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AIDS HELPLINE: 0800-0123-22 Prevention is the cure

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GOVERNMENT NOTICES

SOUTH AFRICAN QUALIFICATIONS AUTHORITY

No. 799

13 June 2003



SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In order to proceed with the recognition of Standards Generating Bodies in terms of Government Regulations 19(1)(c) and 22(2) of 28 March 1998, National Standards Body 12, Physical Planning and Construction, invites public comment with respect to *the acceptability of the nominees and the representativeness of the key education and training stakeholder interest groups* listed as SGB applicants below.

In addition, the NSB invite submissions from interested parties wishing to serve on such an SGB. Interested parties should take note of the section on SGB Information below.

All nominations/ applications should be accompanied by curricula vitae.

More information regarding this application may be obtained on the SAQA website or from the SAQA offices.

Comment should reach the NSB at the address below by not later than 14 July 2003. All correspondence should be marked **SGB for Electrical Engineering and Construction** and be addressed to:

The Director: Standards Setting and
Development
SAQA
Attention: Mr. D Mphuthing
Postnet Suite 248
Private Bag X06
Waterkloof
0145
or faxed to 012 – 431 5144
mmphuthing@saqa.co.za

SGB INFORMATION

As a necessary step in the development and implementation of the National Qualifications Framework, The National Standards Bodies are briefed [regulation 19(1)(c) of 28 March 1998] to recognise or establish Standards Generating Bodies (SGBs).

SGBs shall:

- generate standards and qualifications in accordance with the Authority requirements in identified sub-fields and levels;
- update and review standards;
- recommend standards and qualifications to National Standards Bodies;
- recommend criteria for the registration of assessors and moderators or moderating bodies; and
- perform such other functions as may from time-to-time be delegated by their National Standards Body.

Any bodies wishing to nominate representatives, make application to serve on, or make any other submission with regard to the above SGB should note the following information.

SGBs should be composed of organisations, which shall be key education and training stakeholder interest groups and experts in the sub-field. The NSB, when making its final decisions will have due regard for, among other things, *the need for representativeness and equity, redress and relevant expertise in terms of the work of the SGBs.*

Organisations proposing to nominate persons to SGBs should be sensitive to the need for **equity** and **redress**, and shall nominate persons who-

- (a) will be able to consider issues of productivity, fairness, public interest and international comparability as related to education and training in the sub-field;
 - (b) enjoy credibility in the sub-field in question, who enjoy respect; have the necessary expertise and experience in the sub-field and have the support or backing of the nominating body;
 - (c) are able to advocate and mediate the needs and interests of all levels within the sub-field covered by the Standards Generating Body;
 - (d) are able to exercise critical judgement at a high level; and
 - (e) are committed to a communication process between the Standards Generating Body, the National Standards Body and the Constituency.
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PUBLIC NOTICE BY NSB 12, PHYSICAL PLANNING AND CONSTRUCTION, OF RE-REGISTERING THE BRIEF AND MEMBERSHIP OF THE SGB FOR ELECTRICAL ENGINEERING AND CONSTRUCTION

NSB 12 proposes, in terms of *NSB Regulation 24 (1) (e)*, to re-register the brief and membership of an SGB for Electrical Engineering and Construction under the sub-field of Electrical Infrastructure Construction from levels 1-8 as from 19 February 2003 until 18 February 2006.

1. Develop learning pathways for potential Qualifications and Unit Standards in the sub-field Electrical Infrastructure Construction from level 1 through to Level 4 [*Regulation 24(1)(e)*].
2. Generate Electrical Engineering and Construction Unit Standard-based Certificates in the sub-field, in accordance with Authority requirements, at NQF levels 1 to 4 in the areas of: Generation; Distribution; Transmission, Electrical Engineering; and Electrical Construction [*Regulation 24 (1)(a)*].
3. The following Qualifications shall be generated:
 - o General Education and Training Certificate in Basic Technical Practice (Energy)–NQF1
 - o National Certificate in Electrical Engineering – NQF 02
 - o National Certificate in Electrical Engineering – NQF 03
 - o National Certificate in Electrical Engineering – NQF 04
4. Recommend the Qualifications and Unit Standards generated under 2, above, to the NSB [*Regulation 24(1)(c)*].
5. Recommend criteria for the registration of assessors and moderators or moderating bodies [*Regulation 24 (1)(d)*].
6. Liase with any other SGB, as required, where Energy is involved or being considered [*Regulation 24 (1) (e)*].
7. Accept and perform other related functions as requested by NSB 12, Physical Planning and Construction [*Regulation 24 (1) (e)*].

COMPOSITION OF THE CURRENT SGB

NOMINEE	WORKPLACE	NOMINATING BODY	EXPERIENCE / QUALIFICATIONS
Dutschke, M	Bavaria Government (Germiston College)	Germiston College	BA Honours Language / Education Teachers Diploma Phd Language
Ferreira, HP	ISCOR Flat Steel Projects	Ion and Steel Corporation	National N Diploma in the Electrical Field ETDP Diploma 14 Years as Training Officer
Flint, K	Eskom - Transmission	Eskom	National Trade Certificate (N4) Honours Masters: Training and development 18 years training experience
Hearne, IE	Western Cape Education Department	Western Cape Education Department	BA, Teachers Higher Bilingual Certificate National Technical Diploma (N6)
Kleinhans, W	Volkswagen SA	Volkswagen SA	N3, Training Officer
Mallick, O	Nelson Mandela Metropolitan	National Association of Congress Trade Unions	N3 Senior Training Officer Electrical
Neethling, N	Spoornet	Spoornet	Matric St 10 (Technical) T1 Heavy Current 32 years in Electrical Trade 22 Years in Electrical Training Move from lowest rank in training to the highest in Technical training within Transnet / Spoornet Where involved with the implementation of modular training (Electrical) in Spoornet. Currently on the Apprentice Admin Committee in the Transport SETA (Rail Chamber)

