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DEPARTEMENT VAN ONDERWYS
DEPARTMENT OF EDUCATION



STATUUT VAN DIE RANDSE AFRIKAANSE UNIVERSITEIT

STATUTE OF THE RAND AFRIKAANS UNIVERSITY

1998-12-21

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No. 1677

21 Desember 1998

STATUUT

van die

RANDSE AFRIKAANSE

UNIVERSITEIT



STATUUT VAN DIE RANDSE AFRIKAANSE UNIVERSITEIT

Die Raad van die Randse Afrikaanse Universiteit het die Statuut hierin uiteengesit, opgestel ooreenkomstig Artikel 32 van die Wet op Hoër Onderwys, 1997 (Wet No. 101 van 1997), en dit word, in ooreenstemming met Artikel 33 van die Wet op Hoër Onderwys, 1997 (Wet No. 101 van 1997) hiermee met die goedkeuring van die Minister van Onderwys gepubliseer, en dit tree in werking op die datum van hierdie publikasie.

Die Statuut van die Randse Afrikaanse Universiteit, 1969, gepubliseer in Goewermentskennisgewing no. R552 van 3 April 1969, soos gewysig by Goewermentskennisgewings no. R648 van 4 April 1975, R472 van 16 Maart 1979, R979 van 8 Mei 1981, R1950 van 11 September 1981, R1051 van 28 Mei 1982, R1972 van 9 September 1983, R922 van 26 April 1985, R2591 van 15 November 1985, R1986 van 30 September 1988 en R261 van 16 Februarie 1990, word hierby in geheel herroep.

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HOOFSTUK 1

STATUS VAN DIE UNIVERSITEIT

1. Die Universiteit bestaan en funksioneer kragtens die Grondwet van die Republiek van Suid-Afrika (Wet No. 108 van 1996), die Wet op Hoër Onderwys (Wet No. 101 van 1997 (vgl. art. 72(2) van die Wet)) en die Universiteit se Statuut en Reëls wat op laasgenoemde Wet gebaseer is.
2. Die Universiteit handhaaf en bevorder die waardes en doelwitte vervat in die aanhef van die Wet op Hoër Onderwys (Wet No. 101 van 1997).
3. Die Universiteit dien die Suid-Afrikaanse samelewing deur uitnemende akademiese navorsing, onderrig en gemeenskapsbetrokkenheid.
4. (1) Die Universiteit verskaf onderrig in Afrikaans en Engels, waar dit redelik prakties uitvoerbaar is.

(2) Die Universiteit se taalbeleid berus op die volgende faktore –
 - (a) grondwetlike voorskrifte;
 - (b) die demografiese samestelling en taalvoorkeure van sy studente;
 - (c) die bevordering van Afrikaans as wetenskaps- en onderrigtaal;
 - (d) die benutting van Engels om toegang tot wetenskapsbeoefening vir die Suid-Afrikaanse gemeenskap in die geheel te bewerkstellig;
 - (e) die lewering van 'n bydrae tot die ontwikkeling van ander amptelike tale as wetenskaps- en onderrigtale; en
 - (f) die praktiese uitvoerbaarheid van onderrig in 'n bepaalde taal in die lig van finansiële, personeel- en fasiliteitvoorsiening.

5. Die Universiteit aanvaar, wat betref personeelaanstelling en studentetoelating, die beginsels van gelykheid, meriete en nie-diskriminasie; met dien verstande dat die Universiteit daarna streef om deur die skepping van gelyke geleenthede, deur opleiding en deur 'n billike toelatings- en akademiese ondersteuningsbeleid personeel en studente uit minder bevoorregte gemeenskappe te trek.

HOOFSTUK 2**AMPSDAERS, BEHEERSTRUKTURE EN RAADPLEGENDE LIGGAME**

6. Die Universiteit het ter uitvoering van sy akademiese, beheer- en bestuursfunksies die volgende ampte en liggame -

Ampsdraers

- (1) (a) 'n Kanselier;
- (b) 'n Visekanselier;
- (c) 'n Rektor;
- (d) 'n Viserektor of Viserektore; en
- (e) 'n Registrateur of Registrateurs.

Beheerstrukture

- (2) (a) 'n Raad;
- (b) 'n Bestuurskomitee;
- (c) 'n Senaat;
- (d) 'n Raad van Trustees: Trustfonds;
- (e) 'n Raad van Trustees: Pensioenfonds;
- (f) 'n Raad van Trustees: Mediese Pensioenfonds;
- (g) 'n Raad van Trustees: Voorsieningsfonds; en
- (h) 'n Studenteraad.

Raadplegende liggame

7. Die volgende raadplegende liggame bestaan binne die Universiteit -

- (a) 'n Institusionele Forum; en
- (b) 'n Gespreksforum.

HOOFSTUK 3

KANSELIER

Funksies

8. Die Kanselier is die titulêre hoof van die Universiteit, ken alle grade namens die Universiteit toe en verteenwoordig die Universiteit op versoek van die Rektor of Raad by seremoniële en amptelike geleenthede.

Ampstermyn

9. (1) Die Kanselier beklee sy of haar amp vir 'n termyn van vyf (5) jaar.

(2) 'n Kanselier is na verstryking van sy of haar termyn herkiesbaar vir 'n daaropvolgende termyn of termyne.

(3) 'n Kanselier kan voor verstryking van sy of haar termyn skriftelik bedank of deur die Raad op redelikerwys voldoende gronde van sy of haar amp onthef word.

(4) Indien die amp van Kanselier vakant raak, word 'n Kanselier so gou doenlik aangewys.

Verkiesing

10. (1) Die Kanselier word op 'n gewone of spesiale Raadsvergadering deur die Raad gekies en aangestel.

(2) Die Voorsitter van die Raad, of die Visekanselier in sy of haar afwesigheid, bepaal die datum, tyd en plek van 'n verkiesing.

(3) Die verkiesingsdatum kan voor die verstryking van die sittende Kanselier se ampstermyn wees of laastens binne negentig (90) dae na verstryking van die termyn of ontruiming van die amp.

(4) Die Sekretaris van die Raad gee minstens sestig (60) dae voor die bepaalde verkiesingsdatum skriftelik kennis van die voorgenome verkiesing aan die Raadslede en versoek nominasies op 'n ingeslote vorm, soos in die Reëls voorgeskryf, voor 'n bepaalde datum.

(5) 'n Persoon is slegs verkiesbaar as hy of sy deur minstens vier (4) Raadslede genomineer word en skriftelik tot sy of haar nominasie toestem.

(6) Die Sekretaris gee, na ontvangs van alle nominasies, skriftelik kennis aan Raadslede van die name van behoorlik genomineerde kandidate.

(7) Die verkiesing geskied by wyse van 'n geslote stembrief.

(8) 'n Kandidaat word verkies deur 'n absolute meerderheid van aanwesige lede wat 'n kworum daarstel.

(9) 'n Absolute meerderheid beoog in subparagraaf (8) is die helfte plus een van alle aanwesige stemgeregtigdes.

(10) In geval van meerdere kandidate en die afwesigheid van 'n absolute meerderheid by stemming, word die kandidaat met die minste stemme telkens in 'n daaropvolgende stemming of stemmings uitgeskakel totdat 'n absolute meerderheid verkry word.

(11) Die Voorsitter maak onmiddellik na die verkiesing die uitslag bekend.

HOOFSTUK 4

WISEKANSELIER

Amp

11. Die Rektor is uit hoofde van sy of haar amp die Visekanselier van die Universiteit.

Funksies

12. Die Visekanselier oefen in die afwesigheid van die Kanselier of in geval van 'n vakante Kanselierspos die funksies van die Kanselier uit.

Adjunk-Visekanselier

13. (1) Die Raad van die Universiteit kan met die oog op die toekenning van grade enige lid van die Bestuurskomitee, wat 'n professor is, of enige professor van die Universiteit vir 'n bepaalde gradeplegtigheid of reeks gradeplegtighede in 'n bepaalde jaar as 'n Adjunk-Visekanselier aanstel.

(2) Die Raad delegeer sy bevoegdheid, soos vervat in subparagraaf 13(1), aan die Bestuurskomitee.

HOOFSTUK 5

REKTOR

Funksies

14. (1) Die Rektor is die hoof uitvoerende en rekenpligtige beampte van die Universiteit.

(2) Die Rektor is verantwoordelik vir die daaglikse bestuur van en die algemene toesig en beheer oor die Universiteit.

(3) Die Rektor doen verslag aan die Raad van die Universiteit.

(4) Die Rektor is ampshalwe lid van alle komitees van die Raad en die Senaat.

Ampstermyn

15. (1) 'n Rektor word normaalweg óf aangestel -

(a) tot aan die einde van die jaar waarin hy of sy die ouderdom van sestig (60) jaar bereik; óf

(b) vir 'n bepaalde termyn, wat nie vyf (5) jaar mag oorskry nie, selfs al sou dit beteken dat hy of sy as Rektor dien na bereiking van die ouderdom van sestig (60) jaar.

(2) Die Raad het die bevoegdheid om, in 'n geval van dringendheid of terwille van goeie orde en bestuur van die Universiteit, 'n dienende Rektor se aanstelling met 'n tydperk van hoogstens twee (2) jaar, of korter, te verleng.

(3) 'n Rektor se ampstermyn verval in die volgende gevalle -

(a) by die bereiking van die ouderdom van sestig (60) jaar of die einde van 'n bepaalde termyn, soos die geval mag wees;

(b) by bedanking;

(c) deur 'n ooreenkoms met die Raad;

- (d) deur fisiese of geestesongesteldheid wat uitvoering van sy of haar funksies weselik belemmer;
- (e) as hy of sy 'n ongerehabiliteerde insolvent is;
- (f) deur skuldigbevinding aan 'n misdaad wat die Raad as ernstig beskou; of
- (g) by ontslag deur die Raad op redelike gronde na 'n dissiplinêre ondersoek.

Verkiesingsprosedure

16. Die volgende kriteria vir aanstelling geld -

- (a) Die primêre vereiste is die vermoë om akademiese leierskap te beoefen; dit beteken dus dat die Rektor 'n uitstekende status en akademiese rekord moet hê.
- (b) Die Rektor moet 'n goeie kennis, insig en visie hê ten opsigte van die tersiêre onderwyssektor, en oor die vermoë beskik om die waardesisteme van tersiêre onderwys in die algemeen en dié van die Universiteit in die besonder te handhaaf en uit te bou.
- (c) Die Rektor moet die vermoë hê om transformasie en aanpassings effektief te inisieer en te bestuur.
- (d) Die Rektor moet goeie bestuursvermoëns hê asook 'n vermoë om goeie menseverhoudinge te handhaaf en te ontwikkel.
- (e) Die Rektor moet 'n persoon van onkreukbare integriteit, dinamies en energiek wees, en oor 'n positiewe ingesteldheid beskik.

Proses

17. Met die oog op deelnemende bestuur en raadpleging met die Senaat, die Institusionele Forum en ander belangegroepe, geld die volgende reëlings -

- (a) Die Registrator (Akademie) reël en hou toesig oor die verkiesingsproses in sy geheel; sy of haar interpretasie van die voorskrifte geld as korrek.

- (b) Indien die Registrateur (Akademie) nie beskikbaar is nie of self 'n genomineerde, 'n aansoeker of 'n kandidaat is, wys die Rektor 'n ander Registrateur aan om sy of haar funksies te vervul.
- (c) In die geval van 'n vakature, nooi die Registrateur (Akademie) van die Universiteit alle Raads- en Senaatslede skriftelik uit om 'n Rektor voor te stel, met die vereiste is dat daar 'n nomineerder en 'n sekondant sal wees, en dat 'n voorgestelde persoon skriftelik toestem tot sy of haar nominasie.
- (d) 'n Volledige *curriculum vitae* van die genomineerde, asook die name, met adresse en telefoonnommers van drie (3) referente moet die nominasie beoog in subparagraaf (c) vergesel.
- (e) Die Registrateur (Akademie) reël dat advertensies vir die vakante pos in minstens twee (2) nasionale koerante, Afrikaans en Engels, verskyn.
- (f) Die Registrateur (Akademie) stel 'n lys van genomineerdes en aansoekers, hulle *curricula vitae* ingesluit, saam en lê dit aan die Kieskomitee voor.
- (g) Die Kieskomitee word soos volg saamgestel –
 - (i) die vyf (5) buite-Raadslede op die Dagbestuur van die Raad;
 - (ii) vyf (5) Senaatslede aangewys deur die Senaat;
 - (iii) drie (3) Studenteraadslede aangewys deur die Studenteraad;
 - (iv) een (1) personeellid van die Universiteit aangewys deur die Gespreksforum;
 - (v) een (1) personeellid verkies deur die akademiese personeel, uitsluitend Senaatslede;
 - (vi) een (1) personeellid verkies deur die administratiewe personeel;
 - (vii) een (1) personeellid verkies deur die ondersteuningspersoneel;
 - (viii) die Voorsitter van die RAU-Alumnivereniging;
 - (ix) die Rektor (in die geval van 'n verkiesing van 'n Viserektor); en
 - (x) nog 'n lid van die Bestuurskomitee (aangewys deur die Bestuurskomitee).
- (h) Enige komiteelid wat 'n genomineerde, 'n aansoeker of 'n kandidaat is, onttrek hom of haar aan die Kieskomitee, en indien 'n Registrateur

'n genomineerde, 'n aansoeker of kandidaat is, onttrek hy of sy hom of haar algeheel aan die verkiesingsproses.

- (i) Die Voorsitter van die Raad is uit hoofde van sy of haar amp Voorsitter van die Kieskomitee.
- (j) Die Registrateur (Akademie), of sy genomineerde, tree op as die Sekretaris van die Kieskomitee.
- (k) Die samestelling van die Kieskomitee en die verkiesing van komiteelede word gereël deur die Registrateur (Akademie) in samewerking met die Universiteit se afdeling Personeeldienste, en elke belangegroep wys 'n plaasvervanger aan.
- (l) Die Senaatslede uit die geledere van die nie-genomineerdes en nie-kandidate word op 'n gewone of spesiale Senaatsvergadering verkies.
- (m) Die Kieskomitee oorweeg die lys van genomineerdes en aansoekers en stel 'n kortlys van kandidate, verkieslik met nie meer as drie (3) kandidate nie, sonder voorkeuraanduidings, by wyse van die bereiking van 'n volstreekte meerderheidstem deur komiteelede, saam.
- (n) Die Kieskomitee kan, vóór opstelling van die kortlys bedoel in subparagraaf (m), onderhoude voer of beleidsdokumente aanvra.
- (o) Die kortlys, met *curricula vitae*, word aan 'n gewone of spesiale Senaatsvergadering voorgelê, en op hierdie vergadering kan geen verdere nominasies gemaak word nie.
- (p) Die Senaat stem vir die kandidate op die kortlys.
- (q) Die volledige rekord van die stemming in die Senaat word aan die Kieskomitee beskikbaar gestel.
- (r) Die kortlys van kandidate beoog in subparagraaf (m) word met *curriculum vitae* aan die Institusionele Forum voorgelê vir advies aan die Raad van die Universiteit.
- (s) Die advies beoog in subparagraaf (r) word skriftelik aan die Raad sowel as die Kieskomitee gegee, en behels advies oor die voorkeurorde soos deur stemming bepaal.
- (t) Die volledige stemrekord word aan die Kieskomitee en die Raad beskikbaar gestel.

- (u) Die Kieskomitee beveel 'n kandidaat, of hoogstens drie (3) name in voorkeurvolgorde, by wyse van die bereiking van 'n volstrekte meerderheidstem deur komiteelede, by die Raad aan vir aanstelling.
- (v) Die Raad ontvang, benewens die Kieskomitee se aanbeveling, die *curricula vitae* van alle kandidate op die kortlys bedoel in subparagraaf (m) en die rekord van die Senaatstemming, asook die advies van die Institusionele Forum.
- (w) Die Raad stel dan, ooreenkomstig sy statutêre bevoegdheid, 'n Rektor aan.

HOOFSTUK 6

VISEREKTOR OF VISEREKTORE

Funksies

18. (1) 'n Viserektor ondersteun die Rektor en die Bestuurskomitee in die bestuur van en toesig oor die Universiteit.

(2) 'n Viserektor behartig die portefeuljes wat die Raad en die Rektor aan hom of haar toewys.

(3) In geval van afwesigheid of ongesteldheid van die Rektor, vervul 'n Viserektor die funksies van die Rektor.

Ampstermyn

19. Soos in die geval van die Rektor – sien Hoofstuk 5.

Verkiesingsprosedure

20. Soos in die geval van die Rektor – sien Hoofstuk 5.

Meerdere Viserektore

21. Die Raad kan meerdere Viserektore aanstel.

HOOFSTUK 7

REGISTRATEUR OF REGISTRATEURS

Funksies

22. (1) 'n Registrateur ondersteun die Rektor en die Bestuurskomitee in die bestuur van en die toesig oor die Universiteit.
- (2) 'n Registrateur behartig die portefeuljes wat die Rektor en die Raad aan hom of haar toewys.

