



# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID AFRIKA

*Regulation Gazette*

**No. 10819**

*Regulasiekoerant*

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**No FUTURE QUERIES WILL BE HANDLED IN CONNECTION WITH THE ABOVE.**

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# Closing times for **ORDINARY WEEKLY** **REGULATION GAZETTE** **2018**

*The closing time is **15:00** sharp on the following days:*

- **28 December 2017**, Thursday for the issue of Friday **05 January 2018**
- **05 January**, Friday for the issue of Friday **12 January 2018**
- **12 January**, Friday for the issue of Friday **19 January 2018**
- **19 January**, Friday for the issue of Friday **26 January 2018**
- **26 January**, Friday for the issue of Friday **02 February 2018**
- **02 February**, Friday for the issue of Friday **09 February 2018**
- **09 February**, Friday for the issue of Friday **16 February 2018**
- **16 February**, Friday for the issue of Friday **23 February 2018**
- **23 February**, Friday for the issue of Friday **02 March 2018**
- **02 March**, Friday for the issue of Friday **09 March 2018**
- **09 March**, Friday for the issue of Friday **16 March 2018**
- **15 March**, Thursday for the issue of Friday **23 March 2018**
- **22 March**, Thursday for the issue of Thursday **29 March 2018**
- **28 March**, Wednesday for the issue of Friday **06 April 2018**
- **06 April**, Friday for the issue of Friday **13 April 2018**
- **13 April**, Friday for the issue of Friday **20 April 2018**
- **19 April**, Thursday for the issue of Thursday **26 April 2018**
- **25 April**, Wednesday for the issue of Friday **04 May 2018**
- **04 May**, Friday for the issue of Friday **11 May 2018**
- **11 May**, Friday for the issue of Friday **18 May 2018**
- **18 May**, Friday for the issue of Friday **25 May 2018**
- **25 May**, Friday for the issue of Friday **01 June 2018**
- **01 June**, Friday for the issue of Friday **08 June 2018**
- **08 June**, Friday for the issue of Friday **15 June 2018**
- **15 June**, Friday for the issue of Friday **22 June 2018**
- **22 June**, Friday for the issue of Friday **29 June 2018**
- **29 June**, Friday for the issue of Friday **06 July 2018**
- **06 July**, Friday for the issue of Friday **13 July 2018**
- **13 July**, Friday for the issue of Friday **20 July 2018**
- **20 July**, Friday for the issue of Friday **27 July 2018**
- **27 July**, Friday for the issue of Friday **03 August 2018**
- **02 August**, Thursday for the issue of Friday **10 August 2018**
- **10 August**, Friday for the issue of Friday **17 August 2018**
- **17 August**, Friday for the issue of Friday **24 August 2018**
- **24 August**, Friday for the issue of Friday **31 August 2018**
- **31 August**, Friday for the issue of Friday **07 September 2018**
- **07 September**, Friday for the issue of Friday **14 September 2018**
- **14 September**, Friday for the issue of Friday **21 September 2018**
- **20 September**, Thursday for the issue of Friday **28 September 2018**
- **28 September**, Friday for the issue of Friday **05 October 2018**
- **05 October**, Friday for the issue of Friday **12 October 2018**
- **12 October**, Friday for the issue of Friday **19 October 2018**
- **19 October**, Friday for the issue of Friday **26 October 2018**
- **26 October**, Friday for the issue of Friday **02 November 2018**
- **02 November**, Friday for the issue of Friday **09 November 2018**
- **09 November**, Friday for the issue of Friday **16 November 2018**
- **16 November**, Friday for the issue of Friday **23 November 2018**
- **23 November**, Friday for the issue of Friday **30 November 2018**
- **30 November**, Friday for the issue of Friday **07 December 2018**
- **07 December**, Friday for the issue of Friday **14 December 2018**
- **13 December**, Thursday for the issue of Friday **21 December 2018**
- **19 December**, Wednesday for the issue of Friday **28 December 2018**

## LIST OF TARIFF RATES FOR PUBLICATION OF NOTICES

**COMMENCEMENT: 1 APRIL 2018**

### NATIONAL AND PROVINCIAL

Notice sizes for National, Provincial & Tender gazettes 1/4, 2/4, 3/4, 4/4 per page. Notices submitted will be charged at R1008.80 per full page, pro-rated based on the above categories.

Pricing for National, Provincial - Variable Priced Notices		
Notice Type	Page Space	New Price (R)
Ordinary National, Provincial	1/4 - Quarter Page	252.20
Ordinary National, Provincial	2/4 - Half Page	504.40
Ordinary National, Provincial	3/4 - Three Quarter Page	756.60
Ordinary National, Provincial	4/4 - Full Page	1008.80

### EXTRA-ORDINARY

All Extra-ordinary National and Provincial gazette notices are non-standard notices and attract a variable price based on the number of pages submitted.

The pricing structure for National and Provincial notices which are submitted as **Extra ordinary submissions** will be charged at **R3026.32** per page.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

The **Government Printing Works (GPW)** has established rules for submitting notices in line with its electronic notice processing system, which requires the use of electronic *Adobe Forms*. Please ensure that you adhere to these guidelines when completing and submitting your notice submission.

### CLOSING TIMES FOR ACCEPTANCE OF NOTICES

1. The *Government Gazette* and *Government Tender Bulletin* are weekly publications that are published on Fridays and the closing time for the acceptance of notices is strictly applied according to the scheduled time for each gazette.
2. Please refer to the Submission Notice Deadline schedule in the table below. This schedule is also published online on the Government Printing works website [www.gpwonline.co.za](http://www.gpwonline.co.za)

All re-submissions will be subject to the standard cut-off times.

**All notices received after the closing time will be rejected.**

Government Gazette Type	Publication Frequency	Publication Date	Submission Deadline	Cancellations Deadline
National Gazette	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 days prior to publication
Regulation Gazette	Weekly	Friday	Friday 15h00, to be published the following Friday	Tuesday, 15h00 - 3 days prior to publication
Petrol Price Gazette	As required	First Wednesday of the month	One week before publication	3 days prior to publication
Road Carrier Permits	Weekly	Friday	Thursday 15h00, to be published the following Friday	3 days prior to publication
Unclaimed Monies (justice, labour or lawyers)	January / As required 2 per year	Any	15 January / As required	3 days prior to publication
Parliament (acts, white paper, green paper)	As required	Any		3 days prior to publication
Manuals	As required	Any	None	None
State of Budget (National Treasury)	Monthly	Any	7 days prior to publication	3 days prior to publication
Legal Gazettes A, B and C	Weekly	Friday	One week before publication	Tuesday, 15h00 - 3 days prior to publication
Tender Bulletin	Weekly	Friday	Friday 15h00 for next Friday	Tuesday, 15h00 - 3 days prior to publication
Gauteng	Weekly	Wednesday	Two weeks before publication	3 days after submission deadline
Eastern Cape	Weekly	Monday	One week before publication	3 days prior to publication
Northern Cape	Weekly	Monday	One week before publication	3 days prior to publication
North West	Weekly	Tuesday	One week before publication	3 days prior to publication
KwaZulu-Natal	Weekly	Thursday	One week before publication	3 days prior to publication
Limpopo	Weekly	Friday	One week before publication	3 days prior to publication
Mpumalanga	Weekly	Friday	One week before publication	3 days prior to publication
Gauteng Liquor License Gazette	Monthly	Wednesday before the First Friday of the month	Two weeks before publication	3 days after submission deadline
Northern Cape Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 days after submission deadline
National Liquor License Gazette	Monthly	First Friday of the month	Two weeks before publication	3 days after submission deadline
Mpumalanga Liquor License Gazette	2 per month	Second & Fourth Friday	One week before	3 days prior to publication

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****EXTRAORDINARY GAZETTES**

3. *Extraordinary Gazettes* can have only one publication date. If multiple publications of an *Extraordinary Gazette* are required, a separate Z95/Z95Prov *Adobe* Forms for each publication date must be submitted.

**NOTICE SUBMISSION PROCESS**

4. Download the latest *Adobe* form, for the relevant notice to be placed, from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za).
5. The *Adobe* form needs to be completed electronically using *Adobe Acrobat / Acrobat Reader*. Only electronically completed *Adobe* forms will be accepted. No printed, handwritten and/or scanned *Adobe* forms will be accepted.
6. The completed electronic *Adobe* form has to be submitted via email to [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za). The form needs to be submitted in its original electronic *Adobe* format to enable the system to extract the completed information from the form for placement in the publication.
7. Every notice submitted **must** be accompanied by an official **GPW** quotation. This must be obtained from the *eGazette* Contact Centre.
8. Each notice submission should be sent as a single email. The email **must** contain **all documentation relating to a particular notice submission**.
  - 8.1. Each of the following documents must be attached to the email as a separate attachment:
    - 8.1.1. An electronically completed *Adobe* form, specific to the type of notice that is to be placed.
      - 8.1.1.1. For *National Government Gazette* or *Provincial Gazette* notices, the notices must be accompanied by an electronic Z95 or Z95Prov *Adobe* form
      - 8.1.1.2. The notice content (body copy) **MUST** be a separate attachment.
    - 8.1.2. A copy of the official **Government Printing Works** quotation you received for your notice .  
(Please see *Quotation* section below for further details)
    - 8.1.3. A valid and legible Proof of Payment / Purchase Order: **Government Printing Works** account customer must include a copy of their Purchase Order. **Non-Government Printing Works** account customer needs to submit the proof of payment for the notice
    - 8.1.4. Where separate notice content is applicable (Z95, Z95 Prov and TForm 3, it should **also** be attached as a separate attachment. (Please see the *Copy Section* below, for the specifications).
    - 8.1.5. Any additional notice information if applicable.
9. The electronic *Adobe* form will be taken as the primary source for the notice information to be published. Instructions that are on the email body or covering letter that contradicts the notice form content will not be considered. The information submitted on the electronic *Adobe* form will be published as-is.
10. To avoid duplicated publication of the same notice and double billing, Please submit your notice **ONLY ONCE**.
11. Notices brought to **GPW** by "walk-in" customers on electronic media can only be submitted in *Adobe* electronic form format. All "walk-in" customers with notices that are not on electronic *Adobe* forms will be routed to the Contact Centre where they will be assisted to complete the forms in the required format.
12. Should a customer submit a bulk submission of hard copy notices delivered by a messenger on behalf of any organisation e.g. newspaper publisher, the messenger will be referred back to the sender as the submission does not adhere to the submission rules.

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****QUOTATIONS**

13. Quotations are valid until the next tariff change.
  - 13.1. **Take note:** GPW's annual tariff increase takes place on **1 April** therefore any quotations issued, accepted and submitted for publication up to **31 March** will keep the old tariff. For notices to be published from 1 April, a quotation must be obtained from **GPW** with the new tariffs. Where a tariff increase is implemented during the year, **GPW** endeavours to provide customers with 30 days' notice of such changes.
14. Each quotation has a unique number.
15. Form Content notices must be emailed to the eGazette Contact Centre for a quotation.
  - 15.1. The *Adobe* form supplied is uploaded by the Contact Centre Agent and the system automatically calculates the cost of your notice based on the layout/format of the content supplied.
  - 15.2. It is critical that these *Adobe* Forms are completed correctly and adhere to the guidelines as stipulated by **GPW**.
16. **APPLICABLE ONLY TO GPW ACCOUNT HOLDERS:**
  - 16.1. **GPW** Account Customers must provide a valid **GPW** account number to obtain a quotation.
  - 16.2. Accounts for **GPW** account customers **must** be active with sufficient credit to transact with **GPW** to submit notices.
    - 16.2.1. If you are unsure about or need to resolve the status of your account, please contact the **GPW** Finance Department prior to submitting your notices. (If the account status is not resolved prior to submission of your notice, the notice will be failed during the process).
17. **APPLICABLE ONLY TO CASH CUSTOMERS:**
  - 17.1. Cash customers doing **bulk payments** must use a **single email address** in order to use the **same proof of payment** for submitting multiple notices.
18. The responsibility lies with you, the customer, to ensure that the payment made for your notice(s) to be published is sufficient to cover the cost of the notice(s).
19. Each quotation will be associated with one proof of payment / purchase order / cash receipt.
  - 19.1. This means that **the quotation number can only be used once to make a payment.**

**GOVERNMENT PRINTING WORKS - BUSINESS RULES****COPY (SEPARATE NOTICE CONTENT DOCUMENT)**

20. Where the copy is part of a separate attachment document for Z95, Z95Prov and TForm03

20.1. Copy of notices must be supplied in a separate document and may not constitute part of any covering letter, purchase order, proof of payment or other attached documents.

The content document should contain only one notice. (You may include the different translations of the same notice in the same document).

- 20.2. The notice should be set on an A4 page, with margins and fonts set as follows:

Page size = A4 Portrait with page margins: Top = 40mm, LH/RH = 16mm, Bottom = 40mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

Page size = A4 Landscape with page margins: Top = 16mm, LH/RH = 40mm, Bottom = 16mm;  
Use font size: Arial or Helvetica 10pt with 11pt line spacing;

**CANCELLATIONS**

21. Cancellation of notice submissions are accepted by **GPW** according to the deadlines stated in the table above in point 2. Non-compliance to these deadlines will result in your request being failed. Please pay special attention to the different deadlines for each gazette. Please note that any notices cancelled after the cancellation deadline will be published and charged at full cost.
22. Requests for cancellation must be sent by the original sender of the notice and must accompanied by the relevant notice reference number (N-) in the email body.

**AMENDMENTS TO NOTICES**

23. With effect from 01 October 2015, **GPW** will not longer accept amendments to notices. The cancellation process will need to be followed according to the deadline and a new notice submitted thereafter for the next available publication date.

**REJECTIONS**

24. All notices not meeting the submission rules will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)). Reasons for rejections include the following:
- 24.1. Incorrectly completed forms and notices submitted in the wrong format, will be rejected.
- 24.2. Any notice submissions not on the correct *Adobe* electronic form, will be rejected.
- 24.3. Any notice submissions not accompanied by the proof of payment / purchase order will be rejected and the notice will not be processed.
- 24.4. Any submissions or re-submissions that miss the submission cut-off times will be rejected to the customer. The Notice needs to be re-submitted with a new publication date.



**GOVERNMENT PRINTING WORKS - BUSINESS RULES****APPROVAL OF NOTICES**

25. Any notices other than legal notices are subject to the approval of the Government Printer, who may refuse acceptance or further publication of any notice.
26. No amendments will be accepted in respect to separate notice content that was sent with a Z95 or Z95Prov notice submissions. The copy of notice in layout format (previously known as proof-out) is only provided where requested, for Advertiser to see the notice in final Gazette layout. Should they find that the information submitted was incorrect, they should request for a notice cancellation and resubmit the corrected notice, subject to standard submission deadlines. The cancellation is also subject to the stages in the publishing process, i.e. If cancellation is received when production (printing process) has commenced, then the notice cannot be cancelled.

**GOVERNMENT PRINTER INDEMNIFIED AGAINST LIABILITY**

27. The Government Printer will assume no liability in respect of—
  - 27.1. any delay in the publication of a notice or publication of such notice on any date other than that stipulated by the advertiser;
  - 27.2. erroneous classification of a notice, or the placement of such notice in any section or under any heading other than the section or heading stipulated by the advertiser;
  - 27.3. any editing, revision, omission, typographical errors or errors resulting from faint or indistinct copy.

**LIABILITY OF ADVERTISER**

28. Advertisers will be held liable for any compensation and costs arising from any action which may be instituted against the Government Printer in consequence of the publication of any notice.

