shall be entitled to and be granted a rest interval of 10 minutes at as nearly as practicable to the middle of each morning and afternoon work period and such interval shall, for the purpose of calculating remuneration, be reckoned as part of the ordinary working hours.

(5) Subject to the provisions of clause 5 (10) of Division A and clause 8 of this Chapter, whenever any employee, other than a journeyman or brake drum skimmer or machine setter, works for less than 45 hours in any week owing to—

- the usual working hours of the establishment being less than 45;
- the employer being unable to regulate the shifts of such employee to 45 hours;

such employee's week shall be deemed to be 45 hours.

(6) 'n Werknemer wat deur die polisie gearresteer of aangehou word weens 'n oortreding of 'n vermoedlike oortreding, moet vir die tydperk wat hy in arres is of aldus aangehou word en nie in staat is om sy werk voort te sit nie, vir die toepassing van hierdie klousule geag word sonder toestemming afwesig te wees.

Klousule 6.—Oortydwerk

(1) Vir die toepassing van hierdie klousule beteken "oortydwerk" alle tyd wat daar, uitgesonderd op Sondae, langer gewerk word as die getal rure wat in klousule 5 (1) van hierdie Hoofstuk voorgeskryf word.

(2) Ondanks klousule 5 (1) van hierdie Hoofstuk, kan 'n werkgewer van 'n werknemer vereis of hom toelaat om oortyd te werk vir 'n totale tydperk van hoogstens 10 uur in 'n bepaalde week.

(3) Die minimum loon waarteen werknemers vir oortydwerk besoldig moet word, is een en 'n half maal hul gewone loon: Met dien verstande dat 'n werknemer nie vir oortyd kwalifiseer ten opsigte van 'n week waarin hy minder as 45 uur gewerk het nie en dat hierdie getal onderworpe is aan 'n *pro rata*-vermindering ten opsigte van ondervermelde in 'n besondere week:

- (i) Statutêre openbare vakansiedae in hierdie Hoofstuk bedoel;
 - (ii) afwesigheid met vergunning of kondonering van die werkgewer: Met dien verstande dat 'n werknemer wat reken dat hy veronreg word omdat sy werkgewer nie sy afwesigheid wil kondoneer nie, by 'n Streekraad appél kan aanteken teen die werkgewer se beslissing wat op hom toegepas is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening in sodanige geval gegee behoort te gewees het (as die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad, wie se beslissing finaal is);
 - (iii) die begin van 'n nuwe dienskontrak.
- (4) Klousule 5 (1), (2), (3) en (4) van hierdie Hoofstuk en subklousule (2) van hierdie klousule is nie op 'n werknemer van toepassing nie terwyl hy werk verrig wat, weens onvoorsiene omstandighede soos 'n brand, storm, ongeluk, epidemie, gewelddaad, diefstal of 'n onklaarraking van installasie of masjinerie, sonder versuim gedoen moet word of terwyl hy werk verrig in verband met die opknapping of herstel van installasie of masjinerie wat nie gedurende gewone werkure verrig kan word nie.

Klousule 7.—Sondagwerk

(1) Wanneer 'n werknemer op 'n Sondag werk, moet sy werkgewer, behoudens klousule 9 (3) van hierdie Hoofstuk—

(a) sodanige werknemer—

- (i) as hy aldus hoogstens vier uur werk, minstens die gewone besoldiging betaal wat vir die tydperk wat hy gewoonlik op 'n weekdag werk, betaalbaar is; of
- (ii) as hy aldus langer as vier uur werk, minstens dubbel sy gewone besoldiging betaal ten opsigte van die totale tydperk op sodanige Sondag gewerk, of minstens dubbel die gewone besoldiging wat betaalbaar is vir die tydperk wat hy gewoonlik op 'n weekdag werk, naamlik die grootste bedrag; of

(b) die werknemer minstens een en 'n derde maal sy gewone besoldiging betaal ten opsigte van die totale tydperk op sodanige Sondae gewerk en hom binne sewe dae vanaf sodanige Sondag een dag verlof toestaan en hom daarvoor minstens sy gewone besoldiging betaal asof hy op sodanige dag van verlof sy gemiddelde gewone werkure vir daardie dag van die week gewerk het.

Klousule 8.—Korttyd

(1) 'n Werkgewer kan, behoudens subklousule (2), die gewone werkure van 'n werknemer inkort weens korttyd en in so 'n geval 'n bedrag van die werknemer se verdienste aftrek wat eweredig is aan die tydperk wat daar nie gewerk word nie: Met dien verstande dat—

- (i) geen bedrag in die geval van korttyd wat ontstaan uit 'n bedryfslapte of 'n tekort aan materiaal afgetrek mag word nie tensy die werkgewer sy werknemers voor of op die onmiddellik voorafgaande dag in kennis gestel het van sy voorneme om die gewone werkure in te kort;
- (ii) geen bedrag in die geval van korttyd wat te wyte is aan 'n kragonderbreking of 'n algemene onklaarraking van installasie of masjinerie, afgetrek mag word nie ten opsigte van die eerste uur wat daar nie gewerk word nie, tensy die werkgewer sy werknemers voor of op die onmiddellik voorafgaande dag in kennis gestel het dat daar geen werk beskikbaar sal wees nie;
- (iii) waar die werkgewer uitdruklik van die werknemer vereis om hom op 'n bepaalde dag by die bedryfsinrigting aan te meld met die doel om vas te stel of daar werk beskikbaar is, hy geag moet word minstens vier uur op sodanige dag te gewerk het as daar geen werk beskikbaar is nie of as daar werk vir minder as vier uur beskikbaar is.

(6) For the purposes of this clause, an employee who is arrested or detained by the police for any offence or suspected offence shall, for the period during which he is under arrest or so detained and unable to continue his employment, be deemed to have absented himself without permission.

Clause 6.—Overtime

(1) For the purposes of this clause, "overtime" means all time worked, other than on Sundays, in excess of the number of ordinary hours of work prescribed in clause 5 (1) of this Chapter.

(2) Notwithstanding the provisions of clause 5 (1) of this Chapter, an employer may require or permit an employee to work overtime for a total period not exceeding 10 hours in any one week.

(3) The minimum rate at which employees shall be remunerated for overtime shall be one and a half times their normal rate of pay: Provided that an employee shall not qualify for overtime in respect of any week during which he has worked less than 45 hours, this figure being subject to *pro rata* reduction in respect of the following which occur during a particular week:

- (i) Statutory public holidays referred to in this Chapter;
- (ii) absence with the permission or condonation of the employer: Provided that an employee who is aggrieved by the employer's non-condonation of his absence may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case in the event of the employee not being satisfied with the Regional Council's decision, he may appeal against it to the National Council, whose decision shall be final;
- (iii) the beginning of a new contract of employment.

(4) The provisions of clause 5 (1), (2), (3) and (4) of this Chapter and subclause (2) of this clause shall not apply to any employee while employed on work which, owing to unforeseen circumstances such as fire, storm, accident, epidemic, act of violence, theft or a break-down of plant or machinery, must be done without delay or on any work in connection with the overhauling or repairing of plant or machinery which cannot be performed during ordinary working hours.

Clause 7.—Sunday work

(1) Subject to the provisions of clause 9 (3) of this Chapter, whenever an employee works on a Sunday, his employer shall either—

(a) pay the employee—

- (i) if he so works for a period not exceeding four hours, not less than the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day; or
- (ii) if he so works for a period exceeding four hours, remuneration at a rate of not less than double his ordinary rate of remuneration in respect of the total period worked on such Sunday, or remuneration which is not less than double the ordinary remuneration payable in respect of the period ordinarily worked by him on a week-day, whichever is the greater; or

(b) pay the employee remuneration at a rate of not less than one and a third times his ordinary rate of remuneration in respect of the total period worked on such Sunday and grant him within seven days of such Sunday one day's leave and pay him in respect thereof remuneration at a rate of not less than his ordinary rate of remuneration as if he had on such day's leave worked his average ordinary working hours for that day of the week.

Clause 8.—Short-time

(1) Subject to the provisions of subclause (2), an employer may reduce the ordinary hours of work of an employee on account of short-time and in that event make a deduction from the employee's earnings proportionate to the period not worked: Provided that—

- (i) no deduction shall be made in the case of short-time arising out of slackness of trade or shortage of material, unless the employer has given his employees notice not later than the immediately preceding day of his intention to reduce the ordinary hours of work;
- (ii) no deduction shall be made in the case of short-time owing to a power failure or a general breakdown of plant or machinery, in respect of the first hour not worked unless the employer has given his employees notice not later than on the immediately preceding day that no work will be available;
- (iii) where the employee is expressly required by the employer to report at the establishment on any particular day for the purpose of ascertaining whether work will be available, he shall, if no work or work of less than four hours' duration is available, be deemed to have worked not less than four hours on such day.

(2) Hierdie klousule is nie van toepassing nie ten opsigte van—

- (a) 'n vakleerling, behalwe met die goedkeuring van die Registrateur van Mannekragopleiding;
- (b) 'n statutêre openbare vakansiedag.

Klousule 9.—Skofwerk

Onderstaande bepalings is van toepassing op skofwerk:

- (1) Geen gewone skof mag langer as nege en 'n kwart uur duur nie;
- (2) daar moet minstens agt uur tussen die agtereenvolgende skofte van 'n werknemer verloop;
- (3) (a) waar 'n werknemer tussen 18h00 en 06h00 werk, moet sy werkgever hom teen sy gewone loon besoldig, plus 10 persent vir elke uur of gedeelte van 'n uur tussen hierdie tye gewerk;
- (b) waar 'n werknemer sy gewone skof of 'n gedeelte daarvan op 'n Sondag werk, moet hy vir sodanige skof soos volg besoldig word:
 - (i) As hy die grootste gedeelte van sodanige skof op 'n Sondag werk, moet die hele skof geag word op 'n Sondag gewerk te gewees het en moet hy ingevolge klousule 7 van hierdie Hoofstuk daarvoor besoldig word;
 - (ii) as hy die kleinste gedeelte van sodanige skof op 'n Sondag werk, moet die hele skof geag word op 'n weekdag gewerk te gewees het en moet hy, behoudens paragraaf (a) hierbo, teen sy gewone loon daarvoor besoldig word;
- (4) behoudens die voorbehoudsbepaling van klousule 6 (3) van hierdie Hoofstuk, moet tyd wat werknemers ná die voltooiing van hul gewone skof werk, geag word oortydwerk te wees en moet hulle in ooreenstemming met die skole in genoemde klousule voorgeskryf daarvoor besoldig word.