van der Merwe, WP	Eskom – Transmission	Eskom	NTC N6 Certificate in Training Development Experience in Electrical (Heavy Industry) and Mining Fields Senior Advisor: Human Resource Development
Van Rensburg, JN	Eskom – Distribution	Eskom	Certificate Electrical Engineer (ECSA) Government Certificate of Competency Management Development (Unisa)
Vermeulen, A	Spoornet	Spoornet	Chief Training Officer: Managing Training - Spoornet

PROPOSED COMPOSITION OF THE SGB

NOMINEE	WORKPLACE	NOMINATING BODY	EXPERIENCE / QUALIFICATIONS
Buck, W	Eskom	Eskom Generation	National Diploma in Electrical Engineering 9 years experience in practical field, and 3 years as Inspector and Mentor for the Electrical Field
Dempsey, P	Germiston College	Committee of Technical Principals	Matric N6
Dutschke, M	Bavaria Government (Germiston College)	Germiston College	BA Honours Language / Education Teachers Diploma Phd. Language
Ferreira, HP	ISCOR Flat Steel Projects	Iron and Steel Corporation	National N Diploma in the Electrical Field ETDP Diploma 14 Years as Training Officer
Jacobs, PJ	Ekurhuleni Metropolitan Council	Ekurhuleni Metropolitan Council	Matric National Technical Diploma 11 years experience as a Technical Officer
Hearne, IE	Western Cape Education Department	Western Cape Education Department	BA, Teachers Higher Bilingual Certificate National Technical Diploma (N6)

Hoffman, G	Denel Training Academy	Denel Training Academy	CBMT Test Official Assessor / Moderator Trainer RPL advisement/ assessment/verification
Hogan, W	De Beers Consolidated mines	Mining Industry and Engineering Training Board	Training Development Diploma NTS 5 Chamber of Mines Certificate Assessor (Learning Network)
Kleinhans, W	Volkswagen SA	Volkswagen SA	N3, Training Officer
Mallick, O	Nelson Mandela Metropolitan	National Association of Congress Trade Unions	N3 Senior Training Officer Electrical
Pepler, TA	Centurion College	Centurion College	Lecturer
Pretorius, LA	Electrical Contractor of South Africa	Electrical Contractor of South Africa	Matric N6 Certificate
Rossouw, A	Eskom	Eskom Distribution	N3 (Electrical Engineering) Qualified Electrician Management Development Program Group Facilitator Instructional Writer Process Coordinator for Distribution Technology – Group Technical Training
Sampson, R	Steve Hurter	Steve Hurter	Matric N3 (Electrical Engineering) Qualified Electrician Trade Test Officer Part time Lecturer(N1-N3) BA - FSN AST NWFE
Seya, S	Eskom	Eskom Distribution	N5 Certificate Diploma Energy Technology Technical Skills Training Manager -
Van der Linde, A	Van Linde Energy Consultant	Energy Sector Education and Training Authority	Higher Education Diploma (Technical) – UNISA M Dip Tech Electrical Engineering (Cum Laude) - PE Technikon PhD Electrical Engineering - University of Hertfordshire, UK
Vermeulen, A	Spoornet	Spoornet	Chief Training Officer: Managing Training - Spoornet

No. 800

13 June 2003

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In order to proceed with the recognition of Standards Generating Bodies in terms of Government Regulations 19(1)(c) and 22(2) of 28 March 1998, National Standards Body 11, Hygiene and Cleaning Services, invites public comment with respect to *the acceptability of the nominees and the representativeness of the key education and training stakeholder interest groups* listed as SGB applicants below.

In addition, the NSB invite submissions from interested parties wishing to serve on such an SGB. Interested parties should take note of the section on SGB Information below.

All nominations/ applications should be accompanied by curricula vitae.

More information regarding this application may be obtained on the SAQA website or from the SAQA offices, Hatfield Forum West, 1067 Arcadia Street, Hatfield, Pretoria.

Comment should reach the NSB at the address below **by not later than 14 July 2003**. All correspondence should be marked **SGB for Hygiene and Cleaning Services** and be addressed to:

The Director: Standards Setting and
Development
SAQA
Attention: Mr. D Mphuthing
Postnet Suite 248
Private Bag X06
Waterkloof
0145
or faxed to 012 – 431 5039
mmphuthing@saqa.co.za

SGB INFORMATION

As a necessary step in the development and implementation of the National Qualifications Framework, The National Standards Bodies are briefed [regulation 19(1)(c) of 28 March 1998] to recognise or establish Standards Generating Bodies (SGBs).

SGBs shall:

- a. generate standards and qualifications in accordance with the Authority requirements in identified sub-fields and levels;
- b. update and review standards;
- c. recommend standards and qualifications to National Standards Bodies;
- d. recommend criteria for the registration of assessors and moderators or moderating bodies; and
- e. perform such other functions as may from time-to-time be delegated by their National Standards Body.

Any bodies wishing to nominate representatives, make application to serve on, or make any other submission with regard to the above SGB should note the following information.