**CUSTOMER INQUIRIES**

Many of our customers request immediate feedback/confirmation of notice placement in the gazette from our Contact Centre once they have submitted their notice – While **GPW** deems it one of their highest priorities and responsibilities to provide customers with this requested feedback and the best service at all times, we are only able to do so once we have started processing your notice submission.

**GPW** has a 2-working day turnaround time for processing notices received according to the business rules and deadline submissions.

Please keep this in mind when making inquiries about your notice submission at the Contact Centre.

29. Requests for information, quotations and inquiries must be sent to the Contact Centre ONLY.
30. Requests for Quotations (RFQs) should be received by the Contact Centre at least **2 working days** before the submission deadline for that specific publication.

## GOVERNMENT PRINTING WORKS - BUSINESS RULES

### PAYMENT OF COST

31. The Request for Quotation for placement of the notice should be sent to the Gazette Contact Centre as indicated above, prior to submission of notice for advertising.
32. Payment should then be made, or Purchase Order prepared based on the received quotation, prior to the submission of the notice for advertising as these documents i.e. proof of payment or Purchase order will be required as part of the notice submission, as indicated earlier.
33. Every proof of payment must have a valid **GPW** quotation number as a reference on the proof of payment document.
34. Where there is any doubt about the cost of publication of a notice, and in the case of copy, an enquiry, accompanied by the relevant copy, should be addressed to the Gazette Contact Centre, **Government Printing Works**, Private Bag X85, Pretoria, 0001 email: [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za) before publication.
35. Overpayment resulting from miscalculation on the part of the advertiser of the cost of publication of a notice will not be refunded, unless the advertiser furnishes adequate reasons why such miscalculation occurred. In the event of underpayments, the difference will be recovered from the advertiser, and future notice(s) will not be published until such time as the full cost of such publication has been duly paid in cash or electronic funds transfer into the **Government Printing Works** banking account.
36. In the event of a notice being cancelled, a refund will be made only if no cost regarding the placing of the notice has been incurred by the **Government Printing Works**.
37. The **Government Printing Works** reserves the right to levy an additional charge in cases where notices, the cost of which has been calculated in accordance with the List of Fixed Tariff Rates, are subsequently found to be excessively lengthy or to contain overmuch or complicated tabulation.

### PROOF OF PUBLICATION

38. Copies of any of the *Government Gazette* or *Provincial Gazette* can be downloaded from the **Government Printing Works** website [www.gpwonline.co.za](http://www.gpwonline.co.za) free of charge, should a proof of publication be required.
39. Printed copies may be ordered from the Publications department at the ruling price. The **Government Printing Works** will assume no liability for any failure to post or for any delay in despatching of such *Government Gazette(s)*.

## GOVERNMENT PRINTING WORKS CONTACT INFORMATION

#### Physical Address:

**Government Printing Works**

149 Bosman Street

Pretoria

#### Postal Address:

Private Bag X85

Pretoria

0001

#### GPW Banking Details:

**Bank:** ABSA Bosman Street

**Account No.:** 405 7114 016

**Branch Code:** 632-005

**For Gazette and Notice submissions:** Gazette Submissions:

**For queries and quotations, contact:** Gazette Contact Centre:

**E-mail:** [submit.egazette@gpw.gov.za](mailto:submit.egazette@gpw.gov.za)

**E-mail:** [info.egazette@gpw.gov.za](mailto:info.egazette@gpw.gov.za)

**Tel:** 012-748 6200

**Contact person for subscribers:** Mrs M. Toka:

**E-mail:** [subscriptions@gpw.gov.za](mailto:subscriptions@gpw.gov.za)

**Tel:** 012-748-6066 / 6060 / 6058

**Fax:** 012-323-9574

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GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

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## DEPARTMENT OF LABOUR

NO. R. 428

20 APRIL 2018

## LABOUR RELATIONS ACT, 1995

## NOTICE OF INTENTION TO CANCEL THE REGISTRATION OF TRADE UNION

I, **Mongwadi Mary Ngwetjana**, Deputy Registrar of Labour Relations, hereby, in terms of section 106(2B) give notice of my intention to cancel the registration of **Future of South African Workers Union (FOSAWU) LR2/6/2/2005** for the following reasons:

- The union failed to comply with the provisions of section 98, 99 and 100 of the Act
- The union ceased to function in terms of its constitution

The union and all interested parties are hereby invited to make written representations as to why the registration should not be cancelled. **Only representations pertaining to this Notice will be considered. All correspondence should refer to case number: 2018/38.**

Objections must be lodged to me, c/o the Department of Labour, Laboria House, 215 Francis Baard Street, PRETORIA. [Postal address: Private Bag X117, PRETORIA, 0001 – Fax No. (012) 309 4156], within 60 days of the date of this notice.



DEPUTY REGISTRAR OF LABOUR RELATIONS

## SOUTH AFRICAN REVENUE SERVICE

NO. R. 429

20 APRIL 2018

**CUSTOMS AND EXCISE ACT, 1964  
AMENDMENT OF RULES (DAR 175)**

Under sections 8 and 120 of the Customs and Excise Act, 1964 (Act 91 of 1964), the rules published in Government Notice R.1874 of 8 December 1995, are herewith amended to the extent set out in the Schedule hereto **with effect from 20 April 2018.**

**MARK STANLEY KINGON****ACTING COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE****SCHEDULE****Replacement of rules under section 8 of Act 91 of 1964**

1. The rules made under section 8 of the Customs and Excise Act are hereby repealed in its entirety and replaced by the following rules:

**“RULES FOR SECTION 8 OF THE ACT*****Part 1: Interpretational matters*****Definitions for purposes of rules for section 8**

**8.01** For purposes of these rules any word or expression to which a meaning has been assigned in the Act has the meaning so assigned, and unless the context otherwise indicates—

**“agent”**, in relation to a carrier, means a person located in the Republic that is registered in terms of section 59A of the Act to act as an agent representing in the Republic a carrier not located in the Republic, but excludes a licensed clearing agent providing a service as clearing agent on behalf of a carrier;

**“air cargo details”** means the following information in relation to each consignment of air cargo:

- (a) The port of loading;
- (b) the port of discharge;
- (c) in the case of an inbound consignment, an indication of whether the consignment is destined—
  - (i) for the Republic;
  - (ii) for transshipment; or
  - (iii) for transit through the Republic;
- (d) the number of the master air waybill issued in respect of or covering the consignment, and the identity of the party who issued it;
- (e) if the consignment is part of consolidated cargo—
  - (i) an indication that the consignment is part of such cargo;
  - (ii) the number of any house air waybill issued in respect of the consignment; and
  - (iii) the identity of the party who issued it;
- (f) the full name and physical address of the consignor;
- (g) the full name and physical address of the consignee;
- (h) a precise description of the goods in the consignment, or the six digit Harmonised Commodity Description and Coding System number under which the goods are classified;
- (i) the number of packages, based on the smallest packing unit, covered by the air waybill issued in respect of the consignment;
- (j) the type of packages;
- (k) the gross mass of the packages;
- (l) the unit of measure; and
- (m) the relevant international dangerous goods code as may be applicable to the goods in terms of the International Air Transport Association

(IATA) Dangerous Goods Regulations (DGR), if the goods are hazardous goods;

**“air carrier”** means a person referred to in paragraph (a) of the definition of “carrier” in these rules;

**“air waybill”** means a document issued by an air carrier or other person duly authorised by an air carrier to transport, or to arrange the transport of, cargo to a particular destination on board an aircraft, and which serves as proof that the carrier or other person—

- (a) has received the cargo; and
- (b) has undertaken to transport, or to arrange the transport of, the cargo on the terms and conditions stated or referred to in the document;

**“bill of lading”** means a document issued by a sea carrier or other person duly authorised by a sea carrier to transport, or to arrange the transport of, cargo to a particular destination on board a vessel and which serves as proof that the carrier or other person—

- (a) has received the cargo; and
- (b) has undertaken to transport, or to arrange the transport of, the cargo on the terms and conditions stated or referred to in the document;

**“break bulk cargo”** means general cargo transported on board a vessel, railway carriage or truck in separate packages or as loose items that are not packed, but excludes cargo transported in containers;

**“break bulk cargo details”** means the following information in relation to each consignment of break bulk cargo:

- (a) In the case of a consignment transported by sea—
  - (i) the port of loading; and
  - (ii) the port of discharge;
- (b) in the case of a consignment transported by rail or road—
  - (i) the place of loading; and
  - (ii) the place of discharge;

- (c) in the case of an inbound consignment by sea, rail or road, an indication of whether the consignment is destined—
  - (i) for the Republic;
  - (ii) for transshipment, if the consignment is transported by sea; or
  - (iii) for transit through the Republic;
- (d) the number of the transport document issued in respect of the goods, and the identity of the party who issued it;
- (e) the full name and physical address of the consignor;
- (f) the full name, and physical address of the consignee;
- (g) a precise description of the goods in the consignment or the six digit Harmonised Commodity Description and Coding System number under which the goods are classified;
- (h) the number of packages;
- (i) the type of packages;
- (j) the gross mass of the packages;
- (k) the unit of measure;
- (l) in the case of a consignment consisting of a road vehicle or vehicles, the VIN number of the vehicle or of each vehicle;
- (m) the marks and numbers on the packages (optional for a consignment transported by rail and road); and
- (n) the relevant dangerous goods code as may be applicable to the goods, if the goods are hazardous goods;

**“bulk cargo”** means a large quantity of unpacked dry or liquid homogeneous cargo transported loose in the hold or cargo space of a vessel, railway carriage or truck;

**“bulk cargo details”** means the following information in relation to each consignment of bulk cargo:

- (a) In the case of a consignment of bulk cargo transported by sea—
  - (i) the port of loading; and
  - (ii) the port of discharge;
- (b) in the case of a consignment of bulk cargo transported by rail or road—

- (i) the place of loading; and
  - (ii) the place of discharge;
- (c) in the case of an inbound consignment, an indication of whether the consignment is destined—
  - (i) for the Republic;
  - (ii) for transshipment, if the consignment is transported by sea; or
  - (iii) for transit through the Republic;
- (d) the number of the transport document issued in respect of the goods, and the identity of the party who issued it;
- (e) the full name and physical address of the consignor;
- (f) the full name and physical address of the consignee;
- (g) a precise description of the goods in the consignment or the six digit Harmonised Commodity Description and Coding System number under which the goods are classified;
- (h) the gross mass of the goods;
- (i) the unit of measure; and
- (j) the relevant dangerous goods code as may be applicable to the goods, if the goods are hazardous goods;

**“cargo”**, in relation to a vessel, aircraft, railway carriage or truck, means any goods on board, or to be loaded on board, or off-loaded from, a vessel, aircraft, railway carriage or truck, but excludes—

- (a) stores; and
- (b) the accompanied and unaccompanied baggage of travellers and crew members;

**“cargo reporter”**, in relation to cargo on board, or to be loaded on board, or off-loaded from, a vessel or aircraft, means a person who in terms of a contract of carriage concluded by that person with the consignor of the cargo or any other interested person is responsible for the delivery of the cargo, whether that person is the carrier who transports the cargo or a clearing agent who arranged the transport of the cargo;



**“cargo status”**, in relation to cargo imported into or to be exported from the Republic by sea, means any of the following symbols used for indicating the form in which the cargo is imported or to be exported:

- (a) “FCL” for indicating that the cargo is contained in an FCL container or FCL (groupage) container;
- (b) “LCL” for indicating that the cargo is contained in an LCL container;
- (c) “Break Bulk” for indicating that the cargo is in break bulk; or
- (d) “Bulk” for indicating that the cargo is bulk;

**“cargo type”** means the type of cargo distinguishing between—

- (a) dry bulk cargo;
- (b) liquid bulk cargo;
- (c) break bulk cargo;
- (d) containerised cargo;
- (e) mixed cargo; or
- (f) no cargo;

**“carrier”** means—

- (a) a shipping line, airline or other person carrying on business by transporting goods by sea or air for reward;
- (b) a person carrying on business by transporting goods by rail for reward;
- (c) a person carrying on business by transporting goods by truck for reward; or
- (d) a person who—
  - (i) conducts a business involving the selling or leasing of goods or the dealing in goods in any other manner, or the packing, repairing, reconditioning, processing or producing of goods; and
  - (ii) in the course of conducting that business transports those goods;

**“clearing agent”** includes a person carrying on business in the Republic by arranging on behalf of other persons for reward the receipt, delivery or transport of goods imported into or to be exported from the Republic;

**“consolidated cargo”** means different consignments—

- (a) packed into the same container; or
- (b) consolidated in any way other than by packing the consignments into the same container;

**“container”** means transport equipment as defined in section 1(2) of the Act;

**“containerised cargo details”** means the following information in relation to each consignment of containerised cargo:

- (a) In the case of a consignment transported by sea—
  - (i) the port of loading; and
  - (ii) the port of discharge;
- (b) in the case of a consignment transported by rail or road—
  - (i) the place of loading; and
  - (ii) the place of discharge;
- (c) in the case of an inbound consignment, an indication of whether the consignment is destined—
  - (i) for the Republic;
  - (ii) for transshipment, if the consignment is transported by sea; or
  - (iii) for transit through the Republic;
- (d) the number of the transport document issued in respect of or covering the consignment and the identity of the party who issued it, and also, if the consignment is part of consolidated cargo transported by sea, the number of any house bill of lading issued in respect of the consignment and the identity of the party who issued it;
- (e) the full name and physical address of the consignor;
- (f) the full name and physical address of the consignee;
- (g) a precise description of the goods in the consignment or the relevant Harmonised Commodity Description and Coding System number, to the six digit level, under which the goods are classified;
- (h) the gross mass of the goods in the consignment, including packaging;
- (i) the unit of measure;
- (j) the number of packages in the consignment;
- (k) the type of packages; and

- (l) the relevant dangerous goods number as may be applicable to the goods, if a consignment contains hazardous goods;

**“container details”** means the following information in relation to each container:

- (a) The service type;
- (b) the container status;
- (c) the container size;
- (d) the container type;
- (e) the container number; and
- (f) the seal number;

**“container status”** means the purpose for which a container is used, distinguishing between—

- (a) for transit through the Republic;
- (b) export;
- (c) import; or
- (d) transshipment;

**“container terminal operator”** means the person who is in control of and who operates a container terminal contemplated in section 6(1)(hA) of the Act;

**“conveyance number”** means—

- (a) the voyage number, in the case of a vessel;
- (b) the flight number, in the case of an aircraft; or
- (c) the trip number, in the case of a cross-border train;

**“crew”** or **“crew member”**, in relation to a truck, means—

- (a) the on-board operator of the truck; or
- (b) any other person travelling on board the truck for the purpose of performing work on board the truck in the course of its journey;

**“crew details”** means—

- (a) the full name, date of birth, gender and nationality in respect of each crew member; and
- (b) the number and type of that crew member’s identification document and the country or organisation that issued the document;

**“cross-border railway carriage”** means a coach or wagon which—

- (a) forms part of a cross-border train that will transport goods out of the Republic, and includes a coach or wagon scheduled to form part of a cross-border train that will transport goods out of the Republic; or
- (b) forms part of a cross-border train that transported goods into the Republic, and includes a coach or wagon which formed part of a cross-border train that transported goods into the Republic and from which the goods have not yet been unloaded;

**“cross-border train”** means a train on, or scheduled for, a voyage—

- (a) from a place outside the Republic to a destination inside the Republic;  
or
- (b) from a place inside the Republic to a destination outside the Republic;

**“customs and excise airport”** means a customs and excise airport appointed by rule in terms of section 6(e) of the Act;

**“degrouper operator”** means the licensee of a degrouper depot;

**“depot”** means—

- (a) a container depot; or
- (b) a degrouper depot;