Ampstermyn

23. Soos in die geval van die Rektor – sien Hoofstuk 5.

Aanstellingsprosedure

24. (1) Die pos word in twee (2) nasionale koerante (Afrikaans en Engels) geadverteer.
- (2) Ondanks subparagraaf (1) kan die Bestuurskomitee ook persone wat nie aansoek doen nie, nooi vir 'n gesprek met die keurkomitee.
- (3) Die Bestuurskomitee stel 'n kortlys saam.
- (4) Die keurkomitee, wat 'n aanbeveling by die Raad doen, word soos volg saamgestel -
- (a) Rektor, as Voorsitter;
 - (b) Voorsitter van die Raad;
 - (c) nog twee Raadslede aangewys deur die Voorsitter van die Raad;
 - (d) Viserektor of Viserektore;
 - (e) twee dekane, aangewys deur dekane;
 - (f) 'n verteenwoordiger van die Gespreksforum;

- (g) een senior nie-akademiese personeellid, aangewys deur die Bestuurskomitee; en
- (h) addisionele lede volgens behoefte deur die Bestuurskomitee aanwys.

(4) Die Institusionele Forum adviseer die Raad oor die keuring van 'n Registrateur.

(5) Die Raad stel 'n Registrateur aan.

Meerdere Registrateurs

25. Die Raad kan meerdere Registrateurs, elk met 'n bepaalde opdrag, aanstel.

HOOFSTUK 8

RAAD

Funksies

26. (1) Die Raad beheer die Universiteit onderworpe aan die Wet op Hoër Onderwys (Wet No. 101 van 1997) en die Statuut.

(2) Die Raad het 'n besondere verantwoordelikheid ten opsigte van -

- (a) strategiese bestuur;
- (b) finansiële bestuur;
- (c) personeelsake;
- (d) dissipline, ten opsigte van personeel en studente;
- (e) akademiese welsyn; en
- (f) die toelatings- en taalbeleid van die Universiteit.

(3) Die Raad ontvang en oorweeg skriftelike advies van die Institusionele Forum alvorens besluite oor die volgende aangeleenthede geneem word -

- (a) die implementering van die nasionale hoëronderrysbeleid;
- (b) beleid oor ras- en geslagsgelykheid;
- (c) die verkiesing van kandidate vir senior bestuursposisies;
- (d) gedragkode, bemiddeling en geskilbeslegtingsprosedures; en
- (e) die vestiging van 'n institusionele kultuur om menseregte en 'n positiewe akademiese omgewing te bevorder.

(4) Die Raad moet volledige rekords hou van sy verrigtinge sowel as rekeningkundige rekords van bates, laste, inkomste, uitgawes en ander finansiële transaksies van die Universiteit en sy substrukture.

(5) Die Raad moet voorgeskrewe verslae, finansiële en andersins, aan die Minister van Onderwys lewer in terme van artikel 41(2) van die Wet op Hoër Onderwys, 1977 (Wet No. 101 van 1997).

Samestelling**27. Die Raad word soos volg saamgestel -**

- (a) die Rektor;
- (b) die Viserektor of Viserektore en een ander lid van die Bestuurskomitee, aangewys deur die Bestuurskomitee, met 'n maksimum van twee (2) lede;
- (c) vier (4) lede van die Senaat, verkies deur die Senaat;
- (d) twee (2) lede uit die geledere van die permanente akademiese personeel wat nie Senaatslede is nie, verkies deur die betrokke personeel;
- (e) een lid uit die geledere van die permanente nie-akademiese personeel, verkies deur die betrokke personeel;
- (f) twee (2) Studenteraadslede, verkies deur die Studenteraad;
- (g) drie (3) lede verkies uit die geledere van die donateurs van die Universiteit, soos omskryf in subparagraaf 29(4)(b);
- (h) sewe (7) lede verkies of genomineer uit die geledere van die burgerlike samelewingsorganisasies -
 - (i) twee (2) namens hoërskole;
 - (ii) drie (3) namens beroepsverenigings; en
 - (iii) twee (2) namens ander organe van die burgerlike samelewing;
- (i) drie (3) lede aangewys deur die Minister van Onderwys;
- (j) een lid aangewys deur die Premier van die Gautengse Provinsiale Regering;
- (k) een lid aangewys deur die Gautengse Vereniging van Plaaslike Owerhede (GVP0);
- (l) een lid aangewys deur die Alumni-vereniging, soos omskryf in subparagraaf 29(6);
- (m) en lid aangewys deur die Stigtersvereniging, soos omskryf in subparagraaf 29(7); en
- (n) hoogstens twee (2) lede gekoöpteer deur die Raad op grond van hulle kundigheid of die behoeftes van die Raad, wie nie studente of werknemers van die Universiteit mag wees nie.

Ampstermyne

28. (1) Die Rektor en Viserektor of Viserektore bly lede van die Raad vir solank hulle hul poste beklee.

(2) Die studentelede bly lede van die Raad vir die termyn soos bepaal deur die Studenteraad met hulle verkiesing, met dien verstande dat geen studentelid vir 'n termyn van langer as drie (3) jaar lid van die Raad kan wees nie, met dien verstande dat lidmaatskap outomaties verval as 'n studentelid nie meer 'n geregistreerde student is nie.

(3) Alle ander lede beklee hulle ampte vir 'n termyn van drie (3) jaar.

(4) Enige lid mag meerdere termyne as Raadslid dien.

(5) 'n Raadslid kan te eniger tyd sy of haar bedanking skriftelik indien.

(6) Die volgende geld met betrekking tot beëindiging van lidmaatskap -

(a) 'n Persoon se lidmaatskap van die Raad sal beëindig word deur die instelling of belangegroep wat hom of haar aangestel, verkies of aangewys het.

(b) Ten einde te besluit of lidmaatskap beëindig moet word of nie, kan die instelling of belangegroep deur die Raad adviseer word.

(c) Die gronde waarop die Raad die instelling of belangegroep adviseer om lidmaatskap te beëindig, kan die volgende insluit -

(i) onbekwaamheid;

(ii) onbevoegdheid;

(iii) ernstige fisiese of geestelike ongesteldheid;

(iv) wangedrag;

(v) afwesigheid van drie (3) agtereenvolgende vergaderings sonder skriftelike verskoning;

(vi) insolvensie; of

(vii) skuldigbevinding aan 'n misdaad.

(7) 'n Lid wat deur 'n bepaalde organisasie gekies is om sodanige organisasie te verteenwoordig, se lidmaatskap verval by beëindiging van sy of haar verbintenis met die betrokke organisasie.

(8) 'n Buitelid se lidmaatskap verval sodra hy of sy 'n permanente lid van die personeel van die Universiteit word.

(9) Indien 'n vakature in die Raad ontstaan, word dit so gou doenlik gevul vir die onverstreke termyn van die betrokke amp.

Verkiesingsprosedure

29. (1) Senaatsverteenwoordigers op die Raad word op 'n gewone of spesiale Senaatsvergadering volgens die verkiesingsprosedure van die Senaat, soos in die Reëls voorgeskryf, verkies.

(2) Die Raadslede uit die geledere van die akademiese en nie-akademiese personeel word by wyse van die volgende proses onder beheer van die Registrateur (Akademie) en die Bestuurskomitee verkies -

- (a) Die Registrateur (Akademie) versoek, binne 'n redelike tyd voor 'n bepaalde verkiesingskeerderdatum, van elke permanente akademiese personeellid, soos voorgeskryf in die Reëls, 'n nominasie of nominasies vir 'n verteenwoordiger van permanente akademiese personeel, en van elke permanente nie-akademiese personeellid 'n nominasie of nominasies vir 'n verteenwoordiger van permanente nie-akademiese personeel, soos voorgeskryf in die Reëls.
- (b) 'n Persoon is 'n kandidaat indien hy of sy deur minstens vyf (5) nomineerders genomineer is en deur mede-ondertekening die nominasie aanvaar het.
- (c) Na sluiting van die nominasies tref die Registrateur (Akademie) reëlins vir 'n verkiesing óf deur die sameroeping van 'n verkiesingsvergadering vir permanente akademiese personeel of permanente nie-akademiese personeel, na gelang van die geval, óf deur paslike stembriewe aan elke permanente akademiese

personeellid of permanente nie-akademiese personeellid, na gelang van die geval, te stuur en terug te ontvang.

- (d) 'n Verkiesing is slegs geldig indien ten minste vyf-en-twintig (25) persent van die permanente akademiese personeel of permanente nie-akademiese personeel, na gelang van die geval, daaraan deelgeneem het.
- (e) Die Registrateur (Akademie) maak die uitslag van 'n stemming onverwyld skriftelik bekend.

(3) Die studentelede op die Raad word op 'n gewone of spesiale vergadering van die Studenteraad verkies volgens die verkiesingsprosedure van die Studenteraad, soos in die Reëls voorgeskryf.

(4) Die verkiesing van Raadslede uit die geledere van die donateurs van die Universiteit geskied deur die volgende proses onder beheer van die Registrateur (Akademie) en die Bestuurskomitee -

- (a) Die Registrateur (Akademie) versoek, 'n redelike tyd voor die bepaalde verkiesingskeerderdatum, van elke donateur 'n nominasie of nominasies, soos voorgeskryf in die Reëls.
- (b) 'n Persoon of organisasie is 'n donateur indien, volgens die oordeel van die Bestuurskomitee, hy of sy of die organisasie 'n aansienlike skenking gedoen het of belowe het en sy of haar of die organisasie se naam op die donateurslys van die Universiteit, opgestel vir die doel van hierdie verkiesing, verskyn.
- (c) 'n Persoon is 'n kandidaat indien hy of sy deur minstens vyf (5) nomineerders genomineer is en deur mede-ondertekening die nominasie aanvaar het.
- (d) Na sluiting van die nominasies, tref die Registrateur (Akademie) reëlins vir 'n verkiesing deur paslike stembriewe aan elke stemgeregtigde te stuur en terug te ontvang.
- (e) 'n Kandidaat word verkies deur 'n absolute meerderheid van stemgeregtigdes.

- (f) In geval van meerdere kandidate en die afwesigheid van 'n absolute meerderheid by stemming, word die kandidaat met die minste stemme telkens in 'n daaropvolgende stemming uitgeskakel totdat 'n absolute meerderheid verkry word.
- (g) Die Registrateur (Akademie) maak deur beskikbaarstelling van die inligting aan die media die uitslag bekend.

(5) Die aanwysing of verkiesing van Raadslede ter verteenwoordiging van burgerlike samelewingsorganisasies geskied ten opsigte van ondergenoemde organisasies deur 'n paslike demokratiese proses onder beheer van die Registrateur (Akademie) en die Bestuurskomitee -

- (a) Hoërskole, op die Universiteit se lys van prioriteitskole, verkies twee (2) Raadslede deur nominasie en stemming op die wyse bepaal vir donateurs.
- (b) Nasionale professionele beheerliggame van beroepe ten opsigte waarvan die Universiteit volle akademiese onderrig verskaf, naamlik ingenieurswese, regsgeleerdheid, ouditeurs en rekenmeesters, verpleegkunde, onderwys, optometrie, natuurwetenskappe, sielkunde, of rigtings deur die Raad bepaal, word skriftelik deur die Registrateur (Akademie) genooi om 'n lid of lede vir 'n termyn van drie (3) jaar aan te wys ingevolge 'n rotasiestelsel voorgeskryf in die Reëls.
- (c) Nasionale openbare belangegroeppe, naamlik die sakesektor, arbeidsektor, kuns en kultuur, sosiale welsyn, menseregte, omgewingsbewaring, kerke, media, of openbare belang deur die Raad bepaal, nomineer, na aanleiding van 'n uitnodiging deur die Registrateur (Akademie) in 'n advertensie geplaas in ten minste twee (2) nasionale koerante, 'n persoon om die belangegroep in die Raad te verteenwoordig, en die Raad, na oorweging van die advies van die Institusionele Forum, kies twee (2) Raadslede vir 'n termyn van drie (3) jaar.
- (d) Indien die advertensie nie 'n bevredigende reaksie ontlok nie, kan die Raad organisasies of persone versoek om nominasies te doen en daarna uit die nominasies die vakature of vakatures vul.

(6) Die Alumni-vereniging is 'n vrywillige vereniging van gegradueerdes van die Randse Afrikaanse Universiteit wat ingevolge 'n grondwet funksioneer wat in die Reëls opgeneem is.

(7) Die Stigtersvereniging is 'n vrywillige vereniging van persone wat werknemers van die Randse Afrikaanse Universiteit van minstens twintig (20) jaar was, of is, wat ingevolge 'n grondwet funksioneer wat in die Reëls opgeneem is.

(8) Die Alumni-vereniging en die Stigtersvereniging benoem hul verteenwoordigers ingevolge 'n demokratiese proses wat deur die Reëls bepaal word.

Aanwysingsprosedure

30. (1) Die aanwysing van Raadslede wat staatsbelange verteenwoordig geskied onder beheer van die Registrateur (Akademie) en die Bestuurskomitee.

(2) Die Registrateur (Akademie) rig 'n skriftelike versoek, 'n redelike tyd voor 'n bepaalde aanwysingskeerderdatum, aan die Minister van Onderwys of die Premier van die Gautengse Provinsiale Regering of die Gautengse Vereniging van Plaaslike Owerhede (na gelang van die geval), om 'n lid of lede vir 'n termyn van drie (3) jaar aan te wys.

(3) 'n Persoon aldus aangewys word geag 'n lid van die Raad te wees vanaf die datum van ontvangs van die aanwysing deur die Registrateur (Akademie).

Koöpteringsprosedure

31. (1) Die koöptering van Raadslede geskied onder beheer van die Registrateur (Akademie) en die Raad.

(2) Wanneer die Raad besluit het om 'n persoon as Raadslid vir 'n bepaalde termyn te koöpteer, nooi die Registrateur (Akademie) die persoon skriftelik uit om as gekoöpteerde lid in die Raad vir 'n bepaalde termyn van nie langer as drie (3) jaar nie, te dien.

(3) 'n Persoon aldus genooi, word geag 'n lid van die Raad te wees vanaf die datum van ontvangs van sy of haar aanvaarding van die uitnodiging.

Voorsitter, Ondervoorsitter en Sekretaris

32. (1) Die Raad kies een van sy buitelede, nie studente of werknemers van die Universiteit nie, as Voorsitter en hy of sy beklee die amp vir die duur van sy of haar ampstermyn as Raadslid.

(2) Die Rektor is uit hoofde van sy of haar pos die Ondervoorsitter van die Raad.

(3) Die Registrateur (Akademie), of 'n personeellid deur hom of haar aangewys, tree as Sekretaris van die Raad op.

Vergaderingprosedure

33. (1) Die Raad bepaal sy eie vergaderingsprosedure ingevolge die aanvaarde norme van billike administratiewe proses.

(2) Tien (10) lede van die Raad vorm 'n kworum, met dien verstande dat die meerderheid van die kworum nie studente of werknemers van die Universiteit is nie.

(3) Die Sekretaris gee minstens sewe (7) dae voor 'n vergadering aan elke lid skriftelik kennis van die datum, plek, tyd en die agenda van die vergadering.

(4) Lede wat besprekingspunte op die agenda wil plaas, rig dit skriftelik tot die Sekretaris minstens een-en-twintig (21) dae voor die datum van 'n vergadering.

(5) Aangeleenthede van dringende belang kan tydens 'n vergadering met die toestemming van die Voorsitter op die agenda geplaas word.

(6) Die Sekretaris hou volledig notule van die verrigtinge van elke vergadering.

(7) Die Raad neem besluite deur 'n meerderheidstem van aanwesige lede.

- (8) Die Voorsitter van die vergadering het 'n gewone en 'n beslissende stem.
- (9) Die Voorsitter kan te eniger tyd 'n buitengewone vergadering belê met vermelding van die besprekingspunt of besprekingspunte.
- (10) Die Voorsitter moet, op versoek van minstens agt lede van die Raad, 'n buitengewone vergadering belê mits die versoek op skrif is en die besprekingspunt of besprekingspunte gestel en kortliks gemotiveer is.

Komitees

34. (1) Die Raad stel 'n Dagbestuur-, Oudit- en Menslikehulpbron-komitee as vaste komitees van die Raad aan en bepaal hulle funksies en bevoegdhede.
- (2) Die Raad kan enige ander komitee aanstel, asook gesamentlike komitees met die Senaat.
- (3) Die samestelling, verkiesing, termyne, funksies en prosedure van vaste komitees word deur die Reëls voorgeskryf.