SGBs should be composed of organisations, which shall be key education and training stakeholder interest groups and experts in the sub-field. The NSB, when making its final decisions will have due regard for, among other things, *the need for representativeness and equity, redress and relevant expertise in terms of the work of the SGBs.*

Organisations proposing to nominate persons to SGBs should be sensitive to the need for **equity** and **redress**, and shall nominate persons who-

- (a) will be able to consider issues of productivity, fairness, public interest and international comparability as related to education and training in the sub-field;
 - (b) enjoy credibility in the sub-field in question, who enjoy respect; have the necessary expertise and experience in the sub-field and have the support or backing of the nominating body;
 - (c) are able to advocate and mediate the needs and interests of all levels within the sub-field covered by the Standards Generating Body;
 - (d) are able to exercise critical judgement at a high level; and
 - (e) are committed to a communication process between the Standards Generating Body, the National Standards Body and the Constituency.
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**PUBLIC NOTICE BY NSB 11, SERVICES, APPLICATION TO RE-REGISTER AN
SGB FOR HYGIENE AND CLEANING SERVICES**

NSB 11 proposes, in terms of NSB *Regulation 24 (1) (e)*, to extend the brief and membership of the SGB for Hygiene and Cleaning Services at NQF levels 1 – 5.

PROPOSED BRIEF OF THE SGB

1. Develop learning pathways for potential qualifications and unit standards in the area of Hygiene and Cleaning Services from level 1 through to level 5 [*Regulation 24 (1) (e)*].
2. The following qualifications shall be generated:
 - National Certificate: Domestic Services (Level 1)
 - General Education and Training Certificate: Hygiene and Cleaning Services (Level 1)
 - National Certificate: Specialist Hygiene and Cleaning Services (Level 2)
 - National Certificate: Hygiene and Cleaning Supervision (Level 3)
 - Further Education and Training Certificate: Hygiene and Cleaning Administration (Level 4)
 - National Diploma: Hygiene and Cleaning Management (Level 5)
 [*Regulation 24 (1) (a)*]
3. Recommend the qualifications and standards generated under 1 and 2 above, to the NSB [*Regulation 24 (1) (c)*].
4. Recommend criteria for the registration of assessors and moderators or moderating bodies [*Regulation 24 (1) (d)*].
5. Liase with any other SGBs, as required, where Hygiene and Cleaning Services is involved or being considered [*Regulation 24 (1) (e)*].
6. Accept and perform other related functions as requested by NSB 11, Services [*Regulation 24 (1) (e)*].

PROPOSED COMPOSITION OF THE SGB

NAME	WORKPLACE	NOMINATING BODY	QUALIFICATION/ EXPERIENCE
Mr Bath, A	Wetrok	National Contract Cleaners Association, Gauteng	33 years experience within the cleaning industry.
Ms Chivell, L	Intelligent Cleaning Practice	Cleaning Industry Training Board	16 years experience in cleaning industry auditing cleaning and guest service.
Mr Harvey, N	Metro Cleaning Services	National Contract Cleaners Association, Cape	BA Degree, Diploma in Human Resource Development.

Ms Kent, F	Siyaya Skills Institute	East Rand Laundry and Dry Cleaning Association	Diploma in Training Management, National Certificate in Commercial Catering.
Mr Miller, G	G & G Cleaning Services	Cleaning Chamber Board at Services SETA	10 years experience as owner of a contract and car wash cleaning company.
Mr Newman, C	Impala Window and Office Cleaners	National Contract Cleaners Association, Eastern Cape	8 years experience operating in the cleaning industry, specializing in industrial cleaning, window cleaning and commercial cleaning.
Ms Ntloko, L	Siyakha Cleaning Services	Western Cape Chamber of Commerce	5 years experience as Managing Director of Cleaning company within commercial, hospital and hotel sectors.
Ms Sobey, L.M	L M Sobey	S A Association of Food Science and Technology	BSc (Agri) Food Science
Mr Urquhart, R	Ultra Window and Office Cleaners	National Contract Cleaners Association, Eastern Cape	Member of SABS standards working committee for window cleaning.
Ms Vosloo, G	Rebserve	Black Economic Empowerment Cleaning Association	5 years experience as Operations Manager in cleaning industry.
Ms Wessels, T	Basadi Pele Foundation	S A Homemakers Organisation	10 years experience training of domestic workers in Gauteng.
Ms Mlotshwa, D	SA Transport and Allied Workers Union	SA Transport and Allied Workers Union	3 years experience within organized labour for the cleaning industry.

No. 801

13 June 2003

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In order to proceed with the recognition of Standards Generating Bodies in terms of Government Regulations 19(1)(c) and 22(2) of 28 March 1998, National Standards Body 12, Physical Planning and Construction, invites public comment with respect to *the acceptability of the nominees and the representativeness of the key education and training stakeholder interest groups* listed as SGB applicants below.

In addition, the NSB invite submissions from interested parties wishing to serve on such an SGB. Interested parties should take note of the section on SGB Information below.

All nominations/ applications should be accompanied by curricula vitae.

More information regarding this application may be obtained on the SAQA website or from the SAQA offices.

Comment should reach the NSB at the address below by not later than 14 July 2003. All correspondence should be marked **SGB for Civil Engineering Construction** and be addressed to:

The Director: Standards Setting and
Development
SAQA
Attention: Mr. D Mphuthing
Postnet Suite 248
Private Bag X06
Waterkloof
0145
or faxed to 012 – 431 5144
mmphuthing@saqa.co.za

SGB INFORMATION

As a necessary step in the development and implementation of the National Qualifications Framework, The National Standards Bodies are briefed [regulation 19(1)(c) of 28 March 1998] to recognise or establish Standards Generating Bodies (SGBs).