Klousule 10.—Besoldiging vir openbare vakansiedae

- (1) (a) Wanneer 'n dag wat 'n openbare vakansiedag is kragtens artikel 1 of as sodanig verklaar word kragtens artikel 2 van die Wet op Openbare Vakansiedae, Wet 5 van 1952, binne 'n werknemer se gewone werkweek val en die werknemer nie op daardie dag werk nie, moet sy werkgever hom daarvoor besoldiging betaal wat minstens gelyk is aan dié wat hy gewoonlik vir sy gewone werkure vir daardie dag van die week ontvang.
- (b) Ondanks paragraaf (a) van hierdie subklousule, verbeur 'n werknemer wat van sy werk afwesig is op die werkdag onmiddellik voor of na 'n statutêre openbare vakansiedag met besoldiging in hierdie Hoofstuk bedoel, sy reg om vir sodanige openbare vakansiedag besoldig te word, tensy hy met toestemming of kondonering van die werkgever afwesig is.
- (c) 'n Werknemer wat reken dat hy veronreg is deur die toepassing van paragraaf (b) van hierdie subklousule, kan by 'n Streekraad appél aanteken teen die werkgever se beslissing wat op hom toegepas is, en die Streekraad kan, nadat hy alle redes oorweeg het wat vir sodanige beslissing aangevoer word, daardie beslissing bekrachtig of 'n ander beslissing gee wat na sy mening in daardie geval gegee behoort te gewees het. As die werknemer nie met die Streekraad se beslissing tevrede is nie, kan hy daarteen appél aanteken by die Nasionale Raad, wie se beslissing finaal is.

Verduidelikende opmerking. Die uitwerking van hierdie klousule is dat die Ooreenkoms nou gewysig is sodat dit in alle opsigte ooreenkom met die bepalings van die Wet op Openbare Vakansiedae (Wet 5 van 1952), d.w.s. al die vakansiedae wat kragtens genoemde Wet as openbare vakansiedae erken of verklaar word, is vir die toepassing van hierdie Ooreenkoms openbare vakansiedae met besoldiging en wanneer so 'n openbare vakansiedag op 'n Sondag val, word die daaropvolgende Maandag nie, soos voorheen die geval was, geag daardie openbare vakansiedag te wees nie, behalwe in die geval van Nuwejaarsdag.

(2) Wanneer 'n werknemer op enigiene van die dae werk wat in subklousule (1) vermeld word, moet sy werkgever hom, benewens die besoldiging wat ingevolge genoemde subklousule aan hom betaalbaar is—

- (a) teen minstens sy uurloon besoldig vir elke uur of gedeelte van 'n uur aldus gewerk vir die duur van sy gewone skof;
- (b) dubbel sy uurloon betaal vir elke uur of gedeelte van 'n uur langer as sy gewone skof op sodanige dag gewerk.

(3) Wanneer een van die statutêre openbare vakansiedae wat in subklousule (1) bedoel word op 'n nie-werkdag (uitgesonderd 'n Sondag) val, moet 'n werknemer wat op sodanige statutêre openbare vakansiedag werk, besoldig word teen die loon wat in klousule 6 (3) van hierdie Hoofstuk voorgeskryf word.

Klousule 11.—Jaarlikse verlof en besoldiging vir opgelope verlof

(1) Vir die toepassing van hierdie klousule—

- (a) beteken "verlofsiklus" die tydperk waarin 'n werknemer drie weke verlof ingevolge subklousule (2) van hierdie klousule verdien;
- (b) word die uitdrukkings "diens" en "skof" geag die volgende in te sluit:

(i) Skofte wat korter duur as dié wat ingevolge hierdie Hoofstuk toegelaat word, omdat—

- (aa) die betrokke werknemer laat by sy werkplek aangekom het, maar nie later as 'n halfuur nie; of
- (ab) korttyd gewerk is; of

(2) The provisions of this clause shall not apply in respect of—

- (a) an apprentice, except with the approval of the Registrar of Manpower Training;
- (b) any statutory public holiday.

Clause 9.—Shift work

The following provisions shall apply to shift work:

- (1) No normal shift shall exceed nine and a quarter hours;
- (2) not less than eight hours shall elapse between successive shifts of any employee;
- (3) (a) where an employee is employed between 18h00 and 06h00 his employer shall pay him ordinary rate of remuneration, plus 10 per cent for each hour or part of an hour worked between these times;
- (b) where an employee's ordinary shift or part of it is worked on a Sunday, the employee concerned shall be remunerated for such shift as follows:
 - (i) If the major part of such shift is worked on a Sunday, the entire shift shall be deemed to have been worked on a Sunday and the employee shall be paid for it in terms of clause 7 of this Chapter;
 - (ii) if the lesser part of such shift is worked on a Sunday, the entire shift shall be deemed to have been worked on a weekday, and the employee shall, subject to paragraph (a) preceding, be remunerated in terms of such shift at his ordinary rate of remuneration;
- (4) time worked by employees after the completion of their normal shift shall, subject to the proviso to clause 6 (3) of this Chapter, be regarded as overtime and be paid for in accordance with the rates prescribed in the said clause.

Clause 10.—Payment for public holidays

(1) (a) Where any day which is a public holiday in terms of section 1 or declared as such under section 2 of the Public Holidays Act, Act 5 of 1952, falls within an employee's ordinary working week and the employee does not work on such day, his employer shall pay him in respect thereof remuneration at a rate of not less than he normally receives for his ordinary working hours for that day of the week.

(b) Notwithstanding the provisions of paragraph (a) of this subclause, an employee who absents himself from his place of employment on the work-day immediately preceding or following a paid statutory public holiday referred to in this Chapter shall forfeit his right to be paid for such public holiday unless his absence is with the permission or condonation of the employer.

(c) Any employee who is aggrieved by the application to him of the provisions of paragraph (b) of this subclause may appeal to a Regional Council against the employer's decision applied to him, and the Regional Council may, after considering any reasons which may be submitted for such decision, confirm that decision or give such other decision as in its opinion ought to have been given in such case. In the event of the employee not being satisfied with the Regional Council's decision he may appeal against it to the National Council, whose decision shall be final.

Explanatory note.—The effect of this clause is that the Agreement has not been amended to be in line in all respects with the provisions of the Public Holidays Act, 1952 (Act 5 of 1952), i.e. all the holidays recognised and declared to be public holidays in terms of the said Act will be paid public holidays for the purpose of this Agreement and when such a public holiday falls on a Sunday, the Monday following will not, as was the case previously, be deemed to be that public holiday, except in the case of New Year's Day.

(2) Whenever any employee works on any of the days enumerated in subclause (1), his employer shall, in addition to the remuneration payable in terms of the said subclause, pay him—

- (a) at a rate of not less than his hourly wage for each hour or part of an hour so worked up to the duration of his normal shift;
- (b) double his hourly wage for each hour or part of an hour worked in excess of his normal shift on such day.

(3) Whenever one of the statutory public holidays referred to in subclause (1) falls on a non-working day, other than a Sunday, an employee who works on such statutory public holiday shall be remunerated at the rates prescribed in clause 6 (3) of this Chapter.

Clause 11.—Annual leave and accrued leave pay

(1) For the purpose of this clause—

- (a) "leave cycle" means the period during which an employee earns three weeks' leave in terms of subclause (2) of this clause;
- (b) the terms "employment" and "shift" are deemed to include—

(i) shifts which are of shorter duration than those permitted in terms of this Chapter because—

- (aa) the employee arrived late at his place of work, but such lateness did not exceed half-an-hour; or
- (ab) short-time was worked; or

- (ac) sodanige korter skofte met die toestemming van die werkgever gewerk is;
- (ii) skofte wat die betrokke werknemer gewoonlik sou gewerk het maar nie gewerk het nie omdat hy—
 - (aa) met verlof met besoldiging ingevolge hierdie Ooreenkoms afwesig was;
 - (ab) ingevolge die Verdedigingswet, 1957 (Wet 44 van 1957), militêre diens verrig het vir 'n maksimum tydperk van vier maande per jaar;
 - (ac) op las of op versoek van sy werkgever van sy werk afwesig was;
 - (ad) weens siekte of 'n ongeluk van sy werk afwesig was vir 'n tydperk van altesaam hoogstens 30 dae in 'n verlofsiklus;
 - (ae) van sy werk afwesig was op enigeen van die openbare vakansiedae in klousule 10 van hierdie Hoofstuk bedoel:

Met dien verstande dat 'n werknemer wat ná die verstryking van sy jaarlikse verlof sy diens beëindig deur te dros, geen eis ten opsigte van subparagraaf (ii) (aa) hierbo het nie;

- (c) beteken "besoldiging" 'n werknemer se loon soos in hierdie Ooreenkoms omskryf, plus 'n bonus wat gereeld aan die werknemer betaal word, en sodanige bonus word geag die gemiddelde bedrag te wees wat die werknemer ontvang of toegekome het vir die tydperk van 13 weke onmiddellik voor die datum waarop die werknemer met sy jaarlikse verlof gaan of sy diens beëindig of, as hy minder as 13 weke gewerk het, die gemiddelde bedrag wat hy ontvang het of wat hom toegekome het vir die getal voltooië weke wat hy werklik gewerk het.
- (2) Drie agtereenvolgende weke jaarlikse verlof met volle besoldiging moet toegestaan word aan vakleerlinge, kwekelinge wat opleiding ingevolge die Wet op Mannekragopleiding, 1981, ondergaan en aan alle werknemers vir wie lone of besoldiging in hierdie Hoofstuk van die Ooreenkoms voorgeskryf word en wat sedert die datum van indiensneming of met ingang van 'n datum waarop die vorige jaarlikse verlof verskuldig geword het (naamlik die jongste datum), die tydperke van ononderbroke diens wat hieronder in die Bylae van hierdie subklousule gemeld word by dieselfde werkgever voltooi het;

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- (a) Weeklikse besoldigde werknemers: 261 skofte, uitgesonderd oortydwerk.
- (b) Maandelikse besoldigde werknemers: 12 maande.

(3) Jaarlikse verlof kom 'n werknemer toe onmiddellik nadat hy die kwalifiserende tydperk voltooi het wat in subklousule (2) van hierdie klousule gespesifiseer word, maar dit kan geneem word vóór of nadat dit hom toekom indien—

- (a) die omstandighede van die werkgever se besigheid dit vereis; of
- (b) die werkgever en die werknemer aldus ooreenkom:

Met dien verstande dat jaarlikse verlof onder geen omstandighede meer as twee maande voor die datum waarop dit verskuldig word, geneem of dat dit meer as vier maande na sodanige datum uitgestel mag word nie tensy die betrokke werknemer en werkgever voor die verstryking van sodanige tydperk van vier maande skriftelik daartoe ooreengekom het, en dat dit nie met langer as ses maande na die datum waarop dit verskuldig word, uitgestel mag word nie.

(4) Besoldiging vir jaarlikse verlof moet bereken word teen die skaal van besoldiging wat die werknemer ontvang op die datum waarop hy sy jaarlikse verlof neem: Met dien verstande dat dit nie minder mag wees as die skaal van besoldiging wat in hierdie Hoofstuk vir die betrokke kategorie werknemer voorgeskryf word nie, en die werkgever moet dit op die laaste werkdag voor die aanvang van sy verlof aan hom betaal.

(5) Indien enigeen van die openbare vakansiedae met besoldiging wat in klousule 10 (1) van hierdie Hoofstuk bedoel word op 'n werkdag binne die verloftydperk van 'n werknemer val, moet die werkgever—

- (a) een werkdag met volle besoldiging by genoemde verloftydperk voeg ten opsigte van elke sodanige openbare vakansiedag met besoldiging; of
- (b) die betrokke werknemer een gewone dag se loon betaal in plaas van verlof op die betaaldag onmiddellik na sodanige werknemer se verloftydperk.