Eregrade en Raadstoekennings

35. (1) 'n Gesamentlike komitee van die Raad en die Senaat, die Eregrade- en Raadstoekenningskomitee, beveel by die Raad die toekenning van eregrade en Raadsmedaljes aan.
- (2) Die Eregrade- en Raadstoekenningskomitee bestaan uit die Rektor, wie uit hoofde van sy of haar amp die Voorsitter is, die Viserektor of Viserektore, drie (3) Raadslede en drie (3) Senaatslede wat vir termyne van drie (3) jaar deur die onderskeie liggame verkies word.
- (3) Die Registrateur (Akademie) tree op as Sekretaris.

(4) Slegs eenparige aanbevelings van bogenoemde komitee word aan die Raad voorgelê wat finaal oor 'n toekenning besluit.

(5) Die bevoegdhede, kriteria vir toekenning en prosedure op grond waarvan bogenoemde komitee funksioneer, word deur die Reëls voorgeskryf.

Dagbestuur van die Raad

36. (1) Die Dagbestuur van die Raad word soos volg saamgestel -

- (a) die Rektor, uit hoofde van sy of haar amp;
- (b) die Viserektor of Viserektore, uit hoofde van die amp;
- (c) die vier (4) Raadslede wat deur die Senaat tot die Raad verkies is; en
- (d) die Voorsitter van die Raad en nog vier (4) Raadslede deur die Raad verkies.

(2) Die Voorsitter van die Raad is ook die Voorsitter van die Dagbestuur.

Oorgangsbepalings

37. (1) By die inwerkingtreding van hierdie Statuut het die bestaande Raad die mag en bevoegdheid om maatreëls te tref om die voorskrifte van die Wet op Hoër Onderwys, 1997 (Wet No. 101 van 1997) en die Reëls so gou as redelik doenlik te implementeer.

(2) Hierdie maatreëls sluit in die beëindiging van die lidmaatskap van Raadslede ten einde die Raad in ooreenstemming met die vereistes van die Statuut saam te stel.

HOOFSTUK 9

BESTUURSKOMITEE

Funksies

38. (1) Die Bestuurskomitee beheer, bestuur en administreer die Universiteit van dag tot dag.
- (2) Die Bestuurskomitee neem besluite ooreenkomstig statutêre voorskrifte en in ooreenstemming met die Statuut en Reëls.
- (3) In geval van dringendheid kan die Bestuurskomitee enige besluit in belang van die Universiteit neem, met dien verstande dat so ver doenlik raadpleging plaasvind en daar aan betrokke instansies of liggame teruggerapporteer word.

Samestelling

39. Die Bestuurskomitee word soos volg saamgestel :
- (a) die Rektor;
 - (b) die Viserektor of Viserektore; en
 - (c) die Registrateur of Registrateurs.

Voorsitter en Sekretaris

40. (1) Die Rektor is uit hoofde van sy of haar amp die Voorsitter van die Bestuurskomitee.
- (2) In geval van afwesigheid wys die Rektor 'n ander Bestuurskomiteelid aan as Voorsitter vir 'n bepaalde vergadering of vergaderings.
- (3) Die Registrateur (Akademie), of 'n personeellid aangewys deur hom of haar, tree as Sekretaris van die Bestuurskomitee op.

Prosedure

41. Die Bestuurskomitee bepaal sy eie vergaderingprosedure ingevolge die aanvaarde norme van billike administratiewe proses.

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SENAAT

Funksies

42. (1) Die Senaat oefen sy funksies en bevoegdhede uit onder beheer van die Raad en is aan die Raad verantwoordelik vir die akademiese en navorsingsfunksies van die Universiteit en enige ander funksies wat die Raad aan die Senaat delegeer of toevertrou het.

(2) Die Senaat het in die besonder, sonder afbreukdoening aan die verantwoordelikheid vir akademiese en navorsingsaangeleenthede, die volgende funksies en bevoegdhede -

- (a) strategiese akademiese beplanning en ontwikkeling;
- (b) om aanbevelings by die Raad te doen oor die instelling of afskaffing van fakulteite, departemente, institute, buro's, navorsingseenhede en akademiese sentrums;
- (c) om die riglyne vir die bevordering van akademiese personeel goed te keur;
- (d) om aanbevelings by die Raad te doen oor die instelling of afskaffing van grade, diplomas, programme, leergange, vakke en kursusse;
- (e) om aanbevelings by die Raad te doen oor die voorskrifte vir en die samestelling van nuwe leergange vir grade en diplomas, programme en die inhoud van vakke en kursusse;
- (f) om op aanbeveling van die betrokke fakulteit en die Uitvoerende Komitee van die Senaat, die studieveld en titel van 'n doktorsale proefskrif en die promotor of promotors, mede-promotor of mede-promotors of eksterne promotor of eksterne promotors, goed te keur met dien verstande dat die wysiging van titels en promotor of promotors deur die betrokke dekaan afgehandel word, en die goedkeuring van die bestek van 'n doktorsale eksamen deur die betrokke dekaanskomitee;

- (g) om voorskrifte en riglyne te bepaal vir alle eksamens en, met behoud van fakulteite se spesifieke toesigverantwoordelikhede, toesig te hou en beheer uit te oefen oor die eksamens en eksamenstelsel, met dien verstande dat die benoeming van interne en eksterne eksaminatore deur departementele voorsitters goedgekeur word en aan die betrokke dekaan vir bekragtiging voorgelê word;
- (h) om voorskrifte te bepaal vir die organisasie, struktuur en beheer van onderrig en navorsing aan die Universiteit;
- (i) om advies aan die Raad te gee oor die beheer, ontwikkeling en funksionering van die biblioteek;
- (j) om aanbevelings by die Raad te doen oor die instelling of afskaffing van beurse, pryse en lenings, met dién verstande dat departementele en fakulteitspryse deur die betrokke dekaanskomitee afgehandel word;
- (k) om aanbevelings aan die Raad te doen oor die organisasie van die studentelewe, studentesorg en studentetug;
- (l) om by die Raad aanbevelings te doen oor akademiese drag en akademiese plegtighede;
- (m) om die akademiese kalender, op aanbeveling van die Uitvoerende Komitee, goed te keur;
- (n) om die Raad in 'n konsultasieproses van advies of voorstelle te dien oor die algemene toelatingsbeleid van die Universiteit;
- (o) om - met die oog op finale Raadsbesluite - goedkeuring te gee aan -
 - (i) toelatingsvereistes vir bepaalde akademiese programme;
 - (ii) die bepaling van studentegetalle en wyse van keuring vir toelating tot bepaalde akademiese programme;
 - (iii) die minimum vereistes vir hertoelating tot die Universiteit; en
 - (iv) die weiering om 'n student hertoelating te verleen; en
- (p) om - met die oog op 'n finale Raadsbesluit of Raadsbesluite - goedkeuring te gee aan die taalbeleid van die Universiteit.

Samestelling

43. Die Senaat word soos volg saamgestel :

- (a) die Rektor;
- (b) die Viserektor of Viserektore;
- (c) die Registrateur of Registrateurs;
- (d) alle permanente voltydse volprofessore;
- (e) voorsitters van akademiese departemente;
- (f) twee (2) lede van die Raad, verkies deur die Raad;
- (g) twee (2) nie-akademiese personeellede, verkies uit die geledere van alle permanente, voltydse, nie-akademiese personeel;
- (h) twee (2) akademiese personeellede, verkies uit die geledere van alle permanente, voltydse akademiese personeel wat nie Senaatslede is nie;
- (i) drie (3) lede van die Studenteraad, verkies deur die Studenteraad;
- (j) die hoof of hoofde van enige afdeling binne die Universiteit wat deur die Senaat benoem word;
- (k) sodanige persone van buite die Universiteit wat hoëronderrysinstellings verteenwoordig wat deur die Raad op advies van die Senaat benoem mag word; en
- (l) hoogstens vier (4) assessorlede, lede sonder stemreg, uit die geledere van die permanente akademiese of nie-akademiese personeel, wat deur die Senaat benoem mag word.

Ampstermyne

44. (1) Die Rektor, Viserektor of Viserektore, Registrateur of Registrateurs, professore, voorsitters van akademiese departemente en die benoemde hoof of hoofde van afdelings bly lede van die Senaat solank hulle hul poste beklee.

(2) Die Raadsverteenwoordigers word deur die Raad verkies vir 'n tydperk van drie (3) jaar en bly lede van die Senaat solank hulle hul Raadslidmaatskap beklee.

(3) Die lede uit die geledere van nie-akademiese personeel asook akademiese personeel wat nie Senaatslede is nie word vir 'n termyn van drie (3) jaar verkies.

(4) Die Studenteraadslede bly lede van die Senaat vir die termyn soos bepaal deur die Studenteraad by hulle verkiesing, met dien verstande dat lidmaatskap outomaties verval as 'n studentelid nie meer 'n geregistreerde student is nie.

(5) Assessorlede dien vir 'n tydperk soos deur die Senaat bepaal, maar hoogstens drie (3) jaar.

Verkiesings- en benoemingsprosedure

45. (1) Die verkiesing van akademiese en nie-akademiese personeellede staan onder beheer van die Registrateur (Akademie) en geskied ingevolge 'n prosedure in die Reëls voorgeskryf.

(2) Die verkiesing van Studenteraadslede geskied op 'n gewone of spesiale vergadering van die Studenteraad en ingevolge 'n prosedure in die Reëls voorgeskryf.

(3) Die benoeming van afdelingshoofde en van assessorlede geskied op 'n gewone vergadering van die Senaat en ingevolge 'n prosedure in die Reëls voorgeskryf.

Voorsitter, Ondervoorsitter of Sekretaris

46. (1) Die Rektor is uit hoofde van sy of haar amp die Voorsitter van die Senaat.

(2) Die Viserektor, of die senior Viserektor in die geval van meerdere Viserektore, is uit hoofde van sy of haar amp die Ondervoorsitter van die Senaat.

(3) Die Registrateur (Akademie), of 'n personeellid deur hom of haar aangewys, tree op as Sekretaris van die Senaat.

Vergaderingsprosedure

47. (1) Die Senaat bepaal sy eie vergaderingsprosedure ingevolge die aanvaarde norme van billike administratiewe proses.

- (2) Die helfte van die lede van die Senaat vorm 'n kworum.
- (3) Die Sekretaris gee minstens sewe (7) dae voor 'n vergadering skriftelik kennis aan elke lid van die datum, tyd, plek en agenda van die vergadering.
- (4) Verslae wat as deel van die agenda op 'n vergadering dien, moet minstens veertien (14) dae voor die vergadering aan die Sekretaris oorhandig word en enige ander besprekingspunte moet, met 'n kort skriftelike motivering, veertien (14) dae voor die vergadering by die Sekretaris ingedien word, met dien verstande dat die Voorsitter of dekaan of enige ander lid, met goedkeuring van die meerderheid van aanwesige lede, 'n dringende saak of sake kan stel vir bespreking of besluitneming.
- (5) Die Sekretaris hou volledig notule van die verrigtinge.
- (6) Behoudens 'n andersluidende bepaling of 'n Senaatsbesluit, word besluite geneem by wyse van meerderheidstem of voorkeurordestemming van aanwesige lede, buiten assessorlede.
- (7) Wanneer stemming oor 'n persoon plaasvind, geskied stemming per geslote stembrief volgens 'n rekenaarverwerkte voorkeurorde.
- (8) In alle ander gevalle waar 'n stemming nodig is, geskied stemming by wyse van meerderheidstem met die opsteek van hande, met dien verstande dat die Senaat in 'n bepaalde geval op 'n ander prosedure kan besluit.
- (9) Die Voorsitter het 'n gewone en 'n beslissende stem.
- (10) Die Voorsitter kan te eniger tyd 'n buitengewone vergadering belê met vermelding van die besprekingspunt of besprekingspunte.
- (11) Die Voorsitter belê, op versoek van minstens tien (10) lede van die Senaat, 'n buitengewone vergadering mits die versoek op skrif is en die besprekingspunt of besprekingspunte gestel en kortliks gemotiveer is.

Komitees

48. (1) Die Senaat stel minstens die volgende vaste komitees saam –

- (a) Uitvoerende Komitee;
- (b) Reëlingskomitee, Gespreksgroep: Kerk/Universiteit;
- (c) Reëlingskomitee, Gespreksgroep: Skool/Universiteit;
- (d) Studente-oorlegkomitee;
- (e) Studentetugkomitee; en
- (f) Roosterkomitee.

(2) Die samestelling, verkiesing, termyne, funksies en prosedure van vaste komitees word deur die Reëls voorgeskryf.

(3) Die Senaat kan enige ander komitee saamstel.

(4) Die Senaat stel ook gesamentlike komitees van die Senaat en die Raad in oorleg met die Raad saam.

(5) Tensy die Senaat anders bepaal, word die lede van 'n vaste komitee, behalwe lede wat ampshalwe dien, vir 'n termyn van drie (3) jaar aangestel op so 'n wyse dat ongeveer 'n derde van die lede se termyne jaarliks verstryk.

(6) Die verkiesing van lede en voorsitters van vaste komitees, uitgesluit die Uitvoerende Komitee van die Senaat, geskied jaarliks, wanneer vakatures ontstaan, by die laaste Senaatsvergadering en wel op grond van 'n skriftelike aanbeveling van die Uitvoerende Komitee van die Senaat; met dien verstande dat die Senaat ander persone kan nomineer.

(7) Tensy anders gereël deur die Senaat of in die Reëls, geld vergaderingprosedures ingevolge die aanvaarde norme van billike administratiewe proses.

Uitvoerende Komitee van die Senaat

49. (1) Die funksies van die Uitvoerende Komitee van die Senaat word in die Reëls uiteengesit.

(2) Die Uitvoerende Komitee van die Senaat word soos volg saamgestel -

- (a) die Bestuurskomitee;
- (b) fakulteitsdekane; en
- (c) drie (3) Senaatsverteenwoordigers, deur die Senaat verkies.

Fakulteite

50. (1) Die Fakulteitsraad van elke fakulteit is 'n vaste komitee van die Senaat.

(2) Die samestelling, prosedure, verkiesing van dekane, funksies en komitees van 'n fakulteitsraad word in die Reëls voorgeskryf.

Departemente

51. (1) Die Raad stel, na oorlegpleging met die Uitvoerende Komitee van die Senaat, 'n senior dosent uit 'n betrokke departement, of by uitsondering uit 'n ander departement, aan as Voorsitter van die departement vir 'n tydperk van drie (3) akademiese jare, met dien verstande dat 'n Voorsitter herkiesbaar is.

(2) Die aanstellingsprosedure en funksies van 'n voorsitter word in die Reëls voorgeskryf.

Senaatsverteenwoordigers in die Raad

52. (1) Die Senaat verkies vier (4) verteenwoordigers uit sy geledere as Raadslede vir 'n termyn van drie (3) jaar op 'n gewone of buitengewone vergadering van die Senaat.

(2) Die verkiesing geskied by wyse van rekenaarverwerkte voorkeurstemming per geslote stembrief.

(3) Die Sekretaris van die Senaat gee minstens sewe (7) dae voor 'n Senaatsvergadering, op die agenda of andersins, skriftelik kennis aan alle lede van die verkiesing van 'n Senaatsverteenwoordiger of Senaatsverteenwoordigers.

(4) Die Voorsitter vra tydens die Senaatsvergadering skriftelike nominasies per geslote voorstelbrief en 'n persoon is 'n kandidaat indien hy of sy deur minstens twee (2) lede genomineer is.

(5) 'n Uittredende lid is herkiesbaar.

(6) Indien 'n vakature ontstaan, word 'n verteenwoordiger verkies vir die onverstreke gedeelte van sy of haar voorganger se termyn.

HOOFSTUK 11

RAAD VAN TRUSTEES: TRUSTFONDS

53. Die Universiteit het trustfondse, waarvan die belegging deur 'n Raad van Trustees behartig word.

Funksies

- 54.** (1) Die Raad van Trustees behartig namens die Raad van die Universiteit –
- (a) die belegging van die Universiteit se trustfondse;
 - (b) die monitering van en toesig oor die beleggings;
 - (c) die aanhoor van finansiële verslae; en
 - (d) die gee van advies oor beleggings.

(2) Verslagdoening aan die Raad geskied deur die gebruikelike finansiële state en verslae wat deur die Registrateur (Finansies) en die Bestuurskomitee aan die Raad voorgelê word.

Samestelling

55. (1) Die Raad van Trustees bestaan uit 'n maksimum van agtien (18) lede, hoofsaaklik finansiële kundiges wat nie werknemers van die Universiteit is nie, wat vir 'n termyn van vyf (5) jaar dien en deur die Raad van die Universiteit aangestel word.

(2) 'n Trustee kan meerdere termyne dien.

(3) Die Voorsitter van die Raad van die Universiteit is die Voorsitter van die Raad van Trustees.

(4) Hoogstens agt (8) Trustees word deur die Raad benoem as Uitvoerende Trustees.