SGBs shall:

- a. generate standards and qualifications in accordance with the Authority requirements in identified sub-fields and levels;
- b. update and review standards;
- c. recommend standards and qualifications to National Standards Bodies;
- d. recommend criteria for the registration of assessors and moderators or moderating bodies; and
- e. perform such other functions as may from time-to-time be delegated by their National Standards Body.

Any bodies wishing to nominate representatives, make application to serve on, or make any other submission with regard to the above SGB should note the following information.

SGBs should be composed of organisations, which shall be key education and training stakeholder interest groups and experts in the sub-field. The NSB, when making its final decisions will have due regard for, among other things, *the need for representativeness and equity, redress and relevant expertise in terms of the work of the SGBs.*

Organisations proposing to nominate persons to SGBs should be sensitive to the need for **equity** and **redress**, and shall nominate persons who-

- (a) will be able to consider issues of productivity, fairness, public interest and international comparability as related to education and training in the sub-field;
 - (b) enjoy credibility in the sub-field in question, who enjoy respect; have the necessary expertise and experience in the sub-field and have the support or backing of the nominating body;
 - (c) are able to advocate and mediate the needs and interests of all levels within the sub-field covered by the Standards Generating Body;
 - (d) are able to exercise critical judgement at a high level; and
 - (e) are committed to a communication process between the Standards Generating Body, the National Standards Body and the Constituency.
-

PUBLIC NOTICE BY NSB 12, PHYSICAL PLANNING AND CONSTRUCTION, OF AN APPLICATION TO RE-REGISTER THE BRIEF AND MEMBERSHIP OF THE SGB FOR CIVIL ENGINEERING CONSTRUCTION

NSB 12 hereby proposes, in terms of *NSB Regulation 24 (1) (e)*, to re-register the brief and membership of an SGB for Civil Engineering Construction under both the sub-field of Civil Engineering and Construction and Physical Planning, Design and Planning from levels 1-8 as from 19 February 2003 until 18 February 2006.

PROPOSED SGB BRIEF

1. Identify, in consultation with other initiatives in Field 12, the integration, quality and equity issues of relevance to the sub-field, Civil Engineering Construction [Regulation 24(1)(e)].
2. Identify the qualifications necessary to produce Physical Planning and Construction practice outcomes addressing 1 above, and distinguish the competencies that will be generic to the field from those specific to Physical Planning and Construction. [Regulation 24(1)(e)].
3. Design learning pathways for the Field [Regulation 24(1)(e)].
4. Generate Unit Standards based qualifications, in accordance with Authority requirements for Levels 1 to 8, in the following domains:
 1. Road Works and Rail Construction;
 2. Water and Wastewater;
 3. Refractories;
 4. Geotechnical;
 5. Structures;
 6. Labour Intensive;
 7. Construction Plan;
 8. Construction Draughting; and
 9. Civil Engineering Management Processes.
5. Recommend the Qualifications and Unit Standards generated under 4 above, to National Standards Body 12 [Regulation 24(1)(e)].
6. Identify commonalities and co-ordinate activities with other standards generating bodies [Regulation 24(1)(e)].
7. Recommend criteria for the registration of assessors and moderators for moderating bodies [Regulation 24(1)(d)].
8. Accept and perform other Civil Engineering Construction SGB-related functions as requested by NSB 12, Physical Planning and Construction [Regulation 24 (1) (e)].

PROPOSED COMPOSITION OF THE SGB

Name	Workplace	Nominating Body	Qualifications/Experience
Brink, C	Bellville Technical College	Bellville Technical College	NDip, NTD, NHD, NED.
Brümmer, K	Tjeka Training Matters	Tjeka Training Matters	NDip Civil, 15 years construction experience, 12 years training experience, CITS in SA and Botswana, 5 years in training management.
de Klerk, J	South African Institute of Materials Handling	South African Institute of Materials Handling	NDipEng, experience in structural steel construction, Accreditation Manager at SAIMH and ETQA Manager.
de Koker, J	Transnet	Transnet	National Diploma Civil Engineering, Masters Diploma in Technology, Structural Engineering, 30 years of experience in construction and maintenance of railway track, development of railway track components and products, identification, measurement and interpretation of fatigue and wear phenomena on rails, development of processes to combat rail wear and fatigue, technical audit of railway track.
Du Preez, R	Cement & Concrete Institute	Cement & Concrete Institute	B.Sc. Eng (Civil), Pr.Eng, 34 years, Education and Training Manager, School of Concrete Technology, C&CI – 19 years.
Janse van Rensburg, L	Department of Transport	Department of Transport	Pr. Eng. B Sc (Eng) AEP More that 30 years experience in Senior and Middle management positions in Consulting Civil Engineering and Government Departments.
Kirsten, E	Grinaker – LTA	Grinaker – LTA	National Diploma – HR, 13 years experience in training and development.
Kirsten, L	Engineering Council of South Africa	Engineering Council of South Africa	BSc (Phys Science), HED, WOU Int Cert in Tech Ed. Standards & Procedures Officer – Eng Council of SA – 5 years.
Lange, D	Technikon Witwatersrand	Committee of Technikon Principals	Pr Tech Eng, B Tech: Eng: Civil, NDT: Civil, Civil Contracting (Contracts Engineer) - 8yrs, Civil Contracting (Training Officer) - 2yrs, Civil Consulting (Design + Instrumentation Technician) - 2yrs, Lecturer - 12yrs, Snr Lecturer - 6yrs, Head of Dept - 2yrs.
Laubscher, M	Milcorp	Milcorp	BSc Eng (Civil), Pr. Eng., Unit Standards Writer, Assessor, Training Provider, Contractor, Consulting Civil Engineer, Construction Manager.
McCutcheon, R	Wits University School of Civil & Environmental Engineering	Wits University	BSc(Eng), GDE, MSc, DPhil, PrEng, FI(SA)CE, CEng, MICE Professor of Project Management, and former Head of Department, in the School of Civil Engineering at Wits University, M.Sc. and a Ph.D. from Sussex University, and BSc from Wits, over 30 years experience, in numerous countries, in planning and running development projects, policy formulation, training programmes and construction using employment-intensive techniques and methods.
Mawuku, P	National Union of Mineworkers	National Union of Mineworkers	Skills Development Facilitator for National Union of Mineworkers

