

REPUBLIC
OF
SOUTH AFRICA



REPUBLIEK
VAN
SUID-AFRIKA

Government Gazette Staatskoerant

Vol. 376

PRETORIA, 23 OCTOBER 1996
OKTOBER

No. 17526

GOVERNMENT NOTICE GOEWERMENTSKENNISGEWING

MINISTRY OF EDUCATION MINISTERIE VAN ONDERWYS

No. 1742

23 October 1996

NATIONAL TASK TEAM ON EDUCATION SUPPORT SERVICES (NTTESS)

The White Paper on Education and Training published on 15 March 1995 announced the intention of the Ministry of Education to appoint a National Task Team on Education Support Services, which would work closely with the National Commission on Special Needs in Education and Training.

The Ministry of Education intends to explore a holistic and integrated approach to ESS, in collaboration with the provincial Ministries of Education and in consultation with the Ministries of Health, Welfare and Population Development, and Labour. The inclusive approach recognises that issues of health, social, psychological academic and vocational development and support services for learners with special needs in mainstream school are inter-related. The NTTESS would therefore conduct an investigation into the holistic and integrated concept of ESS.

Now, therefore, I, Sibusiso Mandlenkosi Emmanuel Bengu, Minister of Education, hereby request any person, society or organisation to submit to me the names of persons who by virtue of their knowledge and experience, may be considered for appointment as members of the aforesaid National Task Team.

Nominations, accompanied by the curriculum vitae of the nominee and a letter of consent to serve on the Task Team or the Reference Group, if selected, should be forwarded to:

The Director-General: Education
(For the attention of Ms H. Laauwen)
Private Bag X895
PRETORIA
0001.
Fax Number (012) 328-3038.

S. M. E. BENGU
Minister of Education

DEPARTMENT OF EDUCATION

THE NATIONAL TASK TEAM ON EDUCATION SUPPORT SERVICES (ESS)

TERMS OF REFERENCE

1. SCOPE OF ESS

- 1.1 Education Support Services (ESS) encompasses at least all education-related health and social work, vocational and general guidance and counselling, as well as other psychological programmes and services, and services to all learners, including learners with special education needs (LSEN) in and outside mainstream schools. This includes the service and curriculum components of the subject, Guidance.
- 1.2 ESS and ELSEN are closely related. The interrelatedness of the functions of ESS and ELSEN is acknowledged but needs clarification.

2. TERMS OF REFERENCE OF THE TASK TEAM FOR ESS

- 2.1 To provide a conceptual framework and formulate the vision, aims, scope and functions of ESS;
- 2.2 To clarify terminology with a view to providing concise, correct and current terms including labelling of present post structures and post designations to a common form to avoid multi-labelling and confusion;
- 2.3 To determine the need for ESS by means of a needs analysis:
 - 2.3.1 To determine the terms of reference for research. Monitor and co-ordinate research; and
 - 2.3.2 Research should take all the key stakeholders in ESS into account, including organised teaching bodies, student bodies, parent bodies and NGOs;
- 2.4 To investigate the holistic and integrative concept of ESS:
 - 2.4.1 To provide an explanatory diagram of integrated and holistic ESS provision in an education system;
 - 2.4.2 To develop a budget for the effective provision of ESS in such a system and investigate the funding of ESS internationally;
 - 2.4.3 To identify the structures that need to be changed and developed for effective delivery;
 - 2.4.4 To develop strategies and plans to provide ESS at all levels of the education and training system;
 - 2.4.5 To develop a system that takes government as well as NGO provision of services into consideration; and
 - 2.4.6 To draft national policy in such a way that it will not be prescriptive but allow for provincial initiative;