HOOFSTUK 12

RAAD VAN TRUSTEES: PENSIOENFONDS

- 56.** Die Universiteit het 'n private pensioenfonds wat deur 'n Raad van Trustees beheer en bestuur word.
- 57.** Die Raad van Trustees bestaan uit agt (8) persone, waarvan -
- (a) drie (3) deur die Raad van die Universiteit aangestel word;
 - (b) vier (4) deur die lede van die fonds uit hulle eie geledere per geslote stembrief verkies word; en
 - (c) een (1) uit die geledere van die pensioenarisse deur die Trustees aangewys word.
- 58.** Die ampstermyn van 'n Trustee is vyf (5) jaar en hy of sy kan meerdere termyne dien.
- 59.** Die Trustees kies uit hulle geledere 'n voorsitter.
- 60.** Die Registrateur (Finansies) dien as hoofbeampte van die Pensioenfonds.
- 61.** Die doel van die Pensioenfonds is om aftreevoordele aan lede en sterftevoordele aan ander begunstigdes volgens die bepalings van die Reëls, saamgelees met ter sake statutêre bepalings, te voorsien.
- 62.** Die werksaamhede en funksionering van die Pensioenfonds word volledig deur die Reëls gereël.

HOOFSTUK 13

RAAD VAN TRUSTEES: MEDIESE PENSIOENFONDS

63. Die Universiteit het 'n private mediese pensioenfonds wat voordele aan lede volgens die Reëls voorsien.
64. Die Mediese Pensioenfonds word deur 'n Raad van Trustees beheer en bestuur.
65. Die Raad bestaan uit agt (8) Trustees, waarvan -
- (a) drie (3) deur die Raad van die Universiteit aangestel word;
 - (b) vier (4) deur die lede van die Mediese Pensioenfonds per geslote stembrief verkies word; en
 - (c) een (1) uit die geledere van die pensioenarisse deur die ander Trustees aangewys word.
66. Die ampstermyn van 'n Trustee is vyf (5) jaar en hy of sy kan meerdere termyne dien.
67. Die Trustees kies uit hulle geledere 'n voorsitter.
68. Die Registrateur (Finansies) dien as hoofbeampte van die Mediese Pensioenfonds.
69. Die werksaamhede en funksionering van die Mediese Pensioenfonds word volledig deur die bepalings van die Reëls gereël.

HOOFSTUK 14

RAAD VAN TRUSTEES: VOORSORGFONDS

70. Die Universiteit het, ten behoeve van sy ondersteuningspersoneel, 'n Voorsorgfonds wat voordele aan lede volgens die bepalings van die Reëls voorsien.

71. Die Voorsorgfonds word deur 'n Raad van Trustees beheer en bestuur.

72. Die Raad van Trustees bestaan uit tien (10) Trustees, waarvan vyf (5) deur die Raad van die Universiteit aangestel word en vyf (5) deur die lede uit eie geledere per geslote stembrief verkies word.

73. Die ampstermyn van 'n Trustee is drie (3) jaar en hy of sy kan meerdere termyne dien.

74. Die Voorsitter word deur die Bestuurskomitee aangewys.

75. Die werksaamhede en funksionering van die Voorsorgfonds word volledig deur genoemde Reëls gereël.

HOOFSTUK 15**STUDENTERAAD, STUDENTETUG EN STUDENTEREGISTRASIE****STUDENTERAAD****Samestelling**

76. (1) Die Studenteraad bestaan uit:
- (a) Die Uitvoerende Komitee;
 - (b) Die Projekteraad;
 - (c) vyf (5) ander verteenwoordigers van die Primraad, waarvan een 'n dameskoshuis, een 'n manskoshuis en een 'n daghuis moet verteenwoordig;
 - (d) drie (3) ander verteenwoordigers van die Akademiese Raad;
 - (e) drie (3) ander verteenwoordigers van die Verenigingsraad; en
 - (f) hoogstens drie (3) persone gekoopteer deur die Studenteraad op grond van besondere behoeftes aan kundigheid binne die Studenteraad.
- (2) Die Projekteraad bestaan uit agt (8) lede wat portefeuljies soos toegewys deur die Studenteraad beklee.
- (3) Die Projekteraad word tydens die algemene Studenteraadsverkiesing deur alle stemgeregtigde studente verkies.
- (4) Die Primraad bestaan uit dertien (13) lede, naamlik twaalf (12) lede verkies deur die onderskeie koshuise en daghuise en die Voorsitter van die Dorpsraad van Studentedorp.
- (5) Die Primraad verkies uit eie geledere vyf (5) verteenwoordigers in die Studenteraad.

(6) Die Akademiese Raad bestaan uit sewe (7) lede, te wete ses (6) lede onderskeidelik verkies deur die studente van die ses Universiteitsfakulteite en een lid verkies deur studente van die Raunox-aandprogram.

(7) Die Akademiese Raad verkies uit eie geledere drie (3) verteenwoordigers in die Studenteraad.

(8) Die Verenigingsraad bestaan uit al die voorsitters van verenigings wat by die Studenteraad geaffilieer is.

(9) Die Verenigingsraad, soos voorgeskryf in die Konstitusie van die Studenteraad verkies drie (3) verteenwoordigers uit eie geledere in die Studenteraad.

Ampstermyn

77. (1) Daar word jaarliks 'n Studenteraadsverkiesing gereël en lede dien vir die tydperk vanaf die konstituering van 'n Studenteraad vir 'n jaar tot die konstituering van 'n nuwe Studenteraad in die daaropvolgende jaar.

(2) 'n Lid van die Studenteraad kan meerdere termyne dien.

Stemreg en ander verkiesingsbevoegdhede

78. (1) 'n Persoon het stemreg, die bevoegdheid om as kandidaat vir 'n Studenteraadsverkiesing te staan of 'n student vir so 'n verkiesing te nomineer of sekondeer, indien hy of sy geregistreer is vir 'n kurrikulêre graad- of diploma-leergang van die Universiteit.

(2) Die Raad van die Universiteit het die bevoegdheid om deur reëls akademiese vereistes ten opsigte van subparagraaf 78(1) te stel.

Prosedure

79. (1) Die verkiesing van die Studenteraad vind plaas ooreenkomstig die bepalings van die Konstitusie van die Studenteraad.

(2) Die hoofkiesbeampste moet die datums, tye en plekke vir stemming op die kampus adverteer.

(3) Slegs persone wie se name op die kieserslys is, mag in die Studenteraadsverkiesing stem.

(4) Stemming geskied onder toesig van die hoofkiesbeampste en stemme word persoonlik en in die geheim uitgebring.

(5) Elke stemgeregtigde mag die volgende maksimum aantal stemme uitbring -

- (a) vyf (5) stemme vir die kandidate vir die Uitvoerende Komitee;
- (b) een stem vir elkeen van die portefeuljes van die Projekteraad; en
- (c) een stem vir 'n kandidaat van die Akademiese Raad.

(6) Verkiesing van lede vir die Primraad vind plaas volgens die bepalings van die Reëls vir die verkiesing van huiskomitees.

(7) Die telling van stemme vir lede van die Uitvoerende Komitee, Akademiese Raad en Projekteraad geskied onder beheer van die hoofkiesbeampste, onmiddellik na sluiting van die stembus, hetsy per hand of met behulp van 'n rekenaar.

(8) Die uitslag moet deur 'n aangestelde ouditeur gesertifiseer word voordat dit bekend gemaak word.

(9) Die uitslag van die verkiesing vir die Uitvoerende Komitee, Akademiese Raad en Projekteraad, word binne vier-en-twintig (24) uur na voltooiing van die telling deur die hoofkiesbeampste amptelik deur die hoofkiesbeampste bekend gemaak.

Bevoegdhede

80. (1) Die Studenteraad is onderhewig aan die gesag van die Raad van die Universiteit.

(2) Die Studenteraad is nie alleen bevoeg nie, maar ook verplig om alle studente-aangeleenthede, met uitsluiting van aangeleenthede van studentegemeenskappe binne erkende Universiteitskoshuise en dagstudentehuise op die kampus, te reël en te beheer, onderhewig aan die Reëls van die Universiteit.

(3) Die Studenteraad verteenwoordig die studentegemeenskap -

- (a) in die algemeen;
- (b) in die besonder by die Raad en Senaat van die Universiteit; en
- (c) in verhoudinge met die studenterade en studenteliggame van ander universiteite.

(4) Die Studenteraad moet as skakel tussen die Universiteitsowerheid en die studentegemeenskap optree.

(5) Ingevolge die bepalings van die Reëls vir Verenigings berus die diskresie by die Studenteraad om 'n vereniging, klub of organisasie op die kampus te erken of erkenning te weier of in te trek, met dien verstande dat sodanige optrede met opgaaf van redes moet geskied.

(6) Die Studenteraad het die bevoegdheid om sulke dissiplinêre magte teenoor studente uit te oefen as wat deur die Raad aan hom gedelegeer mag word, met dien verstande dat die uitoefening van sodanige magte geskied ooreenkomstig die Reëls vir Studentetug.

(7) Die Studenteraad oefen beheer uit oor die toekenning van erekleure ooreenkomstig die Reëls vir kleure.

(8) Die Studenteraad is die trustee van alle bates van die studentegemeenskap en het die beheer oor sulke bates met die uitsondering van die bates van die sport- en huiskomitees.

(9) Die Studenteraad oefen beheer uit oor alle fondse wat die Studenteraad, die studentegemeenskap of 'n ondergeskikte studenteliggaam of -vereniging mag ontvang, ooreenkomstig die bepaling oor die finansies van die Studenteraad.

(10) Die Studenteraad het die bevoegdheid om komitees saam te stel en aan hulle sekere opdragte te gee ten einde sy eie werksaamhede te vergemaklik of te bespoedig.

(11) Die Studenteraad het die bevoegdheid om met die voorafgaande goedkeuring van die Rektor besoldigde personeel aan te stel.

(12) Die Studenteraad het die bevoegdheid om studentemassavergaderings te belê en te reël op die wyse soos in die Reëls voorgeskryf.

(13) Die Studenteraad het die bevoegdheid om besware van studente oor besluite van die Studenteraad of subkomitees van die Studenteraad aan te hoor en daaroor uitspraak te gee, met dien verstande dat sodanige uitspraak 'n besluit van die Studenteraad is.

(14) Die Studenteraad het die bevoegdheid om reëls op te stel of te wysig ten einde sy eie werksaamhede en verpligtinge, sowel as dié van ondergeskikte studenteliggame, beter te kan uitvoer, met dié voorbehoud dat die bepalinge van sodanige reëls nie in stryd is met dié van die Konstitusie van die Studenteraad nie, en dat hulle slegs op 'n Studenteraadsvergadering goedgekeur en gewysig kan word.

(15) Pers-, radio- of televisieverklarings rakende enige beleid- of beginselsake van die studentegemeenskap mag slegs deur die Voorsitter of deur een van die lede van die Studenteraad, met magtiging van die Voorsitter of die Studenteraad, namens die Studenteraad gemaak word.

Vergaderings

81. Kennis van Studenteraadsvergaderings moet minstens agt-en-veertig (48) uur voor die vergadering met vermelding van die datum, tyd, plek en agenda van die vergadering gegee word.

Voorsitter en Ondervoorsitter

82. Lede van die nuutverkose Studenteraad kies onder voorsitterskap van die hoofkiesbeampte en deur middel van 'n volstrekte meerderheid van stemme, eers 'n voorsitter en daarna 'n ondervoorsitter, en stemming geskied per geslote stembriewe.

Uitvoerende Komitee

83. Die Uitvoerende Komitee van die Studenteraad bestaan uit vyf (5) of ses (6) lede, naamlik:

- (a) die Studenteraadsvoorsitter;
- (b) die Studenteraadsondervoorsitter;
- (c) die Voorsitter van die Akademiese Raad;
- (d) die Voorsitter van die Primraad;
- (e) die Voorsitter van die Verenigingsraad; en
- (f) 'n addisionele lid indien die Uitvoerende Komitee uit ses (6) lede bestaan, met dien verstande dat ooreenkomstig die Konstitusie van die Studenteraad die sesde lid, indien toepaslik, uit die benadeelde studentegemeenskap moet wees.)

(2) Die Uitvoerende Komitee hanteer die dag-tot-dag bestuur van die Studenteraad, koördineer die aktiwiteite van al die rade, verteenwoordig die Studenteraad by eksterne liggame, is verantwoordelik vir dissipline en tree in spoedeisende gevalle namens die Studenteraad op.

Konstitusie

84. Die volledige reëls ten opsigte van die funksionering van die Studenteraad is vervat in die Konstitusie van die Studenteraad, wat deel vorms van die Reëls van die Universiteit.

STUDENTETUG

Oortredings

85. 'n Student begaan 'n oortreding as hy of sy enige van die Reëls van die Universiteit oortree of enige redelike opdrag van 'n bevoegde liggaam of Universiteitsbeampte verontagsaam.

Tuginstansies

86. Die volgende persone en instansies het die bevoegdheid om 'n student te tug -

- (a) die Raad;
- (b) die Rektor;
- (c) die Studentetugkomitee;
- (d) die Hoofdirekteur: Biblioteekdienste;
- (e) 'n dosent;
- (f) 'n huisouer;
- (g) 'n huiskomitee;
- (h) 'n toerbestuurer;
- (i) 'n dekaan; en
- (j) 'n eksterne tugkomitee.

Samestelling

87. (1) Die Studentetugkomitee bestaan uit -

- (a) drie (3) dosente van die Fakulteit Regsgeleerdheid;
- (b) een professor uit 'n ander fakulteit; en
- (c) die Voorsitter van die Studenteraad of 'n ander lid van die Studenteraad aangewys deur die Voorsitter van die Studenteraad.

(2) Twee huisouers, aangewys deur die Rektor, dien in 'n adviserende hoedanigheid in die Studentetugkomitee, maar is nie lede van die Komitee nie.

(3) Minstens vyf (5) lede van die Studenteraad aangewys uit eie geledere is ook 'n tugkomitee.

(4) Die huiskomitee van 'n koshuis of daghuis is ook 'n tugkomitee.

(5) Die Voorsitter van die Raad van die Universiteit kan, op aanbeveling van die Rektor, na goeë dinge 'n eksterne tugkomitee saamstel wat uit 'n lid of lede bestaan wat nie werknemers van die Universiteit is nie om 'n bepaalde saak of sake te verhoor.

Prosedure

88. (1) Die voorgeskrewe prosedure by alle tugverhore berus op die beginsels van billikheid, deursigtigheid en die reëls van natuurlike geregtigheid.

(2) Die prosedure maak spesifiek voorsiening vir die nakoming van die volgende beginsels –

- (a) redelike kennisgewing en sperdatums;
- (b) 'n duidelike omskrywing van 'n beweerde oortreding;
- (c) 'n geleentheid aan 'n aangeklaagde om vrae aan getuies te stel en verdedigingsgetuies te roep;
- (d) 'n geleentheid aan die aangeklaagde om die Studentetugkomitee ter verdediging of ter strafversagting toe te spreek; en
- (e) redes vir 'n uitspraak binne 'n redelike tyd te kry.

(3) In die geval van 'n tugverhoor deur die Studentetugkomitee, die Studenteraad, 'n huiskomitee of 'n eksterne tugkomitee, kan die aangeklaagde by die tuginstansie aansoek doen om op eie koste regsverteenvoording te bekom.

(4) In alle gevalle van tug is die aangeklaagde geregtig op 'n appèl teen 'n skuldigbevinding en vonnis.

Reëls

89. Die volledige reëls ten opsigte van studentetug word in die Reëls vervat.

REGISTRASIE VAN STUDENTE

90. 'n Persoon is slegs 'n geregistreerde student as hy of sy die amptelike registrasievorm volledig ingevul en onderteken het, en deur die Universiteit as 'n student aanvaar is.

91. 'n Student onderwerp hom of haar aan alle Reëls van die Universiteit deur die invul en ondertekening van die amptelike registrasievorm.

92. 'n Persoon kan slegs vir die betrokke akademiese jaar, of korter, waar van toepassing, registreer en moet vir elke daaropvolgende akademiese jaar of semester weer opnuut registreer.

93. 'n Persoon se registrasie kan summier beëindig word as hy of sy, na redelike kennisgewing, in gebreke bly om die vereiste sertifikate en dokumentasie by die Registrateur (Akademie) in te dien of om die voorgeskrewe gelde teen keerdatus te betaal.

94. In geval van 'n dissiplinêre klag, ondersoek of verhoor ten aansien van 'n gewese student, word hy of sy geag 'n geregistreerde student te wees vir solank dit redelikerwys nodig is vir die afhandeling van die ondersoek of verhoor.

HOOFSTUK 16

INSTITUSIONELE FORUM

Funksies

95. (1) Die Institusionele Forum adviseer die Raad oor aangeleenthede wat die Universiteit raak.

