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GENERAL NOTICES • ALGEMENE KENNISGEWINGS

ELECTORAL COMMISSION

NOTICE 950 OF 2022

POLITICAL PARTY FUNDING ACT (Act No. 6 of 2018)

Regulations regarding the funding of political parties issued in terms of section 24(2) of the Political Party Funding Act, 2018

By virtue of the power vested in it in terms of section 24(2) of the Act, the Electoral Commission hereby issues the regulations as set out in the Schedule below.

SCHEDULE

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1. Definitions

In these regulations a word or phrase to which a meaning has been assigned in the Act has that meaning, and, unless the context indicates otherwise –

“**contributor**” means any private source who makes a donation as contemplated in section 3(3)(a) of the Act;

“**disclosure threshold**” means the threshold referred to in section 9(1)(a) of the Act;

“**Presidential Regulations**” means the regulations annexed to the Act as Schedule 2 or subsequently proclaimed in terms of section 24(1) of the Act;

“**POCA**” is the Prevention of Organised Crime Act 121 of 1998;

“**proceeds of unlawful activities**” bears the meaning assigned in section 1(1) of POCA;

“**unlawful activity**” bears the meaning assigned in section 1(1) of POCA.

2. Request not to disclose contribution in terms of section 3(5) of the Act

(1) A contributor who requests the Commission in terms of section 3(5) of the Act not to disclose the contributor’s identity must do so in a form substantially similar to **Form PPR 1**.

(2) The Commission must determine the request taking into account the following–

- (a) The reason for the request and the need for anonymity;
- (b) the amount to be contributed;
- (c) the source of the monies to be contributed;
- (d) whether there is reason to believe that the contributor has contravened the Act;
- (f) the public interest in disclosing the information in question and whether it outweighs the consideration in (a); and
- (g) any other factor that the Commission considers relevant taking into account the purpose of the Act.

(3) The Commission must decide the request before the contributor makes the contribution. Should the request for non-disclosure be refused by the Commission, the contributor can then either elect not to make the contribution, or to make the contribution knowing it will not be confidential.

- (4) If the Commission determines not to grant the request, it must inform the contributor of its reasons in the prescribed form substantially similar to **Form PPR2**.

3. Proceeds from Unlawful Activity

- (1) Should the Commission establish or have reasonable grounds to suspect that the source of the money relating to a contribution derives from the proceeds of any unlawful activity, the Commission shall refuse the contribution.

4. Determination of a fee to defray costs of administering and managing the Multi-Party Democracy Fund

- (1) Subject to the limit referred to in section 3(6) of the Act, the Commission must on an annual basis determine a fee it will charge to defray the cost of administering and managing the Multi-Party Democracy Fund.
- (2) Within two weeks of the start of every financial year, the Commission must publish in the *Gazette* the fee that it will charge to defray the cost of administering and managing the Multi-Party Democracy Fund for that financial year.
- (3) The fees published in terms of sub-regulation (2) must be deducted from the monies held in credit in the Multi-Party Democracy Fund at the end of each three-month period of the financial year, but before any balance standing to the credit in the Multi-Party Democracy Fund is carried forward as contemplated in section 4(3) of the Act.

5. Payment of money to represented political party

- (1) The Commission must make the payment contemplated in section 6(7) of the Act to a represented political party—
- (a) All allocations to which a represented political party is entitled as determined in terms of regulations 3 and 4 of Schedule 2 of the Presidential Regulations, must be paid to the represented political party in question in four equal instalments, each within three months of the previous payment. The first instalment must be paid within four weeks of the beginning of the financial year in question.
- (b) only if the political party has provided the Commission with the particulars of its bank account opened in terms of section 12(1)(b) of the Act and the additional information required in a form substantially similar to **Form PPR3A**; and

- (c) if the political party has been allocated money from the Funds in the previous year, only if the political party has submitted to the Commission the statement contemplated in section 12(2)(d)(i) and the auditor's opinion in terms of section 12(3)(e).

(2) If the particulars provided in terms of sub-regulation (1)(b) change, the represented political party must notify the Commission in a form substantially similar to **Form PPR3B** within two weeks of that change.

(3) Subject to regulation 5(3) of the Presidential Regulations, all allocations from the Multi-Party Democracy Funds must be paid to the represented political party in question in terms of regulations 3 and 4 of Schedule 2 of the Presidential Regulations. The payments made must be based on the money accumulated in the Multi-Party Democracy Fund from contributions received in the preceding three months.

6. Funding of Represented Political Parties by Legislatures

(1) The accounting officer of a legislature must annually, within three (3) calendar months of the end of the financial year, disclose any funding of represented political parties under s57(2) and s116(2) of the Constitution respectively to the Commission using a form substantially similar to **Form PPR7**.