(6) (a) Jaarlikse verlof mag nie met 'n diensopseggingstermyn van die werknemer saamval nie en ook nie, tensy die werknemer skriftelik aldus versoek, met 'n tydperk wat 'n werknemer militêre diens ingevolge die Verdedigingswet, 1957, verrig nie.

(b) Die tydperk waartydens 'n werknemer met siekteverlof is soos in klousule 31 van Afdeling A van hierdie Ooreenkoms voorgeskryf, tel nie as deel van sodanige werknemer se jaarlikse verlof nie.

(7) Geen werknemer mag sy gewone beroep gedurende die tydperk van sy verlof beoefen nie en geen werkgever mag van 'n werknemer vereis of hom wetens toelaat om gedurende sy verlof in die Nywerheid te werk nie.

- (ac) such shorter shifts were worked with the permission of the employer;
- (ii) shifts which the employee concerned normally would have worked, but did not work because he was—
 - (aa) absent on paid leave in terms of this Agreement;
 - (ab) doing military service in terms of the Defence Act, 1957 (Act 44 of 1957), to the extent of a maximum period of four months per year;
 - (ac) absent from work on the instructions or at the request of his employer;
 - (ad) absent from work owing to sickness or accident amounting in the aggregate to a period not exceeding 30 days in any leave cycle;
 - (ae) absent from work on any of the public holidays referred to in clause 10 of this Chapter:

Provided that an employee who after the expiration of his annual leave terminates his employment by desertion shall have no claim in respect of subparagraph (ii) (aa) above of this definition;

- (c) "remuneration" means an employee's wages as defined in this Agreement, plus any bonus regularly paid to the employee, the amount of such bonus being deemed to be the average amount received by or accrued to an employee in respect of the period of 13 weeks immediately preceding the date the employee goes on annual leave or terminates his employment, or if a period of less than 13 weeks has been worked, the average amount received by or accrued to an employee in respect of the number of complete weeks actually worked.

(2) Three consecutive weeks' annual leave on full pay shall be granted to apprentices, trainees undergoing training under the Manpower Training Act, 1981, and to all employees for whom wages or remuneration are prescribed in this Chapter of this Agreement who have completed with the same employer since the date of engagement or from the date on which the previous annual leave fell due, whichever is the later, the periods of continuous employment set out below in the Schedule to this subclause:

SCHEDULE

- (a) Weekly-paid employees: 261 shifts, excluding overtime.
- (b) Monthly-paid employees: 12 months.

(3) Annual leave shall become due immediately an employee has completed the qualifying period specified in subclause (2) of this clause, but it may be taken before or after it becomes due if—

- (a) the exigencies of the employer's business so require; or
- (b) the employer and the employee so agree:

Provided that annual leave shall in no circumstances be taken more than two months before the due date, nor delayed for more than four months after the due date unless the employee and the employer concerned have, before the expiration of such period of four months, agreed thereto in writing, and shall not be delayed by more than six months after the due date.

(4) Pay for annual leave shall be calculated at the rate of remuneration which the employee is receiving at the date on which he proceeds on his annual leave: Provided that this shall not be less than the rate prescribed in this Chapter for the category of employee concerned, and shall be paid to him by the employer on the last working day prior to the beginning of his leave.

(5) If any of the paid public holidays referred to in clause 10 (1) of this Chapter falls on a working day within the period of leave of an employee, the employer shall either—

- (a) add one working day on full pay to the said period of leave in respect of each such paid public holiday; or
- (b) pay the employee in question one normal day's pay in lieu of leave on the pay-day immediately following such employee's period of leave.

(6) (a) Annual leave shall not be concurrent with any period during which the employee is under notice of termination of employment nor unless the employee so requests, in writing, with any period during which an employee is doing military service in terms of the Defence Act, 1957.

(b) Any period during which an employee is on sick leave as prescribed in clause 31 of Division A of this Agreement shall not be counted as part of such employee's annual leave.

(7) No employee shall engage in his normal occupation during the period of his leave and no employer shall require or knowingly permit any employee to work in the industry during the period of his leave.

(8) Behoudens andersluidende bepalings in hierdie Ooreenkoms, mag geen bedrag by wyse van skuldvergelyking vir geld wat aan die werkgewer verskuldig is van verlofbesoldiging afgetrek word nie.

(9) By beëindiging van die diens van 'n werknemer wat ingevolge subklousule (2) van hierdie klousule vir jaarlikse verlof gekwalifiseer het maar aan wie die verlof op die datum van sodanige beëindiging nog nie toegestaan is nie of wat dit nog nie geneem het nie, moet die werkgewer hom 'n bedrag van verlofbesoldiging betaal wat bereken is ooreenkomstig subklousule (10) van hierdie klousule.

(10) 'n Werknemer wat ontslaan word of sy diens verlaat voor die datum waarop hy vir jaarlikse verlof ingevolge subklousule (2) van hierdie klousule kwalifiseer, is geregtig op besoldiging vir opgelope verlof gelyk aan drie twee-en-vyftigstes van een week se besoldiging vir elke voltooië diensspan vanaf die datum waarop hy by die werkgewer in diens getree het of vanaf die datum waarop sy laaste verlof verskuldig geword het, naamlik die jongste datum. Vir die toepassing van hierdie subklousule, beteken "diensspan" die getal skofte wat die werknemer gewoonlik in 'n week werk.

(Opmerking.—Besoldiging vir opgelope verlof moet bereken word deur drie weke se loon te vermenigvuldig met die gedeelte van 'n jaar gewerk, aldus:

Vir ses maande diens is die verlofbesoldiging $\frac{1}{2} \times$ drie weke se besoldiging;

vir 13 weke diens is die verlofbesoldiging $\frac{1}{4} \times$ drie weke se besoldiging;

vir vyf weke diens is die verlofbesoldiging $\frac{5}{52} \times$ drie weke se besoldiging.

Om drie weke se besoldiging vir 'n maandeliks besoldigde werknemer te bereken, moet die maandeliks besoldiging met $\frac{9}{13}$ vermenigvuldig word. Wat 'n maandeliks besoldigde werknemer betref, is die verlofbesoldiging opgeloop in—

ses maande, dus $\frac{1}{2} \times \frac{9}{13} \times$ een maand se besoldiging;

13 weke, dus $\frac{1}{4} \times \frac{9}{13} \times$ een maand se besoldiging;

vyf weke, dus $\frac{5}{52} \times \frac{9}{13} \times$ een maand se besoldiging.)

(11) (a) In die geval van alle werknemers, uitgesonderd vakmanne en remtrommelskillers, moet die besoldiging vir opgelope verlof wat in subklousule (10) van hierdie klousule bedoel word by diensbeëindiging regstreeks aan die werknemer betaal word.

(b) In die geval van vakmanne en remtrommelskillers moet die besoldiging vir opgelope verlof nie aan die werknemer oorhandig of deur hom aangeneem word nie maar moet dit onmiddellik by diensbeëindiging deur die werkgewer aan die sekretaris van die Streekraad met regsbevoegdheid gestuur word.

(c) 'n Werkgewer moet, wanneer hy 'n bedrag ingevolge paragraaf (b) van hierdie subklousule betaal, 'n verlofbetaalbewys in die vorm in Aanhangsel C van hierdie Ooreenkoms voorgeskrif, in viervoud invul, een kopie hou, een kopie aan die sekretaris van die betrokke Streekraad stuur en die ander twee kopieë aan die betrokke vakman of remtrommelskiller oorhandig wat een kopie onmiddellik moet onderteken en aan die sekretaris van die Streekraad moet stuur en die ander kopie vir die toepassing van paragraaf (d) van hierdie subklousule moet bewaar.

(d) Wanneer 'n vakman of remtrommelskiller wat uit sy werk ontslaan is of sy werk verlaat het voordat hy vir jaarlikse verlof gekwalifiseer het, by 'n ander werkgewer in die Motornywerheid in diens tree, is die volgende bepalings van toepassing:

(i) Die vakman of remtrommelskiller moet aan die nuwe werkgewer kopieë voorlê van die verlofbetaalbewyse wat deur vorige werkgewers in die Motornywerheid aan hom uitgereik is en wat sodanige werknemer ingevolge paragraaf (c) van hierdie subklousule bewaar het;

(ii) die vakman of remtrommelskiller se verlof kom hom toe wanneer hy 'n getal skofte of 'n tydperk gelyk aan dié wat in die Bylae van subklousule (2) van hierdie klousule voorgeskrif word, by die nuwe werkgewer gewerk het, min die totale getal skofte of tydperke gemeld op dié kopieë van die verlofbetaalbewyse wat hy aan die nuwe werkgewer oorhandig het;

(iii) twee weke voordat die vakman of remtrommelskiller verlof met besoldiging by die nuwe werkgewer neem, moet die kopie van die verlofbetaalbewys wat die vakman of remtrommelskiller aan sy nuwe werkgewer oorhandig het, onderteken en aan die betrokke Streekraad voorgelê word en moet aansoek om betaling van die bedrag van die bewys gedoen word;

(iv) die nuwe werkgewer moet aan die vakman of remtrommelskiller die verlofbesoldiging wat ingevolge hierdie klousule aan hom toekom, betaal wanneer hy sy verlof met besoldiging neem;

(v) die werkgewer moet aan die vakman of remtrommelskiller wat sy diens verlaat nadat sy verlof hom toegekom het maar voordat dit aan hom toegestaan is, die verlofbesoldiging betaal wat aan hom verskuldig was op die datum waarop sy verlof hom toegekom het, en die vakman of remtrommelskiller moet self die bedrag van alle verlofbetaalbewyse wat in sy besit is, van die betrokke Streekraad eis deur sodanige bewyse te onderteken en dit aan die sekretaris van die Streekraad voor te lê.

(8) Except as provided elsewhere in this Agreement, no deductions from leave pay shall be made as a set-off against any moneys which may be owing to the employer.

(9) On the termination of the services of an employee who has qualified for annual leave in terms of subclause (2) of this clause but who has not been granted as or has not taken his leave at the date of such termination, an amount of leave pay calculated in accordance with the provisions of subclause (10) of this clause shall be paid by his employer.

(10) An employee who is discharged from or leaves his employment before he has qualified for annual leave in terms of subclause (2) of this clause shall be entitled to accrued leave pay equivalent to three fifty-seconds of one-week's remuneration for each completed span of employment from the date of commencement of service with the employer or from the date on which his last leave become due, whichever is the later. For the purposes of this subclause, "span" means shifts normally worked by the employee in a week.

(Note.—Accrued leave pay is calculated by multiplying three weeks' wages by the fraction of a year worked, thus—

for six months' employment, leave pay is $\frac{1}{2} \times$ three weeks' pay;

for 13 weeks' employment, leave pay is $\frac{1}{4} \times$ three weeks' pay;

for five weeks' employment, leave pay is $\frac{5}{52} \times$ three weeks' pay.

To arrive at three weeks' pay for a monthly-paid employee, multiply the monthly pay by $\frac{9}{13}$. Thus for a monthly-paid employee the leave pay accrued in—

six months is $\frac{1}{2} \times \frac{9}{13} \times$ one month's pay;

13 weeks is $\frac{1}{4} \times \frac{9}{13} \times$ one month's pay;

five weeks is $\frac{5}{52} \times \frac{9}{13} \times$ one month's pay.)