Meyer, T	South African Federation CEC	South African Federation CEC	BEd, NHD (Post School Ed), ND Electrical, ND Mechanical, MEd, HR Manager, 10 years experience in training/education, Managing Director of training company.
Mountford, R	South African Reinforcing Concrete Employers Association	South African Reinforcing Concrete Employers Association	43 years in Civil and Building contracting and Project Management, SARCEA Director.
Mncwabe, B	National Union of Mineworkers	National Union of Mineworkers	Diploma in Labour Law and 6 years experience in the industry.
Radzilani, KN	Techniven	Association of Further Education and Training Institutes of South Africa	NTech Dip, Sec Teaching Dip, Ast Teacher, Senior Lecturer, Acting HoD, NSB Physical Planning and Construction – 6 years.
Soni, D	Qhayiya Investments	Qhayiya Investments	Diploma in Road Transport Management (RAU), Business Management Course (Belgium), Construction Manager/Director.
Taylor-Parkins, F	Wits University School of Civil & Environmental Engineering	South African Universities Vice Chancellors Association	Master's Degree in Infrastructure and Economics, currently reading for a Ph.D. in Development Engineering at Wits University. Over 5 years practical experience in policy formulation, model building, training organisation and construction using employment-intensive techniques and methods.
Zondo, R	Amaqawe Projects	Amaqawe Projects	Contractor Development Programme (CETA).

No. 802

13 June 2003

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In order to proceed with the recognition of Standards Generating Bodies in terms of Government Regulations 19(1)(c) and 22(2) of 28 March 1998, National Standards Body 12, Physical Planning and Construction, invites public comment with respect to *the acceptability of the nominees and the representativeness of the key education and training stakeholder interest groups* listed as SGB applicants below.

In addition, the NSB invite submissions from interested parties wishing to serve on such an SGB. Interested parties should take note of the section on SGB Information below.

All nominations/ applications should be accompanied by curricula vitae.

More information regarding this application may be obtained on the SAQA website or from the SAQA offices.

Comment should reach the NSB at the address below by not later than 14 July 2003. All correspondence should be marked **SGB for Quantity Surveying** and be addressed to:

The Director: Standards Setting and
Development
SAQA
Attention: Mr. D Mphuthing
Postnet Suite 248
Private Bag X06
Waterkloof
0145
or faxed to 012 – 431 5144
mmphuthing@saqa.co.za

SGB INFORMATION

As a necessary step in the development and implementation of the National Qualifications Framework, The National Standards Bodies are briefed [regulation 19(1)(c) of 28 March 1998] to recognise or establish Standards Generating Bodies (SGBs).

SGBs shall:

- a. generate standards and qualifications in accordance with the Authority requirements in identified sub-fields and levels;
- b. update and review standards;
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- d. recommend criteria for the registration of assessors and moderators or moderating bodies; and
- e. perform such other functions as may from time-to-time be delegated by their National Standards Body.

Any bodies wishing to nominate representatives, make application to serve on, or make any other submission with regard to the above SGB should note the following information.

SGBs should be composed of organisations, which shall be key education and training stakeholder interest groups and experts in the sub-field. The NSB, when making its final decisions will have due regard for, among other things, *the need for representativeness and equity, redress and relevant expertise in terms of the work of the SGBs.*

Organisations proposing to nominate persons to SGBs should be sensitive to the need for **equity** and **redress**, and shall nominate persons who-

- (a) will be able to consider issues of productivity, fairness, public interest and international comparability as related to education and training in the sub-field;
 - (b) enjoy credibility in the sub-field in question, who enjoy respect; have the necessary expertise and experience in the sub-field and have the support or backing of the nominating body;
 - (c) are able to advocate and mediate the needs and interests of all levels within the sub-field covered by the Standards Generating Body;
 - (d) are able to exercise critical judgement at a high level; and
 - (e) are committed to a communication process between the Standards Generating Body, the National Standards Body and the Constituency.
-

**PUBLIC NOTICE BY NSB 12, PHYSICAL PLANNING AND CONSTRUCTION, OF AN
APPLICATION TO RE-REGISTER AN SGB FOR QUANTITY SURVEYING**

NSB 12, hereby proposes to re-register an SGB for Quantity Surveying in the sub-field of Physical Planning, Design and Management for a period of three years from 19 February 2003 until 18 February 2006.