7. Disclosure of donations received by Political Parties in terms of Section 9 of the Act

(1) The accounting officer of a political party that receives donations from a single donor which together exceed the disclosure threshold must report to the Commission in a form substantially similar to **Form PPR4** on a quarterly basis.

(2) The Commission must keep a record of the disclosures made in terms of this regulation and make them publicly available in accordance with Regulation 9.

(3) Political parties must submit disclosures within one (1) calendar month after the end of each quarter.

(4) The Commission must publish the disclosures received in terms of 7(3) within one (1) calendar month of the closing date stipulated in Regulation 7(3).

8. Disclosure of donations made by juristic persons and entities

(1) A juristic person or entity that makes a donation to a political party, or aggregated donations which together exceed the disclosure threshold, must make the disclosure

required in terms of section 9(2) in a form substantially similar to **Form PPR5** within one calendar month after the end of the quarter within which the donation that exceeds the disclosure threshold or the aggregate of donations exceeding the threshold was made.

(2) The Commission must keep a record of the disclosures made in terms of this regulation and make them publicly available in accordance with Regulation 9.

9. Publication of donations in terms of section 9(3)

(1) The Commission must publish the disclosures made in terms of Regulations 7 and 8 quarterly and online.

10. Duties of accounting officer of political party

(1) The accounting officer of a represented political party, duly appointed in terms of section 12(1)(c) of the Act, must keep separate books and records of account, in accordance with generally recognised accounting practice (GRAP), in respect of money allocated from the Funds and all transactions involving that money.

(2) The accounting officer of a political party must –

- (a) submit the details of the political party's office bearers, its official addresses and the auditors appointed in section 12(1)(d) in forms substantially similar to **PPR8, PPR9, PPR10 and PPR11**. In the event of a change in respect of any details, the onus rests on the accounting officer to inform the Electoral Commission within a period of one (1) calendar month of a change thereof;
- (b) prepare the statements contemplated in section 12(2)(d)(i) and (ii) and submit them to the appointed auditor within three months of end of the financial year;
- (c) in the preparation of the statements specifically account for the following –
 - (i) any donations not accepted by the political party under section 8(1), (2) and (3);
 - (ii) any donations received from foreign entities for the purposes permitted in terms of section 8(4) and what those donations were used for;
 - (iii) all donations received in aggregate or otherwise that exceed the disclosure threshold;

- (iv) any income received by the political party other than that provided for in the Act;
 - (v) any loans made to the political party and the terms on which the money was lent; and
 - (vi) a list of the bank accounts in which all donations, the membership fees, and levies imposed by the political party are deposited into a bank account opened in the name of the political party or that receive donations on behalf of the party or for use by the party in the form substantially similar to **Form PPR3A**;
- (d) submit the auditor's opinion and audited financial statements to the Commission within six months of the end of the financial year in a form substantially similar to **Form PPR12**.

11. Issuing of direction by the Electoral Commission

- (1) A direction contemplated in section 15 of the Act must be in forms substantially similar to **PPR13A** and **PPR13B**.
- (2) The Commission may make regulations regarding any matter-
- (a) That may be prescribed in terms of this Act; or
 - (b) That it considers necessary or expedient in order to achieve the objects of this Act, including method of submission of disclosures and declaration.

12. Commencement date

These regulations shall come into operation on 1 April 2022.

SCHEDULE 1**Schedule of Offences****MAXIMUM PERMISSIBLE FINES THAT MAY BE IMPOSED FOR GIVING FALSE INFORMATION, DECLARATIONS OR FALSE DECLARATIONS.**

Offences under the Regulations issued in terms of the Political Party Funding Act, 6 of 2018, as contemplated in Section 18(1) of the Act, in terms of which the Commission may institute proceedings to request the imposition of administrative fines in respect of any contravention of the Political Party Funding Act, 6 of 2018.

Offence	Penalty
Submission of inaccurate, incorrect or misleading information in connection with prescribed regulations and forms	
Section 3(5) as read with Regulation 2(2)	R100 000.00 or two years in prison or both
Regulation 7(1) and 8(1)	R50 000.00 or one year in prison or both
Section 9(1) as read with Regulation 7(1) and 7(2)	R500 000.00 or two years in prison or both
Section 9(2) as read with Regulation 8(1) and 8(2)	R500 000.00 or two years in prison or both
Section 12(2)(a) as read with Regulation 10(1) and 10(2)	R100 000.00 or two years in prison or both
Section 23(2) as read with Regulation 6	R100 000.00 or two years in prison or both

SCHEDULE 2

LODGEMENT OF A SECTION 14 (4) COMPLAINT RELATING TO THE INCOME OR EXPENDITURE OF A POLITICAL PARTY IN TERMS OF THE ACT

Any interested party may lodge with the Commission a complaint concerning any aspect relating to the income or expenditure of a political party in terms of Section 14(4) of the Act.