(11) (a) In the case of all employees, other than journeymen or brake drum skimmers, the accrued leave pay referred to in subclause (10) of this clause shall be paid direct to the employee on termination of service.

(b) In the case of journeymen and brake drum skimmers, accrued leave pay shall not be handed to or taken by the employee, but shall immediately on termination of service be remitted by the employer to the secretary of the Regional Council having jurisdiction.

(c) An employer when making payment in terms of paragraph (b) of this subclause shall complete, in quadruplicate, a leave pay voucher in the form prescribed in Annexure C to this Agreement, shall retain one copy in his possession, forward one copy to the secretary of the Regional Council concerned, and hand the remaining two copies to the journeyman or brake drum skimmer concerned, who shall forthwith sign and forward one copy to the secretary of the Regional Council and retain the other copy for purposes of paragraph (d) of this subclause.

(d) Where a journeyman or brake drum skimmer who has been discharged from or has left his employment before he has qualified for annual leave enters the service of another employer in the Motor Industry, the following provisions shall apply:

(i) The journeyman or brake drum skimmer must produce to the new employer copies of leave pay vouchers issued to him by previous employers in the Motor Industry and retained by such employee in terms of paragraph (c) of this subclause;

(ii) the leave for a journeyman or brake drum skimmer shall become due when he has worked with the new employer a number of shifts or a period equivalent to that prescribed in the Schedule to subclause (2) of this clause, less the aggregate of the shifts or periods shown on the copy of the leave pay vouchers handed by him to the new employer;

(iii) two weeks before the journeyman or brake drum skimmer is due to take paid leave from the new employer, the copy of the leave pay voucher handed by the journeyman or brake drum skimmer to his new employer must be signed and submitted to the Regional Council concerned and application made for payment of the amount of the voucher;

(iv) the new employer shall pay the journeyman or brake drum skimmer when he takes his paid leave the amount of leave pay accrued to him in terms of this clause;

(v) a journeyman or brake drum skimmer who leaves his employment after his leave has fallen due but before it has been granted must be paid by the employer the amount due to him as leave pay at the time his leave fell due, and must himself claim from the Regional Council concerned the amount of any leave pay vouchers held by him by signing these and submitting them to the secretary of the Regional Council.

(12) Besoldiging vir opgelope verlof wat deur 'n Streekraad of deur 'n werkgewer ten behoeve van 'n werknemer gehou word wat weens gesondheidsredes of weens ander ongeskiktheid nie meer sy beroep kan voortsit nie, moet onmiddellik aan die werknemer betaalbaar word, en geld vir opgelope verlof wat verskuldig is aan 'n werknemer wat in die loop van sy diens te sterwe kom, moet onmiddellik aan sy boedel betaalbaar word.

(13) Alle bedrae wat ten opsigte van verlofbesoldiging ontvang word, moet gedeponeer word in 'n spesiale rekening waarop Streekrade werk.

(14) Behoudens andersluidende bepalings in hierdie klousule, moet besoldiging vir opgelope verlof wat ten behoeve van 'n vakman of remtrommelskiller gehou word—

(a) as hy die Nywerheid verlaat, aan hom betaal word by verstryking van 52 weke vanaf die datum waarop die verlofbesoldiging begin ooploop het;

(b) terwyl hy nog in die Nywerheid werksaam is, aan hom betaal word wanneer hy sy jaarlikse verlof neem,

of dit kan na goeddunke van die betrokke Streekraad vroeër betaal word.

(15) (a) 'n Werkgewer kan te eniger tyd, maar hoogstens een maal in 'n tydperk van 12 agtereenvolgende maande, sy bedryfsinrigting sluit ten einde sy werknemers jaarlikse verlof toe te staan soos in hierdie klousule voorgeskryf, en waar 'n werknemer op die datum van die sluiting van die bedryfsinrigting nie op die volle voorgeskrewe tydperk van jaarlikse verlof geregtig is nie, moet die werkgewer hom 'n bedrag betaal op die grondslag wat in subklousule (10) van hierdie klousule voorgeskryf word, asof sy diens beëindig is, plus besoldiging ten opsigte van dié openbare vakansiedae met besoldiging wat binne die tydperk val wat die bedryfsinrigting gesluit is en wat ingevolge subklousule (5) van hierdie klousule by 'n werknemer se jaarlikse verlof getel moet word, en wel teen 'n skaal van minstens dié wat hy gewoonlik vir sy gewone werkure vir daardie dag van die week sou ontvang het: Met dien verstande dat daar, behoudens subklousule (7) van hierdie klousule, van onderhoudspersoneel vereis kan word of hulle toegelaat kan word om gedurende die tydperk te werk waarin die bedryfsinrigting ingevolge hierdie paragraaf gesluit is.

(b) Vir die toepassing van hierdie klousule beteken "onderhoudspersoneel" werknemers in diens vir die onderhoud, opknapping of herstel van masjinerie, uitrustings of installasies.

Klousule 12.—Addisionele vakansiebesoldiging

(1) Elke werkgewer moet van elke vakman of remtrommelskiller wat by hom in diens is 'n addisionele vakansiebesoldiging van R9 vir elke week diens betaal: Met dien verstande dat—

(i) waar 'n vakman of remtrommelskiller 'n loon vir altesaam minder as 23 uur in 'n week ontvang of daarop geregtig is, geen addisionele vakansiebesoldiging, behoudens klousule 11 (1) (b) (ii) (ad) van hierdie Hoofstuk vir daardie week ten behoeve van sodanige werknemer betaalbaar is nie; en

(ii) waar 'n vakman of remtrommelskiller in 'n verlofsiklus weens siekte of 'n ongeluk 30 dae lank van sy werk afwesig was, sy werkgewer die vakansiebesoldiging met een vyfde van die weeklikse bedrag betaalbaar kan verminder vir elke verdere dag afwesig weens siekte of 'n ongeluk.

(2) Die werkgewer moet die bedrae wat ingevolge subklousule (1) van hierdie klousule betaalbaar is, maandeliks en wel voor of op die 10de dag van die maand wat onmiddellik volg op dié waarop sodanige bedrae betrekking het, saam met 'n skriftelike verklaring van die name van die betrokke werknemers en die bedrag van die addisionele vakansiebesoldiging wat vir elke sodanige werknemer gestuur word, aan die sekretaris van die Streekraad in wie se regsgebied sy bedryfsinrigting geleë is, stuur.

(Opmerking.—Vorms wat spesiaal opgestel is vir die insluiting van die besonderhede deur hierdie subklousule vereis, is op aansoek verkrygbaar van die sekretaris van die betrokke Streekraad.)

(3) In die gevalle waar 'n vakman of remtrommelskiller weens die redes in subklousule (1) (ii) van hierdie klousule gespesifiseer van die werk afwesig was, moet die werkgewer die addisionele vakansiebesoldiging ingevolge subklousule (1) van hierdie klousule regstreeks aan die bevoordeelde betaal voor of op elke betaaldag wat binne sy tydperk van afwesigheid val.

(4) Die addisionele vakansiebesoldiging wat ingevolge subklousule (1) betaalbaar is, moet, behoudens klousule 26 van Afdeling A van hierdie Ooreenkoms, aan vakmanne of remtrommelskillers betaal word wanneer hulle met hul jaarlikse verlof gaan, en aansoek daarom moet minstens twee weke voordat die bevoordeelde se verlof begin, by die sekretaris van die betrokke Streekraad ingedien word.

(5) Geen bedrae mag, behoudens andersluidende bepalings in hierdie Ooreenkoms, by wyse van skuldvergelyking vir geld wat aan die werkgewer verskuldig is van die addisionele vakansiebesoldiging afgetrek word nie.

(6) Alle werknemers, uitgesonderd vakmanne of remtrommelskillers, moet addisionele vakansiebesoldiging deur hul werkgewers betaal word wanneer hulle met jaarlikse verlof gaan.

(7) (a) Die addisionele vakansiebesoldiging wat in subklousule (6) van hierdie klousule bedoel word, is een week se loon ten opsigte van elke 12 maande diens.

(12) Accrued leave pay held by a Regional Council or by an employer on behalf of an employee who for health reasons or any other incapacity has become unable to continue at his occupation shall become payable immediately to the employee, and accrued leave moneys due to an employee who dies in the course of his employment shall become payable immediately to his estate.

(13) All amounts received in respect of leave pay shall be placed in a special account operated by Regional Councils.

(14) Except as otherwise provided in this clause, accrued leave pay held on behalf of a journeyman or brake drum skimmer shall be paid to him—

(a) if he leaves the Industry, on the expiration of 52 weeks calculated from the date on which the leave pay commenced to accrue;

(b) while he is employed in the Industry, when he proceeds on annual leave,

or earlier at the discretion of the Regional Council concerned.

(15) (a) An employer may at any time, but not more than once in any period of 12 consecutive months, close his establishment for purposes of granting his employees annual leave as prescribed by this clause, and where at the date of the closing of the establishment any employee is not entitled to the full prescribed period of annual leave, the employer shall pay him an amount calculated on the basis laid down in subclause (10) of this clause as if his employment had terminated, plus remuneration in respect of any of the paid public holidays which fall during the period that the establishment is closed and are required to be added to an employee's annual leave in terms of subclause (5) of this clause, at a rate of not less than he would normally have received for his ordinary working hours for that day of the week: Provided that maintenance personnel may, subject to the provisions of subclause (7) of this clause, be required or permitted to work during the period that an establishment is closed in terms of this paragraph.

(b) For the purposes of this clause, "maintenance personnel" means employees engaged in the maintenance, overhauling or repairing of machinery, equipment or plant.

Clause 12.—Additional holiday pay

(1) Every employer shall in respect of every journeyman or brake drum skimmer employed by him pay additional holiday pay of R9 for each week of employment: Provided that—

(i) subject to the provisions of clause 11 (1) (b) (ii) (ad) of this Chapter, where a journeyman or brake drum skimmer receives or is entitled to receive wages for less than 23 hours in the aggregate in any week, no additional holiday pay shall be payable on behalf of such employee in respect of that week; and

(ii) where in any leave cycle a journeyman or brake drum skimmer has been absent from work through illness or accident for 30 days, his employer may reduce the additional holiday pay by one fifth of the weekly amount payable, in respect of each further day of absence through illness or accident.

(2) The amounts payable in terms of subclause (1) of this clause shall be remitted by the employer monthly, but not later than the 10th day of the month immediately following that to which such amounts refer, together with a written statement of the names of the employees concerned and the amount of the additional holiday pay being sent for each such employee to the secretary of the Regional Council in whose area of jurisdiction the establishment is situated.

(Note.—Forms prepared specifically for the inclusion of the details required by this subclause are obtainable on application from the secretary of the Regional Council concerned.)

(3) In cases where a journeyman or brake drum skimmer has been absent from work for the reasons specified in subclause (1) (ii) of this clause, the additional holiday pay in terms of subclause (1) of this clause shall be paid by the employer direct to the beneficiary on or before each pay-day falling within his period of absence.

(4) Subject to the provisions of clause 26 of Division A of this Agreement, the additional holiday pay payable in terms of subclause (1) shall be payable to journeymen or brake drum skimmers when they proceed on annual leave, and application for it shall be lodged with the secretary of the Regional Council concerned at least two weeks before the beneficiary's leave is due to begin.