BRIEF OF THE SGB

1. Develop learning pathways for potential Qualifications and Standards in the sub-field Physical Planning, Design and Management from level 4 through to level 8 [*Regulation 24(1)(e)*].
2. Generate, either independently or in collaboration with relevant SGBs in the fields Physical Planning and Construction, Business, Commerce and Management Studies and Physical, Computer and Life Sciences, the following qualifications and Standards in the sub-field, in accordance with Authority requirements at NQF level 4 to 8 *Regulation 24(1)(a)*:
 - National Certificate in Quantity Surveying – level 4;
 - National Diploma in Quantity Surveying – level 5;
 - National first Degree in Quantity Surveying – level 6;
 - Master's Degree in Quantity Surveying – level 8; and
 - Doctoral Degree in Quantity Surveying – level 8+.

The certificates and diplomas will include standards in the assessment of professional competence, continuing professional development, quantity surveying, construction management, construction project management, building surveying and construction science, building sciences (levels 4 and 5).

Further diplomas and degrees (First Degrees, Master's and Doctoral Degrees) will include standards in Construction Management, (QS) Financial Management and Business Management, (QS) Computer Science, (QS) Construction Management, Quantity Surveying, Construction Studies, Construction Project Management, and Housing Development and Management (levels 6 to 8).

3. Research and assess professional competence and continuing professional development leading to renewal of professional Qualifications within the Built Environment [*Regulation 24(1)(e)*].
4. Recommend the qualifications and standards generated under 2, above, to NSB 12 [*Regulation 24(1)(c)*].
5. Recommend criteria for the registration of assessors and moderators or moderating bodies [*Regulation 24(1)(d)*].
6. Accept and perform other related functions as requested by NSB 12 [*Regulation 24(1)(e)*].

PROPOSED COMPOSITION OF SGB

NAME	WORKPLACE	NOMINATING BODY	EXPERIENCE/ QUALIFICATION
Bowen, P	University of Cape Town	Association of South African Quantity Surveyors	BSc (QS) PhD (QS)
Butt, P	South African Institute of Building	The South African Institute of Building	M.Sc (Building Management)
Eichbaum, MGC	Fraser Alexander Construction	Association of South African Quantity Surveyors	N D (Surveying)
Harmse, F	Kempton Park Technical College	AFETISA	National Diploma (Technical)
Hauptfleisch, D	University of Pretoria	Association of South African Quantity Surveyors	BSc (Constr. Man) PhD (Constr. Man)
Israelite, C	Project Management Institute	Association of South African Quantity Surveyors	BSc (Building)
Jeptha, SA	INFRACOM	INFRACOM	DEd
Kgobokoe, K	Department of Welfare	Department of Welfare	MEd (Counseling)
Le Roux, G	University of Port Elizabeth	Association of South African Quantity Surveyors	Cert. QS (Natal)
Louw, A	South African Institute of Architects	South African Institute of Architects	BA (Architecture)
Mocheke, MF	Department of Correctional Services	Department of Correctional Services	B Compt
Nkado, RNN	University of Port Elizabeth	Association of South African Quantity Surveyors	BSc (QS) Hons PhD (QS)
Pearl, R	University of Natal	Association of South African Quantity Surveyors	Dipl (QS) MSc (QS)
Pretorius, FJ	Department of Public Works	Department of Public Works	BSc (QS)
Probert, B	Association of South African Quantity Surveyors	Association of South African Quantity Surveyors	BSc (QS)
Ramsay, DN	Committee for Technikon Principals	Committee for Technical Principals	BSc (QS)
Senekal, R	Architecture and Surveying Institute	Architecture and Surveying Institute	N H D (Building Surveying)
Van der Walt, NTS	Committee of Technikon Principals	Committee of Technikon Principals	BSc (QS)
Verster, JJP	University of the Orange Free State	Association of South African Quantity Surveyors	BSc (QS) PhD (QS)

No. 803

13 June 2003

SOUTH AFRICAN QUALIFICATIONS AUTHORITY (SAQA)

In accordance with regulation 24(c) of the National Standards Bodies Regulations of 28 March 1998, the Standards Generating Body (SGB) for

Hospitality, Tourism, Travel, Gaming and Leisure

Registered by NSB 11, Services, publishes the following unit standards for public comment.

This notice contains the titles, fields, sub-fields, NQF levels, credits, and purpose of the unit standards upon which qualifications are based. The unit standards can be accessed via the SAQA web-site at www.saqqa.org.za. Copies may also be obtained from the Directorate of Standards Setting and Development at the SAQA offices, Hatfield Forum, 1067 Arcadia Street, Hatfield.

Comment on the unit standards should reach SAQA at the address ***below and no later than 14 July 2003***. All correspondence should be marked **Standards Setting – SGB for Tourism Guiding** and addressed to

The Director: Standards Setting and Development
SAQA

Attention: Mr. D Mphuthing

Postnet Suite 248

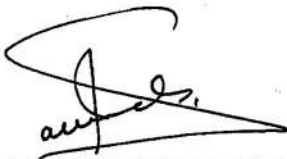
Private Bag X06

Waterkloof

0145

or faxed to 012 – 431 5144

e-mail: mmphuthing@saqa.co.za



PP **SAMUEL B.A. ISAACS**
EXECUTIVE OFFICER



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

1

Conduct the table count

SAQA US ID		UNIT STANDARD TITLE	
14865		Conduct the table count	
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 4	3

Specific Outcomes:

SPECIFIC OUTCOME 1

Identify the estimated drop figure.

SPECIFIC OUTCOME 2

Calculate present/running float totals.

SPECIFIC OUTCOME 3

Calculate Win/Loss figure.

SPECIFIC OUTCOME 4

Consolidate relevant table counts.

