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GOVERNMENT NOTICE

DEPARTMENT OF HIGHER EDUCATION AND TRAINING

No. 253

25 March 2011

SKILLS DEVELOPMENT ACT, 1998 (ACT 97 NO. 97 OF 1998)

APPOINTMENT OF THE CONSTRUCTION EDUCATION AND TRAINING AUTHORITY (CETA) ADMINISTRATOR

I, Gwebinkundla Felix Qonde, Acting Director-General: Department of Higher Education and Training, by virtue of the powers vested in me by section 15(2) of the Skills Development Act, 1998 (Act No. 97 of 1998) hereinafter referred to as the Act, hereby suspend the Board and the operation of the gazetted constitution of Construction Education and Training Authority (CETA) as directed by the Minister of Higher Education and Training in terms of section 15 (1) of the Act; and

Appoint **Mr. Themba Mhambi** as an Administrator for a period of six (6) months from the date of publication of this notice to take over administration of the CETA that was established in terms of Government Notice No. R27445 of 31 March 2005 and the appointment which may be reviewed at the expiry of the said period.

The Powers and Duties of this Administrator shall be as indicated in schedule 1 of this Notice.

 25/03/2011
MR. GWEBINKUNDLA FELIX QONDE

**ACTING DIRECTOR - GENERAL: DEPARTMENT OF HIGHER EDUCATION
AND TRAINING**

SCHEDULE 1

POWERS AND DUTIES OF THE ADMINISTRATOR

1. Powers of the administrator are as follows:

- (a) Take over the role of the accounting authority of the CETA as provided for in the Public Finance Management Act (PFMA), 1999(Act No.1 of 1999) and the relevant regulations;
- (b) Establish if necessary, with the Minister's approval, chambers as provided for in Section 12 and 13 of the Act;
- (c) Review the terms and conditions of employment of the CETA employees where necessary;
- (d) Suspend, institute disciplinary proceedings or replace, where it is necessary any of the officials of the CETA for reasons as contemplated in relevant legislation
- (e) Facilitate the review of a constitution for the CETA in terms of section 13 of the Act and other relevant legislation for approval and publication by the Minister if necessary;
- (f) Facilitate the appointment of a New CETA Board;
- (g) Ensure the management of the CETA funds in liaison with the Department of Higher Education and Training (DHET) using the relevant provisions of the Act and as provided for in the PFMA Act ,1999 and the relevant Regulations;
- (h) Make rules relating to CETA and chamber meetings, financial matters, general procurements and administrative matters which are in accordance with the provisions of the Constitution of the Republic of South Africa, 1996, the Act or any applicable law.

2. Duties of the Administrator shall include the following:

- (a) The Administrator will work closely with the:
 - Chief Executive Officer of the CETA;
 - Established joint working committees comprising of Sector Experts;
 - The key stakeholders of the CETA and their subsequent delegated committees or officials;
 - Director-General: Department Higher Education and Training.

- (b) Perform the functions of CETA in terms of the Act, the Public Finance Management 1999 and other relevant legislation;
 - (c) Ensure the management of the National Skills Development Strategy within the CETA;
 - (d) Ensure proper management of the CETA funds in liaison with the DHET using the relevant provisions of the Act and as provided for in the PFMA Act, 1999 and the relevant Regulations;
 - (e) Ensure submission of the progress report with regard to the developments pertaining to the administrative process of the CETA to the Director-General: Department of Higher Education and Training;
 - (f) Perform any such other tasks as may be delegated or instructed by the Minister or Director-General: Department of Higher Education and Training from time to time;
 - (g) Conclude the project and submit a close out report to DHET.
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