- 2.5 To advise HEDCOM, the National Coordinating Committee for ELSEN (NACOCO) and thereafter the National Commission on Special Needs in Education and Training (NCSNET) within a specific timeframe and submit reports on:
- 2.5.1 The staff and structures needed for effective delivery of ESS including empowerment through undergraduate, graduate and postgraduate training programmes;
 - 2.5.2 Interim effective use of existing ESS staff and other available resources and the involvement of NGOs, with a major interest in ESS, in the most effective way;
 - 2.5.3 Staff provision scales and structures for ESS, including labour-related aspects such as ratios and workloads;
 - 2.5.4 The need for coordination of ESS across provinces and assistance to provinces with the maintenance and implementation of ESS;
 - 2.5.5 The involvement of other relevant State departments in ESS in the most effective way; and
 - 2.5.6 The development of liaison structures between HEDCOM, NCSNET, NACOCO and the Task Team for ESS;
- 2.6 To submit interim reports to HEDCOM, NACOCO and the NCSNET on its findings and recommendations or on matters pertaining to ESS;
- 2.7 To compile a full report of its findings and recommendations within 12 months following the date of its appointment and to provide a strategic implementation plan and timeframe on its workings;
- 2.8 To co-ordinate the implementation of its recommendations until possible new structures for this purpose are in place;
- 2.9 To advise the NCSNET with respect to the relationship between ESS and ELSEN;
- 2.10 To report to HEDCOM and the NCSNET on its findings and the implementation of its recommendations; and
- 2.11 To provide all key stakeholders in ESS provision, by meeting or a workshop, with a report of its findings and implementation plan (when available) with a view to eliciting further comment and recommendations.

3. COMPOSITION OF THE TASK TEAM FOR ESS

The Task Team should be structured into two groups, a core group and a reference group.

4. THE TERM OF OFFICE OF THE TASK TEAM

- 4.1 The Chairperson and ordinary members will be appointed on a part-time basis.
- 4.2 The Secretariat will be appointed in a full-time capacity for a period of 12 months.
- 4.3 The Task Team should meet at least once in six weeks for two consecutive days, or as the Chairperson of the Task Team may determine.
- 4.4 The term of office of the Task Team may extend over a period of 12 months from the date of appointment, which period may be extended or shortened at the discretion of the Director-General after consultation with the Chairperson of the Task Team.

No. 1742

23 Oktober 1996

NASIONALE TAAKSPAN VIR ONDERWYS ONDERSTEUNENDE DIENSTE (NTOOD)

Die Witskrif oor Onderwys en Opleiding van 15 Maart 1995 het die voorneme van die Ministerie van Onderwys aangekondig oor die instelling van 'n Nasionale Taakspan vir Onderwys Ondersteunende Dienste, wat in noue samewerking met die Nasionale Kommissie vir Spesiale Behoeftes in Onderwys en Opleiding sal werk.

Die Ministerie van Onderwys beoog om, in samewerking met die provinsiale Ministeries van Onderwys en in oorleg met die Ministeries van Gesondheid, Welsyn en Bevolkingsdienste, en Arbeid, 'n holistiese en geïntegreerde benadering tot Onderwyssteundienste te ondersoek. Die inklusiewe, geïntegreerde benadering erken dat kwessies van gesondheids-, sielkundige, maatskaplike, akademiese en beroepsontwikkeling, en steundienste vir leerders met spesiale onderwysbehoeftes in hoofstroomskole, aan mekaar verwant is. Die NTOOD sal dus onderneem om die holistiese en integrerende konsep van OOD te ondersoek.

Daarom versoek ek, Sibusiso Mandlenkosi Emmanuel Bengu, Minister van Onderwys, enige persoon, vereniging of organisasie om die name van persone aan my voor te lê wie se aanstelling as lede in bogenoemde Taakspan op grond van hul kennis en ondervindinge oorweeg kan word.

Nominasies vergesel van die *curriculum vitae* van die benoemde, en 'n toestemmingsbrief om, indien gekeur, in die Taakspan of Verwysingsgroep te dien, moet gestuur word aan:

Tersaaklike korrespondensie kan gerig word aan:

Die Direkteur-generaal: Onderwys
(Vir aandag van me. H. Laauwen)
Privaatsak X895
PRETORIA
0001.
Faks Nommer (012) 328-3038.