- (2) Die Institusionele Forum gee veral oor die volgende aangeleenthede advies -
- (a) die implementering van die Wet op Hoër Onderwys, 1997 (Wet No. 101 van 1997);
 - (b) die nasionale hoëronderwysbeleid;
 - (c) ras- en geslagsbeleid;
 - (d) die keuring van kandidate vir senior bestuursposisies;
 - (e) gedragskodes, bemiddeling en geskilbeslegtingsprosedures; en
 - (f) die vestiging van 'n institusionele kultuur om menseregte en 'n positiewe akademiese leeromgewing te bevorder.

(3) Die Institusionele Forum oefen funksies uit wat deur die Raad bepaal word.

(4) Die Institusionele Forum gee skriftelike advies aan die Raad.

(5) Die Voorsitter van die Institusionele Forum gee telkens terugvoering aan die Institusionele Forum van die Raad se aanvaarding, verwerping of wysiging van die advies.

Samestelling

96. Die Institusionele Forum word soos volg saamgestel -

- (a) 'n Viserektor, aangewys deur die Bestuurskomitee;
- (b) nog twee (2) lede van die Bestuurskomitee, aangewys deur die Bestuurskomitee;
- (c) drie (3) lede van die Raad, verkies deur die Raad;
- (d) drie (3) lede van die Senaat, verkies deur die Senaat;

- (e) twee (2) lede verkies uit die geledere van die permanente akademiese personeel waarvan een deur die Gespreksforum verkies word;
- (f) twee (2) lede verkies uit die geledere van die permanente nie-akademiese personeel;
- (g) vyf (5) studente, verkies deur die Studenteraad; en
- (h) hoogstens drie (3) lede wat deur die Institusionele Forum gekoöpteer kan word uit die geledere van die permanente akademiese of nie-akademiese personeel en die studente van die Universiteit.

(2) Die gekoöpteerde lede het het volwaardige lidmaatskap.

Ampstermyne

97. (1) Die ampstermyn van alle lede, uitgesonderd die lede verkies deur die Studenteraad, is drie (3) jaar, en lede is herkiesbaar.

(2) Die studente lede bly lede van die Raad vir die termyn soos bepaal deur die Studenteraad by hulle verkiesing, met dien verstande dat geen studentelid vir 'n termyn van langer as drie (3) jaar lid van die Institusionele Forum kan wees nie, en dat lidmaatskap outomaties verval as 'n studentelid nie meer 'n geregistreerde student is nie.

(3) 'n Lid wat verkies is uit die geledere van 'n bepaalde belangegroep, se lidmaatskap verval by beëindiging van sy of haar verbintenis met die betrokke belangegroep.

Verkiesingsprosedure

98. (1) By die verkiesing, aanwysing of koöptering van lede volg die betrokke liggame die voorgeskrewe verkiesingsprosedure van die betrokke liggame.

(2) In die geval van die verkiesing van die lede van die akademiese en nie-akademiese personeel, beheer en reël die Registrateur (Akademie) die verkiesing.

Voorsitter, Ondervoorsitter en Sekretaris

99. (1) Die Bestuurskomitee wys die Voorsitter aan uit die geledere van die verteenwoordigers van die Bestuurskomitee.

(2) Die Institusionele Forum verkies 'n ondervoorsitter.

(3) Die Registrateur (Akademie), of 'n personeellid deur hom of haar aangewys, tree op as Sekretaris van die Institusionele Forum.

Prosedure

100. (1) Vergaderingsprosedure ingevolge die aanvaarde norme van billike administratiewe proses geld, behalwe in sover daar in hierdie Statuut daarvan afgewyk word.

(2) Nege (9) lede van die Institusionele Forum vorm 'n kworum.

(3) Die Sekretaris gee minstens sewe (7) dae voor 'n vergadering skriftelik kennis aan elke lid van die tyd, datum, plek en agenda van die vergadering.

(4) Lede wat 'n besprekingspunt of besprekingspunte op die agenda wil plaas, dien dit skriftelik by die Sekretaris in minstens een-en-twintig (21) dae voor die datum van die vergadering.

(5) Die Sekretaris hou volledig notule van die verrigtinge van elke vergadering.

(6) Die Institusionele Forum neem adviesbesluite deur 'n meerderheidstem van aanwesige lede.

(7) Die Voorsitter het 'n gewone en 'n beslissende stem.

(8) Die Voorsitter kan te eniger tyd 'n buitengewone vergadering belê met vermelding van die besprekingspunt of besprekingspunte.

(9) Die Voorsitter belê, op versoek van minstens ses (6) lede van die Institusionele Forum, 'n buitengewone vergadering mits die versoek op skrif is en die besprekingspunt of besprekingspunte gestel en kortliks gemotiveer is.

(10) Die Institusionele Forum kan vaste en ander komitees, soos spesifiek benodig, aanstel.

HOOFTUK 17

GESPREKSFORUM

101. Die Bestuurskomitee van die Universiteit voer gesprek met en raadpleeg die Gespreksforum van die Universiteit, 'n vrywillige werknemersorganisasie wat funksioneer ooreenkomstig 'n konstitusie vervat in die Reëls, ten opsigte van personeelaangeleenthede.

102. Die gesprekvoering en raadpleging doen geen afbreuk aan die Raad van die Universiteit en die Bestuurskomitee se besluitnemingsbevoegdheid en finale seggenskap nie.

103. Die verhouding en proses tussen die Bestuurskomitee en die Gespreksforum word vervat in 'n prosessuele ooreenkoms, soos bepaal in die Reëls.

HOOFSTUK 18

PERSONEEL : AANSTELLINGS EN DIENSVOORWAARDES

104. Alle personeellede word deur die Raad van die Universiteit aangestel kragtens diensvoorwaardes deur die Raad bepaal ooreenkomstig toepaslike arbeidsregtelike voorskrifte en beleid vervat in die Reëls.

105. 'n Wysiging van diensvoorwaardes geskied deur die Raad na raadpleging ooreenkomstig voorgeskrewe beleid en praktyk en toepaslike arbeidsregtelike voorskrifte.

106. Akademiese personeellede word deur die Raad aangestel na raadpleging met die Uitvoerende Komitee van die Senaat.

107. Die Institusionele Forum adviseer die Raad oor die aanstelling van senior bestuurspersoneel, te wete die lede van die Bestuurskomitee.

108. Die Raad delegeer, uitgesonderd in die geval van lede van die Bestuurskomitee, hoofdirekteure en dekane, sy aanstellingsbevoegdheid ten opsigte van akademiese personeel aan die Uitvoerende Komitee van die Senaat wat deur keur- en bevorderingskomitees, die samestelling en funksies waarvan in die Reëls voorgeskryf word, die nodige keurings- en bevorderingsproses hanteer.

109. Die aanstellingsbevoegdheid ten opsigte van akademiese en nie-akademiese personeel op verskillende vlakke word volledig gereël deur die delegasies van die Universiteit soos goedgekeur deur die Raad en in die Reëls vervat.

110. Personeelaanstellings geskied, sonder enige diskriminasie, op grond van meriete; met dien verstande dat die Universiteit ingevolge 'n beleid vir die skep van gelyke geleenthede en deur die nakoming van statutêr-voorgeskrewe maatreëls streef om persone uit minder bevoorregte gemeenskappe in diens te neem en deur opleiding loopbaangeleenthede te bied.

111. Alle personeel is onderworpe aan 'n dissiplinêre kode, 'n dissiplinêre prosedure en 'n grieweprosedure vir personeel, soos goedgekeur deur die Raad en vervat in die Reëls, wat dien as integrale deel van elke personeellid se diensvoorwaardes.

STATUTE

of the

RAND AFRIKAANS

UNIVERSITY



STATUTE OF THE RAND AFRIKAANS UNIVERSITY

The Council of the Rand Afrikaans University has made this Statute set out herein, in accordance with Section 32 of the Higher Education Act, 1997 (Act No. 101 of 1997), which is, in terms of the provisions of Section 33 of the Higher Education Act, 1997 (Act No. 101 of 1997), hereby published with the approval of the Minister of Education and which comes into operation on the date of this publication.

The Statute of the Rand Afrikaans University, 1969, published in Government Notice No. R552 of 3 April 1969, as amended by Government Notices R648 of 4 April 1975, R472 of 16 March 1979, R979 of 8 May 1981, R1950 of 11 September 1981, R1051 of 28 May 1982, R1972 of 9 September 1983, R922 of 26 April 1985, R2591 of 15 November 1985, R1986 of 30 September 1988 and R261 of 16 February 1990, is hereby repealed in its entirety.

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CHAPTER 1

STATUS OF THE UNIVERSITY

1. The University exists and functions in terms of the Constitution of the Republic of South Africa, 1996 (Act No. 108 of 1996), the Higher Education Act, 1997 (Act No. 101 of 1997) (see section 72(2) of the Act) as well as the University's Statute and Rules based on the latter Act.
2. The University maintains and promotes the values and objectives contained in the preamble to the Higher Education Act, 1997 (Act No. 101 of 1997).
3. The University serves the South African society through excellent academic research, education and community development involvement.
4. (1) The University provides education in Afrikaans and English, where this is reasonably practical.
 - (2) The University's language policy is based on the following factors –
 - (a) constitutional provisions;
 - (b) the demographic composition and language preferences of its students;
 - (c) the promotion of Afrikaans as the medium of instruction and as the language of terminology;
 - (d) the utilisation of English to promote access to science for the entire South African community;
 - (e) making a contribution to the development of other official languages as means of instruction and as languages of terminology; and
 - (f) the practical viability of lecturing in a specific language in view of the provision of financing, staff and facilities.

5. With regard to staff appointments and student admission, the University accepts the principles of equality, merit and non-discrimination, provided that the University strives to attract staff and students from underprivileged communities through the creation of equal opportunities, through training and through a fair admission and academic support policy.

CHAPTER 2

OFFICE BEARERS, GOVERNANCE STRUCTURES AND CONSULTATIVE BODIES

6. In order to carry out its academic, management and control functions, the University has the following office bearers and bodies -

Office bearers

- (1) (a) a Chancellor;
- (b) a Vice-Chancellor;
- (c) a Council;
- (d) a Rector;
- (e) a Vice-Rector or Vice-Rectors; and
- (f) a Registrar or Registrars.

Governance structures

- (2) (a) a Council;
- (b) a Management Committee;
- (c) a Senate;
- (d) a Board of Trustees: Trust Fund;
- (e) a Board of Trustees: Pension Fund;
- (f) a Board of Trustees: Medical Pension Fund;
- (g) a Board of Trustees: Provident Fund; and
- (h) a Student Representative Council.

Consultative bodies

7. The University has the following consultative bodies -

- (a) an Institutional Forum; and
- (b) a Discussion Forum.

CHAPTER 3

CHANCELLOR

Functions

8. The Chancellor is the titular head of the University who confers all degrees on behalf of the University and represents the University, at the request of the Rector or the Council, at ceremonial and official functions.

Term of office

9. (1) The Chancellor's term of office is five (5) years.

(2) A Chancellor may be re-elected for another term or other terms when his or her term expires.

(3) Before his or her term of office expires, a Chancellor may resign in writing or be relieved of his or her office by the Council on reasonable grounds.

(4) When the post of Chancellor becomes vacant, a Chancellor is appointed as soon as possible.

Election

10. (1) The Chancellor is elected by the Council and appointed at an ordinary or special Council meeting.

(2) The Chairperson of the Council, or the Vice-Chancellor in his or her absence, determines the date, time and venue of an election.

(3) The election date may be set before the Chancellor's term of office expires or, at the latest, within ninety (90) days of the expiry of the Chancellor's term of office or his or her vacating of the office.

(4) The Secretary of the Council gives the Council members a minimum of sixty (60) days' written notice of the intended election and requests nominations on an enclosed form, as prescribed by the Rules, before a specific date.

(5) A person may be elected only if he or she is nominated by a minimum of four (4) Council members and agrees to the nomination in writing.

(6) After receiving all the nominations, the Secretary gives the Council members written notice of the names of the duly nominated candidates.

(7) The election occurs by way of a secret ballot.

(8) A candidate is elected by an absolute majority of present members forming a quorum.

(9) An absolute majority as mentioned in sub-paragraph (8) is half plus one (1) of all the present members entitled to vote.

(10) In the event of numerous candidates and the absence of an absolute majority vote, the candidate with the least number of votes in every vote or votes thereafter will be eliminated until an absolute majority is obtained.

(11) The Chairperson announces the result immediately after the election.

CHAPTER 4

VICE-CHANCELLOR

Office

11. By virtue of his or her post, the Rector is the Vice-Chancellor of the University.

Functions

12. In the absence of the Chancellor or in the event of a vacant Chancellor's post, the Vice-Chancellor carries out the functions of the Chancellor.

Deputy Vice-Chancellor

13. (1) With a view to the conferment of degrees, the Council of the University may appoint any member of the Management Committee who is a professor or any professor of the University for a specific graduation ceremony or series of graduation ceremonies as Deputy Vice-Chancellor in a specific year.

(2) The Council delegates its powers, as contained in sub-paragraph 13(1), to the Management Committee.

CHAPTER 5

RECTOR

Functions

14. (1) The Rector is the chief executive and accounting officer of the University.
- (2) The Rector is responsible for the daily management, the general supervision and the control of the University.
- (3) The Rector reports to the Council of the University.
- (4) By virtue of his or her post, the Rector is a member of all the committees of the Council and the Senate.

Term of office

15. (1) A Rector is usually appointed –
- (a) either until the end of the year in which he or she reaches the age of sixty (60); or
 - (b) for a specific term, which may not exceed five (5) years, even if this means that he or she would serve as Rector after reaching the age of sixty (60).
- (2) In the case of urgency or for the sake of good order and management at the University, the Council has the authority to extend the appointment of a serving Rector by a period of up to two (2) years.
- (3) The Rector's term of office lapses if he or she –
- (a) reaches the age of sixty (60) or the end of a specific term, as the case may be;
 - (b) resigns;
 - (c) reaches an agreement with the Council;

- (d) is diagnosed with a physical or mental illness that hampers his or her ability to carry out his or her functions;
- (e) is an unrehabilitated insolvent;
- (f) is convicted of a crime that the Council deems serious; or
- (g) is dismissed by the Council on reasonable grounds and after a disciplinary investigation.

Election procedure

16. The following criteria for appointment apply -

- (a) The primary requirement is the ability to exercise academic leadership, which means that the Rector should have excellent status and an excellent academic record.
- (b) The Rector should have sound knowledge, insight and vision regarding the tertiary education sector. The Rector must have the ability to maintain and develop the value systems of tertiary education in general and those of the University in particular.
- (c) The Rector must have the ability to initiate and manage transformation and changes effectively.
- (d) The Rector should have good management skills as well as the ability to maintain and develop good human relations.
- (e) The Rector must be a person of the highest integrity. He or she must be dynamic and energetic and have a positive attitude.

17. With a view to participative management and consultation with the Senate, the Institutional Forum and other interest groups, the following process is applicable -

- (a) The Registrar (Academic) organises and supervises the election process in its entirety. His or her interpretation of the provisions is deemed to be correct.
- (b) If the Registrar (Academic) is not available or is a nominee, applicant or candidate, the Rector appoints another Registrar to carry out his or her functions.

- (c) In the event of a vacancy, the Registrar (Academic) of the University invites all the Council and Senate members in writing to nominate a Rector, with the requirement is that there should be a nominator and a seconder, and that a nominee must agree in writing to his or her nomination.
- (d) A comprehensive *curriculum vitae* of the nominee as well as the names, with addresses and telephone numbers of three (3) referees must accompany the nomination described in sub-paragraph (c).
- (e) The Registrar (Academic) arranges for advertisements for the vacant post to appear in at least two (2) national newspapers, Afrikaans and English.
- (f) The Registrar (Academic) compiles a list of nominees and applicants, with their *curricula vitae*, and submits it to the Selection Committee.
- (g) The Selection Committee is constituted as follows -
 - (i) five (5) external Council members on the Executive Committee of the Council;
 - (ii) five (5) Senate members appointed by the Senate;
 - (iii) three (3) Student Representative Council members appointed by the Student Representative Council;
 - (iv) one (1) staff member of the University appointed by the Discussion Forum;
 - (v) one (1) staff member elected by academic staff, excluding Senate members;
 - (vi) one (1) staff member elected by administrative staff;
 - (vii) one (1) staff member elected by support staff;
 - (viii) the Chairperson of the RAU Alumni Association;
 - (ix) the Rector (in the event of the election of a Vice-Rector); and
 - (x) one (1) additional member of the Executive Committee (appointed by the Executive Committee);
- (h) Any committee member who is a nominee, applicant or candidate withdraws from the Selection Committee, and if a Registrar is a nominee, applicant or candidate, he or she withdraws from the selection process.