**“enter”**, in relation to the Republic, means—

- (a) in the case of a vessel or goods or persons on board a vessel, when the vessel crosses into the territorial waters of the Republic;
- (b) in the case of an aircraft or goods or persons on board an aircraft, when the aircraft crosses into the airspace above the Republic;

- (c) in the case of a cross-border train or goods or persons on board a cross-border train, when the train crosses the border into the Republic;  
or
- (d) in the case of a truck or goods or persons on board a truck, when the truck crosses the border into the Republic;

**“equipment qualifier”** means the type of transport equipment used, distinguishing between—

- (a) a container;
- (b) a rail carriage; or
- (c) a truck;

**“FCL container”** means a container containing goods consigned from one or more consignors to a single consignee;

**“FCL (groupage) container”** means a container containing goods consigned from more than one consignors to more than one consignees;

**“foreign-going aircraft”** means—

- (a) an aircraft at an airport, landing strip or other place in the Republic if that aircraft—
  - (i) has arrived at that airport, landing strip or other place in the course of a voyage from outside the Republic to a destination or destinations inside the Republic, whether that airport, landing strip or other place is that destination or one of those destinations or a stopover on its way to that or any of those destinations; or
  - (ii) is scheduled to depart from that airport, landing strip or other place in the course of a voyage to a destination outside the Republic, whether that airport, landing strip or other place is its place of departure to that destination or a stopover or one of several stopovers in the Republic from where it will depart in the course of that voyage;

- (b) an aircraft in the airspace above the Republic on a voyage referred to in paragraph (a)(i) or (ii); or
- (c) an aircraft on a voyage from a place outside the Republic to a destination outside the Republic—
  - (i) passing through the airspace above the Republic; or
  - (ii) making a stopover at any airport, landing strip or other place in the Republic;

**“foreign-going vessel” means—**

- (a) a vessel at a port, harbour or other place in the Republic if that vessel—
  - (i) has arrived at that port, harbour or other place in the course of a voyage from outside the Republic to a destination or destinations inside the Republic, whether that port, harbour or other place is that destination or one of those destinations or a stopover on its way to that or any of those destinations; or
  - (ii) is scheduled to depart from that port, harbour or other place in the course of a voyage to a destination outside the Republic, whether that port, harbour or other place is its place of departure to that destination or a stopover or one of several stopovers in the Republic from where it departs in the course of that voyage;
- (b) a vessel in the territorial waters of the Republic on a voyage referred to in paragraph (a)(i) or (ii); or
- (c) a vessel on a voyage from a place outside the Republic to a destination outside the Republic—
  - (i) passing through the territorial waters of the Republic; or
  - (ii) making a stopover at any place in the Republic;

**“general cargo”** means cargo of a diverse nature whether in packages or containers;

**“general mandatory reporting information” means—**

- (a) the type of reporting document;
- (b) the reporting document number;

- (c) the message sender identity;
- (d) the message function;
- (e) the transport mode;
- (f) the identity of the carrier;
- (g) the transport ID, in the case of a vessel or aircraft;
- (h) the transport name, in the case of a vessel; and
- (i) the conveyance number;

**“identification document”**, in relation to a person who is—

- (a) a South African citizen, means a South African Identity Document issued to that person; or
- (b) not a South African citizen, means—
  - (i) a document issued to that person by the government of the country of which that person is a citizen for purposes of the identification of that person; or
  - (ii) a travel document referred to in paragraph (b) of the definition of “travel document” issued to that person;

**“land border-post”** means a road border crossing designated in terms of rule 200.03 as a place of entry or exit for road vehicles, and persons and goods on board such vehicles;

**“leave”**, in relation to the Republic, means—

- (a) in the case of a vessel or goods or persons on board a vessel, when the vessel moves out of the territorial waters of the Republic;
- (b) in the case of an aircraft or goods or persons on board an aircraft, when the aircraft moves out of the airspace above the Republic;
- (c) in the case of a cross-border train or goods or persons on board a cross-border train, when the train crosses the border out of the Republic; or
- (d) in the case of a truck or goods or persons on board a truck, when the truck crosses the border out of the Republic;

**“LCL container”** means a container containing goods consigned from one or more consignors to more than one consignees;

**“manifest”** or **“cargo manifest”** means a summary of cargo on board or to be off-loaded from a vessel, aircraft, railway carriage or truck at a specific place as reflected in the transport documents issued in respect of that cargo;

**“means of transport”** means a vessel, aircraft, locomotive, railway carriage or truck engaged in the transport of goods or persons;

**“message function”**, in relation to a reporting document contemplated in these rules, means an indicator whether the reporting document is—

- (a) an original document;
- (b) an amended and replaced document; or
- (c) a cancelled document;

**“message sender identity”**, in relation to a reporting document, means the identity of the person who submits the reporting document;

**“on-board operator”** means—

- (a) the master of a vessel;
- (b) the pilot of an aircraft;
- (c) the driver of a train; or
- (d) the driver of a truck;

**“outturn report”** means a report referred to in Part 7 and 8 of these rules;

**“own goods carrier”** means a person referred to in paragraph (d) of the definition of “carrier” in this rule;

**“place of discharge”**, in relation to—

- (a) inbound rail or road cargo, means the rail cargo terminal or place in the Republic where the cargo is to be off-loaded from the cross-border railway carriage or truck transporting the cargo into the Republic; or



(b) outbound rail or road cargo, means the foreign destination of the cargo;

**“place of dispatch”**, in relation to—

(a) inbound cargo, means—

(i) in the case of containerised cargo, the place where the container was packed outside the Republic for exportation to the Republic; or

(ii) in the case of bulk or break bulk cargo, the place from where the cargo was originally dispatched from a supplier's premises outside the Republic for exportation to the Republic; or

(b) outbound cargo, means—

(i) in the case of containerised cargo, the place where the container was packed inside the Republic for exportation from the Republic; or

(ii) in the case of bulk or break bulk cargo, the place from where the cargo was originally dispatched from a supplier's premises inside the Republic for exportation from the Republic;

**“place of loading”**, in relation to—

(a) inbound rail or road cargo, means the foreign railway station or place where the cargo is loaded on board a cross-border railway carriage or truck for transport to the Republic; or

(b) outbound rail or road cargo, means the rail cargo terminal or place in the Republic where the cargo is loaded on board a cross-border railway carriage or truck for transport out of the Republic;

**“port”** means a seaport appointed by rule in terms of section 6(a) of the Act;

**“port authority”** means the authority in charge of a port or a customs and excise airport;

**“port of discharge”**, in relation to—

- (a) inbound sea or air cargo, means the port or customs and excise airport where cargo is to be off-loaded from the foreign-going vessel or aircraft transporting the cargo into the Republic; or
- (b) outbound sea or air cargo, means the foreign seaport or airport where cargo is to be off-loaded from the foreign-going vessel or aircraft transporting the cargo out of the Republic;

**“port of loading”**, in relation to—

- (a) inbound sea or air cargo, means the foreign seaport or airport where cargo is loaded on board a foreign-going vessel or aircraft for transport to the Republic; or
- (b) outbound sea or air cargo, means the port or customs and excise airport where cargo is loaded on board a foreign-going vessel or aircraft for transport out of the Republic;

**“rail cargo terminal”** means premises at a railway station where cargo is—

- (a) off-loaded from, or loaded on board, cross-border railway carriages; and
- (b) temporarily stored after being off-loaded or before being loaded;

**“rail carrier”** means a person referred to in paragraph (b) of the definition of “carrier” in this rule;

**“rail consignment note”** means a document issued by a rail carrier or other person duly authorised by a rail carrier to transport, or to arrange the transport of, cargo to a specific destination on board a railway carriage, and which serves as proof that the carrier or other person—

- (a) has received the cargo; and
- (b) has undertaken to transport, or to arrange the transport of, the cargo on the terms and conditions stated or referred to in the document;

**“railway station”** includes a railway siding serving a specific agricultural, mining, industrial or commercial enterprise, complex or area;

**“railway terminal”** means a rail cargo terminal;

**“reporting document”** means any advance notice, update of an advance notice, arrival or departure report, departure notice, manifest or outturn report, or any amendment and replacement of such a document, referred to in these rules;

**“reporting document number”** means a unique reference number assigned to a reporting document by the message sender;

**“reward”**, in relation to the transport of goods, includes any form of consideration received or to be received wholly or partly in connection with the transport of the goods, irrespective of the person by whom or to whom the consideration has been or is to be paid or given;

**“road carrier”** means a person referred to in paragraph (c) of the definition of “carrier” in this rule;

**“road manifest information”** means—

- (a) the manifest number;
- (b) the identity of the carrier;
- (c) the transport name in relation to the truck;
- (d) the container number in respect of each container, in respect of containerised goods;
- (e) the identification number of any seal used on—
  - (i) any container on the truck; or
  - (ii) the loading compartment of the truck;
- (f) a description of the goods;
- (g) the number of packages, if applicable;
- (h) the mass of the goods;
- (i) the unit of measure; and
- (j) on-board operator details and crew details in respect of any other crew on board;

**“road waybill”** means a document issued by a road carrier to transport, or to arrange the transport of, goods to a particular destination on board a truck, and which serves as proof that the carrier or that person—

- (a) has received the goods; and
- (b) has undertaken to transport, or to arrange the transport of, the goods on the terms and conditions stated or referred to in the document;

**“sea carrier”** means a person referred to in paragraph (a) of the definition of “carrier” in this rule;

**“service type”**, in relation to a container, means the type of container, distinguishing between—

- (a) an empty container;
- (b) a full FCL (groupage) container;
- (c) an LCL container; and
- (d) a full FCL container;

**“these rules”** means the rules for section 8 of the Act;

**“train”** means a locomotive with or without any passenger, goods or other railway carriages attached to it, including the fittings and furnishings of such locomotive or railway carriage and any apparatus or equipment fitted on or to such locomotive or railway carriage;

**“transit shed”** means a transit shed for goods referred to in section 6(1)(g) of the Act where air cargo is off-loaded from, or loaded on board foreign-going aircraft;

**“transit shed operator”** means the person in control of a transit shed;

**“transport document”**, in relation to cargo transported on board—

- (a) a vessel, means a bill of lading or other similar document issued in respect of the transport of that cargo;

- (b) an aircraft, means an air waybill or other similar document issued in respect of the transport of that cargo;
- (c) a railway carriage, means a rail consignment note or other similar document issued in respect of the transport of that cargo; or
- (d) a truck, means a road waybill, road manifest or other similar document issued in respect of the transport of that cargo;

**“transport document number”** means a unique reference number assigned to a transport document;

**“transport ID”**, in relation to—

- (a) a vessel, means the radio call sign of the vessel; or
- (b) an aircraft, means the registration number of the aircraft;

**“transport mode”** means the mode of transport distinguishing between—

- (a) sea transport;
- (b) air transport
- (c) rail transport; and
- (d) road transport;

**“transport name”**, in relation to—

- (a) sea transport, means the name of the vessel;
- (b) air transport, means the name of the aircraft;
- (c) rail transport, means the registration number of the cross-border train; and
- (d) road transport by truck, means the registration number of—
  - (i) the load carrying truck or horse;
  - (ii) the trailer, in the case of a trailer; and
  - (iii) the additional trailer, in the case of an additional trailer;

**“travel document”**, in relation to a traveller who is—

- (a) a South African citizen, means a travel document issued to that person in terms of the South African Passport and Travel Documents Act, 1994 (Act No. 4 of 1994); or

- (b) not a South African citizen, means a travel document identifying that person that has been issued to that person by another government or international treaty organisation to facilitate the movement of that person across international boundaries;

**“truck”** means a vehicle—

- (a) with a gross vehicle mass exceeding 3500 kilograms; and  
(b) that is designed or adapted for the transport of goods by road;

**“unit load device” or “ULD”** means an aircraft container—

- (a) specially designed and equipped for containing goods for transport in the hold of an aircraft; and  
(b) which is of a durable nature and manufactured for repeated use;

**“verified gross mass” or “VGM”** in relation to a container means the mass of the container after it has been packed, calculated in accordance with current applicable Guidelines regarding the verified gross mass of a container carrying cargo, issued by the International Maritime Organisation to give effect to the requirements of the International Convention for the Safety of Life at Sea (SOLAS) in respect of the verification of gross mass of packed containers;

**“wharf”** means a place where vessels may be berthed for the purposes of unloading or loading cargo; and

**“wharf operator”** means the person in control of any cargo on a wharf.

### **Purpose and application of these rules**

**8.02** (1) These rules establish reporting requirements contemplated in section 8, read with section 120(1)(c) and (o) of the Act concerning—

- (a) all cargo on board vessels, aircraft, trains and trucks arriving in the Republic;  
(b) all cargo on board vessels, aircraft, trains and trucks leaving the Republic; and

- (c) all such cargo loaded, off-loaded, packed, unpacked, consolidated, de-grouped, received at or removed from terminals, container depots, transit sheds and degrouping depots, including packed and empty containers.

(2) These rules do not apply to—

- (a) vessels or aircraft which cross into the territorial waters or airspace of the Republic without calling or landing at a place in the Republic;
- (b) fishing vessels; and
- (c) cargo on board such vessels and aircraft.

### **Time of arrival or departure**

**8.03** For the purposes of these rules, except where inconsistent with the context—

- (a) a foreign-going vessel, or goods on board a foreign-going vessel, must be regarded as—
  - (i) arriving at a port when the vessel upon reaching the port docks for the first time at that port, whether inside the port or at a docking facility outside the port; or
  - (ii) departing from a port when the vessel undocks to move out of or away from the port;
- (b) a foreign-going aircraft, or goods on board a foreign-going aircraft, must be regarded as—
  - (i) arriving at a customs and excise airport when the aircraft lands at the airport; or
  - (ii) departing from a customs and excise airport when the aircraft takes off from the airport;
- (c) a cross-border train or a railway carriage attached to a cross-border train, or goods on board a cross-border train or such a railway carriage, must be regarded as—
  - (i) arriving at a railway station when the train stops for the first time at a railway terminal at that railway station; or
  - (ii) departing from a railway station when the train starts to move out of the railway station; or

- (d) a truck, must be regarded as—
  - (i) arriving in the Republic when the truck crosses the border into the Republic; or
  - (ii) departing from the Republic when the truck crosses the border out of the Republic.

## ***Part 2: General requirements***

### **Registration of persons submitting reporting documents**

**8.04** (1) A person required in terms of these rules to submit a reporting document must, notwithstanding being registered or licensed under any other provision of the Act, apply for registration, in accordance with subrule (2), as a person submitting reporting documents.

(2) An application referred to in subrule (1) must be submitted to the Commissioner on form DA 8, DA 8A, DA 8B, or DA 8C, as may be applicable, and the appropriate Annexure to the relevant form and comply with all the requirements specified on the relevant form or the Annexure.

(3) An application referred to in subrule (1) must, in the case of the applicant being a registered agent of a carrier not located in the Republic and intending to submit reporting documents on behalf of that carrier as contemplated in rule **8.05**, be accompanied by a letter of appointment by the carrier.

### **Submission of reporting documents by registered agents**

**8.05** (1) (a) An obligation placed in terms of these rules on a carrier to submit an advance loading or advance arrival or departure notice, an arrival or a departure notice, manifest or update of an advance notice, or any other reporting document, must, in the case of a carrier who is not located in the Republic, be complied with either by the carrier or that carrier's registered agent in the Republic.



(b) A registered agent submitting a reporting document on behalf of a carrier as contemplated in paragraph (a) must be registered in terms of rule **8.04** as a person submitting reporting documents.