(5) Except as provided elsewhere in this Agreement, no deduction from additional holiday pay shall be made as a set-off against any money which may be owing to the employer.

(6) All employees, other than journeymen or brake drum skimmers, shall be paid an amount of additional holiday pay by their employers when they proceed on annual leave.

(7) (a) The amount of the additional holiday pay referred to in subclause (6) of this clause shall be one week's wages in respect of every 12 months of employment.

(b) Die een week se loon wat in paragraaf (a) van hierdie subklousule bedoel word, moet bereken word teen die loon wat die werknemer verdien wanneer hy met verlof gaan.

(c) Die addisionele vakansiebesoldiging wat in paragraaf (a) van hierdie subklousule bedoel word, moet met een twee-en-vyftigste verminder word vir elke week wat die werknemer nie 'n volle vyf skofte werk nie, en vir die toepassing van hierdie subklousule het "skof" die betekenis wat in klousule 11 (1) (b) van hierdie Hoofstuk daaraan geheg word.

(8) Wanneer 'n werknemer, uitgesonderd 'n vakman of remtrommelskiler, die diens van sy werkgever verlaat voordat hy vir die addisionele vakansiebesoldiging kwalifiseer, moet sodanige werknemer by diensbeëindiging 'n *pro rata*-gedeelte van sy addisionele vakansiebesoldiging betaal word.

(9) Klousule 11 (12), (13) en (14) van hierdie Hoofstuk is *mutatis mutandis* ten opsigte van addisionele vakansiebesoldiging van toepassing.

(10) Indien 'n bedrag wat ooreenkomstig hierdie klousule verskuldig is nie teen die 15de dag van die maand wat volg op die maand ten opsigte waarvan dit betaalbaar is, deur die Raad ontvang word nie, moet die werkgever rente betaal op sodanige bedrag of op sodanige kleiner bedrag wat nie betaal is nie, bereken teen die koers van een en 'n half persent per maand of gedeelte daarvan vanaf sodanige 15de dag tot die dag waarop betaling in kontant werklik deur die betrokke Streekraad ontvang word. Met dien verstande dat 'n Streekraad daartoe geregtig is om na goeie dunks betaling van sodanige rente of gedeelte daarvan kwyt te skeld.

Klousule 13.—Oorpakke

(1) Geregistreerde vernuwingsinrigtings in alle Streke moet 'n minimum van drie eerste- en tweede-klas ketelmakeroorpakke of wasbare jasse per jaar gratis aan alle werknemers verskaf, uitgesonderd skoonmaaksters, wagte, algemene werkers of drywers, op die grondslag van twee oorpakke aan die begin van die eerste tydperk van ses maande en een van die begin van die tweede tydperk van ses maande.

(2) Werkgevers moet aan hul werknemers gratis persoonlike beskermende uitrusting en/of klere verskaf ooreenkomstig regulasies 2 en 9 afgekondig kragtens die Wet op Masjinerie en Beroepsveiligheid, 1983.

(3) Die werkgever bly die eienaar van elke kledingstuk wat hy ooreenkomstig hierdie klousule gratis aan 'n werknemer verskaf het.

Namens die partye op hede die 11de dag van April 1986 te Johannesburg onderteken.

F. J. HACKNEY,
President van die Raad.

W. DE KLERK,
Vise-President van die Raad.

H. C. L. LOOCK,
Sekretaris van die Raad.

DIE NASIONALE NYWERHEIDSRaad VIR DIE MOTORNYWERHEID

AANHANGSEL A

[Verklaring ingevolge klousule 8 (1) van Afdeling A]

Datum

Die Streeksekretaris
Die Nasionale Nywerheidsraad vir die Motornywerheid
Streekraad.....
Posbus.....

Meneer

i.s.: REGISTRASIE AS WERKGEWER IN DIE MOTORNYWERHEID

Ooreenkomstig klousule 8 (1) van Afdeling A verstrekk ek hierby onderstaande besonderhede in verband met hierdie sakeonderneming:

1. Naam (in blokletters) waaronder die saak gedryf word
2. Adres waar saak gedryf word.....
3. Adres van hoofkantoor (waar van toepassing)
4. Aard van sakeonderneming.....
5. Datum waarop met sake begin is.....
6. Name en adresse van (waar enigeen van hierdie persone aktief werk-saam is in die sakeonderneming, moet die aard van sy dienste tussen hakies langsnaam sy naam gemeld word):
Eienaar
- of Vennote
- of Direkteure.....
- Bestuurder en/of Sekretaris
7. Besonderhede van werknemers:
Getal vakmanne
- Getal vakleerlinge.....
- Getal klerke en verkoops persone

(b) The one week's pay referred to in paragraph (a) of this subclause shall be calculated at the rate the employee is earning when he goes on leave.

(c) The amount of the additional holiday pay referred to in paragraph (a) of this subclause shall be reduced by one fifty-second for each week during which the employee does not work a full five shifts, a "shift" for this purpose having the meaning given to this term in clause 11 (1) (b) of this Chapter.

(8) Where an employee, other than a journeyman or brake drum skimmer, leaves the service of his employer before qualifying for additional holiday pay, such employee shall be paid a *pro rata* portion of his additional holiday pay on termination of service.

(9) The provisions of clause 11 (12), (13) and (14) of this Chapter shall apply *mutatis mutandis* in respect of additional holiday pay.

(10) Should any amount due in terms of this clause not be received by the Council by the 15th day of the month following the month in respect of which it is payable, the employer shall pay interest on such amount or on such lesser amount as remains unpaid, calculated at the rate of one and a half per cent per month or part thereof from such 15th day until the day upon which payment in cash is actually received by the Regional Council concerned: Provided that a Regional Council shall be entitled in its absolute discretion to waive the payment of such interest or part thereof.

Clause 13.—Overalls

(1) Registered reconditioning establishments in all Regions shall supply free of charge to all employees, other than charrs, watchmen, general workers or drivers, a minimum of three first-grade boilermaker's overalls or washing coats per year, on the basis of two overalls at the commencement of the first period of six months and one at the commencement of the second period of six months.

(2) Employers shall provide their employees free of charge with articles of personal protective equipment and/or clothing in accordance with regulations 2 and 9 promulgated in terms of the Machinery and Occupational Safety Act, 1983.

(3) The employer remains the owner of any item supplied to an employee by him free of charge in terms of this clause.

Signed at Johannesburg, on behalf of the parties, this 11th day of April 1986.

F. J. HACKNEY,
President of the Council.

W. DE KLERK,
Vice-President of the Council.

H. C. L. LOOCK,
Secretary of the Council.

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE A

[Statement in terms of clause 8 (1) of Division A]

Date

The Regional Secretary
The National Industrial Council for the Motor Industry
Regional Council.....
P.O. Box

Dear Sir

re: REGISTRATION AS EMPLOYER IN THE MOTOR INDUSTRY

In accordance with clause 8 (1) of Division A, I hereby furnish the following particulars in connection with this business:

1. Name under which business is carried on (in block letters)
2. Address at which business is carried on.....
3. Address of head office (where applicable).....
4. Nature of business
5. Date commenced trading.....
6. Names and addresses of (where any of these persons are actively engaged in the business, the nature of their duties must be shown in parentheses alongside their respective names):
Proprietor
- or Partners.....
- or Directors
- Manager and/or Secretary.....
7. Particulars of employees:
Number of journeymen.....
- Number of apprentices
- Number of clerical and sales persons.....

Getal algemene werkers.....
 Getal ander werknemers.....
 8. Naam van werkgewersorganisasie waarvan ek lid is.....
 Die uwe.....

DIE NASIONALE NYWERHEIDSRaad VIR DIE MOTORNYWERHEID

AANHANGSEL B.1

[Voorgeskryf kragtens klousule 11 (4) van Afdeling A]

(Opmerking.—'n Aparte vorm moet voorgelê word vir elke nuutaangestelde B/A-vakman of werkmansmasjinis.)

Aan:

Die Streeksekretaris

Posbus.....

Datum.....

Meneer

i.s.: VERANDERING VAN WERKWINKELPERSONEEL

Ek moet u meedeel dat—

(1) (Naam)..... op.....

by die personeel van hierdie sakeonderneming aangesluit het as.....

*B/A-vakman

*Werkman-masjinis, gekwalifiseer

*Werkman-masjinis, ongekwalifiseer.

(2) Identifikasiebesonderhede:

Huisadres.....

Vakvereniginglid No.

Identiteitsnommer.....

(3) Vorige ondervinding (Heg stawende dokumente aan)†:

Werkgewer..... Hoedanigheid waarin in diens..... Tydperk.....

(4) Getal huidige personeel in Afdeling waarin B/A-vakman of werkmansmasjinis werksaam sal wees:

Graad A-vakmanne.....

B/A-vakmanne.....

Herstel- of bakwinkelasistente.....

Werkman-masjiniste.....

Geteken.....

Werkgewer se naam.....

Werkgewer se adres.....

* Merk hoedanigheid waarin werksaam.

† Hierdie dokumente sal teruggestuur word sodra hulle aangeteken is.

DIE NASIONALE NYWERHEIDSRaad VIR DIE MOTOR- NYWERHEID

AANHANGSEL B.2

[Voorgeskryf kragtens klousule 11 (4) van Afdeling A]

(Opmerking.—'n Aparte vorm moet vir elke bedanking of afdanking voorgelê word.)

Aan:

Die Streeksekretaris

Posbus.....

Datum.....

Meneer

i.s.: VERANDERING VAN WERKWINKELPERSONEEL

Ooreenkomstig die vereistes van klousule 11 (4) van Afdeling A stel ek u hierby in kennis dat.....

..... (volle naam van werknemer)

die diens van hierdie sakeonderneming op.....

verlaat het om diens by..... te aanvaar.

Number of general workers.....
 Number of employees.....

8. Name of employers' organisation of which I am a member.....
 Yours faithfully.....

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE B.1

[Prescribed in terms of clause 11 (4) of Division A]

(Note.—A separate form must be submitted for every newly engaged B/A journeyman or operative machinist.)

To:

The Regional Secretary

P.O. Box.....

Date.....

Dear Sir

re: CHANGE IN WORKSHOP STAFF

I have to advise you that—

(1) (Name)..... joined the staff of this business on..... as

*B/A journeyman

*Operative machinist, qualified

*Operative machinist, unqualified

(2) Identification details:

Residential address.....

Trade union membership No.

Identity number.....

(3) Previous experience (attach supporting documents)†:

Employer..... Capacity in which employed..... Period.....

(4) Present staff in department in which B/A journeyman or operative machinist will be occupied:

Grade A journeymen.....

B/A journeymen.....

Repair or body shop assistants.....

Operative machinists.....

Signed.....

Employer's name.....

Employer's address.....

* Tick off the capacity of employment.

† These documents will be returned as soon as they have been noted.

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE B.2

[Prescribed in terms of clause 11 (4) of Division A]

(Note.—A separate form must be submitted for each resignation or dismissal.)

To:

The Regional Secretary

P.O. Box.....

Date.....

Dear Sir

re: CHANGE IN WORKSHOP STAFF

In accordance with the requirements of clause 11 (4) of Division A,

I have to advise you that.....

(full name of employee) left the services of this business on.....

to take up employment with.....