A complaint must be lodged electronically or in hard copy at the Commission's National Office. The complaint must contain the following information:

- (a) Reference to the specific legislative provision transgressed;
- (b) Full name and physical address of the complainant;
- (c) Email address and telephone number where the complainant can be contacted. These contact details must at all times be in a working condition;
- (d) The interest of the complainant in the matter;
- (e) Details of the complaint;
- (f) Proof supporting the complaint;
- (g) Reasons for the complaint and remedy sought; and
- (h) Name and contact details of the party against whom complaint is lodged.

In considering and deciding on the complaint received, the Commission may take any one or more of the following actions:

- (a) Investigate the factual basis of the complaint or cause it to be investigated based on the information provided by the complainant;
- (b) Afford other interested parties an opportunity to make written or oral submissions;
- (c) Call for written or oral submissions from other persons or parties;
- (d) Call upon the complainant to submit further information or arguments in writing or verbally; or
- (e) Conduct a hearing on the objection.

In a case where the complainant wishes to remain anonymous, or in the case of whistle-blowing, the Commission will, at its discretion, decide on the adequacy and reliability of the information provided by the complainant. All electronic complaints must be submitted to the following email address: ComplaintsPPF@elections.org.za.

All hardcopy complaints must be delivered or couriered to the following physical address, and must be clearly marked for attention "PPF COMPLAINTS".

**Riverside Office Park
Elections House
1303 Heuwel Avenue
Centurion
0157**

SCHEDULE 3**Part A - Table of Prescribed Forms**

The Forms prescribed for the purposes of these regulations are set out in this Schedule.

1. Whenever a document is required—

- (1) in terms of a section of the Act or a provision of these regulations as listed in column 1 of this Schedule; and
- (2) for a purpose listed in column 2 of this Schedule the document must be substantially in the form of the annexure listed opposite that section number in column 3, and must be produced, delivered, or filed, as the case may be, subject to any conditions or requirements listed opposite that section number in column 4.

1 Authority	2 Purpose of Form	3 Form	4 Conditions
Sec 3(5) of the Act as read with Regulation 2(1)	Request for non-disclosure	PPR1	Must be accompanied by such supporting documentation and information as detailed in PPR1; And the completed and duly signed declaration.
Sec 3(5) of the Act as read with Regulation 2(4)	Response to non-disclosure	PPR2	None
Sec 12(1)(b) as read with Regulation 5(1)(b)	Political Parties Banking Details	PPR3A	Must be accompanied by such supporting documentation and information as detailed in PPR3A; and the completed and duly signed declaration.

1 Authority	2 Purpose of Form	3 Form	4 Conditions
Sec 12(1)(b) as read with Regulation 5(2)	Change of bank account details	PPR3B	Must be accompanied by such supporting documentation and information as detailed in PPR3B; and the completed and duly signed declaration
Sec 9(1) as read with Regulation 7	Disclosure of Donations by Political Party	PPR4	Must be accompanied by such supporting documentation and information as details in PPR4 and the completed and duly signed declaration.
Sec 9(2) as read with Regulation 8(1)	Disclosure of Donations Made by a Juristic Person	PPR5	Must be accompanied by such supporting documentation and information as detailed in PPR5; and the completed and duly signed declaration
Sec 9(1) of the Act as read with Regulation 8(2)	List of Donations received and made	PPR6	None
Sec 23(2) of the Act	Disclosure by Accounting Officers of the Legislature	PPR7	None
Sec 12 (1) as read with Regulation 10(2)(a)	List of Registered Office Bearers of Political Party	PPR8	Must be accompanied by such supporting documentation as information as detailed in PPR8

1 Authority	2 Purpose of Form	3 Form	4 Conditions
Sec 12 as read with Regulation 10(2)	Notice by Political Party of Official Addresses	PPR9	Must be accompanied by such supporting documentation and information as detailed in PPR9; and the duly completed and signed declaration.
Sec 12(1)(c) as read with Regulation 10(1)	Notice by a Political Party of the Appointed Name of the appointed Accounting Officer	PPR10	Must be accompanied by such supporting documentation and information as detailed in PPR10; and the duly completed and signed declaration.
Sec 12(1)(d) as read with Regulation 10(2)(a)	Notice by a Political Party of the Name of the Appointed Auditor	PPR11	Must be accompanied by such supporting documentation and information as detailed in PPR10; and the duly completed and signed declaration.
Sec 12(4) as read with Regulation 10(2)(d)	Auditor's Opinion	PPR12	Must be accompanied by such supporting documentation and the duly completed and signed declaration.
Sec 15 as read with Regulation 11	Directive issued by the Commission to Political Party	PPR13A	None
Sec 15 as read with Regulation 11	Request for Representation by Political Party	PPR13B	None

Part B - Templates of Forms

Electoral Commission
PPR1 — Request for Non-Disclosure

(in terms of Section 3(5) of the Political Party Funding Act, 6 of 2018 as read with Regulation 2(1))

Non-disclosure request by Contributor

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Please take note that the undermentioned Contributor hereby requests the Commission in terms of section 3(5) of the Political Party Funding Act, 6 of 2018 not to disclose any details of the Name/ Identity of the Contributor nor the Amount of the donation made by the contributor.