(2) If a reporting document is submitted by a registered agent on behalf of a carrier as contemplated in this rule, the reporting document must, in addition to the name and customs code of the agent, also reflect the identity of the carrier.

### **Manner of submission of reporting documents**

**8.06** A reporting document that must in terms of these rules be submitted by a carrier or cargo reporter or the registered agent of a carrier, by a port authority, container terminal operator, degrouping operator, transit shed operator, or wharf operator must be submitted—

- (a) through the electronic data interchange system (EDI) operated by the Commissioner for such documents; and
- (b) in accordance with the conditions of that person's electronic user agreement and registration as an electronic user.

### **Transport document number not to be duplicated on more than one transport document**

**8.07** A carrier or cargo reporter who must submit an advance notice in terms of these rules must ensure that the transport document number used or assigned to the transport document for a consignment of goods is unique and is not duplicated on another transport document for a different consignment of goods for a period of twelve months or such other period as may be determined by the Commissioner in a specific case.

**Part 3:        *Reporting requirements for arriving and departing foreign-going vessels***

**Application of this Part.—**

**8.08** This Part—

- (a) applies to all foreign-going vessels to the extent indicated in the provisions of this Part; and
- (b) does not apply to naval ships to the extent that they fall within the definition of “foreign-going vessel”.

**Advance loading and arrival notices**

**8.09** (1) The carrier operating a foreign-going vessel to the Republic must give advance notice to the Commissioner in accordance with—

- (a) rule **8.10** of containerised cargo to be loaded on board the vessel at a foreign port that will be on board the vessel when the vessel enters the Republic; and
- (b) rule **8.11** of the scheduled arrival of the vessel in the Republic.

(2) Each cargo reporter responsible for cargo on board a foreign-going vessel referred to in sub rule (1) must in accordance with rule **8.12** give advance notice to the Commissioner of the scheduled arrival of that incoming cargo in the Republic.

(3) (a) If on receipt of an advance cargo loading notice referred to in this rule it appears that any of the cargo to which the notice relates are goods referred to in paragraph (b), the Commissioner may, by notice to the reporting carrier or that carrier’s registered agent in the Republic, warn the carrier—

- (i) not to load those goods on board the vessel or to transport the goods to the Republic; and
- (ii) that should the goods be loaded or transported, the goods on arrival in the Republic will be detained and dealt with in accordance with the applicable provisions of this Act.

(b) Paragraph (a) may be applied to goods that on arrival in the Republic are likely to be—

- (i) prohibited goods;
- (ii) restricted goods in respect of which the legislation regulating the import of those goods has not been complied with; or
- (iii) goods of a class or kind or falling within any other category as may be determined by the Commissioner.

(c) A carrier shall be guilty of an offence and liable on conviction to a fine or to imprisonment for a period not exceeding five years or to both such fine and imprisonment if goods in respect of which a warning has been issued in terms of paragraph (a)(i) is on board the vessel when it enters the Republic.

(4) This rule applies only to foreign-going vessels operated by carriers.

**Timeframe for submission of advance containerised cargo loading notices and particulars to be reflected**

**8.10** (1) An advance loading notice of containerised cargo referred to in rule **8.09(1)(a)** must be submitted to the Commissioner at least 24 hours before the first of those containers is loaded on board the vessel that will transport the cargo to the Republic.

(2) The notice must reflect the following information:

- (a) General mandatory reporting information;
- (b) the estimated time of loading of the first of the containers to be loaded on board the vessel;
- (c) the scheduled date of arrival of the vessel at the first port where the vessel is scheduled to call after entering the Republic;
- (d) the total number of containers to be loaded for transport to the Republic;
- (e) container details in respect of each container scheduled to be on board when the vessel enters the Republic;

- (f) the verified gross mass (VGM) in respect of each container, as well as the unit of measure; and
- (g) containerised cargo details in respect of each consignment, subject to subrule (3).

(3) (a) An advance loading notice of containerised cargo submitted by a carrier need not contain all the containerised cargo details of any specific consignment if the cargo reporter or other person who made the transport arrangements for that consignment with that carrier submits the excluded details in a separate notice to the Commissioner.

(b) A notice referred to in paragraph (a) must be submitted in the same manner and within the same timeframe as the advance loading notice to which it relates, and must in addition to the relevant containerised cargo details reflect the following information:

- (i) General mandatory reporting information;
- (ii) the identity of the cargo reporter;
- (iii) container details of all containers in the consignment; and
- (iv) the verified gross mass (VGM) in respect of each container, as well as the unit of measure.

#### **Timeframe for submission of advance vessel arrival notices and particulars to be reflected**

**8.11** (1) An advance vessel arrival notice referred to in rule **8.09(1)(b)** must be submitted at least—

- (a) 96 hours before the scheduled arrival of the vessel at the first port where the vessel is scheduled to call after entering the Republic, if the duration of the voyage to that port, calculated from the last place where cargo bound for the Republic were taken on board, is likely to be more than 96 hours; or
- (b) 6 hours before the arrival of the vessel at that port, if the duration of that voyage is likely to be less than 96 hours.

(2) An advance vessel arrival notice must reflect the following information:

- (a) General mandatory reporting information;
- (b) the vessel's port of departure and all the ports where the vessel will call during its voyage to and in the Republic; and
- (c) the scheduled date and estimated time of arrival of the vessel at the first port where the vessel is scheduled to call after entering the Republic.

**Timeframe for submission of advance sea cargo arrival notices and particulars to be reflected**

**8.12** (1) An advance sea cargo arrival notice referred to in rule **8.09(2)** must be submitted—

- (a) in respect of—
  - (i) any containerised cargo on board the vessel for which the cargo reporter submitting the notice is responsible;
  - (ii) any break bulk cargo on board the vessel for which the cargo reporter submitting the notice is responsible;
  - (iii) any bulk cargo on board the vessel for which the cargo reporter submitting the notice is responsible; and
  - (iv) any empty containers on board the vessel for which the cargo reporter submitting the notice is responsible; and
- (b) no later than the timeframe prescribed for the submission of an advance vessel arrival notice in terms of rule **8.11**.

(2) An advance sea cargo arrival notice referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the identity of the cargo reporter;
- (c) the scheduled date of arrival of the vessel at the first port where the vessel is scheduled to call after entering the Republic;
- (d) the cargo type; and

- (e) if the cargo for which the cargo reporter is responsible consists of—
  - (i) containerised cargo, container details, the verified gross mass (VGM) of each container including the unit of measure, and containerised cargo details in respect of each consignment scheduled to be on board when the vessel enters the Republic, but only to the extent that that information has not already been included in respect of that consignment in the advance loading notice of containerised cargo submitted in terms of rule **8.09(1)(a)**;
  - (ii) break bulk cargo, break bulk cargo details in respect of each consignment of such cargo scheduled to be on board when the vessel enters the Republic;
  - (iii) bulk cargo, bulk cargo details in respect of each consignment of such cargo scheduled to be on board when the vessel enters the Republic; or
  - (iv) empty containers, container details in respect of each empty container scheduled to be on board the vessel when the vessel enters the Republic.

### **Vessel arrival reports**

**8.13** (1) The arrival of a foreign-going vessel operated by a carrier at a port must be reported by the port authority managing that port within 30 minutes after the arrival of the vessel at the port.

- (2) A vessel arrival report must reflect the following information:
  - (a) General mandatory reporting information; and
  - (b) the date and time of arrival of the vessel.

**Vessel departure reports**

**8.14** (1) The departure of a foreign-going vessel operated by a carrier from a port to another port or to a destination outside the Republic must be reported to the Commissioner by the port authority managing that seaport, within 30 minutes after the departure of the vessel from a port, whether to another port or to a foreign destination.

(2) A vessel departure report must reflect the following information:

- (a) General mandatory reporting information; and
- (b) the date and time of departure of the vessel.

**Sea cargo departure notices**

**8.15** (1) Each cargo reporter responsible for cargo loaded on board a foreign-going vessel operated by a carrier for export must, within three working days after the departure of the vessel from a port to a destination outside the Republic, submit to the Commissioner a sea cargo departure notice in respect of the cargo for which that cargo reporter is responsible.

(2) A sea cargo departure notice referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the identity of the cargo reporter;
- (c) the cargo type;
- (d) if the cargo for which the cargo reporter is responsible consists of—
  - (i) containerised cargo, container details, the verified gross mass (VGM) of each container including the unit of measure, and containerised cargo details in respect of each container;
  - (ii) break bulk cargo, break bulk cargo details in respect of each consignment of such cargo;
  - (iii) bulk cargo, bulk cargo details in respect of each consignment of such cargo; or
  - (iv) empty containers, container details in respect of each container; and
- (e) the date of departure.

**Part 4:        *Reporting requirements for arriving and departing foreign-going aircraft***

**Application of this Part**

**8.16** This Part –

- (a) applies to all foreign-going aircraft to the extent indicated in the provisions of this Part; and
- (b) does not apply to naval or military aircraft to the extent that they fall within the definition of “foreign-going aircraft”.

**Advance arrival notices**

**8.17** (1) The carrier operating a foreign-going aircraft to the Republic must, in accordance with rule **8.18**, give advance notice to the Commissioner of the scheduled arrival of the aircraft in the Republic.

(2) Each cargo reporter responsible for cargo on board a foreign-going aircraft referred to in sub rule (1) must, in accordance with rule **8.19**, give advance notice to the Commissioner of the scheduled arrival of that incoming cargo in the Republic.

(3) This rule applies only to foreign-going aircraft operated by carriers.

**Timeframe for submission of advance aircraft arrival notices and particulars to be reflected**

**8.18** (1) An advance aircraft arrival notice referred to in rule **8.17**(1) must be submitted at least—

- (a) two hours before the arrival of the aircraft at the first customs and excise airport where the aircraft is scheduled to land after entering the Republic, if the duration of the flight to that customs and excise airport, calculated from the last place where cargo bound for the Republic was taken on board, is likely to be more than six hours;



- (b) one hour before the arrival of the aircraft at that customs and excise airport, if the duration of that flight is likely to be between six and two hours; or
- (c) 30 minutes before the arrival of the aircraft at that customs and excise airport, if the duration of the flight is likely to take less than two hours.

(2) An advance aircraft arrival notice must reflect the following information:

- (a) General mandatory reporting information;
- (b) the airport of departure and all the airports where the aircraft will land during the flight to and in the Republic;
- (c) the date and time of departure of the aircraft from the airport of departure; and
- (d) the date and scheduled time of arrival of the aircraft at the first customs and excise airport where the aircraft is scheduled to land after entering the Republic.

**Timeframe for submission of advance air cargo arrival notices and particulars to be reflected**

**8.19** (1) An advance air cargo arrival notice referred to in rule **8.17**(2) must be submitted no later than the timeframe prescribed for submission of an advance aircraft arrival notice referred to in rule **8.18**.

(2) An advance air cargo arrival notice referred to in subrule (1) must reflect the following information:

- (a) The identity of the cargo reporter;
- (b) general mandatory reporting information;
- (c) air cargo details in respect of each consignment scheduled to be on board when the aircraft enters the Republic; and
- (d) the scheduled date and estimated time of arrival of the aircraft at the first airport where the aircraft is scheduled to call after entering the Republic.

**Aircraft arrival reports**

**8.20** (1) The arrival of a foreign-going aircraft operated by a carrier at a customs and excise airport must be reported to the Commissioner by the port authority managing that airport within 30 minutes after the arrival of an aircraft at that airport.

(2) An aircraft arrival report must reflect the following information:

- (a) General mandatory reporting information, excluding the transport ID of the aircraft; and
- (b) the date and time of arrival of the aircraft.

**Aircraft Departure reports**

**8.21** (1) The departure of a foreign-going aircraft operated by a carrier from a customs and excise airport to another customs and excise airport or a destination outside the Republic must be reported to the Commissioner by the port authority managing that airport.

(2) An aircraft departure report must be submitted within 30 minutes after the departure of the aircraft from a customs and excise airport, whether to another customs and excise airport or to a foreign destination.

(3) An aircraft departure report must reflect the following information:

- (a) General mandatory reporting information, excluding the transport ID of the aircraft; and
- (b) the date and time of departure of the aircraft.

**Air cargo departure notices**

**8.22** (1) Each cargo reporter responsible for cargo loaded on board a foreign-going aircraft for export must, within one working day after departure of the aircraft from a customs and excise airport to a destination outside the Republic, submit to the Commissioner an air cargo departure notice in respect of the cargo for which that cargo reporter is responsible.

(2) An air cargo departure notice must reflect the following information:

- (a) General mandatory reporting information;
- (b) the identity of the cargo reporter;
- (c) air cargo details in respect of cargo for which the cargo reporter is responsible; and
- (d) the date of departure.

**Part 5:        *Reporting requirements for arriving and departing cross-border trains***

**Advance rail cargo arrival notices**

**8.23** The carrier of a cross-border train scheduled for the Republic who will be operating the train on the Republic's side of the border, must in accordance with rule **8.24** give advance notice to the Commissioner, if the train is transporting cargo, of the scheduled arrival of that incoming cargo in the Republic.

**Timeframe for submission of advance rail cargo arrival notices and particulars to be reflected**

**8.24** (1) An advance rail cargo arrival notice referred to in rule **8.23** must be submitted at least one hour before arrival of the train at the first railway station in the Republic.

(2) An advance rail cargo arrival notice must reflect the following information:

- (a) General mandatory reporting information; and
- (b) if the train is transporting—
  - (i) containerised cargo—
    - (aa) the total number of containers; and
    - (bb) containerised cargo details and container details in respect of each consignment;
  - (ii) bulk cargo—
    - (aa) bulk cargo details; and

- (bb) the number of each railway carriage transporting bulk cargo; and
- (iii) break bulk cargo—
  - (aa) the number of consignments;
  - (bb) break bulk cargo details in respect of each consignment; and
  - (cc) the number of each railway carriage transporting break bulk cargo.

### **Rail cargo departure notices**

**8.25** The carrier operating a cross-border train in the Republic to a destination outside the Republic must in accordance with rule **8.26** submit to the customs authority a rail cargo departure notice after departure of the train from the last railway station in the Republic before the train leaves the Republic.

### **Timeframe for submission of rail cargo departure notices and particulars to be reflected**

**8.26** (1) A rail cargo departure notice must be submitted within one working day after departure of the train from the last railway station in the Republic before the train leaves the Republic.

(2) A rail cargo departure notice referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) in the case of containerised cargo transported to a foreign destination—
  - (i) the total number of containers on board; and
  - (ii) containerised cargo details and container details in respect of each consignment;
- (c) in the case of bulk cargo transported to a foreign destination—
  - (i) bulk cargo details; and
  - (ii) the number of each railway carriage containing bulk cargo;

- (d) in the case of break bulk cargo transported to a foreign destination—
  - (i) the number of consignments;
  - (ii) break bulk cargo details in respect of each consignment; and
  - (iii) the number of each railway carriage containing break bulk cargo; and
- (e) the date of departure.

**Part 6:        *Reporting requirements for trucks entering or leaving  
Republic***

**Military trucks excluded from application of this Part**

**8.27** Military trucks entering or leaving the Republic are hereby excluded from the application of all of the provisions of this Part.

**Advance truck, crew and cargo arrival notices**

**8.28** (1) The carrier operating a truck to the Republic must, in accordance with rule **8.29**, give advance notice to the Commissioner of the scheduled arrival in the Republic of the truck and of all cargo and crew on board the truck.

- (2) This rule only applies to trucks operated by carriers.

**Timeframe for submission of advance truck, crew and cargo arrival notices**

**8.29** (1) An advance truck, crew and cargo arrival notice referred to in rule **8.28** must, subject to subrule (3), be submitted to the Commissioner before the arrival of the truck at the land border-post where it will enter the Republic.