Hy was in diens in die hoedanigheid van *B/A-vakman/werkman-masjinis, gekwalifiseer/ongekwalifiseer.

†Hy het geen vakverenigingnommer gehad nie.

†Sy vakverenigingnommer is

Geteken.....

Werkgewer se naam

Werkgewer se adres

* Merk hoedanigheid waarin werksaam.

† Skrap of vul in na gelang van vereiste.

DIE NASIONALE NYWERHEIDSRAAD VIR DIE MOTOR- NYWERHEID

AANHANGSEL C

[Voorgeskrif kragtens klousule 10 (11) (c) van Hoofstuk I van Afdeling C, klousule 6 (11) (c) van Deel I van Hoofstuk II van Afdeling C en klousule 11 (11) (c) van Hoofstukke III, IV en V van Afdeling C]

VERLOFBETAALBEWYS

No.

Datum

Uitgereik aan (naam van werknemer)

MIEU/MICWU No. Pensioenfondsnommer (indien bekend)

Identiteitskaartnommer.....

Woonagtig te

Handtekening van werknemer

Uitgereik deur (naam en adres van werkgewer).....

Tydperk van diens vanaf datum van indienstreding of vanaf datum waarop laaste verlof verskuldig geword het (naamlik die jongste datum)

tot Getal weke (a)

Weeklikse besoldiging op datum van diensbeëindiging R..... (b)

Berekening van besoldiging vir opgelope verlof:

$3 \times (a) \text{ weke gewerk} \times (b) \text{ weekloon}$

52

R.....

Min LBS-belasting R.....

Netto R.....

Hierby sertifiseer ek dat die besonderhede op hierdie bewys verstrek juis en korrek is.

Handtekening van werkgewer

DIE NASIONALE NYWERHEIDSRAAD VIR DIE MOTOR- NYWERHEID

AANHANGSEL D

[Voorgeskrif kragtens klousule 15 van Hoofstuk IV van Afdeling C]

DIENSSERTIFIKAAT

Heil die leser

..... (naam van werknemer) was by my in diens as 'n ongekwalifiseerde/gekwalifiseerde werkman-masjinis*

vanaf tot

Gedurende hierdie tydperk het hy ondergenoemde masjiene bedien:

Herboormasjien
Silinderslypmasjien
Krukasslypmasjien
Suiertangmasjien
Oppervlakslypmasjien
Klephervlakmasjien

He was employed in the capacity of *B/A journeyman/operative machinist, qualified/unqualified.

†He had no trade union number.

†His trade union membership No. is

Signed

Employer's name

Employer's address

* Tick off the capacity of employment.

† Delete or complete as necessary.

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE C

[Prescribed in terms of clause 10 (11) (c) of Chapter I of Division C, clause 6 (11) (c) of Part I of Chapter II of Division C and clause 11 (11) (c) of Chapters III, IV and V of Division C]

LEAVE PAY VOUCHER

No.

Date

Issued to (name of employee)

MIEU/MICWU No. Pension Fund No. (if known)

Identity Card No.

Residing at

Signature of employee

Issued by (name and address of employer)

Period of employment from commencement of service or from date last leave fell due (whichever is the later) to Number of weeks..... (a)

Weekly remuneration at date of termination of service R (b)

Calculation of accrued leave pay:

$3 \times (a) \text{ weeks worked} \times (b) \text{ weekly wage}$

52

R.....

Minus PAYE tax R.....

Net R.....

I hereby certify that the particulars furnished in this voucher are true and correct.

Signature of employer

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE D

[Prescribed in terms of clause 15 of Chapter IV of Division C]

CERTIFICATE OF SERVICE

To whom it may concern

..... (name of employee) has been employed by me as an unqualified/qualified operative machinist*

from to

During this period he operated the following machines:

Reboring machine
Cylinder honing machine
Crankshaft grinder
Connecting-rod machine
Surface grinding machine
Valve refacing machine

(Skrap dié masjiene wat die werknemer nie bedien het nie.)

(Geteken).....
Werkgewer

Naam van firma

* Indien die persoon wat in hierdie sertifikaat bedoel word, vir die eerste gedeelte van sy diens 'n ongekwalifiseerde werkmansmasjien was en later as 'n gekwalifiseerde werkmansmasjien in diens was, skryf asb. die betrokke datums hieronder in:

In diens as ongekwalifiseerde werkmansmasjien
tot

In diens as gekwalifiseerde werkmansmasjien
tot

DIE NASIONALE NYWERHEIDSRaad VIR DIE MOTOR- NYWERHEID

AANHANGSEL E

[Voorgeskrif kragtens klousule 9 (e) van Afdeling A]

KENNISGEWING

Die aandag van alle betrokkenes word gevestig op ondervermelde klousules in die Hoofdooreenkoms van die Nasionale Nywerheidsraad vir die Motornywerheid:

Indiensneming vir vakmanswerk.—Klousule 18 (1) van Afdeling A waarvolgens dit 'n oortreding vir 'n werkgever is om 'n werknemer te gelas of toe te laat om, of vir 'n werknemer om 'n ander werknemer wat nie 'n vakman, B/A-vakman, vakleerling of kwekeling ingevolge die Wet op Mannekragopleiding, 1981, is nie, te gelas of toe te laat om vakmanswerk te verrig.

Buitewerk.—Klousule 15 van Afdeling A waarvolgens dit 'n oortreding vir 'n werknemer is om motorvoertuigherstelwerk te verrig, *hetsy vir wins of nie*, behalwe—

- (a) namens sy werkgever; of
- (b) aan 'n motorvoertuig wat in die werknemer se naam geregistreer is.

DIE NASIONALE NYWERHEIDSRaad VIR DIE MOTOR- NYWERHEID

AANGANGSEL F

[Voorgeskrif kragtens klousule 13 (13) van Hoofstuk I van Afdeling C, klousule 14 (12) van Deel I van Hoofstuk II van Afdeling C en klousule 14 (4) van Hoofstuk IV van Afdeling C]

GEREEDSKAPSLYS

Motorwerktuigkundige

- 1 Stel oopbeksleutels, $\frac{1}{8}$ " tot 1" of 6 mm tot 25 mm.
- 1 Stel ringsleutels, $\frac{1}{8}$ " tot 1" of 6 mm tot 25 mm.
- 2 Sekelvormige sleutels 6" en 12" of 150 mm en 300 mm.
- 1 Bobbejaansleutel.
- 1 Stel soksleutels, $\frac{1}{8}$ " tot 1" of 6 mm tot 25 mm.
- 1 Stel kelsleutels.
- 1 Stel beitel (klein).
- 1 Duralite-hamer, 1 pd. of 450 g.
- 2 Ingenieurshamers $\frac{1}{4}$ pd. en 2 pd. of 125 g en 900 g.
- 1 Stel spiraalbore, $\frac{1}{16}$ " tot $\frac{3}{8}$ " of 1 mm tot 10 mm.
- 1 Krom bliksker, 8" of 200 mm.
- 1 Ystersaagmaam.
- 1 Oliekan.
- 2 Staalmeetstokke, 6" en 12" of 150 mm en 300 mm.
- 1 Stel voelermate.
- 1 Klein omslag.
- 1 Sykniptang, 6" of 150 mm.
- 1 Gastang, 6" of 150 mm.
- 1 Pompdrukstuktang.
- 1 Klepslyper, suigtype.
- 1 Kraspen.
- 1 Senterpons.
- 1 Stel penponse, tot $\frac{5}{16}$ " of 8 mm.
- 1 Verdeelpasser.
- 1 Halfrondvyl, 6" of 150 mm.
- 1 Ronde vyl, 6" of 150 mm.
- 1 Platvyl, 6" of 150 mm.
- 1 Driehoekige vyl, 6" of 150 mm.
- 1 Binnemeetpasser, 4" of 100 mm.
- 1 Buitemeetpasser, 4" of 100 mm.
- 1 Stel Phillips-skroewedraaiers.
- 3 Skroewedraaiers, 6", 8" en 12" of 150 mm, 200 mm en 300 mm.
- 1 Stel vetergatponse tot $\frac{1}{2}$ " of 12,6 mm.
- 2 Vonkpropsokke.

(Cross out those which the employee did not operate.)

(Signed).....
Employer

Name of firm

* If the person referred to in this Certificate was for the first part of his employment an unqualified operative machinist and was employed subsequently as a qualified operative machinist, please insert the relative dates here:

Employed as unqualified operative machinist.....

to

Employed as qualified operative machinist.....

to

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE E

[Prescribed in terms of clause 9 (e) of Division A]

NOTICE

The attention of all concerned is drawn to the following clauses in the Main Agreement of the National Industrial Council for the Motor Industry:

Employment on journeyman's work.—Clause 18 (1) of Division A in terms of which it is an *offence* for an employer to instruct or permit an employee or for an employee to instruct any other employee (not being a journeyman, B/A journeyman, apprentice, or trainee under the Manpower Training Act, 1981) to do journeyman's work.

Out-work.—Clause 15 of Division A in terms of which it is an *offence* for any employee to engage in motor vehicle repair work, *whether for gain or not*, except—

- (a) on behalf of his employer; or
- (b) on a motor vehicle registered in the employee's name.

THE NATIONAL INDUSTRIAL COUNCIL FOR THE MOTOR INDUSTRY

ANNEXURE F

[Prescribed in terms of clause 13 (13) of Chapter I of Division C, clause 14 (12) of Part I of Chapter II of Division C and clause 14 (4) of Chapter IV of Division C]

TOOL LIST

Motor mechanic

- 1 Set set spanners, $\frac{1}{8}$ " to 1" or 6 mm to 25 mm.
- 1 Set ring spanners, $\frac{1}{8}$ " to 1" or 6 mm to 25 mm.
- 2 Crescent spanners 6" and 12" or 150 mm and 300 mm.
- 1 Stillson wrench.
- 1 Set socket wrenches, $\frac{1}{8}$ " to 1" or 6 mm to 25 mm.
- 1 Set tappet spanners.
- 1 Set chisels (small).
- 1 Duralite hammer, 1 lb or 450 g.
- 2 Engineer's hammers, $\frac{1}{4}$ lb and 2 lb or 125 g and 900 g.
- 1 Set twist drills, $\frac{1}{16}$ " to $\frac{3}{8}$ " or 1 mm to 10 mm.
- 1 Pair tin snips, 8" or 200 mm.
- 1 Hacksaw frame.
- 1 Oil can.
- 2 Steel rules, 6" and 12" or 150 mm and 300 mm.
- 1 Set feeler gauges.
- 1 Small brace.
- 1 Pair side cutting pliers, 6" or 150 mm.
- 1 Pair gas pliers, 6" or 150 mm.
- 1 Pair pump gland pliers.
- 1 Valve grinder, suction type.
- 1 Scriber.
- 1 Centre punch.
- 1 Set pin punches, up to $\frac{5}{16}$ " or 8 mm.
- 1 Pair dividers.
- 1 Half round file, 6" or 150 mm.
- 1 Round file, 6" or 150 mm.
- 1 Flat file, 6" or 150 mm.
- 1 Three-cornered file, 6" or 150 mm.
- 1 Pair inside callipers, 4" or 100 mm.
- 1 Pair outside callipers, 4" or 100 mm.
- 1 Set Phillips Screwdrivers.
- 3 Screwdrivers, 6", 8" and 12" or 150 mm, 200 mm and 300 mm.
- 1 Set belt punches, up to $\frac{1}{2}$ " or 12,6 mm.
- 2 Spark plug sockets.