Full name of Contributor		
Identity number/ Registration number		
Contact details		
Telephone No.		
Mobile No.		
Email address		
Business address		
Amount of Donation		
Reasons for non-disclosure		

Declaration

I, the undersigned, hereby confirm and declare that:

1. The information furnished above is correct and true in every respect; and
2. The information contained in all supporting documents attached to this request is correct and true and the supporting documents are authentic in all respects; and
3. That the source of the funds in respect of the donation is not from an Organ of State, State Owned Enterprise, Foreign Government or Foreign Government Entity or Foreign Agency; and
4. I am aware of the provision of the Prevention of Organised Crime Act, 121 of 1998, and declare that the donation does not originate from proceeds of criminal and/or unlawful activity.

Signed at _____ on this _____ day of _____ 20 _____

Signature

Full names of Signatory

Designation

Electoral Commission**PPR2 — Response to Request for Non-Disclosure**

(in terms of Section 3(5) of the Political Party Funding Act, 6 of 2018 as read with Regulation 2(4))

Notice in response to a request for non-disclosure

To (Name of Contributor)	
Contact Details	
Telephone No.	
Mobile No.	
Email address	
Business address	

You are hereby notified that your request for Non-disclosure submitted to the Commission in terms of section 3(5) of the Political Party Funding Act, 6 of 2018, dated _____ was **Approved/ Declined**.

The reasons for the request being denied is/ are:

Signed at _____ on this _____ day of _____ 20 _____

Signature

Full names of Signatory

Designation

Electoral Commission**PPR3A — Notice of Political Parties Bank Account Details**

(in terms of Section 12(1)(b) of the Political Party Funding Act, 6 of 2018 as read with Regulation 5(1)(b))

Notice of banking details of political party¹

(To be completed by the Appointed Accounting Officer)

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Notice is hereby given by the undermentioned political party of all its banking accounts. The details are set out below.

Name of political party	
Banking Details	
Financial institution	
Branch	
Branch Code	
Account holder	
Account number	

Declaration

I, the undersigned, do hereby declare and certify that I have been duly authorised by resolution of the abovementioned political party to:

1. Submit this notice;
2. That the banking details set out above are true and correct in every respect; and
3. That the banking details provided above are in accordance and/or compliance with section 12(1)(b) of the Political Party Funding Act, 6 of 2018.

¹ The notice shall be accompanied by the following documentation:

- i. Copy of the resolution confirming the authority of the signatory as passed by the Executive of the political party; and
- ii. Confirmation of bank account from the relevant financial institution.

4. Should any of the information above or documentation submitted be found to be false or inaccurate or misleading, in any manner whatsoever, I am aware that I could be held liable as prescribed in section 19(1)(b) of the Act.

Signed at _____ on this _____ day of _____ 20 _____

Signature

Full names of Signatory

Designation

Contact phone no.

Electoral Commission
PPR3B — Change of Bank Account Details

(in terms of Section 12(1)(b) of the Political Party Funding Act, 6 of 2018 as read with Regulation 5(2))

Notice of change of banking details of political party²

(To be completed by the Appointed Accounting Officer)

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Notice is hereby given that the undermentioned Political Party has changed its banking account. The changes are set out below.

Name of political party	
Old Banking Details (as contemplated in Section 12(1)(b) of the Act)	
Financial institution	
Branch	
Branch Code	
Account holder	
Account number	
Name of political party	
New Banking Details (as contemplated in Section 12(1)(b) of the Act)	
Financial institution	
Branch	
Branch Code	
Account holder	
Account number	

² The Notice shall be accompanied by the following documentation:

- i. Copy of the resolution confirming the authority of the signatory as passed by the Executive of the political party; and
- ii. Proof of closure of old banking account; and
- iii. Confirmation of new bank account from the relevant financial institution

Declaration

I, the undersigned, do hereby declare and certify that I have been duly authorised by resolution of the abovementioned political party to:

1. Submit this notice;
2. That the new/ changed banking details set out above are true and correct in every respect; and
3. That the new banking details provided above are in accordance and/or compliance with section 12(1)(b) of the Political Party Funding Act, 6 of 2018.
4. Should any of the information above or documentation submitted be found to be false or inaccurate or misleading, in any manner whatsoever, I am aware that I could be held liable as prescribed in section 19(1)(b) of the Act.

