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MANUALS

IN ACCORDANCE WITH

THE PROMOTION OF ACCESS TO
INFORMATION ACT (NO. 2 OF 2000)



AIDS HELPLINE: 0800-0123-22 Prevention is the cure

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Syncrocon Systems CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1999/031172/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Office Furniture

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 2497, Rivonia, 2128
Street Address	3 Franschoek Street, Lonehill
Telephone Numbers	011 467-0807
Fax Numbers	011 465-9628
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Elfredo Precision Engineering CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1999/021333/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Engineering

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 167363, Brackendowns 1454
Street Address	55 Dormel Street, Brackenhurst, Alberton
Telephone Numbers	011 867-4463
Fax Numbers	011 867-4463
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Fax Number: +27-11-484 0582
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 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Anvis Engineering CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1997/046524/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Engineering****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 8155, Putfontein, 1513
Street Address	97 De Wet Street, Lilyvale, Putfontein, 1513
Telephone Numbers	011 968-1610
Fax Numbers	011 968-1805
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

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 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

K D H CATERING DESIGN CONCEPTS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1996/020 023/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Catering Design Consultants.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 784067, SANDTON, 2146
Street Address	4 Balmoral Street, DOUGLASDALE
Telephone Numbers	(011) 462-2008
Fax Numbers	(011) 462-1933
E-mail Address	kdh@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

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 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

FME MINING ELECTRONICS

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1999/022 464/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS**PLC Control Software for Mining Applications.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 2097, RENSBURG, 1439
Street Address	Farm 115, HOUTPOORT, RENSBURG
Telephone Numbers	082 346 3583
Fax Numbers	(016) 341-6134
E-mail Address	chris@emis.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

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 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

SHARP ZINTO ROAD MAINTENANCE CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1998/068 962/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY").

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Property Investments.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 76028, Marble Ray, DURBAN, 4035
Street Address	48 Smelt Avenue, FLEURHOF, FLORIDA, 1709
Telephone Numbers	(011) 577-6167
Fax Numbers	(011) 577-8808
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
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 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PREScribed FEES: Available on request from the Owner / Secretary / Public Officer.

COMPONENTS & SYSTEM DESIGN CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1996/029 877/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Electronic component distributors.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 526, BLUE GILL, 1619
Street Address	Unit 17 Villa Valencia, Anemoon Street cnr Monument Road, KEMPTON PARK
Telephone Numbers	(011) 979-4274/5
Fax Numbers	(011) 979-4272
E-mail Address	kjcsd@global.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

BUDGET BEATERS CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 2002/049 663/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Wholesaler and retailer of General Merchandise.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 48949, ROOSEVELDT PARK, 2129
Street Address	69 Raleigh Street, Raleigh Chambers, YEOVILLE, 2198
Telephone Numbers	(011) 648-7308
Fax Numbers	N/a
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

STAND 330 FAIRVIEW CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1996/041 441/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Property Owning.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9327, JOHANNESBURG, 2000
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	(011) 614-1641
Fax Numbers	(011) 614-7422
E-mail Address	firstrus@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CHEMCETERA (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1998/002 709/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Trading in Chemicals.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 462, RANDPARKRIDGE, 2156
Street Address	10 Makou Street, RANDPARKRIDGE, 2156
Telephone Numbers	(011) 791-0168
Fax Numbers	(011) 791-0168
E-mail Address	fanien@icon.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

ELECTRIC MOTOR SALES CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1987/002 459/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Wholesale Distributor of Electric Motors.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 10190, EDENGLLEN, 1613
Street Address	8 Bunbes Road, SEBENZA
Telephone Numbers	(011) 452-1801
Fax Numbers	(011) 452-1801
E-mail Address	nustart@cybertrade.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CLASSIC ACCESSORIES CCCompiled by the Company Secretary
August 2002

With acknowledgements to:

(Registration Number 2001/059 332/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import and Export of Ladies Jewelry and Allied Products.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 174, BERGVLEI, 2012
Street Address	Cnr. 5h Street & Thora Crescent, 2nd Floor Melotune House, WYNBERG
Telephone Numbers	(011) 440-0455
Fax Numbers	(011) 440-0456
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

WARNES EQUIPMENT (PTY) LTD

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1980/003 647/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Compressors and Garage Equipment.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 33057, JEPPESTOWN, 2043
Street Address	9 Winston Mews, King Lynne Road, MULBARTON, 2059
Telephone Numbers	(011) 614-0115
Fax Numbers	(011) 614-2525
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PREScribed FEES: Available on request from the Owner / Secretary / Public Officer.

WARNES INVESTMENTS CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1985/015 711/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Investments in Properties.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 33057, JEPPESTOWN, 2043
Street Address	9 Winston Mews, King Lynne Road, MULBARTON, 2095
Telephone Numbers	(011) 614-0115
Fax Numbers	(011) 614-2525
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

REMBRANDTPARK 0346 UNIT 51 CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1998/039 967/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Financing, Insurance and Real Estates.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	51 Wilbur Woods, 14 Currie Road, REMBRANDT PARK, 2090
Street Address	51 Wilbur Woods, 14 Currie Road, REMBRANDT PARK, 2090
Telephone Numbers	(011) 766-2100
Fax Numbers	(011) 766-3696
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 - (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

PARTNERS INTERNATIONAL TECHNOLOGIES (PTY) LTD

(Registration Number 1984/003 889/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

Compiled by the Company Secretary

August 2002

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS

Machinery Agents.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 869, KEMPTON PARK, 1620
Street Address	Cnr. Atlas & De Havilland Roads, KEMPTON PARK, 1619
Telephone Numbers	(011) 921-4241/2
Fax Numbers	(011) 395-2826
E-mail Address	partners@rtwxray.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

KRIER AFRICA (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1973/012 122/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Agents of Machinery and Equipment.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1930, BEDFORDVIEW, 2008
Street Address	Ground Floor Block A, GILLOOLY'S VELD, 5 Osborne Lane, BEDFORDVIEW
Telephone Numbers	(011) 616-0844
Fax Numbers	(011) 616-1046
E-mail Address	kier@global.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PREScribed FEES:** Available on request from the Owner / Secretary / Public Officer.

LOGITECH SA CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1986/021 216/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Electronic Designing, Manufacturing Import and Export of Electronic Components.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 838, ROSETTENVILLE, 2130
Street Address	62 Augusta Road, REGENTS PARK, 2197
Telephone Numbers	(011) 435-1024/5/6/7
Fax Numbers	(011) 435-3970
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

GOLD DEER IMPORT AND EXPORT (PTY) LTD

(Registration Number 1993/006 764/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Sale of Textiles - Wholesalers.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1127, PARKLANDS, 2121
Street Address	28 4th Avenue, HOUGHTON, 2198
Telephone Numbers	(011) 885-3499
Fax Numbers	(011) 885-2865
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Compiled by the Company Secretary
 August 2002
 With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

RTW X-RAY (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1989/002 552/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacturers of x-ray Components to Customer Specifications.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 869, KEMPTON PARK, 1620
Street Address	Cnr. Atlas & De Havilland Roads, KEMPTON PARK, 1619
Telephone Numbers	(011) 921-4241
Fax Numbers	(011) 395-2826
E-mail Address	info@rtwxray.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

GALO IMPORT AND EXPORT CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1994/008 610/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Import & Export and General Dealer.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 3278, GLENVISTA, 2058
Street Address	14 Vickery Street, GLENVISTA, Ext 4
Telephone Numbers	(011) 435-1024/5/6/7
Fax Numbers	(011) 435-3970
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