S. M. E. BENGU**Minister van Onderwys****DEPARTEMENT VAN ONDERWYS****NASIONALE TAAKSPAN VIR ONDERWYSONDERSTEUNINGSDIENSTE (NTOOD)****OPDRAG****1. Omvang van OOD**

- 1.1 Onderwysondersteuningsdienste (OOD) omvat minstens alle onderwysverwante gesondheids- en maatskaplike werk, beroeps- en algemene leiding en voorligting, asook ander sielkundige programme en dienste aan alle leerders, met inbegrip van leerders met spesiale onderwysbehoeftes (LSOB), in en buite hoofstroomskole, en sluit die diens- en kurrikulumkomponente van die vak, **voorligting**, in.
- 1.2 OOD en LSOB is nou verwant. Die ineenskakeling van die funksies van OOD en LSOB word erken, maar verder verduideliking is nodig.

2. OPDRAG VIR DIE OOD-TAAKSPAN

- 2.1 Om 'n voorstellingsraamwerk te voorsien en die visie, doelwitte, omvang en funksies van OOD te formuleer;
- 2.2 Om terminologie te verduidelik met die oog daarop om presiese, korrekte en heersende/algemene woorde te verskaf. Dit sluit 'n konsekwente klassifisering van huidige postestruktuur en posbenamings in, sodat veelvoudige klassifisering en verwarring vermy kan word;
- 2.3 Om die behoefte aan OOD aan die hand van 'n behoefte-ontleding te bepaal:
 - 2.3.1 Om 'n navorsingsopdrag te bepaal en navorsing te monitor en te koördineer; en
 - 2.3.2 Ten opsigte van navorsing, moet alle sleutelbelanghebbendes by OOD in aanmerking geneem word. Dit sluit georganiseerde onderwysliggame, studente-organisasies, ouerliggame en NRO's in;

- 2.4 Om die holistiese, geïntegreerde benadering van OOD te ondersoek.
- 2.4.1 Om 'n verduidelikende diagram oor geïntegreerde en holistiese OOD-verskaffing in 'n onderwysstelsel te voorsien;
- 2.4.2 Om 'n begroting vir die doeltreffende verskaffing van OOD in so 'n stelsel te ontwikkel en die finansiering van OOD internasionaal na te vors;
- 2.4.3 Om die strukture te identifiseer wat ter wille van doeltreffende dienslewering verander en ontwikkel moet word;
- 2.4.4 Om strategieë en planne te ontwikkel om OOD op alle vlakke van die onderwys- en opleidingstelsel te verskaf;
- 2.4.5 Om 'n stelsel te ontwikkel wat diensverskaffing deur sowel die regering as NRO's in aanmerking te neem; en
- 2.4.6 Om nasionale beleid op só 'n manier op te stel dat dit nie voorskriftelik sal wees nie, maar provinsiale inisiatief sal toelaat;
- 2.5 Om KOMHOD, die Nasionale Koördineringskomitee vir OLSOB (NAKOKO) en daarna die Nasionale Kommissie vir Spesiale Behoeftes in Onderwys en Opleiding (NKSMOO) binne 'n bepaalde tydskaal van advies te dien en verslae in te dien oor:
- 2.5.1 Die personeel en strukture wat nodig is om OOD op 'n doeltreffende wyse te verskaf, met inbegrip van bemagtiging deur voorgaande, graad- en nagraadse opleidingsprogramme;
- 2.5.2 Die tussentydse doeltreffende aanwending van bestaande OOD-personeel en ander beskikbare hulpbronne en die mees doeltreffende manier waarop NRO's, wat 'n groot belang by OOD het, betrokke gemaak kan word;
- 2.5.3 Postevoorsieningskale en -strukture vir OOD, met inbegrip van arbeidverwante aspekte soos verhoudings en werkladings;
- 2.5.4 Die behoefte aan OOD-koördineringsplanne oor provinsies heen en hulp aan provinsies met die implementering en instandhouding van OOD;
- 2.5.5 Die mees doeltreffende manier waarop die betrokkenheid van ander tersaaklike staatsdepartemente by OOD verkry kan word; en
- 2.5.6 Die ontwikkeling van skakelstrukture tussen KOMHOD, die NKSBOO, NAKOKO en die OOD-taakspan;
- 2.6 Om tussentydse verslae oor die bevindings en aanbevelings, of oor sake wat met OOD verband hou, in te dien;
- 2.7 Om binne 12 maande nádat dit tot stand gekom het, 'n volledige verslag oor bevindings en aanbevelings saam te stel en om 'n strategiese implementeringsplan en tydskedule ten opsigte van werksaamhede te verskaf;
- 2.8 Om die implementering van aanbevelings te koördineer totdat moontlike nuwe strukture daarvoor in plek is;
- 2.9 Om die NKSBOO van raad oor die verband tussen OOD en OLSOB te dien;
- 2.10 Om aan HEDCOM en die NKSBOO verslag oor bevindings en die implementering van aanbevelings te doen; en
- 2.11 Om alle sleutelbelanghebbendes by OOD-verskaffing tydens 'n vergadering of werkswinkel van 'n verslag oor bevindings, asook die implementeringsplan (wanneer beskikbaar), te voorsien met die oog daarop om verdere kommentaar en aanbevelings aan te moedig.