Signed at _____ **on this** _____ **day of** _____ **20** _____

Signature

Full names of Signatory

Designation

Contact phone no.

Electoral Commission**PPR4 — Disclosure of Donations Received by Political Party***(in terms of Section 9(1) of the Political Party Funding Act, 6 of 2018 as read with Regulation 7)***Donation disclosure by a political party³**

Name of political party		
Name of Accounting Officer		
Name of Donor		
Identity No./ Registration No./ Trust No. of Donor		
Contact details		
Telephone No.		
Mobile No.		
Email address		
Physical address		
Legal Status of Donor (Tick appropriate response)		
Individual		
Private Company		
Public Company		
Partnership		
Close Corporation		
Trust (please provide details of Trustees)		
Date of donation		
Sending bank account		
Receiving bank account		
Type of donation (please tick)	Monetary	Donation-in-Kind
Amount donated or Estimated value		
If Donation-in-kind, describe briefly		
Details of donation if total amount/ or value exceeds disclosure threshold		

³ The Notice shall be accompanied by the following documentation:

- i. Proof of Receipt(s) of donation;
- ii. Certified copy of proof of receipt(s) making up donation;
- iii. If Donation-in-Kind:
 - a Copy(ies) of all agreements regulating and governing the loan or services, evidencing the value of the donation; or
 - b List of all expenses paid detailing amounts paid and details of beneficiary of such payments effected on behalf of the political party evidencing the value of the donation.

Declaration

I, the undersigned, do hereby confirm and certify that:

1. I am duly authorised to make this declaration on behalf of the abovementioned political party;
2. Should any of the information be found to be false, inaccurate or misleading in any manner whatsoever, I am aware that I could be held liable as prescribed in section 19(1)(a) of the Political Party Funding Act, 6 of 2018;
3. I confirm that there are no objections to and confirm the consent to the publication of the donation by the commission, as is contemplated in section 9(3) of the Act.

Signed at _____ on this _____ day of _____ 20 _____

Signature of Accounting Officer

Full names of Signatory

Contact phone number of Accounting Officer

Electoral Commission**PPR5 — Disclosure of Donations Made by Juristic Person***(in terms of Section 9(2) of the Political Party Funding Act, 6 of 2018 as read with Regulation 8(1))***Donation disclosure by a juristic person⁴**

Name of political party to whom donation was made		
Full name of donor		
Identity No./ Registration No./ Trust No. of Donor		
Contact details		
Telephone No.		
Mobile No.		
Email address		
Physical address		
Legal Status (Tick appropriate response)		
Individual		
Private Company		
Public Company		
Partnership		
Close Corporation		
Trust (please provide details of Trustees)		
Date of donation		
Sending bank account		
Receiving bank account		
Type of donation (please tick)	Monetary	Donation-in-Kind
Amount donated or Estimated value		
If Donation-in-kind, describe briefly		
Details of donation if total amount/ or value exceeds disclosure threshold		

⁴ The Notice shall be accompanied by the following documentation:

- i. Proof of Receipt(s) of donation;
- ii. Certified copy of proof of receipt(s) making up donation;
- iii. If Donation-in-Kind:
 - a. Copy(ies) of all agreements regulating and governing the loan or services, evidencing the value of the donation; or
 - b. List of all expenses paid detailing amounts paid and details of beneficiary of such payments effected on behalf of the political party evidencing the value of the donation.

Declaration

I, the undersigned, do hereby confirm and certify that:

1. I am duly authorised to submit the declaration and that the information contained herein and as contained in the supporting documents are true and correct and in every aspect and in accordance with Regulation 6;
2. Should any of the information above be found to be false, inaccurate or misleading in any manner whatsoever, I am aware that I could be held liable as prescribed in Section 19(1)(a) of the Political Party Funding Act, 6 of 2018;
3. I confirm that I have no objection to and hereby consent to the consent to the publication of the donation by the Commission, as contemplated in Section 9(3) of the Act.

Signed at _____ on this _____ day of _____ 20 _____

Signature of individual and/or by duly authorised representative

Full names of Signatory

Electoral Commission**PPR6 — List of all Donations received and made as contemplated in Section 9(1) and 9(2) of the Act in the Gazette***(in terms of the Political Party Funding Act, 6 of 2018 as read with Regulation 8(2))***List of donations received in terms of section 9(1) and 9(2)**

In accordance with Section 9(3) of the Political Party Funding Act, Act 6 of 2018, the Electoral Commission hereby publishes the undermentioned list of all donation made during the period _____ to _____

Donations in terms of Section 9(1)				
Name of Political Party	Date(s) of receipt(s) of donation(s)	Name of Donor	Donation Type	Amount(s) of donation
Donations in terms of Section 9(2)				
Name of Donor	Date(s) of payment(s) donation(s)	Name of Political Party	Donation Type	Amount(s) of donation

Signed at _____ on this _____ day of _____ 20 ____

Signature

Full names of Signatory

Designation

Electoral Commission
PPR7 – Disclosure by Accounting Officers of Legislatures in accordance with section 23(2) of the Act.

