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# IMPORTANT

## Information

### from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.



#### GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – [www.gpwonline.co.za](http://www.gpwonline.co.za))
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za))
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za).

**DISCLAIMER:**

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

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**GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS**

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**DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT**

**NO. R. 26**

**14 JANUARY 2016**

**SUPERIOR COURTS ACT, 2013 (ACT NO. 10 OF 2013)**

**REGULATIONS ON THE CRITERIA FOR THE DETERMINATION OF THE JUDICIAL  
ESTABLISHMENT OF THE SUPREME COURT OF APPEAL AND DIVISIONS OF THE  
HIGH COURT OF SOUTH AFRICA, 2015**

The Minister of Justice and Correctional Services has, on the advice of the Chief Justice and under section 49(1)(b) of the Superior Courts Act, 2013 (Act No. 10 of 2013), made the regulations in the Schedule.

**SCHEDULE****CONTENTS****Regulation**

1. Definitions
2. Judicial establishment of Supreme Court of Appeal
3. Judicial establishment of Divisions of High Court of South Africa
4. Short title

**Definitions**

1. In these regulations, "the Act" means the Superior Courts Act, 2013, and any word or expression to which a meaning has been assigned in the Act bears the meaning so assigned to it, unless the context otherwise indicates.

**Judicial establishment of Supreme Court of Appeal**

2. Any determination of the number of judges of the Supreme Court of Appeal, as envisaged in section 5(1)(a)(iii) of the Act, must be considered with due regard to—
- (a) the number of appeals, petitions and reviews dealt with by that Court;
  - (b) any discernible change in the workload of the Court in the three years preceding such determination;
  - (c) the need for the Court to hold a sitting for the hearing of any matter at a place elsewhere than at the seat of the Court;

- (d) the resource implications that would arise from any increase in the number of judges of the Court; and
- (e) any other factor that, in the opinion of the President of the Court, might be relevant to consider in order to ensure the accessibility and effectiveness of the Court.

### **Judicial establishment of Divisions of High Court of South Africa**

3. The determination of the number of judges of any Division, as envisaged in section 6(2)(b) of the Act, must be considered with due regard to—

- (a) the number of the local seats established under a Division;
- (b) the caseload of that Division;
- (c) if applicable, any discernible change in the workload of the Division in the three years preceding such determination;
- (d) the number of appeals and reviews emanating from the Magistrates' Courts within the area of jurisdiction of that Division;
- (e) the population residing within the area of jurisdiction of the Division;
- (f) the scale of economic activity within the area of jurisdiction of the Division;
- (g) the outcome and impact of the rationalisation of areas of jurisdiction of courts aimed at enhancing access to courts;
- (h) the resource implications that would arise from any increase in the number of judges of a Division;
- (i) the need for the Court to hold a sitting for the hearing of any matter at a place elsewhere than at the seat of the Division; and
- (j) any other factor that, in the opinion of the Judge President of the Division, might be relevant to consider in order to ensure the accessibility and effectiveness of the Division.

**Short title**

4. These regulations are called the Regulations on the Criteria for the Determination of the Judicial Establishment of the Supreme Court of Appeal and Divisions of the High Court of South Africa, 2015.

## DEPARTEMENT VAN JUSTISIE EN STAATKUNDIGE ONTWIKKELING

NO. R. 26

14 JANUARIE 2016

## WET OP HOËR HOWE, 2013 (WET NO. 10 VAN 2013)

**REGULASIES OP DIE MAATSTAWWE VIR DIE VASSTELLING VAN DIE REGTERLIKE DIENSSTAAT VAN DIE HOOGSTE HOF VAN APPÈL EN AFDELINGS VAN DIE HOOGGEREGSHOF VAN SUID-AFRIKA, 2015**

Die Minister van Justisie en Korrektiewe Diense het, op advies van die Hoofregter en kragtens artikel 49(1)(b) van die Wet op Hoër Howe, 2013 (Wet No. 10 van 2013), die regulasies in die Bylae uitgevaardig.