- (i) By virtue of his or her designation, the Chairperson of the Council is Chairperson of the Selection Committee.
- (j) The Registrar (Academic) acts as Secretary to the Selection Committee.
- (k) The composition of the Selection Committee and the election of committee members are arranged by the Registrar (Academic), in consultation with the University's Personnel Services division, and each interest group elects or appoints a substitute.
- (l) The Senate members from the ranks of non-nominees and non-candidates are elected at an ordinary or special Senate meeting.
- (m) The Selection Committee considers the list of nominees and applicants and compiles a short list of candidates, preferably not more than three (3) candidates, without indicating preference, by way of an absolute majority vote of the Committee.
- (n) The Selection Committee may, before compiling the short list intended in sub-paragraph (m), conduct interviews or request policy documents.
- (o) The short list, with *curricula vitae*, is submitted to an ordinary or a special Senate meeting, and no further nominations may be made at this meeting.
- (p) The Senate votes for a candidate on the short list.
- (q) A comprehensive record of the voting in the Senate is made available to the Selection Committee.
- (r) The short list of candidates intended in sub-paragraph (m) is submitted with *curricula vitae* to the Institutional Forum for advice to be provided to the Council of the University.
- (s) Written advice intended in sub-paragraph (r) is provided to the Council and the Selection Committee, and comprises advice on the order of preference as determined by the vote.
- (t) The comprehensive record of the vote of the Institutional Forum is made available to the Selection Committee and the Council.
- (u) The Selection Committee recommends a candidate, or a maximum of three (3) names in order of preference - by obtaining an absolute

majority vote of the Committee members - to the Council for appointment.

- (v) In addition to the Selection Committee's recommendation, the Council receives the *curricula vitae* of all the candidates on the short list intended in sub-paragraph (m) and the record of the Senate vote, as well as the advice of the Institutional Forum.
- (w) In terms of its statutory capacity, the Council then appoints a Rector.

CHAPTER 6

VICE-RECTOR OR VICE-RECTORS

Functions

18. (1) A Vice-Rector supports the Rector and the Management Committee in managing and controlling the University.

(2) A Vice-Rector handles the portfolios allocated to him or her by the Council and the Rector.

(3) In the case of the absence or incapacitation of the Rector, a Vice-Rector performs the functions of the Rector.

Term of office

19. As for the Rector - see Chapter 5.

Election procedure

20. As for the Rector - see Chapter 5.

More than one Vice-Rector

21. The Council may appoint more than one Vice-Rector.

CHAPTER 7

REGISTRAR OR REGISTRARS

Functions

22. (1) A Registrar supports the Rector and the Management Committee in managing and controlling the University.

(2) A Registrar handles the portfolios allocated to him or her by the Rector and the Council.

Term of office

23. As for the Rector – see Chapter 5.

Appointment procedure

24. (1) The post is advertised in two (2) national newspapers, Afrikaans and English.

(2) Notwithstanding sub-paragraph (1), the Management Committee may also invite people who do not apply for a discussion with the Selection Committee.

(3) The Management Committee compiles a short list.

(4) The Selection Committee, which makes a recommendation to the Council, is constituted as follows –

- (a) Rector, as Chairperson;
- (b) Chairperson of the Council;
- (c) two (2) additional Council members, appointed by the Chairperson of the Council;
- (d) Vice-Rector or Vice-Rectors;
- (e) two (2) Deans, appointed by the Deans;
- (f) a representative of the Discussion Forum;

- (g) one (1) senior non-academic staff member, appointed by the Management Committee; and
- (h) additional members appointed by the Management Committee, according to the need.

(4) The Institutional Forum advises the Council on the selection of a Registrar.

(5) The Council appoints a Registrar.

More than one Registrar

25. The Council may appoint more than one Registrar, each with a specific brief.

CHAPTER 8

COUNCIL

Functions

26. (1) The Council controls the University, subject to the Higher Education, 1997 (Act No. 101 of 1997) and the Statute.

(2) The Council has a particular responsibility to –

- (a)** strategic management;
- (b)** financial management;
- (c)** staff matters;
- (d)** discipline, regarding staff and students;
- (e)** academic welfare; and
- (f)** the admission policy and the language policy of the University.

(3) The Council receives and considers written advice from the Institutional Forum before taking decisions on the following matters –

- (a)** the implementation of the national higher education policy;
- (b)** policies on racial and sexual equality;
- (c)** the election of candidates to senior management positions;
- (d)** codes of conduct as well as procedures for mediation and dispute resolution; and
- (e)** the establishment of an institutional culture to promote human rights and a positive academic environment.

(4) The Council must keep comprehensive records of its proceedings as well as accounting records of the assets, liabilities, income, expenditure and other financial transactions of the University and its substructures.

(5) The Council must submit the prescribed reports, financial and otherwise, to the Minister of Education, in terms of section 41(2) of the Higher Education Act, 1997 (Act No. 101 of 1997).

Composition

27. The Council is composed as follows -

- (a) the Rector;
- (b) the Vice-Rector or Vice-Rectors and one (1) other member of the Management Committee, appointed by the Management Committee, with a maximum of two (2) members;
- (c) four (4) members of the Senate, elected by the Senate;
- (d) two (2) members from the ranks of permanent academic staff who are not Senate members, elected by the relevant staff;
- (e) one (1) member from the ranks of permanent non-academic staff, elected by the relevant staff;
- (f) two (2) Student Representative Council members, elected by the Student Representative Council;
- (g) three (3) members elected from the ranks of the donors of the University, as defined in sub-paragraph 29(4)(b);
- (h) seven (7) members elected or nominated from the ranks of civic organisations -
 - (i) two (2) on behalf of high schools;
 - (ii) three (3) on behalf of professional societies; and
 - (iii) two (2) on behalf of other organs of civil society;
- (i) three (3) members appointed by the Minister of Education;
- (j) one (1) member appointed by the Premier of the Gauteng Provincial Government;
- (k) one (1) member appointed by the Gauteng Association of Local Authorities (GALA);
- (l) one (1) member appointed by the Alumni Association, as defined in sub-paragraph 29(6);
- (m) one (1) member appointed by the Founders' Association, as defined in sub-paragraph 29(7); and
- (n) a maximum of two (2) members co-opted by the Council on the basis of their expertise or the requirements of the Council, but not students or employees of the University.

Terms of office

28. (1) The Rector and Vice-Rector or Vice-Rectors remain members of the Council for as long as they occupy their posts.

(2) The student members remain members of the Council for the term determined by the Student Representative Council when they are elected, provided that no student member is a member of the Council for a term exceeding three (3) years, with the proviso that membership ceases automatically when a student member ceases to be a registered student.

(3) All other members occupy their posts for a term of three (3) years.

(4) Any member may serve more than one (1) term as a Council member.

(5) A Council member may submit his or her resignation in writing at any time.

(6) The following applies with regard to the termination of membership –

(a) A person's membership of Council shall be terminated by the institution or interest group who appointed, elected or nominated him or her.

(b) In making its decision whether or not to terminate membership, the institution or interest group may consider the advice of the Council.

(c) The grounds upon which Council advises the institution or interest group to terminate membership may include the following –

(i) inefficiency;

(ii) incompetence;

(iii) serious physical or mental illness;

(iv) misconduct;

(v) absence from three (3) consecutive meetings without a written apology;

(vi) insolvency; or

(vii) conviction for a criminal offence.

(7) The membership of a member chosen from a specific organisation to represent such organisation lapses upon termination of his or her association with the relevant organisation.

(8) The membership of an outside member lapses if he or she becomes a permanent member of staff of the University.

(9) If a vacancy arises in the Council, it is filled as soon as possible for the remainder of the term of the relevant post.

Election procedure

29. (1) Senate representatives on the Council are elected at an ordinary or special Senate meeting according to the election procedure of the Senate, as prescribed in the Rules.

(2) Representatives of academic and non-academic staff on the Council are elected by way of the following process controlled by the Registrar (Academic) and the Management Committee -

- (a) Within a reasonable period before a specific election deadline, the Registrar (Academic) requests a nomination or nominations from every permanent academic staff member for a representative of the permanent academic staff, as prescribed in the Rules, and he or she requests a nomination or nominations for a representative of the permanent non-academic staff from every permanent non-academic staff member, as prescribed in the Rules.
- (b) A person is a candidate if he or she is nominated by a minimum of five (5) nominators and accepts the nomination by counter-signing the nomination.
- (c) After the closure of the nominations, the Registrar (Academic) makes arrangements for an election, convenes an election meeting for permanent academic staff or permanent non-academic staff, as the case may be, or sends appropriate ballot-papers to every permanent

academic staff member or permanent non-academic staff member, as the case may be, and has them returned to him or her.

- (d) An election is valid only if a minimum of twenty-five (25) per cent of permanent academic staff or permanent non-academic staff, as the case may be, have participated in the election.
- (e) The Registrar (Academic) immediately announces the results of an election in writing.

(3) Representatives of the Student Representative Council on the Council are elected at an ordinary or special meeting of the Student Representative Council according to the election procedures of the Student Representative Council, as prescribed in the Rules.

(4) The election of Council members from the ranks of the donors of the University occurs through the following process controlled by the Registrar (Academic) and the Management Committee -

- (a) The Registrar (Academic) requests a nomination or nominations from every donor, as prescribed in the Rules, to reach him or her within a reasonable time before the specific election deadline.
- (b) A person or an organisation is a donor if, according to the discretion of the Management Committee, he or she or the organisation makes or promises to make a substantial donation and his or her name or the name of the organisation appears on the donor list of the University, compiled for the purposes of this election.
- (c) A person becomes a candidate if he or she is nominated by a minimum of five (5) nominators and accepts the nomination by counter-signing it.
- (d) After the closure of the nominations, the Registrar (Academic) makes arrangements for an election by sending appropriate ballot-papers to everyone who has the right to vote, and by requesting that they be returned to him or her.
- (e) A candidate is elected by an absolute majority vote.

(f) In the case of numerous candidates and the absence of an absolute majority vote, the candidate with the least number of votes in every election thereafter is eliminated until an absolute majority is obtained.

(g) The Registrar (Academic) announces the results of the election by making information available to the media.

(5) The appointment or election of Council members to represent civic organisations with regard to the following organisations occurs through an appropriate democratic process controlled by the Registrar (Academic) and the Management Committee -

(a) High schools on the University's list of priority schools elect two (2) Council members by making nominations and casting votes in the manner determined for donors.

(b) National professional management bodies of professions in which the University provides full academic education, namely engineering, law, auditing and accounting, nursing, teaching, optometry, natural sciences, psychology or fields of study determined by the Council, are invited by the Registrar (Academic) in writing to appoint a member or members for a term of three (3) years according to a system of rotation, as prescribed by the Rules.

(c) Following an invitation by the Registrar (Academic) via an advertisement placed in at least two (2) national newspapers, national public interest groups, namely the business sector, labour sector, arts and culture, social welfare, human rights, nature conservation, churches, media or as determined by the Council, nominate a person to represent their interest group on the Council, and after considering the advice of the Institutional Forum, the Council elects two (2) Council members for a term of three (3) years.

(d) If the advertisement does not elicit a satisfactory response, the Council may request organisations or people to make nominations and fill the vacancy or vacancies from the nominations.

(6) The Alumni Association is a voluntary association of graduates of the Rand Afrikaans University which functions in accordance with a constitution contained in the Rules.

(7) The Founders' Association is a voluntary association of persons who were, or have been, employed by the Rand Afrikaans University for a period of at least twenty (20) years, which functions in accordance with a constitution contained in the Rules.

(8) The Alumni Association and the Founders' Association appoint their representatives to the Council by means of a suitable democratic process, in accordance with the approved rules.

Appointment procedure

30. (1) The appointment of Council members who represent the interests of the State occurs under the control of the Registrar (Academic) and the Management Committee.

(2) Within a reasonable time before a specific appointment deadline, the Registrar (Academic) addresses a written request to the Minister of Education, the Premier of the Gauteng Provincial Government or the Gauteng Association of Local Authorities (as the case may be) to appoint a member or members for a term of three (3) years.

(3) A person appointed in this way is deemed to be a member of the Council from the date of receipt of his or her acceptance of the appointment by the Registrar (Academic).

Co-option procedure

31. (1) The co-option of Council members occurs under the control of the Registrar (Academic) and the Council.

(2) When the Council decides to co-opt a person as a Council member for a specific term, the Registrar (Academic) invites the person in writing to serve on the Council as a co-opted member for a specific term not exceeding three (3) years.

(3) A person co-opted in this manner is deemed to be a member of the Council from the date of receipt of his or her acceptance of the invitation.

Chairperson, Vice-Chairperson and Secretary

32. (1) The Council elects one (1) of its external members, not a student or an employee, as Chairperson and he or she fills the post for the duration of his or her term of office as Council member.

(2) By virtue of his or her post, the Rector is Vice-Chairperson of the Council.

(3) The Registrar (Academic) or a staff member appointed by him or her acts as Secretary to the Council.

Meeting procedure

33. (1) Council determines its own procedure for meetings, in accordance with the accepted norms of fair administrative procedure.

(2) Ten (10) members of the Council form a quorum, with the proviso that the majority of the quorum is not students or employees.

(3) Prior to a meeting, the Secretary gives every member at least seven (7) days' written notice of the date, venue, time and agenda of the meeting.

(4) Members wishing to place points of discussion on the agenda address them to the Secretary in writing at least twenty-one (21) days before the date of a meeting.

(5) With the permission of the Chairperson, matters of urgency may be placed on the agenda during a meeting.

- (6) The Secretary keeps comprehensive minutes of the proceedings of every meeting.
- (7) The Council takes decisions through a majority vote of the members who are present.
- (8) The Chairperson of the meeting has an ordinary or a casting vote.
- (9) The Chairperson may convene an extraordinary meeting at any time, with a statement of the point or points of discussion.
- (10) At the request of a minimum of eight (8) members of the Council, the Chairperson must convene an extraordinary meeting, provided that the request is in writing and the point or points of discussion is or are stated and motivated briefly.

Committees

34. (1) The Council appoints a Management Committee, an Audit Committee and a Human Resources Committee as standing committees of the Council, and the Council determines their functions and powers.

(2) The Council may appoint any other committee as well as joint committees with the Senate.

(3) The composition, election, terms of office, functions and procedures of standing committees are prescribed by the Rules.

Honorary degrees and Council awards

35. (1) A Joint Committee of the Council and the Senate, the Honorary Degrees and Council Awards Committee, recommends to the Council the awarding of honorary degrees and Council medals.

(2) The Honorary Degrees and Council Awards Committee consists of the Rector, who is Chairperson by virtue of his or her post, the Vice-Rector or Vice-Rectors, three (3) Council members and three (3) Senate members, elected by the various bodies for a term of three (3) years.

(3) The Registrar (Academic) acts as Secretary.

(4) Only unanimous recommendations of the above committee are submitted to the Council, which takes the final decision on an award.

(5) The powers, the criteria for an award and the procedure on the basis of which the above Committee functions are prescribed by the Rules.

Executive Committee of the Council

36. (1) The Executive Committee of the Council is comprised as follows -

- (a) the Rector (by virtue of his or her post);
- (b) the Vice-Rector or Vice-Rectors (by virtue of the post);
- (c) the four (4) Council members elected to the Council by the Senate; and
- (d) the Chairperson of the Council and four (4) additional Council members elected by the Council.

(2) The Chairperson of the Council is also the Chairperson of the Executive Committee.

Transitional provisions

37. (1) When this Statute takes effect, the existing Council has the power and capacity to take measures to implement the provisions of the Higher Education Act, 1997 (Act No. 101 of 1997) and the Statute as soon as is reasonably possible.

(2) These measures include the termination of the membership of Council members in order to constitute the Council according to the requirements of the Statute.

CHAPTER 9

MANAGEMENT COMMITTEE

Functions

38. (1) The Management Committee controls, manages and administers the University from day to day.

(2) The Management Committee takes decisions according to statutory regulations and in accordance with the Statute and Rules.

(3) In the event of urgency, the Management Committee may take any decision in the interests of the University, provided that advice is received and the relevant organisations or bodies receive feedback, as far as possible.

Composition

39. The Management Committee is constituted as follows -

- (a) the Rector;
- (b) the Vice-Rector or Vice-Rectors; and
- (c) the Registrar or Registrars.

Chairperson and Secretary

40. (1) By virtue of his or her post, the Rector is the Chairperson of the Management Committee.

(2) In his absence, the Rector appoints another Management Committee member as Chairperson for a specific meeting or meetings.

(3) The Registrar (Academic), or a staff member appointed by him or her, acts as Secretary to the Management Committee.

Procedure

41. The Management Committee determines its own procedure for meetings, in accordance with the accepted norms of fair administrative procedure.

CHAPTER 10

SENATE

Functions and powers

42. (1) The Senate exercises its functions and powers under the control of the Council, and is responsible to the Council for the academic and research functions of the University and any other functions delegated to the Senate by the Council.