Accounting officer's record of funding to Represented political parties

Provincial Legislature	
Full name of appointed Accounting Officer	
Contact details	
Telephone No.	
Mobile No.	
Email address	
Physical address	
Financial year	
Total funds disbursed	
Party	Amount

Declaration

I, the undersigned, being duly authorised and in my capacity as the Appointed Accounting Officer, do hereby confirm and certify that:

1. The information contained herein and as contained in the supporting documents, are true and correct in every respect in accordance with Section 23(2) of the Political Party Funding Act, 6 of 2018.

Signed at _____ on this _____ day of _____ 20____

Signature of Accounting Officer

Full names of Accounting Officer

Electoral Commission**PPR8 —Register of Office Bearers of Political Parties***(in terms of the Political Party Funding Act, 6 of 2018 as read with Regulation 10(2)(a))***Notice of office bearers⁵**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Name of Political Party	Registration Number

Return of particulars as at _____

I, _____, the undersigned, in my capacity as _____ on behalf of the duly authorised by the abovementioned Political party, state and confirm that the written consent of the office bearers or officers whose names appear in this return have been obtained.

Signed at _____ on this _____ day of _____ 20____

Signature

Full names

⁵ Notice shall be accompanied by the following documentation:

- i) Copies of Identity Documents of each of the office bearers

A. President/ Leader

Surname	
Full names	
Identity number	
Date of appointment	
Postal address	
	Postal code
Business address	
	Postal code
Contact details	
Business Telephone No.	
Mobile No.	
Email address	

B. Deputy President/Leader

Surname	
Full names	
Identity number	
Date of appointment	
Postal address	
	Postal code
Business address	
	Postal code
Contact details	
Business Telephone No.	
Mobile No.	
Email address	

C. National Chairperson

Surname	
Full names	
Identity number	
Date of appointment	
Postal address	
	Postal code
Business address	
	Postal code
Contact details	
Business Telephone No.	
Mobile No.	
Email address	

D. Secretary General

Surname	
Full names	
Identity number	
Date of appointment	
Postal address	
	Postal code
Business address	
	Postal code
Contact details	
Business Telephone No.	
Mobile No.	
Email address	

E. Treasurer General

Surname	
Full names	
Identity number	
Date of appointment	
Postal address	
	Postal code
Business address	
	Postal code
Contact details	
Business Telephone No.	
Mobile No.	
Email address	

F. Other (Specify position in the space provided below)

Surname	
Full names	
Identity number	
Date of appointment	
Postal address	
	Postal code
Business address	
	Postal code
Contact details	
Business Telephone No.	
Mobile No.	
Email address	

Declaration

I, the undersigned, in my capacity as _____

1. For and on behalf of the abovementioned political party do hereby declare and confirm that:
2. I am duly authorised to submit this notice and list office bearers to the Commission;
3. The information set out herein and all information set out in the supporting documentation hereto is true and correct in all respects;
4. Written confirmation of any changes which may be effected within the aforementioned financial year, shall be submitted to the Commission within 30 (thirty) days of such change becoming effective;
5. I confirm and agree that any failure to comply with the provisions of Regulation 8 may result in payments as contemplated in Section 6(7) of the Political Party Funding Act, 6 of 2018, being suspended, until any breach or non-compliance has been rectified to the satisfaction of the Commission.

Signature

Full names of Signatory

Designation

Date

Electoral Commission**PPR9 – Notice by a Political Party of Official Addresses***(in terms of Section 12 of the Political Party Funding Act, 6 of 2018 as read with Regulation 10(2))***Notice of official addresses⁶**

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Registered Address – Head Office(s)	
Name of Political Party	
Official address of Political	
	Postal Code
Business Telephone number	
Mobile number	
Email address	

Declaration

I, the undersigned, in my capacity as _____ for
 and on behalf of the abovementioned political party do hereby declare and confirm that:

1. I am duly authorised to submit the notice to the Commission;
2. The information set out herein and all information set out in the supporting documentation hereto is true and correct in all respects;
3. Written confirmation of any changes which may be effected within the aforementioned financial year, shall be submitted to the Commission within 30 (thirty) days of such change becoming effective;

⁶ This Notice shall be accompanied by the following documentation:

- i) Proof of Address(es)

4. I confirm and agree that any failure comply with the provisions of Regulation 8 may result in payments as contemplated in section 6(7) of the Political Party Funding Act, 6 of 2018, being suspended, until any breach or non-compliance has been rectified to the satisfaction of the Commission.