FOREVER DIAMONDS CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1995/006 146/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import, Export and sale of Diamond Jewellery and Curios.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 199, BRUMA, 2026
Street Address	Lakeside Place, Earnest Oppenheimer Avenue, BRUMA
Telephone Numbers	(011) 662-5495
Fax Numbers	(011) 662-5496
E-mail Address	forever@wol.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

REMLEY CONSTRUCTION CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1996/036 397/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**General Construction.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 76028, MARBLE BAY, DURBAN, 4035
Street Address	Shop 27, 2 Marble Bay Drive, Newlands City, DEWDOWN PARK
Telephone Numbers	(031) 577-6167
Fax Numbers	(031) 577-8808
E-mail Address	aremley@lonet.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.**5. SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.**6. FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

JASONS FLOWERS CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1989/008 826/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Selling of Flowers.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 86048, CITY DEEP, 2049
Street Address	3 Marjorie Street, Multi Flora Building, CITY DEEP
Telephone Numbers	(011) 613-3626
Fax Numbers	(011) 613-4672
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (In addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CAYO-LARGO HOLDINGS 18 CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 2001/038 928/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Holding Company and Import & Export.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	56 Aletta Avenue, HIGHWAY GARDENS, 1609
Street Address	56 Aletta Avenue, HIGHWAY GARDENS, 1609
Telephone Numbers	(011) 609-6597
Fax Numbers	(011) 609-6597
E-mail Address	fengwen@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

SHENKA FLOWERS CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1987/015 920/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Sale of Flowers.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1592, ROOSEVELDT PARK, 2129
Street Address	26 Beyer's Naude Road, ROOSEVELDT PARK, 2195
Telephone Numbers	(011) 888-6220
Fax Numbers	(011) 888-1848
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PREScribed FEES:** Available on request from the Owner / Secretary / Public Officer.

SHENKA CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 2002/087 288/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Wholesale and Retail of fresh cut flowers, fruit and vegetables.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1592, ROOSEVELDT PARK, 2129
Street Address	26 Beyer's Naude Road, ROOSEBELDT PARK, 2195
Telephone Numbers	(011) 888-6220
Fax Numbers	(011) 888-1848
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MOVE ON UP 1039 CCCompiled by the Company Secretary
August 2002

With acknowledgements to:

(Registration Number 2002/041 391/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Trading and investment.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1150, FLORIDA HILLS, 1716
Street Address	51 Bacon Street, FLORIDA, 1709
Telephone Numbers	(011) 397-5070
Fax Numbers	(011) 397-5075
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

BAO TON TRAVEL (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 2002/013 424/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Trading and Investment as Principal in its widest form.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 391718, BRAMLEY, 2018
Street Address	30 Integra Avenue, BRUNANDA, 1739
Telephone Numbers	(011) 397-5070
Fax Numbers	(011) 397-5075
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CLUTCHES AND COMPONENTS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1987/018 290/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Sales of Clutches.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 571, CROWN MINES, 2025
Street Address	5 Village Road, SELBY, JOHANNESBURG
Telephone Numbers	(011) 838-4265
Fax Numbers	(011) 838-1966
E-mail Address	destry@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

EVERMASTER INTERNATIONAL CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 2000/061 819/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Coating of Ceiling Boards.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1690, BEDFORDVIEW, 2008
Street Address	Heidelberg Road, KLIPRIVIER, 1871
Telephone Numbers	(011) 903-8810
Fax Numbers	(011) 903-8861
E-mail Address	evermaster@icon.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

SUN PRODUCTS IMPORTS AND EXPORTS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1996/008 893/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

General Dealer / Imports & Exports.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 63, BRUMA, 2026
Street Address	2 Gladys Street, BRUMA, 2026
Telephone Numbers	(011) 402-8883
Fax Numbers	N/a
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (In addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

BOVACO CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1990/026 163/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacturing and Reconditioning of Valves.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 5, BOKSBURG EAST, 1478
Street Address	Unit 3 Premier Park, Premier Road, GERMISTON SOUTH Ext 7
Telephone Numbers	(011) 825-6735
Fax Numbers	(011) 825-6858
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

H.B. MACHINE CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1986/013 635/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**General engineering machine service.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 5, BOKSBURG EAST, 1478
Street Address	Unit 3 Premier Park, Premier Road, GERMISTON SOUTH Ext 7
Telephone Numbers	(011) 825-6735
Fax Numbers	(011) 825-6858
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CRESCENT ENGINEERING CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1999/060 403/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

General Engineering.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 7140, ALBERMARLE, 1410
Street Address	16 Strauss Crescent, WADEVILLE Ext 6
Telephone Numbers	(011) 865-4195
Fax Numbers	(011) 865-4195
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

THETA GRAPHICS AND PRINT CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1986/018 531/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Printing.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 357, MODDERFONTEIN, 1645
Street Address	6 Watson Street, GERMISTON
Telephone Numbers	(011) 873-7534/5
Fax Numbers	(011) 873-7507
E-mail Address	theta@worldonline.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

SO NICE TRADING CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2002/089 457/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import and Export.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1330, HOUGHTON, 2041
Street Address	Unit 13 Amalgam South Center, Planet & Milky Way Avenues, CROWN MINES
Telephone Numbers	(011) 444-2714
Fax Numbers	(011) 444-2714
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MARYOL INTERNATIONAL CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1994/008 714/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import, Export and Supply of gifts and related products.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	78 The Firs-Hyatt Center, ROSEBANK
Street Address	Cnr Oxford Road and Bierman Streets, ROSEBANK
Telephone Numbers	(011) 880-1547
Fax Numbers	(011) 880-8309
E-mail Address	art2maryol.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

ECOFINE CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1998/020 215/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Optometrists.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 2825, EDENVALE, 1610
Street Address	First Avenue Medpark, no 23 First Avenue, EDENVALE
Telephone Numbers	(011) 453-1332/3
Fax Numbers	(011) 453-2523
E-mail Address	N/A

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

A.C.J. TILING CONTRACTORS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1999/065 026/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Tiling and Related Activities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	12 Crux Street, SOLHEIN, GERMISTON, 1401
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	082 412 3892
Fax Numbers	N/A
E-mail Address	N/A

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

D.A.G. ELECTRONICS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1995/ 015 180/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Repairs, Services and Sale of electronic equipment.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 333, BERGBRON, 1712
Street Address	55 Steenbok Avenue, BASSONIA Ext 1, GLENVISTA
Telephone Numbers	(011) 673-1756
Fax Numbers	(011) 673-4538
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

ZHOU'S ENTERPRISE INTERNATIONAL (PTY) LTD

(Registration Number 1999/016 588/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Import and Export.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1485, GALLAMANOR, 2052
Street Address	45 Bisset Road, Huge Ext 7, JETPARK
Telephone Numbers	(011) 397-7788
Fax Numbers	(011) 397-7024
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Compiled by the Company Secretary
 August 2002
 With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

YUNG TING PLASTICS (PTY) LTD

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1987/001 122/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacture Blankets.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1127, PARKLANDS, 2121
Street Address	37 4th Street, WYNBERG, 2090
Telephone Numbers	(011) 885-3499
Fax Numbers	(011) 885-2865
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