(2) An advance arrival notice referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the land border-post where the truck will enter the Republic;
- (c) the date and scheduled time of arrival of the truck at the border-post;

- (d) the on-board operator details;
- (e) crew details in respect of each crew member on board the truck; and
- (f) if the truck transports—
  - (i) containerised cargo, containerised cargo details and container details in respect of each consignment of containerised cargo on board the truck;
  - (ii) bulk cargo, bulk cargo details in respect of the bulk cargo on board the truck; and
  - (iii) break bulk cargo, break bulk cargo details in respect of each consignment of break bulk cargo on board the truck.

(3) An own goods carrier operating a truck who is not required to submit declarations electronically in terms of section 101A(2)(d) of the Act, read with rule 101A.01A(2)(a)(v), is hereby excluded from the application of this rule.

### **Reporting of arrival of truck, crew and cargo**

**8.30** (1) The on-board operator of a truck entering the Republic must upon arrival at the land border-post where the truck enters the Republic report to the Controller at that land border-post, in accordance with subrule (2)—

- (a) the arrival of the truck and crew; and
- (b) all cargo on board the truck.

(2) The on-board operator must on arrival of the truck at the land border-post report to a customs officer in accordance with the operational procedures applied at the border-post and provide to the officer, for purposes of electronic recording of the arrival of the truck, crew and cargo, all the information as the officer may require, to the extent that the required information has not already been submitted in an advance truck, crew and cargo arrival notice referred to in rule **8.28** or an amended advance truck, crew and cargo arrival notice referred to in rule **8.48**. Such information may include, as the customs officer may require—

- (a) general mandatory reporting information;
- (b) the on-board operator details;

- (c) the date and time of arrival of the truck at the land border-post where the truck enters the Republic;
- (d) crew details in respect of each crew member on board the truck when it enters the Republic;
- (e) the transport name in relation to the truck; and
- (f) road manifest information, in the case of an own goods carrier referred to in rule 8.29(3).

(3) The on-board operator must, after the information referred to in subrule (1) has been electronically recorded by the customs officer, confirm the correctness of the information in a manner required by the officer.

(4) This rule applies to all trucks whether or not operated by carriers.

#### **Advance truck, crew and cargo departure notices**

**8.31** (1) The carrier operating a truck to a destination outside the Republic must, in accordance with rule 8.32, give advance notice to the Commissioner of the scheduled departure from the Republic of the truck and of all cargo and crew on board the truck.

(2) This rule applies only to trucks operated by carriers.

#### **Timeframe for submission of advance truck, crew and cargo departure notices and particulars to be reflected**

**8.32** (1) An advance truck, crew and cargo departure notice must, subject to subrule (3), be submitted at least one hour before the truck reaches the land border-post where it will leave the Republic.

(2) An advance departure notice referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the land border-post where the truck will leave the Republic;
- (c) the date and scheduled time of arrival of the truck at the border-post;

- (d) the on-board operator details;
- (e) details of the truck's destination;
- (f) crew details in respect of each crew member on board the truck; and
- (g) if the truck transports—
  - (i) containerised cargo, containerised cargo details and container details in respect of each consignment of containerised cargo on board the truck;
  - (ii) bulk cargo, bulk cargo details in respect of the bulk cargo on board the truck; and
  - (iii) break bulk cargo, break bulk cargo details in respect of each consignment of break bulk cargo on board the truck.

(3) An own goods carrier operating a truck who is not required to submit declarations electronically in terms of section 101A(2)(d) of the Act, read with rule 101A.01A(2)(a)(v), is hereby excluded from the application of this rule.

### **Reporting of departure of trucks, crew and cargo**

**8.33** (1) The on-board operator of a truck due to leave the Republic must at the land border-post where the truck will leave the Republic report to the Controller at that land border-post in accordance with subrule (2)—

- (a) the departure of the truck and crew; and
- (b) all cargo on board the truck.

(2) The on-board operator must on arrival of the truck at the land border-post report to a customs officer in accordance with the operational procedures applied at the border-post and provide to the officer, for purposes of electronic recording of the arrival of the truck, crew and cargo, all the information as the officer may require, to the extent that the required information has not already been submitted in an advance truck, crew and cargo departure notice referred to in rule **8.31** or an amended advance truck, crew and cargo departure notice referred to in rule **8.48**. Such information may include, as the customs officer may require—

- (a) General mandatory reporting information;



- (b) on-board operator details;
- (c) the date and time of arrival of the truck at that land border-post;
- (d) crew details in respect of each crew member on board the truck destined for a foreign destination;
- (e) the transport name in relation to the truck; and
- (f) road manifest information, in the case of an own goods carrier referred to in rule 8.32(3).

(3) The on-board operator must, after the information referred to in subrule (1) has been electronically recorded by the customs officer, confirm the correctness of the information in a manner required by the officer.

(4) This rule applies to all trucks whether or not operated by carriers.

#### **Part 7: Sea Cargo outturn reports**

##### **Definition**

**8.34** In this Part “vessel” means a foreign-going vessel.

##### **Outturn reports on containers off-loaded from or loaded on board vessels**

**8.35** (1) The container terminal operator and wharf operator must submit to the Commissioner outturn reports in respect of all containers, including empty containers—

- (a) off-loaded from each vessel at that terminal; and
- (b) loaded on board each vessel at that terminal.

(2) An outturn report contemplated in subrule (1)(a) in respect of containers off-loaded from a vessel at a terminal must be submitted to the Commissioner at intervals as may be agreed with the Commissioner, but no later than 24 hours after the last container covered by the relevant report has been off-loaded from the vessel.

(3) An outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the terminal where off-loaded;
- (c) the date of arrival of the vessel at the terminal;
- (d) the landed purpose;
- (e) the number of containers off-loaded; and
- (f) the container details listed in paragraph (a), (b), (d), (e) and (f) of the definition of “container details” in respect of each container.

(4) An outturn report contemplated in subrule (1)(b) in respect of containers loaded on board a vessel at a terminal must be submitted to the Commissioner no later than 24 hours after the last container has been loaded on board the vessel.

(5) An outturn report referred to in subrule (4) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the terminal where loaded;
- (c) the date of scheduled departure of the vessel from the terminal;
- (d) the number of containers loaded; and
- (e) the container details listed in paragraph (a), (c), (d), (e) and (f) of the definition of “container details” in respect of each container.

**Outturn reports on break bulk cargo and bulk cargo off-loaded from or loaded on board vessels at terminals**

**8.36** (1) The wharf operator must submit to the Commissioner outturn reports in respect of all break bulk cargo and all bulk cargo—

- (a) off-loaded from each vessel at that terminal; and
- (b) loaded on board each vessel at that terminal.

(2) An outturn report contemplated in subrule (1)(a) in respect of break bulk and bulk cargo off-loaded from a vessel at a terminal must be submitted to the Commissioner no later than seven calendar days after the break bulk or bulk cargo has been fully off-loaded from the vessel.

(3) An outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the terminal where off-loaded;
- (c) the date of arrival of the vessel at the terminal;
- (d) the cargo type;
- (e) in the case of break bulk cargo—
  - (i) the break bulk cargo details listed in paragraphs (g) to (h) of the definition of “break bulk cargo details” in respect of each consignment of break bulk cargo off-loaded;
  - (ii) details of any excess or shortage found in any consignment off-loaded as measured against the applicable transport documents; and
  - (iii) the date the consignment was fully off-loaded; and
- (f) in the case of bulk cargo—
  - (i) the bulk cargo details listed in paragraphs (g) to (j) of the definition of “bulk cargo details” in respect of bulk cargo off-loaded;
  - (ii) details of any excess or shortage found in the quantity off-loaded as measured against the applicable transport documents; and
  - (iii) the date the bulk cargo was fully off-loaded.

(4) An outturn report contemplated in subrule (1)(b) of break bulk and bulk cargo loaded on board a vessel at a terminal must be submitted to the Commissioner no later than seven calendar days after the break bulk or bulk cargo has been fully loaded on board the vessel.

(5) An outturn report referred to in subrule (4) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the terminal where loaded;
- (c) the date of the scheduled departure of the vessel from the terminal;
- (d) the cargo type;
- (e) in the case of break bulk cargo—
  - (i) the break bulk cargo details listed in paragraphs (g) to (n) of the definition of “break bulk cargo details” in respect of each consignment of break bulk cargo off-loaded;
  - (ii) details of any excess or shortage found in any consignment loaded as measured against the applicable transport documents; and
  - (iii) the date the consignment was fully loaded; and
- (f) in the case of bulk cargo –
  - (i) the bulk cargo details listed in paragraphs (g) to (j) of the definition of “bulk cargo details” in respect of bulk cargo off-loaded;
  - (ii) details of any excess or shortage found in the quantity loaded as measured against the applicable transport documents; and
  - (iii) the date the bulk cargo was fully loaded.

(6) Cargo for which the container terminal operator or wharf operator has not received a transport document must not be included in the outturn report referred to in subrule (1)(a) or (b), but a separate outturn report must be submitted in terms of rule 8.46.

**Outturn reports on break bulk cargo and bulk cargo received at terminals for export**

**8.37** (1) An outturn report in respect of break bulk and bulk cargo received at a terminal for export must be submitted by the wharf operator to the Commissioner at hourly intervals.

(2) An outturn report referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the port of loading;
- (c) the terminal where received;
- (d) the gate-in date and time;
- (e) the cargo type;
- (f) the date of scheduled departure of the transporting vessel;
- (g) in the case of break bulk cargo the break bulk cargo details listed in paragraphs (g) to (n) of the definition of “break bulk cargo details” in respect of each consignment of break bulk cargo received; and
- (h) in the case of bulk cargo the bulk cargo details listed in paragraphs (g) to (j) of the definition of “bulk cargo details” in respect of bulk cargo received.

(3) Cargo for which the wharf operator has not received a transport document must not be included in the outturn report referred to in subrule (1), but a separate outturn report must be submitted in terms of rule 8.46.

### **Outturn reports of containers removed from or received at terminals**

**8.38** (1) A container terminal operator and a wharf operator respectively, must submit to the Commissioner outturn reports in respect of—

- (a) all containers containing imported goods removed from that terminal; and
- (b) all containers—
  - (i) containing goods destined for export received at that terminal; or
  - (ii) in the case of a container terminal situated outside of the area of jurisdiction of the Customs Office serving the seaport where the goods are to be loaded for export, containing goods destined to be exported in the same container in which it was received at such terminal.

(2) An outturn report referred to in subrule (1)(a) in respect of containers containing imported goods removed from a sea cargo terminal must be submitted to the Commissioner at hourly intervals.

(3) A gate-out outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the date of arrival at the terminal of the vessel from which each container was off-loaded;
- (c) the terminal where off-loaded;
- (d) the landed purpose;
- (e) the gate-out date and time; and
- (f) container details in respect of each container.

(4) An outturn report referred to in subrule (1)(b) must be submitted to the Commissioner at hourly intervals.

(5) A gate-in outturn report referred to in subrule (4) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the terminal where received;
- (c) the gate-in date and time;
- (d) the date of scheduled departure of the transporting vessel; and
- (e) container details in respect of each container.

#### **Outturn reports on containers received at or removed from container depots**

**8.39** (1) The licensee of a container depot must submit to the Commissioner outturn reports in respect of—

- (a) all containers containing imported goods received at that depot; and
- (b) all containers—
  - (i) containing goods destined for export removed from that depot;or

- (ii) in the case of a container depot situated outside of the area of jurisdiction of the Customs Office serving the seaport where the goods are to be loaded for export, containing goods destined to be exported in the same container in which it was packed at such depot.

(2) An outturn report referred to in subrule (1)(a) in respect of containers containing imported goods received at a container depot must be submitted at hourly intervals.

(3) A gate-in outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the date of arrival of the vessel at the terminal where the containers were off-loaded;
- (c) the terminal where off-loaded;
- (d) the depot where received;
- (e) the gate-in date and time; and
- (f) container details in respect of each container.

(4) An outturn report referred to in subrule (1)(b) must be submitted to the Commissioner at hourly intervals.

(5) A gate-out outturn report referred to in subrule (4) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the depot from where dispatched;
- (c) the terminal where to be loaded;
- (d) the date of scheduled departure of the vessel on which the containers are to be loaded;
- (e) the gate-out date and time; and
- (f) container details in respect of each container.

**Outturn reports on cargo received at container depots for packing for export**

**8.40** (1) An outturn report in respect of cargo received at a container depot for packing for export into the container in which it will be exported must be submitted by the licensee of the container depot to the Commissioner at hourly intervals.

(2) An outturn report referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) container depot where received;
- (c) the gate-in time and date; and
- (d) the cargo type.

(3) Cargo for which the licensee of the relevant depot has not received a transport document must not be included in the outturn report referred to in subrule (1), but a separate outturn report must be submitted in terms of rule **8.46**.

**Outturn reports of cargo unpacked from or packed into containers at container depots**

**8.41** (1) The licensee of a container depot must submit to the Commissioner outturn reports in respect of—

- (a) all imported cargo unpacked from a container at that depot; and
- (b) all cargo destined for export and packed into a container in which it will be exported at that depot.

(2) An outturn report referred to in subrule (1)(a) in respect of all imported cargo unpacked from a container at a container depot must be submitted to the Commissioner no later than 24 hours after the container was unpacked.



(3) An outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the container depot where unpacked;
- (c) the date and time of unpacking of each container;
- (d) container details in respect of each container;
- (e) containerised cargo details in respect of each consignment, excluding the full name and physical address of the consignor and consignee;
- (f) the number of packages found;
- (g) the type of packages found;
- (h) the gross mass (KGM) of packages found; and
- (i) in the case of any discrepant packages found—
  - (i) the package condition;
  - (ii) a description of what the packages or contents should be; and
  - (iii) a description of the type of packages or contents found.

(4) An outturn report referred to in subrule (1)(b) in respect of all cargo destined for export and packed into a container in which it will be exported at a container depot must be submitted to the Commissioner no later than 24 hours after the container was so packed for export.

(5) An outturn report referred to in subrule (1)(b) must reflect the following information—

- (a) General mandatory reporting information;
- (b) the container depot where packed;
- (c) the date and time of packing;
- (d) container details in respect of each container;
- (e) the number of packages packed;
- (f) the type of packages packed;
- (g) the gross mass (KMG) of packages packed; and
- (h) in the case of any discrepant packages presented for packing—
  - (i) the package condition;
  - (ii) a description of what the packages or contents should be; and
  - (iii) a description of the type of packages or contents found.

(6) Cargo for which the licensee of the relevant depot has not received a transport document must not be included in the outturn report referred to in subrule (1)(a) or (b), but a separate outturn report must be submitted in terms of rule 8.46.

**Part 8: Air Cargo outturn reports**

**Outturn reports of cargo unloaded from or loaded on board aircraft at transit sheds**

**8.42** (1) A transit shed operator must submit to the Commissioner outturn reports in respect of—

- (a) all cargo off-loaded from each aircraft at that transit shed; and
- (b) all cargo loaded on board each aircraft at that transit shed.

(2) An outturn report referred to in subrule (1)(a) of cargo off-loaded from an aircraft at a transit shed must be submitted to the Commissioner no later than 24 hours after the aircraft has been fully unloaded.

(3) An outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the date and time of arrival of the aircraft;
- (c) the date and time the cargo on the aircraft was fully off-loaded;
- (d) the transit shed where off-loaded;
- (e) air cargo details in relation to each consignment of air cargo off-loaded, excluding the full name and physical address of the consignor and consignee; and
- (f) details of any excess or shortage found in any consignment off-loaded as measured against the applicable transport documents.