Signature

Full names of Signatory

Designation

Date

Electoral Commission
PPR 10 — Notice by a Political Party of the Name of the Appointed Accounting Officer

(in terms of Section 12(1)(c) of the Political Party Funding Act, 6 of 2018 as read with Regulation 10(1))

Notice of appointment of accounting officer

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Appointment of Accounting Officer	
Full name of Accounting Officer	
As appointed Accounting Officer for (Name of Political Party):	
Address of political party	
	Postal Code
Date of appointment	
Accounting Officer's Confirmation	
I (name of Accounting Officer), hereby confirm my appointment as Accounting Officer	
Identity number	
Accounting Officer's address for correspondence	
	Postal Code
Telephone number	
Mobile number	
Email address	
Accounting officer's signature	

Declaration

I, the undersigned, in my capacity as _____ for and on behalf of the abovementioned political party do hereby declare and confirm that:

1. I am duly authorised to submit this notice to the Commission;
2. The information set out herein is true and correct in all respects;
3. The aforementioned appointment will remain effective until written notice of resignation is received from the said Accounting officer, of Notice of his/her appointment being terminated;
4. Written confirmation of any changes effected or new appointment made will be submitted to the Commission with 30 (thirty) days of such change or new appointment becoming effective;
5. I confirm and agree that any failure to comply with the provisions of Regulation 8 may result in payments as contemplated in Section 6(7) of the Political Party Funding Act, 6 of 2018, being suspended, until any breach or non-compliance has been rectified to the satisfaction of the Commission;

Signature

Full names of Signatory

Designation

Date

Electoral Commission**PPR11 — Notice by a Political Party of the Name of the Appointed Auditor**

(in terms of Section 12(1)(d) of the Political Party Funding Act, 6 of 2018 as read with Regulation 10(2)(a))

Notice of appointment of auditor⁷

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

Appointment of Auditor	
Full name of Auditor	
Name of Audit firm	
As appointed Auditor (Name of Political Party):	
Address of political party	
	Postal Code
Date of appointment	
Accounting Officer's Confirmation	
I (name of Auditor), hereby confirm my appointment as Auditor	
Identity number	
Auditor's address for correspondence	
	Postal Code
Telephone number	
Mobile number	

⁷ Notice shall be accompanied by the following documentation:

- (i) Copy of Auditor's IRBA Certificate

Email address	
Auditor's IRBA Certification Number	
Auditor's signature	

Declaration

I, the undersigned, in my capacity as _____ for and on behalf of the abovementioned political party do hereby declare and confirm that:

1. I am duly authorised to submit this notice to the Commission;
2. The information set out herein is true and correct in all respects;
3. The aforementioned appointment will remain effective until written notice of resignation is received from the said Auditor, of Notice of his/her appointment being terminated;
4. Written confirmation of any changes effected or new appointment made will be submitted to the Commission with 30 (thirty) days of such change or new appointment becoming effective;
5. I confirm and agree that any failure to comply with the provisions of Regulation 8 may result in payments as contemplated in Section 6(7) of the Political Party Funding Act, 6 of 2018, being suspended, until any breach or non-compliance has been rectified to the satisfaction of the Commission;

Signature

Full names of Signatory

Designation

Date

Electoral Commission
PPR12 — Auditor's Opinion

(in terms of Section 12(4) of the Political Party Funding Act, 6 of 2018 as read with Regulation 10(2)(d))

TO: The Electoral Commission
Election House
Riverside Office Park
1303 Heuwel Avenue
Centurion
0157
Email: PPF@elections.org.za

I, the undersigned, in my capacity as the duly appointed auditor of _____ (insert name of political party), do hereby certify that the appointed Accounting Officer of the abovementioned political party has furnished me with the statements as per section 12(2)(d)(iii) of the Act.

I have inspected the documents received from the appointed Accounting officer on _____ (insert date) and performed an audit as required in terms of section 12(3) of the Political Party Funding Act, 6 of 2018. Section 12(3) of the Political Party Funding Act, 6 of 2018 provides that I/we express and opinion on those statements:

- (a) Indicating whether the donations received by the political party comply with section 8(1);
- (b) Listing the donations required to be disclosed in terms of section 9(1);
- (c) Listing donations under the threshold prescribed in section 9(1);
- (d) Indicating whether any income was received by the political party other than provided for this Act;
- (e) Indication whether the transactions in the financial statements related to the money allocated from the Funds are in accordance with this act; and
- (f) Indicating whether any money lent to the political party is on commercial terms.