US CONNECTION (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1990/061 139/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Wholesale supply of car parts.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 378, FERNDAL, 2160
Street Address	Shop 7 Motor City, Rautenbach Avenue, WYNBERG
Telephone Numbers	(011) 885-3223
Fax Numbers	(011) 786-6538
E-mail Address	usconnection@worldonline.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

FINANCIAL HEALTH CONSULTANTS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1988/003 397/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Financial and Insurance Advisors.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	16 Chiltern Road, FLORIDA HILLS, 1709
Street Address	16 Chiltern Road, FLORIDA HILLS, 1709
Telephone Numbers	(011) 672-6445
Fax Numbers	(011) 672-6445
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (In addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

MAXIMISE CONTROL SOLUTIONS SA (PTY) LTD

(Registration Number 2001/007 490/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Consulting, Trading and Software sales and support.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 75280, GARDENVIEW, 2047
Street Address	5 Grays Terrace, KENSINGTON, 2094
Telephone Numbers	(011) 616-2129
Fax Numbers	(011) 623-5209
E-mail Address	malcom@maxsimise.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Compiled by the Company Secretary
 August 2002
 With acknowledgements to:

- The South African Human Rights Commission
- The Department of Justice and Constitutional Development

CHUNGHUA TRAVEL (PTY) LTD

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1997/015 327/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Travel.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 236, BRUMA, 2026
Street Address	13/F, Eastern Tower, Bedford Center, Smith Street, BEDFORDVIEW, 2008
Telephone Numbers	(011) 616-1368
Fax Numbers	(011) 622-0699
E-mail Address	sa@chunghua.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

SUN FAI CLEARING & FORWARDING CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1996/046 041/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Clearing and Forwarding.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 510, BRUMA, 2026
Street Address	13/F East Tower, Bedford Center, Smith Street, BEDFORDVIEW, 2008
Telephone Numbers	(011) 616-6919
Fax Numbers	(011) 616-2983
E-mail Address	jason@sunfai.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

POST OFFICE DEPENDANTS AID SOCIETY

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 13/8/350/2)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Friendly Society.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 28940, KENSINGTON, 2101
Street Address	General Post Office, Jeppe Street, JOHANNESBURG, 2000
Telephone Numbers	(011) 616-4289
Fax Numbers	(011) 616-4289
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

STAND 24 ALRODE SOUTH (PTY) LTD

(Registration Number 1981/006 718/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Property Investment.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 4077, ALRODE SOUTH, 1451
Street Address	58 Douglas Avenue, CRAIGHALL, 2196
Telephone Numbers	(011) 868-2427
Fax Numbers	(011) 616-8070
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Compiled by the Company Secretary
 August 2002
 With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

HANSEATIC WOODWORKS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1995/019 783/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Upholstery.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 40103, CLEVELAND, 2022
Street Address	29 Dares Street, MALVERN EAST
Telephone Numbers	(011) 616-8076
Fax Numbers	(011) 616-8078
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

PROFICIENT COMMERCIAL SERVICES CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 2001/073 642/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Supply and repair to air conditioners.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 273, UMDLOTI, 4350
Street Address	18 Hill Street, PINETOWN, DURBAN
Telephone Numbers	(031) 701-3683
Fax Numbers	(031) 701-3683
E-mail Address	jose@proficientservices.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

S & D COMPONENTS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1990/007 412/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Wholesale and Retail trade.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 571, Crown Mines, 2025
Street Address	8 Boschendal Drive, NORTHCLIFF
Telephone Numbers	(011) 835-1186
Fax Numbers	(011) 835-1188
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

BAO TON INVESTMENT CONSULTANT CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2002/093 107/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Bookkeeping, Financial, Consulting and Allied activities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 237, EDENGLEN, 1610
Street Address	28 Elmwood, Elm & Hendrick Potgieter Street, DOWERGLEN, EDENVALE, 1609
Telephone Numbers	(011) 397-5070
Fax Numbers	(011) 397-5075
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

RIVIERA COACH (PTY) LTD

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1999/019 157/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**To manage the interest of various coach owners and coach operators.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 391719, BRAMLEY, 2018
Street Address	103 Springbok Avenue, Barlett Estates, BOKSBURG
Telephone Numbers	(011) 397-5070
Fax Numbers	(011) 397-5075
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

RIVIERA TILES CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1992/017 167/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Wholesale of Ceramic and Porcelain Tiles.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 391719, BRAMLEY, 2018
Street Address	134 Sharved Street, ROODEPOORT
Telephone Numbers	(011) 474-1123
Fax Numbers	(011) 474-1128
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

J.B. TRADING CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1992/005 704/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import and Export.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 42833, FORDSBURG, 2033
Street Address	16 1st Avenue, LINBRO PARK, 2036
Telephone Numbers	(011) 608-1152
Fax Numbers	(011) 608-4153
E-mail Address	jbspark@web.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

E.L. EXPORT CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1989/018 694/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Exporters.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 42833, FORDSBURG, 2033
Street Address	16 1st Avenue, LINBRO PARK, 2036
Telephone Numbers	(011) 608-1152
Fax Numbers	(011) 608-4153
E-mail Address	1999/023 820/23

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

DCL FOODS DISTRIBUTORS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1999/023 820/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Distribution and trade in food and allied products.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 333, BERGBRON, 1712
Street Address	100 High Road, George Town, GERNISTON
Telephone Numbers	(011) 873-9313
Fax Numbers	(011) 825-5992
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

TOMAY COSTUME JEWELLERY CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1999/002 548/923)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Wholesale.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 174, BERGVLEI, 2012
Street Address	52 5th Street, WYNBERG
Telephone Numbers	(011) 887-1358
Fax Numbers	(011) 887-1302
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

LABCOR PERSONNEL AND LABOUR SERVICE CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1993/011 985/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Personnel and labour Services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 174, BERGVLEI, 2012
Street Address	52 5th Street, WYNBERG
Telephone Numbers	(011) 887-1358
Fax Numbers	(011) 887-1302
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

CAROL VAN DYK ESTATES

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 410914 0086 088)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Estate Agent.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 167054, BRACKENDOWNS, 1454
Street Address	25 Hennie Alberts Street, BRACKENDOWNS
Telephone Numbers	(011) 867-1364
Fax Numbers	(011) 867-3544
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

ARJAY MOTOR SPARES CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 2001/049 313/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Retail of Motor Spares.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 16000, Lynn East, PRETORIA, 0039
Street Address	63 Baviaanspoort Road, East Lynne, PRETORIA
Telephone Numbers	(012) 800-1406
Fax Numbers	(012) 800-4963
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MAVROKEFALOS & LAGOUDIS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1992/007 344/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Pharmacy.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 990033, KIBLER PARK, 2053
Street Address	Santamore Crescent, KIBLER PARK
Telephone Numbers	(011) 943-1300
Fax Numbers	(011) 943-1906
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

DIMEL INV CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1993/014 993/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Share and property investments.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 333, BERGBRON, 1712
Street Address	100 Highroad, Georgetown, GERMISTON
Telephone Numbers	(011) 873-9313
Fax Numbers	(011) 825-5992
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

EASTGATE PLASTIC (PTY) LTD

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1988/003 440/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Import and Export.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 39189, MOLETTA PARK, 0044
Street Address	201 Zorba Road, THE WILLOWS
Telephone Numbers	(012) 661-8926
Fax Numbers	(012) 661-8786
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

AUSCHINE TRADING CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2000/002 142/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**General Trading in various Commodities.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	72 Pomeroy Avenue, Fordsburg, LANGLAAGTE
Street Address	72 Pomeroy Avenue, Fordsburg, LANGLAAGTE, JHB
Telephone Numbers	(011) 453-6813
Fax Numbers	(011) 616-2983
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