3. SAMESTELLING VAN DIE OOD-TAAKSPAN

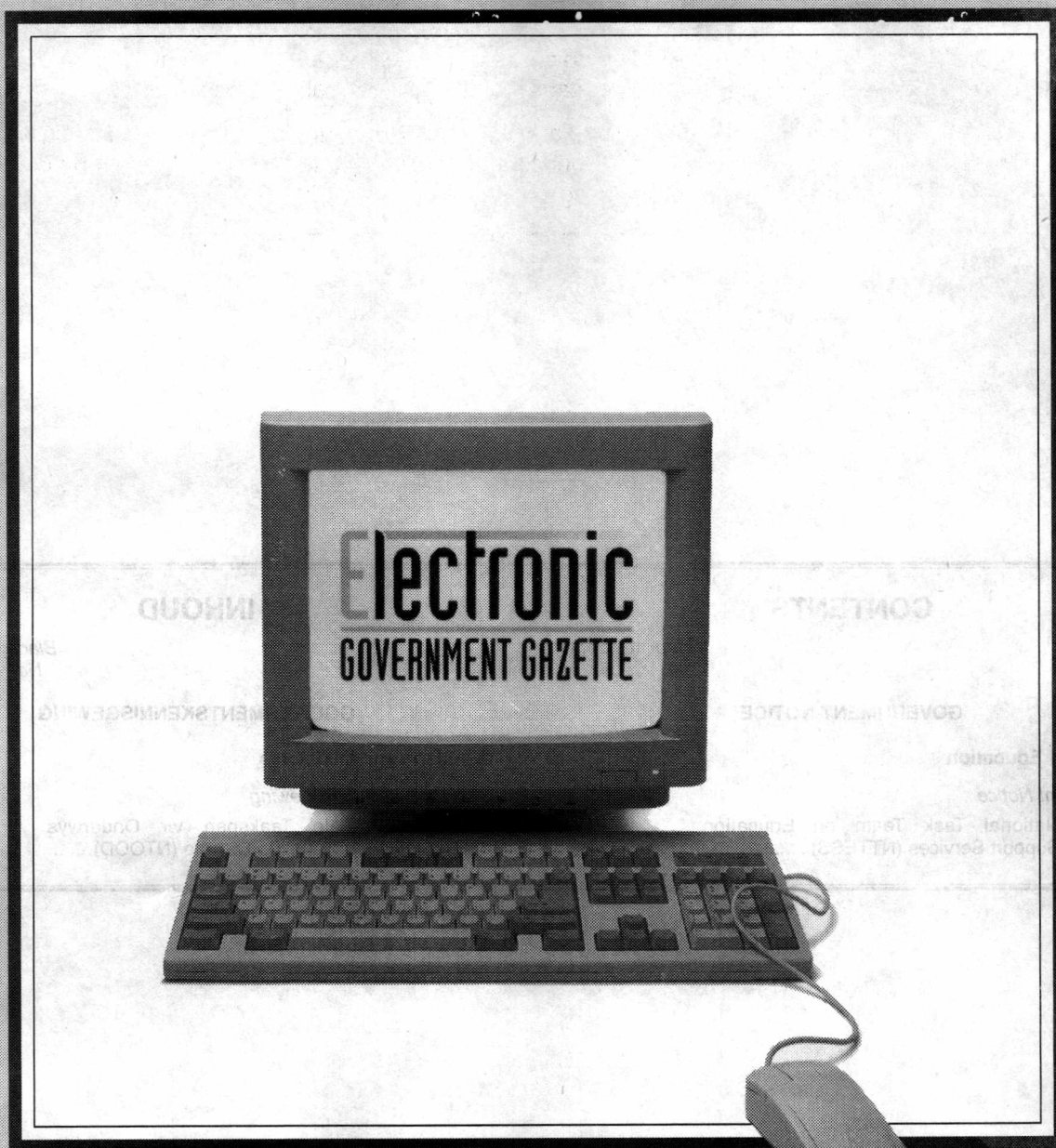
Daar word aanbeveel dat die Taakspan uit twee groepe, nl. 'n kerngroep en 'n verwysingsgroep, bestaan.