Voertuigbakbouwer

- 1 Paneelsaag, 8 tande tot 1" of 8 tande tot 25,4 mm.
- 1 Tapsaag.
- 1 Sleutelgatsaag.
- 1 Stanley-skaaf No. 4½.
- 1 Verstelbare hobbelskaaf.
- 1 Stel steekbeitels, ⅛" tot 1" of 6 mm tot 25 mm.
- 1 Kruishout.
- 1 Ratelomslag, 10" of 250 mm.
- 1 Stel awegaarbore, ¼" tot 1" of 12 mm of 25 mm.
- 1 Omslagskroewedraaier.
- 1 Versinkboor.
- 1 Handboor.
- 1 Stel stukwerkersbore, ⅛" tot ¼" of 6 mm tot 12 mm.
- 1 Oliesteen.
- 2 G-klampe, 6" of 150 mm.
- 1 Verdeelpasser, 9" of 225 mm.
- 1 Krom blikskêr, 8" of 200 mm.
- 1 Houthamer.
- 1 Dwarspenhamer.
- 1 Hamer, 4 pd. of 1 800 g.
- 1 Spykerpons.
- 1 Prikpons.
- 2 Skroewedraaiers, 6" en 12" of 150 mm en 300 mm.
- 1 Meetstok, 3' of 1 meter.
- 1 Speekstaaf.
- 3 Winkelhake, 6", 12" en 24" of 150 mm, 300 mm en 600 mm.
- 1 Swaaihaak (E. Bevel), 6" of 150 mm.
- 1 Koubeitel.
- 1 Skrapeer (skraapmes).
- 1 Stel oopbeksleutels, ⅛" tot 1" of 6 mm tot 25 mm.
- 1 Senterpons.
- 1 Ystersaagraam.
- 1 Klouhamer, 1 pd. of 450 g.

Sweiser

- 1 Staalborsel.
- 1 Stel beitels (gemeng) vir metaal.
- 1 Hamer.
- 2 Meetstokke, 6" en 12" of 150 mm en 300 mm.
- 1 Bikhamer.
- 2 G-klampe.
- 1 Winkelhaak (E. Square).
- 1 Klein handboor.
- 1 Stel bore (reguitskag), ⅛" tot ⅜" of 1 mm tot 10 mm.
- 1 Smidstang.
- 2 Tange.
- 4 Gemengde vyle, 6" of 150 mm.
- 1 Vylhef.
- 1 Staalmeetband, 6' of 2 m.
- 2 Stelbare sleutels.
- 2 Skroewedraaiers.
- 1 Brekyster (koevoet), 18" of 450 mm.
- 1 Ystersaagraam.

Motorplaatmetaalwerker/motorbakhersteller/duikklopper

- 1 Planeerhamer.
- 1 Sperhamer.
- 1 Righamer.
- 1 Dwarspenhamer, 1 pd. of 450 g.
- 1 Stel kloplese.
- 1 Houthamer.
- 1 Stel moersleutels, ⅛" tot 1" of 6 mm tot 25 mm.
- 1 Stel gemengde ponse, tot ½" of 13 mm.
- 1 Klein soldeerbout.
- 2 G-klampe, 4" tot 8" of 100 mm tot 200 mm.
- 1 Modderskermkrultang.
- 1 Modderskermflentang.
- 1 Reguit blikskêr.
- 1 Krom blikskêr.
- 1 Metaalwinkelhaak, 18" of 450 mm.
- 1 Stel passers.
- 2 Koubeitels.
- 1 Staalliniaal, 12" of 300 mm.
- 1 Staalmeetband, 6' of 2 m.
- 1 Stel lepels.
- 1 Ystersaagraam.
- 2 Skroewedraaiers, 6" en 10" of 150 mm en 250 mm.
- 1 Stel Phillips-skroewedraaiers.
- 1 Halfrondvyl, 6" of 150 mm.
- 1 Ronde vyl, 6" of 150 mm.
- 1 Platvyl, 6" of 150 mm.
- 1 Driehoekige vyl, 6" of 150 mm.

Motorelektrisiën

- 2 Hamers, ½ pd. en 1½ pd. of 225 g en 675 g.
- 1 Groot skroewedraaier.
- 1 Medium skroewedraaier.
- 1 Stel Phillips-skroewedraaiers.

Vehicle body builder

- 1 Panel saw, 8 teeth to 1" or 8 teeth to 25,4 mm.
- 1 Tenon saw.
- 1 Keyhole saw.
- 1 Stanley plane, No. 4½.
- 1 Compass plane, adjustable.
- 1 Set firmer chisels, ⅛" to 1" or 6 mm to 25 mm.
- 1 Marking gauge.
- 1 Ratchet brace, 10" or 150 mm.
- 1 Set auger bits, ¼" to 1" or 12 mm to 25 mm.
- 1 Screwdriver bit.
- 1 Countersunk bit.
- 1 Hand drill.
- 1 Set jobber's drills, ⅛" to ¼" or 6 mm to 12 mm.
- 1 Oil stone.
- 2 G clamps, 6" or 150 mm.
- 1 Pair dividers, 9" or 225 mm.
- 1 Pair tin snips, 8" or 200 mm.
- 1 Wooden mallet.
- 1 Cross-pene hammer.
- 1 Hammer, 4 lb or 1 800 g.
- 1 Nail punch.
- 1 Prick punch.
- 2 Screwdrivers, 6" and 12" or 150 mm and 300 mm.
- 1 Rule, 3' or 1 metre.
- 1 Spoke shave.
- 3 Squares, 6", 12" and 24" or 150 mm, 300 mm and 600 mm.
- 1 Bevel, 6" or 150 mm.
- 1 Cold chisel.
- 1 Scraper.
- 1 Set set spanners, ⅛" to 1" or 6 mm to 25 mm.
- 1 Centre punch.
- 1 Hacksaw frame.
- 1 Claw hammer, 1 lb or 450 g.

Welder

- 1 Wire brush.
- 1 Set chisels (assorted) for metal.
- 1 Hammer.
- 2 Rules, 6" and 12" or 150 mm and 300 mm.
- 1 Chipping hammer.
- 2 G clamps.
- 1 Square.
- 1 Small hand drill.
- 1 Set drills, straight shank, ⅛" to ⅜" or 1 mm to 10 mm.
- 1 Pair blacksmith's tongs.
- 2 Pairs pliers.
- 4 Assorted files, 6" or 150 mm.
- 1 File handle.
- 1 Steel tape, 6' or 2 metres.
- 2 Shifting spanners.
- 2 Screwdrivers.
- 1 Pinch bar (crowbar), 18" or 450 mm.
- 1 Hacksaw frame.

Automotive sheet metal worker/auto body repairer/panelbeater

- 1 Planishing hammer.
- 1 Blocking hammer.
- 1 Peenhead hammer.
- 1 Cross-pene hammer, 1 lb or 450 g.
- 1 Set of dollies.
- 1 Mallet.
- 1 Set spanners, ⅛" to 1" or 6 mm to 25 mm.
- 1 Set assorted punches, up to ½" or 13 mm.
- 1 Small soldering iron.
- 2 G clamps, 4" to 8" or 100 mm to 200 mm.
- 1 Fender bead pliers.
- 1 Fender flange pliers.
- 1 Pair snips, straight.
- 1 Pair snips, curved.
- 1 Metal square, 18" or 450 mm.
- 1 Pair compasses.
- 2 Cold chisels.
- 1 Steel rule, 12" or 300 mm.
- 1 Steel tape, 6' or 2 metres.
- 1 Set spoons.
- 1 Hacksaw frame.
- 2 Screwdrivers, 6" and 10" or 150 mm and 250 mm.
- 1 Set Phillips screwdrivers.
- 1 Half round file, 6" or 150 mm.
- 1 Round file, 6" or 150 mm.
- 1 Flat file, 6" or 150 mm.
- 1 Three-cornered file, 6" or 150 mm.

Automotive electrician

- 2 Hammers, ½ lb and 1½ lb or 225 g and 675 g.
- 1 Large screwdriver.
- 1 Medium screwdriver.
- 1 Set Phillips screwdrivers.

1 Meergreptang.
 1 Sykniptang, 6" of 150 mm.
 1 Gastang, 6" of 150 mm.
 1 Langbektang, 6" of 150 mm.
 1 Stel sokseleutels, 1/2" tot 1" of 12,5 tot 25 mm.
 1 Stel oopbeksleutels, 1/8" tot 1" of 6 mm tot 25 mm.
 1 Stel ringsleutels, 1/8" tot 1" of 6 mm tot 25 mm.
 2 Stelbare sleutels, 6" en 10" of 150 mm en 250 mm.
 1 Stel van drie klein beitels.
 1 Klein omslag.
 1 Stel penponse, klein.
 1 Senterpons.
 1 Draadstrooptang.
 1 Soldeerbout, 1 pd. of 450 g.
 1 Ystersaagraam.
 1 Stel voelermate.
 1 Binnemeetpasser, 4" of 100 mm.
 1 Buitemeetpasser, 4" of 100 mm.
 1 Klein sokdiens-gereedskapstel.
 1 Skêr.
 1 Krom blikskêr, 8" of 200 mm.
 1 Stel staalbore, 1/16" tot 3/8" of 1 mm tot 10 mm.
 2 Staalliniaie, 6" en 12" of 150 mm en 300 mm.
 1 Halfrondvyl, 6" of 150 mm.
 1 Ronde vyl, 6" of 150 mm.
 1 Platvyl, 6" of 150 mm.
 1 Driehoekige vyl, 6" of 150 mm.

Afwerker (stofeerder)

1 Hegspykerhamer (magneties).
 1 Bolpenhamer, 1 1/2 pd. of 675 g.
 1 Skêr, 12" of 300 mm.
 1 Spykerpons.
 1 Draaileerpons.
 1 Stelbare drukknooppens.
 3 Skroewedraaiers, 6", 8" en 12" of 150 mm, 200 mm en 300 mm.
 1 Kleremakermaatband (meetstok), 3' of 1 m.
 1 Meetband, 6' of 2 m.
 2 Bekleêrstange.
 1 Stel spiraalbore, 1/16" tot 3/8" of 1 mm tot 10 mm.
 1 Koubeitel, 1/2" of 13 mm.
 1 Winkelhaak, 18" x 24" of 350 mm x 600 mm.
 1 Stel ringsleutels, tot 1" of 25 mm.
 1 Klein knyptang.
 1 Tandbeitel.
 1 Stel van drie Phillips-skroewedraaiers.
 1 Boelkneltang.
 1 Touweefsteltrekker.
 1 Sykniptang.
 1 Gastang.
 2 Bekleêrsmesse (een krom).
 1 Stel klokponse, tot 1" of 25 mm.
 1 Stel penponse.
 1 Ystersaagraam.
 1 Verdeelpasser.
 2 Sirkelvormige naalde.
 1 Stel sokseleutels, 3/16" tot 3/4" of 4,75 mm tot 19 mm.
 1 Buigtang (kussingveerklem).
 3 Klein beitels, tot 1/2" of 13 mm.
 1 Senterpons.
 1 Klein handboor.