1. In my opinion:

1.1. The statements presented and information provided to me by the appointed Accounting Officer present:-

1.2. The financial statements presented for the aforementioned political party for the period (insert relevant period) _____ were prepared in accordance with generally recognised accounting practice.

Signed at _____ on this _____ day of _____ 20 _____

Signature

Full names of Signatory

Designation

**Electoral Commission
Annexure “A” To PPR12**

**Donations received which exceeds the disclosure threshold as contemplated in
section 9(1), as read together with the Regulation 7**

Name of political party		
Full name of Accounting Officer		
Full name of Donor		
Identity No./ Registration No./ Trust No. of Donor		
Contact details		
Telephone No.		
Mobile No.		
Email address		
Physical address		
Legal Status of Donor (Tick appropriate response)		
Individual		
Private Company		
Public Company		
Partnership		
Close Corporation		
Trust (please provide details of Trustees)		
Date of donation		
Sending bank account		
Receiving bank account		
Type of donation (please tick)	Monetary	Donation-in-Kind
Amount donated or Estimated value		
If Donation-in-kind, describe briefly		
Details of donation if total amount/ or value exceeds disclosure threshold		

Electoral Commission
Annexure “B” To PPR12

All income received by the political party which falls outside the ambit of section 12(3)(d) of the Act.

Name of political party	
Full name of Accounting Officer	
Funds received from	
Identity No./ Registration No./ Trust No. of Donor	
Contact details	
Telephone No.	
Mobile No.	
Email address	
Physical address	
Legal Status of Donor (Tick appropriate response)	
Individual	
Private Company	
Public Company	
Partnership	
Close Corporation	
Trust (please provide details of Trustees)	
Date received	
Details of income received	

Electoral Commission
Annexure “C” To PPR12

**List of loans received by political party with specification of agreed commercial terms
in terms of section 12(3)(f) of the Act.**

Name of political party	
Full name of Accounting Officer	
Loans received from	
Identity No./ Registration No./ Trust No. of Donor	
Contact details	
Telephone No.	
Mobile No.	
Email address	
Physical address	
Legal Status of Donor (Tick appropriate response)	
Individual	
Private Company	
Public Company	
Partnership	
Close Corporation	
Trust (please provide details of Trustees)	
Date received	
Details and Terms of loan received	

Electoral Commission
Annexure "D" To PPR12

**All transactions and/or allocated monies spent by the represented political party in
contravention of section 7 of the Act.**

Name of represented political party	
Full name of Accounting Officer	
Current Financial year	
Total monies allocated by the fund(s) to the represented political party	
Date received	
Details of allocated monies and/or transaction(s) used in contravention of the Act:	

Electoral Commission**PPR13A – Directive issued by the Commission**

(in terms of section 15 of the Political Party Funding Act, 6 of 2018, as read with Regulation 11)

Directive

TO: _____ **(Name of Political Party)**

Name of Accounting Officer	
Contact details	
Telephone No.	
Mobile No.	
Email address	
Business address	

This serves to inform you that the Commission has found that the abovementioned party is in contravention of section _____ of the Political Party Funding Act, 6 of 2018, in that:

[Set out reasons]

Accordingly, you are hereby given notice of the Commission's decision to impose the following sanction(s) in terms of Section 15 of the Act:

[Tick where applicable]

- ☐ Suspension of payment of allocated money as contemplated in section 16(1)(a);
- ☐ The institution of proceedings by the Commission in terms of section 17(2) of the Act, if applicable;
- ☐ The imposition of an administrative fine as contemplated in section 18 of the Act, as read with Schedule 1.

Signed at _____ on this _____ day of _____ 20 _____

Signature

Full names of Signatory

Designation

Electoral Commission
PPR13B – Request for Representation

(in terms of section 15 of the Political Party Funding Act, 6 of 2018, as read with Regulation 11)

Request for representation

ACT TO: _____ **(Name of Political Party)**

Name of Accounting Officer	
Contact details	
Telephone No.	
Mobile No.	
Email address	
Business address	

This serves to inform you that the Commission has found that the abovementioned party is in contravention of section _____ of the Political Party Funding Act, 6 of 2018, in that:

[Set out reasons]

Accordingly, you are hereby given notice of the Commission's intention to invoke the provisions of Section 15(2) of the Act.

You are hereby given an opportunity to submit written reasons to the Commission, with 30 (thirty) days of this notice, why the Commission should not invoke the provisions of section 15(2).

Failure to comply with this notice may result in either:

- ☐ Suspension of payment of allocated money as contemplated in section 16(1)(a);
- ☐ The institution of proceedings by the Commission in terms of section 17(2) of the Act, if applicable;
- ☐ The imposition of an administrative fine as contemplated in section 18 of the Act, as read with Schedule 1.

Signed at _____ on this _____ day of _____ 20 _____

Signature

Full names of Signatory

Designation

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