(4) An outturn report referred to in subrule (1)(b) of cargo loaded on board an aircraft at a terminal must be submitted to the Commissioner no later than 24 hours after the cargo has been loaded on board the aircraft.

(5) An outturn report referred to in subrule (4) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the date and time of scheduled departure of the aircraft;
- (c) the date and time the cargo was fully loaded on the aircraft;
- (d) the transit shed where loaded;
- (e) air cargo details in relation to each consignment of air cargo loaded, excluding the full name and physical address of the consignor and consignee; and
- (f) details of any excess or shortage found in any consignment loaded as measured against the applicable transport documents.

(6) Cargo for which the transit shed operator has not received a transport document must not be included in the outturn report referred to in subrule (1)(a) or (b), but a separate outturn report must be submitted in terms of rule 8.46.

#### **Outturn reports on cargo received at transit sheds for loading on board aircraft**

**8.43** (1) A transit shed operator must submit to the Commissioner outturn reports in respect of cargo received at the transit shed for loading on board aircraft at hourly intervals.

(2) An outturn report referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the port of loading;
- (c) the terminal where received;
- (d) the gate-in date and time;
- (e) the cargo type;
- (f) the date of scheduled departure of the transporting aircraft; and
- (g) air cargo details in relation to each consignment received, excluding the full name and physical address of the consignor and consignee.

(3) Cargo for which the transit shed operator has not received a transport document must not be included in the outturn report referred to in subrule (1), but a separate outturn report must be submitted in terms of rule **8.46**.

**Outturn reports on cargo received at degrouping depots for packing or consolidation**

**8.44** (1) The licensee of a degrouping depot must submit to the Commissioner outturn reports in respect of cargo received at that degrouping depot for packing or consolidation at hourly intervals.

(2) An outturn report referred to in subrule (1) must reflect the following information:

- (a) General mandatory reporting information;
- (b) degrouping depot where received;
- (c) the gate-in time and date;
- (d) the cargo type;
- (e) the air cargo details in respect of each consignment received, excluding the full name and physical address of the consignor and consignee;
- (f) the type of packages received for packing or consolidation; and
- (g) the gross mass (KGM) of those packages.

(3) Cargo for which the licensee if the relevant depot has not received a transport document must not be included in the outturn report referred to in subrule (1), but a separate outturn report must be submitted in terms of rule **8.46**.

**Outturn reports on cargo unpacked or packed at degrouping depots**

**8.45** (1) The licensee of a degrouping depot must submit to the Commissioner outturn reports in respect of—

- (a) all imported cargo received and deconsolidated or unpacked at that depot; and
- (b) all cargo destined for export packed or consolidated at that depot.

(2) An outturn report in respect of all imported cargo received and deconsolidated or unpacked at a degrouping depot contemplated in subrule (1)(a) must be submitted to the Commissioner no later than 24 hours after deconsolidation or unpacking of the cargo.

(3) An outturn report referred to in subrule (2) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the date and time of arrival of the aircraft;
- (c) the degrouping depot where deconsolidated or unpacked;
- (d) the date and time of deconsolidation of the consignment;
- (e) air cargo details in respect of each consignment, excluding the full name and physical address of the consignor and consignee;
- (f) the number of packages found;
- (g) the type of packages found;
- (h) the gross mass (KGM) of packages found; and
- (i) in the case of any discrepant packages found—
  - (i) the package condition;
  - (ii) a description of what the packages or contents should be; and
  - (iii) a description of the type of packages or contents found.

(4) An outturn report in respect of all cargo destined for export packed or consolidated at a degrouping depot contemplated in subrule (1)(b) must be submitted to the Commissioner no later than 24 hours after the cargo has been packed or consolidated.

(5) An outturn report referred to in subrule (4) must reflect the following information:

- (a) General mandatory reporting information;
- (b) the degrouping depot where the cargo is consolidated or packed;
- (c) the date and time of consolidation of the cargo or of packing of a unit load device;

- (d) air cargo details in respect of each consignment, excluding the full name and physical address of the consignor and consignee;
- (e) the number of packages packed;
- (f) the type of packages packed;
- (g) the gross mass (KGM) of those packages; and
- (h) in the case of any discrepant packages found—
  - (i) the package condition;
  - (ii) a description of what the packages or contents should be; and
  - (iii) a description of the type of packages or contents found.

(6) Cargo for which the licensee of the relevant depot has not received a transport document must not be included in the outturn report referred to in subrule (1)(a) or (b), but a separate outturn report must be submitted in terms of rule **8.46**.

#### ***Part 9: General provisions relating to outturn reports***

##### **Outturn reports of cargo with no transport documents**

**8.46** (1) The container terminal operator, wharf operator, transit shed operator, licensee of a container depot or licensee of a degrouping depot must submit to the Commissioner separate outturn reports in respect of any cargo for which that licensee has not received a transport document.

- (2) A separate outturn report in respect of—
  - (a) cargo referred to in rules **8.36**, **8.37**, **8.40** and **8.41** for which the operator or licensee has not received a transport document, must be submitted within the same timeframe applicable to that cargo in terms of those rules; and
  - (b) cargo referred to in rules **8.42**, **8.43**, **8.44** and **8.45** for which the operator or licensee has not received a transport document, must be submitted within the same timeframe applicable to that cargo in terms of those rules.

(3) A separate outturn report referred to in subrule (2) must to the extent possible contain the same information as prescribed in rules **8.36**, **8.37**, **8.40** and **8.41** or rules **8.42**, **8.43**, **8.44** and **8.45** as may be applicable, for outturn reports.

#### **Reporting of shortlanded, shortshipped, shortpacked or excess cargo**

**8.47** Any outturn report submitted in terms of Part 7 or 8 in respect of cargo off-loaded, deconsolidated or unpacked must, where relevant, specify—

- (a) any containers that have been shortlanded or overlanded;
- (b) any goods which have been shortlanded, shortpacked, shortshipped as measured against the manifest or are in excess of manifested quantities;
- (c) unmanifested excess goods; or
- (d) that the goods have been fully accounted for according to the manifest.

### ***Part 10: Other reporting matters***

#### **Submission of amended reporting documents**

**8.48** (1) A person who has submitted a reporting document in terms of these rules must amend the document by submitting an amended reporting document reflecting the amended information if—

- (a) any information which has been reported has subsequently changed; or
- (b) any incorrect, incomplete or out-dated information has been reported.

(2) An amended reporting document must be submitted immediately when the person concerned becomes aware of the changed, incomplete, incorrect or out-dated information.

(3) An amended reporting document submitted in terms of subrule (1)—

- (a) must contain the original information as amended by the updated information; and
- (b) replaces the original document.

**Disclosure of advance cargo arrival notice information to licensees or operators of premises for purposes of outturn reports**

**8.49** The Commissioner may disclose to a container terminal operator, wharf operator, transit shed operator, licensee of a container depot or licensee of a degrouping depot any of the following information submitted to the Commissioner in an advance cargo arrival notice in relation to any cargo, to enable that licensee or operator to submit outturn reports in relation to that cargo:

- (a) The transport document number issued by the cargo reporter;
- (b) the transport document number issued by the cargo reporter with whom the cargo has been co-loaded;
- (c) a description of the cargo;
- (d) the marks and numbers of the cargo;
- (e) the total number of containers or packages;
- (f) the gross weight of the cargo; and
- (g) other information, including any manifest information.

**Unpacking of cargo**

**8.50** The licensee of a container depot or licensee of a degrouping depot where cargo is deconsolidated and unpacked, must for purposes of effectively complying with this Part ensure that—

- (a) cargo is unpacked against—
  - (i) a transport document issued in respect of that cargo and provided to the licensee by the cargo reporter; or
  - (ii) the information in the advance cargo arrival notice relating to that cargo and provided to the container terminal operator, wharf operator, transit shed operator, licensee of a container depot or licensee of a degrouping depot;
- (b) consolidated cargo is unpacked to the lowest consignee level; and
- (c) any outturn report submitted in respect of that cargo reflects all the cargo with reference to the transport document issued in respect of that cargo.



### **Extension or shortening of timeframes for submission of reporting documents**

**8.51** (1) A person that must submit reporting documents in terms of these rules that wishes to have a timeframe applicable to the submission of a particular reporting document extended or shortened, may apply to the Commissioner for such extension or shortening in terms of this rule.

(2) An application referred to in subrule (1) must –

- (a) be submitted to the Commissioner on the applicant's letterhead; and
- (b) reflect the following information:
  - (i) The name of the applicant;
  - (ii) the relevant rule prescribing the timeframe which is required to be extended or shortened;
  - (iii) the extended or shortened timeframe applied for; and
  - (iv) the reason why the extension or shortening is required.

(3) An application in terms of this rule must be submitted prior to the expiry of the timeframe to which the extension or shortening relates.

### **Forms to be used for submission of reporting documents when computer system inoperative**

**8.52** The form to be used for manual submission of a particular reporting document for purposes of section 101A(13) of the Act is the form indicated on the SARS website in respect of the particular reporting document for such use.

## ***Part 11: Transitional arrangement***

### **Transitional rule in relation to registration of persons submitting reporting documents**

**8.53** A registration under rule 8.03 as it existed immediately before the commencement of these rules must be regarded as a registration for purposes of rule **8.04** of these rules.”.

**Amendment of rule 64G.13**

2. Rule 64G.13 of the Rules under the Customs and Excise Act, 1964, is hereby amended by the substitution in paragraph (c) for the expression “rule 8.10” of the expression “rule 8.47”.

**Amendment of rule 64G.16**

3. Rule 64G.16 of the Rules under the Customs and Excise Act, 1964, is hereby amended by the substitution in subparagraph (i) of paragraph (a) for the expression “rule 8.10” of the expression “rule 8.47”.

**Amendment of rule 101A.01A**

4. Rule 101A.01A of the Rules under the Customs and Excise Act, 1964, is hereby amended by the substitution in subrule (2) for paragraph (a) of the following paragraph:

“(a) For purposes of section 101A(2)(d), the documents required to be submitted electronically and the person by whom those documents are to be submitted are the following:

- (i) Any reporting document required to be submitted electronically in terms of the rules under section 8 of the Act, by the person indicated in the relevant rule in relation to the specific reporting document; and
- (ii) declarations in relation to imported goods or goods for export required to be declared on a SAD form in terms of any provision of the Act, by the importer, exporter or agent who is—
  - (aa) accredited in terms of section 64E of Act; or
  - (bb) not accredited in terms of section 64E of the Act and—
    - (A) delivers a total in excess of 10 manual declarations per calendar month; or
    - (B) submits a manual declaration exceeding 10 lines, to any Controller or the Commissioner.”.

**Substitution of forms**

5. Item 202.00 of the Schedule to the rules is hereby amended by the substitution for forms DA 8, DA 8A, DA 8B and DA 8C of the following forms:

- “DA 8            Application for registration to submit reports – Sea cargo
- DA 8A           Application for registration to submit reports – Air cargo
- DA 8B           Application for registration to submit reports – Rail cargo
- DA 8C           Application for registration to submit reports – Road cargo”



## APPLICATION FOR REGISTRATION TO SUBMIT REPORTS - DA 8

Section 8 of the Customs and Excise Act, 1964 (Act No. 91 of 1964) and its rules

### SEA CARGO

- a) Application for registration as a person submitting reporting documents must be done in terms of rule 8.04 read with rule 8.05 under section 8 of the Act.
- b) Please note that a separate annexure must be completed for each reporter type (see rules for definitions and reporting obligations):
- DA 8.01 must be completed by Carriers / Registered Agents and Clearing Agents.
  - DA 8.02 must be completed by Port Authorities.
  - DA 8.03 must be completed by Container Terminal Operators and Wharf Operators.
  - DA 8.04 must be completed by Container Depot Licensees.
- c) If the space provided on this form or the applicable annexures is insufficient, the required information must be furnished on a separate continuation page which must be attached to this form or the annexure.
- d) This application (inclusive of all annexures and attachments) must be completed and physically submitted to: Customs Trader Management - SARS Head Office, Block D, Ground floor, Lehae La SARS, 299 Bronkhorst Street, Nieuw Muckleneuk, Pretoria.

#### SARS CUSTOMS CODE

If currently registered / licensed with SARS, please state applicable customs code

#### Purpose of application

New registration ☐ Amendment ☐ Cancellation ☐

#### REPORTER TYPE - Please indicate with an X where applicable

Carrier / Registered Agent	<input type="checkbox"/>	* Clearing Agent	<input type="checkbox"/>
Port Authority	<input type="checkbox"/>	Container Terminal Operator	<input type="checkbox"/>
Wharf Operator	<input type="checkbox"/>	Container Depot Licensee	<input type="checkbox"/>

\* The definition of "Clearing Agent" in the rules includes all persons who arrange on behalf of other persons for reward the receipt, delivery or transport of goods imported into or to be exported from the Republic. This includes Non-Vessel Operating Common Carriers (NVOCC's), Freight Forwarders and Groupage Agents.

#### APPLICANT PARTICULARS (HEAD OFFICE) - Please indicate with an X where applicable

Nature of Business (please indicate with X)	Company	<input type="checkbox"/>	Close Corporation	<input type="checkbox"/>
	Sole Proprietor	<input type="checkbox"/>	Other Juristic Person	<input type="checkbox"/>
Specify:				
Registered Name of Business				
Registration Number				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb		Fax No.	( )
Contact Details	City/Town		Fax No.	( )
	Telephone No.	( )	Fax No.	( )
E-mail Address				

#### CONTACT PERSON AT MANAGEMENT LEVEL

Name		Surname	
Designation		E-mail Address	( )
Telephone No.	( )	Fax No.	( )

**AUTHORITY TO ACT ON BEHALF OF JURISTIC PERSON**

I / We (name of person(s) authorised to act on behalf of juristic entity) -

(1) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

(2) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

being duly authorized thereto by virtue of –

(a) \* a resolution passed at a meeting of the Board of Directors

held \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ ccyy \_\_\_\_\_; or

(b) \* express consent in writing of all the members of the close corporation; or

(c) \* express consent in writing of a person responsible for the management of any other type of juristic person  
(please state name)

hereby apply on behalf of the applicant for registration to submit reports

**THE UNDER-MENTIONED ORIGINAL DOCUMENTS OR CERTIFIED COPIES THEREOF MUST ACCOMPANY THE APPLICATION, AS MAY BE APPLICABLE IN THE CIRCUMSTANCES:**

(a) Registration certificate of business – As issued by the Registrar of Companies in respect of the applicant

(b) Resolution / letter of consent or authority to act on behalf of the relevant juristic person

(c) Identity / Passport documents of -

- Individual
- Close Corporation – all the members
- Company – all the Directors, including the Managing Director and Financial Director
- Other legal person - the person responsible for the management of the juristic person

(d) Letter of appointment as Registered Agent of a carrier not located in Republic

**DECLARATION**

I for the \*Carrier / \*Registered Agent / \*Clearing Agent / \*Port Authority / \*Container Terminal Operator / \*Wharf Operator / \*Container Depot Licensee / hereby-

a) apply to be registered for the purpose of submitting reports;

b) declare that the particulars in this application, the attached annexures and all attachments are true and correct; and

c) undertake to inform the South African Revenue Service immediately of any changes in the particulars furnished.