SPECIFIC OUTCOME 5

Communicate information to relevant parties.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

2

Verify documented payouts

SAQA US ID	UNIT STANDARD TITLE		
14873	Verify documented payouts		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 4	3

Specific Outcomes:

SPECIFIC OUTCOME 1

Respond to a request for verification of payout.

SPECIFIC OUTCOME 2

Check authenticity of relevant documentation required by the organisation.

SPECIFIC OUTCOME 3

Check accuracy of data on documentation against relevant payout.

SPECIFIC OUTCOME 4

Authorize relevant transaction.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

3

Analyse risk and loss prevention within the gaming environment

SAQA US ID	UNIT STANDARD TITLE		
14876	Analyse risk and loss prevention within the gaming environment		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	15

Specific Outcomes:

SPECIFIC OUTCOME 1

Identify those aspects that will impact on the risk profile of the organisation.

SPECIFIC OUTCOME 2

Describe the role of the efficient risk manager in the gaming environment.

SPECIFIC OUTCOME 3

Identify the consequences of a failed risk management strategy.

SPECIFIC OUTCOME 4

Describe how risk is managed in the gaming environment.

SPECIFIC OUTCOME 5

Describe the tools that are used to identify, evaluate and control risk in the gaming environment.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

4

Conduct an investigation in the gaming environment

SAQA US ID	UNIT STANDARD TITLE		
14863	Conduct an investigation in the gaming environment		
SGB NAME	ABET BAND	PROVIDER NAME	
SGB Tourism Guiding	Undefined		
FIELD DESCRIPTION	SUBFIELD DESCRIPTION		
Services	Hospitality, Tourism, Travel, Gaming and Leisure		
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	10

Specific Outcomes:

SPECIFIC OUTCOME 1

Compile a comprehensive investigation docket using approved gaming stationary.

SPECIFIC OUTCOME 2

Conduct an investigative interview.

SPECIFIC OUTCOME 3

Analyse and interpret relevant legislative requirements when taking statements.

SPECIFIC OUTCOME 4

Collect and process evidence within the gaming environment.

SPECIFIC OUTCOME 5

Compile a comprehensive Investigation diary.

SPECIFIC OUTCOME 6

Compile and distribute an investigations report.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

5

Conduct online dispute resolution

SAQA US ID	UNIT STANDARD TITLE		
14857	Conduct online dispute resolution		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	5

Specific Outcomes:

SPECIFIC OUTCOME 1

Communicate the occurrence of a dispute to the relevant parties (Guest, Management & Surveillance).

SPECIFIC OUTCOME 2

Gather the relevant information required to analyse and investigate the dispute.

SPECIFIC OUTCOME 3

Analyse and investigate the relevant information.

SPECIFIC OUTCOME 4

Calculate the formulas applicable to the relevant disputes based on the information gathered.

SPECIFIC OUTCOME 5

Decide on the outcome of dispute and communicate the findings and action taken to relevant parties.

SPECIFIC OUTCOME 6

Action the rectification of the dispute according to compliance with the internal control standards.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

6

Control a gaming reward system

SAQA US ID	UNIT STANDARD TITLE		
14860	Control a gaming reward system		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	5

Specific Outcomes:

SPECIFIC OUTCOME 1

Identify the validity of the customer.

SPECIFIC OUTCOME 2

Extract customer information from the system utilized in your organisation.

SPECIFIC OUTCOME 3

Deal with customer enquiries.

SPECIFIC OUTCOME 4

Process customer queries and/or transactions on the customer rewards system.

SPECIFIC OUTCOME 5

Maintain the customer reward system.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

7

Monitor and manage gaming credit facilities

SAQA US ID	UNIT STANDARD TITLE		
14858	Monitor and manage gaming credit facilities		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	6

Specific Outcomes:

SPECIFIC OUTCOME 1

Monitor and control credit applications.

SPECIFIC OUTCOME 2

Gather and interpret support information.

SPECIFIC OUTCOME 3

Refer application to credit committee for authorization.

SPECIFIC OUTCOME 4

Maintain and update client facility records.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

8

Monitor and manage gaming productivity in tables area

SAQA US ID	UNIT STANDARD TITLE		
14877	Monitor and manage gaming productivity in tables area		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	15

Specific Outcomes:

SPECIFIC OUTCOME 1

Monitor game control and intervene when necessary.

SPECIFIC OUTCOME 2

Calculate and verify payouts.

SPECIFIC OUTCOME 3

Maximise table availability to meet business demands.

SPECIFIC OUTCOME 4

Plan and manage float levels to meet business demands.

SPECIFIC OUTCOME 5

Locate and justify financial variances.

SPECIFIC OUTCOME 6

Monitor compliance with internal procedures and Gaming Board Rules and Regulations.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

9

Monitor gaming machine performance

SAQA US ID	UNIT STANDARD TITLE		
14854	Monitor gaming machine performance		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	4

Specific Outcomes:

SPECIFIC OUTCOME 1

Extract machine performance data for the analysis of machine performance.

SPECIFIC OUTCOME 2

Identify irregular performing machines as per Unit specific parameters.

SPECIFIC OUTCOME 3

Analyse and investigate machine history to identify the causes of the irregularity.

SPECIFIC OUTCOME 4

Report statistics in the appropriate format.

SPECIFIC OUTCOME 5

Communicate and action accordingly.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

10

Plan gaming machine moves and conversions

SAQA US ID	UNIT STANDARD TITLE		
14856	Plan gaming machine moves and conversions		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	8

Specific Outcomes:

SPECIFIC OUTCOME 1

Describe the aspects to consider when conducting a machine move or conversion.