SUN FAI INTERNATIONAL INVESTMENTS (PTY) LTD

(Registration Number 2002/031 881/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

Compiled by the Company Secretary

August 2002

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS

Local and International Investments and all Related Activities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 510, BRUMA, 2026
Street Address	13/F Eastren Tower, Bedford Centre, Smith Street, BEDFORDVIEW, 2008
Telephone Numbers	(011) 616-6919
Fax Numbers	(011) 616-2983
E-mail Address	jason@sunfai.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

4 DIMENSIONAL MANUFACTURERS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2000/069 693/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 333, BERGBRON, 1712
Street Address	100 Highroad, Georgetown, GERMISTON
Telephone Numbers	(011) 873-9313
Fax Numbers	(011) 825-5992
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

LAPA PLASTIC (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1999/012 936/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacturing.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 39189, MORLETTA PARK, 0044
Street Address	201 Zorba Road, THE WILLOWS
Telephone Numbers	(012) 661-8926
Fax Numbers	(012) 661-8786
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MILDEE PROPERTIES AND INVESTMENTS CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1987/017 101/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

General Investments.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 3036, JOHANNESBURG, 2000
Street Address	7th Floor Kelhof, 112 Pritchard Street, JOHANNESBURG
Telephone Numbers	(011) 333-5907/8
Fax Numbers	(011) 336-8989
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

SOUTHERN LIFT AND ESCALATOR ERECTORS CC

(Registration Number 1996/007 846/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

Compiled by the Company Secretary

August 2002

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS

Repairs and Installation of lifts and Escalators.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 146013, BRACKENDOWNS, 1452
Street Address	37 Mentz Street, BOOYSENS, JOHANNESBURG, 2001
Telephone Numbers	(011) 493-4249
Fax Numbers	(011) 493-2784
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (In addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

T.N.H. SUPPLIES CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1992/023 785/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Industrial fasteners and suppliers.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 11728, BRAKPAN NORTH, 1545
Street Address	16 Prince George Avenue, BRAKPAN
Telephone Numbers	(011) 744-442
Fax Numbers	(011) 744-3903
E-mail Address	the nut hut@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

GH Boiler and Energy Services CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 2001/007891/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Boiler Maintenance and allied activities

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 76, Allens Nek, 1737
Street Address	1057 Opstal Crescent, Allens Nek
Telephone Numbers	011 475-3378
Fax Numbers	011-675-0059
E-mail Address	ghaylett@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Sahara Commercial Services CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1994/021601/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Financial Services

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 3059, Northriding, 2162
Street Address	Plot 204, Mountainview Dr, Rietvlei, Krugersdorp
Telephone Numbers	012 669-0483
Fax Numbers	012 669-0483
E-mail Address	raster@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

B.I. Mouldings CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1999/061970/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing of plastic containers and closures for packaging industry

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 90066, Bertsham, 2013
Street Address	7 Berry Road, Roodekop, Germiston
Telephone Numbers	011 866-2568
Fax Numbers	011 866-2549
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

Woodstock Agencies (Pty) Ltd

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1980/003445/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Suppliers of timber and timber related products****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 9288, Eden Glen, 1613
Street Address	Cnr. Alec & Pyramid Roads, Sebenza Ext. 2
Telephone Numbers	011 974-8585
Fax Numbers	011 974-2328
E-mail Address	woodstk@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

GLM Transport (Pty) Ltd

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1999/002357/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Transport Contractors****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 11557, Randhart, 1457
Street Address	18 Basalt Street, Alrode Ext. 7
Telephone Numbers	011 907-3995
Fax Numbers	011 907-6829
E-mail Address	glmtrans@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

GLM Logistics (Pty) Ltd

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2002/011974/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Transport Contractors

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 11557, Randhart, 1457
Street Address	18 Basalt Street, Alrode Ext. 7
Telephone Numbers	011 907-3995
Fax Numbers	011 907-6829
E-mail Address	glmtrans@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

First Trust Secretarial Services CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1999/010602/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Secretarial and related services

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 9327, Johannesburg, 2000
Street Address	70 Op De Bergen Street, Fairview
Telephone Numbers	011 614-1641
Fax Numbers	011 614-7422
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PREScribed FEES: Available on request from the Owner / Secretary / Public Officer.

Labrocon Africa CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2002/082109/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Recruitment & Labour Hiring****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 14294, Dersley, 1569
Street Address	4 Torium Street, Dersley, Springs, 1559
Telephone Numbers	011 816-1175
Fax Numbers	011 816-1169
E-mail Address	lsdtrust@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

LSD Trust

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number IT 5551/00)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Recruitment and placements of students****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 14294, Dersley, 1569
Street Address	4 Torium Street, Dersley, Springs, 1559
Telephone Numbers	011 816-1175
Fax Numbers	011 816-1169
E-mail Address	lsdtrust@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (In addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

IBO-Data (Pty) Ltd

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1997/004851/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Id cards and Access Control

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 785268, Sandton City, 2146
Street Address	320 West Avenue, Ferndale, Randburg
Telephone Numbers	011 793-2784
Fax Numbers	011 793-2793
E-mail Address	info@ibo-data.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

New Heights 1163 CC t/a Aluminium Copper Processors

(Registration Number 2000/074322/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturers of Aluminium Alloys, Deoxidants and Powders

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 2244, Bedfordview, 2008
Street Address	Simmer & Jack Mine, Johan Rissik Street, Primrose, Germiston
Telephone Numbers	011 873-1892
Fax Numbers	011 873-1893
E-mail Address	robhallaby@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PREScribed FEES: Available on request from the Owner / Secretary / Public Officer.

Compiled by the Owner / Secretary / Public Officer
 February 2003
 With acknowledgements to:

- The South African Human Rights Commission
- The Department of Justice and Constitutional Development

Metprep Engineering CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1994/026893/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS**Engineering****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 2073, Primrose, 1416
Street Address	C1 Wadeville Industrial Park, Cnr. Steenbras & Shad Rds, Wadeville
Telephone Numbers	011 827-7830/7413
Fax Numbers	011 827-4091
E-mail Address	metprep1@worldonline.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

Capstone 1020 CC t/a Dynamic Projects

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1999/010602/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Supply and install burglar alarm and fire detection systems

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 96878, Brixton, 2019
Street Address	65St Gothard Avenue, Mayfair West, 2092
Telephone Numbers	011 837-0770
Fax Numbers	011 837-0770
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PREScribed FEES: Available on request from the Owner / Secretary / Public Officer.