**BYLAE  
INHOUD****Regulasies**

1. Woordomskrywing
2. Regterlike diensstaat van Hoogste Hof van Appèl
3. Regterlike diensstaat van Afdelings van Hooggeregshof van Suid-Afrika
4. Kort titel

**Woordomskrywing**

1. In hierdie regulasies beteken “die Wet” die Wet op Hoër Howe, 2013, en enige woord of uitdrukking waaraan 'n betekenis in die Wet toegeskryf is het die betekenis aldus daaraan toegeskryf, tensy die samehang anders aandui.

**Regterlike diensstaat van Hoogste Hof van Appèl**

2. Enige vasstelling van die getal regters van die Hoogste Hof van Appèl, soos in artikel

5(1)(a)(iii) van die Wet beoog, moet oorweeg word met behoorlike inagneming van—

- (a) die getal appèlle, petisies en hersienings wat daardie Hof hanteer;
- (b) enige waarneembare verandering in die werkklas van die Hof in die drie jaar wat die vasstelling voorafgaan;
- (c) die nodigheid vir die Hof om by 'n plek wat nie die setel van die Hof is nie te sit om enige aangeleentheid aan te hoor;
- (d) die hulpbronimplikasies wat sal ontstaan uit enige toename in die getal regters van die Hof; en
- (e) enige ander faktor wat, na mening van die President van die Hof, toepaslik kan wees ten einde die toeganklikheid en doeltreffendheid van die Hof te verseker.

### **Regterlike diensstaat van Afdelings van Hooggeregshof van Suid-Afrika**

3. (1) Die vasstelling van die getal regters van enige Afdeling, soos in artikel 6(2)(b) van die Wet beoog, moet oorweeg word met behoorlike inagneming van—

- (a) die getal plaaslike setels onder 'n Afdeling ingestel;
- (b) die sakelading van daardie Afdeling;
- (c) indien van toepassing, enige waarneembare verandering in die werkklas van die Afdeling in die drie jaar wat die vasstelling voorafgaan;
- (d) die getal appèlle en hersienings wat uit die landdroshowe in die regsgebied van daardie Afdeling kom;
- (e) die bevolking wat binne die regsgebied van die Afdeling woon;
- (f) die skaal van ekonomiese aktiwiteit in die regsgebied van die Afdeling;
- (g) die uitkoms en impak van die rasionalisering van regsgebiede van howe gemik op die verbetering van toegang tot howe;
- (h) die hulpbronimplikasies wat sal ontstaan uit enige verhoging van die getal regters van 'n Afdeling;
- (i) die nodigheid vir die Hof om by 'n plek wat nie die setel van die Hof is nie te sit om enige aangeleentheid aan te hoor; en
- (j) enige ander faktor wat, na mening van die Regterpresident van die Afdeling, toepaslik mag wees om te oorweeg ten einde die toeganklikheid en doeltreffendheid van die Afdeling te verseker.

**Kort titel**

4. Hierdie regulasies heet die Regulasies op die Maatstawwe vir die Vasstelling van die Regterlike Diensstaat van die Hoogste Hof van Appèl en Afdelings van die Hooggeregshof van Suid-Afrika, 2015.

# **WARNING!!!**

## **To all suppliers and potential suppliers of goods to the Government Printing Works**

The Government Printing Works would like to warn members of the public against an organised syndicate(s) scamming unsuspecting members of the public and claiming to act on behalf of the Government Printing Works.

One of the ways in which the syndicate operates is by requesting quotations for various goods and services on a quotation form with the logo of the Government Printing Works. Once the official order is placed the syndicate requesting upfront payment before delivery will take place. Once the upfront payment is done the syndicate do not deliver the goods and service provider then expect payment from Government Printing Works.

Government Printing Works condemns such illegal activities and encourages service providers to confirm the legitimacy of purchase orders with GPW SCM, prior to processing and delivery of goods.

To confirm the legitimacy of purchase orders, please contact:

Renny Chetty (012) 748-6375 ([Renny.Chetty@gpw.gov.za](mailto:Renny.Chetty@gpw.gov.za)),

Anna-Marie du Toit (012) 748-6292 ([Anna-Marie.DuToit@gpw.gov.za](mailto:Anna-Marie.DuToit@gpw.gov.za)) and

Siraj Rizvi (012) 748-6380 ([Siraj.Rizvi@gpw.gov.za](mailto:Siraj.Rizvi@gpw.gov.za))

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