\* Delete whichever is not applicable

Initials and Surname:		I.D. Number:	
Capacity (Director, etc):		Signature:	
Place:		Date:	

**CARRIER / REGISTERED AGENT OR CLEARING AGENT– DA 8.01**

<b>REPORTER TYPE</b> <i>(Indicate in the applicable box by means of an X)</i>	
Carrier / Registered Agent <input type="checkbox"/>	Clearing Agent <input type="checkbox"/>

<b>CARRIER DETAILS</b>									
Carrier Name									
Carrier Code assigned by international body (i.e. Bureau International des Containers (BIC) or Standard Carrier Alpha Code (SCAC), as applicable)									
If currently licensed with SARS, please state applicable customs code									

<b>REGISTERED AGENT DETAILS</b>									
Agent Name									
If currently registered with SARS, please state applicable customs code									
Name(s) of Carriers not located in the Republic represented by Registered Agent								Carrier Codes	
1.									
2.									
3.									
4.									
5.									
6.									

<b>CLEARING AGENT DETAILS</b>									
Clearing Agent Name									
If currently licensed with SARS, please state applicable customs code									

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>									
1. Details of all Branch Offices must be reflected.									
2. Details of Head Offices that submit reports must also be reflected here.									
<b>BRANCH OFFICE PARTICULARS</b>									
Branch Office Name									
Physical Address									
		Building Name		Floor No.					
		Suburb							
		City/Town		Postal Code					
Postal Address									
		Suburb							
		City/Town		Postal Code					
Contact details		Telephone No.		(    )		Fax No.		(    )	
		E-mail Address							
Contact Person at Management level		Name		Surname					
		Designation		E-mail Address					
		Telephone No.		(    )		Fax No.		(    )	

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>					
1. Details of all Branch Offices must be reflected.					
2. Details of Head Offices that submit reports must also be reflected here.					
<b>BRANCH OFFICE PARTICULARS</b>					
Branch Office Name					
Physical Address					
		Building Name		Floor No.	
		Suburb			
		City/Town		Postal Code	
Postal Address					
		Suburb			
		City/Town		Postal Code	
Contact details		Telephone No.	(    )	Fax No.	(    )
		E-mail Address			
Contact Person at Management level		Name		Surname	
		Designation		E-mail Address	
		Telephone No.	(    )	Fax No.	(    )

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>					
1. Details of all Branch Offices must be reflected.					
2. Details of Head Offices that submit reports must also be reflected here.					
<b>BRANCH OFFICE PARTICULARS</b>					
Branch Office Name					
Physical Address					
		Building Name		Floor No.	
		Suburb			
		City/Town		Postal Code	
Postal Address					
		Suburb			
		City/Town		Postal Code	
Contact details		Telephone No.	(    )	Fax No.	(    )
		E-mail Address			
Contact Person at Management level		Name		Surname	
		Designation		E-mail Address	
		Telephone No.	(    )	Fax No.	(    )

\* Please add continuation pages as required

## VESSEL INFORMATION

1. Required in respect of all foreign-going vessels calling at ports in the Republic, owned, operated, rented or chartered by a Carrier.
2. If the space provided is insufficient, please add continuation pages as required.

[illegible]

- \* Container Vessel
- \* General Cargo Vessel
- \* RO-RO Vessel
- \* Bulk Vessel
- \* Crude Carrier (Tanker)
- \* Liquefied Gas Carrier
- \* Chemical Carrier
- \* Other vessel



## PORT AUTHORITY – DA 8.02



<b>APPLICANT DETAILS</b>	
Port Authority Name	

<b>PORT PARTICULARS</b>					
Port Name					
Physical Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

<b>PORT PARTICULARS</b>					
Port Name					
Physical Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

PORT PARTICULARS				
Port Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

PORT PARTICULARS				
Port Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

\* Please add continuation pages as required



### Container Terminal Operator and Wharf Operator – DA 8.03

<b>REPORTER TYPE</b> <i>(Indicate in the applicable box by means of an X)</i>	
Container Terminal Operator <input type="checkbox"/>	Wharf Operator <input type="checkbox"/>

<b>CONTAINER TERMINAL OPERATOR</b>	
Company Name	

<b>CONTAINER TERMINAL LOCATIONS</b>					
Port / Place		Terminal Name			
SARS Facility Code		Transnet Port Terminal Code			
Terminal Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

<b>CONTAINER TERMINAL LOCATIONS</b>					
Port / Place		Terminal Name			
SARS Facility Code		Transnet Port Terminal Code			
Terminal Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

\* Please add continuation pages as required

**WHARF OPERATOR**

Company Name

**WHARF LOCATIONS**

Port Name

SARS Facility Code

Transnet Facility Code

Wharf Address

Building Name

Floor No.

Suburb

City/Town

Postal Code

Postal Address

Suburb

City/Town

Postal Code

Contact details

Telephone No.

( )

Fax No.

( )

E-mail Address

Contact Person  
at Management level

Name

Surname

Designation

E-mail Address

Telephone No.

( )

Fax No.

( )

**WHARF LOCATIONS**

Port Name

SARS Facility Code

Transnet Facility Code

Wharf Address

Building Name

Floor No.

Suburb

City/Town

Postal Code

Postal Address

Suburb

City/Town

Postal Code

Contact details

Telephone No.

( )

Fax No.

( )

E-mail Address

Contact Person  
at Management level

Name

Surname

Designation

E-mail Address

Telephone No.

( )

Fax No.

( )

\* Please add continuation pages as required

\* Please add continuation pages as required

**LICENSED CONTAINER DEPOT – DA 8.04****APPLICANT DETAILS**

Name of Company

**CONTAINER DEPOT LOCATIONS**

Port / Place		Depot Name		SARS Facility Code			
Depot Address							
	Suburb						
	City/Town		Postal Code				
Postal Address							
	Suburb						
	City/Town		Postal Code				
Contact details	Telephone No.	(    )	Fax No.	(    )			
	E-mail Address						
Contact Person at Management level	Name		Surname				
	Designation		E-mail Address				
	Telephone No.	(    )	Fax No.	(    )			

**CONTAINER DEPOT LOCATIONS**

Port / Place		Depot Name		SARS Facility Code			
Depot Address							
	Suburb						
	City/Town		Postal Code				
Postal Address							
	Suburb						
	City/Town		Postal Code				
Contact details	Telephone No.	(    )	Fax No.	(    )			
	E-mail Address						
Contact Person at Management level	Name		Surname				
	Designation		E-mail Address				
	Telephone No.	(    )	Fax No.	(    )			

\* Please add continuation pages as required



South African Revenue Service

**APPLICATION FOR REGISTRATION TO SUBMIT REPORTS - DA 8A**

Section 8 of the Customs and Excise Act, 1964 (Act No. 91 of 1964) and its rules

**AIR CARGO**

- a) Application for registration as a person submitting reporting documents must be done in terms of rule 8.04 read with rule 8.05 of the rules under section 8 of the Act.
- b) Please note that a separate annexure must be completed for each reporter type (see rules for definitions and reporting obligations):
- DA 8A.01 must be completed by Carriers / Registered Agents and Clearing Agents.
  - DA 8A.02 must be completed by Port Authorities.
  - DA 8A.03 must be completed by Transit Shed Operators.
  - DA 8A.04 must be completed by Degrouping Depot Licensees.
- c) If the space provided on this form or the applicable annexures is insufficient, the required information must be furnished on a separate continuation page which must be attached to this form or the annexure.
- d) This application (inclusive of all annexures and attachments) must be completed and physically submitted to: Customs Trader Management - SARS Head Office, Block D, Ground floor, Lehae La SARS, 299 Bronkhorst Street, Nieuw Muckleneuk, Pretoria.

**SARS CUSTOMS CODE**

If currently registered / licensed with SARS, please state applicable customs code

**Purpose of application**

New registration	<input type="checkbox"/>	Amendment	<input type="checkbox"/>	Cancellation	<input type="checkbox"/>
------------------	--------------------------	-----------	--------------------------	--------------	--------------------------

**REPORTER TYPE - Please indicate with an X where applicable**

Carrier / Registered Agent	<input type="checkbox"/>	* Clearing Agent	<input type="checkbox"/>
Port Authority	<input type="checkbox"/>	Transit Shed Operator	<input type="checkbox"/>
Degrouping Depot Licensee	<input type="checkbox"/>		

\* The definition of "Clearing Agent" in the rules includes all persons who arrange on behalf of other persons for reward the receipt, delivery or transport of goods imported into or to be exported from the Republic. This includes Freight Forwarders, Groupage Agents and Couriers that are not carriers.

**APPLICANT PARTICULARS (HEAD OFFICE) - Please indicate with an X where applicable**

Nature of Business (please indicate with X)	Company	<input type="checkbox"/>	Close Corporation	<input type="checkbox"/>
	Sole Proprietor	<input type="checkbox"/>	Other Juristic Person	<input type="checkbox"/>
Specify:				
Registered Name of Business				
Registration Number				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Fax No.	( )
Contact Details	Telephone No.	( )	Fax No.	( )
	E-mail Address			

**CONTACT PERSON AT MANAGEMENT LEVEL**

Name		Surname	
Designation		E-mail Address	( )
Telephone No.	( )	Fax No.	( )

**AUTHORITY TO ACT ON BEHALF OF JURISTIC PERSON**

I / We (name of person(s) authorised to act on behalf of juristic entity) -

(1) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

(2) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

being duly authorized thereto by virtue of –

(a) \* a resolution passed at a meeting of the Board of Directors

held \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ ccyy \_\_\_\_\_; or

(b) \* express consent in writing of all the members of the close corporation; or

(c) \* express consent in writing of a person responsible for the management of any other type of juristic person  
\_\_\_\_\_ (please state name)

hereby apply on behalf of the applicant for registration to submit reports

**THE UNDER-MENTIONED ORIGINAL DOCUMENTS OR CERTIFIED COPIES THEREOF MUST ACCOMPANY THE APPLICATION, AS MAY BE APPLICABLE IN THE CIRCUMSTANCES:**

(a) Registration certificate of business – As issued by the Registrar of Companies in respect of the applicant

(b) Resolution / letter of consent or authority to act on behalf of the relevant juristic entity

(c) Identity / Passport documents of

- Individual
- Close Corporation – all the members
- Company – all the Directors, including the Managing Director and Financial Director
- Other legal person - the person responsible for the management of the juristic person

(d) Letter of appointment as Registered Agent of carrier not located in the Republic

**DECLARATION**

I for the \*Carrier / \*Registered Agent / \*Clearing Agent / \*Port Authority / \*Transit Shed Operator / \*Degrouping Depot Licensee / hereby-

a) apply to be registered for the purpose of submitting reports;

b) declare that the particulars in this application, the attached annexures and all attachments are true and correct; and

c) undertake to inform the South African Revenue Service immediately of any changes in the particulars furnished.

\* *Delete whichever is not applicable*

Initials and Surname:		I.D. Number:	
Capacity (Director, etc):		Signature:	
Place:		Date:	



**CARRIER / REGISTERED AGENT OR CLEARING AGENT– DA 8A.01**

<b>REPORTER TYPE</b> <i>(Indicate in the applicable box by means of an X)</i>	
Carrier / Registered Agent <input type="checkbox"/>	Clearing Agent <input type="checkbox"/>

<b>CARRIER DETAILS</b>									
Carrier Name									
Carrier Code assigned by international body (IATA 3-digit Airline Code or SARS assigned code for non-IATA airlines)									
If currently licensed with SARS, please state applicable customs code									

<b>REGISTERED AGENT DETAILS</b>									
Agent Name									
If currently registered with SARS, please state applicable customs code									
Name(s) of Carriers not located in the Republic represented by Registered Agent								Carrier Codes	
1.									
2.									
3.									
4.									
5.									
6.									

<b>CLEARING AGENT DETAILS</b>									
Clearing Agent Name									
If currently licensed with SARS, please state applicable customs code									

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>									
1. Details of all Branch Offices must be reflected.									
2. Details of Head Offices that submit reports must also be reflected here.									
<b>BRANCH OFFICE PARTICULARS</b>									
Branch Office Name									
Physical Address									
		Building Name		Floor No.					
		Suburb							
		City/Town		Postal Code					
Postal Address									
		Suburb							
		City/Town		Postal Code					
Contact details		Telephone No.		(      )		Fax No.		(      )	
		E-mail Address							
Contact Person at Management level		Name		Surname					
		Designation		E-mail Address					
		Telephone No.		(      )		Fax No.		(      )	

APPLICANT'S BRANCH OFFICE ADDRESSES				
1. Details of all Branch Offices must be reflected.				
2. Details of Head Offices that submit reports must also be reflected here.				
BRANCH OFFICE PARTICULARS				
Branch Office Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

APPLICANT'S BRANCH OFFICE ADDRESSES				
1. Details of all Branch Offices must be reflected.				
2. Details of Head Offices that submit reports must also be reflected here.				
BRANCH OFFICE PARTICULARS				
Branch Office Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

\* Please add continuation pages as required

1. Required in respect of all foreign-going aircraft calling at airports in the Republic, owned, operated, rented or chartered by a Carrier.
2. If the space provided is insufficient, please add continuation pages as required.

[illegible]



## PORT AUTHORITY - DA 8A.02

APPLICANT DETAILS	
Port Authority Name	

AIRPORT PARTICULARS					
Airport Name				IATA 3-letter Airport Code	
Physical Address					
	Building Name			Floor No.	
	Suburb				
	City/Town			Postal Code	
Postal Address					
	Suburb				
	City/Town			Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name			Surname	
	Designation			E-mail Address	
	Telephone No.	(    )	Fax No.	(    )	

AIRPORT PARTICULARS					
Airport Name				IATA 3-letter Airport Code	
Physical Address					
	Building Name			Floor No.	
	Suburb				
	City/Town			Postal Code	
Postal Address					
	Suburb				
	City/Town			Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name			Surname	
	Designation			E-mail Address	
	Telephone No.	(    )	Fax No.	(    )	

AIRPORT PARTICULARS				
Airport Name			IATA 3-letter Airport Code	
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

AIRPORT PARTICULARS				
Airport Name			IATA 3-letter Airport Code	
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

\* Please add continuation pages as required



## TRANSIT SHED OPERATOR – DA 8A.03

<b>APPLICANT DETAILS</b>	
Company Name	

<b>TRANSIT SHED LOCATION</b>				
Place		Transit Shed Name		
SARS Facility Code		Port Terminal Code		
Transit Shed Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

<b>TRANSIT SHED LOCATION</b>				
Place		Transit Shed Name		
SARS Facility Code		Port Terminal Code		
Transit Shed Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(    )	Fax No.	(    )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(    )	Fax No.	(    )

TRANSIT SHED LOCATION					
Place		Transit Shed Name			
SARS Facility Code		Port Terminal Code			
Transit Shed Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

TRANSIT SHED LOCATION					
Place		Transit Shed Name			
SARS Facility Code		Port Terminal Code			
Transit Shed Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

\* Please add continuation pages as required



### LICENSED DEGROUPING DEPOT – DA 8A.04

<b>APPLICANT DETAILS</b>	
Company Name	

<b>DEGROUPING DEPOT LOCATION</b>					
Place		Degrouping Depot Name		SARS Facility Code	
Degrouping Depot Address					
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name			Surname	
	Designation			E-mail Address	
	Telephone No.	(    )	Fax No.	(    )	

<b>DEGROUPING DEPOT LOCATION</b>					
Place		Degrouping Depot Name		SARS Facility Code	
Degrouping Depot Address					
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name			Surname	
	Designation			E-mail Address	
	Telephone No.	(    )	Fax No.	(    )	



DEGROUPING DEPOT LOCATION					
Place		Degrouping Depot Name		SARS Facility Code	
Degrouping Depot Address					
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

DEGROUPING DEPOT LOCATION					
Place		Degrouping Depot Name		SARS Facility Code	
Degrouping Depot Address					
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

\* Please add continuation pages as required



## APPLICATION FOR REGISTRATION TO SUBMIT REPORTS - DA 8B

Section 8 of the Customs and Excise Act, 1964 (Act No. 91 of 1964) and its rules

### RAIL CARGO

- a) Application for registration as a person submitting reporting documents must be done in terms of rule 8.04 read with rule 8.05 of the rules under section 8 of the Act.
- b) Please note that a separate annexure must be completed for each reporter type (see rules for definitions and reporting obligations).
- DA 8B.01 must be completed by Carriers / Registered Agents.
  - DA 8B.02 must be completed by Railway Authorities.
- c) If the space provided on this form or the applicable annexures is insufficient, the required information must be furnished on a separate continuation page which must be attached to this form or the annexure.
- d) This application (inclusive of all annexures and attachments) must be completed and physically submitted to: Customs Trader Management - SARS Head Office, Block D, Ground floor, Lehae La SARS, 299 Bronkhorst Street, Nieuw Muckleneuk, Pretoria.