Time 4 Coffee CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2002/026583/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Restaurant and take away

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	P.O. Box 14575, Dersley, 1569
Street Address	Shop 96, East Rand Mall, Bentel Avenue, Boksburg North, 1459
Telephone Numbers	011 823-2003
Fax Numbers	012 345-6681
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

C.H.P. ELECTRICAL CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1988/007 166/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Electrical Contractors.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 74364, TURFFONTEIN, 2140
Street Address	85 High Street, TURFFONTEIN, 2091
Telephone Numbers	(011) 683-4270/1
Fax Numbers	(011) 434-1644
E-mail Address	johnnies@icon.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

REBEL RUBBER (PTY) LTD

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 2000/008 374/02)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Tyre Remanufactures.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 14281, WADEVILLE, 1422
Street Address	27 Snoek Place, WADEVILLE
Telephone Numbers	(011) 824-0185/6
Fax Numbers	(011) 827-3286
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

PONTIAC INVESTMENTS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1987/021 420/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Filling Station****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 170, BENONI, 1500
Street Address	1 5th Avenue, NORTHMEAD, BENONI, 1501
Telephone Numbers	(011) 849-8011
Fax Numbers	(011) 849-6825
E-mail Address	iazaruss@netactive.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MILTON STOLOFF AND ASSOCIATES

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 280128 5044 087)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Attorneys at Law.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 3036, JOHANNESBURG, 2000
Street Address	705 Kelhof, 112 Pritchard Street, JOHANNESBURG, 2001
Telephone Numbers	(011) 333-5907
Fax Numbers	(011) 336-8989
E-mail Address	stoloff@global.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

TSONGA EXPORTS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1997/036 331/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Exporters of Foodstuffs.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 170, BENONI, 1500
Street Address	1 5th Avenue, NORTHMEAD, BENONI, 1501
Telephone Numbers	(011) 425-3033
Fax Numbers	(011) 849-6825
E-mail Address	iazaruss@netactive.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

JACQUELINE MALL (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1973/011 210/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Rentals

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 487, SEAPOINT, 8060
Street Address	Jacqueline Avenue, RANDHART
Telephone Numbers	(021) 439-6722
Fax Numbers	(021) 439-6722
E-mail Address	

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

23 FIRST AVENUE EDENVALE PROP. CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2000/060 830/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Property (Medical Center)

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 2825, EDENVALE, 1610
Street Address	No 23 First Avenue, EDENVALE, JOHANNESBURG
Telephone Numbers	(011) 453-1332/3
Fax Numbers	(011) 453-2523
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
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- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

BOUKORP CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1989/000 522/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Building Industry****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 876, HONEYDEW, 2040
Street Address	169 Blueberry Road, HONEYDEW, RANDBURG
Telephone Numbers	(011) 795-3355
Fax Numbers	(011) 795-3355
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

BDP MANAGEMENT CONSULTANTS

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2000/045 299/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Building Project Management

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 67012, BRYANSTON, 2021
Street Address	Plot 236, Seven Oaks Road, Chartwell
Telephone Numbers	(011) 708-1370
Fax Numbers	(011) 708-1370
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
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 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
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 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

CYBERCON ENGINEERING (PTY) LTD

(Registration Number 1996/016 477/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS

Engineering Consultants.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 10174, CENTURION, 0046
Street Address	No 5 Equity Estate, Equity Crescent, Highveld, CENTURION
Telephone Numbers	(012) 665-4191
Fax Numbers	(012) 665-4192
E-mail Address	amanda@cybercon.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
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 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

COELHO EXCLUSIVE KNITWEAR CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1989/026 555/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Knitwear Manufacturer.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 83746, SOUTH HILLS, JOHANNESBURG, 2136
Street Address	3rd Floor, 72 End Street, DOORNFONTEIN, 2001
Telephone Numbers	(011) 402-9988
Fax Numbers	(011) 402-9988
E-mail Address	coelhoexcknit@hotmail.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

EXECUTIVE ORGANISERS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1998/054 827/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Advertising and Marketing.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 830, BEDFORDVIEW, 2008
Street Address	Great Wall Building, 5 Skeen Boulevard, BEDFORDVIEW
Telephone Numbers	(011) 455-2404
Fax Numbers	(011) 455-4112
E-mail Address	ra_m@worlonline.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
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Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

COOL IDEAS 1146 CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 2002/100 706/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Marketing of Lifestyle Products****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 830, BEDFORDVIEW, 2008
Street Address	2nd Floor Great Wall Building, 5 Skeen Boulevard, BEDFORDVIEW
Telephone Numbers	(011) 455-2404
Fax Numbers	(011) 455-4112
E-mail Address	pam@ramadz.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.**5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.****6. FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

MEGA CAPE BAGS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2000/074 153/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacturing and Supply of Heavy Duty Bags and Allied Articles.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 265306, THREE RIVERS, 1935
Street Address	Block D & E, MRC Delft, Off Hindle Road, DRIFTSAND
Telephone Numbers	(021) 955-1583
Fax Numbers	(021) 422-4937
E-mail Address	megabag@lantic.net

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MEGA BAGS NATAL CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 2000/020 419/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacturing and Supply of Heavy Duty Bags and Allied Articles****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 265306, THREE RIVERS, 1935
Street Address	1 Republic Street, VERULAM, KWAZULU NATAL
Telephone Numbers	(032) 533-0901
Fax Numbers	(016) 422-4937
E-mail Address	megabag@lantic.net

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

COSTUME COLLECTION CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1998/015 743/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacturing of Costumes for TV and Stage Productions****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	60 Davidson Street, FAIRLAND, 2195
Street Address	60 Davidson Street, FAIRLAND, 2195
Telephone Numbers	(011) 476-1598
Fax Numbers	N/a
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

BETH AND BEV PACKAGING CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1994/041 888/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing of Packaging Products.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 13759, WITFIELD 1467
Street Address	Unit No 6 Gorg Park, 376 Bergvlei Street, WADEVILLE
Telephone Numbers	(011) 902-8866/7/8
Fax Numbers	(011) 902-5852
E-mail Address	bethb@murelo.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

MEGA BAGS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1987/019 676/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing and supply of Heavy-duty bags and allied articles.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 265306, THREE RIVERS, 1935
Street Address	7 Kariba Street, POWERVILLE, VEREENIGING
Telephone Numbers	(016) 455-1489/98
Fax Numbers	(016) 422-4937
E-mail Address	megabag@lantic.net

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

KATJA THE HEAD OFFICE CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1992/031 637/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Hairdresser

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 35669, NORTHCLIFF, 2115
Street Address	45 1st Avenue, LINDEN
Telephone Numbers	(011) 782-8716
Fax Numbers	N/a
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

APOLON CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1991/026 893/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Fast Food Outlet

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	6 Sterreprag Street, KLOPPER PARK, 1406
Street Address	Steers Elm Road, DOWERGLEN
Telephone Numbers	(011) 452-9981
Fax Numbers	N/a
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

SUNSET COVE DEVELOPMENTS CC

Compiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1990/017 478/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Financing

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 264074, THREERIVERS, 1935
Street Address	Vaal Marina, Vaal Dam, VEREENINGING
Telephone Numbers	(016) 784-7687
Fax Numbers	(016) 784-7687
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

SUNSET COVE CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1988/31 157/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Property Development.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 264074, THREERIVERS, 1935
Street Address	Vaal Marina, Vaal Dam, VEREENIGING
Telephone Numbers	(016) 784-7678
Fax Numbers	(016) 784-7678
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CLUB BAYSHORE MARINA CC

Compiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1987/015 897/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Marina Operators.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 264074, THREERIVERS, 1935
Street Address	Vaal Marina, Vaal Dam, VEREENIGING
Telephone Numbers	(016) 784-7678
Fax Numbers	(011) 784-7678
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

BETTA DENTAL SUPPLIES CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1989/004 847/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Supply of Dental Equipment and Materials.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 146612, BRACKEN GARDENS, 1452
Street Address	84 Stander Street, BRACKENHURST, ALBERTON
Telephone Numbers	(011) 867-6896
Fax Numbers	(011) 867-2490
E-mail Address	bettaden@netactive.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