Motormasjins en -passer/motordraaier en -masjins

2 Binnemeetpassers.
 2 Buitemeetpassers.
 1 Dieptemaat.
 2 Skroewedraaiers.
 2 Hamers.
 1 Bobbejaansteutel.
 1 Stel voelermate.
 2 Staalliniaie, 150 mm en 300 mm.
 1 Verdeelpasser.
 1 Kweepasser.
 1 Senterpons.
 1 Stel bore, reguitskag, 1 mm tot 10 mm (indien nie herhalend gebruik nie).
 1 Vylhef.
 1 Ystersaagraam.
 1 Oliekan.
 1 Gereedskapkas.
 1 Noniuspasser, 150 mm.
 1 Straalmaat.
 1 Stel sokke, 10-22 mm.
 1 Stroomspoor.
 1 Stel ringsleutels 10-22 mm.
 2 Stel Allenleutels (Imperiaal en metrick).
 1 Banksroefbekke.
 1 Buigtang.
 1 Skroefdraadmeter.
 1 T-sleutel.

1 Pair multigrip pliers.
 1 Pair side cutting pliers, 6" or 150 mm.
 1 Pair gas pliers, 6" or 150 mm.
 1 Longnose pliers, 6" or 150 mm.
 1 Set socket wrenches, 1/2" to 1" or 12,5 mm to 25 mm.
 1 Set set spanners 1/8" to 1" or 6 mm to 25 mm.
 1 Set ring spanners, 1/8" to 1" or 6 mm to 25 mm.
 2 Shifting spanners, 6" and 10" or 150 mm and 250 mm.
 1 Set of three small chisels.
 1 Small brace.
 1 Set pin punches, small.
 1 Centre punch.
 1 Pair wire trimming cutters.
 1 Soldering iron, 1 lb or 450 g.
 1 Hacksaw frame.
 1 Set feeler gauges.
 1 Pair inside callipers, 4" or 100 mm.
 1 Pair outside callipers, 4" or 100 mm.
 1 Small service socket kit.
 1 Pair scissors.
 1 Pair tinsnips, 8" or 200 mm.
 1 Set drills, steel, 1/16" to 3/8" or 1 mm to 10 mm.
 2 Steel rules, 6" and 12" or 150 mm and 300 mm.
 1 Half round file, 6" or 150 mm.
 1 Round file, 6" or 150 mm.
 1 Flat file, 6" or 150 mm.
 1 Three-cornered file, 6" or 150 mm.

Trimmer

1 Tack hammer (magnetic).
 1 Ball peen hammer, 1 1/2 lb or 675 g.
 1 Pair scissors, 12" or 300 mm.
 1 Nail punch.
 1 Revolving leather punch.
 1 Press button setting punch.
 3 Screwdrivers, 6", 8" and 12" or 150 mm, 200 mm and 300 mm.
 1 Tailor's rule, 3' or 1 metre.
 1 Tape measure, 6' or 2 metres.
 2 Pairs trimmer's pliers.
 1 Set twist drills, 1/16" to 3/8" or 1 mm to 10 mm.
 1 Cold chisel, 1/2" or 13 mm.
 1 Square, 18" x 24" or 350 mm x 600 mm.
 1 Set ring spanners, up to 1" or 25 mm.
 1 Pair small pincers.
 1 Claw tool.
 1 Set of three Phillips screwdrivers.
 1 Pair bulldog pliers.
 1 Pair bulling pliers (web stretcher).
 1 Pair side cutting pliers.
 1 Pair gas pliers.
 2 Trimmer's knives (1 curved).
 1 Set bell punches, up to 1" or 25 mm.
 1 Set pin punches.
 1 Hacksaw frame.
 1 Pair dividers.
 2 Circular needles.
 1 Set box spanners, 3/16" to 3/4" or 4,75 mm to 19 mm.
 1 Pair pliers, cushion spring clip.
 3 Small chisels, up to 1/2" or 13 mm.
 1 Centre punch.
 1 Small hand drill.

Automotive machinist and fitter/automotive turner and machinist

2 Pairs inside callipers.
 2 Pairs outside callipers.
 1 Depth gauge.
 2 Screwdrivers.
 2 Hammers.
 1 Stillson wrench.
 1 Set feeler gauges.
 2 Steel rules, 150 mm and 300 mm.
 1 Pair dividers.
 1 Pair hemaphrodite callipers.
 1 Centre punch.
 1 Set drills, straight shank, 1 mm to 10 mm (if not used repetitively).
 1 File handle.
 1 Hacksaw frame.
 1 Oil can.
 1 Tool box.
 1 Vernier gauge, 150 mm.
 1 Radius gauge.
 1 Set sockets, 10-22 mm.
 1 Power bar.
 1 Set rign spanners, 10-22 mm.
 2 Sets Allen keys (Imperial and metric).
 1 Vice grips.
 1 Pair pliers.
 1 Thread gauge.
 1 T-wrench.

Enjinpasser

- 1 Stel oopbeksleutels, $\frac{1}{8}$ " tot 1" of 6 mm tot 25 mm.
- 1 Stel ringsleutels, $\frac{1}{8}$ " tot 1" of 6 mm tot 25 mm.
- 2 Stelbare sleutels, 6" en 12" of 150 mm en 300 mm.
- 1 Bobbejaansleutel.
- 1 Stel sokseleutels $\frac{1}{8}$ " tot 1" of 6 mm tot 25 mm.
- 1 Stel klepsleutels.
- 1 Stel beitels (klein).
- 1 Duralite-hamer, 1 pd. of 450 g.
- 2 Ingenieurshammers, $\frac{1}{4}$ pd. en 2 pd. of 125 g en 900 g.
- 1 Ronde vyl, 6" of 150 mm.
- 1 Krom blikskêr, 8" of 200 mm.
- 1 Ystersaagraam.
- 1 Oliekan.
- 2 Staalmeeetstokke, 6" en 12" of 150 mm en 300 mm.
- 1 Stel voelermate.
- 1 Klein omslag.
- 1 Sykniptang, 6" of 150 mm.
- 1 Gastang, 6" of 150 mm.
- 1 Pompdrukstuktang.
- 1 Klepslyper, suigtype.
- 1 Kraspen.
- 1 Senterpons.
- 1 Stel penponse, tot $\frac{5}{16}$ " of 8 mm.
- 1 Verdeelpasser.
- 1 Halfronde vyl, 6" of 150 mm.
- 1 Platvyl, 6" of 150 mm.
- 1 Driehoekige vyl, 6" of 150 mm.
- 1 Binnemeetpasser, 4" of 100 mm.
- 1 Buitemeetpasser, 4" of 100 mm.
- 1 Stel Phillips-skroewedraaiers.
- 3 Skroewedraaiers, 6" 8" en 12" of 150 mm, 200 mm en 300 mm.
- 1 Stel vetergatponse, tot $\frac{1}{2}$ " of 12,6 mm.
- 2 Vonkpropsokke.
- 'n Bankskroefbek.
- Allensleutels.

Passer en draaier

- 2 Binnemeetpassers.
- 2 Buitemeetpassers.
- 1 Kombinasiestel, 6" $\times$ 12" of 150 mm $\times$ 300 mm.
- 1 Dieptemaat.
- 2 Skroewedraaiers.
- 2 Hamers.
- 2 Skrapers.
- 1 Stelbare sleutel.
- 1 Skroefsteekmaat.
- 1 Stel voelermate.
- 1 Oliekan.
- 1 Krasblok.
- 2 Staalliniale, 6" en 12" of 150 mm en 300 mm.
- 1 Verdeelpasser.
- 1 Kweepasser.
- 1 Senterpons.
- 1 Draadsnybeitel, middelmaat.
- 1 Stel bore (reguitskag), $\frac{1}{16}$ " tot $\frac{3}{8}$ " of 1 mm tot 10 mm.
- 1 Vylhef.
- 1 Ystersaagraam.

Spuiterverwer

- 1 Stel stroopborsels.
- 1 Slaglyn.
- 1 Meetstok, 3' of 1 m.
- 1 Stel slytstukke.

Engine fitter

- 1 Set set spanners, $\frac{1}{8}$ " to 1" or 6 mm to 25 mm.
- 1 Set ring spanners, $\frac{1}{8}$ " to 1" or 6 mm to 25 mm.
- 2 Shifting spanners, 6" and 12" or 150 mm and 300 mm.
- 1 Stillson wrench.
- 1 Set socket wrenches, $\frac{1}{8}$ " to 1" or 6 mm to 25 mm.
- 1 Set tappet spanners.
- 1 Set chisels (small).
- 1 Duralite hammer, 1lb or 450 g.
- 2 Engineer's hammers, $\frac{1}{4}$ lb and 2 lb or 125 g and 990 g.
- 1 Round file, 6" or 150 mm.
- 1 Pair tin snips, 8" or 200 mm.
- 1 Hacksaw frame.
- 1 Oil can.
- 2 Steel rules, 6" and 12" or 150 mm and 300 mm.
- 1 Set feeler gauges.
- 1 Small brace.
- 1 Pair side cutting pliers, 6" or 150 mm.
- 1 Pair gas pliers, 6" or 150 mm.
- 1 Pair pump gland pliers.
- 1 Valve grinder, suction type.
- 1 Scriber.
- 1 Centre punch.
- 1 Set pin punches up to $\frac{5}{16}$ " or 8 mm.
- 1 Pair dividers.
- 1 Half round file, 6" of 150 mm.
- 1 Flat file, 6" or 150 mm.
- 1 Three-cornered file, 6" or 150 mm.
- 1 Pair inside callipers, 4" or 100 mm.
- 1 Pair outside callipers, 4" or 100 mm.
- 1 Set Phillips screwdrivers.
- 3 Screwdrivers, 6", 8" and 12" or 150 mm, 200 mm and 300 mm.
- 1 Set belt punches, up to $\frac{1}{2}$ " or 12,6 mm.
- 2 Spark plug sockets.
- Vice grip.
- Allen keys.

Fitter and turner

- 2 Pairs inside callipers.
- 2 Pairs outside callipers.
- 1 Combination set, 6" $\times$ 12" or 150 mm $\times$ 300 mm.
- 1 Depth gauge.
- 2 Screwdrivers.
- 2 Hammers.
- 2 Scrapers.
- 1 Shifting spanner.
- 1 Screw-pitch gauge.
- 1 Set feeler gauges.
- 1 Oil can.
- 1 Surface gauge.
- 2 Steel rules, 6" and 12" or 150 mm and 300 mm.
- 1 Pair dividers.
- 1 Pair hermaphrodite callipers.
- 1 Centre punch.
- 1 Screwing tool, centre gauge.
- 1 Set drills, straight shank; $\frac{1}{16}$ " to $\frac{3}{8}$ " or 1 mm to 10 mm.
- 1 File handle.
- 1 Hacksaw frame.

Spray painter

- 1 Set stripping brushes.
- 1 Chalk line.
- 1 Rule, 3' or 1 metre.
- 1 Set liners.

Werk mooi daarmee.

Ons leef  daarvan.

water is kosbaar

Use it.

Don't abuse  it.

water is for everybody

Help om ons land, Suid-Afrika,
skoon te hou!



Please keep our country, South
Africa, clean!

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