4. DIE SAMESTELLING VAN DIE TAAKSPAN

- 4.1 Die Voorsitter en gewone lede sal op 'n deeltydse grondslag aangestel word.
- 4.2 Die Sekretariaat sal vir 'n tydperk van 12 maande in 'n heeltydse hoedanigheid aangestel word.
- 4.3 Die Taakspan behoort minstens een keer elke ses weke twee opeenvolgende dae lank te vergader, of soos deur die Voorsitter van die Taakspan bepaal.
- 4.4 Die dienstermyn van die Taakspan kan oor 'n tydperk van 12 maande vanaf die datum van aanstelling strek, welke tydperk na goeddunke van die Direkteur-generaal, nadat hy die Voorsitter van die Taakspan daaroor geraadpleeg het, óf verleng, óf verkort kan word.

3. SAMESTELLING VAN DIE OOD-TAAKSPAN

Daar word aanbeveel dat die Taakspan uit twee groepe, nl. 'n kerngroep en 'n aanvullende groep, bestaan.



LET YOUR MOUSE DO THE WALKING

Subscribe to our full-text, Electronic Government Gazette and cut hours off the time you spend searching for information. Just point and click and within seconds, you can let your computer do the searching. Data is available within two days after publication and we can now also offer the full-text of the nine provincial gazettes. Contact us today and save time, space and paper.



The proven source of information

tel: (012) 663-4954 fax: (012) 663-3543 toll free tel: 0800 11 11 73
e-mail: sabinet@sabinet.co.za www: <http://www.sabinet.co.za>

CONTENTS**INHOUD**

No.		Page No.	Gazette No.	No.		Bladsy No.	Koerant No.
GOVERNMENT NOTICE				GOEWERMENSKENNISGEWING			
Ministry of Education				Ministerie van Onderwys			
<i>Government Notice</i>				<i>Goewermenskennisgewing</i>			
1742	National Task Team on Education Support Services (NTTESS)	1	17526	1742	Nasionale Taakspan vir Onderwys Ondersteunende Dienste (NTOOD).....	4	17526