EQUIPMENT REPAIR MAINTENANCE

Compiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1988/024 747/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Repair and Maintenance to Heavy Duty Machinery.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1706, ALBERTON, 1450
Street Address	49 Winnipet Street, Raceview, ALBERTON
Telephone Numbers	(011) 907-4888
Fax Numbers	(011) 8693192
E-mail Address	ermaint@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

LEOSCRAP CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1997/011 036/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Scrap Metal Dealers.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 801, GERMISTON, 1400
Street Address	4 Refinery Road, Industries West, GERMISTON, 1401
Telephone Numbers	(011) 825-6926
Fax Numbers	(011) 873-9980
E-mail Address	info@leoscrap.ca.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

DAVES CRANE SERVICES

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 710516 5063 082)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Heavy Machinery Repairs****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1434, WADEVILLE, 1422
Street Address	Shop 4, Cruywagen Park Shopping Centre, Cnr Sarel Hattingh en Van De Venter Street, CRUYWAGEN PARK
Telephone Numbers	(011) 827-0387
Fax Numbers	(011) 827-0388
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

INTERFLOW HOSE PRODUCTS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1996/017 934/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Suppliers of Hydraulic Hose and Fittings.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 14913, FARRARMERE, 1518
Street Address	Unit 7, 38 Golden Drive, Morehill Ext 8, BENONI, 1501
Telephone Numbers	(011) 425-5970
Fax Numbers	(011) 425-5985
E-mail Address	ihp@interflow.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

INSTRUMENTS FOR ENGINEERING MEASUREMENT

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 550105 5144 002)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Engineering Instrumentation.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 2222, PRIMROSE, 1416
Street Address	29 Van Riebeeck Street, GARDENVIEW, GERMISTON, 1401
Telephone Numbers	(011) 828-6169
Fax Numbers	(011) 822-1377
E-mail Address	instruments@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PREScribed FEES:** Available on request from the Owner / Secretary / Public Officer.

LABEL TECH CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1985/012 507/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing and Import and Export of Machinery.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 2310, Country Club, DURBAN, 4301
Street Address	15 Evanston Circle, Mount Edgecombe Country Club, DURBAN
Telephone Numbers	(031) 539-7571
Fax Numbers	(031) 502-4485
E-mail Address	labeltec@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
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 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CLIPPER DISTRIBUTORS

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 501103 0066 007)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Wholesalers and Distributors of Hair, Clippers and Shavers.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 82, ROOIHUISKRAAL, 0154
Street Address	3 Heron Street, The Reeds X10, CENTURION
Telephone Numbers	(012) 661-6061
Fax Numbers	(0120) 661-6040
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

AEROTRONIC CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1988/035 136/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Chemical Manufacturers.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 622, PAARDEKRAAL, 1752
Street Address	22 Boundary Road, NANCEFIELD INDUSTRIAL
Telephone Numbers	(011) 945-3167
Fax Numbers	(011) 342-3422
E-mail Address	mwaerot@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

PROFESSIONAL PROFILE CUTTING SERVICES CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1994/010 452/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Supply of Profile Cut Steel.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 17248, RANDHART, 1457
Street Address	33 Albany Street, NEW REDRUTH
Telephone Numbers	(011) 907-9662
Fax Numbers	(011) 907-9662
E-mail Address	caw@webmail.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CANPATRAC CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1991/021 090/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 699, UVONGO, 4270
Street Address	Cnr Industrial & Erasmus Road, MARGATE
Telephone Numbers	(039) 312-0002
Fax Numbers	(039) 312-0002
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041*Telephone Number:* +27-11-484 8300*Fax Number:* +27-11-484 0582*Website:* www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

NEW HEIGHTS 309 (PTY) LTD

(Registration Number 2000/022 662/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS**Sales of Natural Health Products.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 39, UMHLANGA ROCKS, 4320
Street Address	Suite 206 Ferfam House, 9 Stanley Grace Crescent, UMHLANGA ROCKS, 4319
Telephone Numbers	(031) 561-7060
Fax Numbers	(013) 561-7061
E-mail Address	Info@vitaminhealth.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

FLUSES CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1985/010 827/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Game Lodge.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1231, ROSETTENVILLE, JOHANNESBURG, 2130
Street Address	Alldays District, LIMPOPO PROVINCE
Telephone Numbers	(011) 433-8970/1/2
Fax Numbers	(011) 433-1193
E-mail Address	gerald@KaalKraal.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

DATA ELECTRICAL CONTRACTORS CC

Compiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1996/004 045/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Data and Electrical Installations and Maintenance.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1231, ROSETTENVILLE, JOHANNESBURG, 2130
Street Address	61 Nelson Street, Booysens, JOHANNESBURG
Telephone Numbers	(011) 433-8970/1/2
Fax Numbers	(011) 433-1193
E-mail Address	elecman@global.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

REEF PROFILE CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1987/026 915/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Suppliers of Flame-cut Steel.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 123927, ALRODE, 1451
Street Address	102 Clarke Street North, ALRODE
Telephone Numbers	(011) 864-2614
Fax Numbers	(011) 864-1502
E-mail Address	reefprof@netactive.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

REBSONS TRUST

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 6869/97)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Sale of Frozen Vegetables.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 28897, KENSINGTON, 2101
Street Address	5 Park Street, JEPPE
Telephone Numbers	(011) 618-4820
Fax Numbers	(011) 618-4820
E-mail Address	mchips@global.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

RAND GUTTERS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1992/024 805/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Supply and Fitting of Gutters.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 401020, CLEVELAND, 2022
Street Address	9 Gloucester Road, KENSINGTON, 2094
Telephone Numbers	(011) 615-5734
Fax Numbers	(011) 615-5734
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

O H FENN & COMPANY

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number Practice No:
909742)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Auditing and Accounting Services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9327, JOHANNESBURG, 2000
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	(011) 614-1641
Fax Numbers	(011) 614-7422
E-mail Address	firststrus@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

P.F DE KLERK & ASSOCIATES CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1988/029 890/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Accountancy Services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9327, JOHANNESBURG, 2000
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	(011) 614-1641
Fax Numbers	(011) 614-7422
E-mail Address	firsttrus@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

FIRST TRUST

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1963/006 170/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Commercial and Financial Accountants.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9327, JOHANNESBURG, 2000
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	(011) 614-1641
Fax Numbers	(011) 614-7422
E-mail Address	firsttrust@iafrica.com

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

OVERWORLD IMPORT AND EXPORT (PTY) LTD

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 1993/006 895/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS

Import and Export.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1127, PARKLANDS, 2121
Street Address	37 4th Street, WYNBERG, 2146
Telephone Numbers	(011) 885-3499
Fax Numbers	(011) 885-2865
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

PRESUR INVESTMENTSCompiled by the Company Secretary
August 2002

With acknowledgements to:

(Registration Number 531002 5144 088)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESSInvestments in its widest form.**2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1592, ROOSEVELDT PARK, 2129
Street Address	26 Beyer's Naude Road, ROOSEVELD PARK, 2195
Telephone Numbers	(011) 888-6220
Fax Numbers	(011) 888-1848
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

ALANVIC PROPERTIES (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1973/011 611/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Property Investment.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9055, EDENGLLEN, 1613
Street Address	103B Terrace Road, SEBENZA, 1613
Telephone Numbers	(011) 452-5942
Fax Numbers	(011) 452-3966
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