#### SARS CUSTOMS CODE

If currently registered / licensed with SARS, please state applicable customs code

#### PURPOSE OF APPLICATION

New registration

☐

Amendment

☐

Cancellation

☐

#### REPORTER TYPE - Please indicate with an X where applicable

Carrier / Registered Agent

☐

Railway Authority

☐

#### APPLICANT PARTICULARS (HEAD OFFICE) - Please indicate with an X where applicable

Nature of Business (please indicate with X)

Company

☐

Close Corporation

☐

Sole Proprietor

☐

Other Juristic Person  
Specify:

☐

Registered Name of Business

Registration Number

Physical Address

Building Name

Floor No.

Suburb

City/Town

Postal Code

Postal Address

Suburb

City/Town

Fax No.

( )

Contact Details

Telephone No.

( )

Fax No.

( )

E-mail Address

#### CONTACT PERSON AT MANAGEMENT LEVEL

Name

Surname

Designation

E-mail Address

( )

Telephone No.

( )

Fax No.

( )

**AUTHORITY TO ACT ON BEHALF OF JURISTIC PERSON**

I / We (name of person(s) authorised to act on behalf of juristic entity) -

(1) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

(2) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

being duly authorized thereto by virtue of –

(a) \* a resolution passed at a meeting of the Board of Directors

held \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ ccyy \_\_\_\_\_; or

(b) \* express consent in writing of all the members of the close corporation; or

(c) \* express consent in writing of a person responsible for the management of any other type of juristic person  
\_\_\_\_\_ (please state name)

hereby apply for registration to submit reports

**THE UNDER-MENTIONED ORIGINAL DOCUMENTS OR CERTIFIED COPIES THEREOF MUST ACCOMPANY THE APPLICATION, AS MAY BE APPLICABLE IN THE CIRCUMSTANCES:**

- (a) Registration certificate of business – As issued by the Registrar of Companies in respect of the applicant
- (b) Resolution / consent or authority to act on behalf of the relevant juristic person
- (c) Identity / Passport documents of
  - Individual
  - Close Corporation – all the members
  - Company – all the Directors, including the Managing Director and Financial Director
  - Other legal person - the person responsible for the management of the juristic person
- (d) Letter of appointment as Registered Agent of a carrier not located in the Republic

**DECLARATION**

I for the \*Carrier / \*Registered Agent / \*Railway Authority / hereby-

- a) apply to be registered for the purpose of submitting reports;
- b) declare that the particulars in this application, the attached annexures and all attachments are true and correct; and
- c) undertake to inform the South African Revenue Service immediately of any changes in the particulars furnished.

*\* Delete whichever is not applicable*

Initials and Surname:		I.D. Number:	
Capacity (Director, etc):		Signature:	
Place:		Date:	

**RAIL CARRIER / REGISTERED AGENT – DA 8B.01**

<b>CARRIER DETAILS</b>									
Carrier Name									
Carrier Code assigned by international body (i.e. Bureau International des Containers (BIC) or Standard Carrier Alpha Code (SCAC) Code, as applicable)									
If currently licensed with SARS, please state applicable customs code									

<b>REGISTERED AGENT DETAILS</b>									
Agent Name									
If currently registered with SARS, please state applicable customs code									
Name(s) of Carriers not located in the Republic represented by Registered Agent									Carrier Codes
1.									
2.									
3.									
4.									
5.									
6.									

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>									
1. Details of all Branch Offices must be reflected.									
2. Details of Head Offices that submit reports must also be reflected here.									
<b>BRANCH OFFICE PARTICULARS</b>									
Branch Office Name									
Physical Address									
	Building Name		Floor No.						
	Suburb								
	City/Town		Postal Code						
Postal Address									
	Suburb								
	City/Town		Postal Code						
Contact details	Telephone No.	( )	Fax No.	( )					
	E-mail Address								
Contact Person at Management level	Name		Surname						
	Designation		E-mail Address						
	Telephone No.	( )	Fax No.	( )					

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>				
1. Details of all Branch Offices must be reflected.				
2. Details of Head Offices that submit reports must also be reflected here.				
<b>BRANCH OFFICE PARTICULARS</b>				
Branch Office Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(     )	Fax No.	(     )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(     )	Fax No.	(     )

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>				
1. Details of all Branch Offices must be reflected.				
2. Details of Head Offices that submit reports must also be reflected here.				
<b>BRANCH OFFICE PARTICULARS</b>				
Branch Office Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(     )	Fax No.	(     )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(     )	Fax No.	(     )

\* Please add continuation pages as required



## RAILWAY AUTHORITY – DA 8B.02

APPLICANT DETAILS	
Railway Authority Name	

RAIL STATION PARTICULARS					
Railway Station / Siding Name		Rail Station / Siding Code		SARS Facility Code	
Physical Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

RAIL STATION PARTICULARS					
Railway Station / Siding Name		Rail Station / Siding Code		SARS Facility Code	
Physical Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

\* Please add continuation pages as required

RAIL TERMINAL PARTICULARS					
Railway Terminal Name		Rail Terminal Code		SARS Facility Code	
Physical Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

RAIL TERMINAL PARTICULARS					
Railway Terminal Name		Rail Terminal Code		SARS Facility Code	
Physical Address					
	Building Name		Floor No.		
	Suburb				
	City/Town		Postal Code		
Postal Address					
	Suburb				
	City/Town		Postal Code		
Contact details	Telephone No.	(    )	Fax No.	(    )	
	E-mail Address				
Contact Person at Management level	Name		Surname		
	Designation		E-mail Address		
	Telephone No.	(    )	Fax No.	(    )	

\* Please add continuation pages as required



## APPLICATION FOR REGISTRATION TO SUBMIT REPORTS - DA 8C

Section 8 of the Customs and Excise Act, 1964 (Act No. 91 of 1964) and its rules

### ROAD CARGO

- a) Application for registration as a person submitting reporting documents must be done in terms of rule 8.04 read with rule 8.05 of the rules under section 8 of the Act.
- b) Please note that a separate annexure must be completed for each reporter type (see rules for definitions and reporting obligations). DA 8C.01 must be completed by Carriers / Registered Agents.
- c) If the space provided on this form or the applicable annexures is insufficient, the required information must be furnished on a separate continuation page which must be attached to this form or the annexure.
- d) This application (inclusive of all annexures and attachments) must be completed and physically submitted to: Customs Trader Management – SARS Head Office, Block D, Ground floor, Lehae La SARS, 299 Bronkhorst Street, Nieuw Muckleneuk, Pretoria.

#### SARS CUSTOMS CODE

If currently registered / licensed with SARS, please state applicable customs code

#### PURPOSE OF APPLICATION

New registration

☐

Amendment

☐

Cancellation

☐

#### REPORTER TYPE - Please indicate with an X where applicable

Carrier / Registered Agent

☐

#### APPLICANT PARTICULARS (HEAD OFFICE) - Please indicate with an X where applicable

Nature of Business (please indicate with X)	Company	<input type="checkbox"/>	Close Corporation	<input type="checkbox"/>
	Sole Proprietor	<input type="checkbox"/>	Other Juristic Person Specify:	<input type="checkbox"/>
Registered Name of Business				
Registration Number				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Fax No.	( )
Contact Details	Telephone No.	( )	Fax No.	( )
	E-mail Address			

#### CONTACT PERSON AT MANAGEMENT LEVEL

Name		Surname	
Designation		E-mail Address	( )
Telephone No.	( )	Fax No.	( )



**AUTHORITY TO ACT ON BEHALF OF JURISTIC PERSON**

I / We (name of person(s) authorised to act on behalf of juristic entity) -

(1) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

(2) \_\_\_\_\_ ID No. \_\_\_\_\_ Capacity \_\_\_\_\_

being duly authorized thereto by virtue of –

(a) \* a resolution passed at a meeting of the Board of Directors

held \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ ccyy \_\_\_\_\_; or

(b) \* express consent in writing of all the members of the close corporation; or

(c) \* express consent in writing of a person responsible for the management of any other type of juristic person  
\_\_\_\_\_ (please state name)

hereby apply for registration to submit reports.

**THE UNDER-MENTIONED ORIGINAL DOCUMENTS OR CERTIFIED COPIES THEREOF MUST ACCOMPANY THE APPLICATION, AS MAY BE APPLICABLE IN THE CIRCUMSTANCES:**

- (a) Registration certificate of business – As issued by the Registrar of Companies in respect of the applicant
- (b) Resolution / consent or authority to act on behalf of the relevant juristic entity
- (c) Identity / Passport documents of
  - Individual
  - Close Corporation – all the members
  - Company – all the Directors, including the Managing Director and Financial Director
  - Other legal person - the person responsible for the management of the juristic person
- (d) Letter of appointment as Registered Agent of carrier not located in the Republic

**DECLARATION**

I for the \*Carrier / \*Registered Agent / hereby-

- a) apply to be registered for the purpose of submitting reports;
- b) declare that the particulars in this application, the attached annexures and all attachments are true and correct; and
- c) undertake to inform the South African Revenue Service immediately of any changes in the particulars furnished.

\* Delete whichever is not applicable

Initials and Surname:		I.D. Number:	
Capacity (Director, etc):		Signature:	
Place:		Date:	

**CARRIER / REGISTERED AGENT– DA 8C.01**

<b>REPORTER TYPE</b> <i>(Indicate in the applicable box by means of an X)</i>	
Carrier / Registered Agent	<input type="checkbox"/>

<b>CARRIER DETAILS</b>									
Carrier Name									
Carrier Code (SARS-assigned)									
If currently licensed with SARS, please state applicable customs code									

<b>REGISTERED AGENT DETAILS</b>									
Agent Name									
If currently registered with SARS, please state applicable customs code									
Name(s) of Carriers not located in the Republic represented by Registered Agent								Carrier Codes	
1.									
2.									
3.									
4.									
5.									
6.									

<b>APPLICANT'S BRANCH OFFICE ADDRESSES</b>									
1. Details of all Branch Offices must be reflected.									
2. Details of Head Offices that submit reports must also be reflected here.									
<b>BRANCH OFFICE PARTICULARS</b>									
Branch Office Name									
Physical Address									
	Building Name		Floor No.						
	Suburb								
	City/Town		Postal Code						
Postal Address									
	Suburb								
	City/Town		Postal Code						
Contact details	Telephone No.		( )		Fax No.		( )		
	E-mail Address								
Contact Person at Management level	Name		Surname						
	Designation		E-mail Address						
	Telephone No.		( )		Fax No.		( )		

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Branch Office Name				
Physical Address				
	Building Name		Floor No.	
	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(     )	Fax No.	(     )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(     )	Fax No.	(     )

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	Suburb			
	City/Town		Postal Code	
Postal Address				
	Suburb			
	City/Town		Postal Code	
Contact details	Telephone No.	(     )	Fax No.	(     )
	E-mail Address			
Contact Person at Management level	Name		Surname	
	Designation		E-mail Address	
	Telephone No.	(     )	Fax No.	(     )

\* Please add continuation pages as required

## SOUTH AFRICAN REVENUE SERVICE

NO. R. 430

20 APRIL 2018

**CUSTOMS AND EXCISE ACT, 1964  
AMENDMENT OF RULES (DAR 173)**

Under sections 64E and 120 of the Customs and Excise Act, 1964, the rules published in Government Notice R.1874 of 8 December 1995 are amended to the extent set out in the Schedule hereto.

**MARK STANLEY KINGON****ACTING COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE****SCHEDULE****Amendment of rules 64E.12 of the Act**

1. Rule 64E.12 of the rules to the Customs and Excise Act, 1964 (Act No. 91 of 1964), is hereby amended by –

(a) the substitution for paragraph (b) of the following paragraph:

“(b) Application for Level 2 accredited client status must be made on form DA 186 which must be supported by –

- (i) the documents required in terms of the application form; and
- (ii) a completed agreement in accordance with the pro forma agreement prescribed in rule 64E.09(3), subject to paragraph (c).”; and

(b) the addition after paragraph (b) of the following paragraph:

“(c) For purposes of an application for Level 2 accredited client status, the pro forma agreement referred to in paragraph (b)(ii) is hereby modified as follows:

- (i) Clause 2(a) to read as follows:

- “(2) (a) Client is aware of and acknowledges the statutory powers, rights and obligations of the Commissioner and his delegated officers to inspect the books and records of the business in respect of which accreditation status was granted as well as the banking accounts and records in so far as it relates to the business conducted under the accredited scheme.”;
- (ii) clause 6(c) to read as follows:
- “(c) answer any questions of the Commissioner or an officer relating to its business which is required to be answered for purposes of the Act;
- (iii) clause (6)(e)(i) to read as follows:
- “(i) the contents of all documents submitted to the Commissioner or a Controller for purposes of the Act are duly verified and completed and complies with the provisions of the Act;”;
- (iv) clause (6)(e)(ii) to read as follows:
- “(ii) a person in the employ of the client who will be responsible for the customs matters of the client must have sufficient knowledge of customs and excise laws and procedures as contemplated in rule 64E.13(c);”;
- (v) clause 6(e)(iii) not to form part of the agreement; and
- (iv) the signatory portion of clause 8 to read as follows:

“Thus done and signed at \_\_\_\_\_ on this

\_\_\_\_\_

Registrant

\_\_\_\_\_  
Witness”.

### **Amendment of rule 64E.14 of the Act**

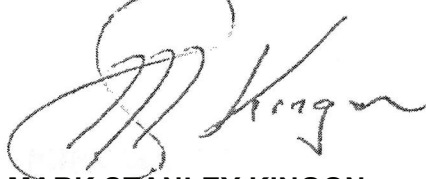
2. Rule 64E.14 of the rules to the Customs and Excise Act, 1964 (Act No. 91 of 1964), is hereby amended by –

- (a) the substitution in rule 64E.14 for the full stop at the end of paragraph (e) of a semicolon; and
- (b) the addition after paragraph (e) of the following paragraphs:
- “(f) prioritising and expediting inspections;

- (g) permitting, on application, the inspection of goods at the client's premises, irrespective of the type of goods; and
- (h) priority processing of declarations submitted electronically in terms of rule 101A.01A(2)(a)(v)(aa).".

**SOUTH AFRICAN REVENUE SERVICE****NO. R. 431****20 APRIL 2018****CUSTOMS AND EXCISE ACT, 1964****AMENDMENT OF RULES (DAR 174)**

Under sections 47(9)(a)(iv)(ff) and 120 of the Customs and Excise Act, 1964, the rules published in Government Notice R.1874 of 8 December 1995 are amended to the extent set out in the Schedule hereto with effect from **1 April 2018**.

**MARK STANLEY KINGON****ACTING COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE****SCHEDULE**

By the substitution for rule 47.03(a)(v) of the following:

- (v) All other classes or kinds of alcoholic beverages not mentioned above, after a period of 36 months, but within a period of 48 months.

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