(2) Without neglecting its responsibility to academic and research matters, the Senate has the following functions and powers, in particular -

- (a) strategic academic planning and development;
- (b) to make recommendations to the Council on the establishment or suspension of faculties, departments, institutes, bureaus, research matters and academic centres;
- (c) to approve guidelines for the promotion of academic staff;
- (d) to make recommendations to the Council on the introduction or suspension of degrees, diplomas, programmes, fields of study, subjects and courses;
- (e) to make recommendations to the Council on regulations for, and the composition of, new fields of study for degrees, diplomas and programmes as well as the contents of subjects and courses;
- (f) to approve the field of study and title of a doctoral thesis and the promoter or promoters, co-promoter or co-promoters or external promoter or promoters, on the recommendation of the relevant faculty and the Executive Committee of the Senate, with the proviso that the amendment of titles and promoters is handled by the relevant Dean and the approval of the scope of a doctoral examination is handled by the relevant Dean's Committee;
- (g) to establish regulations and guidelines for all examinations, and to supervise and exercise control over the examinations and examination system, with the retention of the specific supervisory responsibilities of the faculties, with the proviso that the nomination of

- internal and external examiners is approved by the departmental Chairperson and submitted to the relevant Dean for confirmation;
- (h) to establish regulations for the organisation, structure and control of education and research at the University;
 - (i) to advise the Council on the control, development and functioning of the library;
 - (j) to make recommendations to the Council on the introduction or suspension of bursaries, prizes and loans, with the understanding that departmental and faculty prizes are handled by the relevant Dean's Committee;
 - (k) to make recommendations to the Council on the organisation of student life, student care and student discipline;
 - (l) to make recommendations to the Council on academic attire and academic functions;
 - (m) to approve the academic calendar, on the recommendation of the Executive Committee;
 - (n) to serve the Council in a consultative process of advice or suggestions on the general admission policy of the University;
 - (o) To approve, with a view to final Council decisions being taken –
 - (i) the admission requirements for specific academic programmes;
 - (ii) the establishment of student numbers and admission procedures for certain academic programmes;
 - (iii) the minimum requirements for readmission to the University; and
 - (iv) the refusal to readmit a student; and
 - (p) to approve the language policy of the University with a view to taking final Council decision(s).

Composition

43. The Senate is comprised as follows -

- (a) the Rector;
- (b) the Vice-Rector or Vice-Rectors;
- (c) the Registrar or Registrars;

- (d) all permanent full-time full professors;
- (e) the chairpersons of academic departments;
- (f) two (2) members of the Council, elected by the Council;
- (g) two (2) non-academic staff members, elected from the ranks of all permanent full-time non-academic staff;
- (h) two (2) academic staff members, elected from the ranks of all permanent full-time academic staff who are not Senate members;
- (i) three (3) members of the Student Representative Council, elected by the Student Representative Council;
- (j) the head or heads of any division in the University, nominated by the Senate;
- (k) such persons from outside the University who represent higher education institutions and who may be nominated by the Council on the advice of the Senate; and
- (l) a maximum number of four (4) assessor members, i.e. members without a right to vote, from the ranks of permanent, academic or non-academic staff who may be nominated by the Senate.

Terms of office

44. (1) The Rector, Vice-Rector or Vice-Rectors, Registrar or Registrars, professors, chairpersons of academic departments and the nominated head or heads of a division or divisions remain members of the Senate for as long as they hold their posts.

(2) The Council representatives are elected by the Council for a period of three (3) years and remain members of the Senate for as long as they hold their Council membership.

(3) The members from the ranks of non-academic staff and academic staff who are not Senate members are elected for a term of three (3) years.

(4) The Student Representative Council members remain members of the Senate for the term determined by the Student Representative Council at their election,

with the proviso that membership lapses automatically if a student member ceases to be a registered student.

(5) Assessor members serve for a period determined by the Senate, but for a maximum of three (3) years.

Election and nomination procedures

45. (1) The election of academic and non-academic staff is controlled by the Registrar (Academic) and occurs in terms of the procedure prescribed in the Rules.

(2) The election of Student Representative Council members occurs at an ordinary or a special meeting of the Student Representative Council, as prescribed by the Rules.

(3) The nomination of heads of divisions and assessor members occurs at an ordinary meeting of the Senate and in terms of a procedure prescribed by the Rules.

Chairperson, Vice-Chairperson and Secretary

46. (1) By virtue of his or her post, the Rector is Chairperson of the Senate.

(2) The Vice-Rector, or the senior Vice-Rector if there is more than one (1) Vice-Rector, is by virtue of the post, the Vice-Chairperson of the Senate.

(3) The Registrar (Academic) or a staff member appointed by him or her acts as Secretary to the Senate.

Procedure

47. (1) The Senate determines its own procedure for meetings, in accordance with the accepted norms for fair administrative procedure.

(2) Half the members of the Senate shall form a quorum.

- (3) Prior to a meeting, the Secretary gives at least seven (7) days' written notice to every member of the date, time, venue and agenda of the meeting.
- (4) Reports serving as part of the agenda at a meeting must be submitted to the Secretary at least fourteen (14) days before the meeting. Any other points of discussion - with a brief written motivation - must be submitted to the Secretary fourteen (14) days before the meeting, provided that the Chairperson, a Dean or any other member can raise an urgent case or cases for discussion or a decision, with the approval of the majority of the members who are present.
- (5) The Secretary keeps comprehensive minutes of the proceedings.
- (6) Subject to a contrary provision or a Senate decision to that effect, decisions are taken by majority vote or by preferential-order voting of members present, except assessor members.
- (7) Voting for a person occurs by way of computer-processed preferential voting per secret ballot.
- (8) In all other cases when a vote is necessary, voting occurs by way of a majority vote cast by a show of hands. The Senate may decide on another procedure in certain cases.
- (9) The Chairperson has an ordinary and a casting vote.
- (10) The Chairperson may convene an extraordinary meeting at any time, with a statement of the point or points of discussion.
- (11) At the request of at least ten (10) members of the Senate, the Chairperson convenes an extraordinary meeting, provided that the request is in writing and the point or points of discussion is or are briefly stated and motivated.

Committees

48. (1) The Senate constitutes the following standing committees –

- (a) the Executive Committee;
- (b) the Organising Committee, Discussion Group: Church/University;
- (c) the Organising Committee, Discussion Group: School/University;
- (d) the Student Consultation Committee;
- (e) the Student Disciplinary Committee; and
- (f) the Timetable Committee.

(2) The composition, election, terms of office, functions and procedures of standing committees are prescribed by the Rules.

(3) The Senate may constitute any other committee.

(4) The Senate also constitutes joint committees of the Senate and the Council in consultation with the Council.

(5) Unless the Senate determines otherwise, the members of a standing committee, except the members serving by virtue of their posts, are appointed for a term of three (3) years such that about one third of the terms of the members lapses annually.

(6) The election of members and chairpersons of standing committees, excluding the Executive Committee of the Senate, occurs annually, if vacancies arise, at the last Senate meeting and on the basis of a written recommendation of the Executive Committee of the Senate, provided that the Senate may nominate other persons.

(7) Unless other arrangements are made by the Senate or the Rules stipulate otherwise, the Senate determines its own procedure for meetings, in accordance with the accepted norms of fair administrative procedure.

Executive Committee of the Senate

49. (1) The functions of the Executive Committee of the Senate are set out in the Rules.

- (2) The Executive Committee of the Senate is constituted as follows -
- (a) the Management Committee;
 - (b) deans of faculties; and
 - (c) three (3) Senate representatives, elected by the Senate.

Faculties

50. (1) The Board of Faculty of every faculty is a standing committee of the Senate.

(2) The composition, procedure, election of the dean, functions and committees of a Board of Faculty are prescribed by the Rules.

Departments

51. (1) After consultation with the Executive Committee of the Senate, the Council appoints a senior staff member of a relevant department, or of another department in exceptional cases, as Chairperson of the department for a period of three (3) academic years. A Chairperson may be re-elected.

(2) The appointment procedure and functions of a Chairperson are prescribed in the Rules.

Senate representatives on the Council

52. (1) The Senate elects four (4) representatives from its ranks as Council members for a term of three (3) years at an ordinary or special meeting of the Senate.

(2) The election occurs by way of a computer-processed preferential vote by secret ballot.

(3) On the agenda or otherwise, the Secretary of the Senate gives written notice to all the members of the election of a Senate representative or representatives at least seven (7) days before a Senate meeting.

(4) During the Senate meeting, the Chairperson requests written nominations per secret nomination, and a person becomes a candidate if he or she is nominated by at least two (2) members.

(5) An outgoing member may be re-elected.

(6) If a vacancy arises, a representative is elected for the remainder of his or her predecessor's term.

CHAPTER 11

BOARD OF TRUSTEES: TRUST FUND

53. The University has trust funds, the investments of which are handled by a Board of Trustees.

Functions

- 54.** (1) On behalf of the Council of the University, the Board of Trustees –
- (a) handles the investments of the University's Trust Fund;
 - (b) monitors and controls the investments;
 - (c) considers financial reports; and
 - (d) provides advice on investments.
- (2) Reporting to the Council occurs via the appropriate financial statements and reports submitted by the Registrar (Finance) and the Management Committee to the Council.

Composition

- 55.** (1) The Board of Trustees comprises a maximum number of eighteen (18) members, chiefly financial experts from outside the University, who serve for a term of five (5) years and are appointed by the Council of the University.
- (2) A Trustee may serve for more than one (1) term.
- (3) The Chairperson of the University Council is the Chairperson of the Board of Trustees.
- (4) The Council nominates a maximum of eight (8) Trustees as Executive Trustees.

CHAPTER 12

BOARD OF TRUSTEES: PENSION FUND

- 56.** The University has a private Pension Fund that is controlled and managed by a Board of Trustees.
- 57.** The Board of Trustees consists of eight (8) people –
- (a) three (3) of whom are appointed by the Council of the University;
 - (b) four (4) elected from its own ranks by the members of the fund by secret ballot; and
 - (c) one (1) from the ranks of the pensioners and elected by the Trustees.
- 58.** The term of office of a Trustee is five (5) years. A Trustee may serve for several terms.
- 59.** The Trustees elect a Chairperson from their own ranks.
- 60.** The Registrar (Finance) serves as chief officer of the Pension Fund.
- 61.** The objective of the Pension Fund is to provide retirement benefits to members and death benefits to other beneficiaries in terms of the provisions contained in the Rules, read together with relevant statutory provisions.
- 62.** The activities and functioning of the Pension Fund are regulated by the said Rules.

CHAPTER 13

BOARD OF TRUSTEES: MEDICAL PENSION FUND

63. The University has a private Medical Pension Fund that provides benefits to members according to provisions contained in the Rules.
64. The Medical Pension Fund is controlled and managed by a Board of Trustees.
65. The Council comprises eight (8) Trustees –
- (a) three (3) of whom are appointed by the Council of the University;
 - (b) four (4) of whom are elected by members of the Medical Pension Fund by secret ballot; and
 - (c) one (1) of whom is appointed from the ranks of the pensioners by the other Trustees.
66. The term of office of a Trustee is five (5) years and he or she may serve for more than one (1) term.
67. The trustees elect a Chairperson from their own ranks.
68. The Registrar (Finance) serves as chief officer of the Medical Pension Fund.
69. The activities and functioning of the Medical Pension Fund are regulated by provisions prescribed by the Rules.

CHAPTER 14

BOARD OF TRUSTEES: PROVIDENT FUND

70. For the benefit of its support staff, the University has a Provident Fund that provides benefits to its members according to the provisions prescribed by the Rules.

71. The Provident Fund is managed and controlled by a Board of Trustees.

72. The Board of Trustees comprises ten (10) Trustees, five (5) of whom are appointed by the Council of the University and five (5) of whom are elected from its own ranks by the members and by secret ballot.

73. The term of office of a Trustee is three (3) years and he or she may serve for several terms.

74. The Management Committee appoints the Chairperson.

75. The activities and functioning of the Provident Fund are regulated by the said rules.

CHAPTER 15

STUDENT REPRESENTATIVE COUNCIL, STUDENT DISCIPLINE AND STUDENT REGISTRATION

STUDENT REPRESENTATIVE COUNCIL

Composition

76. The Student Representative Council consists of -

- (a) the Executive Committee;
- (b) the Projects Council;
- (c) five (5) additional representatives of the Prim Council, one (1) of whom must represent a women's residence, one (1) a men's residence and one (1) a day-house;
- (d) three (3) additional representatives of the Academic Council;
- (e) three (3) additional representatives of the Societies Council; and
- (f) a maximum of three (3) people co-opted by the Student Representative Council on the basis of any specific need for expertise within the Student Representative Council.

(2) The Projects Council comprises eight (8) members whose portfolios are allocated by the Student Representative Council.

(3) The Projects Council is elected by all the students who are entitled to vote during a general Student Representative Council election.

(4) The Prim Council comprises thirteen (13) members, viz. twelve (12) are elected by the various residences and day-houses as well as the Chairperson of the Town Council of Studentedorp.

(5) The Prim Council elect their five (5) representatives to the Student Representative Council from their own ranks.

(6) The Academic Council comprises seven (7) members, i.e. six (6) members elected by the students of the six (6) University faculties and one (1) member elected by students of the Raunox evening programme.

(7) The Academic Council elects three (3) representatives to the Student Representative Council from its own ranks.

(8) The Societies Council comprises all the Chairpersons of the societies affiliated with the Student Representative Council.

(9) As prescribed in the Constitution of the Student Representative Council, the Societies Council elects three (3) representatives to the Student Representative Council from its own ranks.

Term of office

77. (1) An annual Student Representative Council election is arranged, and members serve for the period from the constituting of a Student Representative Council for a year until the constituting of a new Student Representative Council the following year.

(2) A member of the Student Representative Council may serve for more than one (1) term.

The right to vote and other electoral powers

78. (1) A person has the right to vote, the power to stand as a candidate for a Student Representative Council election or to nominate or second a student for such an election if he or she is registered for a curricular degree or diploma course at the University.

(2) The Student Representative Council has the power to establish regulations with reasonable academic requirements with regard to sub-paragraph 78(1).

Procedure

79. (1) The election of the Student Representative Council takes place according to the provisions of the Constitution of the Student Representative Council.
- (2) The chief electoral officer must advertise the dates, times and venues for the voting on campus.
- (3) Only those people whose names appear on the voters' roll may vote in the Student Representative Council election.
- (4) Voting occurs under the supervision of the chief electoral officer, and the votes are cast in person and in secret.
- (5) Every student who is entitled to vote may cast the following maximum number of votes -
- (a) five (5) votes for the candidates for the Executive Committee;
 - (b) one (1) vote for each of the portfolios of the Projects Council; and
 - (c) one (1) vote for a candidate for the Academic Council.
- (6) The election of members of the Prim Council takes place according to the rules for the election of house committees.
- (7) The counting of votes for members of the Executive Committee, the Academic Council and the Projects Council takes place under the control of the chief electoral officer immediately after the closing of the ballot-box, either by hand or with the assistance of a computer. The results must be certified by an appointed auditor before they are announced.
- (8) The chief electoral officer announces the results of the election of the Executive Committee, the Academic Council and the Projects Council within 24 hours of the completion of the count by the chief electoral officer.

Powers

80. (1) The Student Representative Council is subject to the authority of the Council of the University.

(2) The Student Representative Council is not only authorised but also compelled to arrange and control all student matters, excluding matters of student communities within recognised University residences and day-houses on campus, subject to the Rules of the University.

(3) The Student Representative Council represents the student community -

- (a) in general;
- (b) in particular with regard to the Council and Senate of the University; and
- (c) in interactions with the student representative councils and student bodies of other universities.

(4) The Student Representative Council must act as liaison between the University authorities and the student community.

(5) In terms of the provisions of the Rules for societies, it is at the Student Representative Council's discretion to recognise, refuse or withdraw recognition of a society, club or organisation on campus. Reasons must be given for such action.

(6) The Student Representative Council has the authority to exercise such disciplinary action against students delegated to it by the Council, provided that the implementation of such powers occurs according to the Rules for Student Discipline.

(7) The Student Representative Council exercises control over the awarding of honorary colours in terms of the rules for colours.

(8) The Student Representative Council is the trustee of all the assets of the student community and controls such assets, excluding the assets of the sports and house committees.

(9) The Student Representative Council exercises control over all the funds that the Student Representative Council, the student community or a subordinate student body or society may receive, subject to the provisions on the finances of the Student Representative Council.

(10) The Student Representative Council has the authority to constitute committees and to issue them with certain instructions in order to facilitate or expedite its own activities.

(11) The Student Representative Council has the authority to appoint paid staff with the prior approval of the Rector.

(12) The Student Representative Council has the authority to convene and arrange mass student meetings in the manner prescribed by the Rules.

(13) The Student Representative Council has the authority to hear the objections of students to the decisions of the Student Representative Council or subcommittees of the Student Representative Council and to make rulings thereon, with the understanding that such a ruling is a decision of the Student Representative Council.