ALLIANCE SHOPFITTERS & WOODCRAFT CC

Compiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1996/055 949/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Shopfittings, woodcraft and related Activities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 15500, LAMBTON, 1414
Street Address	17 Dogar Street, DELVILLE, 1414
Telephone Numbers	(011) 827-4702 / (011) 827-0741
Fax Numbers	(011) 827-5340
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

DCB AUTO SPARES CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2001/063 854/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Auto Electrical Sales & Services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 123706, ALRODE, 1451
Street Address	16 Bosworth Street, ALRODE, ALBERTON, 1451
Telephone Numbers	(011) 908-6366
Fax Numbers	(011) 908-6344
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

FUZEBOX PRODUCTIONS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1997/059 550/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Television and Film Productions.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 28543, KENSINGTON, 2094
Street Address	No 17 Vulcan Street, KENSINGTON, 2101
Telephone Numbers	(011) 614-2814
Fax Numbers	(011) 614-2811
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

GREENWOOD LANDSCAPING (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1984/006 668/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Holding and Construction Company.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9055, EDENGLLEN, 1613
Street Address	103B Terrace Road, SEBENZA, 1613
Telephone Numbers	(011) 452-5942
Fax Numbers	(011) 452-3966
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

GROUP 99 BUILDERS AND SHOPFITTERS CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1999/050 425/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Shopfitters, Woodcraft and Related Activities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 15500, LAMBTON, 1414
Street Address	17 Dogar Street, DELVILLE, 1414
Telephone Numbers	(011) 827-4702
Fax Numbers	(011) 827-5340
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

I & L ELECTRICAL CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 2000/063 775/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing of Electrical & Related Components.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 43225, INDUSTRIA, 5042
Street Address	Unit No. 2, 7 Noble Street, INDUSTRIA, 5042
Telephone Numbers	(011) 474-1989
Fax Numbers	(011) 474-2079
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

INDUSTRIAL PLANT & MACHINE DIST. (PTY) LTD

(Registration Number 1986/000 025/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Plant and Machinery sales and Services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9055, EDENGLLEN, 1613
Street Address	103B Terrace Road, SEBENZA, 1613
Telephone Numbers	(011) 452-5942
Fax Numbers	(011) 452-3966
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

Compiled by the Owner / Secretary / Public Officer
 February 2003
 With acknowledgements to:

- The South African Human Rights Commission
- The Department of Justice and Constitutional Development

JD MOSS & ASSOCIATES INCORPORATED

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 2002/005 772/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Attorneys at Law.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1804, PINEGOWRIE, 2123
Street Address	337 Oak Avenue, 1st Floor East Block, FERNDAL, 2194
Telephone Numbers	(011) 787-6111
Fax Numbers	(011) 787-6330
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.
5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.
6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

LEPHATSWE & ROBERTS CONSTRUCTION (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2000/000 972/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Construction and related activities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 9055, EDENGLLEN, 1613
Street Address	103b Terrace Road, SEBENZA, 1613
Telephone Numbers	(011) 452-5942
Fax Numbers	(011) 452-3966
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

MECS TRADING (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1990/003 630/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Manufacture and pack Aerosols.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 8388, EDENGLLEN, 1613
Street Address	47 Harris Road, SEBENZA, EDENGLLEN, 1610
Telephone Numbers	(011) 452-8310
Fax Numbers	(011) 452-8430
E-mail Address	info@mecsafrofil.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CRUCIAL TRADE 22 (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2000/007 114/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Distribute car care products.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 8388, EDENGLLEN, 1613
Street Address	47 Harris Road, SEBENZA, EDENGLLEN, 1610
Telephone Numbers	(011) 452-8310
Fax Numbers	(011) 452-8430
E-mail Address	info@mecsafiroil.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

TURBO PLUS (PTY) LTD

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1999/027 952/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Asset holdings.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 8388, EDENGLLEN, 1613
Street Address	47 Harris Road, SEBENZA, EDENGLLEN, 1610
Telephone Numbers	(011) 452-8310
Fax Numbers	(011) 452-8430
E-mail Address	info@mecsaeofil.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address or fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

INTEG DISTRIBUTORS

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2000/027 955/07)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. **NATURE OF BUSINESS**

Warehousing service.

2. **ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 8388, EDENGLLEN, 1613
Street Address	47 Harris Road, SEBENZA, EDENGLLEN, 1610
Telephone Numbers	(011) 452-8310
Fax Numbers	(011) 452-8430
E-mail Address	info@mecsaeofil.co.za

3. **THE ACT**

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
- The record(s) requested;
 - The requester (and if an agent is lodging the request, proof of capacity);
 - The form of access required;
 - (i) The postal address of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

Q & A CONSULTANTS CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number CK2000/001 281/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Client Services and Consulting.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1240, JOHANNESBURG, 2154
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	(011) 614-1641
Fax Numbers	(011) 614-7422
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

RIBA'S MANUFACTURING CCCompiled by the Owner / Secretary / Public Officer
February 2003

With acknowledgements to:

(Registration Number 1998/059 474/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing and distribution of food products.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 69, BRUMA, 2026
Street Address	Unit 4, 10 Hospital Street, CLEVELAND, JOHANNESBURG, 2000
Telephone Numbers	(011) 622-5508
Fax Numbers	(011) 622-6565
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

STAND 834 DELVILLE Ext 1 CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1999/057 341/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Property Investment.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 15500, LAMBTON, 1414
Street Address	17 Dogar Street, DELVILLE, 1414
Telephone Numbers	(011) 827-0741
Fax Numbers	(011) 827-5340
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

TERWIC SUPPLIES SERVICES CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2001/056 517/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Mining & Engineering Supplies.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 45, Rooiberg, NORTHERN PROVINCE, 0500
Street Address	No 7 Maroela Street, Rooiberg, NORTHERN PROVINCE, 0500
Telephone Numbers	(018) 786-1551
Fax Numbers	(018) 786-1789
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

THABILETRADE 1042 CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2002/020 045/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Trading and Investment.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 1217, HONEYDEW, 2040
Street Address	2nd Floor Misa Center, 12 Fir Drive, NORTHCLIFF
Telephone Numbers	(011) 476-9841
Fax Numbers	(011) 476-9861
E-mail Address	ranwell@wordonline.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

VAN RIE PLASTIC ENGINEERING CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number 1998/068 800/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Manufacturing of Plastic Products.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 43225, INDUSTRIA, 5042
Street Address	Unit No 2, 7 Noble Street, INDUSTRIA, 5042
Telephone Numbers	(011) 474-1989
Fax Numbers	(011) 474-8339
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

RADLEY NETWORK TECHNOLOGIES CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(Registration Number CK1987/002 062/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Information Technology Specialists.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 11202, HATFIELD, 0028
Street Address	1039 Cocker Street, GARSFONTEIN, 0042
Telephone Numbers	(012) 998-4347
Fax Numbers	(012) 998-4346
E-mail Address	joon@radleys.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

DE LA MONTAGNE CONSULTING CC

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number CK2000/072 044/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Bookkeeping Services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 191, Ridge Terrace, 2168
Street Address	70 Op De Bergen Street, FAIRVIEW, 2094
Telephone Numbers	(011) 614-1641
Fax Numbers	(011) 614-7422
E-mail Address	debvdberg@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

BAILEY'S PLUMBING CC

Compiled by the Owner / Secretary / Public Officer

February 2003

With acknowledgements to:

(Registration Number 1999/008 510/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Plumbing.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 2212, PINEGOWRIE, 2123
Street Address	31 Hendrik Verwoerd Drive, LINDEN Ext, RANDBURG
Telephone Numbers	(011) 782-5578
Fax Numbers	(011) 888-7107
E-mail Address	reelhawk@mweb.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

MR. J.L. GONSALVES T/A The Handy Man

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 501127 5032 086)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Repairs and Maintenance.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 74, WILGEHEUWEL, 1736
Street Address	984 Sixpence Road, STRUBENSVALLEY, Ext 3
Telephone Numbers	(011) 675-1458
Fax Numbers	(011) 675-1458
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PREScribed FEES: Available on request from the Owner / Secretary / Public Officer.