SPECIFIC OUTCOME 2

Describe what one would need to do when planning for a machine move or conversion.

SPECIFIC OUTCOME 3

Explain each of the following relevant legislations to be considered.

SPECIFIC OUTCOME 4

Compile a detailed plan for submission to gaming management for consideration.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

11

Reconcile and balance the cash desk

SAQA US ID	UNIT STANDARD TITLE		
14874	Reconcile and balance the cash desk		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	10

Specific Outcomes:

SPECIFIC OUTCOME 1

Gather and consolidate reports and paperwork for the gaming date.

SPECIFIC OUTCOME 2

Reconcile the Cash Desk.

SPECIFIC OUTCOME 3

Roll over gambling date (closure of gaming date to reflect new date)

SPECIFIC OUTCOME 4

Audit and verify all figures on daily reconciliation sheet.

SPECIFIC OUTCOME 5

Trace errors and investigate non-balances.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

12

Utilise a gaming system

SAQA US ID	UNIT STANDARD TITLE		
14864	Utilise a gaming system		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 5	2

Specific Outcomes:

SPECIFIC OUTCOME 1

Input and maintain data on a gaming system.

SPECIFIC OUTCOME 2

Identify and extract data from a gaming system.

SPECIFIC OUTCOME 3

Analyse and interpret data.

SPECIFIC OUTCOME 4

Investigate, check and maintain data integrity.

SPECIFIC OUTCOME 5

Compile and submit reports to relevant parties.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

13

Design a gaming floor layout

SAQA US ID	UNIT STANDARD TITLE		
14859	Design a gaming floor layout		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 6	15

Specific Outcomes:

SPECIFIC OUTCOME 1

Explain what steps will be used when planning your project and describe the factors to consider.

SPECIFIC OUTCOME 2

Explain relevant legislation to be considered and describe which legislation is applicable.

SPECIFIC OUTCOME 3

Explain factors to be considered in order to enhance the customers gaming experience.

SPECIFIC OUTCOME 4

Present a detailed gaming floor plan and motivate reasons for product mix, machine location.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

14

Manage the cash desk float

SAQA US ID	UNIT STANDARD TITLE		
14861	Manage the cash desk float		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 6	8

Specific Outcomes:

SPECIFIC OUTCOME 1

Manage the chip float.

SPECIFIC OUTCOME 2

Monitor cash and coin float levels.

SPECIFIC OUTCOME 3

Manage the storage and security of floats.

SPECIFIC OUTCOME 4

Management and processing of fraudulent float value items.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

15

Monitor and manage gaming debtors

SAQA US ID	UNIT STANDARD TITLE		
14855	Monitor and manage gaming debtors		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 6	14

Specific Outcomes:

SPECIFIC OUTCOME 1

Identify and explain Gaming Board Regulations and company policy.

SPECIFIC OUTCOME 2

Identify and process the various methods of debt settlement as per procedure.

SPECIFIC OUTCOME 3

Reconcile debtors according to the organisational and gaming board requirements.

SPECIFIC OUTCOME 4

Demonstrate and describe company policy with regard to the management of credit.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

16

Monitor and manage legislative compliance in a casino environment

SAQA US ID	UNIT STANDARD TITLE		
14866	Monitor and manage legislative compliance in a casino environment		
SGB NAME	ABET BAND	PROVIDER NAME	
SGB Tourism Guiding	Undefined		
FIELD DESCRIPTION	SUBFIELD DESCRIPTION		
Services	Hospitality, Tourism, Travel, Gaming and Leisure		
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 6	20

Specific Outcomes:

SPECIFIC OUTCOME 1

Apply the mechanisms and identify and explain the roles of the Compliance Committee.

SPECIFIC OUTCOME 2

Describe the obligations imposed on the Licensee by the conditions of the licence.

SPECIFIC OUTCOME 3

Analyse, interpret and apply the Prevention of Organised Crime Act in the organisation.

SPECIFIC OUTCOME 4

Explain and identify the principles within legislation that govern advertising.

SPECIFIC OUTCOME 5

Explain the term "excluded person".

SPECIFIC OUTCOME 6

State, interpret and apply the relevant legislation relating to fraudulent acts.

SPECIFIC OUTCOME 7

Describe and apply the principles of corporate governance and its application in Gaming.



SOUTH AFRICAN QUALIFICATIONS AUTHORITY

UNIT STANDARD:

17

Support at risk individuals

SAQA US ID	UNIT STANDARD TITLE		
14872	Support at risk individuals		
SGB NAME		ABET BAND	PROVIDER NAME
SGB Tourism Guiding		Undefined	
FIELD DESCRIPTION		SUBFIELD DESCRIPTION	
Services		Hospitality, Tourism, Travel, Gaming and Leisure	
UNIT STANDARD CODE	UNIT STANDARD TYPE	NQF LEVEL	CREDITS
SRV-HTT-0-SGB TG	Regular	Level 7	10

Specific Outcomes:

SPECIFIC OUTCOME 1

Identify who needs to give approval before at risk individuals can be approached.

SPECIFIC OUTCOME 2

Demonstrate skills to initiate discussion on the problem.

SPECIFIC OUTCOME 3

Demonstrate effective communication skills required to facilitate the motivation of individual.

SPECIFIC OUTCOME 4

Identify support mechanisms available.

SPECIFIC OUTCOME 5

Report results of interaction with required departments.

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