(14) The Student Representative Council has the authority to set or amend regulations in order to improve the execution of its own activities and duties as well as those of the subordinate student bodies, provided that the provisions of such regulations do not conflict with those of the Constitution of the Student Representative Council and that they can be approved and amended only at a Student Representative Council meeting.

(15) Press, radio or television statements pertaining to any policy or matter of principle of the student community may be made only by the Chairperson or one of the members of the Student Representative Council, with the approval of the Chairperson of the Student Representative Council, on behalf of the Student Representative Council.

Meetings

81. Notice of Student Representative Council meetings must be given at least 48 hours before the meeting, with information about the date, time, venue and agenda of the meeting.

Chairperson and Vice-Chairperson

82. Under chairmanship of the chief electoral officer, members of the newly-elected Student Representative Council elect a Chairperson and then a Vice-Chairperson by way of an absolute majority of votes, and voting occurs by way of a secret ballot.

Executive Committee

83. (1) The Executive Committee of the Student Representative Council consists of five (5) or six (6) members -

- (a) the Student Representative Council Chairperson;
- (b) the Vice-Chairperson of the Student Representative Council;
- (c) the Chairperson of the Academic Council;
- (d) the Chairperson of the Prim Council;
- (e) the Chairperson of the Societies Council; and
- (f) an additional member if the Executive Committee consists of six (6) members. In terms of the Constitution of the Student Representative Council, there is a sixth member, if applicable, from the disadvantaged student community.

(2) The Executive Committee controls the daily management of the Student Representative Council, coordinates the activities of all the Councils, represents the Student Representative Council with regard to external bodies, is responsible for discipline and acts on behalf of the Student Representative Council in urgent cases.

Constitution

84. The comprehensive rules regarding the functioning of the Student Representative Council are contained in the Constitution of the Student Representative Council, which has the status of a Rule of the University.

STUDENT DISCIPLINE**Transgressions**

85. A student commits a transgression if he or she contravenes any of the Rules of the University or disregards any reasonable instruction of an authorised body or University officer.

Instances of disciplinary action

86. The following people and bodies have the authority to discipline a student -

- (a) the Council;
- (b) the Rector;
- (c) the Student Disciplinary Committee;
- (d) the Chief Director: Library Services;
- (e) lecturers;
- (f) house parents;
- (g) house committees;
- (h) tour managers;
- (i) deans; and
- (j) an external disciplinary committee.

Composition

87. (1) The Student Disciplinary Committee comprises -

- (a) three (3) lecturers of the Faculty of Law;
- (b) one (1) professor of another faculty; and

(c) the Chairperson of the Student Representative Council or another member of the Student Representative Council appointed by the Chairperson of the Student Representative Council.

(2) Two (2) house parents, appointed by the Rector, serve on the Student Disciplinary Committee in an advisory capacity, but are not members of the Committee.

(3) At least five (5) members of the Student Representative Council appointed from its own ranks also form a disciplinary committee.

(4) The House Committee of a residence or day-house is also a disciplinary committee.

(5) The Chairperson of the Council of the University may, at the recommendation of the Rector, appoint an external disciplinary committee at its discretion, which consists of a member or members who are not employees of the University, to hear a specific case or cases.

Procedure

88. (1) The prescribed procedure at all disciplinary hearings is based on the principles of fairness and transparency as well as the doctrine of natural justice.

(2) The procedure makes specific provision for compliance with the following principles –

- (a) giving reasonable notice and deadlines;
- (b) providing a clear description of an alleged transgression;
- (c) giving the accused the opportunity to question witnesses and to call witnesses in his or her defence;
- (d) giving the accused the opportunity to address the Student Disciplinary Committee in his or her defence or mitigation of punishment; and
- (e) providing reasons for a verdict within a reasonable period.

(3) In the event of a disciplinary hearing by the Student Disciplinary Committee, the Student Representative Council, a House Committee or an external disciplinary committee, the accused may apply to the disciplinary body for permission to obtain legal representation at his or her own expense.

(4) In all instances of disciplinary action, the accused is entitled to an appeal against a guilty verdict and judgement.

Rules

89. The comprehensive rules regarding student discipline are contained in the Rules.

REGISTRATION OF STUDENTS

90. A person is a registered student only if he or she has filled in the official registration form and signed it, and if he or she has been accepted as a student by the University.

91. Students subject themselves to all the Rules of the University when they fill in and sign the official registration form.

92. A person may register only for the relevant academic year, or a shorter period, if applicable, and must reregister for every academic year or semester thereafter.

93. A person's registration may be terminated immediately if he or she fails to submit the required certificates and documentation to the Registrar (Academic) after having received reasonable notice to do so or if he or she fails to pay the necessary fees by the deadlines.

94. In the event of a disciplinary charge, investigation or hearing with regard to a former student, he or she is deemed to be a registered student for as long as it is reasonably necessary for the finalisation of the investigation or hearing.

CHAPTER 16

INSTITUTIONAL FORUM

Functions

- 95.** (1) The Institutional Forum advises the Council on matters that affect the University.
- (2) The Institutional Forum advises on the following matters, in particular -
- (a) the implementation of the Higher Education Act, 1997 (Act No. 101 of 1997);
 - (b) the national higher education policy;
 - (c) policies on race and sex;
 - (d) the selection of candidates for senior management positions;
 - (e) codes of conduct as well as mediation and dispute resolution procedures; and
 - (f) the establishment of an institutional culture to promote human rights and a positive academic learning environment.
- (3) The Institutional Forum carries out functions determined by the Council.
- (4) The Institutional Forum gives the Council written advice.
- (5) The Chairperson of the Institutional Forum gives the Institutional Forum feedback on the Council's acceptance or rejection of, or the Council's amendment to, the advice.

Composition

- 96.** (1) The Institutional Forum is constituted as follows -
- (a) a Vice-Rector, appointed by the Management Committee;
 - (b) two (2) additional members of the Management Committee, appointed by the Management Committee;
 - (c) three (3) members of the Council, elected by the Council;

- (d) three (3) members of the Senate, elected by the Senate;
 - (e) two (2) members elected from the ranks of the permanent academic staff, one (1) of whom is elected by the Discussion Forum;
 - (f) two (2) members elected from the ranks of the permanent non-academic staff;
 - (g) five (5) students, elected by the Student Representative Council; and
 - (h) a maximum of three (3) members who may be co-opted by the Institutional Forum from the ranks of the permanent academic or non-academic staff and the students of the University.
- (2) Co-opted members have full membership.

Terms of office

97. (1) The term of office of all the members, excluding the members elected by the Student Representative Council, is three (3) years, and the members may be re-elected.

(2) The student members remain members of the Council for the term determined by the Student Representative Council upon their election, provided that no student member may be elected for a term exceeding three (3) years as member of the Institutional Forum; membership lapses automatically if a student member is no longer a registered student.

(3) The membership of a member who is elected from the ranks of a specific interest group lapses upon termination of his or her association with the relevant interest group.

Election procedure

98. (1) When members are elected, appointed or co-opted, the relevant body follows the prescribed election procedure of the relevant body.

(2) In the event of the election of members from academic and non-academic staff, the Registrar (Academic) controls and arranges the election.

Chairperson, Vice-Chairperson and Secretary

99. (1) The Management Committee appoints the Chairperson from the ranks of the representatives of the Management Committee.

(2) The Institutional Forum elects a Vice-Chairperson.

(3) The Registrar (Academic), or a staff member appointed by him or her, acts as Secretary to the Institutional Forum.

Procedure

100. (1) Meeting procedures apply in accordance with the accepted norms of fair administrative procedure, except where this Statute deviates therefrom.

(2) Nine (9) members of the Institutional Forum form a quorum.

(3) Prior to a meeting, the Secretary gives every member at least seven (7) days' written notice of the time, date, venue and agenda of the meeting.

(4) Members wishing to place a point or points of discussion on the agenda should submit them to the Secretary in writing at least twenty-one (21) days before the date of the meeting.

(5) The Secretary keeps comprehensive minutes of the proceedings of every meeting.

(6) The Institutional Forum takes decisions on advice, through a majority vote of the members present.

(7) The Chairperson has an ordinary vote and a casting vote.

(8) The Chairperson may convene an extraordinary meeting at any time, with a statement of a point or points of discussion.

(9) At the request of at least six (6) members of the Institutional Forum, the Chairperson convenes a meeting, provided that the request is in writing and states and motivates a point or points of discussion briefly.

(10) The Institutional Forum may appoint standing and other committees according to the needs.

CHAPTER 17

DISCUSSION FORUM

101. The Management Committee of the University consults the Discussion Forum of the University, which is a voluntary employee organisation that functions according to a constitution, contained in the Rules, with regard to staff matters.

102. Consultations and discussions do not detract from the decision-making capacity and final say of the Council of the University and the Management Committee of the University.

103. The relationship and process between the Management Committee and the Discussion Forum are contained in a procedural agreement, as prescribed by the Rules.

CHAPTER 18

STAFF: APPOINTMENTS AND CONDITIONS OF SERVICE

104. All staff members are appointed by the Council of the University in terms of the conditions of service determined by the Council according to the appropriate provisions of the labour laws and the policy prescribed by the Rules.

105. An amendment to the conditions of service is approved by the Council after consultation with the staff and in terms of the appropriate provisions of the labour laws.

106. Academic staff are appointed by the Council after consultation with the Executive Committee of the Senate.

107. The Institutional Forum advises the Council on the appointment of senior managerial staff, viz. the members of the Management Committee.

108. With the exclusion of the members of the Management Committee, chief directors and deans, the Council delegates its appointment capacity with regard to academic staff to the Executive Committee of the Senate, which handles the necessary selection and promotional procedures through selection and promotional committees, the composition and functions of which are prescribed in the Rules.

109. The appointment capacity with regard to academic and non-academic staff at different levels is regulated by the delegated authority of the University as approved by the Council and prescribed by the Rules.

110. Without any form of discrimination, staff appointments are made on the basis of merit, provided that the University strives to appoint underprivileged people in terms of a policy on the creation of equal opportunities and by complying with statutory measures, and to offer them career opportunities through training.

111. All staff are subject to a disciplinary code, a disciplinary procedure and a grievance procedure for staff, as approved by the Council and prescribed by the Rules, which serve as an integral part of every staff member's conditions of service.



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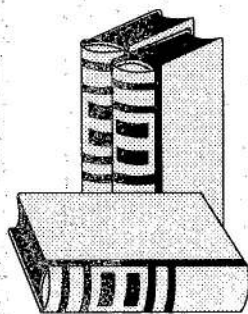
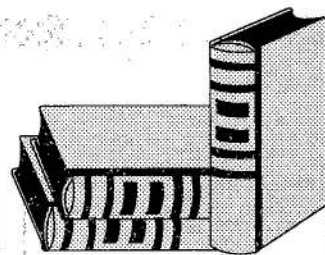
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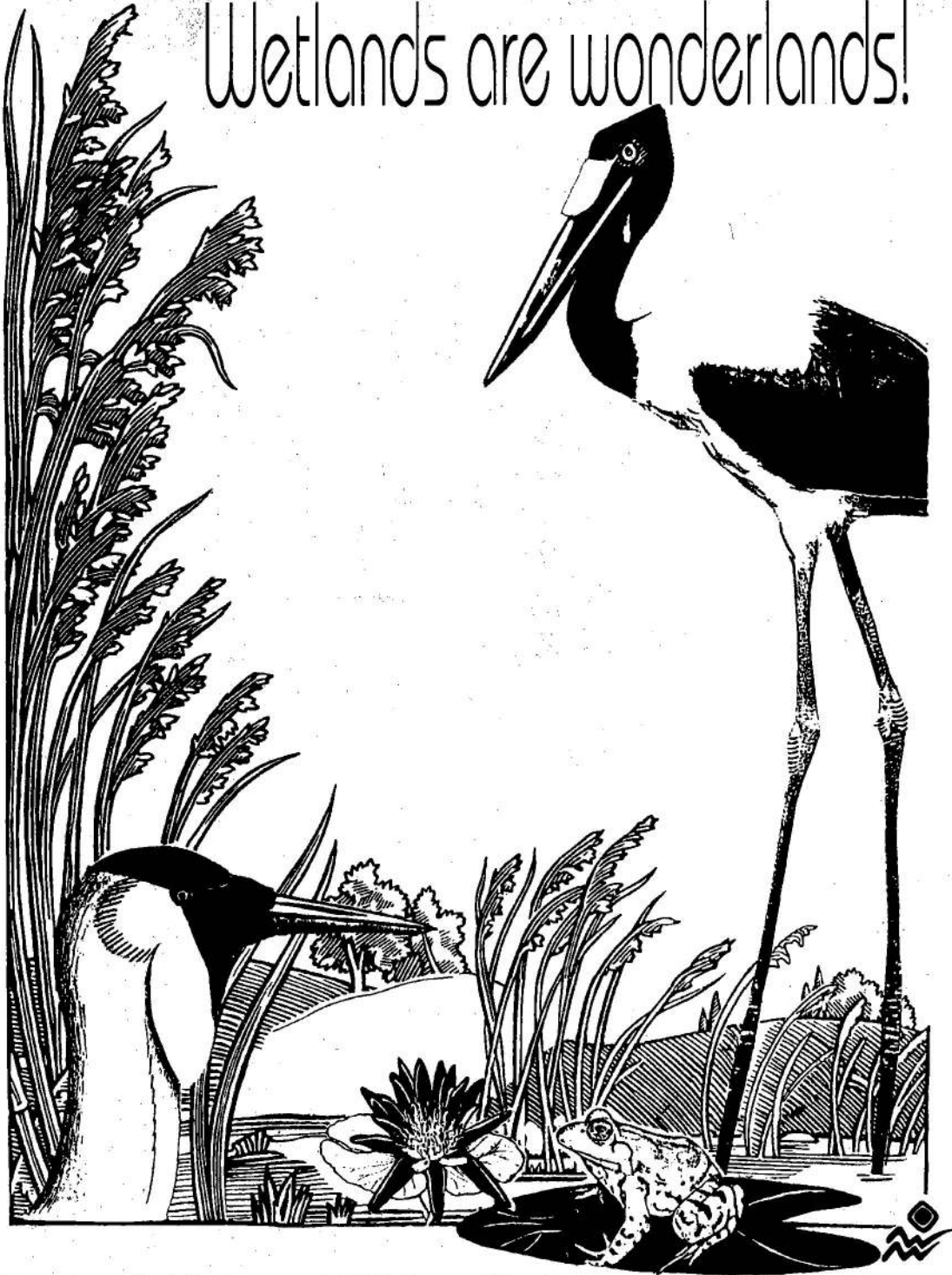
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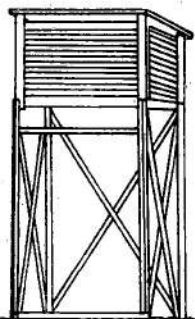
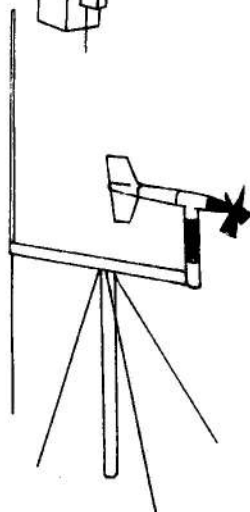
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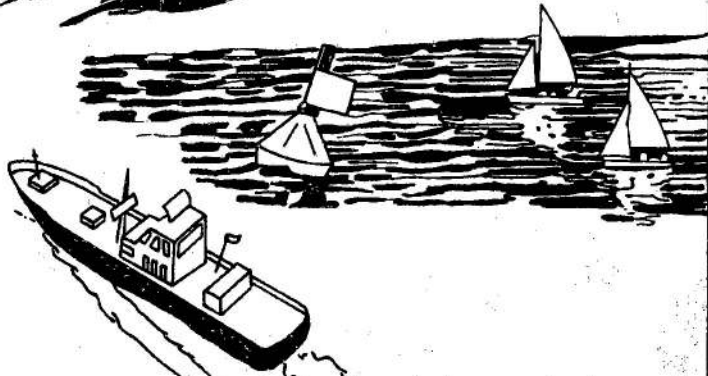
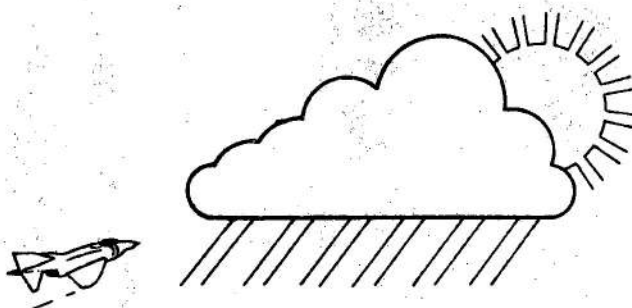


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