WILD BREAK 28 (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 2002/007 234/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. **NATURE OF BUSINESS**

Property and Investment.

2. **ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 92324, NORWOOD, 2117
Street Address	No 14 10th Avenue, EDENVALE, 1609
Telephone Numbers	(011) 728-4913
Fax Numbers	(011) 728-4913
E-mail Address	n/a

3. **THE ACT**

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CADLAND MARKETING CC

(Registration Number 1992/003 002/23)

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

1. NATURE OF BUSINESS

Suppliers of general office stationery.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 92324, NORWOOD, 2117
Street Address	No 14 10th Avenue, EDENVALE, 1609
Telephone Numbers	(011) 454-0870
Fax Numbers	(011) 454-2375
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

CAD & DIAZO SUPPLIES (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1984/002 225/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Sales and Service of Paper Consumables.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 92324, NORWOOD, 2117
Street Address	No 14 10th Avenue, EDENVALE, 1609
Telephone Numbers	(011) 454-3372
Fax Numbers	(011) 454-3625
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

GLODEL (PTY) LTD

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 1986/000 942/07)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Suppliers of general office stationery.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 92324, NORWOOD, 2117
Street Address	No 14 10th, EDENVALE, 1609
Telephone Numbers	(011) 454-3315
Fax Numbers	(011) 454-3625
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.
5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.
6. **FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.
7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

E.A. ROWAN T/A EASLEIGH PRINT ROOM

Compiled by the Owner / Secretary / Public Officer
February 2003
With acknowledgements to:

(Registration Number 350112 5049 084)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Printing and Plotting services.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 92324, NORWOOD, 2117
Street Address	No 14 10th Avenue, EDENVALE, 1609
Telephone Numbers	(011) 454-3364
Fax Numbers	(011) 454-3625
E-mail Address	n/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

ALT CONSTURCTION CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2000/009 592/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**General Engineering, Pipe fitting & Boiler making.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	7 Juan Pierre Road, ROWALLAN PARK, 6025
Street Address	7 Juan Pierre Road, ROWALLAN PARK, 6025
Telephone Numbers	(041) 371-3883
Fax Numbers	(041) 371-3833
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

ALL CRAZE 1083 CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2002/057 483/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import, Export and General Commodities.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	Private Bag X19, GARDENVIEW, 2047
Street Address	78 Nugget Street, JOHANNESBURG
Telephone Numbers	(011) 616-6919
Fax Numbers	(011) 616-2983
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

EASERN RIVER IMPORT AND EXPORT CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 1994/029 468/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS

Import and Export in General Commodities.

2. ENTITY CONTACT DETAILS

The Owner / Secretary / Public Officer	
Postal Address	PO Box 619, BRUMA, 2026
Street Address	Unit B2, 10 John Street, SELBY - JOHANNESBURG, 2001
Telephone Numbers	(011) 493-2288
Fax Numbers	(011) 493-4056
E-mail Address	eriver@icon.co.za

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
Telephone Number: +27-11-484 8300
Fax Number: +27-11-484 0582
Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.

5. SUMMARY: RECORDS AVAILABILITY: Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
- 6.3 Provide sufficient details to enable the ENTITY to identify:
 - a) The record(s) requested;
 - b) The requester (and if an agent is lodging the request, proof of capacity);
 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

F & G TEXTILES CC

Compiled by the Company Secretary

August 2002

With acknowledgements to:

(Registration Number 2002/003 566/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import and Export.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 42943, FORDSBURG, 2033
Street Address	78 Nugget Street, NEWTON - JOHANNESBURG
Telephone Numbers	(011) 333-6566
Fax Numbers	(011) 333-6564
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. COMPANY RECORD CLASSIFICATION KEY: Available on request from Owner / Secretary / Public Officer.**5. SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.**6. FORM OF REQUEST**

To facilitate the processing of your request, kindly:

- 6.1 Use the prescribed form, available on the website of the SOUTH AFRICAN HUMAN RIGHTS COMMISSION AT www.sahrc.org.za, or the website of THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT (under regulations) at www.koj.gov.za.
- 6.2 Address your request to the Owner / Secretary / Public Officer.
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- a) The record(s) requested;
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 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
 (ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. PRESCRIBED FEES: Available on request from the Owner / Secretary / Public Officer.

TEXDECO TRADING CCCompiled by the Company Secretary
August 2002

With acknowledgements to:

(Registration Number 2002/026 300/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import, Export and General Commodities.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 327, EDENVALE, 1610
Street Address	42 Mint Road, FORDSBURG
Telephone Numbers	(011) 615-9255
Fax Numbers	(011) 616-9041
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041

Telephone Number: +27-11-484 8300

Fax Number: +27-11-484 0582

Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

To facilitate the processing of your request, kindly:

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 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
(ii) If the requester wishes to be informed of the decision in any manner (in addition to written) the manner and particulars thereof;
 - e) The right which the requester is seeking to exercise or protect with an explanation of the reason the record is Required to exercise or protect the right.

7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.

OVERLOOK TRADING CC

Compiled by the Company Secretary
August 2002
With acknowledgements to:

(Registration Number 2002/065 974/23)

1. The South African Human Rights Commission
2. The Department of Justice and Constitutional Development

(the "ENTITY")

MANUAL

In terms of

The Promotion of Access to Information Act

2/2002

(the "Act")

1. NATURE OF BUSINESS**Import, Export and General Commodities.****2. ENTITY CONTACT DETAILS**

The Owner / Secretary / Public Officer	
Postal Address	PO Box 4503, EDENVALE, 1610
Street Address	H11 - Route, 24 - Meadowdale, GERMISTON
Telephone Numbers	(011) 832-1247
Fax Numbers	(011) 616-2983
E-mail Address	N/a

3. THE ACT

- 3.1 The ACT grants a requester access to records of the ENTITY, if the record is required for the exercise or protection of any rights. If public body lodges a request, the public body must be acting in the public interest.
- 3.2 Requests in terms of the ACT shall be made in accordance with the prescribed procedures, at the rates provided. The forms and tariff are dealt with in paragraphs 6 and 7.
- 3.3 Requesters are referred to the Guide to be compiled by the South African Human Rights Commission, which will contain information for the purposes of exercising Constitutional Rights. The Guide will be available in August 2003. The contact details of the Commission are:

Postal Address: Private Bag 2700, Houghton, 2041
 Telephone Number: +27-11-484 8300
 Fax Number: +27-11-484 0582
 Website: www.sahrc.org.za

4. **COMPANY RECORD CLASSIFICATION KEY:** Available on request from Owner / Secretary / Public Officer.

5. **SUMMARY: RECORDS AVAILABILITY:** Available on request from Owner / Secretary / Public Officer.

6. FORM OF REQUEST

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 - c) The form of access required;
 - d) (i) The postal address of fax number of the requester in the Republic;
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7. **PRESCRIBED FEES:** Available on request from the Owner / Secretary / Public Officer.